

Notice of Intent to Adopt Rules

A copy of the proposed rules may be obtained at https://rules.wyo.gov

Revised August 2023

1. General Information	
a. Agency/Board Name*	
b. Agency/Board Address	c. City d. Zip Code
e. Name of Agency Liaison	f. Agency Liaison Telephone Number
g. Agency Liaison Email Address	
h. Date of Public Notice	i. Comment Period End Date
j. Public Comment URL or Email Address:	
k. Program	
Amended Program Name (if applicable):	
* By checking this box, the agency is indicating it is exempt from certain sections of the agency for details regarding these rules.	ne Administrative Procedure Act including public comment period requirements. Please contact
 Legislative Enactment For purposes of this Section 2, "new" only applie 	es to regular non-emergency rules promulgated in response to a Wyoming
legislative enactment not previously addressed in whole or in part by prior rulemal	king and does not include rules adopted in response to a federal mandate.
a. Are these non-emergency regular rules new as per the above description and t	•
No. Yes. If the rules are new, please provide the Legislative Cha	apter Number and Year Enacted: Chapter: Year:
3. Rule Type and Information For purposes of this Section 3, "New" mean	ns an emergency or regular rule that has never been previously created.
a. Provide the Chapter Number, Title and Proposed Action for Each Chapter. Plea	se use the "Additional Rule Information" form to identify additional rule chapters.
Chapter Number: Chapter Name:	New Amended Repealed
Amended Chapter Name (if applicable):	
Chapter Number: Chapter Name:	New Amended Repealed
Amended Chapter Name (if applicable):	
Chapter Number: Chapter Name:	New Amended Repealed
Amended Chapter Name (if applicable):	
Chapter Number: Chapter Name:	New Amended Repealed
Amended Chapter Name (if applicable):	
Chapter Number: Chapter Name:	New Amended Repealed
Amended Chapter Name (if applicable):	
Chapter Number: Chapter Name:	New Amended Repealed
Amended Chapter Name (if applicable):	

4. Public Comments and Hearing Information					
a. A public hearing on the proposed rules has been scheduled. No. Yes. Please complete the boxes below.					
Date:		Time:		City:	Location:
b. What is the manner in which interested persons may present their views on the rulemaking action? By submitting written comments to the Agency at the physical and/or email address listed in Section 1 above. At the following URL:					
A public hearing will be held if requested by 25 persons, a government subdivision, or by an association having not less than 25 members. Requests for a public hearing may be submitted: To the Agency at the physical and/or email address listed in Section 1 above. At the following URL:					
c. Any person may urge the Agency not to adopt the rules and request the Agency to state its reasons for overruling the consideration urged against adoption. Requests for an agency response must be made prior to, or within thirty (30) days after adoption, of the rule, addressed to the Agency and Agency Liaison listed in Section 1 above.					
5. Federal Law	Requireme	<u>nts</u>			
a. These rules are crea	ated/amended/re	pealed to comply with fed	eral law o	r regulatory requirements. No	Yes. Please complete the boxes below.
Applicable Fede	ral Law or Regula	ation Citation:			
Indicate one (1): The proposed rules meet, but do not exceed, minimum federal requirements. The proposed rules exceed minimum federal requirements.					
Any person wishing to object to the accuracy of any information provided by the Agency under this item should submit their objections prior to final adoption to: To the Agency at the physical and/or email address listed in Section 1 above. At the following URL:					
6. State Statutory Requirements					
The prop	osed rule change	MEETS minimum substa			a statement explaining the reason that the rules
exceed the requirements. b. The Agency has completed a takings assessment as required by W.S. 9-5-304. A copy of the assessment used to evaluate the proposed rules may be obtained:					
☐ By contacting the Agency at the physical and/or email address listed in Section 1 above.					
At the following URL:					

7. Additional APA Provisions					
a. Complete all that apply in regards to uniform rule	S:				
☐ These rules are not impacted by the uni	iform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j).				
☐ The following chapters do not differ from	n the uniform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j):				
	(Provide chapter numbers)				
☐ These chapters differ from the uniform r	rules identified in the Administrative Procedure Act, W.S. 16-3-103(j) (see Statement of Principal Reasons).				
	(Provide chapter numbers)				
b. Checklist					
·	ned to this Notice and, in compliance with Tri-State Generation and Transmission Association, Inc. v. 24 (Wyo. 1979), includes a brief statement of the substance or terms of the rule and the basis and purpose of the				
· · ·	y General's Office, the Agency's Attorney General representative concurs that strike and underscore is not ervasive (Chapter 3, <i>Types of Rules Filings</i> , Section 1, Proposed Rules, of the Rules on Rules).				
8. Authorization					
a. I certify that the foregoing information is corr	rect.				
Printed Name of Authorized Individual					
Title of Authorized Individual					
Date of Authorization					



Wyoming State Construction Department

Governor Mark Gordon

Delbert McOmie, Director

Date: May 2, 2025

To: Interested Parties

From: Delbert McOmie, Director of the State Construction Department

Suzanne Norton, Secretary of the State Building Commission

Honorable Mark Gordon, Chairman of the State Building Commission

Subject: Statement of Principal Reasons for State Construction Department Rules,

State Building Commission Program. Amending Chapters 1 and 4 within the

Program

The State Building Commission (Commission) has approved the following revision of its rules and regulations, which were last amended in March 2025. The proposed changes conform the recently amended rules to implement W.S. § 6-8-105 as created by 2025 HB0172/HEA0024, Effective July 1, 2025.

The Department worked with the Rules Working Group of the Commission, including Working Group Chairman, Auditor Racines, Working Group Member, Superintendent Degenfelder, and the Attorney General's Office in developing the proposed rules. Changes to the existing rules include:

(1) Chapter 1 § 4. Definitions, amended:

- (j) to include a definition for Concealed carry and Concealed firearm;
- (cc) to include a definition of Open carry; and
- (ii) to include a definition of Public-owned building.

(2) Chapter 4 § 5. Occupancy, use, repair, and maintenance or construction projects in public buildings, amended:

- (f) to revise and refine exceptions describing lawful carry in Public-owned buildings:
- (ii) Peace officers, including Security Personnel engaging in Open carry or concealed carry; and
- (iii) Individuals lawfully engaging in Permitted carry or Constitutional carry in compliance with all other applicable laws and regulations.
- (g) to remove extraneous language; and to revise the location reference within the paragraph to conform with W.S. § 6-8-105.

(307) 777-8670 StateConstruction.Wyo.Gov Wyoming

700 West 21st St. Cheyenne, WY 82002

- (i) to address varying conditions that exist related to facilities where the carrying of firearms is otherwise prohibited by law or contract and that such areas shall be clearly marked.
- (3) Chapter 4 § 6. Legislative and judicial facilities; agencies with independent statutory authority for the operation, management, and use of public buildings, amended:

To revise the application of W.S. 6-8-104(t)(iii) during use by the judiciary in a Publicowned building, including but not limited to the Capitol or Capitol Extension meeting rooms as a courtroom.

(4) Corrections and renumbering as necessary.

-END-

General Provisions and Administration

- **Section 1. Wyoming State Building Commission.** The Wyoming State Building Commission was established by Wyoming Statute § 9-5-101, as amended, and has the powers and duties established in W.S. §§ 9-5-101 through 108.
- **Section 2. Authority.** These rules are promulgated in accordance with the Wyoming Administrative Procedures Act, W.S. § 16-3-101 et. seq.; W.S. §§ 9-5-101 through 9-5-108.
- **Section 3. Secretary.** The administrator of the Construction Management Division of the State Construction Department shall function as Secretary to the Commission.
 - **Section 4. Definitions.** The following definitions shall prevail in these rules.
- (a) "Agency" means any state office, department, board, council, commission, separate operating agency, institution, or other instrumentality or operating unit of the state unless that entity is specifically exempted from the jurisdiction and authority of the Commission per statute and rules adopted pursuant to statute in accordance with W.S. 9-5-106(a) and 9-5-106(c). Counties, cities, towns, and municipalities are not instrumentalities of the state for the purposes of these rules.
- (b) "Alteration" means remodeling, improving, extending, or making other changes to a facility, including the movement of groups of personnel or state agencies between assigned office space, but excluding preventive maintenance repairs. The term includes planning, engineering, architectural work, and other similar actions.
- (c) "A&I" means the State of Wyoming, Department of Administration and Information.
- (d) "Business day" means any day other than Saturday, Sunday or a legal holiday in this state as designated in W.S. 8-4-101;
- (e) "Capitol Extension" means the underground extension from the Capitol Building to the Herschler building, but does not include the Herschler building from the ground level up.
- (f) "Chairman" means the Governor of the State of Wyoming or, upon the Governor's designation, an alternate Commission member.
- (g) "Construction Management" means the State of Wyoming, State Construction Department, Construction Management Division.
- (h) "Commercial activity" means an activity undertaken for the primary purpose of producing a profit for the benefit of an individual or organization organized for profit. Activities

incidental to the primary purpose of expressing ideas or advocating for or against causes are not commercial activities for purposes of these rules.

- (i) "Commission" means the Wyoming State Building Commission.
- (j) "Concealed carry" or "Concealed firearm" means the carrying of a firearm in a manner where the firearm is not visible to others or otherwise hidden from the ordinary view of another person.
- (k) "Constitutional Carry" means the carrying of a Concealed firearm in a manner conforming with the provisions of W.S. § 6-8-104(a)(iv).
- (l) "Contract security officer" means a person hired to provide security in any public building and includes persons hired to provide security at events, but does not include such a person when he or she is off duty and is not actively working in his or her capacity as a contract security officer.
- (m) "Cost replacement value" or "CRV" means the amount that an agency would have to pay to replace an asset at the present time, according to its current worth.
- (n) "Current appraised value" means the value of State-owned real property as assessed by a professional real estate appraiser within twelve (12) months of the intended disposition of the real property.
- (o) "Dangerous weapon" means all items described in W.S. § 6-1-104 (a)(iv) and any other implement or device capable of being used as a deadly weapon that has no reasonable use related to government business. Ordinary pocket knives not exceeding seven (7) inches in overall length when open are not considered a dangerous weapon under this rule.
- (p) "Emergency" includes, but is not limited to, bombings and bomb threats, civil disturbances, fires, explosions, electrical failures, epidemics, loss of water pressure, chemical and gas leaks, medical emergencies, tornadoes, floods, winter storms, accidents, hail storms, and earthquakes.
- (q) "Public Event" includes protests, picketing, speechmaking, marching, holding vigils or religious services, press conferences, historical reenactments, celebrations, entertainments, exhibitions, parades, fairs, pageants, sporting events, and all other similar activities that involve the communication or expression of views or ideas, that are engaged in by one or more persons, the conduct of which has the effect, intent, or propensity to draw a crowd or onlookers. "Public Event" also includes a temporarily attended or unattended display presented by members of the public, including, but not limited to, sculptures, photographs, public interest demonstratives, public service, and educational presentations, and historic displays. "Public Event" does not include casual use of State Capitol Properties by visitors or tourists, governmental use by State employees or elected officials acting in their official capacities, including members of the legislature, nor Primarily Personal Events such as weddings, funerals, private receptions, and birthday parties.

- (r) "Fair market value" means the estimated price on the open market that a purchaser would be warranted in paying and a seller justified in accepting provided both parties were fully informed and acted intelligently, independently, and voluntarily.
- (s) "General Services" means the State of Wyoming, Department of Administration and Information, General Services Division.
- (t) "General Services Administrator" means the administrator of the General Services Division of the Department of Administration & Information.
- (u) "General Services Purchasing Section" means the State of Wyoming, Department of Administration and Information, General Services Division, Purchasing Section.
- (v) "Life cycle cost" is the total cost of owning, operating, and maintaining a building over its useful life, including its fuel and energy costs, determined by systematically evaluating and comparing alternative building systems. In the case of leased buildings, the life cycle cost shall be calculated over the effective remaining term of the lease.
- (w) "Maintenance" means the upkeep of property only to the extent necessary to offset deterioration. Maintenance includes:
- (i) Maintaining utility systems (such as electrical systems, water supply and sewage systems, heating, and plumbing), doors, windows, walls, roofs, parking lots, sidewalks, landscaping, building foundations, signage, walls, and air-conditioning equipment;
 - (ii) Maintaining equipment and fixtures necessary for fire protection;
- (iii) Addressing the interim tenants' needs, and needs of personnel employed at the site; and
- (iv) Addressing any special or particularized requirements for preserving certain types of equipment unique to the facility.
- (x) "Major maintenance" means "major building and facility repair and replacement" as that phrase is defined in W.S. § 9-5-107(h).
- (y) "Management" means safeguarding the State's interest in property in an economic manner consistent with best business practices.
- (z) "Nationally recognized standards" encompasses any standard or modification thereof that has been adopted and promulgated by a nationally recognized standards-producing organization.
 - (aa) "Nonprofit organization" means an organization identified in 26 U.S.C. § 501(c).

- (bb) "Occupant agency" means an agency authorized to own or occupy a facility that is under the Commission's statutory jurisdiction. For common areas, such as meeting rooms and lobbies, in buildings with more than one occupant agency, A&I is deemed the occupant agency. The Legislative Service Office and Judicial Council may assume the rights and authorities of an occupant agency or an agency for purposes of Public Events permitted in accordance with Chapter 6 of these Rules.
- (cc) "Open carry" means the carrying of a firearm in a manner where the firearm is fully or partially visible to others. For the purposes of these rules, partially visible includes, but is not limited to, firearms in holsters, scabbards, or slings.
- (dd) "Permitted carry" means the carrying of a eConcealed firearm with a permit issued pursuant to W.S. § 6-8-104(a)(ii) or (iii).
- (ee) "Primarily Personal Event" means any event that is inherently of a primarily private nature or one to which the general public is not invited. This includes, but is not limited to, weddings, funerals, private receptions, and birthday celebrations. "Primarily Personal Event" does not include events hosted by private parties for the benefit of governmental parties, but which are not open to the general public.
- (ff) "Protection" means providing adequate measures to prevent and extinguish fires, special inspections to determine and eliminate fire and other hazards, and guards to protect property against theft, vandalism, and unauthorized entry.
- (gg) "Public area" means any area of a public building under the Commission's control and custody and any area of a public building occupied by the Legislature or Judiciary to the extent the legislative Management Council or Judicial Council has concurred per W.S. 9-6-106(d)(i)-(ii) that is ordinarily open to the public or is designated by the occupant agency as open to members of the public pursuant to Chapter 6 § 12 of these rules. Examples may include lobbies, courtyards, auditoriums, and meeting rooms.
- (hh) "Public building" means any building that is subject to the jurisdiction of the Commission, including buildings that the State leases or acquires under General Services' leasing and purchasing authority and facilities occupied by the Legislature and Judiciary to the extent the legislative Management Council or Judicial Council has concurred per W.S. § 9-5-106(d)(i)-(ii).
- (ii) "Public-owned building" means any Public building that is owned by the State of Wyoming, including facilities occupied by the Legislature and Judiciary to the extent the legislative Management Council or Judicial Council has concurred per W.S. § 9-5-106(d)(i)-(ii). Public-owned building does not include buildings that the State leases under General Services' leasing authority, spaces in Public-owned buildings which are subject to a lease to a private party, spaces identified under W.S. 6-8-104(t), or spaces identified under W.S. 6-8-105(d)(iv)-(vi).

- (jj) "Real property" means any interest in land together with the improvements, structures, and fixtures located thereon and appurtenances thereto under the control of any agency that occupies a building subject to the Commission's rulemaking authority for operating, managing, and using public buildings under W.S. § 9-5-106(a).
- (kk) "Repairs" means additions or changes necessary to protect and maintain property, deter or prevent excessive or rapid deterioration or obsolescence, and restore property damaged by storm, flood, fire, accident, earthquake, or other incident, and does not include demolition.
 - (II) "SCD" means the State of Wyoming, State Construction Department.
- (mm) "Secretary" means the administrator of the Construction Management Division of the State Construction Department.
- (mm) "Security Personnel" means any persons employed by, under contract with, or on loan to the State of Wyoming to provide security services to Public buildings, including but not limited to Wyoming Highway Patrol, Contract security officers, and other peace officers.
- (nn) "State Capitol Properties" means the Capitol Complex as that term is defined in W.S. § 9-5-101(e)(i), the Emerson Building, and the related parking lots and parking facilities with each separate location being referred to as a "State Capitol Property."
- **Section 5. Administration.** With the Commission's approval, the Secretary or General Services Administrator may sign the Commission's contracts, agreements, memoranda of understanding, or other documents on behalf of the Chairman.
- **Section 6.** Charges for producing public records. The Commission hereby incorporates by reference the following uniform rules:
- (a) Chapter 2 Uniform Procedures, Fees, Costs, and Charges for Inspecting, Copying, and Producing Public Records adopted by the Department of Administration and Information and effective on September 6, 2016, found at: http://rules.wyo.gov.
 - (b) For these rules incorporated by reference:
- (i) The Commission has determined that incorporation of the full text in these rules would be cumbersome or inefficient given the length or nature of the rules;
- (ii) The incorporation by reference does not include any later amendments or editions of the incorporated matter beyond the applicable date identified in subsection (a) of this section; and
- (iii) The incorporated rules are maintained at the SCD's office and are available for public inspection and copying at the same location.

Section 7. Naming of public buildings. The Commission may, after soliciting public comment and by resolution passed by the majority of its members, name any new public building constructed or otherwise acquired by the State or rename any public building currently owned by the State.

General Provisions and Administration

- **Section 1. Wyoming State Building Commission.** The Wyoming State Building Commission was established by Wyoming Statute § 9-5-101, as amended, and has the powers and duties established in W.S. §§ 9-5-101 through 108.
- **Section 2. Authority.** These rules are promulgated in accordance with the Wyoming Administrative Procedures Act, W.S. § 16-3-101 et. seq.; W.S. §§ 9-5-101 through 9-5-108.
- **Section 3. Secretary.** The administrator of the Construction Management Division of the State Construction Department shall function as Secretary to the Commission.
 - **Section 4. Definitions.** The following definitions shall prevail in these rules.
- (a) "Agency" means any state office, department, board, council, commission, separate operating agency, institution, or other instrumentality or operating unit of the state unless that entity is specifically exempted from the jurisdiction and authority of the Commission per statute and rules adopted pursuant to statute in accordance with W.S. 9-5-106(a) and 9-5-106(c). Counties, cities, towns, and municipalities are not instrumentalities of the state for the purposes of these rules.
- (b) "Alteration" means remodeling, improving, extending, or making other changes to a facility, including the movement of groups of personnel or state agencies between assigned office space, but excluding preventive maintenance repairs. The term includes planning, engineering, architectural work, and other similar actions.
- (c) "A&I" means the State of Wyoming, Department of Administration and Information.
- (d) "Business day" means any day other than Saturday, Sunday or a legal holiday in this state as designated in W.S. 8-4-101;
- (e) "Capitol Extension" means the underground extension from the Capitol Building to the Herschler building, but does not include the Herschler building from the ground level up.
- (f) "Chairman" means the Governor of the State of Wyoming or, upon the Governor's designation, an alternate Commission member.
- (g) "Construction Management" means the State of Wyoming, State Construction Department, Construction Management Division.
- (h) "Commercial activity" means an activity undertaken for the primary purpose of producing a profit for the benefit of an individual or organization organized for profit. Activities

incidental to the primary purpose of expressing ideas or advocating for or against causes are not commercial activities for purposes of these rules.

- (i) "Commission" means the Wyoming State Building Commission.
- (j) "Concealed carry" or "Concealed firearm" means the carrying of a firearm in a manner where the firearm is not visible to others or otherwise hidden from the ordinary view of another person.
- ($\frac{ik}{N}$) "Constitutional Carry" means the carrying of a eConcealed firearm in a manner conforming with the provisions of W.S. § 6-8-104(a)(iv).
- (kl) "Contract security officer" means a person hired to provide security in any public building and includes persons hired to provide security at events, but does not include such a person when he or she is off duty and is not actively working in his or her capacity as a contract security officer.
- $(\underline{4m})$ "Cost replacement value" or "CRV" means the amount that an agency would have to pay to replace an asset at the present time, according to its current worth.
- (\underline{mn}) "Current appraised value" means the value of State-owned real property as assessed by a professional real estate appraiser within twelve (12) months of the intended disposition of the real property.
- (no) "Dangerous weapon" means all items described in W.S. § 6-1-104 (a)(iv) and any other implement or device capable of being used as a deadly weapon that has no reasonable use related to government business. Ordinary pocket knives not exceeding seven (7) inches in overall length when open are not considered a dangerous weapon under this rule.
- (op) "Emergency" includes, but is not limited to, bombings and bomb threats, civil disturbances, fires, explosions, electrical failures, epidemics, loss of water pressure, chemical and gas leaks, medical emergencies, tornadoes, floods, winter storms, accidents, hail storms, and earthquakes.
- (pq) "Public Event" includes protests, picketing, speechmaking, marching, holding vigils or religious services, press conferences, historical reenactments, celebrations, entertainments, exhibitions, parades, fairs, pageants, sporting events, and all other similar activities that involve the communication or expression of views or ideas, that are engaged in by one or more persons, the conduct of which has the effect, intent, or propensity to draw a crowd or onlookers. "Public Event" also includes a temporarily attended or unattended display presented by members of the public, including, but not limited to, sculptures, photographs, public interest demonstratives, public service, and educational presentations, and historic displays. "Public Event" does not include casual use of State Capitol Properties by visitors or tourists, governmental use by State employees or elected officials acting in their official capacities, including members of the legislature, nor Primarily Personal Events such as weddings, funerals, private receptions, and birthday parties.

- (qr) "Fair market value" means the estimated price on the open market that a purchaser would be warranted in paying and a seller justified in accepting provided both parties were fully informed and acted intelligently, independently, and voluntarily.
- (<u>#s</u>) "General Services" means the State of Wyoming, Department of Administration and Information, General Services Division.
- (st) "General Services Administrator" means the administrator of the General Services Division of the Department of Administration & Information.
- (<u>tu</u>) "General Services Purchasing Section" means the State of Wyoming, Department of Administration and Information, General Services Division, Purchasing Section.
- (<u>wv</u>) "Life cycle cost" is the total cost of owning, operating, and maintaining a building over its useful life, including its fuel and energy costs, determined by systematically evaluating and comparing alternative building systems. In the case of leased buildings, the life cycle cost shall be calculated over the effective remaining term of the lease.
- $(\underline{\mathbf{w}}\underline{\mathbf{w}})$ "Maintenance" means the upkeep of property only to the extent necessary to offset deterioration. Maintenance includes:
- (i) Maintaining utility systems (such as electrical systems, water supply and sewage systems, heating, and plumbing), doors, windows, walls, roofs, parking lots, sidewalks, landscaping, building foundations, signage, walls, and air-conditioning equipment;
 - (ii) Maintaining equipment and fixtures necessary for fire protection;
- (iii) Addressing the interim tenants' needs, and needs of personnel employed at the site; and
- (iv) Addressing any special or particularized requirements for preserving certain types of equipment unique to the facility.
- $(\underline{w}\underline{x})$ "Major maintenance" means "major building and facility repair and replacement" as that phrase is defined in W.S. § 9-5-107(h).
- (xy) "Management" means safeguarding the State's interest in property in an economic manner consistent with best business practices.
- (<u>yz</u>) "Nationally recognized standards" encompasses any standard or modification thereof that has been adopted and promulgated by a nationally recognized standards-producing organization.
 - (<u>zaa</u>) "Nonprofit organization" means an organization identified in 26 U.S.C. § 501(c).

- (aabb) "Occupant agency" means an agency authorized to own or occupy a facility that is under the Commission's statutory jurisdiction. For common areas, such as meeting rooms and lobbies, in buildings with more than one occupant agency, A&I is deemed the occupant agency. The Legislative Service Office and Judicial Council may assume the rights and authorities of an occupant agency or an agency for purposes of Public Events permitted in accordance with Chapter 6 of these Rules.
- (cc) "Open carry" means the carrying of a firearm in a manner where the firearm is fully or partially visible to others. For the purposes of these rules, partially visible includes, but is not limited to, firearms in holsters, scabbards, or slings.
- (bbdd) "Permitted carry" means the carrying of a eConcealed firearm with a permit issued pursuant to W.S. § 6-8-104(a)(ii) or (iii).
- (eeee) "Primarily Personal Event" means any event that is inherently of a primarily private nature or one to which the general public is not invited. This includes, but is not limited to, weddings, funerals, private receptions, and birthday celebrations. "Primarily Personal Event" does not include events hosted by private parties for the benefit of governmental parties, but which are not open to the general public.
- (ddff) "Protection" means providing adequate measures to prevent and extinguish fires, special inspections to determine and eliminate fire and other hazards, and guards to protect property against theft, vandalism, and unauthorized entry.
- (eegg) "Public area" means any area of a public building under the Commission's control and custody and any area of a public building occupied by the Legislature or Judiciary to the extent the legislative Management Council or Judicial Council has concurred per W.S. 9-6-106(d)(i)-(ii) that is ordinarily open to the public or is designated by the occupant agency as open to members of the public pursuant to Chapter 6 § 12 of these rules. Examples may include lobbies, courtyards, auditoriums, and meeting rooms.
- (ffhh) "Public building" means any building that is subject to the jurisdiction of the Commission, including buildings that the State leases or acquires under General Services' leasing and purchasing authority and facilities occupied by the Legislature and Judiciary to the extent the legislative Management Council or Judicial Council has concurred per W.S. § 9-5-106(d)(i)-(ii).
- (ii) "Public-owned building" means any Public building that is owned by the State of Wyoming, including facilities occupied by the Legislature and Judiciary to the extent the legislative Management Council or Judicial Council has concurred per W.S. § 9-5-106(d)(i)-(ii). Public-owned building does not include buildings that the State leases under General Services' leasing authority, spaces in Public-owned buildings which are subject to a lease to a private party, spaces identified under W.S. 6-8-104(t), or spaces identified under W.S. 6-8-105(d)(iv)-(vi).

1-4

- (ggjj) "Real property" means any interest in land together with the improvements, structures, and fixtures located thereon and appurtenances thereto under the control of any agency that occupies a building subject to the Commission's rulemaking authority for operating, managing, and using public buildings under W.S. § 9-5-106(a).
- (hhkk) "Repairs" means additions or changes necessary to protect and maintain property, deter or prevent excessive or rapid deterioration or obsolescence, and restore property damaged by storm, flood, fire, accident, earthquake, or other incident, and does not include demolition.
 - (#II) "SCD" means the State of Wyoming, State Construction Department.
- (<u>jjmm</u>) "Secretary" means the administrator of the Construction Management Division of the State Construction Department.
- (kkmm) "Security Personnel" means any persons employed by, under contract with, or on loan to the State of Wyoming to provide security services to Public buildings, including but not limited to Wyoming Highway Patrol, Contract security officers, and other peace officers.
- (<u>Hnn</u>) "State Capitol Properties" means the Capitol Complex as that term is defined in W.S. § 9-5-101(e)(i), the Emerson Building, and the related parking lots and parking facilities with each separate location being referred to as a "State Capitol Property."
- **Section 5. Administration.** With the Commission's approval, the Secretary or General Services Administrator may sign the Commission's contracts, agreements, memoranda of understanding, or other documents on behalf of the Chairman.
- **Section 6. Charges for producing public records.** The Commission hereby incorporates by reference the following uniform rules:
- (a) Chapter 2 Uniform Procedures, Fees, Costs, and Charges for Inspecting, Copying, and Producing Public Records adopted by the Department of Administration and Information and effective on September 6, 2016, found at: http://rules.wyo.gov.
 - (b) For these rules incorporated by reference:
- (i) The Commission has determined that incorporation of the full text in these rules would be cumbersome or inefficient given the length or nature of the rules;
- (ii) The incorporation by reference does not include any later amendments or editions of the incorporated matter beyond the applicable date identified in subsection (a) of this section; and
- (iii) The incorporated rules are maintained at the SCD's office and are available for public inspection and copying at the same location.

Section 7. Naming of public buildings. The Commission may, after soliciting public comment and by resolution passed by the majority of its members, name any new public building constructed or otherwise acquired by the State or rename any public building currently owned by the State.

Operation, Management, and Use of Public Buildings

- **Section 1. Authority.** The State Building Commission, pursuant to Wyoming Statute §§ 9-5-106(a) and 9-5-107, is authorized to promulgate rules and regulations relative to the operation, management, and use of public buildings.
- **Section 2. Purpose.** This Chapter describes the general procedures relevant to the operation, management, and use of public buildings; authorizes General Services to promulgate policies that shall bind all agencies to which these rules apply for the operation, management, and use of public buildings; and provides exceptions to these rules and General Services' policies for particular buildings.
- **Section 3. State facility management.** Agencies shall manage, operate, and use public buildings in a manner that provides for quality space and services consistent with their operational needs and accomplishes overall government objectives. Buildings and building systems management, operation, and use must:
 - (a) Be cost effective and energy efficient;
 - (b) Be adequate to meet the agency's missions; and
- (c) Be conducted in an appropriate manner to maintain and preserve the building and building systems, consistent with available funding.

Section 4. Operation, management, and use policies and procedures.

- (a) General Services shall adopt operation, management, and use policies (General Services policies). All agencies and their employees shall comply with the adopted General Services policies.
- (b) Each occupant agency shall annually train its employees to ensure they have an awareness and understanding of the General Services policies.
- (c) Occupant agencies may develop policies to address requests by another agency or government entity to use their facilities. General Services shall develop use policies for common spaces, such as meeting rooms and lobbies, in public buildings occupied by more than one agency to ensure agencies and other branches of State Government fair and equitable access to such spaces, including events put on by private parties for governmental parties, but which are not open to the general public.
- (d) Exemptions. All exemptions from this Chapter must be requested in writing for prior approval from the General Services Administrator or designee. The General Services Administrator shall approve or deny all requests in writing.

Section 5. Occupancy, use, repair, and maintenance or construction projects in public buildings.

- (a) The Commission's Chapter 6 rules govern the use of those portions of public buildings subject to Commission control and regulation.
- (b) All rents resulting from occupancy of the Capitol Complex shall be collected by General Services and paid into the general fund.
- (c) All proposed construction or renovation projects shall be reviewed and approved by the Commission, the Governor, the State Treasurer, State Historic Preservation Office, General Services, and SCD before beginning any work. Except for emergency maintenance, the Commission shall not approve any construction or renovation project that amounts to architectural or structural alteration to the Capitol Building or grounds without providing notice to the management council of the Legislature and without a legislative session convening and adjourning after notice was provided to the management council.
- (d) Security in the State Capitol Properties shall be provided by the Wyoming Highway Patrol, Division O, and contract security officers. Security may be provided in all other public buildings by contract security officers.
- (e) Persons who reasonably appear to pose a threat to themselves, the general public, or the occupants of a public building shall be denied access to the public building and may be escorted from the grounds according to the discretion of the persons providing security to that public building.
- (f) Except as otherwise provided herein, and subject to the restrictions set forth in subsection 5(i) of this Chapter, no dangerous weapon may be carried in Public-owned buildings, except those lawfully carried by:
- (i) Peace officers, including Security Personnel engaging in Open carry or Concealed carry, and
- (ii) Individuals lawfully engaging in Permitted carry or Constitutional carry in Public areas in compliance with all other applicable laws and regulations.
- (g) Security Personnel are authorized to request that any persons carrying a dangerous weapon in a public building relinquish the weapon for failure to comply with applicable law or regulation, or unsafe behavior. The weapon shall be returned to the person when he or she leaves the public building, unless Security Personnel have probable cause to detain either the person or the weapon. If a person carrying a dangerous weapon refuses to relinquish the weapon to Security Personnel, that person shall be denied access to the public building.

- (h) A person who carries a Concealed firearm is solely responsible for any injury or property damage involving the firearm. Nothing contained herein shall be construed as a waiver of the State's sovereign immunity.
- (i) Nothing contained herein shall be construed to allow the carrying of a weapon, open or concealed, into facilities where the carrying of firearms is otherwise prohibited by law or contract. These rules apply to Public-owned buildings and Public buildings that are held subject to lease to the extent that the lessor agrees to allow Constitutional carry or Permitted carry in that Public building. To the extent that carrying a weapon in certain Public buildings, or in some areas of Public buildings, is or may be prohibited by law, the entry to said facilities, or areas within those facilities, shall be clearly marked.
- Legislative and judicial facilities; agencies with independent statutory Section 6. authority for the operation, management, and use of public buildings. This Chapter of the Commission's rules shall apply to facilities occupied by the Legislature or the members thereof to the extent the legislative management council specifically concurs under W.S. § 9-5-106(d)(i), and facilities occupied by the judiciary or the members thereof to the extent the judicial council specifically concurs under W.S. § 9-5-106(d)(ii). To the extent that the judiciary, including federal judiciary, utilizes a Public building, as a courtroom in accordance with W.S. 6-1-104(a)(xvi), the space so used shall be considered a courtroom within the meaning of W.S. 6-8-104(t)(iii) during such use by the judiciary. This rule shall be subject to any memoranda of understanding or other agreements entered into between the Commission and the legislative management council under W.S. § 9-5-106(f) with regard to the Capitol Complex. For those rooms or facilities with joint executive and legislative control, any agency, State employee, or elected official shall inform General Services of its intent to utilize the space. General Services shall ensure that legislative uses shall take priority if there is a conflict between a requested use by an agency, State employee, or elected official. The Commission's rules shall apply to facilities occupied by any agency assigned the operation, management, and use of a public building under W.S. § 9-5-106(a), unless that agency adopts rules that are different from and inconsistent with those of the Commission.
- **Section 7. Emergency closure of State buildings.** In the event of an emergency or a public health order encouraging social distancing, the General Services Administrator shall, in consultation with the Governor's Office, have the authority to close state buildings to the public until such time as they can safely be reopened. The Commission shall have the authority to overrule such closures by a majority vote.
- **Section 8.** Policies to enforce public health emergency orders. When a public health emergency has been declared, the Secretary, in consultation with the Governor, may adopt, and General Services may administer and enforce a policy in conformity with any County health order for as long as that County health order remains in effect. Any policy adopted by the Secretary shall be promptly communicated to the members of the Commission and subject to ratification at the next Commission meeting to remain in effect.

Operation, Management, and Use of Public Buildings

- **Section 1. Authority.** The State Building Commission, pursuant to Wyoming Statute §§ 9-5-106(a) and 9-5-107, is authorized to promulgate rules and regulations relative to the operation, management, and use of public buildings.
- **Section 2. Purpose.** This Chapter describes the general procedures relevant to the operation, management, and use of public buildings; authorizes General Services to promulgate policies that shall bind all agencies to which these rules apply for the operation, management, and use of public buildings; and provides exceptions to these rules and General Services' policies for particular buildings.
- **Section 3. State facility management.** Agencies shall manage, operate, and use public buildings in a manner that provides for quality space and services consistent with their operational needs and accomplishes overall government objectives. Buildings and building systems management, operation, and use must:
 - (a) Be cost effective and energy efficient;
 - (b) Be adequate to meet the agency's missions; and
- (c) Be conducted in an appropriate manner to maintain and preserve the building and building systems, consistent with available funding.

Section 4. Operation, management, and use policies and procedures.

- (a) General Services shall adopt operation, management, and use policies (General Services policies). All agencies and their employees shall comply with the adopted General Services policies.
- (b) Each occupant agency shall annually train its employees to ensure they have an awareness and understanding of the General Services policies.
- (c) Occupant agencies may develop policies to address requests by another agency or government entity to use their facilities. General Services shall develop use policies for common spaces, such as meeting rooms and lobbies, in public buildings occupied by more than one agency to ensure agencies and other branches of State Government fair and equitable access to such spaces, including events put on by private parties for governmental parties, but which are not open to the general public.
- (d) Exemptions. All exemptions from this Chapter must be requested in writing for prior approval from the General Services Administrator or designee. The General Services Administrator shall approve or deny all requests in writing.

Section 5. Occupancy, use, repair, and maintenance or construction projects in public buildings.

- (a) The Commission's Chapter 6 rules govern the use of those portions of public buildings subject to Commission control and regulation.
- (b) All rents resulting from occupancy of the Capitol Complex shall be collected by General Services and paid into the general fund.
- (c) All proposed construction or renovation projects shall be reviewed and approved by the Commission, the Governor, the State Treasurer, State Historic Preservation Office, General Services, and SCD before beginning any work. Except for emergency maintenance, the Commission shall not approve any construction or renovation project that amounts to architectural or structural alteration to the Capitol Building or grounds without providing notice to the management council of the Legislature and without a legislative session convening and adjourning after notice was provided to the management council.
- (d) Security in the State Capitol Properties shall be provided by the Wyoming Highway Patrol, Division O, and contract security officers. Security may be provided in all other public buildings by contract security officers.
- (e) Persons who reasonably appear to pose a threat to themselves, the general public, or the occupants of a public building shall be denied access to the public building and may be escorted from the grounds according to the discretion of the persons providing security to that public building.
- (f) Except as otherwise provided herein, <u>and subject to the restrictions set forth in subsection 5(i) of this Chapter</u>, no dangerous weapon may be carried in <u>pPublic-owned</u> buildings, except those lawfully carried by:
- (i) pPeace officers, including Security Personnel-engaging in Open carry or Concealed carry, and

The Security Personnel are authorized to request that any persons carrying a dangerous weapon in a public building relinquish the weapon. The weapon shall be returned to the person when he or she leaves the public building, unless Security Personnel have probable cause to detain either the person or the weapon. If a person carrying a dangerous weapon refuses to relinquish the weapon to Security Personnel, that person shall be denied access to the public building.

- (g) Notwithstanding subsection 5(f) of this Chapter, no dangerous weapon may be carried in the Capitol Building and the Capitol Extension, except those lawfully carried by:
 - (i) Peace officers and Security Personnel; and
- (ii) Individuals lawfully engaging in Permitted carry or Constitutional carry in Public areas in compliance with all other applicable laws and regulations.

- (ig) Security Personnel are further authorized to request that any persons carrying a dangerous weapon, including concealed firearms carried pursuant to Permitted carry or Constitutional carry, in the Capitol Building or Capitol Extension in a public building relinquish the weapon for failure to comply with applicable law or regulation, or unsafe behavior. The weapon shall be returned to the person when he or she leaves the public building, unless Security Personnel have probable cause to detain either the person or the weapon. If a person carrying a dangerous weapon refuses to relinquish the weapon to Security Personnel, that person shall be denied access to the public building.
- (<u>jh</u>) A person who carries a <u>eC</u>oncealed firearm is solely responsible for any injury or property damage involving the firearm. Nothing contained herein shall be construed as a waiver of the State's sovereign immunity.
- (i) Nothing contained herein shall be construed to allow the carrying of a weapon, open or concealed, into facilities where the carrying of firearms is otherwise prohibited by law or contract. These rules apply to Public-owned buildings and Public buildings that are held subject to lease to the extent that the lessor agrees to allow Constitutional carry or Permitted carry in that Public building. To the extent that carrying a weapon in certain Public buildings, or in some areas of Public buildings, is or may be prohibited by law, the entry to said facilities, or areas within those facilities, shall be clearly marked.
- Section 6. Legislative and judicial facilities; agencies with independent statutory authority for the operation, management, and use of public buildings. This Chapter of the Commission's rules shall apply to facilities occupied by the Legislature or the members thereof to the extent the legislative management council specifically concurs under W.S. § 9-5-106(d)(i), and facilities occupied by the judiciary or the members thereof to the extent the judicial council specifically concurs under W.S. § 9-5-106(d)(ii). To the extent that the judiciary, including federal judiciary, utilizes a Public building, the Capitol Building or Capitol Extension, as a courtroom in accordance with W.S. 6-1-104(a)(xvi), the space so used shall be considered a courtroom within the meaning of W.S. 6-8-104(t)(iii) during such use by the judiciary. This rule shall be subject to any memoranda of understanding or other agreements entered into between the Commission and the legislative management council under W.S. § 9-5-106(f) with regard to the Capitol Complex. For those rooms or facilities with joint executive and legislative control, any agency, State employee, or elected official shall inform General Services of its intent to utilize the space. General Services shall ensure that legislative uses shall take priority if there is a conflict between a requested use by an agency, State employee, or elected official. The Commission's rules shall apply to facilities occupied by any agency assigned the operation, management, and use of a public building under W.S. § 9-5-106(a), unless that agency adopts rules that are different from and inconsistent with those of the Commission.
- **Section 7. Emergency closure of State buildings.** In the event of an emergency or a public health order encouraging social distancing, the General Services Administrator shall, in consultation with the Governor's Office, have the authority to close state buildings to the

4-3

public until such time as they can safely be reopened. The Commission shall have the authority to overrule such closures by a majority vote.

Section 8. Policies to enforce public health emergency orders. When a public health emergency has been declared, the Secretary, in consultation with the Governor, may adopt, and General Services may administer and enforce a policy in conformity with any County health order for as long as that County health order remains in effect. Any policy adopted by the Secretary shall be promptly communicated to the members of the Commission and subject to ratification at the next Commission meeting to remain in effect.