

Certification Page Regular and Emergency Rules

Revised September 2016

	Emergend	y Rules (After completing all of Sections 1 through 3, proceed to Sections 1	on 5 below)	Regular Rules				
1	General Information							
a.	Agency/Board Name							
	Vyoming Game and Fish D	Department						
	Agency/Board Address	c. City		d. Zip Code				
	030 Energy Lane	Casper			82604			
	Name of Agency Liaison like Choma		f. Agency Liaison Telephone Number 307-473-3417					
	Agency Liaison Email Address		h. Adoption Date					
	nike.choma@wyo.gov	M	March 14, 2018					
_	Program							
L	Game and Fish Comn				- 3/4/			
		purposes of this Section 2, "new" only applies to regular roles p			lative enactment not			
P	evicusly addressed in whole or in p	part by prior rulemaking and does not include rules adopted in re	sponse to a federal hi	andata.				
a.	Are these rules new as per the ab	ove description and the definition of "new" in Chapter 1 of the Ru	des on Rules?					
9	No. Yes. Please provide the Enrolled Act Numbers and Years Enacted: HEA 115-2017							
			113-2017					
	Rule Type and Information							
a.	Sac ·	e, and Proposed Action for Each Chapter. Letion form for more than 10 chapters and attach it to this cartification)						
10	Chapter Number:	Chapter Name:						
8			L New	Amended	Repealed			
	Regulation Governing Authorized License Selling Agents							
	Chapter Number:	Chapter Name:	New New	Amended	Repealed			
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Statement of Principal Reasons, str rules were: approved as to form by	Packet (consisting of the Notice of Intentalities and underscore format and a clean of the Registrar of Rules; and tive Service Office and Attorney General	opy of each chapler (
4. Publi dN priče ofi itrand al ituliana king							
a. Notice was mailed 45 days in advance to all persons who made a timely request for advance notice. No. Yes. N/A							
b. A public hearing was held on the proposed rules. No. Yes. Please complete the boxes below.							
Date:	Trine : City:		Locatión :				
January 8, 2018	5:30 p.m. Ch	eyenne	Game and Fish Office				
5. Fhal Filin g of Riles							
 Date on which the Certification Pag Attorney General's Office for the 	e with original signatures and final rules of Governor's signature.	March 16, 2018					
Date on which final rules were approved as to form by the Secretary of State and sent to the Legislative Service Office:			March 16, 2018				
The Statement of Reasons is a	attached to this certification.						
6. Age nov/Boa race raffe	aton						
The undersigned certifies that the foregoing information is correct.							
Signification of Authorized Individual	in of Authorized todarisis Mush lusely						
PrintedName of Signatory	Mark Anselmi	Mark Anselmi					
Signatery/Title	President						
Dele of Signature March 14, 2018							
7. Governor'sCe rtificati	n,						
2. Appear to be within the	etermined that they: ithe statutory authority delegated to be scope of the legislative purpose of the legislative purpose of the transfer of the transfer of the scope of the finding that they are	he statutory author	•				
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STATEMENT OF REASONS

WYOMING GAME AND FISH COMMISSION

CHAPTER 31

REGULATION GOVERNING AUTHORIZED LICENSE SELLING AGENTS

W.S. §23-1-302 directs and empowers the Commission to make regulations for the sale and record of licenses, stamps and tags, including sale by electronic licensing, and to distribute licenses, stamps, tags and electronic equipment and software programs associated with electronic licensing. The Commission is also empowered to establish an electronic licensing system and prescribe the manner of payment for any electronic payment accepted by the Department and to promulgate all other necessary rules and regulations to effectuate electronic licensing.

Old Sections 2, 26 and 27 are being deleted in accordance with the Governor's Initiative to reduce regulations where possible.

New Section 3, Definitions. The definition of "Electronic License Service" is being deleted since this term is already defined in Chapter 44. The definitions of "License Selling Agent, Out-of-State License Selling Agent, Out-of-State Vendor and Sporting Goods and Equipment Vendor" have been modified for clarity.

New Section 4, Liability, has been modified to provide a liability exception for licenses, permits, tags or stamps lost due to fire or flood as evidenced by supporting documentation.

New Section 5, License Inventory. Language has been modified requiring an agent of record or a license selling sub-agent to verify and sign off on all offline license books or stamps received from the Department.

New Section 8, Oath of Office. Language has been included to address the status of a license selling sub-agent's login and the receipt of the Oath of Office forms by the Department.

New Section 10, Monetary Remittance Issues. Edits have been made to address a license selling agent submitting an insufficient funds check to the Department and procedures for a license selling agent with an account shortage balance due.

New Section 13, Appointment of License Selling Agents. If a need is identified and approved by the Fiscal Division Chief, license selling agent applications may be accepted through a public solicitation process.

New Section 17, Renewal of License Selling Agency. All license selling agents exempted from using the Electronic Licensing Service shall annually certify that there has not been any change to the circumstances previously approved by the Commission for such exemption. If the circumstances for the exemption are no longer valid, the Commission shall review the exemption for continuation or cancellation.

Minor grammatical and formatting edits have been incorporated into this regulation which does not change the intent of this regulation.



WYOMING GAME AND FISH DEPARTMENT

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PATRICK CRANK
KEITH CULVER
PETER J. DUBE
MIKE SCHMID

March 16, 2018

MEMORANDUM

TO: David Dewald, Senior Assistant Attorney General

FROM: Mike Choma, Wildlife Law Enforcement Supervisor

COPY TO: Brian Nesvik, Scott Edberg, Doug Brimeyer, Jennifer Doering and Terri

Weinhandl

SUBJECT: Regulation Changes Made as a Result of Public Comment, Chapter 31,

Regulation Governing Authorized License Selling Agents

The Wyoming Game and Fish Department (Department) conducted one (1) public meeting to present the draft Chapter 31 regulation proposal to the public. The draft proposal was also available for viewing and public comment through the Department website. As a result of these efforts, the Department received three (3) public comments, however, none of the comments related to any of the proposed changes to this regulation. The public comments the Department did receive covered topics such as the statutory requirement for nonresident hunters to have a guide in wilderness areas, nonresident license fees and crossbow hunting.

The Department made no changes to the draft regulation as a result of these public comments.

WGFD Web Comment Report

Chapter 31, Regulation Governing Authorized License Selling Agents

I appreciate how your state is trying to make hunting as ethical as possible. Your looking into topics like the selling of big game locations to other hunters and etc, and I don't disagree with this conversation. I do however think it's very one sided and it's true intentions are not hunting ethics. It's an agenda being pushed by outfitters because their worried about loosing their income and jobs. This is completely reasonable and happens daily every where with markets changing and economy's evolving. I have no issue with outfitters guiding on public land and I have no issue with individuals selling locations of animals to other hunters. I do however have a giant issue with not being able to access wilderness areas to hunt without paying a giant sum of money to an outfitter or know a friend in the state. This is public land, which is everyone's land and your state has made a state law because of outfitters lobbying for it which I believe is unconstitutional. Everyone should be able to enjoy the land and participate any using it in a legal fair way. All the other states allow NRs to access wilderness areas to hunt except Wyoming. You should be embarrassed for ever passing this law. Allow US citizens to access public land that's there's how they wish in a lawful manner. Don't sell your selves to outfitters because there worried about their interests and incomes. I think everyone should be able to access wilderness areas to hunt. It's the fair and right law.

Final Comment Nedved , Casey Sagle, ID 12/19/2017 12:47:00 PM

I fear that your price increases for NON resident hunters will backfire, resulting less revenue not more !!

Final Comment Mitchell, Drew Ogden, UT 1/29/2018 10:17:00 AM

I saw a spot on TV about using cross bows to hunt animals during archery season and Wyoming Game and Fish asking for comments. I am 72 years old and would appreciate being able to use a cross bow. Just like a rifle I know there will come a time I will not be able to hunt with a 30-06 due to the kick back and will have to modify my rifle or hunt with one with less. A cross bow allows me to hunt with my younger friends and family during archery season and also allows my grandkids to hunt until they develop more physically.

Final Comment teel, donald cheyenne, WY 1/30/2018 9:02:00 AM

CHAPTER 31

REGULATION GOVERNING AUTHORIZED LICENSE SELLING AGENTS

Section 1. Authority. This regulation is promulgated by authority of Wyoming Statutes § 1-1-115, § 11-6-305, § 23-1-302, § 23-1-701, § 23-2-101 and § 23-2-201.

Section 2. Purpose of Regulation.

- (a) It is the purpose of this regulation to carry out the provisions of W. S. § 23-1-302 and § 23-1-701 by providing policies, procedures and processes to appoint and administer license selling agents throughout the State that enhance the Department's ability to serve the license buying public.
- (b) In the appointment of these license selling agents, the Commission gives preference to sporting goods and equipment vendors because they foster the purpose and mission of the Commission as follows:
 - (i) Serve the same customer;
- (ii) The public generally expects to purchase hunting and fishing licenses at sporting goods and equipment vendors;
- (iii) The ownership, management and employees of sporting goods and equipment vendors are more knowledgeable in the application of hunting and fishing products, services, and related rules and regulations; and,
- (iv) The ownership, management and employees of sporting goods and equipment vendors keep current with hunting and fishing issues through various information resources and networking.
- **Section 3. Definitions.** For the purpose of this regulation, definitions shall be as set forth in Title 23 Wyoming Statutes, Commission regulations and the Commission also adopts the following definitions:
- (a) "Agent of Record" means the designated individual person that shall be legally accountable for all aspects of proper transacting of specified Commission business within the respective business entity. If the designated individual is not a legal representative of the business entity, an Agent of Record Authorization form shall be required to designate that individual as the Agent of Record.
- (b) "Business Entity" means sole proprietor, corporation, partnership, limited liability company or any combination thereof.

- (c) "License Selling Agent" means the business entity at the physical location and the agent of record authorized by the Commission to act as its agent for purposes of selling and accounting for specified hunting, fishing and trapping licenses, permits, tags or stamps through the Electronic License Service (ELS).
- (d) "License Selling Sub-agent" means an individual in the employ of, or responsible to, the agent of record and authorized by the Commission to sell specified hunting, fishing and trapping licenses, permits, tags or stamps. License selling sub-agents shall be accountable to the agent of record for all aspects of proper transaction of specified Commission business.
- (e) "Non-Sporting Goods and Equipment Vendor" means a business entity that does not demonstrate a bona fide and good faith commitment to providing the community a retail outlet for hunting, fishing, trapping and camping equipment, excluding foodstuffs and motorized vehicles.
- (f) "Offline License" means a manually issued license which is only issued when the ELS system is not available for license issuance.
- (g) "Out-of-State License Selling Agent" means the business entity located in a state contiguous with Wyoming and the agent of record authorized by the Commission to act as its agent for purposes of selling and accounting for specified hunting, fishing and trapping licenses, permits, tags or stamps through the ELS.
- (h) "Out-of-State Vendor" means a business entity located outside the boundaries of the State of Wyoming that demonstrates a bona fide and good faith commitment to providing the community an outlet for Wyoming nonresident hunting, fishing and trapping licenses.
- (i) "Sporting Goods and Equipment Vendor" means a business entity whose primary function is retail sales of sporting goods and based on visual observation and judgment of the inspecting Senior Game Warden, more than fifty percent (50%) of the physical inventory displayed is comprised of hunting, fishing, trapping and camping equipment.
- (j) "Remote Location" means the physical location of a business entity which is at least fifteen (15) miles from an existing Commission license selling agent.

Section 4. Liability.

(a) After a license selling agent has received shipment or signed for licenses, permits, tags or stamps on a license inventory charge document, the risk of loss for licenses, permits, tags or stamps or license fees lost, stolen or destroyed shall pass to the license selling agent. The license selling agent shall be liable to the Commission for the cash value of any licenses, permits, tags or stamps that are lost, stolen or destroyed, with the exception of loss due to fire or flood as evidenced by supporting documentation. All licenses, permits, tags or stamps shall remain the property of the Commission until sold or issued.

- (i) The license selling agent shall be liable to the Commission for lost, stolen or destroyed offline licenses calculated as the cash value of a nonresident daily fishing license for each offline license missing.
- (b) The license selling agent shall be responsible for training and for actions of any of their license selling sub-agents authorized to sell hunting, fishing and trapping licenses, permits, tags or stamps.
- (c) The license selling agent shall be liable for the replacement value of any and all equipment issued to them by the Department for automated license sales as agreed to within the Lease Agreement executed upon receipt of said equipment.
- (d) The annual bond fee as prescribed by W.S. § 23-1-701 shall only be used for the recovery of outstanding account balances on closed accounts that have been determined to be uncollectible by the Department's Attorney General Representative.

Section 5. License Inventory.

- (a) The Agent of Record, or a license selling sub-agent of the business entity, shall be required to verify all offline license books or stamp books received from the Department. Such verification shall be completed on a License Inventory Charge Document furnished by the Department.
- (b) The Agent of Record, or a license selling sub-agent of the business entity, shall sign the inventory charge slip upon verification of shipment. The inventory charge slip shall be returned to the Department within ten (10) days from receipt.
- (c) The license selling agent shall be held financially responsible for the cash value of all offline license inventory and stamp book inventory that is not returned to the License Section at the end of each calendar year.
- (d) All license inventories from a prior calendar year shall be returned to the License Section by January 31 of the following year in which the inventory was valid.

Section 6. Issuance of Licenses, Permits, Tags or Stamps.

- (a) License selling agents and license selling sub-agents shall ensure that all required information is documented on the offline licenses that are manually issued when the ELS is not available for license issuance. These license documents shall include all elements of a completed application.
- (b) The resident licensee shall be present at the license selling agent location to purchase a license. The parent or legal guardian, in lieu of a resident youth applicant, may be present at the license selling agent location to purchase a license for the resident youth applicant.

- (c) Resident licenses shall be signed at the time of purchase by the individual whose name appears on the license and in the presence of the license selling agent or license selling sub-agent. If a youth license is being purchased by the parent or legal guardian of the youth applicant, then the signature of the parent or legal guardian shall be signed at the time of purchase in the presence of the license selling agent or license selling sub-agent.
- (d) The license selling agent or license selling sub-agent shall witness the resident signature, or parent or legal guardian signature for a youth applicant, on the license document prior to applying their signature on the license document.
- (e) All resident licenses and permits shall contain the resident applicant's original signature and when applicable, the parent or legal guardian's signature in accordance with Wyoming statute and Commission regulation, prior to exercising the privileges of the license, permit, tag or stamp.
- (f) Any person may purchase a license permit, tag or stamp for a nonresident; however, nonresident licenses, permits, tags and stamps shall contain the nonresident's signature prior to exercising the privileges of the license, permit, tag or stamp.
- (g) For the purpose of conveying hunting, fishing, and trapping privileges in the State, only official Commission licenses, permits, tags and stamps shall be sold.
- (h) Under no circumstances shall a license selling agent or license selling sub-agent alter the printed document of any license, permit, tag or stamp except as otherwise authorized in writing by the License Manager. This includes adding anything other than information required by the license document. Any altered license, permit, tag or stamp shall be void.
- (i) The license issue date shall not be predated or postdated. All hunting, fishing and trapping licenses, permits, tags or stamps shall be valid only during the calendar year printed on the respective document, unless the license provides for a specific period of validity.
- (j) Unsold offline licenses, stamps or ELS equipment shall not be removed from the license selling agent's authorized physical location without written authority of the Senior Game Warden, Regional Wildlife Supervisor or the License Manager.
- (k) Except as otherwise prohibited by regulation or from direction of the License Manager, all license selling agents shall immediately upon receipt make available for sale, during their stated business hours, all license inventory, whether electronic or manually issued, to the public.
- (l) License selling agents shall not charge fees other than established fees by Wyoming Statute or Commission regulation for any service related to license, permit, tag or stamp sales including but not limited to, fees associated with the acceptance of credit cards.

- (m) Under no circumstances shall the pink copy of a stamp or offline license document be removed from the book. Removal of the pink copy shall result in an automatic charge to the license selling agent as described in Section 4 of this regulation.
- (n) License selling agents or license selling sub-agents are required to complete license documents. License applicants are not allowed to complete their own license documents.

Section 7. Void Licenses, Permits, Tags or Stamps.

- (a) Licenses, permits, tags or stamps shall be voided in accordance with established Department procedure.
- (b) Once removed from the business entity, offline licenses, permits, tags or stamps shall be voided only under the written authority from the License Manager, Regional Wildlife Supervisor or the Fiscal Division Chief.
- (c) The voided license, permit, tag or stamp shall be evidenced by the signature and date on the completed void certificate attached to the original document submitted for void credit approval.
 - (d) Voiding stamps and offline license documents.
- (i) The procedure for voiding any stamp or offline license document shall include, but not be limited to:
- (A) The word "VOID" is written or stamped across the face of stamp or offline license document:
- (B) A void certificate form being properly completed to include the agent account number, offline license document number being voided, void date, reason for the void and signature of the license selling agent, license selling sub-agent or Department employee voiding the document; and,
- (C) The original stamp or offline license document being submitted to the License Section within sixty (60) days of the original issuance to be considered for void credit approval.
 - (e) Voiding ELS license documents.
- (i) The procedure for voiding any ELS license, permit, tag or stamp shall include, but not be limited to:
- (A) The license transaction shall be changed from "active" status to "pending void" status in the ELS system upon completion of the sales transaction when it has been determined the license was issued in error. The license selling agent has until midnight the

day the license was issued to verify that all voids during a business day are properly recorded in the ELS system.

- (B) The word "VOID" is written or stamped across each license panel section or "VOID" is written or stamped on the first panel section and a line is drawn through the face of all other panel sections of the document.
- (C) The void transaction receipt printed from the ELS system shall be attached to the license documents being submitted for void credit approval.
- (D) The ELS void certificate form shall be properly completed to include the agent account number, sportsperson information, license type being voided, license number being voided and explanation of the reason the license is being submitted for void credit approval; and,
- (E) All original license panel sections shall be submitted to the License Section within sixty (60) days of original issuance to be considered for void credit approval.

Section 8. Oath of Office.

- (a) Approved agents of record and their designated license selling sub-agents shall complete, sign and return the appropriate Oath of Office form to the License Section. The approved license selling agent shall complete the Oath of Office form at the License Selling Agency Orientation and Training Seminar. Authorized license selling sub-agents shall properly complete, and mail to the License Section, the Oath of Office form prior to issuing any licenses, permits, tags or stamps.
- (i) The completion of an Oath of Office form for the Agent of Record shall be witnessed by a Notary Public, Clerk of Court or Department personnel authorized by the Fiscal Division Chief to administer oaths and issue licenses. The completion of an Oath of Office form for a license selling sub-agent shall be witnessed by a Notary Public, Clerk of Court, Agent of Record, or Department personnel authorized by the Fiscal Division Chief to administer oaths and issue licenses.
- (ii) The original Oath of Office form shall be submitted to the License Section within thirty (30) days of being executed.
- (A) A license selling sub-agent's ELS login shall be set to inactive if the Oath of Office form is not received within thirty (30) days of the login being created. Once the Oath of Office form is received by the License Section, the login shall be set to active.
- (iii) The Agent of Record shall notify the License Section of any license selling sub-agents that are no longer authorized to sell licenses for the business entity within thirty (30) days of this action.

- (b) Persons who have not been approved by the Commission as prescribed in established procedure shall be prohibited from selling licenses, permits, tags or stamps.
- (c) Persons shall be at least eighteen (18) years of age to be an agent of record or license selling sub-agent.
- (d) To administer a residency oath for the issuing of resident licenses, permits, tags or stamps, an agent of record or license selling sub-agent shall reside in the State of Wyoming where the licenses, permits, tags or stamps are issued.
- (e) During all business hours, the agent of record or license selling sub-agent shall be available to sell licenses, permits, tags or stamps.
- (f) An individual authorized to administer oaths and witness signatures on licenses shall not be authorized to sell a license to them self.

Section 9. Monthly License Reports.

- (a) Every license selling agent shall file a monthly license sales report for the preceding month and remit all monies, less commission, collected during the previous month on or before the 10th of the month.
- (i) Filing a report means the ELS system generated invoice, manual stamp sales report and monies are physically received by the License Section on or before the 10th of the month, not just postmarked on or before the 10th of the month.
 - (b) Monthly license sales report for ELS agents.
- (i) Licenses, permits, tags or stamps sold through the ELS system shall be electronically invoiced to the license selling agent.
- (ii) All automated licenses, permits, tags or stamp sales sold during the preceding month shall be included in the payment submitted to the Department on or before the 10th of the following month.
- (iii) License selling agents shall be required to remit a manual sales report for any offline license, permit and stamp sales that occurred during the preceding month. This report shall be remitted along with the monthly ELS system generated invoice. Payment shall include both the ELS system generated sales invoice amount and any manual offline license, permit and stamp sales report amount.

(c) Notification of late reporting.

(i) Letters notifying license selling agents of their late reports shall be mailed (certified, return receipt) prior to the end of the late reporting period. Agents are required to respond to the certified notice within three (3) business days from the receipt of the certified

notice. The license agent's response shall be to submit their monthly license sales report and fees, and shall be evidenced by the postmark date on the envelope received from the License Section containing the late report.

- (ii) Letters notifying license selling agents of three (3) occurrences of late reporting in any twelve (12) month period shall be mailed (certified, return receipt) informing the agent that administrative suspension or cancellation proceedings have been initiated. The license selling agent shall be informed of the requirement to request a hearing before the Commission as outlined in Section 23 of this regulation.
- (iii) Any late reporting may be used as cause for commencing administrative suspension or cancellation proceedings.

Section 10. Monetary Remittance Issues

- (a) Any person who issues a check to the Department to fulfill the requirements of this regulation, which is not paid because the check has been dishonored by the bank, shall be required to make restitution within thirty (30) calendar days following the date of written demand. The written demand shall be mailed to the drawer of the check by United States Postal Service certificate of mailing at the address shown on the check or the last known address or personally served pursuant to the Wyoming Rules of Civil Procedure. The restitution shall be in the form of a postal money order or a cashier's check in the amount of the check and a collection fee not to exceed thirty dollars (\$30).
- (b) If the license selling agent fails to pay the amount of the check and the collection fee within thirty (30) days following the date of written demand, mailed to or served upon them, they shall be assessed three (3) times the amount of the check or one hundred dollars (\$100), whichever is greater, in addition to the collection fee of thirty dollars (\$30) referenced above, and any court costs.
- (c) If a license selling agent submits a second dishonored check within a consecutive twelve (12) month period of a previous dishonored check, the license selling agent shall be required to remit all subsequent payments in the form of a postal money order or cashier's check for a period of twelve (12) calendar months. Failure to do so shall be grounds for cancellation.
- (d) Account shortages of less than ten dollars (\$10) incurred on an agent's monthly license report may be included with the next monthly license sales reports remittance amount.
- (e) Letters notifying agents of their account balances shall be mailed after the 25th of each month. Payments for account shortages of over ten dollars (\$10) shall be remitted within ten (10) business days.
- (i) Any license selling agent having account shortage balances due, that have not been received by the License Section within the ten (10) day period, shall be mailed (certified, return receipt) letters informing them that suspension or cancellation proceedings have

been initiated. The license selling agent shall be informed of the requirements to request a hearing before the Commission as outlined in Section 23 of this regulation.

(f) Unpaid account shortages may be used as cause for commencing administrative suspension or cancellation proceedings.

Section 11. Duplicate License Issuance.

- (a) Duplicate license issuance.
- (i) A "Duplicate License" shall be required for the replacement of lost or destroyed big or trophy game, wild turkey or wild bison licenses which are valid and have not expired.
- (ii) For licenses issued through the ELS system, the duplicate license affidavit form has been incorporated within the duplicate license document and shall be signed by the license applicant and license selling agent issuing the duplicate license. This affidavit panel section of the duplicate license document shall remain intact with all other printed panel sections of the duplicate license form.
- (iii) Any manually issued stamp which is valid and has not expired shall be replaced by purchasing another stamp as authorized by Commission regulation.

Section 12. Examination of Agents Records.

- (a) All Commission license selling agents shall be subject to a financial audit of any and all records and documents relating to license, permit, tag or stamp sales. These financial audits may be conducted, during normal business hours, without prior notification by a Department representative authorized by the Fiscal Division Chief. Any financial audit of records shall also extend to records, documents and other writings in possession or custody of accountants or other agents or representatives.
- (b) All Commission license selling agent records and documents relating to license, permit, tag or stamp sales shall be subject to review for law enforcement purposes by Department law enforcement personnel during normal business hours.

Section 13. Appointment of License Selling Agents.

- (a) Any Department personnel required to administer oaths and sell licenses shall be so authorized by the Fiscal Division Chief.
- (b) Business entities shall be evaluated and classified through an application process as either a sporting goods and equipment vendor, a non-sporting goods and equipment vendor or an out-of-state vendor based on the definitions provided in this regulation.

- (c) Applications for license selling agents shall be submitted on forms supplied by the License Section.
- (d) Applications from sporting goods and equipment vendors shall be accepted throughout the year and shall be given preference in appointment in accordance with Wyoming Statute.
- (e) Upon submission of an application from either a non-sporting goods and equipment vendor or an out-of-state vendor applicant, the Senior Game Warden shall determine a need for an additional license selling agent within their district. If a need is determined and approved by the Fiscal Division Chief, applications may be accepted through solicitation by public notice in statewide or local news media.
- (f) Untimely applications for advertised vacancies shall not be accepted by the Department unless authorized by the Fiscal Division Chief.
- (g) A license selling agent shall be appointed based upon the facts contained in the original application and Senior Game Warden evaluation.
- (h) A license selling agent shall be considered appointed upon completing the following:
 - (i) Approval by the Commission;
- (ii) Travel to the Department Headquarters in Cheyenne or another Department facility as designated by the License Manager, at the license selling agent expense, within ninety (90) days of written notification of approval by the Commission to attend the License Selling Agency Orientation and Training Seminar;
- (iii) Payment of the annual bonding fee as prescribed by W.S. § 23-1-701 within ninety (90) days of notification of approval by the Commission; and,
- (iv) Receive the initial offline license book and stamp allocation within ninety (90) days of notification of approval by the Commission.
 - (v) Agent of Record must agree to be an ELS license selling agent.
- (vi) If applicable, Agent of Record Authorization is submitted to the License Section.
- (vii) Signing the Lease Agreement for the issuance of ELS equipment within ninety (90) days of notification of approval by the Commission.

Section 14. Criteria for Appointment of In-State License Selling Agents.

- (a) All applications for sporting goods and equipment vendors approved by the Department shall be presented to the Commission for review.
- (b) Appointment of sporting goods and equipment vendors as license selling agents shall be based upon their qualification as a sporting goods and equipment vendor.
- (i) Agents shall be considered for appointment only if they are existing business entities.
- (ii) Agents shall have a valid sales tax license for the respective business entity.
- (c) Appointment of non-sporting goods and equipment vendors as license selling agents shall be based upon the following criteria:
- (i) Applicants shall be considered for appointment based on the physical location in relation to existing license selling agents;
- (ii) Applicants shall be considered for appointment based on the public service provided taking into consideration the optimum period of hours, days and months of operation;
- (iii) Applicants shall be considered for appointment only if they are existing business entities.
- (iv) Agents shall have a valid sales tax license for the respective business entity; and,
- (v) Agents shall be considered for appointment based on the Senior Game Warden evaluation.

Section 15. Criteria for Appointment of Out-of-State License Selling Agents.

- (a) The Senior Game Warden, through the Regional Wildlife Supervisor, shall notify the Department's License Manager of the possible need to establish an out-of-state license selling agent.
- (b) The request shall be reviewed for approval by the Fiscal Division Chief. If approved, applications may be accepted through solicitation by public notice in statewide or locals news media.
- (c) Applicants for out-of-state license selling agents shall complete the proper application form. Consideration for approval of the agent shall generally, but not necessarily, be limited to criteria set forth in Section 13 of this regulation.

(d) Out-of-state license selling agents shall be authorized to sell the specific license types as designated by the Fiscal Division Chief.

Section 16. License Agent Bonding, Initial License Inventory and ELS Equipment Distribution and Training.

- (a) Within thirty (30) days of appointment, all new agents of record or their designees shall be notified of a scheduled date on which they shall be required to travel to the Department Headquarters in Cheyenne, or another Department facility as designated by the License Manager, at the license selling agent's expense in order to: pay the annual bonding fee as prescribed by W.S. § 23-1-701; attend a License Selling Agency Orientation and Training Seminar; receive the initial offline license book and stamp allocation, receive their ELS equipment (if applicable), sign the lease agreement for issuance of ELS equipment and sign the agent of record authorization.
- (b) At any time, an agent of record shall be required to travel at the license selling agent's expense to Headquarters or another Department facility, as designated by the License Manager, to attend remedial training at the direction of the License Manager.

Section 17. Renewal of License Selling Agency.

- (a) Except as provided in subsection (f) of this section, to be considered for license selling agency renewal, or for a new license agent request, all license selling agents shall use the ELS system.
- (b) If any of the following facts have changed from those listed in the license selling agent's original application approved by the Commission, the renewal of the license selling agent may not be approved:
- (i) Appointed Agent of Record, unless an Agent of Record Authorization form has been properly completed and accepted by the License Section;
 - (ii) Business entity upon which the appointment was based;
- (iii) Physical location of the business entity upon which the appointment was based;
 - (iv) Hours/days/months of operation;
 - (v) Continuance of a valid sales tax license for the respective business entity
- (vi) Appointed Agent of Record has not maintained physical control of the offline license inventory or stamp inventory.
- (vii) Appointed Agent of Record has not maintained physical control of funds collected.

- (viii) Appointed Agent of Record has not maintained physical control of ELS equipment issued.
- (c) Agents shall pay their annual non-refundable bond fee of fifty dollars (\$50) before December 1 preceding the year for which the bond shall be in effect to renew their license selling agency.
- (d) Failure to pay the annual fifty dollar (\$50) bond before December 1 of each year shall be cause for automatic and immediate cancellation. Exceptions shall only be granted by the Fiscal Division Chief.
- (e) Agents that have been cancelled for failure to pay their annual bond fee by December 1 shall be required to reapply to the Commission as a new license selling agent as outlined in this regulation.
- (f) In exceptional circumstances, applicants for license selling agents may be exempted from using the ELS system. Exceptional circumstances shall be determined by the Commission on a case-by case basis in response to a written application for exemption, and may include lack of any high speed Internet service at the business location, or other circumstances that necessitate authorizing a license selling agent to issue non-carcass coupon license products without the use of the ELS computer equipment. Exempted license selling agents shall file a manual monthly license sales report form in lieu of an ELS system generated invoice, and follow all other provisions outlined in this regulation.
- (i) All license selling agents exempted from using the ELS system shall annually certify, prior to August 1, that there has not been any change to the circumstance(s) previously approved by the Commission for the exemption. If the circumstances for the exemption are no longer valid, the Commission shall review the exemption for continuation or cancellation.

Section 18. Transfer of Physical Location of License Selling Agents.

A Commission license selling agent may be transferred to another physical location of the same business entity only upon approval of the Fiscal Division Chief and the District Commissioner. Recommendations by the Senior Game Warden, Regional Wildlife Supervisor and the License Manager shall be considered by the Fiscal Division Chief and the District Commissioner in determining whether or not to approve a transfer of physical location. A sporting goods and equipment vendor license selling agent is exempt from this provision.

Section 19. Change in Agent of Record for Business Entity.

(a) The business entity shall submit a properly completed Agent of Record Authorization completed on their letterhead to change the Agent of Record.

- (b) In addition to the Agent of Record Authorization, the newly designated Agent of Record must also submit a properly completed Oath of Office form as the Agent of Record to the License Section.
- (c) As indicated on the Agent of Record Authorization, the newly designated Agent of Record shall agree to accept all financial liability for the business entity and accept responsibility for all actions of the sub-agents for all matters relating to license sales.
- (d) If the designation of the individual to act as the Agent of Record does not change the organizational structure of the business entity that was approved by the Commission, then the License Section shall accept the Agent of Record Authorization and change the Agent of Record for the business entity.

Section 20. Transfer License Selling Agent as a Result of a Change in the Business Entity.

- (a) If the change in license selling agent results in a change in the business entity, then:
- (i) A new owner of a currently established Commission license selling agent shall immediately apply to the Commission to be considered for appointment as a license selling agent as outlined in Section 13 of this regulation.
- (ii) Subject to application and appointment as a license selling agent, the new owner may apply to the License Section for a temporary license selling agent authorization which shall allow the continuance of the existing license selling agent. Upon approval of the Senior Game Warden, Regional Wildlife Supervisor and the District Commissioner, the License Section shall issue a temporary license selling agent authorization to the new owner. Failure to apply for appointment as a license selling agent or apply for a temporary license selling agent authorization may result in delay of issuance.
- (iii) A temporary license selling agent authorization shall remain in effect for one hundred twenty (120) days. The authorization may be extended an additional one hundred twenty (120) days by the District Commissioner.
- (iv) In order to receive the temporary license selling agent authorization, the new owner shall assume all liability for the Agent of Record from whom the business was purchased. If the new owner does not agree to assume the liability of the previous Agent of Record, the existing license selling agency is immediately canceled.
- (v) Until a temporary license selling agent is authorized in which the new owner assumes liability, the existing Agent of Record shall remain liable as described in Section 4.
 - (vi) The business entity shall be required to be an ELS agent.

- (vii) The Agent of Record shall be required to attend training as outlined in this regulation.
- (viii) The Agent of Record shall be required to sign a Lease Agreement (if applicable) for the ELS equipment issued.

Section 21. Administrative Suspension of License Selling Agents.

- (a) A license selling agency may be suspended from license sales under the direction of the Director and the District Commissioner pending a request for a hearing before the Commission as outlined in Section 23 of this regulation for any of the following reasons:
 - (i) Failure to submit monthly license sales report as required by state statute.
 - (ii) Failure to remit payment for license sales as required by state statute.
- (iii) Failure to pay the amount of a dishonored check and the assessed collection fees within thirty (30) days following the date of the receipt of written notification.
- (iv) Failure to notify the License Section that a transfer of license selling agent has occurred that has resulted in a change in the business entity in which the current agent of record is no longer in control of the ELS equipment issued or monies collected for license sales.
- (b) The License Manager shall be directed to inactivate the license selling agent account on the ELS system so that no license sales can occur during the administrative suspension.
- (c) The License Manager shall be directed to retrieve all offline licenses, permits, tags and stamps from the license selling agency so that no manual sales can occur during the administrative suspension.
- (d) The license selling agency shall be suspended until the issue is resolved or formal Commission action is taken as a result of a hearing as outlined in Section 23 of this regulation, whichever action occurs first.

Section 22. Cancellation of License Selling Agents.

- (a) A License Selling Agency may be canceled for, but not limited to, the following reasons:
 - (i) Noncompliance with Wyoming statutes;
 - (ii) Noncompliance with Commission Regulations or Policies;
- (iii) Failure to follow procedures outlined in written procedures provided by the License Section;

- (iv) Submission of late or no monthly license sales report;
- (v) Failure to properly report all license sales and remit monies during a reporting period;
- (vi) Three (3) occurrences of late reporting by an agent in any twelve (12) month reporting period;
- (vii) Failure to respond to certified letters notifying agents of late reporting, dishonored checks or account balances due:
 - (viii) Failure to remit account underpayments;
- (ix) Issuance of insufficient or no account checks and failure to pay as provided in W.S. § 1-1-115;
 - (x) Failure to pay annual bond by December 1 for succeeding year;
 - (xi) Failure to disseminate correct information to the hunting/fishing public;
- (xii) Charging fees for any service related to license, permit, tag or stamp sales other than that established by Wyoming Statute;
- (xiii) Failure of license selling agent or sub-agents to properly and legibly fill out completed applications for license issuance as required by Commission regulation;
- (xiv) Failure to allow or permit a financial audit or review by Department law enforcement personnel during normal business hours of any and all records and documents relating to hunting, fishing and trapping licenses, permits, tags or stamp sales or search and rescue or access donations;
 - (xv) Illegal issuance of licenses, permits, tags or stamps;
 - (xvi) Failure to attend training as requested by the License Manager;
 - (xvii) Failure to properly witness residency oaths on resident license issuance;
- (xviii) Failure to properly use Department provided offline license books to issue licenses when the ELS automated system is not accessible;
- (xix) Failure to properly data enter license records into the ELS system that were issued using offline license books. The licenses must be data entered by the next business day in which system access is restored;
- (xx) Failure to review ELS license document with licensee prior to signing license documents,

- (xxi) Failure to verify inventory shipments and sign and return Inventory Charge Documents;
- (xxii) Failure to make available for sale, during stated business hours, all license inventory, whether electronic or manually issued, to the public; or,
 - (xxiii) Failure to sign a Lease Agreement (if applicable) and use the ELS system.

Section 23. Proceedings for Administrative Suspension or Cancellation.

- (a) The Fiscal Division Chief, with concurrence of the District Commissioner, shall notify the license selling agent in writing that administrative suspension or cancellation procedures have been initiated.
- (b) The administrative suspension or cancellation shall be a contested case proceeding in accordance with Commission Regulation Chapter 27, Rules of Practice Governing Contested Cases before the Wyoming Game and Fish Commission, revised as of January 22, 2014, and which does not include any later amendments or editions of the incorporated matter.
- (i) Suspended or cancelled license selling agents are entitled to a hearing before the Commission. Request for hearing shall be made in writing to the Fiscal Division Chief within ten (10) business days after receipt by the license selling agent of the notice of suspension or cancellation by the Department. Upon the Department's receipt of a request for hearing from a suspended or cancelled license selling agent, the suspended or cancelled agent shall be notified by the Department to appear before the Commission at the next regularly scheduled Commission meeting.
- (ii) License selling agents that fail to request a hearing before the Commission within ten (10) business days after receipt of notice of administrative suspension or cancellation shall be immediately canceled.
- (iii) Upon cancellation of a license selling agent by the Commission or if the licensing selling agent fails to request a hearing within ten (10) business days, the license selling agent shall be prohibited from reapplying to the Commission for a license selling agent authorization for not less than twelve (12) consecutive months.

Section 24. Issuance of Electronic License Service (ELS) equipment.

- (a) The Agent of Record shall be required to sign a Lease Agreement (if applicable) to be issued ELS equipment.
- (b) The Agent of Record shall be required to sign a new Lease Agreement for any equipment that is replaced by the Department from the original issuance.
- (c) Upon Transfer of Ownership of a business entity, a new Lease Agreement (if applicable) shall be executed.

WYOMING GAME AND FISH COMMISSION

Mark Anselmi, President

Dated: March 14, 2018

WYOMING GAME AND FISH COMMISSION

CHAPTER 31

REGULATION GOVERNING AUTHORIZED LICENSE SELLING AGENTS

Section 1. Authority. This regulation is promulgated by authority of W.S. <u>Wyoming</u> Statutes § 1-1-115, § 11-6-305, § 23-1-302, W.S. § 23-1-701, § 23-2-101 and § 23-2-201.

Section 2. Regulation. The Wyoming Game and Fish Commission hereby adopts the following regulation governing the appointment and operation of license selling agents. The Commission authorizes the Department to develop and maintain policies, processes and procedures necessary to carry out the provisions of this Chapter. This regulation shall become effective January 1, 2014, and shall remain in effect until modified or rescinded by the Commission.

Section 32. Purpose of Regulation.

- (a) It is the purpose of this regulation to carry out the provisions of Wyoming Statutes W. S. § 23-1-302 and § 23-1-701 by providing policies, procedures and processes to appoint and administer license selling agents throughout the State that enhance the Department's ability to serve the license buying public.
- (b) In the appointment of these license selling agents, the Commission gives preference to sporting goods and equipment vendors because they foster the purpose and mission of the Game and Fish Commission as follows:
 - (i) Serve the same customer;
- (ii) The public generally expects to purchase hunting and fishing licenses at sporting goods and equipment vendors;
- (iii) The ownership, management and employees of sporting goods and equipment vendors are more knowledgeable in the application of hunting and fishing products, services, and related rules and regulations; and,
- (iv) The ownership, management and employees of sporting goods and equipment vendors keep current with hunting and fishing issues through various information resources and networking.
- **Section 43. Definitions.** For the purpose of this regulation, definitions shall be as set forth in Title 23 Wyoming Statutes, <u>Commission regulations</u> and the Commission also adopts the following definitions:

- (a) "Agent of Record" means the designated individual person that shall be legally accountable for all aspects of proper transacting of specified Wyoming Game and Fish Commission business within the respective business entity. If the designated individual is not a legal representative of the business entity, an Agent of Record Authorization form shall be required to designate that individual as the Agent of Record.
- (b) "Business Entity" means sole proprietor, corporation, partnership, limited liability company or any combination thereof.
- (c) "Electronic License Service (ELS)" means the Department's Electronic Draw Application System, Internet Point of Sale System and Online Internet Sales System used by the Department, license selling agents and the public to apply for or purchase licenses, permits, stamps, tags, preference points and coupons.
- (dc) "License Selling Agent" means the business entity of record or the business entity at the physical location and the agent of record authorized by the Commission to act as its agent for purposes of selling and accounting for specified hunting, fishing and trapping licenses, permits, tags or stamps through the <u>Electronic License Service</u> (ELS).
- (ed) "License Selling Sub-agent" means an individual in the employ of, or responsible to, the agent of record and authorized by the Commission to sell specified hunting, fishing and trapping licenses, permits, tags or stamps. License selling sub-agents shall be accountable to the agent of record for all aspects of proper transaction of specified Wyoming Game and Fish Commission business.
- (fe) "Non-sporting goods and equipment vendor Sporting Goods and Equipment Vendor" means a business entity that does not demonstrate a bona fide and good faith commitment to providing the community a retail outlet for hunting, fishing, trapping and camping equipment, excluding foodstuffs and motorized vehicles.
- (\underline{gf}) "Offline License" means a manually issued license which is only issued when the ELS system is not available for license issuance.
- (hg) "Out-of-State license selling agentof-State License Selling Agent" means the business entity of record or the business entity located in a state contiguous with Wyoming and the agent of record authorized by the Commission to act as its agent for purposes of selling and accounting for specified hunting, fishing and trapping licenses, permits, tags or stamps through the ELS.
- (<u>ih</u>) "Out-of-State <u>vendor Vendor</u>" means a business entity located outside the boundaries of the State of Wyoming that demonstrates a bona fide and good faith commitment to providing the community an outlet for <u>Wyoming nonresident Wyoming hunting</u>, <u>fishing and trapping licenses</u>.
- (ji) "Sporting goods and equipment vendor Goods and Equipment Vendor" means a business entity whose primary function is retail sales of sporting goods and based on visual

observation and judgment of the inspecting Senior Game Warden, more than fifty percent (50%) of the physical inventory displayed is comprised of hunting, fishing, trapping and outdoor camping supplies and equipment.

(kj) "Remote <u>location</u>" means the physical location of a business entity which is at least fifteen (15) miles from an existing Wyoming Game and Fish Commission license selling agent.

Section <u>54</u>. Liability.

- (a) After a license selling agent has received shipment or signed for licenses, permits, tags or stamps on a license inventory charge document, the risk of loss for licenses, permits, tags or stamps or license fees lost, stolen or destroyed shall pass to the license selling agent. The license selling agent shall be liable to the Wyoming Game and Fish Commission for the cash value of any licenses, permits, tags or stamps that are lost, stolen or destroyed, with the exception of loss due to fire or flood as evidenced by supporting documentation. All licenses, permits, tags or stamps shall remain the property of the Wyoming Game and Fish Commission until sold or issued. The license selling agent shall be responsible for actions of any of the license selling agent's sub-agents authorized to sell hunting, fishing and trapping licenses, permits, tags or stamps.
- (i) The license selling agent shall be liable to the Wyoming Game and Fish-Department Commission for lost, stolen or destroyed offline licenses calculated as the cash value of a nonresident daily fishing license for each offline license missing.
- (b) The license selling agent shall be responsible for training and for actions of any of thetheir license selling agent's sub-agents authorized to sell hunting, fishing and trapping licenses, permits, tags or stamps.
- (c) The license selling agent shall be liable for the replacement value of any and all equipment issued to them by the Department for automated license sales as agreed to within the Lease Agreement executed upon receipt of said equipment.
- (d) The annual bond fee as prescribed by W.S. § 23-1-701 shall only be used for the recovery of outstanding account balances on closed accounts that have been determined to be uncollectible by the Department's Attorney General Representative.

Section 65. License Inventory.

(a) The Agent of Record, or an employee <u>a license selling sub-agent</u> of the business entity, shall be required to verify all offline license books or stamp books received from the Department. Such verification shall be completed on a License Inventory Charge Document furnished by the Department.

- (b) The Agent of Record, or an employee <u>a license selling sub-agent</u> of the business entity, shall sign the inventory charge slip upon verification of shipment. The inventory charge slip shall be returned to the Department within ten (10) days from receipt.
- (c) The license selling agent shall be held financially responsible for the cash value of all offline license inventory and stamp book inventory that is not returned to the License Section at year end for the financial audit as described in Section 5of this regulation the end of each calendar year.
- (d) All license inventories from a prior calendar year shall be returned to the License Section by January 31 of the following year in which the inventory was valid.

Section 76. Issuance of Licenses, Permits, Tags or Stamps.

- (a) License selling agents and <u>license selling</u> sub-agents shall ensure that all required information is documented on the offline licenses that are manually issued when the ELS is not available for license issuance. These license documents shall include all elements of a completed application—per Commission Regulation.
- (b) The resident licensee shall be present at the license selling agent location to purchase a license. The parent or legal guardian, in lieu of a resident youth applicant, may be present at the license selling agent location to purchase a license for the resident youth applicant.
- (c) Resident licenses shall be signed at the time of purchase by the individual whose name appears on the license and in the presence of the license selling agent or <u>license selling</u> sub-agent. If a youth license is being purchased by the parent or legal guardian of the youth applicant, then the signature of the parent or legal guardian shall be signed at the time of purchase in the presence of the license selling agent or <u>license selling</u> sub-agent.
- (d) The license selling agent or <u>license selling</u> sub-agent shall witness the resident signature, or parent or legal guardian signature for a youth applicant, on the license document prior to applying their signature on the license document.
- (e) All resident licenses and permits shall contain the resident applicant's original signature and when applicable, the parent or legal guardian's signature in accordance with Wyoming statute and Commission regulation, prior to exercising the privileges of the license, permit, tag or stamp.
- (f) Any person may purchase a license <u>permit, tag or stamp</u> for a nonresident; however, nonresident licenses, <u>and permits, tags and stamps</u> shall contain the nonresident's signature prior to exercising the privileges of the license, permit, tag or stamp.
- (g) For the purpose of conveying hunting, fishing, and trapping privileges in the State, only official Wyoming Game and Fish Commission licenses, documents permits, tags and stamps shall be sold.

- (h) Under no circumstances shall a license selling agent or <u>license selling</u> sub-agent alter the printed document of any license, permit, tag or stamp except as otherwise authorized in writing by the Department's-License Manager. This includes adding anything other than information required by the license document. Any altered license, permit, tag or stamp shall be void.
- (i) The license issue date shall not be predated or postdated. All hunting and fishing and trapping licenses, permits, tags or stamps shall be valid only during the calendar year printed on the respective document, unless the license provides for a specific period of validity.
- (j) Unsold offline licenses, stamps or Electronic License Service (ELS) ELS equipment shall not be removed from the license selling agent's authorized physical location without written authority of the Senior Game Warden, Regional Wildlife Supervisor or the Department's License Manager.
- (k) Except as otherwise prohibited by regulation or from direction of the License Manager, all license selling agents shall immediately upon receipt make available for sale, during their stated business hours, all license inventory, whether electronic or manually issued, to the public.
- (l) License selling agents shall not charge fees other than established fees by Wyoming Statute or Commission regulation for any service related to license, permit, tag or stamp sales including but not limited to, fees associated with the acceptance of credit cards.
- (m) Under no circumstances shall the pink copy of a stamp or offline license document be removed from the book. Removal of the pink copy shall result in an automatic charge to the license selling agent as described in Section 54 of this regulation.
- (n) Wildlife Damage Management Stamp. The Department shall sell the Wildlife Damage Management Stamp at the price annually established by the Animal Damage Management Board through Headquarters, Regional Offices and designated Department personnel and at designated license selling agents throughout the State.
- $(\underline{\Theta n})$ License selling agents <u>or license selling sub-agents</u> are required to complete license documents prior to the license applicant signing the license. License applicants are not allowed to complete their own license documents.

Section 87. Void Licenses, Permits, Tags or Stamps.

- (a) Licenses, permits, tags or stamps shall be voided in accordance with established Department procedure.
- (b) Once removed from the business entity, offline licenses, permits, tags or stamps shall be voided only under the written authority from the License Manager, Regional Wildlife Supervisor or the Fiscal Division Chief.

- (c) The voided license, permit, tag or stamp shall be evidenced by the signature and date on the completed void certificate attached to the original document submitted for void credit approval.
 - (d) Voiding stamps and offline license documents.
- (i) The procedure for voiding any stamp or offline license document shall include, but not be limited to:
- (A) The word "VOID" <u>is</u> written or stamped across the face of stamp or offline license document;
- (B) A void certificate form being properly completed to include the agent account number, offline license document number being voided, void date, reason for the void and signature of the license selling agent, license selling sub-agent or Department employee voiding the document; and,
- (C) The original stamp or document or offline license document being submitted to the License Section within sixty (60) days of the original issuance to be considered for void credit approval.
 - (e) Voiding ELS license documents.
- (i) The procedure for voiding any ELS license, permit, tag or stamp shall include, but not be limited to:
- (A) The license transaction <u>mustshall</u> be changed from "active" status to "pending void" status in the ELS system upon completion of the sales transaction when it has been determined the license was issued in error. The license selling agent has until midnight the day the license was issued to verify that all voids during a business day are properly recorded in the ELS system.
- (B) The word "VOID" is written or stamped across each license panel section or "VOID" is written or stamped on the first panel section and a line is drawn through the face of all other panel sections of the document.
- (C) The void transaction receipt printed from the ELS system shall be attached to the license documents being submitted for void credit approval.
- (D) The <u>iPOSELS</u> void certificate form shall be properly completed to include the agent account number, sportsperson information, license type being voided, license number being voided and explanation of the reason the license is being submitted for void credit approval; and,

(E) All original license panel sections <u>mustshall</u> be submitted to the License Section within sixty (60) days of original issuance to be considered for void credit approval.

Section <u>98</u>. Oath of Office.

- (a) Approved agents of record and their designated <u>license selling</u> sub-agents shall complete, sign and return the appropriate Oath of Office form to the Department's License Section. The approved license selling agent shall complete the Oath of Office form at the License Selling Agency Orientation and Training Seminar. Authorized <u>license selling</u> sub-agents shall properly complete, and mail to the License Section, the Oath of Office form prior to issuing any licenses, permits, tags or stamps.
- (i) The completion of an Oath of Office form for the Agent of Record shall be witnessed by a Notary Public, Clerk of Court, or Department personnel authorized by the Fiscal Division Chief to administer oaths and issue licenses. The completion of an Oath of Office form for a license selling sub-agent shall be witnessed by a Notary Public, Clerk of Court, Agent of Record, or Department personnel authorized by the Fiscal Division Chief to administer oaths and issue licenses.
- (ii) The original Oath of Office form shall be submitted to the License Section within thirty (30) days of being executed.
- (A) A license selling sub-agent's ELS login shall be set to inactive if the Oath of Office form is not received within thirty (30) days of the login being created. Once the Oath of Office form is received by the License Section, the login shall be set to active.
- (iii) The Agent of Record shall notify the License Section of any <u>license</u> <u>selling</u> sub-agents that are no longer authorized to sell licenses for the business entity within thirty (30) days of this action.
- (b) Persons who have not been approved by the Commission as prescribed in established procedure shall be prohibited from selling licenses, permits, tags or stamps.
- (c) Persons shall be at least eighteen (18) years of age to be an authorized agent of record or license selling sub-agent.
- (d) To administer a residency oath for the issuing of resident licenses, permits, tags or stamps, an agent of record or <u>license selling</u> sub-agent shall reside in the State of Wyoming where the licenses, permits, tags or stamps are issued.
- (e) During all business hours, the agent of record or <u>license selling</u> sub-agent shall be available to sell licenses, permits, tags or stamps.
- (f) An individual authorized to administer oaths and witness signatures on licenses shall not be authorized to sell a license to them self.

Section <u>109</u>. Monthly License Reports.

- (a) Every license selling agent shall file a monthly license sales report for the preceding month and remit all monies, less commission, collected during the previous month on or before the 10th of the month.
- (i) Filing a report means the ELS system generated invoice, manual stamp sales report and monies are physically received by the Department's License Section on or before the 10th of the month, not just postmarked on or before the 10th of the month.
 - (b) Monthly license sales report for ELS agents.
- (i) Licenses, permits, tags or stamps sold through the ELS system shall be electronically invoiced to the license selling agent and not reported on monthly license sales report forms.
- (ii) All automated licenses, permits, tags or stamp sales sold during the preceding month shall be included in the payment submitted to the Department on or before the $10^{\rm th}$ of the following month.
- (iii) License selling agents shall be required to remit a manual sales report for any stamp offline license, permit and stamp sales that occurred during the preceding month. This report shall be remitted along with the monthly ELS system generated invoice. Payment shall include both the ELS system generated sales invoice amount and any manual stamp offline license, permit and stamp sales report amount.

(c) Notification of late reporting.

- (i) Letters notifying license selling agents of their late reports shall be mailed (certified, return receipt) prior to the end of the late reporting period. Agents are required to respond to the certified notice within three (3) business days from the receipt of the certified notice. The license agent's response shall be to submit their monthly license sales report and fees, and shall be evidence evidenced by the postmark date on the envelope received from the License Section containing the late report.
- (ii) Letters notifying license selling agents of three (3) occurrences of late reporting in any twelve (12) month period shall be sent by certified, return receipt mail, mailed (certified, return receipt) informing the agent that administrative suspension or cancellation proceedings have been commenced initiated. The license selling agent shall be informed of the requirement to request a hearing before the Wyoming Game and Fish Commission as outlined in Section 2423 of this regulation.
- (iii) Any late reporting may be used as cause for commencing administrative suspension or cancellation proceedings.

Section <u>1110</u>. Monetary Remittance Issues

- (a) Any person who issues a check to the Wyoming Game and Fish Department to fulfill the requirements of this regulation, which is not paid because the check has been dishonored by the bank, shall be required to make restitution within thirty (30) calendar days following the date of written demand. The written demand shall be mailed to the drawer of the check by United States postal service Postal Service certificate of mailing at the address shown on the check or the last known address or personally served pursuant to the Wyoming Rules of Civil Procedure. The restitution shall be in the form of a postal money order or a cashier's check in the amount of the check and a collection fee not to exceed thirty dollars (\$30).
- (b) If the license selling agent fails to pay the amount of the check and the collection fee within thirty (30) days following the date of written demand, mailed to or served upon them, they shall be assessed an additional amount equal to two (2) times three (3) times the amount of the check or one hundred dollars (\$100), whichever is greater, in addition to the collection fee of thirty dollars (\$30) referenced above, and any court costs.
- (c) If a license selling agent submits a second dishonored check within a consecutive twelve (12) month period of a previous dishonored check, the license selling agent shall be required to remit all subsequent payments in the form of a postal money order or cashier's check for a period of twelve (12) calendar months. Failure to do so shall be grounds for cancellation.
- (d) Account shortages of less than ten dollars (\$10) incurred on an agent's monthly license report may be included with the next monthly license sales reports remittance amount.
- (e) Letters notifying agents of their account balances shall be mailed after the 25th of each month. Payments for account shortages of over ten dollars (\$10) shall be remitted within ten (10) business days.
- (i) Any license selling agent having account shortage balances due, that have not been received by the License Section within the ten (10) day period, shall be mailed (certified, return receipt) letters informing them that suspension or cancellation proceedings have been initiated. The license selling agent shall be informed of the requirements to request a hearing before the Commission as outlined in Section 23 of this regulation.
- (f) Any license selling agents having account shortage balances due, that have not been received by the License Section within the ten (10) day period, shall be mailed (certified, return receipt) letters. Agents are required to respond to the letter within three (3) business daysfrom the receipt of said letter. The license agent's response shall include their account shortage payment and shall be evidenced by the postmark date on the response envelope received from the License Section containing said payment.
- (gf) Unpaid account shortages may be used as cause for commencing administrative suspension or cancellation proceedings.

Section <u>1211</u>. Duplicate License Issuance.

- (a) Duplicate license issuance.
- (i) A "Duplicate License" shall be required for the replacement of lost or destroyed big or trophy game, wild turkey or wild bison licenses which are valid and have not expired.
- (ii) For licenses issued through the ELS system, the duplicate license affidavit form has been incorporated within the duplicate license document and shall be signed by the license applicant and license selling agent issuing the duplicate license. This affidavit panel section of the duplicate license document shall remain intact with all other printed panel sections of the duplicate license form.
- (iii) Any manually issued stamp which is valid and has not expired shall be replaced by purchasing another stamp as authorized by Commission regulation.

Section 1312. Examination of Agents Records.

- (a) All Wyoming Game and Fish Commission license selling agents shall be subject to a financial audit of any and all records and documents relating to licenses, permits, tags license, permit, tag or stamp sales. These financial audits may be conducted, during normal business hours, without prior notification by a Department representative authorized by the Fiscal Division Chief. Any financial audit of records shall also extend to records, documents and other writings in possession or custody of accountants or other agents or representatives.
- (b) All Wyoming Game and Fish Commission license selling agent records and documents relating to licenses, permits, tags license, permit, tag or stamp sales shall be subject to review for law enforcement purposes by Department law enforcement personnel during normal business hours.

Section 1413. Appointment of License Selling Agents.

- (a) Any Department personnel required to administer oaths and sell licenses shall be so authorized by the Fiscal Division Chief.
- (b) Business entities shall be evaluated and classified through an application process as either a sporting goods and equipment vendor, a non-sporting goods and equipment vendor or an out-of-state vendor based on the definitions provided in this regulation.
- (c) Applications for license selling agents shall be submitted on forms supplied by the License Section.
- (d) Applications from sporting goods and equipment vendors as defined in Section 4 of this regulation shall be accepted throughout the year and shall be given preference in appointment in accordance with Wyoming Statute.

- (e) Upon submission of an application from either a non-sporting goods and equipment vendor or an out-of-state vendor applicant, the Senior Game Warden shall determine a need for an additional license selling agent within his/her their district. If a need is determined and approved by the Fiscal Division Chief, applications shall-may be accepted through solicitation by public notice in statewide or local news media.
- (f) Untimely applications for advertised vacancies shall not be accepted by the Department unless authorized by the Fiscal Division Chief.
- (g) A license selling agent shall be appointed based upon the facts contained in the original application and Senior Game Warden evaluation.
- (h) A license selling agent shall be considered appointed upon completing the following:
 - (i) Approval by the Commission;
- (ii) Travel to the Wyoming Game and Fish Department Headquarters in Cheyenne or another Department facility as designated by the Department's License Manager, at the license selling agent expense, within ninety (90) days of written notification of approval by the Commission to attend the License Selling Agency Orientation and Training Seminar;
- (iii) Payment of the annual bonding fee as prescribed by W.S. § 23-1-701 within ninety (90) days of notification of approval by the Commission; and,
- (iv) Receive the initial offline license book and stamp allocation within ninety (90) days of notification of approval by the Commission.
 - (v) Agent of Record must agree to be an ELS license selling agent.
- (vi) If applicable, Agent of Record Authorization is submitted to the License Section.
- (vii) Signing the Lease Agreement for the issuance of ELS equipment within ninety (90) days of notification of approval by the Commission.

Section 1514. Criteria for Appointment of In-State License Selling Agents.

- (a) All applications for sporting goods and equipment vendors approved by the Department shall be presented to the Commission for review.
- (b) Appointment of sporting goods and equipment vendors as license selling agents shall be based upon their qualification of as a sporting goods and equipment vendor as defined in Section 4.

- (i) Agents shall be considered for appointment only if they are existing business entities.
- (ii) Agents shall have a valid sales tax license for the respective business entity.
- (c) Appointment of non-sporting goods and equipment vendors as license selling agents shall be based upon the following criteria:
- (i) Applicants shall be considered for appointment <u>based</u> on the physical location in relation to existing license selling agents;
- (ii) Applicants shall be considered for appointment based on the public service provided taking into consideration the optimum period of hours, days and months of operation;
- (iii) Applicants shall be considered for appointment only if they are existing business entities.
- (iv) Agents shall have a valid sales tax license for the respective business entity; and,
- (v) Agents shall be considered for appointment based on the Senior Game Warden evaluation.

Section 1615. Criteria for Appointment of Out-of-State License Selling Agents.

- (a) The Senior Game Warden, through the Regional Wildlife Supervisor, shall notify the Department's License Manager of the possible need to establish an out-of-state license selling agent.
- (b) The requested shall be reviewed for approval by the Fiscal Division Chief. If approved, applications may be accepted through solicitation by public notice in statewide or locals news media.
- (c) Applicants for out-of-state license selling agents shall complete the proper application form. Consideration for approval of the agent shall generally, but not necessarily, be limited to criteria set forth in Section 1413 of this regulation.
- (d) Out-of-state license selling agents shall be authorized to sell the specific license types as designated by the Fiscal Division Chief.

Section <u>1716</u>. License Agent Bonding, Initial License Inventory and ELS Equipment Distribution and Training.

(a) Within thirty (30) days of appointment, all new agents of record or their designees shall be notified of a scheduled date in on which they shall be required to travel to the Wyoming

Game and Fish Department Headquarters in Cheyenne, or another Department facility as designated by the Department's License Manager, at the license selling agent's expense in order to: pay the annual bonding fee as prescribed by W.S. § 23-1-701; attend a License Selling Agency Orientation and Training Seminar; receive the initial offline license book and stamp allocation, and receive their ELS equipment (if applicable), sign the lease agreement for issuance of ELS equipment and sign the agent of record authorization.

(b) At any time, an agent of record shall be required to travel at the license selling agent's expense to Headquarters or another Department facility, as designated by the License Manager, to attend remedial training at the direction of the License Manager.

Section 1817. Renewal of License Selling Agency.

- (a) Except as provided in subsection (f) of this section, to be considered for license selling agency renewal, or for a new license agent request, all license selling agents shall use the ELS system.
- (b) If any of the following facts have changed from those listed in the license selling agent's original application approved by the Commission, the renewal of the license selling agent may not be approved:
- (i) Appointed Agent of Record, unless an Agent of Record Authorization form has been properly completed and accepted by the License Section;
 - (ii) Business entity upon which the appointment was based;
- (iii) Physical location of the business entity upon which the appointment was based;
 - (iv) Hours/days/months of operation;
 - (v) Continuance of a valid sales tax license for the respective business entity
- (vi) Appointed Agent of Record has not maintained physical control of the offline license inventory or stamp inventory.
- (vii) Appointed Agent of Record has not maintained physical control of funds collected.
- (viii) Appointed Agent of Record has not maintained physical control of ELS equipment issued.
- (c) Agents shall pay their annual non-refundable bond fee of fifty dollars (\$50) before December 1 preceding the year for which the bond shall be in effect to renew their license selling agency.

- (d) Failure to pay the annual fifty dollar (\$50) bond before December 1 of each year shall be cause for automatic and immediate cancellation. Exceptions shall only be granted by the Fiscal Division Chief.
- (e) Agents that have been cancelled for failure to pay their annual bond fee by December 1 shall be required to reapply to the Commission as a new license selling agent as outlined in this regulation.
- (f) In exceptional circumstances, applicants for license selling agents may be exempted from using the ELS system. Exceptional circumstances shall be determined by the Commission on a case-by case basis in response to a written application for exemption, and may include lack of any high speed Internet service at the business location, or other circumstances that necessitate authorizing a license selling agent to issue non-carcass coupon license products without the use of the ELS computer equipment. Exempted license selling agents shall file a manual monthly license sales report form in lieu of an ELS system generated invoice, and follow all other provisions outlined in this regulation.
- (i) All license selling agents exempted from using the ELS system shall annually certify, prior to August 1, that there has not been any change to the circumstance(s) previously approved by the Commission for the exemption. If the circumstances for the exemption are no longer valid, the Commission shall review the exemption for continuation or cancellation.

Section 1918. Transfer of Physical Location of License Selling Agents.

A Wyoming Game and Fish Commission license selling agent may be transferred to another physical location of the same business entity only upon approval of the Fiscal Division Chief and the District Wyoming Game and Fish Commissioner. Recommendations by the Senior Game Warden, Regional Wildlife Supervisor and the Department's-License Manager shall be considered by the Fiscal Division Chief and the District Game and Fish Commissioner in determining whether or not to approve a transfer of physical location. A sporting goods and equipment vendor license selling agent is exempt from this provision.

Section 2019. Change in Agent of Record for Business Entity.

- (a) The business entity <u>mustshall</u> submit a properly completed Agent of Record Authorization form completed on their letterhead to change the Agent of Record.
- (b) In addition to the Agent of Record Authorization—form, the newly designated Agent of Record must also submit a properly completed Oath of Office form as the Agent of Record to the License Section.
- (c) As indicated on the Agent of Record Authorization—form, the newly designated Agent of Record shall agree to accept all financial liability for the business entity and accept responsibility for all actions of the sub-agents for all matters relating to license sales.

(d) If the designation of the individual to act as the Agent of Record does not change the organizational structure of the business entity that was approved by the Commission, then the License Section shall accept the Agent of Record Authorization—form and change the Agent of Record for the business entity.

Section <u>2120</u>. Transfer License Selling Agent as a Result of a Change in the Business Entity.

- (a) If the change in license selling agent results in a change in the Business Entitybusiness entity, then:
- (i) A new owner of a currently established Wyoming Game and Fish Commission license selling agent shall immediately apply to the Commission to be considered for appointment as a license selling agent pursuant to as outlined in Section 1413 of this regulation.
- (ii) Subject to application and appointment as a license selling agent, the new owner may apply to the Department's License Section for a temporary license selling agent authorization which shall allow the continuance of the existing license selling agent. Upon approval of the Senior Game Warden, Regional Wildlife Supervisor and the District Commissioner, the License Section shall issue a temporary license selling agent authorization to the new owner. Failure to apply for appointment as a license selling agent or apply for a temporary license selling agent authorization may result in delay of issuance.
- (iii) A temporary license selling agent authorization shall remain in effect for one hundred twenty (120) days. The authorization may be extended an additional one hundred twenty (120) days by the District Commissioner.
- (iv) In order to receive the temporary license selling agent authorization, the new owner shall assume all liability for the Agent of Record from whom the business was purchased. If the new owner does not agree to assume the liability of the previous Agent of Record, the existing license selling agency is immediately canceled.
- (v) Until a temporary license selling agent is authorized in which the new owner assumes liability, the existing Agent of Record shall remain liable as described in Section 54.
- (vi) The business entity shall be required to be an Electronic License Service (ELS)ELS agent.
- (vii) The Agent of Record <u>mayshall</u> be required to attend training as outlined in this regulation.
- (viii) The Agent of Record shall be required to sign a Lease Agreement (if applicable) for the Electronic License Service (ELS) ELS equipment issued.

Section 2221. Administrative Suspension of License Selling Agents.

- (a) A license selling agency may be suspended from license sales under the direction of the Wyoming Game and Fish Director and the Wyoming Game and Fish District Commissioner pending a request for a hearing before the Wyoming Game and Fish Commission as outlined in Section 23 of this regulation for any of the following reasons:
 - (i) Failure to submit monthly license sales report as required by state statute.
 - (ii) Failure to remit payment for license sales as required by state statute.
- (iii) Failure to pay the amount of a dishonored check and the assessed collection fees within thirty (30) days following the date of the receipt of written notification.
- (iv) Failure to notify the License Section that a transfer of license selling agent has occurred that has resulted in a change in the business entity in which the current agent of record is no longer in control of the ELS equipment issued or monies collected for license sales.
- (b) The License Manager shall be directed to inactivate the license selling agent account on the ELS system so that no license sales can occur during the administrative suspension.
- (c) The License Manager shall be directed to retrieve all offline licenses, <u>permits</u>, <u>tags</u> and stamps from the license selling agency so that no manual sales can occur during the administrative suspension.
- (d) The license selling agency shall be suspended until the issue is resolved or formal Commission action is taken as a result of a hearing as outlined in Section 23 of this regulation, whichever action occurs first.

Section <u>2322</u>. Cancellation of License Selling Agents.

- (a) A License Selling Agency may be canceled for, but not limited to, the following reasons:
 - (i) Noncompliance with Wyoming statutes;
- (ii) Noncompliance with Wyoming Game and Fish Commission Regulations or Policies;
- (iii) Failure to follow procedures outlined in written procedures provided by the License Section;
 - (iv) Submission of late or no monthly license sales report;
- (v) Failure to properly report all license sales and remit monies during a reporting period;

- (vi) Three (3) occurrences of late reporting by an agent in any twelve (12) month reporting period;
- (vii) Failure to respond to certified letters notifying agents of late reporting, dishonored checks, or account balances due;
 - (viii) Failure to remit account underpayments;
- (ix) Issuance of insufficient or no account checks and failure to pay as provided in W.S. § 1-1-115;
 - (x) Failure to pay annual bond by December 1 for succeeding year;
 - (xi) Failure to disseminate correct information to the hunting/fishing public;
- (xii) Charging fees for any service related to license, permit, tag or stamp sales other than that established by Wyoming Statute;
- (xiii) Failure of license selling agent or sub-agents to properly and legibly fill out completed applications for license issuance as required by Commission regulation;
- (xiv) Failure to allow or permit a financial audit or law enforcement review <u>by</u> <u>Department law enforcement personnel during normal business hours</u> of any and all records and documents relating to hunting, fishing and trapping licenses, permits, tags or stamp sales or search and rescue or access donations:
 - (xv) Illegal issuance of licenses, permits, tags or stamps;
- (xvi) Failure to attend training as requested by the Department's-License Manager;
 - (xvii) Failure to properly witness residency oaths on resident license issuance;
- (xviii) Failure to properly use Department provided offline license books to issue licenses when the ELS automated system is not accessible;
- (xix) Failure to properly data enter license records into the ELS system that were issued using offline license books. The licenses must be data entered by the next business day in which system access is restored;
- (xx) Failure to review ELS license document with licensee prior to signing license documents; or,
- (xxi) Failure to verify inventory shipments and sign and return Inventory Charge Documents-:

- (xxii) Failure to make available for sale, during stated business hours, all license inventory, whether electronic or manually issued, to the public-; or,
 - (xxiii) Failure to sign a Lease Agreement (if applicable) and use the ELS system.

Section 2423. Proceedings for Administrative Suspension or Cancellation.

- (a) The Fiscal Division Chief, with concurrence of the District Commissioner, shall notify the license selling agent in writing that administrative suspension or cancellation procedures have been initiated.
- (b) The administrative suspension or cancellation shall be a contested case proceeding in accordance with Wyoming Game and Fish Commission Regulation Chapter 27, Rules of Practice Governing Contested Cases before the Wyoming Game and Fish Commission, revised as of July 29, 2010 January 22, 2014, and which does not include any later amendments or editions of the incorporated matter.
- (i) Cancelled or suspended Suspended or cancelled license selling agents are entitled to a hearing before the Game and Fish Commission. Request for hearing shall be made in writing to the Fiscal Division Chief within ten (10) business days after receipt by the license selling agent of the notice of eancellation or suspension or cancellation by the Department. Upon the Department's receipt of a request for hearing from a eancelled or suspended or cancelled license selling agent, the eancelled or suspended or cancelled agent shall be schedulednotified by the Department to appear before the Commission at the next regularly scheduled Commission meeting.
- (ii) Upon cancellation of a license selling agent by the Commission or if the license selling agent fails to request hearing within ten (10) business days, the license selling agent shall be prohibited from reapplying to the Commission for a license selling agent authorization for not less than twelve (12) months.
- (iiii) License selling agents that fail to request a hearing before the Game and Fish-Commission within ten (10) business days after receipt of notice of administrative suspension or cancellation shall be immediately canceled.
- (iii) Upon cancellation of a license selling agent by the Commission or if the licensing selling agent fails to request a hearing within ten (10) business days, the license selling agent shall be prohibited from reapplying to the Commission for a license selling agent authorization for not less than twelve (12) consecutive months.

Section 2524. Issuance of Electronic License Service (ELS) equipment.

(a) The Agent of Record shall be required to sign a Lease Agreement (if applicable) to be issued ELS equipment.

- (b) The Agent of Record shall be required to sign a new Lease Agreement for any equipment that is replaced by the Department from the original issuance.
- (c) Upon Transfer of Ownership of a business entity, a new Lease Agreement (if applicable) shall be executed.

Section 26. Violation of Commission Regulations. Failure to abide by the provisions of this regulation shall be punishable as provided by Wyoming statutes for violation of Commission regulations.

Section 27. Savings Clause. If any provision of this regulation shall be held to be illegal or unconstitutional, such a ruling shall not affect other provisions of this regulation which can be given effect without the illegal or unconstitutional provision; and, to this end, the provisions of this regulation shall be severable.

W TOMING GAME AND	TISH COMMISSION
By:	
-Mike HealyMark Anselm	<u>i,</u> President

WVOMING CAME AND FIGH COMMISSION

Dated: July 10, 2013 March 14, 2018

STATEMENT OF REASONS

CHAPTER 44

REGULATION FOR ISSUANCE OF LICENSES, PERMITS, STAMPS, TAGS, PREFERENCE POINTS, COMPETITIVE RAFFLE CHANCES AND COUPONS

W.S. § 23-1-302 empowers the Commission to prescribe the requirements and form, including electronic licensing format, for the licenses, stamps and tags provided in the Game and Fish Act.

House Enrolled Act No. 115 (HEA 115) of the Sixty-Fourth Legislature of the State of Wyoming provides for increased fees for certain licenses and application fees.

In Section 3, edits have been made to the definitions of "Completed Application, Electronic Licensing Service, Nonresident, Resident, Super tag License, Super Tag Trifecta Licenses, Transfer and Youth License".

In Section 5, edits were made to several subsections for clarity of existing language. In subsection (d), the limit of six (6) licenses per person has been removed, allowing an applicant to receive up to the maximum number of licenses authorized by Chapter 2, General Hunting Regulations.

In Section 6, general sandhill crane permits shall be available through the Department website beginning August 1. Leftover limited quota beaver and marten, Glendo and Springer permits will be issued as authorized by the Fiscal Division Chief.

In Section 15, the deadline to surrender a license for reissuance to a disabled veteran or to a person with a permanent disability who uses a wheelchair has been removed. Unused licenses to be reissued may be surrendered at any time during the hunting season provided the person surrendering the license signs an affidavit verifying that the license was not used during any portion of the hunting season.

In Section 21, preference point fees have been adjusted according to the fees outlined in HEA 115.

In Section 23, language has been modified for applicants requesting the reservation of a limited quota, full price big or trophy game license requiring applicants to sign an affidavit verifying that the license was not used during any portion of the hunting season.

In Section 26, edits have been proposed regarding the fee for withdrawing an application from the initial and leftover license drawings. The process for refunding the cost of a license has been modified.

In Section 27, the word "coupons" has been removed.

In Section 28, language was added indicating a nonresident five (5) day fishing license is valid for five (5) consecutive days.

Minor grammatical and formatting edits have been incorporated to provide additional clarity but do not change the intent of the rules and regulations.



WYOMING GAME AND FISH DEPARTMENT

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March 16, 2018

MEMORANDUM

TO: David Dewald, Senior Assistant Attorney General

FROM: Mike Choma, Wildlife Law Enforcement Supervisor

COPY TO: Brian Nesvik, Scott Edberg, Doug Brimeyer, Jennifer Doering and Terri

Weinhandl

SUBJECT: Regulation Changes Made as a Result of Public Comment, Chapter 44,

Regulation for Issuance of Licenses, Permits, Stamps, Tags, Preference Points and

Competitive Raffle Chances

The Wyoming Game and Fish Department (Department) conducted one (1) public meeting to present the draft Chapter 44 regulation proposal to the public. The draft proposal was also available for viewing and public comment through the Department website. As a result of these efforts, the Department received five (5) public comments, however, none of the comments related to any of the proposed changes to this regulation. The public comments received covered topics such as landowner license numbers, cow elk hunting in Elk Hunt Area 38, special archery seasons, fish stocking at Pathfinder Reservoir and increasing the deer and elk hunting season dates in some areas.

The Department made no changes to the draft regulation as a result of these public comments.

WGFD Web Comment Report

Chapter 44, Regulation for Issuance of Licenses, Permits, Stamps, Tags, Preference Points, Competitive Raffle Chances and Coupons

Absolutely land owners should be regulated on how many tags they can get! They should have limits, and if they are so concerned with numbers of elk on their property they should allow public bow hunters access. They just want more tags so they can charge rich people to hunt their property and give outfitters more opportunities to bring more hunters and more money, therefore devastating the little land and very few elk us public hunters get to hunt. I am completely against land owners getting more tags in general units, I do not feel sorry for them as they do not allow access for public hunters to help bring down the numbers with harvests of their own.. There are a few very good land owners out there that do help public hunting gain access but not many! Thanks to shady, no good outfitters.

Final Comment Braun, Chris Gillette, WY 12/19/2017 4:03:00 PM

so why have the 2018 early cow season being done away with, area 38, is a very hard area to hunt cows in without a early season, I am asking you please do not do away with the early cow season for 2018,

Final Comment Diefenderfer,
Daniel Dayton, WY
1/6/2018 4:29:00
PM

I elk hunt in area 41 and a big question is allowing rifle hunters to archery hunt Sept 15-30th. My vote is to up the type 9 licenses to 200 and not allow rifle hunters to bowhunt. The reason is the pressure on the elk is tremendous with so many hunters in the woods. I am a rifle hunter and like to archery hunt but the elk are on private most years before Oct 15, and hopefully this will help keep elk in the national forest longer. Our deer herd is down in this area and residents cant shoot does. I agree with this but why would you allow non residents to shoot does and not residents. This is totally wrong. I cant believe game and fish allows this.

Final Comment swiftney, dennis greybull, WY

1/8/2018 2:57:00
PM

WGFD Web Comment Report

Chapter 44, Regulation for Issuance of Licenses, Permits, Stamps, Tags, Preference Points, Competitive Raffle Chances and Coupons

I fish pathfinder reservoir on a regular basis. Has the game and fish ever thought about introducing smaller game fish like perch. This would help feed the walleye and trout population and help sustain good fish numbers. The trout numbers are horrible this year. I know there has been budget cuts but this would give the walleye something to target. And supply the people with another tasty fish to catch. I say perch for minimal impact on the lake yet offering another food source to the walleye. Hopefully helping the trout and walleye numbers stay strong. I'm more than happy to pay increased fees to help the efforts of the game and fish to protect and stock the great reservoirs of beautiful wyoming. Thank you for your time.

Final Comment Bitzan, Shane Casper, WY 1/12/2018 1:29:00 PM

I agree with Mr. Obray that he should be able to draw a tag at least once in his lifetime and increase the hunting days for elk and deer general hunts.

Final Comment sell, logan green river, WY 1/26/2018 1:47:00 PM

CHAPTER 44

REGULATION FOR ISSUANCE OF LICENSES, PERMITS, STAMPS, TAGS, PREFERENCE POINTS AND COMPETITIVE RAFFLE CHANCES

- **Section 1. Authority.** This regulation is promulgated by authority of Wyoming Statutes § 6-7-101, § 20-6-112, § 23-1-107, § 23-1-302, § 23-1-702, § 23-1-703, § 23-1-704, § 23-1-705, § 23-2-101, § 23-2-102, § 23-2-107, § 23-2-201, § 23-2-207, § 23-2-301, § 23-2-306, § 23-2-307, § 23-2-401 and § 23-3-403, § 23-6-301 through § 23-6-303.
- **Section 2. Regulation.** The Commission authorizes the Department to issue licenses, permits, stamps, tags, preference points and competitive raffle chances, and to develop and maintain policies, processes and procedures necessary to carry out the provisions of this Chapter. The Commission hereby adopts the following regulation governing the issuance of licenses. This regulation shall remain in effect until modified or repealed by the Commission.
- **Section 3. Definitions.** For the purpose of this regulation, definitions shall be as set forth in Title 23, Wyoming Statutes, Commission regulations and the Commission also adopts the following definitions:
- (a) "Application Fee" means a fee authorized by the Legislature enabling the Department to recover a portion of its costs associated with compensating owners or lessees of property damaged by game animals and game birds. In addition, the application fee is used by the Department to recover costs associated with license issuance. This fee is nonrefundable.
- (b) "Charitable Purpose" means motivated by sympathy and understanding and generosity and done without any remuneration.
- (c) "Commissioner Complimentary License" means an antelope, deer or elk license issued at the existing statutory price at the request of a Commissioner.
- (d) "Completed Application" means all required portions of the application have been properly completed with correct applicant information, submitted within the proper time period and accompanied by the proper fee. A completed application includes the applicant's name, physical address, mailing address if different than the physical address, date of birth, physical description (height, weight, eyes, hair and sex), telephone number or email address, years of residency and proof of residency for resident fee types, Social Security Number (SSN), Individual Tax Identification Number (ITIN) or Passport Number from non-U.S. citizens, desired valid hunting license specifications, and an original signature for residents submitting paper applications. Completed application specifications refer to licenses sold through the Electronic Licensing Service (ELS) and manually issued licenses and permits.
- (e) "Disabilities" as used in this Chapter means permanent anatomical, physiological or mental deficiencies that prevent or restrict normal achievement.

- (f) "Document" means an instrument on which information has been recorded by means of letters, figures, or marks and which may be used as evidence.
- (g) "Documentary Evidence" means evidence furnished by written instruments, inscriptions, or documents of all kinds.
- (h) "Duplicate License" means a license issued by the Department to replace an original license that is valid and has not expired and has been lost or destroyed. If the original license was issued through the Electronic Licensing Service (ELS), a duplicate license shall only be required if the original license contained a carcass coupon; otherwise, a replacement license may be issued.
- (i) "Electronic Application" means the license or permit application form submitted through the Electronic Licensing Service (ELS).
- (j) "Electronic Licensing Service (ELS)" means the Department's Electronic Draw Application System, Internet Point of Sale System and Online Internet Sales System used by the Department, license selling agents and the public to apply for or purchase licenses, permits, stamps, tags and preference points.
- (k) "Electronic Signature" means an electronic process attached to or logically associated with any electronic transaction including the license or permit application submitted to the Wyoming Game and Fish Department that requires substantiation of the identity of the person initiating the electronic transaction. This process includes, but may not be limited to, use of personal credentials to gain access to the system, entering a keystroke at a specified prompt that indicates the submitter's acceptance of an assertive statement, or the use of any other technology that is in compliance with the state of Wyoming's Electronic Signature Rules as promulgated by the Office of the Chief Information Officer. This process can be used to indicate the applicant's acceptance of an assertion such as a residency requirement or veracity of the application at a specified prompt. Ref: W.S. § 40-21-102 (a) (viii).
- (l) "Full Price License" means a deer, antelope, elk, mountain lion or ram bighorn sheep license issued that is not a reduced price doe/fawn, cow/calf, ewe/lamb or mountain lion license.
- (m) "Full Time" means performing duties and responsibilities at the request or direction of an established charitable, humanitarian, or religious organization for more than thirty (30) hours per calendar week every week the person is absent from the state.
- (n) "General Licenses" means big or trophy game or wild turkey licenses valid in any hunt area in which licenses have not been totally limited in number. General licenses shall be valid only under species, sex, age class, and harvest limitations that are in effect for each hunt area.

- (o) "Governor Complimentary License" means hunting or fishing license issued for no fee at the request of the Governor.
- (p) "Gunpowder or Buckskin Hunt" means the annual Gunpowder and Buckskin Hunt conducted by the Sheridan, Wyoming Rotary Club.
- (q) "Headquarters" means the Cheyenne Office of the Wyoming Game and Fish Department located at 5400 Bishop Blvd., Cheyenne, WY 82006.
- (r) "Humanitarian Purpose" means for the promotion of human welfare and the advancement of social reforms and done without remuneration.
- (s) "Immediate Family Member of the Decedent" means spouse, parent, grandparent, sibling or lineal descendants and their spouses.
- (t) "Initial Drawing" means a computer processed drawing held for initial offering of resident and nonresident licenses and permits.
- (u) "Issue-After License" means licenses that are limited in number and that were not issued in the initial or leftover drawings; these licenses shall be issued on an as processed basis through the ELS.
- (v) "Landowner" means an individual, partnership, corporation, trust, limited liability company or combination of these, which either owns real property in fee simple title or is acquiring equitable interest by written contract.
- (w) "Landowner Applicant" means an individual who either owns real property solely or jointly with other individuals or who holds an interest in a corporation, partnership, trust or limited liability company, which owns real property or is a member of the "immediate family" of the individual.
- (x) "Landowner Applicant's Immediate Family" means the landowner applicant's spouse, landowner applicant's parents, landowner applicant's grandparents, landowner applicant's lineal descendants and their spouses, or landowner applicant's siblings.
- (y) "Leftover Drawing" means a computer processed random drawing to issue licenses remaining after the initial drawings.
- (z) "Leftover Licenses" means limited quota licenses and nonresident region general deer licenses issued in the leftover drawing.
- (aa) "Leftover Permits" means permits that are limited in number and were not issued in the initial drawing and shall be issued on an as processed basis through the ELS.

- (bb) "License" means a document issued by the Department, through the authority of the Commission, to a qualified individual that grants certain privileges to take fish or wildlife in accordance with statutory or regulatory provisions.
- (cc) "License Authorization" means a document approved by the Governor or by a member of the Commission that empowers the Department to issue a Governor complimentary or Commissioner complimentary license in the name of the applicant designated on the document.
- (dd) "License Review Board" means a three (3) member board of Department employees consisting of the Deputy Director of Internal Operations, the Fiscal Division Chief and the Chief Game Warden, or their designee, that review and determine all license reservation requests, license refund requests, preference point issues and other license or permit issuance matters.
- (ee) "Limited Quota Drawing" means the processing of an application for limited quota or general big game licenses, trophy game licenses, wild turkey licenses, permits, wild bison licenses or Super Tag and Super Tag Trifecta competitive raffles through a drawing.
- (ff) "Limited Quota Licenses" means licenses that are limited in number and valid only in a hunt area(s) or portion(s) of a hunt area. Limited quota licenses shall be valid only under species, sex, age class, harvest, and weapon type limitations that are in effect for each hunt area.
- (gg) "Limited Quota Reduced Price Cow or Calf (cow/calf) License" means a license which may be authorized in specific hunt areas allowing a person to take cow or calf elk independent of what may be taken on a general license or full priced limited quota license.
- (hh) "Limited Quota Reduced Price Doe or Fawn (doe/fawn) License" means a license which may be authorized in specific hunt areas allowing a person to take doe or fawn animals independent of what may be taken on a general license or full priced limited quota license.
- (ii) "Limited Quota Reduced Price Ewe or Lamb (ewe/lamb) License" means a license which may be authorized in specific hunt areas allowing a person to take a ewe or lamb bighorn sheep independent of what may be taken on a full priced limited quota license.
- (jj) "Minor Dependent" means an individual less than eighteen (18) years of age who is domiciled with parent(s) or legal guardian.
- (kk) "National Bow Hunt" means an archery-only hunt that is sponsored and administered by the Wyoming National Bowhunt, Inc.

- (ll) "Nonprofit Charitable Organization" means an organization which engages in activities providing the general public with benefits designed to aid in educational, moral, physical, conservation, or social improvement and which is not established for profit.
- (mm) "Nonprofit Organization Dedicated to Providing Hunting Opportunities to Individuals with Disabilities" means an organization certifying they are nonprofit and that their primary purpose or mission as stated in their charter is to provide hunting opportunities to individuals with disabilities defined in this regulation.
- (nn) "Nonresident" means any person who is not domiciled in Wyoming for at least one (1) year immediately preceding making application for a license and who is not a resident as defined by W.S. § 23-1-102 (a) (ix), § 23-1-107 and § 23-2-101 (a).
- (00) "One-Shot Antelope Hunt" means the One-Shot Antelope Hunt sponsored by the One-Shot Antelope Club in Lander, Wyoming.
- (pp) "Party" means a group of individuals with the same residency status who apply together in the initial drawing for hunting licenses for the same species, area and type, and who have expectations of receiving the same treatment in processing of their applications and receiving the same drawing results. For purposes of this regulation, a Party does not include anyone else, regardless of whether or not they may accompany the party of hunters during the hunt.
- (qq) "Party Application" means a group of applications in which all applicants with the same residency status specify the same species, hunt area and type in the same order of preference, and all applicants expect the same processing and draw results in the initial drawing.
- (rr) "Permit" means a document that authorizes a license holder to carry out activities not authorized by the license itself.
- (ss) "Person's Privilege to Obtain a License Has Been Revoked or Suspended by a Court or the Wildlife Violator Compact" means revocation or suspension of the person's license or preference point(s).
- (tt) "Pioneer Heritage Licenses" means antelope, deer, elk or wild turkey licenses issued to Wyoming residents who are at least seventy (70) years of age prior to the issuance of the license and have continuously resided in Wyoming for at least fifty (50) years immediately preceding application for the license. The fee for the Heritage License shall be established by the Department by multiplying the fee for resident licenses for the same species and license type by sixty-five percent (65%) and rounding down to the next whole dollar amount.
- (uu) "Pioneer Licenses" means antelope, deer, elk or wild turkey licenses issued to Wyoming residents who are at least seventy-five (75) years of age prior to the issuance of the license, and who have continuously resided in Wyoming for at least fifty (50) years immediately preceding the application for a license.

- (vv) "Potential to Use License" means the license shall be considered to be in possession of the person in whose name it was issued on or after the earliest opening date for which the license is valid if the license is not in the possession of an authorized Department employee.
- (ww) "Processing Fee" means a fee established by the Department to cover extra costs associated with withdrawing an application from a drawing.
- (xx) "Proper Application Form" means the document prescribed by the Department, a photocopy of the document, or facsimile of the document. These documents shall be the only documents accepted by the Department.
- (yy) "Properly Completed Duplicate License Affidavit" means a Department affidavit document signed by the person applying for a duplicate license.
- (zz) "Proper Fee" means cash or a negotiable instrument as set forth by W.S. § 34.1-3-104 which results in full payment to the Department, in U.S. dollars for the amount specified by law or regulation for the respective licenses, permits, stamps, tags, preference points or certificates.
- (aaa) "Qualified Person" means an individual who meets the statutory and regulatory requirements to apply for or receive a license or a preference point. A person shall not be qualified if their privilege to apply for or receive a license or a preference point has been revoked, suspended, or restricted by a court in Wyoming or has been revoked or suspended in Wyoming through the Wildlife Violator Compact.
- (bbb) "Quota" means the maximum specified number of licenses to be issued for a given hunt area and species as provided by Commission regulation; in the case of nonresident elk hunt area quotas, the maximum number of specified licenses to be issued by hunt area as provided in writing by the Wildlife Division to the Fiscal Division.
- (ccc) "Reduced Price Mountain Lion License" means a license which may be authorized in specific hunt areas allowing a person to take a mountain lion in addition to what may be taken on a full price mountain lion license.
- (ddd) "Region General Deer Licenses" means general nonresident deer licenses that shall be limited in number and valid for a specified group of hunt areas in accordance with Commission regulations. A license issued for a region shall only be valid in hunt areas within the region where limitations in Commission regulations specify general licenses. A license issued for a region shall not be valid in any hunt area within that region in which licenses are totally limited in quota, unless specified by Commission regulations.
- (eee) "Religious Purpose" means actions taken to advance sacred matters, religion or a church and done without remuneration.

- (fff) "Replacement License" means the reprint of a license, permit, or stamp that does not contain a carcass coupon and the license was originally issued by the Department or license selling agent through the ELS, is currently valid and has not expired.
- (ggg) "Resident" means a United States citizen or legal alien who is domiciled in Wyoming for at least one (1) full year immediately preceding making application for any resident game and fish license, preference point, permit or tag, shall not have claimed residency in any other state, territory, or country for any other purpose during that one (1) year period, and meets the requirements specified in W.S. § 23-1-102, § 23-1-107 and § 23-2-101 (a).
- (hhh) "Special Nonresident Antelope, Deer or Elk Licenses" means those licenses having a fee greater than that of a regular nonresident antelope, deer or elk license as defined in Wyoming Statute and which the statutes provide for a separate nonresident drawing with specific percentages of nonresident quotas designated for only those applicants paying the higher license fees.
- (iii) "Sportsperson Identification Number" means the unique number assigned by the Department to each individual license applicant on the ELS.
- (jjj) "Super Tag License" means a species specific big game, trophy game or wild bison license issued to the winner of the competitive raffle and upon submission of the proper fee for the appropriate species license set forth by statute.
- (kkk) "Super Tag Trifecta Licenses" means a combination of big game, trophy game and wild bison licenses, not to exceed three (3) different species of big game, trophy game and wild bison licenses, issued to the winner of the competitive raffle and upon submission of the proper fee for the appropriate species license set forth by statute.
- (lll) "Transfer" means to convey a license authorization, (from one (1) person to another) as set forth in Section 27 of this regulation.

(mmm) "Type" means a limitation on a license in a particular hunt area for the sex of animal, the species of animal, the length of the season, the type of weapon, or a portion of the hunt area in which the license shall be valid.

(nnn) "Unable to Use the License For Good Cause" means an individual is unable to use a limited quota, full price big or trophy game license due to disabling injury or illness, military personnel who receive permanent change of station (PCS) orders or are assigned away from their home duty station on temporary orders (TDY) for the majority of the regular season, or when the Department has determined a majority of, or the entire hunting opportunity has been lost in a specific limited quota hunt area for a full price big or trophy game animal due to the administrative actions of the state or federal government in closing the majority of or all public access to a hunt area, or due to a natural disaster, including, but not necessarily limited to, wildland fires.

- (000) "Under the Care and Supervision of the Residing Facility" means the person is an employee of the appropriate institution or facility that issued the special limited fishing permit.
- (ppp) "Unlimited Reduced Price Cow or Calf (cow/calf) License" means a license which may be authorized in specific hunt areas allowing a person to take cow or calf elk independent of what may be taken on a general license or full price limited quota license.
- (qqq) "Unlimited Reduced Price Doe or Fawn (doe/fawn) License" means a license which may be authorized in specific areas allowing a person to take doe or fawn animals independent of what may be taken on a general license or full price limited quota license.
- (rrr) "Youth License" means a big game license that may be issued to a resident or nonresident individual who is at least eleven (11) years of age and who has not attained eighteen (18) years of age at the time of application. The license shall not be valid until the licensee reaches their twelfth (12th) birthday. For all other species, excluding furbearing animals, requiring a license to take, youth license means a license that may be issued to a resident or nonresident individual who has not attained eighteen (18) years of age. For a resident youth trapping license, youth license means a license that may be issued only to residents under the age of seventeen (17).
- **Section 4. Method of License Issuance and Accounting.** The Fiscal Division shall maintain inventory control and account for the issuance and sale of all licenses, permits, stamps and tags issued under the authority of the Commission. All licenses, permits and tags shall be issued on the basis of a completed application. Applications may be in the form of a separate document or may be incorporated into and considered as part of the license document.
- (a) Licenses issued over-the-counter. All licenses that are not limited in number shall be issued by the Department through designated Department personnel and facilities or designated license selling agents.
- (b) Licenses issued through competitive drawings. Except as provided in this Chapter, all licenses and permits that are limited in number shall be issued through competitive drawings conducted by the Department's License Section. Entry into the drawing for a limited quota license or permit shall be upon submission of a completed application.
- (c) Commercial license issuance. All commercial licenses shall be issued by the Department's License Section at Headquarters, by designated Department personnel or at facilities in accordance with applicable statutes and regulations.
- (d) Licenses issued after initial or leftover drawings. Licenses remaining after the initial or leftover drawings shall be sold through the ELS and on a first-come, first-served basis.
- (e) Depredation license issuance. Depredation licenses may be issued at designated Department locations when additional harvest is needed as determined by the Wildlife Division.

Section 5. License Issuance.

- (a) In circumstances where the demand for a particular type of license exceeds the supply, a competitive drawing shall be held when feasible to determine successful applicants.
- (b) The Department shall only issue licenses in excess of established quotas in the following circumstances:
- (i) To accommodate a successful party application in a limited quota drawing;
 - (ii) To process a Commissioner or Governor license authorization;
- (iii) Upon authorization by the License Review Board to resolve a Department license issuance error; or,
 - (iv) As provided by Commission regulation.
- (c) To establish the number of licenses available for the leftover drawing, the Department may continue alternately running the unsuccessful applicants of each resident and nonresident drawing until there are no unissued licenses or permits for which there are unsuccessful applications.
- (d) License selling agents shall comply with the following procedures for the sale of limited quota full and reduced price issue-after licenses.
- (i) License selling agents shall not sell or allocate licenses prior to the date and time established annually by the Fiscal Division Chief.
- (ii) All applications for resident licenses and permits shall contain the resident applicant's original or electronic signature and when applicable, the parent or legal guardian's signature in accordance with Wyoming statute. Applications for youth licenses and permits may contain a signature from the youth's parent or legal guardian in lieu of the youth applicant's signature. All applications for nonresident licenses and permits shall contain either the nonresident applicant's signature or the signature of the person submitting the application on behalf of the nonresident applicant; and,
- (A) In the event the license is issued through the ELS, the resident licensee shall be present at the license selling agent location to purchase the license. The parent or legal guardian of a resident youth applicant shall be present at the license selling agent location to purchase a license for the resident youth applicant.
- (iii) License selling agents and the ELS shall only issue licenses to one customer at a time, first-come, first-served in the order the individuals are present in line. The

agent may issue up to the maximum number of licenses specified by Chapter 2, General Hunting Regulation to a single individual who provides the required information for license issuance.

- (e) Big Game Licenses. No individual shall apply for or receive more than one (1) license for each big game species during any one (1) calendar year, except as otherwise provided in Commission regulation(s).
- (i) Antelope. Eighty percent (80%) of the total available limited quota antelope licenses shall initially be offered to residents in the initial drawing. An applicant may only apply for and receive the maximum number of full price antelope licenses as specified in Chapter 2, General Hunting Regulation. The order of the resident antelope initial drawings depicted in this section shall be Resident Landowner Licenses, then Resident Regular Licenses.
- (A) Statutes provide for up to eighty (80) licenses to be available for a one-shot antelope hunt. These licenses shall be issued above quotas established for the hunt area(s) and shall be allocated to residents and nonresidents as designated by the Wildlife Division. These licenses are exempt from the provisions in this Chapter limiting the number of big game licenses an individual can obtain in one (1) calendar year.
- (B) The Commission may, upon receipt of payment of antelope license fees as specified in W. S. § 23-1-705, issue up to a total of fifty (50) antelope licenses each year for the exclusive distribution by nonprofit organizations dedicated to providing hunting opportunities to individuals with disabilities.
- (I) Qualifying organizations shall make application to the License Section of the Department on or before January 31 for the antelope licenses. The application shall specify:
 - (1.) The total number of licenses requested; and,
 - (2.) The Hunt Area and Type designation of the licenses

requested; and,

- (3.) Certification that shows the organization qualifies under the definition of a "Nonprofit Organization Dedicated to Providing Hunting Opportunities to Individuals with Disabilities".
- (II) In the event that more than one (1) qualifying organization requests licenses under this subsection, the Department shall allocate the licenses through a random drawing to the specific qualifying organization(s).
- (III) The antelope licenses issued shall be issued through the Department above quotas established for the hunt area(s) and shall be allocated to residents or nonresidents as designated by the nonprofit organization(s).

- (C) The order of the nonresident antelope initial drawing set forth in this section shall be Nonresident Landowner Licenses, Nonresident Special Licenses, then Nonresident Regular Licenses. The allocation of remaining licenses after the Landowner License Drawing shall be forty percent (40%) to the Nonresident Special License Drawing and sixty percent (60%) to the Nonresident Regular License Drawing.
- (D) The Department shall allocate not less than seventy-five percent (75%) of the available Special and Regular Nonresident antelope licenses to a preference point drawing in the initial drawing. The order of the nonresident antelope preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this section; then the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled for all first choice selections. The Department shall allocate up to twenty-five percent (25%) of the available nonresident antelope licenses to a random drawing in the initial drawing in which all unsuccessful applicants from the preference point drawing shall be placed. The preference point drawing advantage shall only apply to an applicant's first choice selection. All unsuccessful applicants in the preference point drawing shall participate in the respective random drawing for all remaining choices, giving no advantage to applicants with preference points.
- (I) In addition to the restrictions set forth in Section 18 of this Chapter, party applications with a differing number of preference points among party members shall have preference points averaged and rounded out to four (4) decimal places.
- (E) Antelope licenses that have not been applied for and issued through initial drawings or leftover drawings shall be offered to residents and nonresidents as issue-after licenses.
- (F) Eighty percent (80%) of the total available limited quota reduced price doe/fawn antelope licenses shall be offered to residents in the initial drawing. An applicant may only apply for and receive the maximum number of reduced price doe/fawn antelope licenses as specified in Chapter 2, General Hunting Regulation. Reduced price pioneer doe/fawn antelope licenses shall be made available through the ELS. In addition to the statutorily prescribed application fees, the price of reduced price doe/fawn antelope licenses shall be twenty-two dollars (\$22) for residents, fourteen dollars (\$14) for resident youth, two dollars (\$2) for resident pioneers, eighteen dollars (\$18) for pioneer heritage, thirty-four dollars (\$34) for nonresidents and nineteen dollars (\$19) for nonresident youth.
- (ii) Bighorn Sheep. Seventy-five percent (75%) of the total available limited quota full price bighorn sheep licenses shall initially be offered to residents in the initial drawings. The Department shall allocate not less than seventy-five percent (75%) of the available resident full price bighorn sheep licenses and not less than seventy-five percent (75%) of the available nonresident full price bighorn sheep licenses to a preference point drawing in the initial drawing. The order of the resident and nonresident full price bighorn sheep preference point drawing shall allow individual applicants with the highest number of preference points to be

given a drawing advantage for the total number of available licenses to be issued in accordance with this section; then the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled. The Department shall allocate up to twenty-five percent (25%) of the available resident full price bighorn sheep licenses and shall allocate up to twenty-five percent (25%) of the available nonresident full price bighorn sheep licenses to a random drawing in the initial drawing in which all unsuccessful applicants from the preference point drawing shall be placed.

- (A) Seventy-five percent (75%) of the total available limited quota reduced price ewe/lamb licenses shall be offered to residents in the initial drawing, except as otherwise provided by Commission regulations. An applicant may only apply for and receive the maximum number of reduced price ewe/lamb licenses as specified in Chapter 2, General Hunting Regulation. In addition to the statutorily prescribed application fees, the price of reduced price ewe/lamb licenses shall be thirty-six dollars (\$36) for residents, twenty dollars (\$20) for resident youth, two hundred forty dollars (\$240) for nonresidents and one hundred dollars (\$100) for nonresident youth.
- (iii) Deer. Eighty percent (80%) of the total available limited quota deer licenses shall initially be offered to residents in the initial drawing. An applicant may only apply for and receive the maximum number of full price deer licenses as specified in Chapter 2, General Hunting Regulation. The order of the resident deer initial drawings depicted in this section shall be Resident Landowner Licenses, then Resident Regular Licenses.
- (A) The Commission shall annually establish the nonresident region general deer license quotas in addition to license quotas for limited quota hunt areas. Nonresident region general deer license quotas shall not include hunt areas with limited quota licenses issued to nonresidents.
- (B) Statutes provide for up to seventy-five (75) nonresident special deer licenses to be available for a national bow hunt. This quota shall be deducted from the nonresident special deer quota for the nonresident deer region in which the national bow hunt is held. National bow hunt deer licenses shall only be valid during the hunt dates established by Wyoming National Bowhunt, Inc. and the Department. These dates shall be within the existing special archery season dates as set forth in the most current Commission Regulation Chapter 6 Deer Hunting Seasons of the Commission regulations for the specific deer hunt area(s) in which the hunt will occur.
- (C) Statutes provide for up to twenty-five (25) licenses, which may be issued for a gunpowder or buckskin hunt(s). These licenses shall be issued above quotas and allocated to residents and nonresidents as designated by the Wildlife Division. These licenses are exempt from the provisions in this Chapter limiting the number of big game licenses an individual can obtain in one (1) calendar year.
- (D) The order of the nonresident deer initial drawings described in this section shall be Nonresident Landowner Licenses, Nonresident Special Licenses, and then

Nonresident Regular Licenses. The allocation of remaining licenses after the nonresident landowner drawing shall be forty percent (40%) to the Nonresident Special License Drawing and sixty percent (60%) to the Nonresident Regular License Drawing.

- (E) The Department shall allocate not less than seventy-five percent (75%) of the available Special and Regular Nonresident deer licenses to a preference point drawing in the initial drawing. The order of the nonresident deer preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this section; then the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled for all first choice selections. The Department shall allocate up to twenty-five percent (25%) of the available nonresident deer licenses to a random drawing in the initial drawing which unsuccessful applicants from the preference point drawing shall be placed. The preference point drawing advantage shall only apply to an applicant's first choice selection. Unsuccessful applicants in the preference point drawing shall participate in the respective random drawing for all remaining choices, giving no advantage to applicants with preference points.
- (I) In addition to the restrictions set forth in Section 18 of this Chapter, party applications with differing number of preference points among party members shall have preference points averaged and rounded out to four (4) decimal places.
- (F) Nonresident Region General deer licenses that have not been applied for and issued through the initial drawing and leftover drawing shall be offered to nonresidents as issue-after licenses.
- (G) Limited quota deer licenses that have not been applied for and issued through the initial and leftover drawings shall be offered to residents and nonresidents as issue-after licenses.
- (H) Eighty percent (80%) of the total available limited quota reduced price doe/fawn deer licenses shall be offered to residents in the initial drawing. An applicant may only apply for and receive the maximum number of reduced price doe/fawn deer licenses as specified in Chapter 2, General Hunting Regulation. Reduced price pioneer doe/fawn deer licenses shall be made available for sale through the ELS. In addition to the statutorily prescribed application fees, the price of reduced price doe/fawn deer licenses shall be twenty-two dollars (\$22) for residents, fourteen dollars (\$14) for resident youth, two dollars (\$2) for resident pioneers, eighteen dollars (\$18) for pioneer heritage, thirty-four dollars (\$34) for nonresidents and nineteen dollars (\$19) for nonresident youth.
- (I) Resident general deer licenses shall not be limited in number and shall be issued through the ELS. Resident general deer licenses may also be applied for and issued through the initial drawings by submission of a completed application.

- Elk. A total license limit of seven thousand two hundred-fifty (7,250) nonresident elk licenses shall be made available to nonresident applicants in the initial drawing each year. Reduced price cow/calf elk licenses and limited quota elk licenses remaining after the initial drawing may be made available to nonresidents in addition to the limit of seven thousand two hundred fifty (7,250). Sixteen percent (16%) of the total available limited quota full price and reduced price cow/calf elk licenses shall initially be offered to nonresidents in the nonresident elk initial drawing. The order of the nonresident elk initial drawings described in this section shall be Nonresident Landowner Licenses, Nonresident Special Licenses, and then Nonresident Regular Licenses. Following the Nonresident Landowner License Drawing, licenses available in the initial drawing from the seven thousand two hundred-fifty (7,250) limit shall be allocated as follows: The allocation of remaining licenses after the nonresident landowner drawing shall be forty percent (40%) to the Nonresident Special License Drawing and sixty percent (60%) to the Nonresident Regular License Drawing. If the seven thousand two hundred-fifty (7,250) license quota is not issued in the initial nonresident drawings, the Department may achieve the seven thousand two hundred-fifty (7,250) license quota by issuing general elk licenses. Licenses remaining for limited quota areas resulting from this procedure may be made available in the resident elk initial drawing.
- (A) The Department shall allocate not less than seventy-five percent (75%) of the available Special and Regular Nonresident elk licenses to a preference point drawing in the initial drawing. The order of the nonresident elk preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this section; then the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled for all first choice selections. The Department shall allocate up to twenty-five percent (25%) of the available nonresident elk licenses to a random drawing in the initial drawing in which all unsuccessful applicants from the preference point drawing shall be placed. The preference point drawing advantage shall only apply to an applicant's first choice selection. All unsuccessful applicants in the preference point drawing shall participate in the respective random drawing for all remaining choices, giving no advantage to applicants with preference points.
- (I) In addition to the restrictions set forth in Section 18 of this Chapter, party applications with differing number of preference points among party members shall have preference points averaged and rounded out to four (4) decimal places.
- (B) Following the nonresident elk initial drawing, quotas for resident limited quota full priced and reduced price cow/calf elk licenses shall be the greater of the elk quotas established by Commission regulation less any elk licenses currently issued to nonresidents or eighty-four (84%) percent of the quota established by Commission regulation in the initial drawing. The order of the resident elk initial drawings depicted in this section shall be Resident Landowner Licenses, then Resident Regular Licenses.
- (C) Elk licenses that have not been applied for and issued through the initial and leftover drawings shall be offered to residents and nonresidents as issue-after licenses.

- (D) An applicant may only apply for and receive the maximum number of full price antlerless and reduced price cow/calf elk licenses as specified in Chapter 2, General Hunting Regulation. Reduced price pioneer cow/calf elk licenses shall be made available for sale through the ELS. In addition to the statutorily prescribed application fees, the price of reduced price cow/calf elk licenses shall be forty-three dollars (\$43) for residents, twenty dollars (\$20) for resident youth, five dollars (\$5) for resident pioneers, twenty-seven dollars (\$27) for pioneer heritage, two hundred eighty-eight dollars (\$288) for nonresidents and one hundred dollars (\$100) for nonresident youth.
- (E) Resident general elk licenses shall not be limited in number and shall be issued through the ELS. General elk licenses may also be applied for and issued through the initial drawings by submitting a completed application.
- (v) Moose. Eighty percent (80%) of the total available limited quota moose licenses shall be offered to residents in the initial drawing. The Department shall allocate not less than seventy-five percent (75%) of the available resident moose licenses and not less than seventy-five percent (75%) of the available nonresident moose licenses to a preference point drawing in the initial drawing. The order of the resident and nonresident moose preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this Section; then, the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled. The Department shall allocate up to twenty-five percent (25%) of the available resident moose licenses and shall allocate up to twenty-five percent (25%) of the available nonresident moose licenses to a random drawing in the initial drawing in which all unsuccessful applicants from the preference point drawing shall be placed.
- (vi) Mountain Goat. Seventy-five percent (75%) of the total available limited quota mountain goat licenses shall be offered to residents in the initial drawing.
- (f) Trophy Game. No individual shall apply for or receive more than one (1) license for a specific trophy game species during any one (1) calendar year, except as otherwise provided in Commission regulation.
- (i) Black Bear. Black bear licenses shall not be limited in number. They shall be issued through the ELS.
- (ii) Gray Wolf. Gray wolf licenses shall not be limited in number. They shall be issued through the ELS.
- (iii) Grizzly Bear. No licenses shall be issued for this species until such time as the Commission may establish an open grizzly bear hunting season.
- (iv) Mountain Lion. Full price mountain lion licenses and reduced price mountain lion licenses shall not be limited in number. They shall be issued through the ELS. A

person may apply for and receive a maximum of one (1) full price mountain lion license and one (1) reduced price mountain lion license during any one (1) calendar year. Reduced price mountain lion licenses are only valid in specified hunt areas. A person shall possess and exhibit a full price mountain lion license for the current calendar year in order to receive a reduced price mountain lion license for the same calendar year. The price of a reduced price mountain lion license shall be twenty dollars (\$20) for residents and ninety-two dollars (\$92) for nonresidents.

- (g) Wild Bison. Eighty (80%) percent of the wild bison recreational hunting season licenses shall be initially offered to residents in the initial drawing. If the number of resident applicants for wild bison licenses does not meet or exceed the resident wild bison license allocation, the remaining resident allocation may be issued to nonresidents. If the number of nonresident applicants for wild bison does not meet or exceed the nonresident wild bison allocation, the remaining license allocation may be issued to residents.
- (i) Completed applications for resident and nonresident wild bison recreational hunting season licenses shall only be accepted through the ELS. Applicants shall have the choice of applying for any wild bison or any female or calf wild bison. A computer random drawing shall be utilized to determine successful applicants.
- (ii) Wild bison licenses that have not been applied for and issued through initial and leftover drawings shall be offered to residents and nonresidents as issue-after licenses.
 - (iii) Any person who is issued an any wild bison license and harvests;
- (A) A bull wild bison shall not be eligible to apply for or receive an any wild bison license in any future year, but shall be eligible to apply for and receive a female or calf wild bison license in the immediately following year;
- (B) A female or calf wild bison shall not be eligible to apply for or receive a female or calf wild bison license in the immediately following five (5) year period, but shall be eligible to apply for and receive an any wild bison license in the immediately following year.
- (iv) Any person who is issued a female or calf wild bison license and harvests a female or calf wild bison shall not be eligible to apply for or receive an any wild bison license or a female or calf wild bison license in the immediately following five (5) year period.
 - (h) Bird.
 - (i) Falconry.
- (A) Hunt with Falcon licenses shall be issued as over-the-counter licenses through the ELS.

- (B) General Raptor Capture licenses shall be issued as over-the-counter licenses through the ELS at Headquarters. Limited Quota Raptor Capture licenses shall be issued in accordance with Commission Regulation Chapter 25 Falconry Regulation.
- (ii) Game Bird. Game Bird licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.
- (iii) Wild Turkey. Eighty percent (80%) of the total available spring and fall limited quota wild turkey licenses shall be offered to residents in the initial drawing. The order of the initial drawings shall be resident landowner licenses, resident regular licenses, nonresident landowner licenses, and then nonresident regular licenses.
- (A) Limited quota wild turkey licenses that have not been applied for and issued through the initial drawing shall be offered to residents and nonresidents as issue-after licenses.
- (B) The Commission may authorize general wild turkey licenses, which shall not be limited in number. Those licenses shall be issued as over-the-counter licenses through the ELS. These licenses may also be applied for and issued through the initial drawing process.
- (i) Small Game. Small Game licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.
 - (j) Furbearing Animals.
- (i) Trapping. Resident furbearing animal trapping licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS. Nonresident furbearing animal trapping licenses shall not be limited in number and shall be issued in accordance with W.S. § 23-2-303 at Headquarters.
- (ii) Capture Furbearing Animal for Domestication. Capture Furbearing Animal for Domestication licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (k) Archery. Archery licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.
- (l) Commercial Licenses. Commercial licenses require written approval by Department personnel prior to issuance.
- (i) Commercial Fish Hatchery. Commercial Fish Hatchery licenses shall not be limited in number and shall be issued through the ELS at Headquarters.

- (ii) Deal in Live Bait. Deal in Live Bait licenses shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters.
- (iii) Fishing Preserve. Fishing Preserve licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (iv) Fur Dealer. Fur Dealer licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (v) Game Bird Farm. Game Bird Farm licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (vi) Taxidermist. Taxidermist licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (m) Fishing. Fishing licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.
- (i) Seine or Trap Fish. Seine or Trap Fish licenses shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters. No person shall apply for or receive more than one (1) seine or trap fish license during a calendar year.

(n) Duplicate Licenses.

- (i) In order for a duplicate license to be issued, a duplicate license affidavit shall be properly completed by the licensee.
- (A) For a license, permit, stamp or tag that was originally issued through a manual process, the customer shall be required to purchase another license, permit, stamp or tag, rather than a duplicate license, as authorized by Commission regulation.
- (B) For a license that was originally issued through the ELS, the license selling agent or sub-agent shall not be required to complete a duplicate license affidavit form prior to issuing a duplicate license as the affidavit is incorporated into the duplicate license document being issued through the ELS.
 - (ii) Duplicate licenses shall be issued through the ELS.
- (iii) The Department and license selling agents shall charge a fee of seven dollars (\$7) for issuance of a duplicate license.
- (iv) The Department shall not charge a fee for issuance of a duplicate license when the loss or destruction of the license is the fault of the Department or when an applicant does not receive a license which was mailed to the address on their application.

- (o) Replacement Licenses.
- (i) The completion of a duplicate license affidavit form shall not be required for the issuance of a replacement license.
- (ii) The Department and license selling agents shall charge a fee of seven dollars (\$7) for the issuance of a replacement license issued through the ELS.
- (p) Resident Guide Licenses shall be issued for no charge through the ELS at Department Regional Offices and Headquarters, and shall be issued manually through designated Department personnel.

Section 6. Permits.

(a) Sandhill Crane.

- (i) Limited Quota Sandhill Crane. Applicants shall be selected by random computer selection. Twenty percent (20%) of the total available limited quota sandhill crane permits shall initially be offered to nonresidents in the initial drawing. Limited quota sandhill crane permits that have not been applied for and issued through the initial drawing shall be issued through the ELS on an as processed basis until quotas have been reached or the permit is no longer valid.
- (ii) General Sandhill Crane. Permits shall not be limited in number and shall only be available through the Department's website beginning August 1.
- (b) Disabled Hunter and Disabled Hunter Companion Permits. Any person qualified to obtain a disabled hunter permit or purchase a disabled hunter companion permit shall apply on the proper application form to the Department's License Section at Headquarters or Department Regional Offices.
- (c) Hunters with a Shoot from a Vehicle Permit. Any person qualified to obtain a Shoot from a Vehicle Permit shall apply on the proper application form to the Department's License Section at Headquarters or Department Regional Offices.
- (d) Hunting Season Extension Permit. Any person qualified to obtain a Hunting Season Extension Permit shall apply on the proper application form to the Department's License Section at Headquarters or Department Regional Offices.
 - (e) Migratory Game Bird.
- (i) Harvest Information Permit. Harvest Information Permits shall not be limited in number and shall only be available through the Department's website.
 - (f) Furbearing Animal, Limited Quota Beaver and Marten.

(i) Applicants shall be selected by random computer drawing. Both residents and nonresidents shall draw against the same quota. Leftover permits may be issued to the first eligible applicant as authorized by the Fiscal Division Chief.

(g) Pheasant.

- (i) Glendo Permit. Eighty percent (80%) of the total available limited quota Glendo pheasant permits shall be offered to residents in the initial drawing. Glendo pheasant permits that have not been applied for and issued through the initial drawing shall be issued as authorized by the Fiscal Division Chief on an as processed basis until quotas have been reached or the permit is no longer valid. No person shall apply for or receive more than one (1) Glendo Permit in the initial drawing.
- (ii) Springer Permit. Eighty percent (80%) of the total available limited quota Springer pheasant permits shall be offered to residents in the initial drawing. Springer pheasant permits that are not applied for and issued through the initial drawing shall be issued at the Springer Check Station or as authorized by the Fiscal Division Chief until the quotas have been reached or the permit is no longer valid. No person shall apply for or receive more than one (1) Springer Permit in the initial drawing.
- (h) Special Management Permit. Any individual participating in a special management program shall be required to purchase a Special Management Permit. Special Management Permits shall not be limited in number and shall be issued through the ELS.
 - (i) Special Limited Fishing Permit.
- (i) Any institution, facility or school designated by the Department to issue Special Limited Fishing Permits to any person under the care and supervision of the institution, residing facility, or school as authorized in W.S. § 23-2-207 may issue such permits to fish in accordance with Commission Regulation Chapter 46, Fishing Regulations.
 - (ii) Special Limited Fishing Permits shall specify the following information:
 - (A) Name and date of birth of individual to whom the permit is issued;
 - (B) Calendar year for which the permit is valid;
 - (C) Name of institution, facility, or school issuing the permit; and,
- (D) Name of the person employed by institution, facility, or school who issued the permit.
- (iii) No person shall apply for or receive any permit under this section by false swearing, fraud or false statement of any kind or in any form.

- (iv) Employees of institutions, facilities or schools as authorized in W.S. § 23-2-207 are not eligible to receive special limited fishing permits.
- (v) Any institution, facility or school designated by the Department to issue special limited fishing permits shall submit an annual report to the Department's License Section. The report shall include the number of special limited fishing permits issued, the name of the institution, facility or school and any other required information as provided by the Department. Reports shall be due on or before January 31 following the reporting period year.
- (j) Hunters with a Central Visual Acuity Disability Permit. Any person qualified to obtain a Central Visual Acuity Disability Permit shall apply on the proper application form to the Department's License Section at Headquarters or Department Regional Offices.
- **Section 7. Tags.** Wyoming Interstate Game Tag. Wyoming Interstate Game Tags shall not be limited in number and shall be sold through Department Regional Offices, Headquarters, designated Department personnel, game tag distributors or their designees.

Section 8. Stamps.

- (a) Conservation Stamp. Conservation Stamps shall not be limited in number and shall be sold through the ELS and manually.
- (i) Hunters or anglers acquiring a manually issued conservation stamp for the purpose set forth in W.S. § 23-2-306 shall validate the stamp by signing their name in ink in the space provided on the face of the stamp. Hunters or anglers who acquire a lifetime conservation stamp or a conservation stamp authorization through the ELS shall not be required to meet the signature provisions of this subsection.
- (ii) The validated stamp, or the document exhibiting the stamp privilege, shall be in possession of any person required by W.S. § 23-2-306 to obtain a stamp if the person is engaged in the act of hunting or fishing and shall be immediately produced for inspection upon request from any Department personnel.
- (b) Wildlife Damage Management Stamp. Wildlife Damage Management Stamps shall not be limited in number and shall be sold through the ELS. The price for the stamp shall be established by the Wyoming Animal Damage Management Board.
- (c) Reciprocity Stamp. Reciprocal agreements provide for licensing for fishing of residents of Wyoming and adjoining states upon artificial impoundment of water forming the boundary between Wyoming and adjoining states. Reciprocity stamps shall not be limited in number and shall be sold through the ELS.
- **Section 9. Landowner Licenses.** Landowner licenses shall only be issued to those landowners who own land which provides habitat for antelope, deer, elk or wild turkeys and meets the requirements as set forth in this section. Any lands purchased or subdivided for the

primary purpose of obtaining landowner licenses shall not be eligible for landowner licenses. The Wyoming Game and Fish Commission authorizes the issuance of landowner licenses in order to provide the opportunity for a landowner applicant or member of the landowner applicant's immediate family to hunt antelope, deer, elk or wild turkey on the landowner's property in the case where licenses for a hunt area have been limited in number and only available through a competitive drawing.

- (a) In order to qualify for a license issued under this section, the deeded land qualifying the landowner applicant shall be located in the hunt area for which applied, shall consist of a minimum of one hundred sixty (160) contiguous acres and shall be utilized by the type of big game or wild turkeys for which the applicant applied to the extent the land provides food, cover and water. The landowner applicant shall demonstrate that the species of wildlife for which the license application has been made utilized the described land for a minimum of two thousand (2,000) days of use during the twelve (12) month period immediately preceding the date of application. In no case shall more than two (2) big game licenses per species or more than two (2) spring wild turkey or no more than two (2) fall wild turkey licenses be issued for a parcel of deeded land meeting the above qualifications in a calendar year.
- (b) Resident or nonresident landowner applicants that own land in Wyoming or members of the landowner applicant's immediate family may be issued licenses upon application and payment of the specified fee. Licenses shall be issued to landowners without participating in a competitive drawing unless the number of landowner license applications exceeds the number of licenses authorized for the hunt area by the Commission. In such cases, a competitive drawing shall be utilized to determine successful landowner license applicants. Landowner license applications shall be drawn first in each respective resident and nonresident initial drawing and shall be drawn against the total quota available in each respective hunt area.
- (c) As a condition of eligibility for licenses issued to landowners, landowner applicants shall provide on and with the application for a license issued to landowners, documentation that substantiates in which capacity the individual qualifies as a landowner applicant under the definition of a landowner applicant or landowner's immediate family in this Chapter. Documentation shall include the completion of the landowner license application form provided by the Department, and any attachments required by the Department to determine eligibility of the applicant. The Department shall consider the eligibility of the applicant based on the requirements in this regulation and documentation provided by the landowner. Applicants for landowner licenses shall be submitted to the game warden or the regional wildlife supervisor in whose geographic area of responsibility the land listed on the application occurs.
- (d) In the case of resident license availability, no full price landowner licenses shall be authorized if hunting with a general license is allowed at any time during the hunting season, unless the general license is valid for antlerless deer or antlerless elk hunting only.
- (e) In the case where a nonresident landowner qualifies for a landowner license in a hunt area where the current hunting season provides for both limited quota and general license hunting during the established hunting season for the species applied for, the nonresident

landowner may apply as a nonresident applicant for either the limited quota license for the area in which the applicant is qualified, or a general license in the initial drawing. If the nonresident landowner is unsuccessful in obtaining a limited quota license in the nonresident drawing, the nonresident landowner may subsequently apply to the Department for the issuance of a general license.

- (f) Landowner licenses shall be designated by the landowner and applied for by a landowner applicant, or a member of the landowner applicant's immediate family.
 - (a) An individual landowner applicant may apply for or receive:
- (i) No more than one (1) full price elk and one (1) limited quota reduced price elk landowner license in a calendar year.
- (ii) No more than one (1) full price antelope or up to two (2) limited quota reduced price antelope landowner licenses in a calendar year.
- (iii) No more than one (1) full price deer or up to two (2) limited quota reduced price deer landowner licenses in a calendar year.
- (iv) No more than one (1) spring wild turkey landowner license and one (1) fall wild turkey landowner license in a calendar year.
- (b) A maximum of two (2) licenses for antelope, deer and elk may be allowed to a landowner applicant regardless of the number of landholdings in which the landowner applicant holds an interest.
- (c) Regardless of a change in ownership of a particular parcel of land, no more than two (2) landowner licenses for each big game species (antelope, deer, and elk) shall be issued in any calendar year on the basis of the qualification of the particular parcel.
- (d) Regardless of a change in ownership of a particular parcel of land, no more than two (2) spring wild turkey and two (2) fall wild turkey landowner licenses shall be issued in any calendar year on the basis of the qualification of the particular parcel.
- (g) Landowners shall submit applications for landowner licenses as listed in Section 20 of this regulation.
- **Section 10. Lifetime Licenses and Conservation Stamp.** Any resident qualified to purchase a lifetime fishing, lifetime archery or lifetime combination license pursuant to Wyoming statute may obtain a lifetime license from the Department's License Section at Headquarters or license selling locations as designated by the Fiscal Division Chief.

- (a) Wyoming statute provides for a lifetime conservation stamp. Any person may purchase a lifetime conservation stamp from the Department's License Section at Headquarters or license selling locations as designated by the Fiscal Division Chief.
- (b) Receiving a lifetime license grants the recipient the privilege of utilizing the license for his lifetime; however, the license shall not be construed as exercising resident hunting or fishing privileges in Wyoming when and if the person leaves the state of Wyoming.
- **Section 11. Governor Complimentary Licenses**. Wyoming statutes provide for the issuance of complimentary licenses to be issued at the request of the Governor. Big game licenses authorized under this section shall be valid for the species for which the license has been issued.
- (a) These licenses shall be valid in any hunt area in accordance with Commission regulations, except for the following:
- (i) Complimentary moose licenses shall not be valid in any moose hunt area, which has a total quota of ten (10) or less antlered or any moose licenses.
- (ii) Complimentary full price bighorn sheep licenses shall not be valid in any bighorn sheep hunt area that has a total quota of eight (8) or less full price bighorn sheep licenses.
- (iii) Complimentary wild bison licenses shall not be valid in any wild bison hunt area which has a total quota of ten (10) or less any wild bison licenses.
- (iv) Governor's Complimentary licenses shall not be valid within Grand Teton National Park.
- (b) Holders of Governor Complimentary licenses shall be exempt from the provisions in this Chapter limiting the number of big game or wild bison licenses an individual can possess in any one (1) calendar year. An individual is eligible to receive a Governor Complimentary moose license, Governor Complimentary full price bighorn sheep license, and a Governor Complimentary wild bison license annually. Recipients shall be exempt from the five (5) year waiting period and preference points shall not be lost if an individual receives a Governor Complimentary moose or full price bighorn sheep license. Recipients shall be exempt from any restrictions related to wild bison licenses if an individual receives a Governor Complimentary wild bison license. Nonresident preference points shall not be lost if an individual receives a Governor Complimentary antelope, deer or elk license.

Section 12. Commissioner Complimentary Licenses.

(a) Wyoming statutes provide that each appointed Commissioner may cause, through the issuance of license authorizations to nonprofit charitable organizations, to be issued at full price, complimentary antelope, deer or elk licenses.

- (i) Once the commissioner complimentary license authorization has been auctioned or otherwise bid to the highest bidder or raffled to members of the public by the nonprofit charitable organization, the recipient of the license authorization may only transfer the license authorization to another person if no additional consideration above the bid or raffle price is paid by the transferee.
- (ii) The recipient of the license authorization may donate the license authorization back to the nonprofit charitable organization that originally bid the license authorization to be rebid to a new highest bidder.
- (iii) The Department shall issue the license in the name of the person who submits the authorization for license issuance.
- (iv) All big game licenses authorized under this section are valid for a specific region or hunt area as designated by the applicant at the time of application. Commissioner Complimentary licenses shall not be valid within Grand Teton National Park.
- (v) The specific region, or hunt area, or type shall not be changed following the issuance of the license by the Department.
- (vi) As a condition to issuance of a Commissioner Complimentary license, the Department shall require an authorized officer of the recipient organization to certify under penalty of law that the respective organization is a nonprofit charitable organization as defined in this regulation and eligible to receive the Commissioner Complimentary license authorization.
- (b) Holders of Commissioner Complimentary licenses shall be exempt from the provisions in this Chapter limiting the number of licenses an individual can possess in any one (1) calendar year. Nonresident recipients shall not lose preference points for receiving a Commissioner Complimentary antelope, deer or elk license.

Section 13. Commissioner Complimentary Licenses for Persons with Life Threatening Illnesses.

(a) The Commission may, upon receipt of payment of the proper fee issue up to twenty-five (25) antelope licenses, twenty-five (25) deer licenses, twenty-five (25) elk licenses and twenty-five (25) turkey licenses to persons twenty (20) years of age or younger with a life-threatening illness and who is sponsored by a nonprofit charitable organization whose mission it is to provide opportunities and experiences to persons with life-threatening or serious illnesses. Licenses issued under this subsection shall be issued above quotas established for the hunt area(s) by Commission regulation. However, no more than ten (10) limited quota antelope, ten (10) limited quota deer, ten (10) limited quota turkey licenses shall be issued for any one hunt area during the same calendar year.

- (i) The sponsoring organization shall submit a request for the number of licenses and species requested on or before January 31 for antelope, deer, elk, spring and fall turkey.
- (ii) After notification that a sponsoring organization's request has been granted, the sponsoring organization shall submit a completed application and appropriate license fee for the person with a life-threatening or serious illness to the Department's License Section for license issuance.
- (iii) As a condition to issuance of a license in this subsection, the Department shall require an authorized officer of the sponsoring organization to certify under penalty of law that the respective organization is a nonprofit, charitable organization as defined in this regulation.
- (iv) The sponsoring organization shall provide a statement from a licensed physician stating the license recipient is clinically diagnosed with a life-threatening or serious illness.
- (v) The Department shall issue licenses to individuals sponsored by qualifying organizations meeting the provisions under this subsection to residents and nonresidents in accordance with Section 5(e) (i), 5 (e) (iii), 5(e) (iv), and Section 5(h) (iii) of this Chapter. In the event the number of applications exceeds the number of licenses available under this subsection, the Department shall allocate the licenses through a random drawing on or before February 10. Licenses remaining after the initial issuance shall be available on a first come, first served basis until the quotas for licenses in this subsection have been allocated.

Section 14. Pioneer Licenses, Pioneer Heritage Licenses, Honorably Discharged Pioneer Veterans Licenses, One Hundred Percent (100%) Disabled Resident Veterans Licenses, Resident Disabled Veterans Lifetime Fishing Licenses and Purple Heart Medal Recipients.

- (a) Pioneer lifetime combination game bird/small game/fishing licenses may be issued to qualified individuals. The Pioneer game bird/small game/fishing licenses shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters.
- (b) Pioneer heritage antelope, deer, elk or wild turkey licenses shall be issued through the ELS to any qualified resident. The fee for such licenses shall be: pioneer heritage antelope license, twenty dollars (\$20); pioneer heritage deer license, twenty-three dollars (\$23); pioneer heritage elk license, thirty-two dollars (\$32); and, pioneer heritage wild turkey license, ten dollars (\$10). Effective January 1, 2019, the fee for such licenses shall be: pioneer heritage antelope license, twenty-two dollars (\$22); pioneer heritage deer license, twenty-six dollars (\$26); pioneer heritage elk license, thirty-five dollars (\$35); and, pioneer heritage wild turkey license, ten dollars (\$10). Reduced price pioneer heritage doe/fawn antelope, doe/fawn deer and cow/calf elk licenses shall be issued through the ELS system.

- (c) Honorably discharged pioneer veteran combination game bird/small game/fishing licenses may be issued to qualified individuals. Combination game bird/small game/fishing licenses may be issued to residents of the state who qualify as honorably discharged pioneer veterans. The honorably discharged pioneer veteran game bird/small game/fishing license shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters upon submission by the applicant of documentary evidence that he qualifies as an honorably discharged pioneer veteran.
- (d) One hundred percent (100%) disabled resident veteran combination game bird/small game/fishing license may be issued to qualified individuals. Combination game bird/small game/fishing licenses may be issued to residents of the state who qualify as one hundred percent (100%) disabled resident veterans. The one hundred percent (100%) disabled resident veteran game bird/small game/fishing license shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters upon submission by the applicant of documentary evidence provided by the United States Department of Veterans Affairs that the resident veteran qualifies as one hundred percent (100%) disabled. For the purpose of this subsection, one hundred percent (100%) disabled does not refer to disability compensation.
- (e) Wyoming statutes provide for the issuance of antelope, deer, elk or wild turkey pioneer licenses to individuals qualified at the time of license issuance. For purposes of drawings for which the submission of a completed application shall be required, license applicants shall qualify by June 20 of the current calendar year. Any resident person qualified to receive a limited quota pioneer big game or wild turkey license shall make application through the ELS. Limited quota pioneer licenses for antelope, deer, elk and wild turkey shall be applied for in accordance with Section 20 of this Chapter. Pioneer general deer, general elk and general wild turkey licenses shall be issued through the ELS. Limited quota reduced price pioneer doe/fawn antelope, doe/fawn deer and cow/calf elk licenses shall be issued through the ELS system.
- (f) Resident disabled veteran's lifetime fishing license. Any resident disabled veteran who receives fifty percent (50%) or more service connected disability compensation from the United States Department of Veterans Affairs may apply on the proper application form for a resident disabled veteran's lifetime fishing license. The disabled veteran's resident lifetime fishing license shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters upon submission by the applicant of documentary evidence provided by the United States Department of Veterans Affairs that he receives fifty percent (50%) or more service connected disability compensation. The license shall remain valid for the lifetime of the person in whose name it is issued.
- (g) Combination game bird/small game/fishing licenses may be issued to residents of the state who qualify as a United States Military Purple Heart Medal recipient. These combination licenses shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters upon submission by the applicant of

documentary evidence provided by the United States Military Department that the resident qualifies as a purple heart recipient.

Section 15. Donation of Big Game Licenses to a Disabled Veteran or to a Permanently Disabled Person Who Uses a Wheelchair.

- (a) The holder of a valid big game license may surrender a big game license to the Department for reissuance to a disabled veteran or to a permanently disabled person who uses a wheelchair. The person surrendering the license may designate that their license be donated to a disabled veteran or to a permanently disabled person who uses a wheelchair, and may designate a qualified nonprofit charitable organization dedicated to providing hunting opportunities to disabled veterans or persons with permanent disabilities who use wheelchairs. Donated licenses not designated to a qualified nonprofit charitable organization, or donated licenses not assigned to a sponsored individual within fifteen (15) days after a nonprofit charitable organization dedicated to providing hunting opportunities to disabled veterans or persons with permanent disability who use wheelchairs has been notified of license availability, shall be made available for reissuance on a first-come, first-served basis to a qualified nonprofit charitable organization dedicated to providing hunting opportunities to disabled veterans or persons with permanent disabilities who use wheelchairs.
- (i) The unused, unaltered license with all coupons intact shall be submitted along with a form provided by the Department which indicates the license holders' desire to surrender the license issued in their name and donate the surrendered license under this Section. The person surrendering the license shall sign an affidavit verifying that the license was not used during any hunting season.
- (ii) Any person surrendering a valid big game license to be reissued under this Section, shall not be eligible to receive a duplicate license for the same species, hunt area and type as the surrendered license.
- (iii) A surrendered license shall count against the maximum number of licenses a person may otherwise apply for and receive as a condition of Commission regulation.
- (iv) Any person surrendering a valid big game license for reissuance under this Section, for which preference points have been accumulated, shall not have preference points restored.
- (b) The surrendered license shall be reissued by the Department's License Section to a qualified person who has been selected and sponsored by a nonprofit charitable organization providing hunting opportunities to disabled veterans or persons with permanent disabilities who use wheelchairs.
- (i) As a condition to reissue a license in this subsection, the Department shall require an authorized officer of the sponsoring organization to certify under penalty of law that

the respective organization is a nonprofit charitable organization, that provides hunting opportunities to disabled veterans or persons with permanent disabilities who use wheelchairs.

- (ii) The sponsoring organization shall submit a completed application form for the issuance of a license on forms provided by the Department. Donated license applications, and any documentary evidence, shall be completed each year regardless of whether an applicant has received a donated license in a previous year.
- (A) For a license being reissued to a disabled veteran, documentary evidence provided by the United States Department of Veterans Affairs that the applicant currently receives at least fifty percent (50%) or more service connected disability compensation shall be submitted with the application form.
- (B) For a license being reissued to a permanently disabled person who uses a wheelchair, a statement by a licensed physician, on forms provided by the Department, that the applicant has a permanent disability that requires the applicant to, at all times, be confined to a wheelchair for mobility purposes.
 - (iii) The license shall be reissued to a qualified applicant at no fee.
- (iv) The license shall be reissued for the same species, area and license type as the license donated.

Section 16. Active Duty Wyoming Resident in Combat Zone Licenses.

Complimentary resident general elk, resident general deer, resident game bird, resident small game and resident daily fishing licenses shall be issued to any Wyoming resident currently serving on active duty in the United States military deployed to a combat zone while home on military leave during the applicable hunting or fishing season. Applicants for licenses in this subsection shall meet the statutory requirements established in W. S. § 23-2-101 (a), and shall provide to the Department a valid, current military identification card, military leave orders indicating the resident is currently deployed to a combat zone and is returning to a combat zone at the end of the current leave period, a current Leave and Earnings Statement indicating the applicant is receiving hostile fire compensation and proof of residency at the time of application. Licenses shall be issued through the ELS at no fee to the applicant and shall only be issued at Headquarters or Department Regional Offices.

Section 17. Depredation Licenses. Application shall be made to Department Regional Offices in the region where participation is desired on application forms provided by the Department. Applicants shall apply annually to be included on priority lists. Applicants shall make separate application for each species. Application dates and priority listing name placement on each list shall be established in accordance with Commission Regulation Chapter 34, Depredation Prevention Hunting Seasons.

Section 18. Party Applications – Initial Drawing. In the initial drawing, the maximum allowable number of completed applications in a party shall be six (6). Residents and

nonresidents shall not apply together in the same party. Completed applications from landowner applicants shall not be accepted as a party with non-landowner applicants. Nonresidents applying in the drawing for special licenses shall not apply as a party with nonresidents applying in the drawing for regular licenses. No party applications shall be accepted for moose, bighorn sheep, mountain goat, or wild bison recreational hunting season licenses. Party applicants are required to submit their applications for the same species, hunt area, and type in the same order of preference.

Section 19. Proof of Residency for Resident Licenses.

- (a) Any qualified individual may apply for or receive a resident game and fish license, permit, or tag if the person meets the residency requirements pursuant to W.S. § 23-1-102 (a) (ix) (xv) and § 23-1-107. When an individual signs an application to obtain a resident license or signs a resident license, the individual swears that he is a Wyoming resident as defined in W.S. § 23-1-102 (a) (ix) (xv), § 23-1-107 and § 23-2-101 (a).
- (b) Any person applying for or purchasing a resident license, permit, preference point, or tag shall provide proof of their residency. License selling agents and the Department shall consider as documentary evidence of residency the applicant's Wyoming driver's license or Wyoming identification card, a copy of their school records, a completed military form DD214, a completed and signed proof of residency statement on a form provided by the Department or a completed proof of residency affidavit issued through the ELS. Documentary evidence furnished by an applicant for a resident license shall not be considered conclusive proof in a court of law that the applicant is a resident in accordance with Wyoming statutes.
- (c) A person qualifying as a Wyoming resident in accordance with W.S. § 23-1-107 (c) shall not gain or lose residency for the purpose of serving full time for a period not to exceed four (4) years in an established volunteer service program for charitable purposes, humanitarian purposes, or religious purposes. A letter, signed and notarized by the volunteer service program's director, which describes the services provided (including that they were provided without remuneration), the duration of service, and the hours served may be used to establish compliance with W.S. § 23-1-107 (c).
- (d) A person qualified as a Wyoming resident as defined in W.S. § 23-1-102 (a) (ix) and § 23-1-107, is not considered a nonresident for the purposes of applying for or purchasing licenses, permits, tags or preference points.

Section 20. Application Dates.

(a) Completed applications for initial limited quota drawings, purchase of preference points only, and applications for the Department's Super Tag Trifecta and Super Tag license competitive raffle, shall only be submitted through the ELS during the application periods stated in this section. Electronic applications shall provide for an electronic signature process for residency oaths, certification to the correctness of information provided, or any other assertions as may be required by this regulation on the completed applications. Evidence of electronic

signatures on drawing applications and licenses purchased may not be excluded in legal proceedings. Ref: W.S. § 40-21-113. The Department shall begin accepting completed applications at 8:00 a.m. on the first business day of the month or the specified date listed in subsections (d) and (e) of this Section.

- (b) Completed applications submitted through the ELS shall not be accepted after 12:00 midnight Mountain Standard Time zone on the respective application deadline dates listed in subsection (e). If the deadline date occurs on a day when Headquarters has been closed for license sales (weekends, holiday, etc.), the ELS shall be available until 12:00 midnight Mountain Standard Time zone on the next business day.
- (c) If the ELS is closed or otherwise unavailable to the public during the deadline date listed in subsection (e), the Department shall accept completed applications through the ELS until 12:00 midnight Mountain Standard Time zone on the next calendar day.
- (d) Landowner License Application Dates: Completed applications for landowner licenses shall be submitted to the game warden or the regional wildlife supervisor in whose geographic area of responsibility the land listed on the application occurs. Completed applications for landowner licenses shall not be accepted after 12:00 midnight Mountain Standard Time zone on respective application dates listed in this subsection.

	1		T	1
		BEGINNING	LAST DATE TO	LAST DATE
	METHOD OF	APPLICATION	ACCEPT	TO MODIFY/
LICENSE	SUBMISSION	DATE	APPLICATIONS	WITHDRAW
ANTELOPE				
Limited Quota	Paper	Jan.	May 15	May 31
Nonresident				
Landowner				
Limited Quota	Paper	Jan.	May 15	May 31
Nonresident				
Landowner with				
Preference Point				
Limited Quota	Paper	Jan.	May 15	May 31
Reduced Price				
Nonresident				
Landowner				
Doe/Fawn				
Limited Quota	Paper	Jan.	May 15	May 31
Resident				
Landowner				

LICENSE	METHOD OF SUBMISSION	BEGINNING APPLICATION DATE	LAST DATE TO ACCEPT APPLICATIONS	LAST DATE TO MODIFY/ WITHDRAW
ANTELOPE				
Limited Quota Reduced Price Resident Landowner Doe/Fawn	Paper	Jan.	May 15	May 31
DEER				
Limited Quota Nonresident Landowner	Paper	Jan.	May 15	May 31
Limited Quota Nonresident Landowner with Preference Point	Paper	Jan.	May 15	May 31
Limited Quota Resident Landowner	Paper	Jan.	May 15	May 31
Limited Quota Reduced Price Nonresident Landowner Doe/Fawn	Paper	Jan.	May 15	May 31
Limited Quota Reduced Price Resident Landowner Doe/Fawn	Paper	Jan.	May 15	May 31
ELK				
Limited Quota Nonresident Landowner	Paper	Jan.	Jan. 20	Feb. 3
Limited Quota Nonresident Landowner with Preference Point	Paper	Jan.	Jan. 20	Feb. 3

LICENSE	METHOD OF SUBMISSION	BEGINNING APPLICATION DATE	LAST DATE TO ACCEPT APPLICATIONS	LAST DATE TO MODIFY/ WITHDRAW			
ELK	ELK						
Limited Quota	Paper	Jan.	Jan. 20	Feb. 3			
Reduced Price							
Nonresident							
Landowner							
Cow/Calf							
Limited Quota	Paper	Jan.	May 15	May 31			
Reduced Price							
Resident							
Landowner							
Cow/Calf							
Limited Quota	Paper	Jan.	May 15	May 31			
Resident							
Landowner							
WILD TURKEY	T	T	T	T			
Limited Quota							
Nonresident							
Landowner	D	T	1 20	F 1 2			
Spring	Paper	Jan.	Jan. 20	Feb. 3			
Fall	Paper	Jul.	Jul. 15	Jul. 31			
Limited Quota							
Resident							
Landowner	Doman	Lon	Jan. 20	Feb. 3			
Spring	Paper	Jan.					
Fall	Paper	Jul.	Jul. 15	Jul. 31			

(e) Non-Landowner Application Dates:

		BEGINNING	LAST DATE TO	LAST DATE
	METHOD OF	APPLICATION	ACCEPT	TO MODIFY/
LICENSE	SUBMISSION	DATE	APPLICATIONS	WITHDRAW
ANTELOPE				
Limited Quota	Online	Jan.	May 31	May 31
Nonresident				
Limited Quota	Online	Jan.	May 31	May 31
Nonresident with				
Preference Point				
Option				

LICENSE	METHOD OF SUBMISSION	BEGINNING APPLICATION DATE	LAST DATE TO ACCEPT APPLICATIONS	LAST DATE TO MODIFY/ WITHDRAW
ANTELOPE				
Limited Quota Reduced Price Nonresident Doe/Fawn	Online	Jan.	May 31	May 31
Limited Quota Reduced Price Resident Doe/Fawn	Online	Jan.	May 31	May 31
Limited Quota Resident	Online	Jan.	May 31	May 31
BIGHORN SHEI	E P			
Limited Quota Nonresident	Online	Jan.	Feb. 28*	Apr. 15
Limited Quota Resident	Online	Jan.	Feb. 28*	Apr. 15
Nonresident Preference Point Only	Online	Jul.	Oct. 31	n/a
Resident Preference Point Only	Online	Jul.	Oct. 31	n/a
COMPETITIVE	RAFFLE CHANC	CES		
Super Tag License	Online	Jul. 15	Jul. 1	n/a
Super Tag Trifecta License	Online	Jul. 15	Jul. 1	n/a
DEER				
General and Limited Quota Resident	Online	Jan.	May 31	May 31
Limited Quota Reduced Price Nonresident Doe/Fawn	Online	Jan.	May 31	May 31

LICENSE	METHOD OF SUBMISSION	BEGINNING APPLICATION DATE	LAST DATE TO ACCEPT APPLICATIONS	LAST DATE TO MODIFY/ WITHDRAW		
DEER						
Limited Quota Reduced Price Resident Doe/Fawn	Online	Jan.	May 31	May 31		
Nonresident Preference Point Only	Online	Jul.	Oct. 31	n/a		
Region and Limited Quota Nonresident	Online	Jan.	May 31	May 31		
Region and Limited Quota Nonresident with Preference Point Option	Online	Jan.	May 31	May 31		
ELK						
General and Limited Quota Nonresident	Online	Jan.	Jan. 31	Feb. 3		
General and Limited Quota Nonresident with Preference Point Option	Online	Jan.	Jan. 31	Feb. 3		
General and Limited Quota Resident	Online	Jan.	May 31	May 31		
Limited Quota Reduced Price Nonresident Cow/Calf	Online	Jan.	Jan. 31	Feb. 3		
Limited Quota Reduced Price Resident Cow/Calf	Online	Jan.	May 31	May 31		
Nonresident Preference Point Only	Online	Jul.	Oct. 31	n/a		

LICENSE	METHOD OF SUBMISSION	BEGINNING APPLICATION DATE	LAST DATE TO ACCEPT APPLICATIONS	LAST DATE TO MODIFY/ WITHDRAW	
FURBEARING A	NIMAL				
Limited Quota	Online	Jul.	Sep. 1	n/a	
Furbearing Animal Trapping					
Permit					
MOOSE					
Limited Quota	Online	Jan.	Feb. 28*	Apr. 15	
Nonresident					
Limited Quota Resident	Online	Jan.	Feb. 28*	Apr. 15	
Nonresident Preference Point Only	Online	Jul.	Oct. 31	n/a	
Resident Preference Point Only	Online	Jul.	Oct. 31	n/a	
MOUNTAIN GO	АT				
Limited Quota Nonresident	Online	Jan.	Feb. 28*	Apr. 15	
Limited Quota Resident	Online	Jan.	Feb. 28*	Apr. 15	
PHEASANT					
Glendo Permit	Online	Jul.	Sep. 15	n/a	
Springer Permit	Online	Jul.	Sep. 15	n/a	
PREFERENCE P	POINT ONLY				
Nonresident	Online	Jul.	Oct. 31	n/a	
Resident	Online	Jul.	Oct. 31	n/a	
SANDHILL CRANE					
Limited Quota	Online	Jul.	Jul. 31	n/a	
WILD BISON					
	Online	Feb.	Feb. 28*	Apr. 15	

LICENSE	METHOD OF SUBMISSION	BEGINNING APPLICATION DATE	LAST DATE TO ACCEPT APPLICATIONS	LAST DATE TO MODIFY/ WITHDRAW
WILD TURKEY				
Limited Quota				
Nonresident				
Spring	Online	Jan.	Jan. 31	Feb. 3
Fall		Jul.	Jul. 31	Jul. 31
Nonresident				
General			Through end of	
Spring	Online	Jan.	season	n/a
			Through end of	
Fall		Jul.	season	n/a
Limited Quota				
Resident				
Spring	Online	Jan.	Jan. 31	Feb. 3
Fall		Jul.	Jul. 31	Jul. 31
Resident General			Through end of	
Spring	Online	Jan.	season	n/a
			Through end of	
Fall		Jul.	season	n/a

^{*} February 29 on leap year

Section 21. Drawing Advantage. The Department shall develop and maintain a license issue system that allows qualified persons, as prescribed below, who have either purchased a preference point or were unsuccessful in the preference point drawing for a full price bighorn sheep or moose license, or purchased a preference point for nonresident antelope, deer or elk, a drawing advantage in future years as prescribed in Wyoming statutes. All applicants participate in the preference point drawing regardless of their preference point balance.

- (a) All preference points accumulated through methods not authorized by this regulation or statute shall be subject to deletion.
- (b) Preference points shall be assigned to persons who apply to receive preference points during authorized application periods. The following provisions apply to the issuance of preference points.
- (i) No person shall apply for or receive a preference point during any calendar year in which the person's privilege to obtain a license has been revoked or suspended by a court or the Wildlife Violator Compact.
- (ii) Preference points are not transferable from one person to another or from one species to another.

- (iii) No person may apply for more than one (1) preference point per species in the same calendar year. If the applicant applies for a preference point during the initial license drawing period and is either awarded a preference point or receives their first choice license in the initial drawing, they shall not apply for a preference point for the same species during the preference point only application period in the same calendar year. Any preference point awarded in a calendar year shall not be considered for advantage in any license drawings during the same calendar year in which it was awarded.
- (iv) A person shall not apply for or receive a separate preference point in the same calendar year in which the person receives a full price bighorn sheep or moose license or a first choice license in the initial drawing for nonresident antelope, deer or elk.
- (v) A person eleven (11) years of age may apply for a preference point if the person shall become twelve (12) years of age in the same calendar year as the application for a preference point is made.
- (vi) For the purpose of assigning preference points in this Section, any unsuccessful full price bighorn sheep or moose license applicant failing to apply for a license or preference point during a second consecutive calendar year shall lose all accumulated preference points and shall be considered as a first year applicant for any subsequent calendar year in which the applicant submits an application for a license or a preference point for that particular species.
- (vii) For the purpose of retaining nonresident antelope, elk or deer preference points in this Section, any sportsperson failing to purchase a preference point within two (2) consecutive calendar years shall lose all accumulated preference points for that species and shall be considered as a first year applicant for any subsequent calendar year in which the applicant submits an application for a license.
- (viii) For the purpose of retaining bighorn sheep and moose preference points in this Section, any sportsperson whose residency status changes and who has accumulated preference points will retain those points as long as the sportsperson applies for a license for that particular species within two (2) consecutive calendar years. Failing to apply for a license or preference point within two (2) consecutive calendar years, the sportsperson shall lose all accumulated preference points for that particular species.
- (ix) A person may only request to contest their preference point values to the License Review Board for the five (5) year period immediately preceding their request.
- (c) If a person desires to apply for a preference point only and not receive a license, the person shall apply for and receive a preference point by paying the proper fee and making application during the preference point only application period specified in Section 20 of this regulation.
- (d) If an applicant's preference points have been deleted because the applicant caused more than one (1) customer record to be generated then those preference points shall not be

restored. The Fiscal Division Chief may make an exception in the case of name changes because of marriage, divorce, adoption, or legal name change.

- (e) The preference points associated with a sportsperson identification number provided on an application shall be the only preference points considered for an individual applicant participating in a preference point drawing.
- (f) Upon drawing a full price bighorn sheep or moose license, all accumulated preference points by the applicant for that species shall be deleted. No person shall apply for or receive a full price bighorn sheep license or preference point for full price bighorn sheep within any consecutive five (5) year period of having received a full price bighorn sheep license through the drawing. No person shall apply for or receive a moose license or preference point for moose within any consecutive five (5) year period of having received a moose license through the drawing.
- (i) Preference points are assigned to residents and nonresidents who are unsuccessful in either the full price bighorn sheep or moose drawings. The nonresident preference point fee, in addition to the statutorily prescribed application fee, shall be retained from the license fee remitted. The preference point fee for nonresidents shall be one hundred fifty dollars (\$150) for full price bighorn sheep and one hundred fifty dollars (\$150) for moose.
- (ii) In lieu of applying for a full price bighorn sheep or moose license, a person may elect to purchase a preference point for each species. The applicant is not required to pay the statutorily prescribed application fee. The preference point fee for residents shall be seven dollars (\$7) per species and the fee for nonresidents shall be one hundred fifty dollars (\$150) for full price bighorn sheep, and one hundred fifty dollars (\$150) for moose.
- (g) A preference point shall only be assigned to nonresident antelope, deer or elk applicants who participate in the initial drawing for full price licenses and who have remitted the proper preference point fee and who are unsuccessful in drawing their first choice license. The preference point fee, in addition to the statutorily prescribed application fee, shall be retained from the total amount remitted. The preference point fee for nonresidents shall be thirty-one dollars (\$31) for antelope, forty-one dollars (\$41) for deer, fifty-two dollars (\$52) for elk and ten dollars (\$10) per species for nonresident youth.
- (i) In lieu of applying for a nonresident antelope, deer or elk license and remitting the proper preference point fee, a nonresident applicant may elect to purchase a preference point for each species. The preference point fee for nonresidents shall be thirty-one dollars (\$31) for antelope, forty-one dollars (\$41) for deer, fifty-two dollars (\$52) for elk and ten dollars (\$10) per species for nonresident youth. The applicant, when only applying for preference points, is not required to pay the statutorily prescribed application fee. Individuals who have drawn their first choice license in the initial draw are prohibited from purchasing or receiving a preference point in the same calendar year.

- (ii) Upon drawing a license for the applicant's first choice in the initial drawing for nonresident antelope, deer or elk, all accumulated preference points by the applicant for that species shall be deleted and the applicant shall be prohibited from purchasing a preference point for that species in the same calendar year.
- **Section 22. Leftover Drawing.** Limited quota licenses that were not issued through the initial drawings shall be offered in a competitive leftover drawing.
- (a) A leftover drawing shall be conducted for antelope, bighorn sheep, deer, elk, moose, wild bison and mountain goat licenses remaining after the initial drawings.
- (b) The application period shall be determined on an annual basis by the Fiscal Division Chief. Completed applications and license fees must be submitted during the application period.
 - (c) Both residents and nonresidents shall draw against the same quota.
- (d) The maximum allowable number of applications in a party shall be six (6). Residents and nonresidents may apply together in the same party. Party applicants are required to submit their applications for the same species, hunt area and type in the same order of preference. All members of a party may either receive licenses or refunds on their license fees.
- (e) All applicants shall participate in the respective random leftover drawing, giving no advantage to applicants with preference points.
- Section 23. Reservation of Full Price Licenses. Individuals who have been issued a Governor's Complimentary License for a full price big game animal and who have been unable to use the license for good cause, may reserve a license for the same species for the immediately succeeding calendar year only. Individuals who have been issued a limited quota, full price big or trophy game license and who have been unable to use the license for good cause may reserve a license for the same species, hunt area, and season type for the immediately succeeding calendar year only. Conditions of this reservation are set forth in subsections (a), (b), (c) and (d) of this Section.
- (a) To qualify for consideration of reservation of a limited quota, full price big or trophy game license due to a natural disaster, the licensee shall request the reservation on a form provided by the Department. The request, along with the unused and unaltered license with all coupons intact, shall be received by the Department before the earliest opening date of the season for the designated species, including the special archery season, as specified in Commission rules and regulations during the year for which the initial license is issued. The licensee requesting a license reservation shall sign an affidavit verifying that the license was not used during any hunting season. All requests for the reservation of licenses shall be reviewed and determined by the License Review Board.

- (b) For reasons related to being unable to use the license for good cause, other than natural disaster and military deployment, the licensee shall request the reservation on a form provided by the Department.
- (i) The licensee shall fully complete the license reservation request form. This form, and the unused and unaltered license with all coupons intact, shall be submitted to the Department by the deadline date listed on the License Reservation Information sheet.
- (ii) A Physician Certification for License Reservation Form and a written "Restriction from Hunting Activity" statement, written on the physician's official prescription slip or physician's letterhead, shall be submitted to the Department within thirty (30) days from the date an applicant's completed License Reservation Request Form is received by the Department.
- (iii) For reasons related to being unable to use the license for good cause, other than natural disaster and disabling injury or illness, military personnel who receive permanent change of station (PCS) orders or are assigned away from their home duty station on temporary orders (TDY) for the majority of the regular season, shall provide to Headquarters a copy of official military orders from the Armed Forces of the United States along with the unused and unaltered license with all coupons intact.
- (iv) In no case shall a person be allowed to reserve any license if the person fails to submit the unused and unaltered license with all coupons intact to the Department before the earliest opening date of the season, including special archery seasons, for the designated species as specified in Commission rules and regulations during the year for which the license is issued. The licensee requesting a license reservation shall sign an affidavit verifying that the license was not used during any hunting season.
- (c) Any person who has been granted a limited quota elk or limited quota deer license reservation from the License Review Board related to being unable to use the license for good cause may subsequently purchase a general license, if eligible, for the same species during the current calendar year.
- (d) Prior to the respective drawing, license quotas in the subsequent year for areas where licenses have been reserved may be adjusted to reflect reservations as provided by Wyoming statute and this Chapter.
- (e) In circumstances where related season, quota or sex limitation of the hunt area for the unused license changes in the subsequent year, the following options shall be offered:
- (i) If the unused license allowed taking either sex of animal, but that type no longer exists, the licensee shall be given a choice of a license for an antlered (male) or antlerless (female) animal in the subsequent year.

- (ii) If the unused license was limited to taking an antlerless or female animal, but that license type no longer exists, the licensee shall be given either an any or an antlered or male only license at the Department's discretion in the subsequent year.
- (iii) If the license was limited to taking an antlered or male animal, but that type no longer exists, the licensee shall be given either an any or an antlerless or female only license at the Department's discretion in the subsequent year.
- (iv) If in the subsequent year, the entire hunt area is closed to hunting of the species listed on the unused license, the licensee shall be offered a license for the same species and sex limitations in another area of the licensee's choice.
- (v) If in the next year, the entire state has been closed to hunting of the species listed on the unused license, the licensee shall not be issued another license to hunt that species. Under this circumstance, the licensee shall be issued a refund of the fee paid for the unused license.
- (f) Applicants requesting the reservation of a limited quota, full price big or trophy game license shall submit the administrative fee of ten dollars (\$10) no later than May 15 in the succeeding calendar year, along with a completed Department form prior to the reissuance of the license.
- (g) Any limited quota, full price big or trophy game license that is reissued to a qualified applicant shall count toward the total number of licenses a person may apply for and receive during any one calendar year.
- (h) Any person who has been granted a license reservation under this section, for which preference points have been accumulated, shall not have preference points restored and may not be eligible to purchase a preference point for that species during the same year the original license was issued.
- (i) Any person who has been granted a license reservation under this section shall not be eligible to participate in the initial drawing the following year for the same species and license type.
- **Section 24. Applicant Disqualification.** The applicant(s) is solely responsible for the veracity of information on the completed application submitted through the ELS. Applications shall be disqualified from participating in drawings for the following reasons:
- (a) The applicant's privilege to purchase or receive any hunting license or preference points has been suspended by a court order or the Wildlife Violator Compact;
- (b) The applicant causes more than one (1) sportsperson identification number to have been assigned;

- (c) Submission by an individual of more than one (1) completed application for a license for the same big or trophy game species, wild turkey or wild bison unless authorized by Commission regulation;
- (d) Applying for a license the applicant is not eligible to receive by Rule and Regulation or Statute;
- (e) The applicant will not reach twelve (12) years of age by December 31 of the year the application is made for the purchase of a preference point. An applicant less than twelve (12) years of age may apply for and receive a big or trophy game hunting license provided the applicant will reach twelve (12) years of age during the season for the designated species as specified in Commission Rules and Regulations during the year for which the license is valid.
- (f) The applicant attempts to manipulate or circumvent Department licensing security procedures in the ELS system in order to submit or modify an application.
- (g) Any person who has an application disqualified under this section shall be in violation of this regulation and such violation shall be punishable as provided by Title 23, Wyoming Statutes, for violation of Commission regulations.

Section 25. Suspension or Revocation of License.

- (a) Non-Payment of Child Support.
- (i) Upon receipt from the Department of Family Services of a certified copy of an order from a Court to withhold, suspend, or otherwise restrict a license or preference point issued by the Commission, the Game and Fish Department shall notify the party named in the court order by first-class mail of the withholding, suspension, or restriction in accordance with the court order. The Game and Fish Department shall mail this notice by first-class mail to the party named and to the address provided by the Department of Family Services.
- (ii) Upon receipt of a notice from the Department of Family Services that the obligor is in compliance with the court order, the Game and Fish Department shall immediately reinstate the license unless the license has been suspended or revoked for other reasons. The Department shall by first-class mail notify the party named and to the address provided by the Department of Family Services that the individual's license privileges have been reinstated. The Department shall also mail by first-class mail to the obligor any licenses in the Game and Fish Department's possession at the time of reinstatement.
- (iii) The Department shall maintain a written record indicating to whom the notice was mailed and the address to which the notice was mailed.
- (b) Wildlife Violator Compact. The Department may suspend license privileges in accordance with Commission Regulation, Chapter 54, Home State Suspension Procedures for the

Wildlife Violator Compact dated July 10, 2015, and which does not include any later amendments or editions of the incorporated matter.

Section 26. Withdrawal or Modification of Application, Refund of License Fees and Reissuance of Certain Licenses. Licenses, permits, stamps, tags, preference points or competitive raffle chances issued under Title 23, Wyoming Statutes or this regulation become the permanent property of the licensee and shall not be canceled or any fee refunded after the license, permit, stamp, tag, preference point or competitive raffle chance(s) has been issued, except as specified in this section or otherwise as set forth in Commission regulation.

- (a) A request for a voluntary withdrawal of an application before a drawing shall be accepted through the ELS by the date indicated in Section 20(d) and (e) for the initial drawing, and by the application closing date for the leftover drawing.
- (i) Applicants may not submit a voluntary withdrawal form for the purchase of a preference point only, Super Tag or Super Tag Trifecta competitive raffle chance.
- (b) A modification of an application must be completed through the ELS by the date indicated in Section 20(d) and (e) for the initial drawing, and by the application closing date for the leftover drawing.
- (i) An applicant may only request changes to hunt area and type or change their withdrawal flag indicator on their reduced price application for the initial drawing through the ELS.
- (c) To request a refund of a license fee in this subsection, the licensee shall submit the request for a refund in writing along with the license unaltered and with all coupons intact to the Department during the calendar year for which the license is valid. The licensee shall also execute and submit at the time of a refund request a Department affidavit describing the reason(s) the licensee was not able to exercise the license privileges which includes a sworn statement that the licensee did not exercise any hunting privileges granted by the license including any or all seasons for the designated species as specified in Commission regulation during the calendar year for which the license was valid. If the license is destroyed, lost or illegible, the licensee shall state on the Department affidavit to that effect and submit with the written request for refund in the calendar year for which the license is valid. If the licensee is granted a refund for a license, the individual may apply for and receive any remaining issue-after license for the same species in accordance with state statutes and Commission regulations. Application fees and any applicable preference point fees will not be refunded. All license refund requests shall be reviewed and determined by the License Review Board.
- (d) To qualify for a refund of a license fee in accordance with this section, the licensee shall meet one (1) of the following provisions:
- (i) In the case of the death of the licensee, a written request for a license refund supported by a copy of the respective death certificate shall be submitted to the

Department. The date of death on such certificate shall have resulted in the licensee not being able to participate in the majority of the regular or special archery season. All refunds issued under this subsection shall be made payable to the estate of the decedent unless the license fee was paid by a nonprofit charitable organization. The nonprofit charitable organization shall provide supporting documentation of payment of the license fee.

- (ii) In the case of the death of the licensee's spouse, parents, grandparents, siblings, lineal descendants and their spouses, step-parent, step-sibling, step-children, father-in-law, mother-in-law, brother-in-law, sister-in-law, step-son-in-law or step-daughter-in-law or the death of a member of a party application, the licensee shall submit a written request for a license refund supported by the respective death certificate. The date of death shall have resulted in the licensee not being able to participate in the majority of the regular or special archery season.
- (iii) In the case of incapacitating illness or injury of the licensee, the licensee's spouse, parents, grandparents, siblings, lineal descendants and their spouses, step-parent, step-sibling, step-children, father-in-law, mother-in-law, brother-in-law, sister-in-law, step-son-in-law or step-daughter-in-law, or incapacitating illness or injury of a member of a party application, supported by a physician's sworn statement on a Department form that the licensee is incapable of performing tasks necessary to exercise the privileges of the license;
- (iv) Military personnel who receive permanent change of station (PCS) orders and military personnel who are assigned away from their home duty station on temporary orders (TDY) for the majority of the regular season, all of this being supported by a copy of official military orders from the Armed Forces of the United States, and such orders require the affected personnel to move away from their home duty station, shall accompany the written request for the license refund;
- (v) Individuals who are not able to participate in the majority of the regular season for the species specified in Commission rules and regulations during the year for which the license is issued as a result of a court subpoena, jury duty, Grand Jury investigation or attorneys required to attend criminal cases. A certified copy of the court document shall accompany the written request for the license refund;
- (vi) When the Department determines fifty percent (50%) or more of the hunting opportunity and access to the public land within an individual hunt area outside of designated wilderness has been closed due to administrative actions of the state or federal government in closing of the public access to public lands, or due to a natural disaster, including but not necessarily limited to, wildland fires, the licensee of a limited quota antelope, full price bighorn sheep, limited quota deer, limited quota elk, moose, mountain goat, or wild bison license may request a license fee refund;
- (A) When the Department determines one hundred percent (100%) of all the hunt areas are closed or the hunting season is prevented from occurring due to administrative actions of the state or federal government, a black bear, gray wolf, mountain lion

or wild bison licensee may request a license fee refund. The closing of hunt areas due to harvest quotas being met does not qualify a licensee for a license fee refund.

- (vii) An error on the part of the Department or its authorized agent where the applicant has been issued a license not requested. An applicant may request in writing to the License Review Board to review a decision made by a Department employee or an agent of the Department in the handling of the application for, or the issuance of a license, permit, or preference point if the decision is contrary to statute or rule and regulation promulgated by the Commission. All decisions of the License Review Board shall abide by provisions of state and federal statutes and Commission regulations.
- (viii) Any youth licensee may be granted a license refund if the youth licensee's opportunity to hunt is jeopardized as a result of any license refund granted by the Department as specified in sections (i), (ii), (iii), (iv), (v), (vi), (vii), or (viii) of this subsection;
- (ix) A sponsoring organization of a person with a life-threatening illness that has received a license under Section 13 may be granted a license refund if the licensee's opportunity to hunt is jeopardized as a result of incapacitating illness or injury supported by a physician's sworn statement on forms provided by the Department that the licensee is incapable of performing tasks necessary to exercise the privileges of the license.
 - (e) Refunds shall not be allowed under the following circumstances:
- (i) The licensee illegally purchased more licenses than what was authorized for purchase by Commission regulation or Wyoming statute;
- (ii) For any license, permit, stamp or tag in which the privilege to use the license, permit, stamp or tag expires on December 31 in the year issued, the deadline to submit a written request for a refund shall be December 31 of that year.
- (iii) For any license in which the hunting season to use that license has been extended into January of the succeeding calendar year, the deadline to submit a written request for a refund of that license shall be January 31 of the year in which the hunting season expires.
- (iv) Refunds shall be denied in any circumstance where the licensee hunted on the license for the designated species as specified in Commission rules and regulations, including special archery seasons, during the year for which the license is issued.
- (f) There shall be no right of appeal to the Commission for any decision rendered by the License Review Board or the Department for any provision of this section.
- (g) Restoration of preference points. In any case where a license may be obtained by the accumulation of preference points, or preference points may be obtained in lieu of application for a license and a license refund is granted by the Department, all accumulated

preference points, including any preference point that may have been earned for the year the license is issued, shall be restored to the applicant.

- (h) In the case of the death of a licensee who has been issued an any wild bison license or a mountain goat license, a written request for the license to be surrendered to the Department and reissued to an immediate family member of the decedent shall be made to the License Review Board. The request shall be supported by a copy of the respective death certificate, and the date of death on such certificate shall have resulted in the licensee not being able to participate in the majority of the regular or special archery hunting season.
- (i) The license shall be reissued to a qualified immediate family member of the decedent at no fee.
- (ii) The license shall be reissued for the same species, hunt area and license type as the license surrendered.
- (iii) A license reissued to an immediate family member of a decedent shall count against the maximum number of licenses a person may otherwise apply for and receive as a condition of Commission regulations.
- Section 27. Alteration or Transfer of Licenses, Permits, Stamps, Tags, Preference Points or Competitive Raffle Chances to Another Person Prohibited; Use by Another Person Prohibited; Invalidation by Improper Fees. Department licenses, permits, stamps or tags shall not be altered by anyone other than authorized Department personnel.
- (a) No license, permit, stamp, tag, preference point or competitive raffle chances shall be transferred, or used for the purpose of taking wildlife, except by the individual to whom it was issued and therein named and while in that individual's possession. No individual shall take or attempt to take any wildlife using another individual's license, permit, stamp or tag. Any license, permit, stamp, tag, preference point or competitive raffle chances shall not be valid unless the proper fees have been received by the Department.
- (b) Licenses, excluding lifetime licenses, shall only become valid when signed by the person in whose name the license is issued in the space provided on the license for the owner's signature, and where applicable, co-signed by a parent or legal guardian.
- (c) Any Department enforcement officer may seize as evidence any license, permit, stamp or tag that was obtained in violation of Commission regulations or Wyoming statute.
- **Section 28. License Expiration.** All licenses, excluding licenses to operate game bird farms, shall expire on the last day of the calendar year in which issued except, the Commission by regulation provides that big game licenses and wild bison licenses issued in one (1) calendar year are valid through the closing date established in January of the next succeeding calendar year when the Commission establishes a hunting season for big game animals or wild bison for which the licenses are valid that opens in one (1) calendar year and closes in January of the next

succeeding calendar year. All daily hunting and fishing licenses shall only be valid for the calendar day(s) delineated on the license. A nonresident five (5) day fishing license is valid for five (5) consecutive days.

- **Section 29. Super Tag Licenses and Super Tag Trifecta Licenses.** Wyoming statutes provide for the issuance of big game, trophy game and wild bison licenses to be issued through a competitive raffle process. Big game, trophy game and wild bison licenses authorized under this section shall be valid for the species for which the license has been issued.
- (a) These licenses shall be valid in any hunt area in accordance with Commission regulations, except for the following:
- (i) A Super Tag License or a Super Tag Trifecta License for moose shall not be valid in any moose hunt area which has a total quota of ten (10) or less antlered or any moose licenses.
- (ii) A Super Tag License or a Super Tag Trifecta License for full price bighorn sheep shall not be valid in any bighorn sheep hunt area which has a total quota of eight (8) or less full price bighorn sheep licenses.
- (iii) A Super Tag License or a Super Tag Trifecta License shall not be valid within Grand Teton National Park.
- (iv) A Super Tag License or a Super Tag Trifecta License for wild bison shall not be valid in any wild bison hunt area which has a total quota of ten (10) or less any wild bison licenses.
- (b) Recipients of a Super Tag License and Super Tag Trifecta License shall be exempt from the provisions in this Chapter limiting the number of big game, trophy game or wild bison licenses an individual may possess in any one (1) calendar year. An individual is eligible to receive a Super Tag License or Super Tag Trifecta License for big game, trophy game or wild bison annually. Recipients shall be exempt from the five (5) year waiting period and preference points shall not be lost if an individual receives a Super Tag License or Super Tag Trifecta License for moose or a full price bighorn sheep and shall be exempt from the once in a lifetime license restriction for mountain goat and wild bison licenses. Preference points shall not be lost if an individual receives a Super Tag License or Super Tag Trifecta License for antelope, deer or elk.
- (c) There shall be up to eleven (11) successful recipients of licenses from all the individuals that purchased a Super Tag License or Super Tag Trifecta License competitive raffle chance. Up to ten (10) individual recipients shall be issued one Super Tag License as follows: one (1) antelope license, or one (1) bighorn sheep license, or one (1) black bear license, or one (1) deer license, or one (1) elk license, or one (1) gray wolf license, or one (1) moose license, or one (1) mountain goat license, or one (1) mountain lion license or one (1) wild bison license. The successful recipient of a Super Tag License shall be based on what species of big game,

trophy game or wild bison license was randomly drawn for the participating recipient. One (1) successful applicant shall be issued Super Tag Trifecta Licenses, allowing that individual to choose, at their discretion, no more than three (3) different species of big game, trophy game and wild bison licenses.

- (d) Super Tag License and Super Tag Trifecta License competitive raffle chances shall be sold annually beginning on July 15 and ending on July 1 each succeeding year.
- (i) The price for a single Super Tag License competitive raffle chance shall be ten dollars (\$10) for both residents and nonresidents. The price for a single Super Tag Trifecta License competitive raffle chance shall be thirty dollars (\$30) for both residents and nonresidents. The number of competitive raffle chances that any one person may purchase is not limited in number.
- (ii) For an individual species Super Tag License competitive raffle chance, a person shall choose which species of big game or trophy game or wild bison they purchase a competitive raffle chance for. An applicant may choose to purchase a competitive raffle chance(s) for multiple species.
- (iii) For a Super Tag Trifecta License competitive raffle chance, a person does not need to select the individual species of big game or trophy game or wild bison at the time they purchase a raffle chance.
- (iv) A person purchasing a Super Tag License or Super Tag Trifecta License competitive raffle chance shall not be eligible to submit a voluntary withdrawal form or be eligible for a refund for competitive raffle chances purchased.
- (e) A competitive drawing shall be conducted to determine the winners of the individual species Super Tag Licenses and Super Tag Trifecta License.
- (i) There shall be no preference given to residents or nonresidents in the drawing or issuance of a Super Tag License or Super Tag Trifecta License.
- (f) License fees for successful Super Tag License and Super Tag Trifecta License holders shall be as set forth in Wyoming Statute or Commission regulation.
- (g) No person shall purchase a competitive raffle chance for a Super Tag License or Super Tag Trifecta License during any calendar year in which the person's privilege to obtain a license or preference point has been revoked or suspended by a court or the Wildlife Violator Compact.

WYOMING GAME AND FISH COMMISSION

Mark Anselmi, President

Dated: March 14, 2018

CHAPTER 44

REGULATION FOR ISSUANCE OF LICENSES, PERMITS, STAMPS, TAGS, PREFERENCE POINTS, <u>AND</u> COMPETITIVE RAFFLE CHANCES AND COUPONS

- **Section 1. Authority.** This regulation is promulgated by authority of Wyoming Statutes § 6-7-101, § 20-6-112, § 23-1-107, § 23-1-302, § 23-1-702, § 23-1-703, § 23-1-704, § 23-1-705, § 23-2-101, § 23-2-102, § 23-2-107, § 23-2-109, § 23-2-201, § 23-2-207, § 23-2-301, § 23-2-306, § 23-2-307, § 23-2-401 and § 23-3-403, § 23-6-301 through § 23-6-303.
- **Section 2. Regulation.** The Commission authorizes the Department to issue licenses, permits, stamps, tags, preference points, <u>and</u> competitive raffle chances <u>and coupons</u>, and to develop and maintain policies, processes and procedures necessary to carry out the provisions of this Chapter. The Commission hereby adopts the following regulation governing the issuance of licenses. This regulation shall remain in effect until modified or repealed by the Commission.
- **Section 3. Definitions.** For the purpose of this regulation, definitions shall be as set forth in Title 23, Wyoming Statutes, <u>Commission regulations</u> and the Commission also adopts the following definitions:
- (a) "Application Fee" means a fee authorized by the Legislature enabling the Department to recover a portion of its costs associated with compensating owners or lessees of property damaged by game animals and game birds. In addition, the application fee is used by the Department to recover costs associated with license issuance. This fee is nonrefundable.
- (b) "Charitable Purpose" means motivated by sympathy and understanding and generosity and done without any remuneration.
- (c) "Commissioner Complimentary License" means an antelope, deer or elk license issued at the existing statutory price at the request of a Commissioner.
- (d) "Completed Application" means all required portions of the application have been properly completed with correct applicant information, and submitted within the proper time period and accompanied by the proper fee. A completed application includes the applicant's name, physical address, mailing address if different than the physical address, date of birth, physical description (height, weight, eyes, hair and sex), telephone number or email address, years of residency and proof of residency for resident fee types, Social Security Number (SSN), Individual Tax Identification Number (ITIN) or Passport Number from non-U.S. citizens, desired valid hunting license specifications, and an original signature for residents submitting paper applications. Completed application specifications refer to licenses sold through the Electronic Licensing Service (ELS) and manually issued licenses and permits.
- (e) "Disabilities" as used in this Chapter means permanent anatomical, physiological or mental deficiencies that prevent or restrict normal achievement.

- (f) "Document" means an instrument on which information has been recorded by means of letters, figures, or marks and which may be used as evidence.
- (g) "Documentary Evidence" means evidence furnished by written instruments, inscriptions, or documents of all kinds.
- (h) "Duplicate License" means a license issued by the Department to replace an original license that is valid and has not expired and has been lost or destroyed. If the original license was issued through the Electronic Licensing Service (ELS), a duplicate license shall only be required if the original license contained a carcass coupon; otherwise, a replacement license may be issued.
- (i) "Electronic Application" means the license or permit application form submitted through the Electronic Licensing Service (ELS).
- (j) "Electronic Licensing Service (ELS)" means the Department's Electronic Draw Application System, Internet Point of Sale System and Online Internet Sales System used by the Department, license selling agents and the public to apply for or purchase licenses, permits, stamps, tags, and preference points and coupons.
- (k) "Electronic Signature" means an electronic process attached to or logically associated with any electronic transaction including the license or permit application submitted to the Wyoming Game and Fish Department that requires substantiation of the identity of the person initiating the electronic transaction. This process includes, but may not be limited to, use of personal credentials to gain access to the system, entering a keystroke at a specified prompt that indicates the submitter's acceptance of an assertive statement, or the use of any other technology that is in compliance with the state of Wyoming's Electronic Signature Rules as promulgated by the Office of the Chief Information Officer. This process can be used to indicate the applicant's acceptance of an assertion such as a residency requirement or veracity of the application at a specified prompt. Ref: W.S. § 40-21-102 (a) (viii).
- (l) "Full Price License" means a deer, antelope, elk, mountain lion or ram bighorn sheep license issued that is not a reduced price doe/fawn, cow/calf, ewe/lamb or mountain lion license.
- (m) "Full Time" means performing duties and responsibilities at the request or direction of an established charitable, humanitarian, or religious organization for more than thirty (30) hours per calendar week every week the person is absent from the state.
- (n) "General Licenses" means big or trophy game or wild turkey licenses valid in any hunt area in which licenses have not been totally limited in number. General licenses shall be valid only under species, sex, age class, and harvest limitations that are in effect for each hunt area.

- (o) "Governor Complimentary License" means hunting or fishing license issued for no fee at the request of the Governor.
- (p) "Gunpowder or Buckskin Hunt" means the annual Gunpowder and Buckskin Hunt conducted by the Sheridan, Wyoming Rotary Club.
- (q) "Headquarters" means the Cheyenne Office of the Wyoming Game and Fish Department located at 5400 Bishop Blvd., Cheyenne, WY 82006.
- (r) "Humanitarian Purpose" means for the promotion of human welfare and the advancement of social reforms and done without remuneration.
- (s) "Immediate Family Member of the Decedent" means spouse, parent, grandparent, sibling or lineal descendants and their spouses.
- (t) "Initial Drawing" means a computer processed drawing held for initial offering of resident and nonresident licenses and permits.
- (u) "Issue-After License" means licenses that are limited in number and that were not issued in the initial or leftover drawings; these licenses shall be issued on an as processed basis through the ELS.
- (v) "Landowner" means an individual, partnership, corporation, trust, limited liability company or combination of these, which either owns real property in fee simple title or is acquiring equitable interest by written contract.
- (w) "Landowner Applicant" means an individual who either owns real property solely or jointly with other individuals or who holds an interest in a corporation, partnership, trust or limited liability company, which owns real property or is a member of the "immediate family" of the individual.
- (x) "Landowner Applicant's Immediate Family" means the landowner applicant's spouse, landowner applicant's parents, landowner applicant's grandparents, landowner applicant's lineal descendants and their spouses, or landowner applicant's siblings.
- (y) "Leftover Drawing" means a computer processed random drawing to issue licenses remaining after the initial drawings.
- (z) "Leftover Licenses" means limited quota licenses and nonresident region general deer licenses issued in the leftover drawing.
- (aa) "Leftover Permits" means permits that are limited in number and were not issued in the initial drawing and shall be issued on an as processed basis through the ELS.

- (bb) "License" means a document issued by the Department, through the authority of the Commission, to a qualified individual that grants certain privileges to take fish or wildlife in accordance with statutory or regulatory provisions.
- (cc) "License Authorization" means a document approved by the Governor or by a member of the Commission that empowers the Department to issue a Governor complimentary or Commissioner complimentary license in the name of the applicant designated on the document.
- (dd) "License Review Board" means a three (3) member board of Department employees consisting of the Deputy Director of Internal Operations, the Fiscal Division Chief and the Chief Game Warden, or their designee, that review and determine all license reservation requests, license refund requests, preference point issues and other license or permit issuance matters.
- (ee) "Limited Quota Drawing" means the processing of an application for limited quota or general big game licenses, trophy game licenses, wild turkey licenses, permits, wild bison licenses or Super Tag and Super Tag Trifecta competitive raffles through a drawing.
- (ff) "Limited Quota Licenses" means licenses that are limited in number and valid only in a hunt area(s) or portion(s) of a hunt area. Limited quota licenses shall be valid only under species, sex, age class, harvest, and weapon type limitations that are in effect for each hunt area.
- (gg) "Limited Quota Reduced Price Cow or Calf (cow/calf) License" means a license which may be authorized in specific hunt areas allowing a person to take cow or calf elk independent of what may be taken on a general license or full priced limited quota license.
- (hh) "Limited Quota Reduced Price Doe or Fawn (doe/fawn) License" means a license which may be authorized in specific hunt areas allowing a person to take doe or fawn animals independent of what may be taken on a general license or full priced limited quota license.
- (ii) "Limited Quota Reduced Price Ewe or Lamb (ewe/lamb) License" means a license which may be authorized in specific hunt areas allowing a person to take a ewe or lamb bighorn sheep independent of what may be taken on a full priced limited quota license.
- (jj) "Minor Dependent" means an individual less than eighteen (18) years of age who is domiciled with parent(s) or legal guardian.
- (kk) "National Bow Hunt" means an archery-only hunt that is sponsored and administered by the Wyoming National Bowhunt, Inc.
- (II) "Nonprofit Charitable Organization" means an organization which engages in activities providing the general public with benefits designed to aid in educational, moral, physical, conservation, or social improvement and which is not established for profit.

- (mm) "Nonprofit Organization Dedicated to Providing Hunting Opportunities to Individuals with Disabilities" means an organization certifying they are nonprofit and that their primary purpose or mission as stated in their charter is to provide hunting opportunities to individuals with disabilities defined in this regulation.
- (nn) "Nonresident" means any person who is not domiciled in Wyoming for at least one (1) year immediately preceding making application for a license and who is not a resident as defined by W.S. § 23-1-102 (a) (ix), and W.S. § 23-1-107 and § 23-2-101 (a).
- (00) "One-Shot Antelope Hunt" means the One-Shot Antelope Hunt sponsored by the One-Shot Antelope Club in Lander, Wyoming.
- (pp) "Party" means a group of individuals with the same residency status who apply together in the initial drawing for hunting licenses for the same species, area and type, and who have expectations of receiving the same treatment in processing of their applications and receiving the same drawing results. For purposes of this regulation, a Party does not include anyone else, regardless of whether or not they may accompany the party of hunters during the hunt.
- (qq) "Party Application" means a group of applications in which all applicants with the same residency status specify the same species, hunt area and type in the same order of preference, and all applicants expect the same processing and draw results in the initial drawing.
- (rr) "Permit" means a document that authorizes a license holder to carry out activities not authorized by the license itself.
- (ss) "Person's Privilege to Obtain a License Has Been Revoked or Suspended by a Court or the Wildlife Violator Compact" means revocation or suspension of the person's license or preference point(s).
- (tt) "Pioneer Heritage Licenses" means antelope, deer, elk or wild turkey licenses issued to Wyoming residents who are at least seventy (70) years of age prior to the issuance of the license and have continuously resided in Wyoming for at least fifty (50) years immediately preceding application for the license. The fee for the Heritage License shall be established by the Department by multiplying the fee for resident licenses for the same species and license type by sixty-five percent (65%) and rounding down to the next whole dollar amount.
- (uu) "Pioneer Licenses" means antelope, deer, elk or wild turkey licenses issued to Wyoming residents who are at least seventy-five (75) years of age prior to the issuance of the license, and who have continuously resided in Wyoming for at least fifty (50) years immediately preceding the application for a license.
- (vv) "Potential to Use License" means the license shall be considered to be in possession of the person in whose name it was issued on or after the earliest opening date for

which the license is valid if the license is not in the possession of an authorized Department employee.

- (ww) "Processing Fee" means a fee established by the Department to cover extra costs associated with withdrawing an application from a drawing.
- (xx) "Proper Application Form" means the document prescribed by the Department, a photocopy of the document, or facsimile of the document. These documents shall be the only documents accepted by the Department.
- (yy) "Properly Completed Duplicate License Affidavit" means a Department affidavit document signed by the person applying for a duplicate license.
- (zz) "Proper Fee" means cash or a negotiable instrument as set forth by W.S. § 34.1-3-104 which results in full payment to the Department, in U.S. dollars for the amount specified by law or regulation for the respective licenses, permits, stamps, tags, preference points or certificates.
- (aaa) "Qualified Person" means an individual who meets the statutory and regulatory requirements to apply for or receive a license or a preference point. A person shall not be qualified if their privilege to apply for or receive a license or a preference point has been revoked, suspended, or restricted by a court in Wyoming or has been revoked or suspended in Wyoming through the Wildlife Violator Compact.
- (bbb) "Quota" means the maximum specified number of licenses to be issued for a given hunt area and species as provided by Commission regulation; in the case of nonresident elk hunt area quotas, the maximum number of specified licenses to be issued by hunt area as provided in writing by the Wildlife Division to the Fiscal Division.
- (ccc) "Reduced Price Mountain Lion License" means a license which may be authorized in specific hunt areas allowing a person to take a mountain lion in addition to what may be taken on a full price mountain lion license.
- (ddd) "Region General Deer Licenses" means general nonresident deer licenses that shall be limited in number and valid for a specified group of hunt areas in accordance with Commission regulations. A license issued for a region shall only be valid in hunt areas within the region where limitations in Commission regulations specify general licenses. A license issued for a region shall not be valid in any hunt area within that region in which licenses are totally limited in quota, unless specified by Commission regulations.
- (eee) "Religious Purpose" means actions taken to advance sacred matters, religion or a church and done without remuneration.

- (fff) "Replacement License" means the reprint of a license, permit, or stamp that does not contain a carcass coupon and the license was originally issued by the Department or license selling agent through the ELS, is currently valid and has not expired.
- (ggg) "Resident" means a United States citizen or legal alien who is domiciled in Wyoming for at least one (1) full year immediately preceding making application for any resident game and fish license, preference point, permit or tag, shall not have claimed residency in any other state, territory, or country for any other purpose during that one (1) year period, and meets the requirements specified in W.S. § 23-1-102, and § 23-1-107 and § 23-2-101 (a).
- (hhh) "Special Nonresident Antelope, Deer or Elk Licenses" means those licenses having a fee greater than that of a regular nonresident antelope, deer or elk license as defined in Wyoming Statute and which the statutes provide for a separate nonresident drawing with specific percentages of nonresident quotas designated for only those applicants paying the higher license fees.
- (iii) "Sportsperson Identification Number" means the unique number assigned by the Department to each individual license applicant on the ELS.
- (jjj) "Super Tag License" means a species specific big game, trophy game or wild bison license issued to the successful-winner of the competitive raffle and upon submission of the existing statutory price proper fee for the appropriate species license set forth by statute.
- (kkk) "Super Tag Trifecta Licenses" means a combination of big game, trophy game and wild bison licenses, not to exceed three (3) different species of big game, trophy game and wild bison licenses, issued to the successful-winner of the competitive raffle and upon submission of the existing statutory price proper fee for the appropriate species license set forth by statute.
- (III) "Transfer" means to convey a license authorization, (from one (1) person to another) as set forth in Section 1227 of this regulation from one (1) person to another.
- (mmm) "Type" means a limitation on a license in a particular hunt area for the sex of animal, the species of animal, the length of the season, the type of weapon, or a portion of the hunt area in which the license shall be valid.
- (nnn) "Unable to Use the License For Good Cause" means an individual is unable to use a limited quota, full price big or trophy game license due to disabling injury or illness, military personnel who receive permanent change of station (PCS) orders or are assigned away from their home duty station on temporary orders (TDY) for the majority of the regular season, or when the Department has determined a majority of, or the entire hunting opportunity has been lost in a specific limited quota hunt area for a full price big or trophy game animal due to the administrative actions of the state or federal government in closing the majority of or all public access to a hunt area, or due to a natural disaster, including, but not necessarily limited to, wildland fires.

- (000) "Under the Care and Supervision of the Residing Facility" means the person is in accompaniment of an employee of the appropriate institution or facility that issued the special limited fishing permit.
- (ppp) "Unlimited Reduced Price Cow or Calf (cow/calf) License" means a license which may be authorized in specific hunt areas allowing a person to take cow or calf elk independent of what may be taken on a general license or full price limited quota license.
- (qqq) "Unlimited Reduced Price Doe or Fawn (doe/fawn) License" means a license which may be authorized in specific areas allowing a person to take doe or fawn animals independent of what may be taken on a general license or full price limited quota license.
- (rrr) "Youth License" means a big game license that may be issued to a resident or nonresident individual who is at least eleven (11) years of age and who has not attained eighteen (18) years of age at the time of application. The license shall not be valid until the licensee reaches histheir twelfth (12th) birthday. For all other species, excluding furbearing animals, requiring a license to take, youth license means a license that may be issued to a resident or nonresident individual who has not attained eighteen (18) years of age. For a resident youth trapping license, this youth license means a license that may be issued only to residents under the age of seventeen (17).
- **Section 4. Method of License Issuance and Accounting.** The Fiscal Division shall maintain inventory control and account for the issuance and sale of all licenses, permits, stamps and tags issued under the authority of the Commission. All licenses, permits and tags shall be issued on the basis of a completed application. Applications may be in the form of a separate document or may be incorporated into and considered as part of the license document.
- (a) Licenses issued over-the-counter. All licenses that are not limited in number shall be issued by the Department through designated Department personnel and facilities or designated license selling agents.
- (b) Licenses issued through competitive drawings. Except as provided in this Chapter, all licenses and permits that are limited in number shall be issued through competitive drawings conducted by the Department's License Section. Entry into the drawing for a limited quota license or permit shall be upon submission of a completed application.
- (c) Commercial license issuance. All commercial licenses shall be issued by the Department's License Section at Headquarters, by designated Department personnel or at facilities in accordance with statutory and regulatory provisions and requirements applicable statutes and regulations.
- (d) Licenses issued after initial or leftover drawings. Licenses remaining after the initial or leftover drawings shall be sold through the ELS <u>and</u> on a first-come, first-served basis.

(e) Depredation license issuance. Depredation licenses may be issued at designated Department locations when additional harvest is needed as determined by the Wildlife Division.

Section 5. License Issuance.

- (a) In circumstances where the demand for a particular type of license exceeds the supply, a competitive drawing shall be <u>utilizedheld</u> when feasible to determine successful applicants.
- (b) The Department shall only issue licenses in excess of established quotas in the following circumstances:
- (i) To accommodate a successful party application in a limited quota drawing;
 - (ii) To process a Commissioner or Governor license authorization;
- (iii) Upon authorization by the License Review Board to resolve a Department license issuance error; or,
 - (iv) As provided by Commission regulation.
- (c) To establish the number of licenses available for the leftover drawing, the Department may continue alternately running the unsuccessful applicants of each resident and nonresident drawing until there are no unissued licenses or permits for which there are unsuccessful applications.
- (d) License selling agents shall abide by comply with the following procedures infor the sale of limited quota full and reduced price issue-after licenses.
- (i) License selling agents shall not sell or allocate licenses prior to the date and time established annually by the Fiscal Division Chief.
- (ii) License selling agents shall not process applications received by phone, mail, facsimile, or other electronic means prior to 8:00 a.m. on the date established annually by the Fiscal Division Chief.
- (iiii) All applications for resident licenses and permits shall contain the resident applicant's original or electronic signature and when applicable, the parent or legal guardian's signature in accordance with Wyoming statute. Applications for youth licenses and permits may contain a signature from athe youth's parent or legal guardian of the youth applicant in lieu of the youth applicant applicant's signature. All applications for nonresident licenses and permits shall contain either the nonresident applicant's signature or the signature of the person submitting the application on behalf of the nonresident applicant; and,

- (A) In the event the license is issued through the ELS, the resident licensee shall be present at the license selling agent location to purchase athe license. The parent or legal guardian of a resident youth applicant shall be present at the license selling agent location to purchase a license for the resident youth applicant.
- (iviii) License selling agents and the ELS shall only issue licenses to one customer at a time, first come, first served first-come, first-served in the order the individuals appearare present in line. The agent may issue up to the maximum number of licenses specified by Chapter 2, General Hunting Regulation to a single individual who hasprovides the required information for license issuance for a maximum of six (6) licenses. The license issuance may befor different hunt areas and different species. If the customer is requesting license issuance for more than six (6) licenses, the customer shall return to the back of the line and not be issued another license until such time that all other applicants waiting in line ahead have been served.
- (e) Big Game Licenses. No individual shall apply for or receive more than one (1) license for each big game species during any one (1) calendar year, except as otherwise provided in Commission regulation(s).
- (i) Antelope. Eighty percent (80%) of the total available limited quota antelope licenses shall initially be offered to residents in the initial drawing. An applicant may only apply for and receive the maximum number of full price antelope licenses as specified in Chapter 2, General Hunting Regulation. The order of the resident antelope initial drawings depicted in this section shall be Resident Landowner Licenses, then Resident Regular Licenses.
- (A) Statutes provide for up to eighty (80) licenses to be available for a one-shot antelope hunt. These licenses shall be issued above quotas established for the hunt area(s) and shall be allocated to residents and nonresidents as designated by the Wildlife Division. These licenses are exempt from the provisions in this Chapter limiting the number of big game licenses an individual can obtain in one (1) calendar year.
- (B) The Commission may, upon receipt of payment of antelope license fees as specified in W. S. § 23-1-705, issue up to a total of fifty (50) antelope licenses each year for the exclusive distribution by nonprofit organizations dedicated to providing hunting opportunities to individuals with disabilities.
- (I) Qualifying organizations shall make application to the License Section of the Department on or before January 31 for the antelope licenses. The application shall specify:
 - (1.) The total number of licenses requested; and,
 - (2.) The Hunt Area and Type designation of the licenses

requested; and,

- (3.) Certification that shows the organization qualifies under the definition of a "Nonprofit Organization Dedicated to Providing Hunting Opportunities to Individuals with Disabilities".
- (II) In the event that more than one (1) qualifying organization requests licenses under this subsection, the Department shall allocate the licenses through a random drawing to the specific qualifying organization(s).
- (III) The antelope licenses issued shall be issued through the Department above quotas established for the hunt area(s) and shall be allocated to residents or nonresidents as designated by the nonprofit organization(s).
- (C) The order of the nonresident antelope initial drawing set forth in this section shall be Nonresident Landowner Licenses, Nonresident Special Licenses, then Nonresident Regular Licenses. The allocation of remaining licenses after the Landowner License Drawing shall be forty percent (40%) to the Nonresident Special License Drawing and sixty percent (60%) to the Nonresident Regular License Drawing.
- (D) The Department shall allocate not less than seventy-five percent (75%) of the available Special and Regular Nonresident antelope licenses to a preference point drawing in the initial drawing. The order of the nonresident antelope preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this section; then the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled for all first choice selections. The Department shall allocate up to twenty-five percent (25%) of the available nonresident antelope licenses to a random drawing in the initial drawing in which all unsuccessful applicants from the preference point drawing shall be placed. The preference point drawing advantage shall only apply to an applicant's first choice selection. All unsuccessful applicants in the preference point drawing shall participate in the respective random drawing for all remaining choices, giving no advantage to applicants with preference points.
- (I) In addition to the restrictions set forth in Section 18 of this Chapter, party applications with a differing number of preference points among party members shall have preference points averaged and rounded out to four (4) decimal places.
- (E) Antelope licenses that have not been applied for and issued through initial drawings or leftover drawings shall be offered to residents and nonresidents as issue-after licenses.
- (F) Eighty percent (80%) of the total available limited quota reduced price doe/fawn antelope licenses shall be offered to residents in the initial drawing. An applicant may only apply for and receive the maximum number of reduced price doe/fawn antelope licenses as specified in Chapter 2, General Hunting Regulation. Reduced price pioneer doe/fawn antelope licenses shall be made available through the ELS. In addition to the statutorily

prescribed application fees, the price of reduced price doe/fawn antelope licenses shall be twenty-two dollars (\$22) for residents, fourteen dollars (\$14) for resident youth, two dollars (\$2) for resident pioneers, eighteen dollars (\$18) for pioneer heritage, thirty-four dollars (\$34) for nonresidents and nineteen dollars (\$19) for nonresident youth.

- (ii) Bighorn Sheep. Seventy-five percent (75%) of the total available limited quota full price bighorn sheep licenses shall initially be offered to residents in the initial drawings. The Department shall allocate not less than seventy-five percent (75%) of the available resident full price bighorn sheep licenses and not less than seventy-five percent (75%) of the available nonresident full price bighorn sheep licenses to a preference point drawing in the initial drawing. The order of the resident and nonresident full price bighorn sheep preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this section; then the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled. The Department shall allocate up to twenty-five percent (25%) of the available resident full price bighorn sheep licenses and shall allocate up to twenty-five percent (25%) of the available nonresident full price bighorn sheep licenses to a random drawing in the initial drawing in which all unsuccessful applicants from the preference point drawing shall be placed.
- (A) Seventy-five percent (75%) of each year's the total available limited quota reduced price ewe/lamb licenses shall be offered to residents in the initial drawing, except as otherwise provided by Commission regulations. An applicant may only apply for and receive the maximum number of reduced price ewe/lamb licenses as specified in Chapter 2, General Hunting Regulation. In addition to the statutorily prescribed application fees, the price of reduced price ewe/lamb licenses shall be thirty-six dollars (\$36) for residents, twenty dollars (\$20) for resident youth, two hundred forty dollars (\$240) for nonresidents and one hundred dollars (\$100) for nonresident youth.
- (iii) Deer. Eighty percent (80%) of the total available limited quota deer licenses shall initially be offered to residents in the initial drawing. An applicant may only apply for and receive the maximum number of full price deer licenses as specified in Chapter 2, General Hunting Regulation. The order of the resident deer initial drawings depicted in this section shall be Resident Landowner Licenses, then Resident Regular Licenses.
- (A) The Commission shall annually establish the nonresident region general deer license quotas in addition to license quotas for limited quota hunt areas. Nonresident region general deer license quotas shall not include hunt areas with limited quota licenses issued to nonresidents.
- (B) Statutes provide for up to seventy-five (75) nonresident special deer licenses to be available for a national bow hunt. This quota shall be deducted from the nonresident special deer quota for the nonresident deer region in which the national bow hunt is held. National bow hunt deer licenses shall only be valid during the hunt dates established by Wyoming National Bow HuntBowhunt, Inc. and the Department. These dates shall be within the

existing special archery season dates as set forth in the most current Commission Regulation Chapter 6 Deer Hunting Seasons of the Commission regulations for the specific deer hunt area(s) in which the hunt will occur.

- (C) Statutes provide for up to twenty-five (25) licenses, which may be issued for a gunpowder or buckskin hunt(s). These licenses shall be issued above quotas and allocated to residents and nonresidents as designated by the Wildlife Division. These licenses are exempt from the provisions in this Chapter limiting the number of big game licenses an individual can obtain in one (1) calendar year.
- (D) The order of the nonresident deer initial drawings described in this section shall be Nonresident Landowner Licenses, Nonresident Special Licenses, and then Nonresident Regular Licenses. The allocation of remaining licenses after the nonresident landowner drawing shall be forty percent (40%) to the Nonresident Special License Drawing and sixty percent (60%) to the Nonresident Regular License Drawing.
- (75%) of the available Special and Regular Nonresident deer licenses to a preference point drawing in the initial drawing. The order of the nonresident deer preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this section; then the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled for all first choice selections. The Department shall allocate up to twenty-five percent (25%) of the available nonresident deer licenses to a random drawing in the initial drawing which unsuccessful applicants from the preference point drawing shall be placed. The preference point drawing advantage shall only apply to an applicant's first choice selection. Unsuccessful applicants in the preference point drawing shall participate in the respective random drawing for all remaining choices, giving no advantage to applicants with preference points.
- (I) In addition to the restrictions set forth in Section 18 of this Chapter, party applications with differing number of preference points among party members shall have preference points averaged and rounded out to four (4) decimal places.
- (F) Nonresident Region General deer licenses that have not been applied for and issued through the initial the drawing and leftover drawing shall be offered to nonresidents as issue-after licenses.
- (G) Limited quota deer licenses that have not been applied for and issued through the initial and leftover drawings shall be offered to residents and nonresidents as issue-after licenses.
- (H) Eighty percent (80%) of the total available limited quota reduced price doe/fawn deer licenses shall be offered to residents in the initial drawing. An applicant may only apply for and receive the maximum number of reduced price doe/fawn deer licenses as

specified in Chapter 2, General Hunting Regulation. Reduced price pioneer doe/fawn deer licenses shall be made available for sale through the ELS. In addition to the statutorily prescribed application fees, the price of reduced price doe/fawn deer licenses shall be twenty-two dollars (\$22) for residents, fourteen dollars (\$14) for resident youth, two dollars (\$2) for resident pioneers, eighteen dollars (\$18) for pioneer heritage, thirty-four dollars (\$34) for nonresidents and nineteen dollars (\$19) for nonresident youth.

- (I) Resident general deer licenses shall not be limited in number and shall be issued through the ELS. Resident general deer licenses may also be applied for and issued through the initial and leftover drawings drawings by submission of prescribed license and application fees a completed application.
- Elk. A total license limit of seven thousand two hundred-fifty (7,250) nonresident elk licenses shall be made available to nonresident applicants in the initial drawing each year. Reduced price cow/calf elk licenses and limited quota elk licenses remaining after the initial drawing may be made available to nonresidents in addition to the limit of seven thousand two hundred fifty (7,250). Sixteen percent (16%) of the total available limited quota full price and reduced price cow/calf elk licenses shall initially be offered to nonresidents in the nonresident elk initial drawing. The order of the nonresident elk initial drawings described in this section shall be Nonresident Landowner Licenses, Nonresident Special Licenses, and then Nonresident Regular Licenses. Following the Nonresident Landowner License Drawing, licenses available in the initial drawing from the seven thousand two hundred-fifty (7,250) limit shall be allocated as follows: The allocation of remaining licenses after the nonresident landowner drawing shall be forty percent (40%) to the Nonresident Special License Drawing and sixty percent (60%) to the Nonresident Regular License Drawing. If the seven thousand two hundred-fifty (7,250) license quota is not issued in the initial nonresident drawings, the Department may achieve the seven thousand two hundred-fifty (7,250) license quota by issuing general elk licenses. Licenses remaining for limited quota areas resulting from this procedure may be made available in the resident elk initial drawing.
- (A) The Department shall allocate not less than seventy-five percent (75%) of the available Special and Regular Nonresident elk licenses to a preference point drawing in the initial drawing. The order of the nonresident elk preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this section; then the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled for all first choice selections. The Department shall allocate up to twenty-five percent (25%) of the available nonresident elk licenses to a random drawing in the initial drawing in which all unsuccessful applicants from the preference point drawing shall be placed. The preference point drawing advantage shall only apply to an applicant's first choice selection. All unsuccessful applicants in the preference point drawing shall participate in the respective random drawing for all remaining choices, giving no advantage to applicants with preference points.

- (I) In addition to the restrictions set forth in Section 18 of this Chapter, party applications with differing number of preference points among party members shall have preference points averaged and rounded out to four (4) decimal places.
- (B) Following the nonresident elk initial drawing, quotas for resident limited quota full priced and reduced price cow/calf elk licenses shall be the greater of the elk quotas established by Commission regulation less any elk licenses currently issued to nonresidents or eighty-four (84%) percent of the quota established by Commission regulation in the initial drawing. The order of the resident elk initial drawings depicted in this section shall be Resident Landowner Licenses, then Resident Regular Licenses.
- (C) Elk licenses that have not been applied for and issued through the initial and leftover drawings shall be offered to residents and nonresidents as issue-after licenses.
- (D) An applicant may only apply for and receive the maximum number of full price antlerless and reduced price cow/calf elk licenses as specified in Chapter 2, General Hunting Regulation. Reduced price pioneer cow/calf elk licenses shall be made available for sale through the ELS. In addition to the statutorily prescribed application fees, the price of reduced price cow/calf elk licenses shall be forty-three dollars (\$43) for residents, twenty dollars (\$20) for resident youth, five dollars (\$5) for resident pioneers, twenty-seven dollars (\$27) for pioneer heritage, two hundred eighty-eight dollars (\$288) for nonresidents and one hundred dollars (\$100) for nonresident youth.
- (E) Resident general elk licenses shall not be limited in number and shall be issued through the ELS. General elk licenses may also be applied for and issued through the initial and leftover drawings drawings by submitting prescribed license and application feesa completed application.
- (v) Moose. Eighty percent (80%) of the total available limited quota moose licenses shall be offered to residents in the initial drawing. The Department shall allocate not less than seventy-five percent (75%) of the available resident moose licenses and not less than seventy-five percent (75%) of the available nonresident moose licenses to a preference point drawing in the initial drawing. The order of the resident and nonresident moose preference point drawing shall allow individual applicants with the highest number of preference points to be given a drawing advantage for the total number of available licenses to be issued in accordance with this Section; then, the applicants with the next highest number of preference points shall be selected, and so forth, until the quota has been filled. The Department shall allocate up to twenty-five percent (25%) of the available resident moose licenses and shall allocate up to twenty-five percent (25%) of the available nonresident moose licenses to a random drawing in the initial drawing in which all unsuccessful applicants from the preference point drawing shall be placed.
- (vi) Mountain Goat. Seventy-five percent (75%) of the total available limited quota mountain goat licenses shall be offered to residents in the initial drawing.

- (f) Trophy Game. No individual shall apply for or receive more than one (1) license for a specific trophy game species during any one (1) calendar year, except as otherwise provided in Commission regulation.
- (i) Black Bear. Black bear licenses shall not be limited in number. They shall be issued through the ELS.
- (ii) Gray Wolf. Gray wolf licenses shall not be limited in number. They shall be issued through the ELS.
- (iii) Grizzly Bear. No licenses shall be issued for this species until such time as the Commission may establish an open grizzly bear hunting season.
- (iv) Mountain Lion. Full price mountain lion licenses and reduced price mountain lion licenses shall not be limited in number. They shall be issued through the ELS. A person may apply for and receive a maximum of one (1) full price mountain lion license and one (1) reduced price mountain lion license during any one (1) calendar year. Reduced price mountain lion licenses are only valid in specified hunt areas. A person shall possess and exhibit a full price mountain lion license for the current calendar year in order to receive a reduced price mountain lion license for the same calendar year. The price of a reduced price mountain lion license shall be twenty dollars (\$20) for residents and ninety-two dollars (\$92) for nonresidents.
- (g) Wild Bison. Eighty (80%) percent of the wild bison recreational hunting season licenses shall be initially offered to residents in the initial drawing. If the number of resident applicants for wild bison licenses does not meet or exceed the resident wild bison license allocation, the remaining resident allocation may be issued to nonresidents. If the number of nonresident applicants for wild bison does not meet or exceed the nonresident wild bison allocation, the remaining license allocation may be issued to residents.
- (i) Completed applications for resident and nonresident wild bison recreational hunting season licenses shall only be accepted through the ELS. Applicants shall have the choice of applying for any wild bison or any female or calf wild bison. In addition to the application fees, completed applications shall be accompanied by the license fee. A computer random drawing shall be utilized to determine successful applicants.
- (ii) Wild bison licenses that have not been applied for and issued through initial and leftover drawings shall be offered to residents and nonresidents as issue-after licenses.
 - (iii) Any person who is issued an any wild bison license and harvests;
- (A) A bull wild bison shall not be eligible to apply for or receive an any wild bison license in any future year, but shall be eligible to apply for and receive a female or calf wild bison license in the immediately following year;

- (B) A female or calf wild bison shall not be eligible to apply for or receive a female or calf wild bison license in the immediately following five (5) year period, but shall be eligible to apply for and receive an any wild bison license in the immediately following year.
- (iv) Any person who is issued a female or calf wild bison license and harvests a female or calf wild bison shall not be eligible to apply for or receive an any wild bison license or a female or calf wild bison license in the immediately following five (5) year period.

(h) Bird.

- (i) Falconry.
- (A) Hunt with Falcon licenses shall be issued as over-the-counter licenses through the ELS.
- (B) General Raptor Capture licenses shall be issued as over-the-counter licenses through the ELS at Headquarters. Limited Quota Raptor Capture licenses shall be issued in accordance with Commission Regulation Chapter 25 Falconry Regulation.
- (ii) Game Bird. Game Bird licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.
- (iii) Wild Turkey. Eighty percent (80%) of each year's the total available spring and fall limited quota wild turkey licenses shall be offered to residents in the initial drawing. The order of the initial drawings shall be resident landowner licenses, resident regular licenses, nonresident landowner licenses, and then nonresident regular licenses.
- (A) Limited quota wild turkey licenses that have not been applied for and issued through the initial drawing shall be offered to residents and nonresidents as issue-after licenses.
- (B) The Commission may authorize general wild turkey licenses, which shall not be limited in number. Those licenses shall be issued as over-the-counter licenses through the ELS. These licenses may also be applied for and issued through the initial drawing process.
- (i) Small Game. Small Game licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.
 - (j) Furbearing Animals.
- (i) Trapping. Resident furbearing animal trapping licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.

Nonresident furbearing animal trapping licenses shall not be limited in number and shall be issued in accordance with W.S. § 23-2-303 at Headquarters.

- (ii) Capture Furbearing Animal for Domestication. Capture Furbearing Animal for Domestication licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (k) Archery. Archery licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.
- (l) Commercial Licenses. Commercial licenses require written approval by Department personnel prior to issuance.
- (i) Commercial Fish Hatchery. Commercial Fish Hatchery licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (ii) Deal in Live Bait. Deal in Live Bait licenses shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters.
- (iii) Fishing Preserve. Fishing Preserve licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (iv) Fur Dealer. Fur Dealer licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (v) Game Bird Farm. Game Bird Farm licenses shall not be limited in number and shall be issued through the ELS at Headquarters.
- (vi) Taxidermist. Taxidermist licenses shall not be limited in number and shall be issued to persons through the ELS at Headquarters.
- (m) Fishing. Fishing licenses shall not be limited in number. They shall be issued as over-the-counter licenses through the ELS.
- (i) Seine or Trap Fish. Seine or Trap Fish licenses shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters. No person shall apply for or receive more than one (1) seine or trap fish license during a calendar year.
 - (n) Duplicate Licenses.
- (i) In order for a duplicate license to be issued, a duplicate license affidavit shall be properly completed by the licensee.

- (A) For a license, permit, stamp or tag that was originally issued through a manual process, the customer shall be required to purchase another license, permit, stamp or tag, rather than a duplicate license, as authorized by Commission regulation.
- (B) For a license that was originally issued through the ELS, the license selling agent or sub-agent shall not be required to complete a duplicate license affidavit form prior to issuing a duplicate license as the affidavit is incorporated into the duplicate license document being issued through the ELS.
 - (ii) Duplicate licenses shall be issued through the ELS.
- (iii) The Department and license selling agents shall charge a fee of <u>fiveseven</u> dollars (\$57) for issuance of a duplicate license.
- (iv) The Department shall not charge a fee for issuance of a duplicate license when the loss or destruction of the license is the fault of the Department or when an applicant does not receive a license which was mailed to the address on their application.
 - (o) Replacement Licenses.
- (i) The completion of a duplicate license affidavit form shall not be required for the issuance of a replacement license.
- (ii) The Department and license selling agents shall charge a fee of <u>fiveseven</u> dollars (\$57) for the issuance of a replacement license issued through the ELS.
- (p) Resident Guide Licenses shall be issued for no charge through the ELS at Department Regional Offices and Headquarters, and shall be issued manually through designated Department personnel.

Section 6. Permits.

(a) Sandhill Crane.

- (i) Limited Quota Sandhill Crane. Applicants shall be selected by random computer selection. Twenty percent (20%) of the total available limited quota sandhill crane permits shall initially be offered to nonresidents in the initial drawing. Limited quota sandhill crane permits that have not been applied for and issued through the initial drawing shall be issued through the ELS on an as processed basis until quotas have been reached or the permit is no longer valid.
- (ii) General Sandhill Crane. Permits shall not be limited in number and shall only be available through the Department's website <u>beginning August 1</u>.

- (b) Disabled Hunter and Disabled Hunter Companion Permits. Any person qualified to obtain a disabled hunter permit or purchase a disabled hunter companion permit shall apply on the proper application form to the Department's License Section at Headquarters or Department Regional Offices.
- (c) Hunters with a Shoot from a Vehicle Permit. Any person qualified to obtain a Shoot from a Vehicle Permit shall apply on the proper application form to the Department's License Section at Headquarters or Department Regional Offices.
- (d) Hunting Season Extension Permit. Any person qualified to obtain a Hunting Season Extension Permit shall apply on the proper application form to the Department's License Section at Headquarters or Department Regional Offices.

(e) Migratory Game Bird.

- (i) Harvest Information Permit. Harvest Information Permits shall not be limited in number and shall only be available through the Department's website.
 - (f) Furbearing Animal, Limited Quota Beaver and Marten.
- (i) Applicants shall be selected by random computer drawing. Both residents and nonresidents shall draw against the same quota. Leftover permits may be issued to the first eligible applicant through the ELS as authorized by the Fiscal Division Chief.

(g) Pheasant.

- (i) Glendo Permit. Eighty percent (80%) of each year's the total available limited quota Glendo pheasant permits shall be offered to residents in the initial drawing. Glendo pheasant permits that have not been applied for and issued through the initial drawing shall be issued through the ELS as authorized by the Fiscal Division Chief on an as processed basis until quotas have been reached or the permit is no longer valid. No person shall apply for or receive more than one (1) Glendo Permit in a single calendar yearthe initial drawing.
- (ii) Springer Permit. Eighty percent (80%) of <u>each year's the</u> total available limited quota Springer pheasant permits shall be offered to residents in the initial drawing. Springer pheasant permits that are not applied for and issued through the initial drawing shall be issued at the Springer Check Station or as authorized by the Fiscal Division Chief until the quotas have been reached or the permit is no longer valid. No person shall apply for or receive more than one (1) Springer Permit in the initial drawing.
- (h) Special Management Permit. Any individual participating in a special management program shall be required to purchase a Special Management Permit. Special Management Permits shall not be limited in number and shall be issued through the ELS.
 - (i) Special Limited Fishing Permit.

- (i) Any institution, facility or school designated by the Department to issue Special Limited Fishing Permits to any person under the care and supervision of the institution, residing facility, or school as authorized in W.S. § 23-2-207 may issue such permits to fish in accordance with Commission Regulation Chapter 46, Fishing Regulations.
 - (ii) Special Limited Fishing Permits shall specify the following information:
 - (A) Name and date of birth of individual to whom the permit is issued;
 - (B) Calendar year for which the permit is valid;
 - (C) Name of institution, facility, or school issuing the permit; and,
- (D) Name of the person employed by institution, facility, or school who issued the permit.
- (iii) No person shall apply for or receive any permit under this section by false swearing, fraud or false statement of any kind or in any form.
- (iv) Employees of institutions, facilities or schools as authorized in W.S. § 23-2-207 are not eligible to receive special limited fishing permits.
- (v) Any institution, facility or school designated by the Department to issue special limited fishing permits shall submit an annual report to the Department's License Section. The report shall include the number of special limited fishing permits issued, the name of the institution, facility or school and any other required information as provided by the Department. Reports shall be due on or before January 31 following the reporting period year.
- (j) Hunters with a Central Visual Acuity Disability Permit. Any person qualified to obtain a Central Visual Acuity Disability Permit shall apply on the proper application form to the Department's License Section at Headquarters or Department Regional Offices.
- **Section 7. Tags.** Wyoming Interstate Game Tag. Wyoming Interstate Game Tags shall not be limited in number and shall be sold through Department Regional Offices, Headquarters, designated Department personnel, game tag distributors or their designees.

Section 8. Stamps.

- (a) Conservation Stamp. Conservation Stamps shall not be limited in number and shall be sold through the ELS and manually.
- (i) Hunters or anglers acquiring a manually issued conservation stamp for the purpose set forth in W.S. § 23-2-306 shall validate the stamp by signing their name in ink in the space provided on the face of the stamp. Hunters or anglers who acquire a lifetime conservation

stamp or a conservation stamp authorization through the ELS shall not be required to meet the signature provisions of this subsection.

- (ii) The validated stamp, or the document exhibiting the stamp privilege, shall be in possession of any person required by W.S. § 23-2-306 to obtain a stamp if the person is engaged in the act of hunting or fishing and shall be immediately produced for inspection upon request from any Department personnel.
- (b) Wildlife Damage Management Stamp. Wildlife Damage Management Stamps shall not be limited in number and shall be sold through the ELS. The price for the stamp shall be established by the Wyoming Animal Damage Management Board.
- (c) Reciprocity Stamp. Reciprocal agreements provide for licensing for fishing of residents of Wyoming and adjoining states upon artificial impoundment of water forming the boundary between Wyoming and adjoining states. Reciprocity stamps shall not be limited in number and shall be sold through the ELS.
- **Section 9. Landowner Licenses.** Landowner licenses shall only be issued to those landowners who own land which provides habitat for antelope, deer, elk or wild turkeys and meets the requirements as set forth in this section. Any lands purchased or subdivided for the primary purpose of obtaining landowner licenses shall not be eligible for landowner licenses. The Wyoming Game and Fish Commission authorizes the issuance of landowner licenses in order to provide the opportunity for a landowner applicant or member of the landowner applicant's immediate family to hunt antelope, deer, elk or wild turkey on the landowner's property in the case where licenses for a hunt area have been limited in number and only available through a competitive drawing.
- (a) In order to qualify for a license issued under this section, the deeded land qualifying the landowner applicant shall be located in the hunt area for which applied, shall consist of a minimum of one hundred sixty (160) contiguous acres and shall be utilized by the type of big game or wild turkeys for which the applicant applied to the extent the land provides food, cover and water. The landowner applicant shall demonstrate that the species of wildlife for which the license application has been made utilized the described land for a minimum of two thousand (2,000) days of use during the twelve (12) month period immediately preceding the date of application. In no case shall more than two (2) big game licenses per species or more than two (2) spring wild turkey or no more than two (2) fall wild turkey licenses be issued for a parcel of deeded land meeting the above qualifications in a calendar year.
- (b) Resident or nonresident landowner applicants that own land in Wyoming or members of the landowner applicant's immediate family may be issued licenses upon application and payment of the specified fee. Licenses shall be issued to landowners without participating in a competitive drawing unless the number of landowner license applications exceeds the number of licenses authorized for the hunt area by the Commission. In such cases, a competitive drawing shall be utilized to determine successful landowner license applicants. Landowner

license applications shall be drawn first in each respective resident and nonresident initial drawing and shall be drawn against the total quota available in each respective hunt area.

- (c) As a condition of eligibility for licenses issued to landowners, landowner applicants shall provide on and with the application for a license issued to landowners, documentation that substantiates in which capacity the individual qualifies as a landowner applicant under the definition of a landowner applicant or landowner's immediate family in this Chapter. Documentation shall include the completion of the landowner license application form provided by the Department, and any attachments required by the Department to determine eligibility of the applicant. The Department shall consider the eligibility of the applicant based on the requirements in this regulation and documentation provided by the landowner. Applicants for landowner licenses shall be submitted to the game warden or the regional wildlife supervisor in whose geographic area of responsibility the land listed on the application occurs.
- (d) In the case of resident license availability, no full price landowner licenses shall be authorized if hunting with a general license is allowed at any time during the hunting season, unless the general license is valid for antlerless deer or antlerless elk hunting only.
- (e) In the case where a nonresident landowner qualifies for a landowner license in a hunt area where the current hunting season provides for both limited quota and general license hunting during the established hunting season for the species applied for, the nonresident landowner may apply as a nonresident applicant for either the limited quota license for the area in which the applicant is qualified, or a general license in the initial drawing. If the nonresident landowner is unsuccessful in obtaining a limited quota license in the nonresident drawing, the nonresident landowner may subsequently apply to the Department for the issuance of a general license.
- (f) Landowner licenses shall be designated by the landowner and applied for by a landowner applicant, or a member of the landowner applicant's immediate family.
 - (a) An individual landowner applicant may apply for or receive:
- (i) No more than one (1) full price elk and one (1) limited quota reduced price elk landowner license in a calendar year.
- (ii) No more than one (1) full price antelope or up to two (2) limited quota reduced price antelope landowner licenses in a calendar year.
- (iii) No more than one (1) full price deer or up to two (2) limited quota reduced price deer landowner licenses in a calendar year.
- (iv) No more than one (1) spring wild turkey landowner license and one (1) fall wild turkey landowner license in a calendar year.

- (b) A maximum of two (2) licenses for antelope, deer and elk may be allowed to a landowner applicant regardless of the number of landholdings in which the landowner applicant holds an interest.
- (c) Regardless of a change in ownership of a particular parcel of land, no more than two (2) landowner licenses for each big game species (antelope, deer, and elk) shall be issued in any calendar year on the basis of the qualification of the particular parcel.
- (d) Regardless of a change in ownership of a particular parcel of land, no more than two (2) spring wild turkey and two (2) fall wild turkey landowner licenses shall be issued in any calendar year on the basis of the qualification of the particular parcel.
- (g) Landowners shall submit applications for landowner licenses as listed in Section 20 of this regulation.
- **Section 10. Lifetime Licenses and Conservation Stamp.** Any resident qualified to purchase a lifetime fishing, lifetime archery or lifetime combination license pursuant to Wyoming statute may obtain a lifetime license from the Department's License Section at Headquarters or license selling locations as designated by the Fiscal Division Chief.
- (a) Wyoming statute provides for a lifetime conservation stamp. Any person may purchase a lifetime conservation stamp from the Department's License Section at Headquarters or license selling locations as designated by the Fiscal Division Chief.
- (b) Receiving a lifetime license grants the recipient the privilege of utilizing the license for his lifetime; however, the license shall not be construed as exercising resident hunting or fishing privileges in Wyoming when and if the person leaves the state of Wyoming.
- **Section 11. Governor Complimentary Licenses**. Wyoming statutes provide for the issuance of complimentary licenses to be issued at the request of the Governor. Big game licenses authorized under this section shall be valid for the species for which the license has been issued.
- (a) These licenses shall be valid in any hunt area in accordance with Commission regulations, except for the following:
- (i) Complimentary moose licenses shall not be valid in any moose hunt area, which has a total quota of ten (10) or less antlered or any moose licenses.
- (ii) Complimentary full price bighorn sheep licenses shall not be valid in any bighorn sheep hunt area that has a total quota of eight (8) or less full price bighorn sheep licenses.
- (iii) Complimentary wild bison licenses shall not be valid in any wild bison hunt area which has a total quota of ten (10) or less any wild bison licenses.

- (iv) Governor's Complimentary licenses shall not be valid within Grand Teton National Park.
- (b) Holders of Governor Complimentary licenses shall be exempt from the provisions in this Chapter limiting the number of big game or wild bison licenses an individual can possess in any one (1) calendar year. An individual is eligible to receive a Governor Complimentary moose license, Governor Complimentary full price bighorn sheep license, and a Governor Complimentary wild bison license annually. Recipients shall be exempt from the five (5) year waiting period and preference points shall not be lost if an individual receives a Governor Complimentary moose or full price bighorn sheep license. Recipients shall be exempt from any restrictions related to wild bison licenses if an individual receives a Governor Complimentary wild bison license. Nonresident preference points shall not be lost if an individual receives a Governor Complimentary antelope, deer or elk license.

Section 12. Commissioner Complimentary Licenses.

- (a) Wyoming statutes provide that each appointed Commissioner may cause, through the issuance of license authorizations to nonprofit charitable organizations, to be issued at full price, complimentary antelope, deer or elk licenses.
- (i) Once the commissioner complimentary license authorization has been auctioned or otherwise bid to the highest bidder or raffled to members of the public by the nonprofit or charitable organization, the recipient of the license authorization may only transfer the license authorization to another person if no additional consideration above the bid or raffle price is paid by the transferee.
- (ii) The recipient of the license authorization may donate the license authorization back to the nonprofit or charitable organization that originally bid the license authorization to be rebid to a new highest bidder.
- (iii) The Department shall issue the license in the name of the person who submits the authorization for license issuance.
- (iv) All big game licenses authorized under this section are valid for a specific region or hunt area as designated by the applicant at the time of application. Commissioner Complimentary licenses shall not be valid within Grand Teton National Park.
- (v) The specific region, or hunt area, or type shall not be changed following the issuance of the license by the Department.
- (vi) As a condition to issuance of a Commissioner Complimentary license, the Department shall require an authorized officer of the recipient organization to certify under penalty of law that the respective organization is a nonprofit, charitable organization as defined in this regulation and eligible to receive the Commissioner Complimentary license authorization.

(b) Holders of Commissioner Complimentary licenses shall be exempt from the provisions in this Chapter limiting the number of licenses an individual can possess in any one (1) calendar year. Nonresident recipients shall not lose preference points for receiving a Commissioner Complimentary antelope, deer or elk license.

Section 13. Commissioner Complimentary Licenses for Persons with Life Threatening Illnesses.

- (a) The Commission may, upon receipt of payment of the proper fee issue up to twenty-five (25) antelope licenses, twenty-five (25) deer licenses, twenty-five (25) elk licenses and twenty-five (25) turkey licenses to persons twenty (20) years of age or younger with a life-threatening illness and who is sponsored by a nonprofit charitable organization whose mission it is to provide opportunities and experiences to persons with life-threatening or serious illnesses. Licenses issued under this subsection shall be issued above quotas established for the hunt area(s) by Commission regulation. However, no more than ten (10) limited quota antelope, ten (10) limited quota deer, ten (10) limited quota turkey licenses shall be issued for any one hunt area during the same calendar year.
- (i) The sponsoring organization shall submit a request for the number of licenses and species requested on or before January 31 for antelope, deer, elk, spring and fall turkey.
- (ii) After notification that a sponsoring organization's request has been granted, the sponsoring organization shall submit a completed application and appropriate license fee for the person with a life-threatening or serious illness to the Department's License Section for license issuance.
- (iii) As a condition to issuance of a license in this subsection, the Department shall require an authorized officer of the sponsoring organization to certify under penalty of law that the respective organization is a nonprofit, charitable organization as defined in this regulation.
- (iv) The sponsoring organization shall provide a statement from a licensed physician stating the license recipient is clinically diagnosed with a life-threatening or serious illness.
- (v) The Department shall issue licenses to individuals sponsored by qualifying organizations meeting the provisions under this subsection to residents and nonresidents in accordance with Section 5(e) (i), 5 (e) (iii), 5(e) (iv), and Section 5(h) (iii) of this Chapter. In the event the number of applications exceeds the number of licenses available under this subsection, the Department shall allocate the licenses through a random drawing on or before February 10. Licenses remaining after the initial issuance shall be available on a first come, first served basis until the quotas for licenses in this subsection have been allocated.

Section 14. Pioneer Licenses, Pioneer Heritage Licenses, Honorably Discharged Pioneer Veteran's Veterans Licenses, One Hundred Percent (100%) Disabled Resident Veterans Licenses, Resident Disabled Veteran's Veterans Lifetime Fishing Licenses and Purple Heart Medal Recipients.

- (a) Pioneer lifetime combination game bird/small game/fishing licenses may be issued to qualified individuals. The Pioneer game bird/small game/fishing licenses shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters.
- (b) Pioneer heritage antelope, deer, elk or wild turkey licenses shall be issued through the ELS to any qualified resident. The fee for such licenses shall be: pioneer heritage antelope license, twenty dollars (\$20); pioneer heritage deer license, twenty-three dollars (\$23); pioneer heritage elk license, thirty-two dollars (\$32); and, pioneer heritage wild turkey license, ten dollars (\$10). Effective January 1, 2019, the fee for such licenses shall be: pioneer heritage antelope license, twenty-two dollars (\$22); pioneer heritage deer license, twenty-six dollars (\$26); pioneer heritage elk license, thirty-five dollars (\$35); and, pioneer heritage wild turkey license, ten dollars (\$10). Reduced price pioneer heritage doe/fawn antelope, doe/fawn deer and cow/calf elk licenses shall be issued through the ELS system.
- (c) Honorably discharged pioneer veteran combination game bird/small game/fishing licenses may be issued to qualified individuals. Combination game bird/small game/fishing licenses may be issued to residents of the state who qualify as honorably discharged pioneer veterans. The honorably discharged pioneer veteran game bird/small game/fishing license shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters upon submission by the applicant of documentary evidence that he qualifies as an honorably discharged pioneer veteran.
- (d) One hundred percent (100%) disabled resident veteran combination game bird/small game/fishing license may be issued to qualified individuals. Combination game bird/small game/fishing licenses may be issued to residents of the state who qualify as one hundred percent (100%) disabled resident veterans. The one hundred percent (100%) disabled resident veteran game bird/small game/fishing license shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters upon submission by the applicant of documentary evidence provided by the United States Department of Veterans Affairs that the resident veteran qualifies as one hundred percent (100%) disabled. For the purpose of this subsection, one hundred percent (100%) disabled does not refer to disability compensation.
- (e) Wyoming statutes provide for the issuance of antelope, deer, elk or wild turkey pioneer licenses to individuals qualified at the time of license issuance. For purposes of drawings for which the submission of a completed application shall be required, license applicants shall qualify by June 20 of the current calendar year. Any resident person qualified to receive a limited quota pioneer big game or wild turkey license shall make application through the ELS. Limited quota pioneer licenses for antelope, deer, elk and wild turkey shall be applied

for in accordance with Section 20 of this Chapter. Pioneer general deer, general elk and general wild turkey licenses shall be issued through the ELS. Limited quota reduced price pioneer doe/fawn antelope, doe/fawn deer and cow/calf elk licenses shall be issued through the ELS system.

- (f) Resident disabled veteran's lifetime fishing license. Any resident disabled veteran who receives fifty percent (50%) or more service connected disability compensation from the United States Department of Veterans Affairs may apply on the proper application form for a resident disabled veteran's lifetime fishing license. The disabled veteran's resident lifetime fishing license shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters upon submission by the applicant of documentary evidence provided by the United States Department of Veterans Affairs that he receives fifty percent (50%) or more service connected disability compensation. The license shall remain valid for the lifetime of the person in whose name it is issued.
- (g) Combination game bird/small game/fishing licenses may be issued to residents of the state who qualify as a United States Military Purple Heart Medal recipient. These combination licenses shall not be limited in number and shall be issued through the ELS at Department Regional Offices and Headquarters upon submission by the applicant of documentary evidence provided by the United States Military Department that the resident qualifies as a purple heart recipient.

Section 15. Donation of Big Game Licenses to a Disabled Veteran or to a Permanently Disabled Person Who Uses a Wheelchair.

- (a) The holder of a valid big game license may surrender a big game license to the Department for reissuance to a disabled veteran or to a permanently disabled person who uses a wheelchair. The person surrendering the license may designate that their license be donated to a disabled veteran or to a permanently disabled person who uses a wheelchair, and may designate a qualified non-profit nonprofit charitable organization dedicated to providing hunting opportunities to disabled veterans or persons with permanent disabilities who use wheelchairs. Donated licenses not designated to a qualified non-profit nonprofit charitable organization, or donated licenses not assigned to a sponsored individual within fifteen (15) days after a nonprofit charitable organization dedicated to providing hunting opportunities to individuals with disabilities disabled veterans or persons with permanent disability who use wheelchairs has been notified of license availability, shall be made available organization dedicated to providing hunting opportunities to disabled veterans or persons with permanent disabilities who use wheelchairs.
- (i) The unused, unaltered license with all coupons intact shall be surrendered to the Department's License Section prior to September 1 of the year the license is valid.
- (ii) The unused, <u>unaltered</u> license <u>with all coupons intact</u> shall be submitted along with a form provided by the Department which indicates the license holders' desire to

surrender the license issued in their name and donate the surrendered license under this Section. The person surrendering the license shall sign an affidavit verifying that the license was not used during any hunting season.

- (iii) Any person surrendering a valid big game license to be reissued under this Section, shall not be eligible to receive a duplicate license for the same species, hunt area and type as the surrendered license.
- (iviii) A surrendered license shall count against the maximum number of licenses a person may otherwise apply for and receive as a condition of Commission regulation.
- (<u>i</u>v) Any person surrendering a valid big game license for re-issuance reissuance under this Section, for which preference points have been accumulated, shall not have preference points restored.
- (b) The surrendered license shall be reissued by the Department's License Section to a qualified person who has been selected and sponsored by a nonprofit charitable organization providing hunting opportunities to disabled veterans or persons with permanent disabilities who use wheelchairs.
- (i) As a condition to reissue a license in this subsection, the Department shall require an authorized officer of the sponsoring organization to certify under penalty of law that the respective organization is a nonprofit charitable organization, as defined in this regulation, that provides hunting opportunities to disabled veterans or persons with permanent disabilities who use wheelchairs.
- (ii) The sponsoring nonprofit charitable organization shall submit a completed application form for the issuance of a license on forms provided by the Department. Donated license applications, and any documentary evidence, shall be completed each year regardless of whether an applicant has received a donated license in a previous year.
- (A) For a license being reissued to <u>a</u> disabled veteran, documentary evidence provided by the United States Department of Veterans Affairs that the applicant currently receives at least fifty percent (50%) or more service connected disability compensation shall be submitted with the application form.
- (B) For a license being reissued to a permanently disabled person who uses a wheelchair, a statement by a licensed physician, on forms provided by the Department, that the applicant has a permanent disability that requires the applicant to, at all times, be confined to a wheelchair for mobility purposes.
 - (iii) The license shall be reissued to a qualified applicant at no fee.
- (iv) The license shall be reissued for the same species, area, and license type as the license donated.

Section 16. Active Duty Wyoming Resident in Combat Zone Licenses.

Complimentary resident general elk, resident general deer, resident game bird, resident small game and resident daily fishing licenses shall be issued to any Wyoming resident currently serving on active duty in the United States military deployed to a combat zone while home on military leave during the applicable hunting or fishing season. Applicants for licenses in this subsection shall meet the statutory requirements established in W. S. § 23-2-101 (a), and shall provide to the Department a valid, current military identification card, military leave orders indicating the resident is currently deployed to a combat zone and is returning to a combat zone at the end of the current leave period, a current Leave and Earnings Statement indicating the applicant is receiving hostile fire compensation and proof of residency at the time of application. Licenses shall be issued through the ELS at no fee to the applicant and shall only be issued at Headquarters or Department Regional Offices.

Section 17. Depredation Licenses. Application shall be made to Department Regional Offices in the region where participation is desired on application forms provided by the Department. Applicants shall apply annually to be included on priority lists. Applicants shall make separate application for each species. Application dates and priority listing name placement on each list shall be established in accordance with Commission Regulation Chapter 34, Depredation Prevention Hunting Seasons.

Section 18. Party Applications – Initial Drawing. In the initial drawing, the maximum allowable number of completed applications in a party shall be six (6). Residents and nonresidents shall not apply together in the same party. Completed applications from landowner applicants shall not be accepted as a party with non-landowner applicants. Nonresidents applying in the drawing for special licenses shall not apply as a party with nonresidents applying in the drawing for regular licenses. No party applications shall be accepted for moose, bighorn sheep, or mountain goat, or wild bison recreational hunting season wild bison licenses. Party applicants are required to submit their applications for the same species, hunt area, and type in the same order of preference. All members of a party may either receive licenses or refunds of their license fees minus application fees and applicable preference point fees.

Section 19. Proof of Residency for Resident Licenses.

- (a) Any qualified individual may apply for or receive a resident game and fish license, permit, or tag if the person meets the residency requirements pursuant to W.S. § 23-1-102 (a) (ix) (xv) and § 23-1-107. When an individual signs an application to obtain a resident license or signs a resident license, the individual swears that he is a Wyoming resident as defined in W.S. § 23-1-102 (a) (ix) (xv), and § 23-1-107 and § 23-2-101 (a).
- (b) Any person applying for or purchasing a resident license, permit, preference point, or tag shall provide proof of their residency. License selling agents and the Department shall consider as documentary evidence of residency the applicant's Wyoming driver's license or Wyoming identification card, a copy of their school records, a completed military form DD214, a completed and signed proof of residency statement on a form provided by the Department or a completed proof of residency affidavit issued through the ELS. Documentary evidence

furnished by an applicant for a resident license shall not be considered conclusive proof in a court of law that the applicant is a resident in accordance with Wyoming statutes.

- (c) A person qualifying as a Wyoming resident in accordance with W.S. § 23-1-107 (c) shall not gain or lose residency for the purpose of serving full time for a period not to exceed four (4) years in an established volunteer service program for charitable purposes, humanitarian purposes, or religious purposes. A letter, signed and notarized by the volunteer service program's director, which describes the services provided (including that they were provided without remuneration), the duration of service, and the hours served may be used to establish compliance with W.S. § 23-1-107 (c).
- (d) A person qualified as a Wyoming resident as defined in W.S. § 23-1-102 (a) (ix) and W.S. § 23-1-107, is not considered a nonresident for the purposes of applying for or purchasing licenses, permits, tags or preference points.

Section 20. Application Dates.

- (a) Completed applications for initial limited quota drawings, purchase of preference points only, and applications for the Department's Super Tag Trifecta and Super Tag license competitive raffle, shall only be submitted through the ELS during the application periods stated in this section. Electronic applications shall provide for an electronic signature process for residency oaths, certification to the correctness of information provided, or any other assertions as may be required by this regulation on the completed applications. Evidence of electronic signatures on drawing applications and licenses purchased may not be excluded in legal proceedings. Ref: W.S. § 40-21-113. The Department shall begin accepting completed applications at 8:00 a.m. on the first business day of the month or the specified date listed in subsections (d) and (e) of this Section.
- (b) Completed applications submitted through the ELS shall not be accepted after 12:00 midnight Mountain Standard Time zone on the respective application deadline dates listed in subsection (e). If the deadline date occurs on a day when Headquarters has been closed for license sales (weekends, holiday, etc.), the ELS shall be available until 12:00 midnight Mountain Standard Time zone on the next business day.
- (c) If the ELS is closed or otherwise unavailable to the public during the deadline date listed in subsection (e), the Department shall accept completed applications through the ELS until 12:00 midnight Mountain Standard Time zone on the next calendar day.
- (d) Landowner License Application Dates: Completed applications for landowner licenses shall be submitted to the game warden or the regional wildlife supervisor in whose geographic area of responsibility the land listed on the application occurs. Completed applications for landowner licenses shall not be accepted after 12:00 midnight Mountain Standard Time zone on respective application dates listed in this subsection.

	METHOD OF	BEGINNING	LAST DATE TO	LAST DATE
LICENSE	METHOD OF SUBMISSION	APPLICATION DATE	ACCEPT APPLICATIONS	TO MODIFY/ WITHDRAW
LICENSE	SUBMISSION	DATE	AFFLICATIONS	WIIIDKAW
ANTELOPE				
Limited Quota				
Nonresident				
Landowner	Paper	Jan.	May 15	May 31
Limited Quota				
Nonresident				
Landowner with				
Preference Point	Paper	Jan.	May 15	May 31
Limited Quota				
Reduced Price				
Nonresident				
Landowner				
Doe/Fawn	Paper	Jan.	May 15	May 31
Limited Quota				
Resident				
Landowner	Paper	Jan.	May 15	May 31
Limited Quota				
Reduced Price				
Resident				
Landowner				
Doe/Fawn	Paper	Jan.	May 15	May 31
DEER				
Limited Quota				
Nonresident				
Landowner	Paper	Jan.	May 15	May 31

	METHOD OF	BEGINNING APPLICATION	LAST DATE TO ACCEPT	LAST DATE TO MODIFY/
LICENSE	SUBMISSION	DATE	APPLICATIONS	WITHDRAW
LICENSE	Bedivilogion	DITTE	MILICATIONS	VVIIIDICAVV
DEER				
Limited Quota				
Nonresident				
Landowner with				
Preference Point	Paper	Jan.	May 15	May 31
Limited Quota				
Resident				
Landowner	Paper	Jan.	May 15	May 31
Limited Quota				
Reduced Price				
Nonresident				
Landowner				
Doe/Fawn	Paper	Jan.	May 15	May 31
Limited Quota				
Reduced Price				
Resident				
Landowner				
Doe/Fawn	Paper	Jan.	May 15	May 31
ELK				
Limited Quota				
Nonresident				
Landowner	Paper	Jan.	Jan. 20	Feb. 3
Limited Quota				
Nonresident				
Landowner with				
Preference Point	Paper	Jan.	Jan. 20	Feb. 3
Limited Quota	_			
Reduced Price				
Nonresident				
Landowner				
Cow/Calf	Paper	Jan.	Jan. 20	Feb. 3
Limited Quota				
Reduced Price				
Resident				
Landowner				
Cow/Calf	Paper	Jan.	May 15	May 31
Limited Quota				
Resident				
Landowner	Paper	Jan.	May 15	May 31

	METHOD OF	BEGINNING APPLICATION	LAST DATE TO ACCEPT	LAST DATE TO MODIFY/
LICENSE	SUBMISSION	DATE	APPLICATIONS	WITHDRAW
WILD TURKEY				
Limited Quota				
Nonresident				
Landowner				
Spring	Paper	Jan.	Jan. 20	Feb. 3
Fall	Paper	Jul.	Jul. <u>31</u> 15	Aug. 5Jul. 31
Limited Quota				
Resident				
Landowner				
Spring	Paper	Jan.	Jan. 20	Feb. 3
Fall	Paper	Jul.	Jul. 31 <u>15</u>	Aug. 5Jul. 31

(e) Non-Landowner Application Dates:

	METHOD OF	BEGINNING	LAST DATE TO	LAST DATE
LICENSE	METHOD OF SUBMISSION	APPLICATION DATE	ACCEPT APPLICATIONS	TO MODIFY/ WITHDRAW
ANTELOPE				
Limited Quota				
Nonresident	Online	Jan.	May 31	May 31
Limited Quota				
Nonresident with				
Preference Point				
Option	Online	Jan.	May 31	May 31
Limited Quota				
Reduced Price				
Nonresident				
Doe/Fawn	Online	Jan.	May 31	May 31
Limited Quota				
Reduced Price		_		
Resident	Online	Jan.	May 31	May 31
Doe/Fawn				
Limited Quota		_		3.5
Resident	Online	Jan.	May 31	May 31
BIGHORN SHEE	P	T	T	T
Limited Quota		_	- 1 - 201	
Nonresident	Online	Jan.	Feb. 28*	Apr. 15
Limited Quota				
Resident	Online	Jan.	Feb. 28*	Apr. 15

	T	BEGINNING	LAST DATE TO	LAST DATE
	METHOD OF	APPLICATION	ACCEPT	TO MODIFY/
LICENSE	SUBMISSION	DATE	APPLICATIONS	WITHDRAW
LICENSE	BUDINIBBION	DATE	ATTEICATIONS	WIIIDKAW
BIGHORN SHEE	E P			
Nonresident				
Preference Point				
Only	Online	Jul.	Oct. 31	n/a
Resident				
Preference Point				
Only	Online	Jul.	Oct. 31	n/a
COMPETITIVE	RAFFLE CHANC	TEC		
Super Tag	KAFFLE CHANC	ES		
License	Online	Jul. 15	Jul. 1	n/a
Super Tag	Offinic	Jul. 13	Jul. 1	11/ α
Trifecta License	Online	Jul. 15	Jul. 1	n/a
Titteeta Ercense	Omme	Jul. 13	Jul. 1	II/ u
DEER				
General and				
Limited Quota				
Resident	Online	Jan.	May 31	May 31
Limited Quota				
Reduced Price				
Nonresident				
Doe/Fawn	Online	Jan.	May 31	May 31
Limited Quota				
Reduced Price				
Resident				
Doe/Fawn	Online	Jan.	May 31	May 31
Nonresident				
Preference Point				
Only	Online	Jul.	Oct. 31	n/a
Region and				
Limited Quota		_))
Nonresident	Online	Jan.	May 31	May 31
Region and				
Limited Quota				
Nonresident with				
Preference Point	0.1	T	N/ 21	M 21
Option	Online	Jan.	May 31	May 31

LICENSE	METHOD OF SUBMISSION	BEGINNING APPLICATION DATE	LAST DATE TO ACCEPT APPLICATIONS	LAST DATE TO MODIFY/ WITHDRAW
	50211255201		122 2 22 22 23 10	, , , , , , , , , , , , , , , , , , ,
ELK				
General and				
Limited Quota				
Nonresident	Online	Jan.	Jan. 31	Feb. 3
General and				
Limited Quota				
Nonresident with				
Preference Point				
Option	Online	Jan.	Jan. 31	Feb. 3
General and				
Limited Quota				
Resident	Online	Jan.	May 31	May 31
Limited Quota				
Reduced Price				
Nonresident				
Cow/Calf	Online	Jan.	Jan. 31	Feb. 3
Limited Quota				
Reduced Price				
Resident				
Cow/Calf	Online	Jan.	May 31	May 31
Nonresident				
Preference Point				
Only	Online	Jul.	Oct. 31	n/a
	NITS & A T			
FURBEARING A				1
Limited Quota				
Furbearing				
Animal Trapping	Online	Jul.	Con 1	n/o
Permit	Onnie	Jul.	Sep. 1	n/a
MOOSE				
Limited Quota				
Nonresident	Online	Jan.	Feb. 28*	Apr. 15
Limited Quota				- <u>r</u> 20
Resident	Online	Jan.	Feb. 28*	Apr. 15
Nonresident			7-1	<u></u>
Preference Point				
Only	Online	Jul.	Oct. 31	n/a
Resident	-			
Preference Point				
Only	Online	Jul.	Oct. 31	n/a

LICENSE	METHOD OF SUBMISSION	BEGINNING APPLICATION DATE	LAST DATE TO ACCEPT APPLICATIONS	LAST DATE TO MODIFY/ WITHDRAW
MOUNTAIN GO	AT			
Limited Quota Nonresident	Online	Jan.	Feb. 28*	Apr. 15
Limited Quota Resident	Online	Jan.	Feb. 28*	Apr. 15
PHEASANT				
Glendo Permit	Online	Jul.	Sep. 15	n/a
Springer Permit	Online	Jul.	Sep. 15	n/a
PREFERENCE P	OINT ONLY			
Nonresident	Online	Jul.	Oct. 31	n/a
Resident	Online	Jul.	Oct. 31	n/a
CANDIII I CDA	NIE			
SANDHILL CRA	INE		Through end of	1
General	ELS	Aug. 1	season	n/a
Limited Quota	Online	Jul.	Jul. 31	n/a
Zimitea Quota		0 011	001.01	11/4
WILD BISON				
	Online	Feb.	Feb. 28*	Apr. 15
WII D TIIDKEV				
WILD TURKEY Limited Quota	<u> </u>			
Nonresident				
Spring	Online	Jan.	Jan. 31	Feb. 3
Fall		Jul.	Jul. 31	Aug. 5Jul. 31
Nonresident				
General			Through end of	
Spring	Online	Jan.	season	n/a
			Through end of	
Fall		Jul.	season	n/a
Limited Quota				
Resident	0.1	T.	I 21	F 1 2
Spring	Online	Jan.	Jan. 31	Feb. 3
Fall		Jul.	Jul. 31	Aug. 5 <u>Jul. 31</u>
Resident General	Online	Ion	Through end of	n/o
Spring	Ollille	Jan.	season Through end of	n/a
Fall		Jul.	season	n/a

* February 29 on leap year

- **Section 21. Drawing Advantage.** The Department shall develop and maintain a license issue system that allows qualified persons, as prescribed below, who have either purchased a preference point or were unsuccessful in the preference point drawing for a full price bighorn sheep or moose license, or purchased a preference point for nonresident antelope, deer or elk, a drawing advantage in future years as prescribed in Wyoming statutes. All applicants participate in the preference point drawing regardless of their preference point balance.
- (a) All preference points accumulated through methods not authorized by this regulation or statute shall be subject to deletion.
- (b) Preference points shall be assigned to persons who apply to receive preference points during authorized application periods. The following provisions apply to the issuance of preference points.
- (i) No person shall apply for or receive a preference point during any calendar year in which the person's privilege to obtain a license has been revoked or suspended by a court or the Wildlife Violator Compact.
- (ii) Preference points are not transferable from one person to another or from one species to another.
- (iii) No person may apply for more than one (1) preference point per species in the same calendar year. If the applicant applies for a preference point during the initial license drawing period and is either awarded a preference point or receives their first choice license in the initial drawing, they shall not apply for a preference point for the same species during the preference point only application period in the same calendar year. Any preference point awarded in a calendar year shall not be considered for advantage in any license drawings during the same calendar year in which it was awarded.
- (iv) A person shall not apply for or receive a separate preference point in the same calendar year in which the person receives a full price bighorn sheep or moose license or a first choice license in the initial drawing for nonresident antelope, deer or elk.
- (v) A person eleven (11) years of age may apply for a preference point if the person shall become twelve (12) years of age in the same calendar year as the application for a preference point is made.
- (vi) For the purpose of assigning preference points in this Section, any unsuccessful full price bighorn sheep or moose license applicant failing to apply for a license or preference point during a second consecutive calendar year shall lose all accumulated preference points and shall be considered as a first year applicant for any subsequent calendar year in which the applicant submits an application for a license or a preference point for that particular species.

- (vii) For the purpose of retaining nonresident antelope, elk or deer preference points in this Section, any sportsperson failing to purchase a preference point within two (2) consecutive calendar years shall lose all accumulated preference points for that species and shall be considered as a first year applicant for any subsequent calendar year in which the applicant submits an application for a license.
- (viii) For the purpose of retaining bighorn sheep and moose preference points in this Section, any sportsperson whose residency status changes and who has accumulated preference points will retain those points as long as the sportsperson applies for a license for that particular species within two (2) consecutive calendar years. Failing to apply for a license or preference point within two (2) consecutive calendar years, the sportsperson shall lose all accumulated preference points for that particular species.
- (ix) A person may only request to contest their preference point values to the License Review Board for the five (5) year period immediately preceding their request.
- (c) If a person desires to apply for a preference point only and not receive a license, the person shall apply for and receive a preference point by paying the proper fee and making application during the preference point only application period specified in Section 20 of this regulation.
- (d) If an applicant's preference points have been deleted because the applicant caused more than one (1) customer record to be generated then those preference points shall not be restored. The Fiscal Division Chief may make an exception in the case of name changes because of marriage, divorce, adoption, or legal name change.
- (e) The preference points associated with a sportsperson identification number provided on an application shall be the only preference points considered for an individual applicant participating in a preference point drawing.
- (f) Upon drawing a full price bighorn sheep or moose license, all accumulated preference points by the applicant for that species shall be deleted. No person shall apply for or receive a full price bighorn sheep license or preference point for full price bighorn sheep within any consecutive five (5) year period of having received a full price bighorn sheep license through the drawing. No person shall apply for or receive a moose license or preference point for moose within any consecutive five (5) year period of having received a moose license through the drawing.
- (i) Preference points are assigned to residents and nonresidents who are unsuccessful in either the full price bighorn sheep or moose drawings. The nonresident preference point fee, in addition to the statutorily prescribed application fee, shall be retained from the license fee remitted. The preference point fee for nonresidents shall be one hundred dollars (\$100) for full price bighorn sheep and seventy-five dollars (\$75) for moose. Effective January 1, 2018, the The preference point fee for nonresidents shall be one hundred fifty dollars (\$150) for full price bighorn sheep and one hundred fifty dollars (\$150) for moose.

- (ii) In lieu of applying for a full price bighorn sheep or moose license, a person may elect to purchase a preference point for each species. The preference point fee for residents shall be seven dollars (\$7) per species and the fee for nonresidents shall be one hundred dollars (\$100) for full price bighorn sheep, and seventy five dollars (\$75) for moose. The applicant is not required to pay the statutorily prescribed application fee. Effective January 1, 2018, the The preference point fee for residents shall be seven dollars (\$7) per species and the fee for nonresidents shall be one hundred fifty dollars (\$150) for full price bighorn sheep, and one hundred fifty dollars (\$150) for moose.
- (g) A preference point shall only be assigned to nonresident antelope, deer or elk applicants who participate in the initial drawing for full price licenses and who have remitted the proper preference point fee and who are unsuccessful in drawing their first choice license. The preference point fee, in addition to the statutorily prescribed application fee, shall be retained from the total amount remitted. The preference point fee for nonresidents shall be thirty dollars (\$30) for antelope, forty dollars (\$40) for deer, fifty dollars (\$50) for elk and ten dollars (\$10) per species for nonresident youth. Effective January 1, 2018, the The preference point fee for nonresidents shall be thirty-one dollars (\$31) for antelope, forty-one dollars (\$41) for deer, fifty-two dollars (\$52) for elk and ten dollars (\$10) per species for nonresident youth.
- (i) In lieu of applying for a nonresident antelope, deer or elk license <u>and</u> remitting the proper preference point fee, a nonresident applicant may elect to purchase a preference point for each species. The preference point fee for nonresidents shall be thirty-dollars (\$30) for antelope, forty dollars (\$40) for deer, fifty dollars (\$50) for elk and ten dollars (\$10) per species for nonresident youth. Effective January 1, 2018, the The preference point fee for nonresidents shall be thirty-one dollars (\$31) for antelope, forty-one dollars (\$41) for deer, fifty-two dollars (\$52) for elk and ten dollars (\$10) per species for nonresident youth. The applicant, when only applying for preference points, is not required to pay the statutorily prescribed application fee. Individuals who have drawn their first choice license in the initial draw are prohibited from purchasing or receiving a preference point in the same calendar year.
- (ii) Upon drawing a license for the applicant's first choice in the initial drawdrawing for nonresident antelope, deer or elk, all accumulated preference points by the applicant for that species shall be deleted and the applicant shall be prohibited from purchasing a preference point for that species in the same calendar year.
- **Section 22. Leftover Drawing.** Limited quota licenses that were not issued through the initial drawings shall be offered in a competitive leftover drawing.
- (a) A leftover drawing shall be conducted for antelope, bighorn sheep, deer, elk, moose, wild bison and mountain goat licenses remaining after the initial drawings.
- (b) The application period shall be determined on an annual basis by the Fiscal Division Chief. Completed applications and license fees must be submitted during the application period.

- (c) Both residents and nonresidents shall draw against the same quota.
- (d) The maximum allowable number of applications in a party shall be six (6). Residents and nonresidents may apply together in the same party. Party applicants are required to submit their applications for the same species, hunt area and type in the same order of preference. All members of a party may either receive licenses or refunds on their license fees.
- (e) All applicants shall participate in the respective random leftover drawing, giving no advantage to applicants with preference points.
- (f) Nonresidents shall not submit an application for general elk or general deerlicenses.
- Section 23. Reservation of Full Price Licenses. Individuals who have been issued a Governor's Complimentary License for a full price big game animal and who have been unable to use the license for good cause, may reserve a license for the same species for the immediately succeeding calendar year only. Individuals who have been issued a limited quota, full price big or trophy game license and who have been unable to use the license for good cause may reserve a license for the same species, hunt area, and season type for the immediately succeeding calendar year only. Conditions of this reservation are set forth in subsections (a), (b), (c) and (d) of this Section.
- (a) To qualify for consideration of reservation of a limited quota, full price big or trophy game license due to a natural disaster, the licensee shall request the reservation on a form provided by the Department. The request, along with the unused and unaltered license with all coupons intact, shall be received by the Department before the earliest opening date of the season for the designated species, including the special archery season, as specified in Commission rules and regulations during the year for which the initial license is issued. The licensee requesting a license reservation shall sign an affidavit verifying that the license was not used during any hunting season. All requests for the reservation of licenses shall be reviewed and determined by the License Review Board.
- (b) For reasons related to being unable to use the license for good cause, other than natural disaster and military deployment, the licensee shall request the reservation on a form provided by the Department.
- (i) The licensee shall fully complete the license reservation request form. This form, and the unused and unaltered license with all coupons intact, shall be submitted to the Department by the deadline date listed on the License Reservation Information sheet.
- (ii) A Physician Certification for License Reservation Form and a written "Restriction from Hunting Activity" statement, written on the physician's official prescription slip or physician's letterhead, shall be submitted to the Department within thirty (30) days from the date an applicant's completed License Reservation Request Form is received by the Department.

- (iii) For reasons related to being unable to use the license for good cause, other than natural disaster and disabling injury or illness, military personnel who receive permanent change of station (PCS) orders or are assigned away from their home duty station on temporary orders (TDY) for the majority of the regular season, shall provide to Headquarters a copy of official military orders from the Armed Forces of the United States along with the unused and unaltered license with all coupons intact.
- (iv) In no case shall a person be allowed to reserve any license if the person fails to submit the unused and unaltered license with all coupons intact to the Department before the earliest opening date of the season, including special archery seasons, for the designated species as specified in Commission rules and regulations during the year for which the license is issued. The licensee requesting a license reservation shall sign an affidavit verifying that the license was not used during any hunting season.
- (c) Any person who has been granted a limited quota elk or limited quota deer license reservation from the License Review Board related to being unable to use the license for good cause may subsequently purchase a general license, if eligible, for the same species during the current calendar year.
- (d) Prior to the respective drawing, license quotas in the subsequent year for areas where licenses have been reserved may be adjusted to reflect reservations as provided by Wyoming statute and this Chapter.
- (e) In circumstances where related season, quota or sex limitation of the hunt area for the unused license changes in the subsequent year, the following options shall be offered:
- (i) If the unused license allowed taking either sex of animal, but that type no longer exists, the licensee shall be given a choice of a license for an antlered (male) or antlerless (female) animal in the subsequent year.
- (ii) If the unused license was limited to taking an antlerless or female animal, but that license type no longer exists, the licensee shall be given either an any or an antlered or male only license at the Department's discretion in the subsequent year.
- (iii) If the license was limited to taking an antlered or male animal, but that type no longer exists, the licensee shall be given either an any or an antlerless or female only license at the Department's discretion in the subsequent year.
- (iv) If in the subsequent year, the entire hunt area is closed to hunting of the species listed on the unused license, the licensee shall be offered a license for the same species and sex limitations in another area of the licensee's choice.
- (v) If in the next year, the entire state has been closed to hunting of the species listed on the unused license, the licensee shall not be issued another license to hunt that

species. Under this circumstance, the licensee shall be issued a refund of the fee paid for the unused license.

- (f) Applicants requesting the reservation of a limited quota, full price big or trophy game license shall submit the administrative fee of ten dollars (\$10) no later than May 15 in the succeeding calendar year, along with a completed Department form prior to the reissuance of the license.
- (g) Any limited quota, full price big or trophy game license that is reissued to a qualified applicant shall count toward the total number of licenses a person may apply for and receive during any one calendar year.
- (h) Any person who has been granted a license reservation under this section, for which preference points have been accumulated, shall not have preference points restored and may not be eligible to purchase a preference point for that species during the same year the original license was issued.
- (i) Any person who has been granted a license reservation under this section shall not be eligible to participate in the initial drawing the following year for the same species and license type.
- **Section 24. Applicant Disqualification.** The applicant(s) is solely responsible for the veracity of information on the completed application submitted through the ELS. Applications shall be disqualified from participating in drawings for the following reasons:
- (a) The applicant's privilege to purchase or receive any hunting license or preference points has been suspended by a court order or the Wildlife Violator Compact;
- (b) The applicant causes more than one (1) sportsperson identification number to have been assigned;
- (c) Submission by an individual of more than one (1) completed application for a license for the same big or trophy game species, wild turkey or wild bison unless authorized by Commission regulation;
- (d) Applying for a license the applicant is not eligible to receive by Rule and Regulation or Statute;
- (e) The applicant will not reach twelve (12) years of age by December 31 of the year the application is made for the purchase of a preference point. An applicant less than twelve (12) years of age may apply for and receive a big or trophy game hunting license provided the applicant will reach twelve (12) years of age during the season for the designated species as specified in Commission Rules and Regulations during the year for which the license is valid.

- (f) The applicant attempts to manipulate or circumvent Department licensing security procedures in the ELS system in order to submit or modify an application.
- (g) Any person who has an application disqualified under this section shall be in violation of this regulation and such violation shall be punishable as provided by Title 23, Wyoming Statutes, for violation of Commission regulations.

Section 25. Suspension or Revocation of License.

- (a) Non-Payment of Child Support.
- (i) Upon receipt from the Department of Family Services of a certified copy of an order from a Court to withhold, suspend, or otherwise restrict a license or preference point issued by the Commission, the Game and Fish Department shall notify the party named in the court order by first-class mail of the withholding, suspension, or restriction in accordance with the court order. The Game and Fish Department shall mail this notice by first-class mail to the party named and to the address provided by the Department of Family Services.
- (ii) Upon receipt of a notice from the Department of Family Services that the obligor is in compliance with the court order, the Game and Fish Department shall immediately reinstate the license unless the license has been suspended or revoked for other reasons. The Department shall by first-class mail notify the party named and to the address provided by the Department of Family Services that the individual's license privileges have been reinstated. The Department shall also mail by first-class mail to the obligor any licenses in the Game and Fish Department's possession at the time of reinstatement.
- (iii) The Department shall maintain a written record indicating to whom the notice was mailed and the address to which the notice was mailed.
- (b) Wildlife Violator Compact. The Department may suspend license privileges in accordance with Commission Regulation, Chapter 54, Home State Suspension Procedures for the Wildlife Violator Compact dated July 10, 2015, and which does not include any later amendments or editions of the incorporated matter.
- Section 26. Withdrawal or Modification of Application, Refund of License Fees and Reissuance of Certain Licenses. Licenses, permits, stamps, tags, preference points or competitive raffle chances issued under Title 23, Wyoming Statutes or this regulation become the permanent property of the licensee and shall not be canceled or any fee refunded after the license, permit, stamp, tag, preference point or competitive raffle chance(s) has been issued, except as specified in this section or otherwise as set forth in Commission regulation.
- (a) A request for a voluntary withdrawal of an application before a drawing shall be accepted subject to a five dollar (\$5) processing fee to cover the Department's administrative cost of the transaction. The request to withdraw an application shall be initiated through the ELS by the date indicated in Section 20(d) and (e) for the initial drawing, and by the application

closing date for the leftover drawing. The five dollar (\$5) processing fee shall be waived in the case of pioneer license applicants, but not in the case of pioneer heritage license applicants and in the case of the death of an applicant as evidenced by a copy of the death certificate. The processing fee for withdrawal of an application shall be deducted from the license fee refund.

- (i) Applicants may not submit a voluntary withdrawal form for the purchase of a preference point only, Super Tag or Super Tag Trifecta competitive raffle chance.
- (b) A modification of an application must be completed through the ELS by the date indicated in Section 20(d) and (e) for the initial drawing, and by the application closing date for the leftover drawing.
- (i) An applicant may only request changes to hunt area and type or change their withdrawal flag indicator on their reduced price application for the initial drawing through the ELS.
- (c) To request a refund of a license fee in this subsection, the licensee shall submit the request for a refund in writing along with the license unaltered and with all coupons intact to the Department during the calendar year for which the license is valid. The licensee shall also execute and submit at the time of a refund request a Department affidavit describing the reason(s) the licensee was not able to exercise the license privileges which includes a sworn statement that the licensee did not exercise any hunting privileges granted by the license including any or all seasons for the designated species as specified in Commission regulation during the calendar year for which the license was valid. If the license is destroyed, lost or illegible, the licensee shall state on the Department affidavit to that effect and timely-submit with the written request for refund in the calendar year for which the license is valid. If the licensee is granted a refund for a license, the individual may apply for and receive any remaining issue-after license for the same species in accordance with state statutes and Commission regulations. Application fees and any applicable preference point fees will not be refunded. All license refund requests shall be reviewed and determined by the License Review Board.
- (d) To qualify for a refund of a license fee in accordance with this section, the licensee shall meet one (1) of the following provisions:
- (i) In the case of the death of the licensee, a written request for a license refund supported by a copy of the respective death certificate shall be submitted to the Department. The date of death on such certificate shall have resulted in the licensee not being able to participate in the majority of the regular or special archery season. All refunds issued under this subsection shall be made payable to the estate of the decedent <u>unless the license fee</u> was paid by a nonprofit charitable organization. The nonprofit charitable organization shall provide supporting documentation of payment of the license fee.
- (ii) In the case of the death of the licensee's spouse, parents, grandparents, siblings, lineal descendants and their spouses, step-parent, step-sibling, step-children, father-in-law, mother-in-law, brother-in-law, sister-in-law, step-son-in-law or step-daughter-in-law or the

<u>death of a member of a party application</u>, the licensee shall submit a written request for a license refund supported by the respective death certificate. The date of death shall have resulted in the licensee not being able to participate in the majority of the regular or special archery season.

- (iii) In the case of incapacitating illness or injury of the licensee, the licensee's spouse, parents, grandparents, siblings, lineal descendants and their spouses, step-parent, step-sibling, step-children, father-in-law, mother-in-law, brother-in-law, sister-in-law, step-son-in-law or step-daughter-in-law, or incapacitating illness or injury of a member of a party application, supported by a physician's sworn statement on a Department form that the licensee is incapable of performing tasks necessary to exercise the privileges of the license;
- (iv) Military personnel who receive permanent change of station (PCS) orders and military personnel who are assigned away from their home duty station on temporary orders (TDY) for the majority of the regular season, all of this being supported by a copy of official military orders from the Armed Forces of the United States, and such orders require the affected personnel to move away from their home duty station, shall accompany the written request for the license refund;
- (v) Individuals who are not able to participate in the majority of the regular season for the species specified in Commission rules and regulations during the year for which the license is issued as a result of a court subpoena, jury duty, Grand Jury investigation or attorneys required to attend criminal cases. A certified copy of the court document shall accompany the written request for the license refund;
- (vi) When the Department determines fifty percent (50%) or more of the hunting opportunity and access to the public land within an individual hunt area outside of designated wilderness has been closed due to administrative actions of the state or federal government in closing of the public access to public lands, or due to a natural disaster, including but not necessarily limited to, wildland fires, the licensee of a limited quota antelope, full price bighorn sheep, limited quota deer, limited quota elk, moose, or mountain goat, or wild bison license may request a license fee refund;
- (A) When the Department determines one hundred percent (100%) of all the hunt areas are closed or the hunting season is prevented from occurring due to administrative actions of the state or federal government, a black bear, gray wolf, mountain lion or wild bison licensee may request a license fee refund. The closing of hunt areas due to harvest quotas being met does not qualify a licensee for a license fee refund.
- (vii) An error on the part of the Department or its authorized agent where the applicant has been issued a license not requested. An applicant may request in writing to the License Review Board to review a decision made by a Department employee or an agent of the Department in the handling of the application for, or the issuance of a license, permit, or preference point if the decision is contrary to statute or rule and regulation promulgated by the Commission. All decisions of the License Review Board shall abide by provisions of state and federal statutes and Commission regulations.

- (viii) Any youth licensee may be granted a license refund if the youth licensee's opportunity to hunt is jeopardized as a result of any license refund granted by the Department as specified in sections (i), (ii), (iii), (iv), (v), (vi), or (viii) of this subsection;
- (ix) A sponsoring organization of a person with a life-threatening illness that has received a license under Section 13 may be granted a license refund if the licensee's opportunity to hunt is jeopardized as a result of incapacitating illness or injury supported by a physician's sworn statement on forms provided by the Department that the licensee is incapable of performing tasks necessary to exercise the privileges of the license.
 - (e) Refunds shall not be allowed under the following circumstances:
- (i) The licensee illegally purchased more licenses than what was authorized for purchase by Commission regulation or Wyoming statute;
- (ii) For any license, permit, stamp or tag in which the privilege to use the license, permit, stamp or tag expires on December 31 in the year issued, the deadline to submit a written request for a refund shall be December 31 of that year.
- (iii) For any license in which the hunting season to use that license has been extended into January of the succeeding calendar year, the deadline to submit a written request for a refund of that license shall be January 31 of the year in which the hunting season expires.
- (iv) Refunds shall be denied in any circumstance where the licensee hunted on the license for the designated species as specified in Commission rules and regulations, including special archery seasons, during the year for which the license is issued.
- (f) There shall be no right of appeal to the Commission for any decision rendered by the License Review Board or the Department for any provision of this section.
- (g) Restoration of preference points. In any case where a license may be obtained by the accumulation of preference points, or preference points may be obtained in lieu of application for a license and a license refund is granted by the Department, all accumulated preference points, including any preference point that may have been earned for the year the license is issued, shall be restored to the applicant.
- (h) In the case of the death of a licensee who has been issued an any wild bison license or a mountain goat license, a written request for the license to be surrendered to the Department and reissued to an immediate family member of the decedent shall be made to the License Review Board. The request shall be supported by a copy of the respective death certificate, and the date of death on such certificate shall have resulted in the licensee not being able to participate in the majority of the regular or special archery hunting season.
- (i) The license shall be reissued to a qualified immediate family member of the decedent at no fee.

- (ii) The license shall be reissued for the same species, hunt area and license type as the license surrendered.
- (iii) A license reissued to an immediate family member of a decedent shall count against the maximum number of licenses a person may otherwise apply for and receive as a condition of Commission regulations.
- Section 27. Alteration or Transfer of Licenses, Permits, Stamps, Tags, Preference Points, or Competitive Raffle Chances or Coupons to Another Person Prohibited; Use by Another Person Prohibited; Invalidation by Improper Fees. Department licenses, permits, stamps, or tags or coupons shall not be altered by anyone other than authorized Department personnel.
- (a) No license, permit, stamp, tag, preference point, or competitive raffle chances or coupons shall be transferred, or used for the purpose of taking wildlife, except by the individual to whom it was issued and therein named and while in that individual's possession. No individual shall take or attempt to take any wildlife using another individual's license, permit, stamp, tag or coupon or tag. Any license, permit, stamp, tag, preference point, or competitive raffle chances or coupons shall not be valid unless the proper fees have been received by the Department.
- (b) Licenses, excluding lifetime licenses, shall only become valid when signed by the person in whose name the license is issued in the space provided on the license for the owner's signature, and where applicable, co-signed by a parent or legal guardian.
- (c) Any Department enforcement officer may seize as evidence any license, permit, stamp, tag, or coupon or tag that was obtained in violation of Commission regulations or Wyoming statute.
- **Section 28. License Expiration.** All licenses, excluding licenses to operate game bird farms, shall expire on the last day of the calendar year in which issued except, the Commission by regulation provides that big game licenses and wild bison licenses issued in one (1) calendar year are valid through the closing date established in January of the next succeeding calendar year when the Commission establishes a hunting season for big game animals or wild bison for which the licenses are valid that opens in one (1) calendar year and closes in January of the next succeeding calendar year. All daily hunting and fishing licenses shall only be valid for the calendar day(s) delineated on the license. A nonresident five (5) day fishing license is valid for five (5) consecutive days.
- **Section 29. Super Tag Licenses and Super Tag Trifecta Licenses.** Wyoming statutes provide for the issuance of big game, trophy game and wild bison licenses to be issued through a competitive raffle process. Big game, trophy game and wild bison licenses authorized under this section shall be valid for the species for which the license has been issued.

- (a) These licenses shall be valid in any hunt area in accordance with Commission regulations, except for the following:
- (i) A Super Tag License or a Super Tag Trifecta License for moose shall not be valid in any moose hunt area which has a total quota of ten (10) or less antlered or any moose licenses.
- (ii) A Super Tag License or a Super Tag Trifecta License for full price bighorn sheep shall not be valid in any bighorn sheep hunt area which has a total quota of eight (8) or less full price bighorn sheep licenses.
- (iii) <u>A Super Tag and License or a Super Tag Trifecta Licenses shall not be valid within Grand Teton National Park.</u>
- (iv) A Super Tag License or a Super Tag Trifecta License for wild bison shall not be valid in any wild bison hunt area which has a total quota of ten (10) or less any wild bison licenses.
- (b) Recipients of <u>a</u> Super Tag Licenses and Super Tag Trifecta Licenses shall be exempt from the provisions in this Chapter limiting the number of big game, trophy game or wild bison licenses an individual may possess in any one (1) calendar year. An individual is eligible to receive a Super Tag License or Super Tag Trifecta Licenses for big game, trophy game or wild bison annually. Recipients shall be exempt from the five (5) year waiting period and preference points shall not be lost if an individual receives a Super Tag License or Super Tag Trifecta Licenses-for moose or a full price bighorn sheep and shall be exempt from the once in a lifetime license restriction for mountain goat and wild bison licenses. Preference points shall not be lost if an individual receives a Super Tag License or Super Tag Trifecta Licenses for antelope, deer or elk.
- (c) There shall be up to eleven (11) successful recipients of licenses from all the individuals that purchased a Super Tag License or Super Tag Trifecta Licenses-competitive raffle chance. Up to ten (10) individual recipients shall be issued one Super Tag License as follows: one (1) antelope license, or one (1) bighorn sheep license, or one (1) black bear license, or one (1) deer license, or one (1) elk license, or one (1) gray wolf license, or one (1) moose license, or one (1) mountain goat license, or one (1) mountain lion license or one (1) wild bison license. The successful recipient of a Super Tag License shall be based on what species of big game, trophy game or wild bison license was randomly drawn for the participating recipient. One (1) successful applicant shall be issued Super Tag Trifecta Licenses, in which allowing that individual may-to choose, at their discretion, no more than three (3) different species of big game, trophy game and wild bison licenses.
- (d) Super Tag License and Super Tag Trifecta Licenses competitive raffle chances shall be sold annually beginning on July 15 and ending on July 1 each succeeding year.
- (i) The price for a single Super Tag License competitive raffle chance shall be ten dollars (\$10) for both residents and nonresidents. The price for a single Super Tag

Trifecta License competitive raffle chance shall be thirty dollars (\$30) for both residents and nonresidents. The number of competitive raffle chances that any one person may purchase is not limited in number.

- (ii) For an individual species Super Tag License competitive raffle chance, a person shall choose which species of big game or trophy game or wild bison they purchase a competitive raffle chance for. An applicant may choose to purchase a competitive raffle chance(s) for multiple species.
- (iii) For a Super Tag Trifecta License competitive raffle chance, a person does not need to select the individual species of big game or trophy game or wild bison at the time they purchase a raffle chance.
- (iv) A person purchasing a Super Tag License or Super Tag Trifecta Licenses competitive raffle chance shall not be eligible to submit a voluntary withdrawal form or be eligible for a refund for competitive raffle chances purchased.
- (e) A competitive drawing shall be conducted to determine the winners of the individual species Super Tag Licenses and Super Tag Trifecta Licenses.
- (i) There shall be no preference given to residents or nonresidents in the drawing or issuance of a Super Tag License or Super Tag Trifecta License.
- (f) License fees for successful Super Tag License and Super Tag Trifecta License holders shall be as set forth in Wyoming Statute or Commission regulation.
- (g) No person shall purchase a competitive raffle chance for a Super Tag License or Super Tag Trifecta License during any calendar year in which the person's privilege to obtain a license or preference point has been revoked or suspended by a court or the Wildlife Violator Compact.

WYOMING GAME AND FISH COMMISSION

Keith Culver Mark Anselmi, President

Dated: September 19, 2017 March 14, 2018