

Notice of Intent to Adopt Rules

A copy of the proposed rules may be obtained at http://rules.wyo.gov

Revised November 2016

1. General Inform	<u>mation</u>				
a. Agency/Board Nat Board of Mid	wifery				
b. Agency/Board Add	dress Ave, Rm 103	c. City Cheyenne		d. Zip Code 82002	
e. Name of Agency L		f. Agency Liaison Telephon	e Number	02002	
Greg Searls g. Agency Liaison Er	anil Addraga	307-777-7788			
greg.searls@	wyo.gov				
h. Date of Public Not 3/9/18	ce	i. Comment Period End Date 4/30/18			
j. Public Comment U	RL or Email Address:	1700710			
greg.searls@k. Program	wyo.gov				
Board of Mid	wifery				
	s box, the agency is indicating it is exempt from certain section	ons of the Administrative Procedure Act includ	ding public com	ment period requirem	ents. Please contact
the agency for details r	<i>egarding these rules.</i> <u>nactment</u> For purposes of this Section 2, "new" only	annling to rogular rules promulgated in	rosponso to s	Myomina logislati	vo onactment not
	I in whole or in part by prior rulemaking and does not i				ve enaciment not
, ,	w as per the above description and the definition of "n	· · · · · · · · · · · · · · · · · · ·			
		<u> </u>			
■ No.	Yes. Please provide the Enrolled Act Numbers and	d Years Enacted:			
3. Rule Type an		1			
•	er Number, Title, and Proposed Action for Each Chapt ional Rule Information form for more than 10 chapters, and a				
Chapter Numbe	·		New	■ Amended	Repealed
1	General Provision	IS		_	
Chapter Numbe	: Chapter Name:		New	Amended	Repealed
7	Professional Resp	oonsibility		_	_ '
Chapter Numbe			New	Amended	Repealed
8	Practice and Procedures for Disciplinary, Ap	plication and Licensure Matters			
Chapter Numbe	: Chapter Name:		New	Amended	Repealed
Appendix /	Drug Formulary			_	
Chapter Numbe	: Chapter Name:		■ New	Amended	Repealed
10	Drug Formulary			_	— '
Chapter Numbe	: Chapter Name:		New	Amended	Repealed
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2 2 2 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3			new	Amended	rehealed

4. Public Comments and F	learing Informatio	<u>on</u>		
a. A public hearing on the proposed ru	les has been scheduled.	No.	Yes. Please complete the bo	oxes below.
Date:	Time:	City		Location:
b. What is the manner in which interes By submitting written com			e rulemaking action? r email address listed in Sectior	n 1 above.
At the following URL:				
Requests for a pu	iblic hearing may be submit ne Agency at the physical and e following URL:	ted: nd/or email add	ress listed in Section 1 above.	
				ling the consideration urged against adoption. Iressed to the Agency and Agency Liaison listed in
5. Federal Law Requireme	<u>ents</u>			
a. These rules are created/amended/ru	epealed to comply with fede	eral law or regul	atory requirements. No.	Yes. Please complete the boxes below.
Applicable Federal Law or Regu	lation Citation:			
☐ The	proposed rules exceed min	imum federal re	•	der this item should submit their objections prior to
To th	ne Agency at the physical a	nd/or email add	ress listed in Section 1 above.	
6. State Statutory Require	<u>ements</u>			
a. Indicate one (1): The proposed rule chang The proposed rule chang exceed the requirements	e <i>EXCEEDS</i> minimum subs			a statement explaining the reason that the rules
b. Indicate one (1):				
The Agency has complied	d with the requirements of V	V.S. 9-5-304. A	copy of the assessment used to	o evaluate the proposed rules may be obtained:
	gency at the physical and/o L:			
■ Not Applicable.				

7. Additional APA Provisions	
a. Complete all that apply in regards to uniform rule	S:
■ These rules are not impacted by the un	iform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j).
☐ The following chapters <u>do not</u> differ from	n the uniform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j):
	(Provide chapter numbers)
☐ These chapters differ from the uniform I	rules identified in the Administrative Procedure Act, W.S. 16-3-103(j) (see Statement of Principal Reasons).
	(Provide chapter numbers)
Environmental Quality Council, 590 P.2d 132 rule. If applicable: In consultation with the Attorne	ned to this Notice and, in compliance with Tri-State Generation and Transmission Association, Inc. v. 24 (Wyo. 1979), includes a brief statement of the substance or terms of the rule and the basis and purpose of the y General's Office, the Agency's Attorney General representative concurs that strike and underscore is not
	ervasive (Chapter 3, <i>Types of Rules Filings</i> , Section 1, Proposed Rules, of the Rules on Rules).
<u>8. Authorization</u>	
a. I certify that the foregoing information is corn	rect.
Printed Name of Authorized Individual	Greg Searls
Title of Authorized Individual	Executive Director
Date of Authorization	3/5/18

STATEMENT OF PRINCIPAL REASONS

FOR FORMAL ADOPTION OF REGULAR RULES

Pursuant to authority granted under the Midwives Licensing Act, W.S. 33-46-103(j), the Board of Midwifery proposes the following rules changes to its rules. These amendments are proposed to:

- Adopt by reference regulation from Office of Administrative Hearings and Department of Administration & Information
- Amend the Appendix to cover usage already specified in Rules
- Remove duplicative statutory language

Specifically, the Board adopted the following proposed amendments through the regular rulemaking process:

Chapter 1: General Provisions

- Changes were made to correct grammatical errors and to better clarify existing language.
- In Section 1, spelled out "Wyoming Statute" as required by the Rules on Rules from the Secretary of State's office.
- In Section 6, adopted the updated Uniform Rules for Contested Case Practice and Procedure by incorporation for contested case procedures.
- In Section 6, adopted A&I's Uniform Procedures, Fees, Costs, and Charges for Inspection by incorporation to clarify procedure for public records requests.
- In Section 6, adopted the National Association of Certified Professional Midwives' Philosophy and Principles of Practice and Scope of Practice by incorporation. This was previously in referenced in Chapter 7 but moved to Chapter 1 for clarity.
- In Section 7, removed prior public records language to refer to the newly adopted A&I Rules instead.

Chapter 7: Professional Responsibility

- Changes were made to correct grammatical errors and to better clarify existing language.
- In Section 1(a), removed the incorporation by reference and moved it to chapter 1 with the other documents incorporated by reference.
- In Section 1(b), removed duplicative language from the practice act.
- In Section 1(c), removed duplicative language from the practice act and added the reference to the appropriate statute.
- In Section 1(d), removed duplicative language from the practice act and added the reference to the appropriate statute.
- In Section 1(e), removed duplicative language from the practice act and added the reference to the appropriate statute.
- In Section 4, removed duplicative language from the practice act.
- In Section 5, added Terbutaline as a drug a midwife may administer according to the protocol outlined in Appendix A.

Chapter 8: Practice and Procedures for Disciplinary, Application, and Licensure Matters

- Changes were made to correct grammatical errors and to better clarify existing language.
- In Section 1, removed Board authorization paragraph and replaced with a statement of purpose for the chapter.
- In Section 2, spelled out "Wyoming Statute" as required by the Rules on Rules from the Secretary of State's office.
- In Section 3, removed requirements for complaints from rule.
- In Section 3(b), added that the application review committee may recommend a license be issued, renewed, relicensed, or reinstated subject to conditions, restrictions, or other disciplinary action.
- In Section 5, added a section to clarify the process for the Board to consider a summary suspension of a license.
- In Section 6(a), changed the timeline for a licensee to receive a petition and complaint to at least thirty days before a hearing, rather than twenty days to ensure the licensee has more notice
- In Section 9, removed the requirement for the licensee to file an answer to the petition and complaint from the rules.
- In Section 11, moved the incorporation by reference to the Office of Administrative Hearings from Chapter 8 to Chapter 1 for consistency with the other documents incorporated by reference.

Appendix A: Drug Formulary

• Repealed and moved to Chapter 10 to conform to new Rules system

Chapter 10: Drug Formulary

- Moved from Appendix A to conform to new Rules system.
- For Ampicillin Sodium, added the use for ruptured membranes greater than 24 hours.
- For Cefazolin Sodium, added the use for ruptured membranes greater than 24 hours.
- Penicillin G, added the use for ruptured membranes greater than 24 hours.
- Clindamycin Phosphate, added the use for ruptured membranes greater than 24 hours
- Added Terbutaline as an acceptable drug licensed midwife may use following the protocol described in the drug formulary.

CHAPTER 1

GENERAL PROVISIONS

Section 1. Authority. The Board is authorized under the Act, specifically Wyoming Statute 33-46-103, the WAPA, W.S. 16-3-103(j), and W.S. 33-1-302(a) to promulgate rules.

Section 2. Definitions.

- (a) "Act" means the Midwifery Practice Act.
- (b) "Antepartum" means occurring or existing during pregnancy.
- (c) "ARC" means Application Review Committee.
- (d) "CPM" means Certified Professional Midwife.
- (e) "IBM" means Investigative Board Member.
- (f) "Intrapartum" means occurring during labor and delivery.
- (g) "MEAC" means the Midwifery Education Accreditation Council.
- (h) "NACPM" means the National Association of Certified Professional Midwives.
- (i) "NARM" means the North American Registry of Midwives.
- (j) "Postpartum" means occurring in approximately the six (6) week period after childbirth.
- (k) "WAPA" means Wyoming Administrative Procedure Act, W.S. 16-3-101 through -115.
- **Section 3. Board Office.** The Board Office is located at 2001 Capitol Ave., Room 104, Cheyenne, Wyoming.
- **Section 4. Annual Regular Board Meeting.** The Board shall have a regular meeting annually on the second Thursday of June at the Board Office beginning at 10:00 a.m.
- (a) The Board shall meet as necessary at the time and place designated by the Board president.
- **Section 5. Change of Name, Address, or Telephone Number.** Each applicant and licensee shall notify the Board in writing of any change to their legal name, home address, business address, e-mail address, or telephone number within thirty (30) days of the change.

Section 6. Requests for Roster of Licensees. The roster of current licensees shall be updated at least annually and made available electronically at no charge.

Section 7. Reference by Incorporation.

- (a) Each rule and code incorporated by reference is further identified as follows:
- (i) Chapter 2 Uniform Rules for Contested Case Practice and Procedure, adopted by the Office of Administrative Hearings and effective on August 20, 2017, found at: http://midwifery.wyo.gov/.
- (ii) Chapter 2 Uniform Procedures, Fees, Costs, and Charges for Inspection, Copying, and Producing Public Records, adopted by the Department of Administration and Information and effective on September 6, 2016, found at http://midwifery.wyo.gov/.
- (iii) Chapter 7 Philosophy and Principles of Practice and Scope of Practice, adopted by the NACPM revised 2004, found at: http://midwifery.wyo.gov/.
 - (b) For these rules incorporated by reference:
- (i) The Board has determined that incorporation of the full text in these rules would be cumbersome or inefficient given the length or nature of the rules;
- (ii) The incorporation by reference does not include any later amendments or editions of the incorporated matter beyond the applicable date identified in subsection (a) of this section; and
- (iii) The incorporated rules are maintained at the Board Office and are available for public inspection and copying at cost at the same location.

Chapter 7

Professional Responsibility

- **Section 1. Scope and Practice Standards.** A licensed midwife shall adhere to the following scope and practice standards when providing antepartum, intrapartum, postpartum, and newborn care.
- (a) All licensees must comply with the Philosophy and Principles of Practice and Scope of Practice adopted by NACPM, as referenced in Chapter 1.
- (b) Conditions for Which a Licensed Midwife May Not Provide Care Without Physician Involvement. Before providing care to such a client, the licensed midwife shall notify the client in writing that the client shall obtain the described physician care as a condition to the client's eligibility to obtain maternity care from the licensed midwife. The licensed midwife shall, additionally, obtain the client's signed acknowledgement that the client has received the written notice. The disorders, diagnoses, conditions, and symptoms are referenced in Wyoming Statute 33-46-103(j)(i)(B) or any the following:
 - (i) HIV positive; or
- (ii) Anemic with documented hemoglobin at less than ten (10) at thirty-seven (37) weeks.
- Physician Involvement as referenced in the Act. Before providing care for a client with a history of any of the disorders, diagnoses, conditions or symptoms listed, a licensed midwife must provide written notice to the client that the client is advised to see a licensed physician during the client's pregnancy. Additionally, the licensed midwife shall obtain the client's signed acknowledgement that the client has received the written notice. The disorders, diagnoses, conditions, and symptoms are listed in W.S. 33-48-103(j)(i)(C).
- (d) Conditions for Which a Licensed Midwife Shall Facilitate Hospital Transfer as referenced in the Act. A licensed midwife shall facilitate the immediate transfer of a client to a hospital for emergency care if the client has any of the following disorders, diagnoses, conditions or symptoms listed in W.S. 33-48-103(j)(i)(D) or any of the following:
- (i) Maternal fever in labor of more than 100.4 degrees Fahrenheit, in the absence of environmental factors;
- (ii) Suggestion of fetal jeopardy, such as any abnormal bleeding (with or without abdominal pain), evidence of placental abruption, thick meconium, or abnormal fetal heart tones with non-reassuring patterns where birth is not imminent;
- (iii) Noncephalic presentation at the onset of labor or rupture of membranes, whichever occurs first, unless birth is imminent; or

- (iv) Rupture of membranes greater than twenty-four (24) hours without intravenous (IV) antibiotic treatment or greater than seventy-two (72) hours with IV antibiotic treatment.
- (f) **Plan for Emergency Transfer and Transport.** When facilitating a transfer, the licensee shall notify the hospital when the transfer is initiated, accompany the client to the hospital if feasible, or communicate by telephone with the hospital if the licensed midwife is unable to be present. The licensed midwife shall also ensure that the transfer of care is accompanied by the client's medical record, which include:
 - (i) The client's name, address, and next of kin contact information;
 - (ii) A list of diagnosed medical conditions;
 - (iii) A list of prescription or over the counter medications regularly taken;
 - (iv) A history of previous allergic reactions to medications; and
- (v) If feasible, the licensed midwife's assessment of the client's current medical condition and description of the care provided by the licensed midwife before transfer.
- **Section 3. Record Keeping.** Each client record shall be retained for a minimum of ten (10) years after the birth during which time reasonable efforts are to be made to advise clients of closure of practice or change in record location.
- **Section 4.** Written Informed Consent. The licensee shall provide to the client written informed consent documents in accordance with W.S. 33-46-103(j)(ii).
- **Section 5. Medication Formulary.** During the practice of midwifery a licensed midwife may obtain and administer the following drugs described in the midwifery formula, according to the protocol outlined in Chapter 10, describing the indication for use, dosage, route of administration and duration of treatment:
 - (a) Oxygen;
 - (b) Oxytocin as a postpartum antihemorrhagic agent;
 - (c) Misoprostol as a postpartum antihemorrhagic agent;
 - (d) Methylergonovine (Methergine) as a postpartum antihemorrhagic agent;
- (e) Injectable local anesthetic for the repair of lacerations which are no more extensive than second degree;

- (f) Antibiotics for group B streptococcus prophylaxis consistent with the guidelines set forth in Prevention of Perinatal Group B Streptococcal Disease, published by the Centers for Disease Control and Prevention and for prolonged rupture of membranes;
 - (g) Epinephrine administered via a metered dose auto-injector;
 - (h) Intravenous fluids for stabilization of the woman;
 - (i) Rho(D) immune globulin;
 - (j) Phylloquinone (Vitamin K1);
 - (k) Eye prophylactics for the baby;
 - (l) Sterile H2O Papules; and
 - (m) Terbutaline.

Section 6. Obtaining, Storing, and Disposing of Formulary Drugs. A licensee shall adhere to the following protocol for obtaining, storing, and disposing of formulary drugs during the practice of midwifery.

- (a) **Obtaining Formulary Drugs.** A licensee shall obtain formulary drugs as allowed by law, including, without limitation, from:
- (i) A person or entity that is licensed as a Wholesale Distributor by the Wyoming State Board of Pharmacy; or
 - (ii) A retail pharmacy, in minimal quantities for office use.
- (b) **Storing Formulary Drugs.** A licensed midwife shall store all formulary drugs in secure areas suitable for preventing unauthorized access and for ensuring a proper environment for the preservation of the drugs. However, licensed midwives may carry formulary drugs to the home setting while providing care within the course and scope of the practice of midwifery. The licensed midwife shall promptly return the formulary drugs to the secure area when the licensed midwife has finished using them for patient care.
- (c) **Disposing of Formulary Drugs.** A licensed midwife shall dispose of formulary drugs using means that are reasonably calculated to guard against unauthorized access and harmful excretion of the drugs into the environment. The means that may be used include, without limitation:
- (i) Transferring the drugs to a reverse distributor who is registered to destroy drugs with the U.S. Drug Enforcement Agency;

- (ii) Removing the drugs from their original containers, mixing them with an undesirable substance such as coffee grounds or kitty litter, putting them in impermeable, non-descript containers such as empty cans or sealable bags, and throwing the containers in the trash; or
- (iii) Flushing the drugs down the toilet if the accompanying patient information instructs that it is safe to do so.

Section 7. Newborn Care.

- (a) The licensee shall carry the equipment necessary for resuscitation of the newborn.
- (b) Midwives shall transfer (immediately if indicated) any newborn showing the following signs to the nearest hospital or pediatric care provider:
 - (i) Ten (10) minute Appar score of less than seven (7);
 - (ii) Signs of a medically significant anomaly;
- (iii) Signs of respiratory distress including respiratory rate over eighty (80) per minute, poor color, grunting, nasal flaring and/or retractions that are not showing consistent improvement;
- (iv) Need for oxygen for more than twenty (20) minutes, or after one (1) hour following the birth;
 - (v) Seizures;
 - (vi) Fontanel full and bulging;
 - (vii) Significant or suspected birth injury;
- (viii) Cardiac irregularities including a heart rate that is consistently below eighty (80) beats per minute or greater than one hundred sixty (160) beats per minute; poor capillary refilling (greater than three (3) seconds);
 - (ix) Pale, cyanotic, gray color;
 - (x) Lethargy or poor muscle tone;
 - (xi) Temperature instability;
 - (xii) Jaundice at less than twenty-four (24) hours; or
 - (xiii) Loss of greater than ten (10) percent birth weight.

- (c) All licensees shall comply with the Wyoming Department of Health's Newborn Screening requirements stated in W.S. 35-4-801. Informed consent of parents shall be obtained and if any parent or guardian of a child objects to a mandatory examination, the child is exempt from subsection (c).
- (d) All licensees shall register births, stillbirths and deaths with the local registrar of the district in which the occurrence took place within ten (10) days after the birth pursuant to W.S. 35-1-401 through 431.
- **Section 8. Medical Waste.** Medical waste (items removed from a private residence) shall be disposed of according to the following protocol:
- (a) **Containers for Non-Sharp, Medical Waste.** Medical waste, except for sharps, shall be placed in disposable containers/bags which are impervious to moisture and strong enough to preclude ripping, tearing or bursting under normal conditions of use. The bags shall be securely tied so as to prevent leakage or expulsion of solid or liquid waste during storage, handling or transport. The containment system shall have a tight-fitting cover and be kept clean and in good repair. All bags used for containment of medical waste must be clearly identified by label or color, or both.
- (b) **Containers for Sharps.** Sharps shall be placed in impervious, rigid, puncture-resistant containers immediately after use. Needles shall not be bent, clipped or broken by hand. Rigid containers of discarded sharps shall either be labeled or colored like the disposable bags used for other medical waste, or placed in such labeled or colored bags.
- (c) **Storage Duration.** Medical waste may not be stored for more than seven (7) days, unless the storage temperature is below thirty-two (32) degrees Fahrenheit. Medical waste shall never be stored for more than ninety (90) days.

Section 9. Professional Standards.

- (a) Persons licensed by the Board shall:
- (i) Use the term "Licensed Midwife" and/or the initials LM only after the applicant is granted licensure by the Board;
- (ii) Practice in a manner that is in the best interest of the public and does not endanger the public health, safety or welfare;
- (iii) Be able to justify all services rendered to clients as necessary for diagnostic or therapeutic purposes;
- (iv) Practice only within the competency areas for which they are trained and experienced. The licensee shall be able to demonstrate to the Board competency, training, and/or expertise;

- (v) Report to the board outcomes of all clients for which they have provided services at any point during labor or delivery within thirty (30) days after each birth;
- (vi) Report to the Board known or suspected violations of the laws and regulations governing the practice of licensed professionals;
- (vii) Maintain accurate documentation of all professional services rendered to a client in confidential files for each client and ensure that client records are kept in a secure, safe, retrievable and legible condition. The licensee shall make provisions for the retention and/or release of client records if the licensee is unable to do so. Such provision shall include the naming of a qualified person who will retain the client records and properly release the client records upon request;
- (viii) Clearly state the person's licensure status by the use of a title or initials such as "licensed midwife" (LM) or a statement such as "licensed by the Wyoming Board of Midwifery" in any advertising, public directory or solicitation, including telephone directory listings;
- (ix) Respond to all requests for information and all other correspondence from the Board;
- (x) Not permit, condone or facilitate unlicensed practice or any activity which is a violation of the Act or these rules and regulations;
- (xi) Not use vacuum extraction or forceps as an aid in the delivery of a newborn; and
 - (xii) Not perform abortions.

CHAPTER 8

PRACTICE AND PROCEDURES

FOR DISCIPLINARY, APPLICATION, AND LICENSURE MATTERS

Section 1. Statement of Purpose. These rules are adopted to implement the Board's authority to:

- (a) Conduct investigations, hearings, and proceedings concerning:
 - (i) Alleged violations of the Act or the Board Rules; or
- (ii) Actions relating to an application for a licensure including granting or denying.
 - (b) Determine and administer appropriate disciplinary action against licensee.
- **Section 2. Grounds.** In addition to the grounds outlined in Wyoming Statute 33-46-103, the Board may take action for unprofessional or unethical conduct.
 - (a) Unprofessional conduct shall include, but is not limited to:
- (i) Suspension, revocation, denial, or other disciplinary action imposed upon a license held in another jurisdiction. A certified copy of the disciplinary order shall be conclusive evidence:
- (ii) Engaging in the practice of midwifery without a license issued by this Board;
- (iii) Conviction of a felony. A certified copy of the conviction shall be conclusive evidence;
- (iv) Conviction of a misdemeanor involving moral turpitude. A certified copy of the conviction shall be conclusive evidence;
 - (v) Renting or lending the license issued pursuant to this act to any person;
 - (vi) Gross incompetence or malpractice;
 - (vii) Mental incompetency;
 - (viii) Knowingly submitting false information to the Board;
- (ix) Addiction or habitual intemperate use of alcohol, drugs and/or a controlled substance;

- (x) Violation and conviction of a charge under W.S. 35-7-1001 *et seq.*, the Wyoming Controlled Substance Act;
 - (xi) Sexual exploitation of a client, defined as; and
 - (A) Offering professional services for some form of sexual gratification;
 - (B) Sexual contact with a client.
 - (xii) Willful violation of any provisions of the Act.
- (b) Unethical conduct shall be a violation of any provision of the adopted Standards of Practice as set forth in these Rules.

Section 3. Application Review and Investigation Process.

(a) Application Review.

or

- (i) Every application for a license issued by the Board shall be subject to investigation to determine whether the requirements set forth in the Act and Board Rules are satisfied.
- (ii) If any application, including renewals, reveals any information which merits further investigation, the matter shall be assigned to the ARC.
 - (b) ARC Action. The ARC may:
 - (i) Recommend a license be issued or renewed;
- (ii) Recommend a license be issued, renewed, relicensed, or reinstated subject to conditions, restrictions, or other disciplinary action;
- (iii) Recommend a settlement agreement which may include the issuance of a license or renewal with the imposition of restrictions, conditions, reprimand or a combination thereof; or
 - (iv) Recommend denial of the application.
- (c) Notice of Intent. The ARC shall notify the applicant of its intent to recommend denial. Such notification shall contain:
- (i) A brief description of the facts or conduct that warrant the denial of licensure;
- (ii) A statement of the nature of the actions which warrant the denial or other authorized action, the facts upon which the denial or other action is based, the specific statutory provisions or the specific Board Rules involved; and

- (iii) Notice of the right to a hearing if a written request is received in the Board office within thirty (30) days of the date of mailing the letter of the denial.
- (d) Applicant's Request for Hearing. If the ARC recommends denial of an application, the applicant may request a contested case hearing in writing within thirty (30) days of the mailing of the notification.

Section 4. Complaint Review and Disciplinary Investigation Process.

- (a) Complaint Review. Every complaint submitted to the Board or initiated on behalf of the Board shall be investigated by a IBM.
 - (b) IBM Action. The IBM may:
 - (i) Recommend dismissal of a complaint;
 - (ii) Recommend issuance of an advisory letter;
- (iii) Recommend a settlement agreement which may include voluntary surrender, suspension, imposition of restrictions or conditions, reprimand or other discipline;
- (iv) Recommend disciplinary action against the licensee including revocation, suspension, reprimand, restrictions or conditions, or other discipline; or
 - (v) Recommend summary suspension.
- (c) Summary Suspension. The Board may conduct an expedited hearing if the IBM believes that the licensee's continued practice presents a danger to the public health, safety or welfare and recommends summary suspension.

Section 5. Summary Suspension.

- (a) Recommendation. If the IBM recommends summary suspension, the Board shall conduct an expedited proceeding to determine whether the licensee's continued practice presents a clear and imminent danger to public health, safety or welfare.
 - (b) Notice of Intent to Recommend Summary Suspension.
- (i) The IBM shall notify the licensee of its intent to recommend summary suspension;
 - (ii) The Notice of Intent shall contain:
 - (A) Copy of the complaint; and
- (B) Notice that an expedited summary suspension proceeding shall be set at the earliest opportunity a quorum of Board members may be assembled;

(c) Notice of Expedited Proceeding. Upon confirmation of the date and time of the expedited proceeding, the IBM shall notify the licensee in writing of the date and time of the proceeding.

Section 6. Petition and Complaint and Notice of Hearing.

- (a) Petition and Complaint. Formal proceedings for disciplinary action against a licensee shall be commenced by serving a petition and complaint and notice of hearing by certified or regular mail at least thirty (30) days prior to the date set for hearing.
 - (b) Notice of Hearing. The notice of hearing shall contain:
 - (i) The name and last address of the licensee:
- (ii) A statement in ordinary and concise language of the matters asserted, which shall contain the nature of the complaint filed with the Board, the facts upon which the complaint is based, the specific statutory provisions and the specific Board Rules that the licensee is alleged to have violated:
 - (iii) The time, place and nature of the hearing;
 - (iv) The legal authority and jurisdiction; and
- (v) A statement indicating that failure to respond to the Petition within thirty (30) days shall result in a default judgment.
- **Section 7. Lawful Service.** There shall be a presumption of lawful service of a petition and complaint, notice of hearing, or any other communication required by these Board Rules if sent to the last known address of the licensee or applicant by certified, regular mail, or electronic mail to the e-mail address indicated to be the preferred method of communication.
- **Section 8. Default.** The Board may enter an order of default judgment based on the allegations contained in the petition and complaint in any case where the licensee or the licensee's representative has not answered the petition and complaint or appeared at a scheduled noticed hearing.

Section 9. Board Decision and Order.

- (a) Board Action. The Board may resolve a complaint by:
 - (i) Approving the recommendations of the IBM or ARC; or
- (ii) Conduct a contested case hearing. Following the hearing and deliberation of all evidence admitted at a contested case hearing, the Board may:
 - (A) Dismiss the complaint due to lack of clear and convincing evidence;
 - (B) Issue an advisory letter; or

- (C) Impose discipline by revocation, suspension, reprimand, restriction, condition, non-renewal, or a combination thereof, for a violation of any provision of the Act or the Board Rules.
- (b) Board Order. The Board shall issue a written decision and order. The decision and order shall be sent to the applicant, licensee, or their attorneys by certified or regular mail.

Section 10. Appeals to District Court.

- (a) Appeals from decisions of the Board are governed by the WAPA and the Wyoming rules of Appellate Procedure.
- (b) Costs of transcripts and any reasonable costs assessed by the Board regarding the record on appeal shall be borne by the party making the appeal.

Chapter 10

Drug Formulary

A licensed midwife may use the drugs described in the midwifery formula according to the following protocol describing the indication for use, dosage, route of administration and duration of treatment:

Drug	Indication	Dose	Route of Administration	\Duration of Treatment
Oxygen	Maternal/Fetal Distress	10-12 L/min 10 L/min	Mask or Bag and mask	Until maternal/fetal stabilization is achieved or transfer to hospital is complete.
	Neonatal Resuscitation	10-12 L/min 10 L/min	Mask or Bag and mask	Until stabilization is achieved or transfer to a hospital is complete.
Oxytocin (Pitocin)	Postpartum hemorrhage only	10 Units/ml	Intramuscularly only	1-2 doses. Transport to hospital required if more than two (2) doses are administered
Misoprostol	Postpartum hemorrhage only	200 microgram tabs, as 800 micrograms per dose (4 tabs).	Rectal or sublingual, or may be used as ½ rectally and ½ sublingually	Rectal or 1-2 doses. Transport to hospital sublingual, or may required if more than 2 doses are be used as ½ administered. Not to exceed 800 rectally and ½ micrograms.
(Note that this is off lal	off label use of this dr	bel use of this drug, but an appropriate use.)		
Methyl- ergonovine (Methergine)	Postpartum hemorrhage only	0.2 mg	Intramuscularly or orally	Intramuscularly or Single dose. Every six hours, may repeat 3 times. Contraindicated in hypertension and Raynaud's Disease.
Lidocaine HCl 1% Or 2%	Local anesthetic for use during postpartum repair of lacerations or episiotomy	Maximum 50 ml (1%) Maximum 15 ml (2%)	Percutaneous infiltration only	Completion of repair
Penicillin G Group B Stra (Recommended) Prophylaxis Ruptured me greater than	ep embranes 24 hours	5 million units initial dose, then 2.5 million units every 4 hours until birth	IV in ≥ 100 ml LR, NS or D ₅ LR	Birth of baby
Ampicillin Sodium (Alternative)	Group B Strep Prophylaxis Ruptured membranes greater than 24 hours	2 grams initial dose, then 1 IV in \geq 100 ml NS Birth of baby gram every 4 hours until birth	IV in \geq 100 ml NS	Birth of baby

Drug	Indication	Dose	Route of Administration	Duration of Treatment
Cefazolin Sodium	Group B Strep Prophylaxis Ruptured membranes greater than 24 hours	2 grams initial dose, then 1 1 gram every 8 hours	IV in \geq 100 ml LR, NS or D ₅ LR	Birth of baby
(Drug of choice for penicillin allergy		with low risk for anaphylaxis)		
Clindamycin Phosphate	Group B Strep Prophylaxis Ruptured membranes greater than 24 hours	900 mg every 8 hours	IV in <u>></u> 100 ml NS or <mark>Birth of baby</mark> LR	Birth of baby
(Drug of choice for penicillin allergy		with high risk for anaphylaxis)		
Epinephrine HCl 1:1000 (EpiPen)	Treatment or post- exposure prevention of severe allergic reactions	0.3 ml pre-metered dose	As directed	Every 20 minutes or until emergency medical services arrive. Administer first dose then immediately request emergency services
Lactated Ringer's (LR)	To achieve maternal stabilization	1 - 2 liter bags - First liter Intravenous catheter run in at a wide-open rate, the second liter titrated to client's condition	Intravenous catheter	Until maternal stabilization is achieved or transfer to a hospital is complete.
5% Dextrose in Lactated Ringer's solution (D ₅ LR)	To achieve maternal stabilization	500 ml may run in wide open then hydrate to client's condition	Intravenous catheter	Until maternal stabilization is achieved or transfer to a hospital is complete.
0.9% Sodium Chloride (NS)	Reconstitution of antibiotic powder	As directed	As directed	Birth of Baby

Drug	Indication	Dose	Route of Administration	Duration of Treatment
Sterile H ₂ O Papules	Relief of back labor	0.1-0.5 cc at the 4 corners Subdermally, using of the sacrum, Should be TB syringe and administered rapidly, one needle. after another, over a 30 to 90 second total period	Subdermally, using TB syringe and needle.	1 to 2 times during labor. Duration of pain relief is 2 to 4 hours.
Rh(D) Immune Globulin	Prevention of Rh(D) sensitization in Rh(D) negative women	300 mcg	Intramuscularly	Single dose at any gestation for Rh(D) negative, antibody negative women within 72 hours of spontaneous bleeding or abdominal trauma. Single dose at 26-28 weeks gestation for Rh(D) negative, antibody negative women. Single dose for Rh(D) negative, antibody negative women within 72 hours of delivery of Rh(D) positive infant, or infant with unknown blood type.
Phylloquinone (Vitamin K ₁)	Prophylaxis for Vitamin K Deficiency Bleeding	1 mg	Intramuscularly	1 dose
0.5% Erythromycin Ophthalmic	Prophylaxis of Neonatal Ophthalmia	1 cm ribbon in each eye	Topical	1 dose
Terbutaline	Severe bradycardia of fetus and during transport. Not to be used prior to 37 weeks	0.25 mg, single dose	Subcutaneous	May repeat one time no earlier than sixty (60) minutes after administration of the first dose.

Appendix A - Repealed

See Chapter 10

CHAPTER 1

GENERAL PROVISIONS

Section 1. Authority. The Board of Midwifery is created by the Act. The Board is authorized under the Act, specifically Wyoming-Statute-33-46-103, the WAPA (W.S. 16-3-101, et seq.), specifically W.S. 16-3-103(j), and W.S. 33-1-302(a) to promulgate rules.

Section 2. Definitions.

- (a) "Act" means the Midwifery Practice Act.
- (b) "Antepartum" means occurring or existing during pregnancy.
- (c) "ARC" means Application Review Committee.
- (d) "CPM" means Certified Professional Midwife.
- (e) "IBM" means Investigative Board Member.
- (f) "Intrapartum" means occurring during labor and delivery.
- (g) "MEAC" means the Midwifery Education Accreditation Council.
- (h) "NACPM" means the National Association of Certified Professional Midwives.
- (i) "NARM" means the North American Registry of Midwives.
- (j) "Postpartum" means occurring in approximately the six (6) week period after childbirth.
- (k) "WAPA" means Wyoming Administrative Procedure Act, W.S. 16-3-101 through -115.
- **Section 3. Board Office.** The Board Office is located at 2001 Capitol Ave., Room 104, Cheyenne, Wyoming.
- **Section 4. Annual Regular Board Meeting.** The Board shall have a regular meeting annually on the second Thursday of June at the Board Office beginning at 10:00 a.m.
- (a) The Board shall meet as necessary at the time and place designated by the Board president.
- **Section 5. Change of Name, Address, or Telephone Number.** Each applicant and licensee shall notify the Board in writing of any change to their legal name, home address, business address, e-mail address, or telephone number within thirty (30) days of the change.

Section 6. Requests for Roster of Licensees. The roster of current licensees shall be updated at least annually and made available electronically at no charge.

Section 7. Reference by Incorporation.

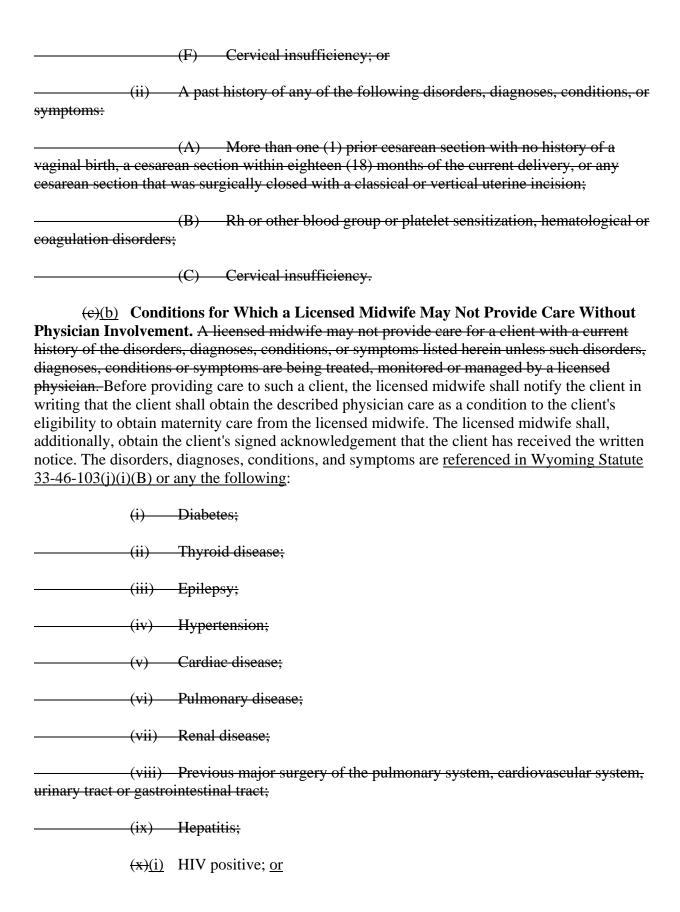
- (a) Each rule and code incorporated by reference is further identified as follows:
- (i) <u>Chapter 2 Uniform Rules for Contested Case Practice and Procedure, adopted by the Office of Administrative Hearings and effective on October 17, 2014, found at: http://midwifery.wyo.gov/.</u>
- (ii) Chapter 2 Uniform Procedures, Fees, Costs, and Charges for Inspection, Copying, and Producing Public Records, adopted by the Department of Administration and Information and effective on September 6, 2016, found at http://midwifery.wyo.gov/.
- (iii) Chapter 7 Philosophy and Principles of Practice and Scope of Practice, adopted by the NACPM revised 2004, found at: http://midwifery.wyo.gov/.
 - (b) For these rules incorporated by reference:
- (i) The Board has determined that incorporation of the full text in these rules would be cumbersome or inefficient given the length or nature of the rules;
- (ii) The incorporation by reference does not include any later amendments or editions of the incorporated matter beyond the applicable date identified in subsection (a) of this section; and
- (iii) The incorporated rules are maintained at the Board Office and are available for public inspection and copying at cost at the same location.

Chapter 7

Professional Responsibility

Section 1. Scope and Practice Standards. A licensed midwife shall adhere to the following scope and practice standards when providing antepartum, intrapartum, postpartum, and newborn care.

(a) The	Board ho	ereby incorporates by reference the following uniform rules outlining
the scope and practi	ice stand	ards: All licensees must comply with the Philosophy and Principles
		actice adopted by NACPM, as referenced in Chapter 1.
	1	,
(i)	Philo	sophy and Principles of Practice and Scope of Practice, adopted by
		ound at: http://nacpm.org/about-cpms/professional-standards/
the tyrici ivi icvise	u 200 1 , 1	ound at. http://macpm.org/about-cpms/professional-standards/
(ii)	For th	nese rules incorporated by reference:
	, ,	The Board has determined that incorporation of the full text in
these rules would b	e cumbe	rsome or inefficient given the length or nature of the rules;
	(B)	The incorporation by reference does not include any later
amendments or edit	tions of t	he incorporated matter beyond the applicable date identified in
subsection (a) of the		1 11
		,,
	(C)	The incorporated rule is maintained at Board Office and is
available for public	, ,	on and copying at cost at the same location.
avanable for public	mspeetr	on and copying at cost at the same focution.
(b) Folk	ow the C	Conditions for Which a Licensed Midwife May Not Provide Care
, ,		licensed midwife may not provide care for a client with:
as referenced in th	ic Act. A	Hicensed inidwire may not provide care for a cheft with.
(i)	A cur	rent history of any of the following disorders, diagnoses, conditions,
	71 Cui	rent instory of the following disorders, diagnoses, conditions,
or symptoms:		
	(4)	Discourted abuseum eliter
	(A)	Placental abnormality
	(D)	Mulkinla aastatiana
	(B)	Multiple gestations;
	(C)	Name of all and and a state of the same of the same of
		Noncephalic presentation at the onset of labor or rupture of
membranes, which	ever occi	urs first, unless birth is imminent;
	(D)	
• •	(D)	Birth under thirty-seven (37) weeks or after forty-two (42) weeks
gestational age;		
	(E)	Pre-eclampsia;



(xi)(ii) Anemic with documented hemoglobin at less than ten (10) at thirty-seven (37) weeks.

(d)(c) Follow the Conditions for Which a Licensed Midwife Shall Recommend Physician Involvement as referenced in the Act. Before providing care for a client with a history of any of the disorders, diagnoses, conditions or symptoms listed, a licensed midwife must provide written notice to the client that the client is advised to see a licensed physician during the client's pregnancy. Additionally, the licensed midwife shall obtain the client's signed acknowledgement that the client has received the written notice. The disorders, diagnoses, conditions, and symptoms are listed in W.S. 33-48-103(j)(i)(C).

	(i)	Previous complicated pregnancy;
	(ii)	Previous cesarean section;
	(iii)	Previous pregnancy loss in second or third trimester;
	(iv)	Previous spontaneous premature labor;
	(v)	Previous preterm rupture of membranes;
	(vi)	Previous preeclampsia;
	(vii)	Previous hypertensive disease of pregnancy;
simplex virus		Prior infection with parvo virus, toxoplasmosis, cytomegalovirus or herpes
	(ix)	Previous newborn group B streptococcus infection;
conception;	(x)	A body mass index of thirty-five (35.0) or greater at the time of
	(xi)	Underlying family genetic disorders with potential for transmission; or
	(xii)	Psychiatric illness.

- (e)(d) Conditions for Which a Licensed Midwife Shall Facilitate Hospital Transfer as referenced in the Act. A licensed midwife shall facilitate the immediate transfer of a client to a hospital for emergency care if the client has any of the following disorders, diagnoses, conditions or symptoms listed in W.S. 33-48-103(j)(i)(D) or any of the following:
- (i) Maternal fever in labor of more than 100.4 degrees Fahrenheit, in the absence of environmental factors;

heart tones with non-reassuring patterns where birth is not imminent; Noncephalic presentation at the onset of labor or rupture of membranes, whichever occurs first, unless birth is imminent; or (iv) Second stage labor after two (2) hours of initiation of pushing without adequate progress; (v) Current spontaneous premature labor; (vi) Current preterm premature rupture of membranes; (vii) Current preeclampsia; (viii) Current hypertensive disease of pregnancy; (ix) Continuous uncontrolled bleeding; (x) Bleeding that necessitates the administration of more than two (2) doses of oxytocin or other antihemorrhagic agent; (xi) Delivery injuries to the bladder or bowel; (xii) Seizures; (xiii) Uncontrolled vomiting; (xiv) Coughing or vomiting of blood; (xv) Severe chest pain; (xvi) Sudden onset of shortness of breath and associated labored breathing; or (iv)(xvii) Rupture of membranes greater than twenty-four (24) hours without intravenous (IV) antibiotic treatment or greater than seventy-two (72) hours with IV antibiotic treatment. Plan for Emergency Transfer and Transport. When facilitating a transfer, the licensee shall notify the hospital when the transfer is initiated, accompany the client to the hospital if feasible, or communicate by telephone with the hospital if the licensed midwife is unable to be present. The licensed midwife shall also ensure that the transfer of care is accompanied by the client's medical record, which include:

Suggestion of fetal jeopardy, such as any abnormal bleeding (with or

without abdominal pain), evidence of placental abruption, thick meconium, or abnormal fetal

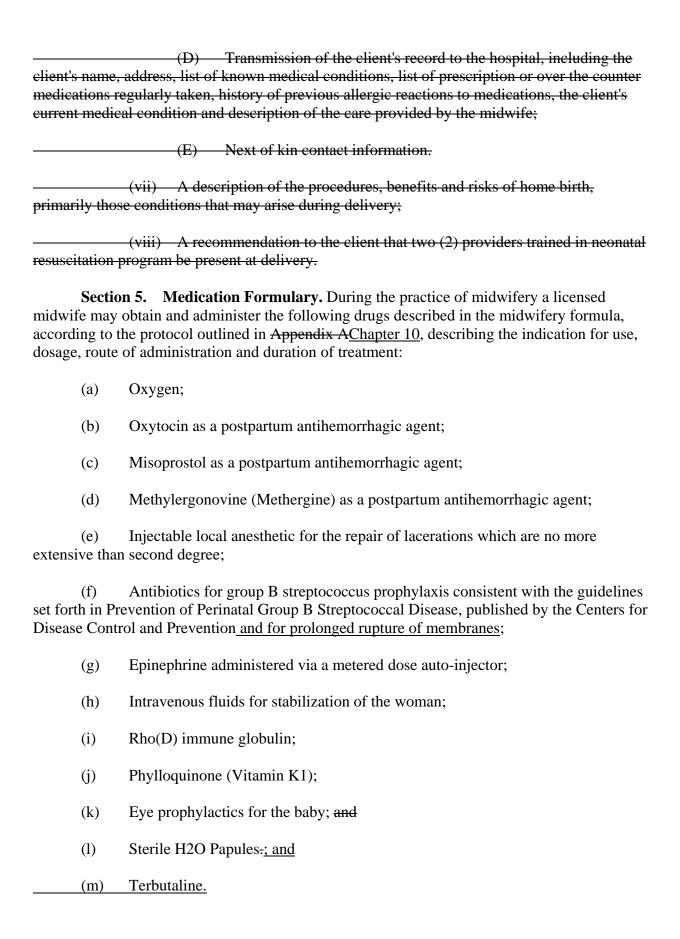
(i)

The client's name, address, and next of kin contact information;

(ii) A list of diagnosed medical conditions;
(iii) A list of prescription or over the counter medications regularly taken;
(iv) A history of previous allergic reactions to medications; and
(v) If feasible, the licensed midwife's assessment of the client's current medical condition and description of the care provided by the licensed midwife before transfer.
Section 3. Record Keeping. Each client record shall be retained for a minimum of ten (10) years after the birth during which time reasonable efforts are to be made to advise clients of closure of practice or change in record location.
Section 4. Written Informed Consent. The licensee shall provide to the client written informed consent documents in accordance with W.S. 33-46-103(j)(ii).
(a) The written informed consent to treatment shall include all of the following:
(i) The licensed midwife's experience and training;
(ii) Instructions for obtaining a copy of rules adopted by the board pursuant to this act;
(iii) Instructions for obtaining a copy of documents adopted by the National Association of Certified Professional Midwives that identify the nature of and standards of practice for responsible midwifery practice;
(iv) Instructions for filing complaints with the board;
(v) Notice of the type and liability limits of professional or personal liability insurance maintained by the midwife or notice that the midwife does not carry liability insurance;
(vi) A written protocol for emergencies that is specific for each individual client, including the following provisions:
(A) Transport to a hospital in an emergency;
(B) Notification of the hospital to which a client will be transferred upon initiation of the transfer;

feasible, or telephone notice to the hospital if the midwife is unable to be present personally;

(C) Accompaniment of the client to the hospital by the midwife, if



- **Section 6. Obtaining, Storing, and Disposing of Formulary Drugs.** A licensee shall adhere to the following protocol for obtaining, storing, and disposing of formulary drugs during the practice of midwifery.
- (a) **Obtaining Formulary Drugs.** A licensee shall obtain formulary drugs as allowed by law, including, without limitation, from:
- (i) A person or entity that is licensed as a Wholesale Distributor by the Wyoming State Board of Pharmacy; or
 - (ii) A retail pharmacy, in minimal quantities for office use.
- (b) **Storing Formulary Drugs.** A licensed midwife shall store all formulary drugs in secure areas suitable for preventing unauthorized access and for ensuring a proper environment for the preservation of the drugs. However, licensed midwives may carry formulary drugs to the home setting while providing care within the course and scope of the practice of midwifery. The licensed midwife shall promptly return the formulary drugs to the secure area when the licensed midwife has finished using them for patient care.
- (c) **Disposing of Formulary Drugs.** A licensed midwife shall dispose of formulary drugs using means that are reasonably calculated to guard against unauthorized access and harmful excretion of the drugs into the environment. The means that may be used include, without limitation:
- (i) Transferring the drugs to a reverse distributor who is registered to destroy drugs with the U.S. Drug Enforcement Agency;
- (ii) Removing the drugs from their original containers, mixing them with an undesirable substance such as coffee grounds or kitty litter, putting them in impermeable, non-descript containers such as empty cans or sealable bags, and throwing the containers in the trash; or
- (iii) Flushing the drugs down the toilet if the accompanying patient information instructs that it is safe to do so.

Section 7. Newborn Care.

- (a) The licensee shall carry the equipment necessary for resuscitation of the newborn.
- (b) Midwives shall transfer (immediately if indicated) any newborn showing the following signs to the nearest hospital or pediatric care provider:
 - (i) Ten (10) minute Appar score of less than seven (7);
 - (ii) Signs of a medically significant anomaly;

- (iii) Signs of respiratory distress including respiratory rate over eighty (80) per minute, poor color, grunting, nasal flaring and/or retractions that are not showing consistent improvement;
- (iv) Need for oxygen for more than twenty (20) minutes, or after one (1) hour following the birth;
 - (v) Seizures;
 - (vi) Fontanel full and bulging;
 - (vii) Significant or suspected birth injury;
- (viii) Cardiac irregularities including a heart rate that is consistently below eighty (80) beats per minute or greater than one hundred sixty (160) beats per minute; poor capillary refilling (greater than three (3) seconds);
 - (ix) Pale, cyanotic, gray color;
 - (x) Lethargy or poor muscle tone;
 - (xi) Temperature instability;
 - (xii) Jaundice at less than twenty-four (24) hours; or
 - (xiii) Loss of greater than ten (10) percent birth weight.
- (c) All licensees shall comply with the Wyoming Department of Health's Newborn Screening requirements stated in W.S. 35-4-801.
- (i) Informed consent of parents shall be obtained and if any parent or guardian of a child objects to a mandatory examination, the child is exempt from subsection (c).
- (d) All licensees shall register births, still births and deaths with the local registrar of the district in which the occurrence took place within ten (10) days after the birth pursuant to W.S. 35-1-401 through 431;
- **Section 8. Medical Waste.** Medical waste (items removed from a private residence) shall be disposed of according to the following protocol:
- (a) **Containers for Non-Sharp, Medical Waste.** Medical waste, except for sharps, shall be placed in disposable containers/bags which are impervious to moisture and strong enough to preclude ripping, tearing or bursting under normal conditions of use. The bags shall be securely tied so as to prevent leakage or expulsion of solid or liquid waste during storage, handling or transport. The containment system shall have a tight-fitting cover and be kept clean

and in good repair. All bags used for containment of medical waste must be clearly identified by label or color, or both.

- (b) **Containers for Sharps.** Sharps shall be placed in impervious, rigid, puncture-resistant containers immediately after use. Needles shall not be bent, clipped or broken by hand. Rigid containers of discarded sharps shall either be labeled or colored like the disposable bags used for other medical waste, or placed in such labeled or colored bags.
- (c) **Storage Duration.** Medical waste may not be stored for more than seven (7) days, unless the storage temperature is below thirty-two (32) degrees Fahrenheit. Medical waste shall never be stored for more than ninety (90) days.

Section 9. Professional Standards.

- (a) Persons licensed by the Board shall:
- (i) Use the term "Licensed Midwife" and/or the initials LM only after the applicant is granted licensure by the Board;
- (ii) Practice in a manner that is in the best interest of the public and does not endanger the public health, safety or welfare;
- (iii) Be able to justify all services rendered to clients as necessary for diagnostic or therapeutic purposes;
- (iv) Practice only within the competency areas for which they are trained and experienced. The licensee shall be able to demonstrate to the Board competency, training, and/or expertise;
- (v) Report to the board outcomes of all clients for which they have provided services at any point during labor or delivery within thirty (30) days after each birth;
- (vi) Report to the Board known or suspected violations of the laws and regulations governing the practice of licensed professionals;
- (vii) Maintain accurate documentation of all professional services rendered to a client in confidential files for each client and ensure that client records are kept in a secure, safe, retrievable and legible condition;
- (A) The licensee shall make provisions for the retention and/or release of client records if the licensee is unable to do so. Such provision shall include the naming of a qualified person who will retain the client records and properly release the client records upon request.
- (viii) Clearly state the person's licensure status by the use of a title or initials such as "licensed midwife" (LM) or a statement such as "licensed by the Wyoming Board of

Midwifery" in any advertising, public directory or solicitation, including telephone directory listings;

- (ix) Respond to all requests for information and all other correspondence from the Board;
- (x) Not permit, condone or facilitate unlicensed practice or any activity which is a violation of the Act or these rules and regulations;
- (xi) Not use vacuum extraction or forceps as an aid in the delivery of a newborn; and
 - (xii) Not perform abortions.

CHAPTER 8

PRACTICE AND PROCEDURES

FOR DISCIPLINARY, APPLICATION, AND LICENSURE MATTERS

Section 1. Board Authorization. The Board is authorized to reprimand, suspend, revoke, refuse to renew, impose probationary conditions, or otherwise restrict the license of any person violating provisions of the Act.

Section 1. Statement of Purpose. These rules are adopted to implement the Board's authority to:

- (a) Conduct investigations, hearings, and proceedings concerning:
 - (i) Alleged violations of the Act or the Board Rules; or
- (ii) Actions relating to an application for a licensure including granting or denying.
 - (b) Determine and administer appropriate disciplinary action against licensee.
- **Section 2. Grounds.** In addition to the grounds outlined in Wyoming-Statute-33-46-103, the Board may take action for unprofessional or unethical conduct.
 - (a) Unprofessional conduct shall include, but is not limited to:
- (i) Suspension, revocation, denial, or other disciplinary action imposed upon a license held in another jurisdiction. A certified copy of the disciplinary order shall be conclusive evidence.;
- (ii) Engaging in the practice of midwifery without a license issued by this Board;
- (iii) Conviction of a felony. A certified copy of the conviction shall be conclusive evidence:
- (iv) Conviction of a misdemeanor involving moral turpitude. A certified copy of the conviction shall be conclusive evidence;
 - (v) Renting or lending the license issued pursuant to this act to any person;
 - (vi) Gross incompetence or malpractice;
 - (vii) Mental incompetency;
 - (viii) Knowingly submitting false information to the Board;

- (ix) Addiction or habitual intemperate use of alcohol, drugs and/or a controlled substance; (x) Violation and conviction of a charge under W.S. 35-7-1001 et seq., the Wyoming Controlled Substance Act; (xi) Sexual exploitation of a client, defined as; and (A) Offering professional services for some form of sexual gratification; or (B) Sexual contact with a client. (xii) Willful violation of any provisions of the Act. (b) Unethical conduct shall be a violation of any provision of the adopted Standards of Practice as set forth in these Rules. Section 3. Complaints. All complaints shall be filed with the Board in writing and shall contain: Name and address of licensee; Name, address and telephone number of complainant; (c) Nature of alleged violations; (d) A short and concise statement of facts relating to the alleged violations; and (e) Signature of complainant. Section 43. Application Review and Investigation Process. Application Review. (a) Every application for a license issued by the Board shall be subject to (i) investigation to determine whether the requirements set forth in the Act and Board Rules are satisfied.
 - (b) ARC Action. The ARC may:
 - (i) Recommend a license be issued or renewed;

merits further investigation, the matter shall be assigned to the ARC.

If any application, including renewals, reveals any information which

- (ii) Recommend a license be issued, renewed, relicensed, or reinstated subject to conditions, restrictions, or other disciplinary action;
- (iii) Recommend a settlement agreement which may include the issuance of a license or renewal with the imposition of restrictions, conditions, reprimand or a combination thereof; or
 - (iv) Recommend denial of the application.
- (c) Notice of Intent to Recommend Denial. The ARC shall notify the applicant of its intent to recommend denial. Such notification shall contain:
- (i) A brief description of the facts or conduct which that warrant the denial of licensure;
- (ii) A statement of the nature of the actions which warrant the denial or other authorized action, the facts upon which the denial or other action is based, the specific statutory provisions or the specific Board Rules involved; and
- (iii) Notice of the right to a hearing if a written request is received in the Board office within thirty (30) days of the date of mailing the letter of the denial.
- (d) Applicant's Request for Hearing. If the ARC recommends denial of an application, the applicant may request a contested case hearing in writing within thirty (30) days of the mailing of the notification.

Section 4. Complaint Review and Disciplinary Investigation Process.

- (a) Complaint Review. Every complaint submitted to the Board or initiated on behalf of the Board shall be investigated by a IBM.
 - (b) IBM Action. The IBM may:
 - (i) Recommend dismissal of a complaint;
 - (ii) Recommend issuance of an advisory letter;
- (iii) Recommend a settlement agreement which may include voluntary surrender, suspension, imposition of restrictions or conditions, reprimand or other discipline;
- (iv) Recommend disciplinary action against the licensee including revocation, suspension, reprimand, restrictions or conditions, or other discipline; or
 - (v) Recommend summary suspension.
- (c) Summary Suspension. The Board may conduct an expedited hearing if the IBM believes that the licensee's continued practice presents a danger to the public health, safety or welfare and recommends summary suspension.

Section 5. Summary Suspension.

- (a) Recommendation. If the IBM recommends summary suspension, the Board shall conduct an expedited proceeding to determine whether the licensee's continued practice presents a clear and imminent danger to public health, safety or welfare.
 - (b) Notice of Intent to Recommend Summary Suspension.
- (i) The IBM shall notify the licensee of its intent to recommend summary suspension;
 - (ii) The Notice of Intent shall contain:
 - (A) Copy of the complaint; and
- (B) Notice that an expedited summary suspension proceeding shall be set at the earliest opportunity a quorum of Board members may be assembled;
- (c) Notice of Expedited Proceeding. Upon confirmation of the date and time of the expedited proceeding, the IBM shall notify the licensee in writing of the date and time of the proceeding.
- Section 6. Notice of Complaint. Notice of Complaint shall be sent by certified or registered mail with return receipt thereof to the licensee's last known address on file with the Board. It is the licensee's responsibility to update their address with the Board.

Section <u>67</u>. Petition <u>and Complaint</u> and Notice of Hearing.

- (a) Petition and Complaint. Formal proceedings for disciplinary action against a licensee shall be commenced by serving a petition and complaint and notice of hearing Notice of Hearing and Petition by certified or regular mail at least thirtytwenty (320) days prior to the date set for hearing.
 - (b) Notice of Hearing. The nNotice of hHearing shall contain:
 - (i) The name and last address of the licensee:
- (ii) A statement in ordinary and concise language of the matters asserted, which shall contain the nature of the complaint filed with the Board, the facts upon which the complaint is based, the specific statutory provisions and the specific Board Rules that the licensee is alleged to have violated;
 - (iii) The time, place and nature of the hearing;
 - (iv) The legal authority and jurisdiction; and

- A statement indicating that failure to respond to the Petition within thirtytwenty (320) days shall result in a default judgment. Section 78. Lawful Service. There shall be a presumption of lawful service of a petition and complaint, nNotice of hHearing, or any other communication required by these Board Rules if sent to the last known address of the licensee or applicant by certified, or regular mail, or electronic mail to the e-mail address indicated to be the preferred method of communication. Section 9. Answer or Appearance. The licensee shall file an Answer to the Petition within twenty (20) calendar days of receipt of the Petition or within twenty five (25) days from the date that the Petition was mailed to the licensee, whichever is longer. The Answer shall contain specific responses and defenses to the allegations in the Petition. Section 810. Default. The Board may enter an order of default judgment based on the allegations contained in the pPetition and complaint in any case where the licensee or the licensee's representative has not answered the <u>p</u>Petition <u>and complaint</u> or appeared at a scheduled noticed hearing. Section 11. Contested Case Process. The Board hereby incorporates by reference the following uniform rules outlining the entire contested case process and practice that will be followed: (a) Chapter 2 - Uniform Rules for Contested Case Practice and Procedure, adopted by the Office of Administrative Hearings and effective on October 17, 2014, found at: http://soswy.state.wy.us/Rules/RULES/9644.pdf. (b) For these rules incorporated by reference:: (i) The Board has determined that incorporation of the full text in these rules would be cumbersome or inefficient given the length or nature of the rules; (ii) The incorporation by reference does not include any later amendments or editions of the incorporated matter beyond the applicable date identified in subsection (a) of this section; and (iii) The incorporated rules are maintained at the Board's office and is available for public inspection and copying at cost at the same location. Section <u>913</u>. Board Decision and Order. (a) Board Action. The Board may resolve a complaint by:
 - (i) Approving the recommendations of the IBM or ARC; or
- (ii) Conduct a contested case hearing. Following the hearing and deliberation of all evidence admitted at a contested case hearing, the Board may:

	(A)	Dismiss the complaint due to lack of clear and convincing evidence;
	(B)	Issue an advisory letter; or
condition, non-rea Board Rules.	(C) newal, or a c	Impose discipline by revocation, suspension, reprimand, restriction, combination thereof, for a violation of any provision of the Act or the
` '		The Board shall <u>issue</u> make and enter a written decision and order. be sent to the applicant, licensee, or their attorneys by certified or
to the district cou	rt having ju	ls to District Court. Appeals from Board decisions shall be taken risdiction and proper venue in accordance with applicable statutes ppellate Procedure.
(a) A Wyoming rules of		m decisions of the Board are governed by the WAPA and the Procedure.
		ascripts and any reasonable costs assessed by the Board regarding borne by the party making the appeal.

Chapter 10

Drug Formulary

A licensed midwife may use the drugs described in the midwifery formula according to the following protocol describing the indication for use, dosage, route of administration and duration of treatment:

Drug	<u>Indication</u>	Dose	Route of Administration	\Duration of Treatment
<u>Oxygen</u>	Maternal/Fetal Distress	<u>10-12 L/min</u> <u>10 L/min</u>	<u>Mask or</u> Bag and mask	Until maternal/fetal stabilization is achieved or transfer to hospital is complete.
	<u>Resuscitation</u>	10-12 L/min 10 L/min	<u>Mask or</u> Bag and mask	Until stabilization is achieved or transfer to a hospital is complete.
Oxytocin (Pitocin)	Postpartum hemorrhage only	10 Units/ml	Intramuscularly only	1-2 doses. Transport to hospital required if more than two (2) doses are administered
<u>Misoprostol</u>	<u>Postpartum</u> hemorrhage only	200 microgram tabs, as 800 micrograms per dose (4 tabs).	Rectal or sublingual, or may be used as ½ rectally and ½ sublingually	1-2 doses. Transport to hospital required if more than 2 doses are administered. Not to exceed 800 micrograms.
(Note that this is off la	off label use of this dr	bel use of this drug, but an appropriate use.)		
Methyl- ergonovine (Methergine)	Postpartum hemorrhage only	0.2 mg	Intramuscularly or orally	Intramuscularly or Single dose. Every six hours, may repeat 3 times. Contraindicated in hypertension and Raynaud's Disease.
Lidocaine HCl 1% Or 2%	Local anesthetic for use during postpartum repair of lacerations or episiotomy	Maximum 50 ml (1%) Maximum 15 ml (2%)	Percutaneous infiltration only	Completion of repair
Penicillin G (Recommended)	Group B Strep Prophylaxis Ruptured membranes greater than 24 hours	5 million units initial dose, then 2.5 million units every 4 hours until birth	IV in > 100 ml LR, NS or D ₅ LR	Birth of baby
Ampicillin Sodium (Alternative)	Group B Strep Prophylaxis Ruptured membranes greater than 24 hours	2 grams initial dose, then 1 gram every 4 hours until birth	IV in > 100 ml NS	Birth of baby

Drug	Indication	Dose	Route of Administration	Duration of Treatment
Cefazolin Sodium	Group B Strep Prophylaxis Ruptured membranes greater than 24 hours	2 grams initial dose, then 1 gram every 8 hours	IV in > 100 ml LR, NS or D ₅ LR	Birth of baby
(Drug of choice for	penicillin allergy with	(Drug of choice for penicillin allergy with low risk for anaphylaxis)		
Clindamycin Phosphate	Group B Strep Prophylaxis Ruptured membranes greater than 24 hours	900 mg every 8 hours	IV in > 100 ml NS orBirth of baby LR	Birth of baby
(Drug of choice for	penicillin allergy with	(Drug of choice for penicillin allergy with high risk for anaphylaxis)		
Epinephrine HCl 1:1000 (EpiPen)	Treatment or post- exposure prevention of severe allergic reactions	0.3 ml pre-metered dose	As directed	Every 20 minutes or until emergency medical services arrive. Administer first dose then immediately request emergency services
Lactated Ringer's (LR)	To achieve maternal stabilization	1 - 2 liter bags - First liter Intravenous catheter run in at a wide-open rate, the second liter titrated to client's condition		Until maternal stabilization is achieved or transfer to a hospital is complete.
5% Dextrose in Lactated Ringer's solution (D ₅ LR)	To achieve maternal stabilization	500 ml may run in wide open then hydrate to client's condition	Intravenous catheter	Until maternal stabilization is achieved or transfer to a hospital is complete.
0.9% Sodium Chloride (NS)	Reconstitution of antibiotic powder	As directed	As directed	Birth of Baby

Drug	<u>Indication</u>	<u>Dose</u>	Route of Administration	Duration of Treatment
Sterile H ₂ O Papules	Relief of back labor	0.1-0.5 cc at the 4 corners Subdermally, using of the sacrum, Should be TB syringe and administered rapidly, one after another, over a 30 to 90 second total period	Subdermally, using TB syringe and needle.	1 to 2 times during labor. Duration of pain relief is 2 to 4 hours.
Rh(D) Immune Globulin	Prevention of Rh(D) sensitization in Rh(D) negative women	300 mcg	Intramuscularly	Single dose at any gestation for Rh(D) negative, antibody negative women within 72 hours of spontaneous bleeding or abdominal trauma. Single dose at 26-28 weeks gestation for Rh(D) negative, antibody negative women. Single dose for Rh(D) negative, antibody negative women within 72 hours of delivery of Rh(D) positive infant, or infant with unknown blood type.
Phylloquinone (Vitamin K.)	Prophylaxis for Vitamin K Deficiency Bleeding	1 mg	Intramuscularly	1 dose
0.5% Erythromycin Ophthalmic Ointment	Prophylaxis o <u>f</u> Neonatal Ophthalmia	1 cm ribbon in each eye	T <u>opical</u>	<u>1 dose</u>
ol ol	Severe bradycardia of fetus and during transport. Not to be used prior to 37 weeks	0.25 mg, single dose	Subcutaneous	May repeat one time no earlier than sixty (60) minutes after administration of the first dose.

Appendix A - Repealed

See Chapter 10

Drug Formulary

A licensed midwife may use the drugs described in the midwifery formula according to the following protocol describing the indication for use, dosage, route of administration and duration of treatment:

Drug	Indication	Dose	Route of Administration	Duration of Treatment
Ожуgен	Maternal/Fetal Distress	10-12 L/min 10 L/min	Mask or Bag and mask	Until maternal/fetal stabilization is achieved or transfer to hospital is complete.
	Neonatal Resuscitation	10-12 L/min 10 L/min	Mask or Bag and mask	Until stabilization is achieved or transfer to a hospital is complete.
Oxytocin (Pitocin)	Postpartum hemorrhage only	10 Units/ml	Intramuscularly only	1-2 doses. Transport to hospital required if more than two (2) doses are administered
Misoprostol	Postpartum hemorrhage only	200 microgram tabs, as 800 micrograms per dose (4 tabs).	Rectal or sublingual, or may be used as 1/2 rectally and 1/2 sublingually	Rectal or sublingual, or may required if more than 2 doses are be used as ½ administered. Not to exceed 800 rectally and ½ micrograms.
(Note that this is off label use		of this drug, but an appropriate use.)		
Methyl ergonovine (Methergine)	Postpartum hemorrhage only	0.2 mg	Intramuscularly or erally	Intramuscularly or Single dose. Every six hours, may orally hypertension and Raynaud's Disease.
Lidocaine HCl 1% Or 2%	Local anesthetic for use during postpartum repair of lacerations or episiotomy	Maximum 50 ml (1%) Maximum 15 ml (2%)	Percutaneous infiltration only	Completion of repair
Penicillin G (Recommended)	Group B Strep Prophylaxis. Ruptured membranes greater than 24 hours	$\frac{5 \text{ million units initial dose,}}{\text{then 2.5 million units}} \frac{\text{IV in} \ge 100 \text{ ml}}{\text{LR, NS or D}_{\text{s}L}}$ every 4 hours until birth	IV in ≥ 100 ml LR, NS or D ₃ LR	Birth of baby
Ampicillin Sodium (Alternative)	Group B Strep Prophylaxis. Ruptured membranes greater than 24 hours	2 grams initial dose, then 1 IV in > 100 ml NS Birth of baby gram every 4 hours until birth	IV in ≻ 100 ml NS	Birth of baby

Drug	Indication	Dose	Route of Administration	Duration of Treatment
Cefazolin Sodium	Group B Strep Prophylaxis. Ruptured membranes greater than 24 hours	2 grams initial dose, then 1 gram every 8 hours	IV in ≥ 100 ml LR, NS or D₅LR	Birth of baby
(Drug of choice for	penicillin allergy with	(Drug of choice for penicillin allergy with low risk for anaphylaxis)		
Clindamycin Phosphate	Group B Strep Prophylaxis. Ruptured membranes greater than 24 hours	900 mg every 8 hours	IV in >_100 ml NS orBirth of baby LR	Birth of baby
(Drug of choice for	penicillin allergy with	(Drug of choice for penicillin allergy with high risk for anaphylaxis)		
Epinephrine HCl 1:1000 (EpiPen)	Treatment or post- exposure prevention of severe allergie reactions	0.3 ml pre metered dose	As directed	Every 20 minutes or until emergency medical services arrive. Administer first dose then immediately request emergency services
Lactated Ringer's (L.R.)	To achieve maternal stabilization	1—2 liter bags—First liter run in at a wide open rate, the second liter titrated to client's condition	First liter Intravenous catheter open liter	Until maternal stabilization is achieved or transfer to a hospital is complete.
5% Dextrose in Lactated Ringer's solution (D ₅ LR)	To achieve maternal stabilization	500 ml may run in wide open then hydrate to client's condition	Intravenous catheter	Until maternal stabilization is achieved or transfer to a hospital is complete.
0.9% Sodium Chloride (NS)	Reconstitution of antibiotic powder	As directed	As directed	Birth of Baby

Drug	Indication	Dose	Route of Administration	Duration of Treatment
Sterile H2O Papules	Relief of back labor	0.1 0.5 cc at the 4 corners Subdermally, using of the sacrum, Should be TB syringe and administered rapidly, one needle. 90 second total period	mally, using nge and	1 to 2 times during labor. Duration of pain relief is 2 to 4 hours.
Rh(D) Immune Globulin	Prevention of Rh(D) sensitization in Rh(D) negative women		Intramuscularly	Single dose at any gestation for Rh(D) negative, antibody negative women within 72 hours of spontaneous bleeding or abdominal trauma. Single dose at 26 28 weeks gestation for Rh(D) negative, antibody negative women. Single dose for Rh(D) negative, antibody negative women within 72 hours of delivery of Rh(D) positive infant, or infant with unknown blood type.
Phylloquinone (Vitamin K ₁)	Prophylaxis for Vitamin K Deficiency Bleeding	1 mg	Intramuscularly	1 dose
0.5% Erythromycin Ophthalmic Ointment	Prophylaxis of Neonatal 1 cm ribbon in each eye Ophthalmia		Topical	1 dose
Terbutaline	Severe bradycardia of fetus 0.25 mg, single dose and during transport. Not to be used prior to 37 weeks		Subcutaneous	May repeat one time no earlier than sixty (60) minutes after administration of the first dose.