

STATE OF WYOMING  
LEGISLATIVE SERVICE OFFICE

CONTRACT FOR  
ROOM SCHEDULING SYSTEM & DIGITAL WAYFINDING SERVICES  
WITH VISIX, INC.

January 2021

**I. PARTIES**

The parties to this Contract are the Wyoming Legislature, through the Legislative Service Office and under the direction of the Wyoming State Legislature's Management Council, 200 West 24th Street, Cheyenne, Wyoming 82002 (hereinafter referred to as "LSO" or "Agency"), and Visix, Inc., 230 Scientific Drive, Peachtree Corners, Georgia 30092 (hereinafter referred to as "Contractor").

**II. PURPOSE**

The Agency enters into this Contract with the Contractor for services to provide software design and hardware installation of a room scheduling system and digital wayfinding system in the Wyoming Legislature's space within the Capitol Complex. Except as otherwise provided in this Contract, Contractor agrees to provide the services in accordance with the terms contained in the State of Wyoming Request for Proposal 0059-F (hereinafter referred to as "RFP 0059-F") and Contractor's response thereto (hereinafter referred to as "Contractor's Response"). Except as otherwise provided in this Contract, RFP 0059-F, as set out in Attachment A, and Contractor's Response, as set out in Attachment B, are specifically incorporated into this Contract.

**III. GENERAL PROVISIONS**

**A. Amendments.** Any changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by the Parties to this Contract shall be incorporated by written instrument, executed and signed by all Parties to this Contract.

**B. Americans with Disabilities Act.** The Contractor shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. 12101, et seq., and any properly promulgated rules and regulations related thereto.

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**C. Applicable Law/Venue.** The construction, interpretation and enforcement of this Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the Parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.

**D. Assignment/Contract Not Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party. The Contractor shall not use this Contract, or any portion thereof, for collateral for any financial obligation, without the prior written permission of the Agency.

**E. Audit/Access to Records.** The Agency and any of its representatives shall have access to any books, documents, papers and records of the Contractor which are pertinent to this Contract. The Contractor shall, immediately upon receiving written instruction from the Agency, provide to the Agency all books, documents, papers and records of the Contractor which are pertinent to this Contract including any records relating to any payment or request for payment under this Contract. The Contractor shall cooperate fully with any audit by or on behalf of the Agency. The Agency may perform one (1) or more audits any time after the effective date of this Contract, at the place of business of the Contractor, and before one (1) year after the date of final payment under this Contract. If an audit is performed at a location other than the Contractor's place of business, the Contractor shall be reimbursed by the Agency for associated expenses.

**F. Award of Related Contracts.** The Agency may undertake or award supplemental or successor contracts for work related to this Contract. The Contractor shall cooperate fully with other Contractors and the Agency in all such cases.

**G. Compliance with Laws.** The Contractor shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Contract.

**H. Confidentiality of Information.** All documents, data compilations, reports, computer programs, photographs and any other work provided to or produced by the Contractor in the performance

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of this Contract shall be kept confidential by the Contractor unless written permission is granted by the Agency for its release.

**I. Conflicts of Interest.** Contractor shall not engage in providing consultation or representation of clients, agencies, or firms which may constitute a conflict of interest which results in a disadvantage to the Agency or a disclosure which would adversely affect the interests of the Agency. Contractor shall notify the Agency of any potential or actual conflicts of interest arising during the course of the Contractor's performance under this Contract. This Contract may be terminated in the event a conflict of interest arises. Termination of the Contract will be subject to a mutual settlement of accounts. In the event the Contract is terminated under this provision, the Contractor shall take steps to ensure that the file, evidence, evaluation and data are provided to the Agency or its designee. This does not prohibit or affect the Contractor's ability to engage in consultations, evaluations or representation under agreement with other agencies, firms, facilities, or attorneys so long as no conflict exists.

A conflict of interest warranting termination of the Contract includes, but is not necessarily limited to, representing a client in an adversarial proceeding against the State of Wyoming, its agencies, boards, commissions, or the University of Wyoming, or initiating suits in equity including injunctions, declaratory judgments, writs of prohibition or quo warranto.

**J. Disputes/Remedies.** In seeking to resolve any dispute relating to this Contract, the Agency does not waive its sovereign immunity. Any dispute or claim arising out of or relating to this Contract may be assigned to non-binding mediation upon mutual agreement of the Parties, in accordance with the Wyoming Supreme Court's rules for alternative dispute resolution. The Parties to the dispute shall bear their respective costs for the mediation. The rights and remedies of the Parties provided for in these clauses are in addition to any other rights and remedies provided by law or under this Contract.

**K. Entirety of Contract.** This Contract, consisting of eleven (11) pages, RFP 0059-F, consisting of seventeen pages (17) pages, and Contractor's Response, consisting of forty-five (45) pages, represent the entire and integrated Contract between the Parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

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**L. Extensions.** Nothing in this Contract shall be interpreted or deemed to create an expectation that this Contract will be extended beyond the term described herein. Any extension of this Contract shall be initiated by the Agency and shall be effective only after it is reduced to writing and executed by all Parties to the Contract. Any agreement to extend this Contract shall include, but not necessarily be limited to:

1. An unambiguous identification of the Contract being extended;

2. The term of the extension;

3. The amount of any payment to be made during the extension or a statement that no payment will be made during the extension;

4. A statement that all terms and conditions of the original Contract shall, unless explicitly delineated in the exception, remain as they were in the original Contract; and

5. If the duties of either party will be different during the extension than they were under the original Contract, a detailed description of those duties.

**M. Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

**N. Indemnification.** The Contractor shall hold harmless the State of Wyoming, the Agency and their officers, agents, employees, successors and assignees from any personal injury or property damage resulting from the performance of the Contractor or any of its employees or agents under this Contract. Neither party to this Contract shall be liable to any third party for personal

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injury or property damage caused by the negligence of the other party to this Contract; rather, each party shall be liable in accordance with law for damages caused by its own negligence.

**O. Independent Contractor.** The Contractor shall function as an Independent Contractor for the purposes of this Contract, and shall not be considered an employee of the State of Wyoming or the Agency for any purpose. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in fulfilling the terms of this Contract, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing the Contractor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency, or to incur any obligation of any kind on the behalf of the State of Wyoming or the Agency. The Contractor agrees that no health/hospitalization benefits, workers' compensation or similar benefits available to employees of the State of Wyoming or the Agency will inure to the benefit of the Contractor or the Contractor's agents or employees as a result of this Contract.

**P. Kickbacks.** The Contractor certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this Contract. If the Contractor breaches or violates this warranty, the Agency may, at its discretion, terminate this Contract without liability to the Agency, or deduct from the Contract price or consideration or otherwise recover the full amount of any commission, percentage, brokerage or contingency fee.

**Q. Notices.** All notices arising out of or from the provisions of this Contract shall be in writing and given to the Parties at an address provided under this Contract, either by regular mail, delivery in person, or e-mail.

**R. Notice and Approval of Proposed Sale or Transfer of the Contractor.** The Contractor shall provide the Agency with the earliest possible advance notice of any proposed sale or transfer or any proposed merger or consolidation of the assets of the Contractor. Such notice shall be provided in accordance with the notice provision of this Contract. If the Agency determines that the proposed merger, consolidation, sale or transfer of assets is not consistent with the continued satisfactory performance of the

Contractor's obligations under this Contract, then the Agency may, at its option, terminate or renegotiate the Contract.

**S. Ownership of Documents/Work Product.** All documents, reports, records, field notes, materials and data of any kind resulting from performance of this Contract are at all times the property of the Agency and shall be submitted to the Agency in an organized and indexed format upon completion of this Contract.

**T. Patent or Copyright Protection.** The Contractor recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by the Contractor or its subcontractors will violate any such restriction. The Contractor shall defend and indemnify the Agency for any violation or alleged violation of such patent, trademark, copyright, license or other restrictions.

**U. Publicity.** Any publicity given to the services provided pursuant to this Contract, including but not limited to notices, information, pamphlets, press releases, research, reports and similar public notices prepared by or for the Contractor, shall not be released without prior written approval from the Agency.

**V. Severability.** Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect and either party may renegotiate the terms affected by the severance.

**W. Sovereign Immunity.** The State of Wyoming and the Agency do not waive sovereign immunity by entering into this Contract, and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyoming Statute 1-39-104(a) and all other state law.

**X. Third Party Beneficiary Rights.** The Parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the Parties to this Contract, and shall inure solely to the benefit of the Parties to this Contract. The provisions of this Contract are intended only to assist the Parties in determining and performing their obligations under this Contract. The Parties to this Contract intend and expressly agree that only Parties signatory to this

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Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

**Y. Time is of the Essence.** Time is of the essence in all provisions of the Contract.

**Z. Titles Not Controlling.** Titles of sections and paragraphs are for reference only, and shall not be used to construe the language in this Contract.

**AA. Waiver.** Failure to object to a breach of any term or condition of this Contract shall not constitute a waiver of any prior or subsequent breach.

#### **IV. SPECIAL PROVISIONS**

**A. Authority to Sign.** The Director of the LSO is empowered to be the signatory on all contracts, agreements or modifications pertaining to this project on behalf of the Agency. David Leo is empowered to be the signatory on all contracts, agreements or modifications pertaining to this project on behalf of the Contractor. Such agreements, etc., not bearing these signatures or that of a designee are invalid insofar as contractual relations between the Agency and Contractor are concerned.

##### **B. LSO Mailing Address and Direct Agency Contact.**

**1. LSO Mailing Address and E-mail Address.** The official mailing address and e-mail address for the Agency for the purpose of administering this Contract are:

Matt Obrecht, Director  
Legislative Service Office  
200 West 24th Street  
Cheyenne, Wyoming 82002  
Matt.Obrecht@wyoleg.gov

**2. Direct Contact.** The direct contact for the Agency for the purpose of administering this Contract is Anthony Sara at Anthony.Sara@wyoleg.gov.

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**C. Contractor Mailing Address and E-mail Address.** The official mailing address and e-mail address for the Contractor for the purpose of administering this Contract are:

David Leo, Region Manager  
Visix, Inc.  
230 Scientific Drive  
Peachtree Corners, Georgia 30092  
dleo@visix.com

**D. Subcontractors.** The Contractor shall not enter into any subcontracts for any of the work contemplated under this Contract without prior written notice to the Agency. The Agency shall have ten (10) days following written notification of the use of any subcontractor, outside associate, or consultant to perform any portion of this Contract to object to the subcontractor, outside associate or consultant, or perform the services itself if the Agency determines it can provide the services. If reasonable grounds for the objection exist, the Agency and the Contractor shall then negotiate in good faith for the selection of an alternative party.

**E. Termination of Contract.** This Contract may be terminated, with or without cause, by the Agency upon thirty (30) days written notice. This Contract may be terminated immediately for cause if the Contractor fails to perform in accordance with the terms and conditions of this Contract. Should the Contractor fail to perform in a manner consistent with the terms and conditions set forth in this Contract, payment under this Contract may be withheld until such time as the Contractor performs its duties and responsibilities.

**F. Restrictions on Communication.** In performing its responsibilities under this Contract, the Contractor agrees to obtain approval of the Agency in advance with respect to all communications with legislators and all other Wyoming state and local government officials regarding the services under this Contract. The Contractor shall not communicate with the media or any other member of the public with respect to the services under this Contract without the prior approval of the Agency, except to acknowledge that a contract with the Agency for the performance of services does exist and to describe the structure of the Contract.

For violation of this provision, the Agency reserves the right to terminate the Contract.

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**G. Term, Scope of Work, Consideration, Billing Procedures.**

**1. Term.** The period of performance under this Contract shall be from the Effective Date of this Contract to December 31, 2021, unless otherwise extended.

**2. Scope of Services.** Contractor will provide services in accordance with the following:

(i) Except as otherwise provided in this Contract, Contractor will provide services in accordance with the terms and conditions contained in RFP 0059-F and Contractor's Response. In the event of any conflict or inconsistencies between the terms and conditions contained in this Contract and RFP 0059-F and the terms and conditions contained in Contractor's Response, the terms and conditions in this Contract and RFP 0059-F shall govern;

(ii) Event directory information will be populated via Agency's Office 365 account and SQL DB;

(iii) Contractor agrees to provide software design and hardware procurement and installation services;

(iv) Timelines presented in Contractor's Response are tentative and shall be subject to change after consultation with Agency.

**3. Errors.** All costs associated with correcting any error contained within a report or other work product provided by the Contractor under this Contract, which resulted from circumstances controlled by the Contractor, shall be paid by the Contractor and shall not be included within any billing invoice or payment made to the Contractor under this Contract. Errors resulting from incorrect information provided by the Agency or by any agency of the State of Wyoming, or the failure to provide necessary information within a reasonable time, shall not be considered to be a circumstance controlled by the Contractor and is therefore excluded from this paragraph.

**4. Consideration.**

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(i) For the services described in RFP 0059-F, the Agency agrees to pay the Contractor in an amount based upon the proposal price sheet set out in Contractor's Response. Total payment to the Contractor under this paragraph shall not exceed ninety-one thousand dollars (\$91,000.00);

(ii) Contactor will invoice Agency monthly for services rendered. No payment shall be made for services performed before the Effective Date of this Contract. Should the Contractor fail to perform in a manner consistent with the terms and conditions set forth in this Contract, payment under this Contract may be withheld until such time as the Contractor performs its duties and responsibilities to the satisfaction of the Agency.

#### **5. Billing Procedures.**

(i) The Agency shall pay the Contractor for work performed. Billing invoices shall be submitted to the Agency at an address provided under this Contract, either by regular mail, delivery in person, or e-mail, for activities and costs accrued since the last billing. Each billing invoice shall show employee time summaries on each applicable task. Invoices shall be promptly processed for payment not later than fifteen (15) days after their receipt by the Agency.

(ii) The Contractor shall maintain hourly records of time worked by its personnel and expense documentation to support any audits the Agency may require.

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**V. SIGNATURES**

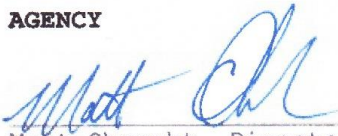
In witness thereof, the Parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the days and dates set out below, and certify that they have read, understood and agreed to the terms and conditions of this Contract.

The effective date of this Contract is the date of the signature last affixed to this page.

Date: 1-21-2021

Date: 1-21-2021

**AGENCY**



Matt Obrecht, Director  
Legislative Service Office

**CONTRACTOR**



David Leo, Region Manager  
Visix, Inc.

STATE OF WYOMING  
DEPARTMENT OF ADMINISTRATION AND INFORMATION  
PROCUREMENT SECTION  
2800 CENTRAL AVENUE  
CHEYENNE, WY 82002

REQUEST FOR PROPOSAL NUMBER 0059-F

WYOMING LEGISLATURE  
LEGISLATIVE SERVICE OFFICE

## **Room Scheduling System & Digital Wayfinding**

PROPOSAL DUE DATE AND TIME  
OCTOBER 15, 2020 – 2:00 P.M. MOUNTAIN TIME

PURCHASING REPRESENTATIVE: Mandy Gershmel  
E-MAIL ADDRESS: [mandy.gershmell@wyo.gov](mailto:mandy.gershmell@wyo.gov)  
TELEPHONE NUMBER: (307) 777- 6718

LEGISLATIVE SERVICE OFFICE  
REPRESENTATIVE: ANTHONY SARA

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WYOMING STATE LEGISLATURE  
R.F.P. NUMBER 0059-F

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# **SECTION 1: REQUEST FOR PROPOSAL**

## **1. SUBMISSION OF PROPOSALS:**

The A&I Procurement Office will receive proposals for providing design and installation of a room scheduling software system and digital wayfinding in the Wyoming Legislature's space within the Capitol Complex for the Wyoming Legislative Service Office (hereinafter referred to as "LSO" or "Agency"), acting on behalf of the Wyoming State Legislature through the public purchase online bidding system. Proposals are due no later than October 15, 2:00 p.m. Mountain Time.

The proposal should be uploaded as separate documents and identified as such, along with all required information for the evaluation committee to review and score the proposals.

- 1.1. Proposals should be accompanied by the attached Proposal Price Sheet and signed by the proper official of the firm. All proposals should be uploaded on the public purchase online bidding system. Proposals sent by FAX, email, or paper copy may be rejected.
- 1.2. Proposals should be submitted through the public purchase online bidding system on or before the time and date specified. Proposals received after the time and date specified may be rejected.
- 1.3. The State of Wyoming reserves the right to withdraw this Request for Proposal, without cause, at any time before a contract has been fully signed.

## **2. MODIFICATIONS OR WITHDRAWAL OF PROPOSALS:**

- 2.1. A proposal may be altered through the public purchase online bidding system before the proposal due date and time contained in this document.
- 2.2. The proposer may withdraw its proposal through the public purchase online bidding system up to the proposal due date and time contained in this document. If a proposal is accepted and the proposer then fails to furnish the service agreed to in the proposal, that proposer may be eliminated from future consideration.

## **3. PREPARATION OF PROPOSALS:**

- 3.1. A proposal may be rejected if it modifies any of the provisions, specifications, or minimum requirements of the Request for Proposal.
- 3.2. In case of error in the extension of prices in the proposal, unit prices will govern.

## **4. AWARD AND CONTRACT INFORMATION:**

- 4.1. The State of Wyoming will ensure that minority business enterprises are afforded full opportunity to submit proposals. The State of Wyoming will not discriminate on the grounds of age, race, color, sex, creed, national origin, or disability status.
- 4.2. The proposer also agrees that should it be awarded a contract, it will not discriminate against any person who performs work under the contract because of age, race, color, sex, creed, national origin, or disability. In addition, the successful proposer shall comply with the Americans with Disabilities Act and the Wyoming Fair Employment Practices Act.
- 4.3. The proposer expressly warrants to the State that it has the ability and expertise to perform the contract if awarded. In doing so it shall use the highest standards of professional workmanship.

- 4.4. The State of Wyoming reserves the right to reject any or all proposals, to waive any informality or technical defect in the proposals, or to award the contract in whole or in part, if deemed to be in the best interest of the State to do so. The Agency will award the contract to the firm determined to have the most responsive and responsible proposal by the Agency.
- 4.5. The successful proposer will be required to agree to and execute a formal contract with the State.
- 4.6. If applicable, the State will negotiate payment terms based upon a schedule to be determined by the proposer and the State. Paying invoices will be based upon the proposer successfully completing the deliverables within the stated deadlines, and upon the Agency's written acceptance of the deliverables or services.

DATED: September 11, 2020

STATE OF WYOMING  
Procurement Section  
Mandy Gershmel

## **SECTION 2: GENERAL PROVISIONS**

### **1. INSURANCE:**

- 1.1. The contract between the successful proposer and the State shall require the successful proposer to carry certain insurance policies. All such insurance policies, except workers' compensation and unemployment compensation policies, shall contain a waiver of subrogation against the Agency and the State, its agents and employees.

### **2. LAWS TO BE OBSERVED:**

- 2.1 The proposer shall keep fully informed of, and comply with, all applicable federal and state laws or rules, all local bylaws, regulations, and all orders and decrees of bodies or tribunals having any jurisdiction or authority. The proposer shall protect and indemnify the State and its representatives against any claim or liability arising from or based on the violation of any law, rule, bylaw, ordinance, regulation, order or decree whether by itself or its employees.

### **3. ASSIGNMENT:**

- 3.1 The proposal shall not be assigned by the proposer. Third party participation is authorized only as a joint venture that shall be clearly stated in detail in the proposal and signed by all parties participating.
- 3.2 The proposer shall not enter into any subcontracts for any of the work contemplated under this Request for Proposal without the State's prior written authorization.

### **4. ACCOUNT REPRESENTATIVE:**

- 4.1 The successful proposer(s) shall appoint, by name, a company representative who shall be responsible for servicing its account. The representative shall provide the services required to ensure that the account will be administered in an organized, systematic manner.

### **5. EXTENSION AND AMENDMENT:**

- 5.1 The proposer and the State covenant and agree that this proposal or subsequent contract may, with the mutual approval of the proposer and the State, be extended for a time agreed upon in the formal contract.

### **6. AUDIT AND ACCESS TO RECORDS:**

- 6.1 The State or any of its duly authorized representatives shall have access to the proposer's books, documents, papers, electronic data and records that are directly pertinent to this Request for Proposal.

### **7. CONFLICT OF INTEREST:**

- 7.1 The proposer warrants that no kickbacks, gratuities, or contingency fees have been paid in connection with this Request for Proposal and none have been promised. The proposer warrants that no one being paid pursuant to the proposal is engaged in any activity that would constitute a conflict of interest with respect to the purposes of the proposal.

### **8. NO FINDER'S FEE:**

- 8.1 The proposer warrants that no finder's fee, employment agency fee, or other fee related to the proposal shall be paid.

### **9. SOVEREIGN IMMUNITY:**

- 9.1 Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and the Agency expressly reserve sovereign immunity and specifically retain all immunities and defenses available



to them as sovereigns. The proposer acknowledges that the State of Wyoming has sovereign immunity. Designation of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Request for Proposal shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.

**10. INDEMNIFICATION:**

- 10.1 The proposer shall release, indemnify, and hold harmless the State, the Agency, and its officers, agents, and employees from any and all claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of the proposer's failure to perform any of the proposer's duties and obligations hereunder or in connection with the negligent performance of the proposer's duties or obligations, including, but not limited to, any claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of the proposer's negligence or other tortious conduct.

**11. APPLICABLE LAW/VENUE:**

- 11.1 The construction, interpretation, and enforcement of this Request for Proposal shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Request for Proposal as a whole and not to any particular provision or part.

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## SECTION 3: SPECIAL PROVISIONS

**PROPOSALS SHOULD BE SUBMITTED THROUGH THE PUBLIC PURCHASE ONLINE BIDDING SYSTEM BY 2:00 p.m. MOUNTAIN TIME ON: OCTOBER 15, 2020**

**PROPOSALS RECEIVED AFTER THE TIME AND DATE SPECIFIED MAY BE REJECTED.**

**It is the responsibility of the proposer to clearly identify all information that is considered confidential in accordance with the Wyoming Public Records Act, W.S. § 16-4-201 through § 16-4-205. Please identify each confidential page with the word "CONFIDENTIAL" in capital, bold letters centered at the bottom of each page. Information not clearly marked may be considered public. If the proposer submits information that it believes is confidential, it must include a statement justifying its basis for that belief.**

### **1. STATE PARTIES:**

- 1.1. This Request for Proposal is issued by the A&I Procurement Office on behalf of the Agency.
- 1.2. Throughout this document and others in connection with this project, various references are made, or will be made to the "State." Generally, whenever this reference appears, the term "State" incorporates the Wyoming State Legislature, the Legislative Service Office and all state agencies that will be working on this Request for Proposal.
- 1.3. It should be understood that the Director of the Legislative Service Office is empowered to be the signatory on all contracts, agreements, or modifications pertaining to this project. Any contracts, agreements, or modifications not bearing this signature or that of a designee are invalid.

### **2. CONTENT AND PROCUREMENT POINTS OF CONTACT:**

- 2.1 The A&I Procurement Office is the primary point of contact from the date of release of the Request for Proposal until the contract is fully executed.
- 2.2 Written questions about the procurement process should be submitted through the Public Purchase online bidding system until 2:00 p.m. Mountain Time, September 25, 2020. Any questions received after the deadline may not be accepted or considered. **Each question should be submitted individually.** It is the proposer's responsibility to check the Public Purchase system for answers to questions, addenda, or bid tabulations. Telephone calls, emails, or faxes may not be accepted.
- 2.3 Written responses will be available through the Public Purchase online bidding system. Responses will not identify the firm that submitted the question. Only the written answers issued by the Agency are the official position on an issue, and these answers shall become part of the Request for Proposal.

### **3. RESTRICTIONS ON COMMUNICATIONS WITH STATE STAFF:**

- 3.1. Until a proposer is selected and the selection is announced, proposers are not allowed to communicate with State staff except:
  - 3.1.1. Procurement Section;

3.1.2. Via written questions through the Public Purchase online bidding system.

3.2. If a proposer violates, the State reserves the right to reject the proposal.

**4. EFFECTIVE DATES OF PROPOSAL:**

4.1. All terms, conditions, and costs quoted in the proposer's response will be binding on the proposer for 180 days from the effective date of the proposal.

**5. ADVERTISING AWARD CONDITIONS:**

5.1. A fully executed contract should be completed with the Agency before the successful proposer may advertise the award of the contract or the services being provided. The proposer should agree not to refer to awards in commercial advertising in a manner that states or implies that the firm or its services are endorsed or preferred by the State of Wyoming.

**6. CONTRACT NEGOTIATIONS:**

6.1. The Agency will notify the successful proposer and negotiate a contract. The successful proposer will be required to enter into and sign a formal contract with the Agency.

6.2. After review of all proposals, a firm will be selected for contract negotiations. Final selection will be subject to the negotiation of a satisfactory agreement on the terms and fees. The State of Wyoming assumes no obligation to the selected firm until agreement is reached and a contract is fully executed. If agreement is not reached, negotiations will be terminated and negotiations may be initiated with the second most qualified firm. The Agency will not negotiate concurrently with more than one firm for the same job.

**7. BEGINNING WORK:**

7.1. The successful proposer may not perform any work that could be billed until a contract has been executed. The State will not pay for any work by the proposer before the date a contract is fully executed with all required signatories.

**8. COPYRIGHT INFRINGEMENT:**

8.1. The proposer warrants that no materials, products, and services proposed will infringe upon or violate any patent, copyright, trade secret, or other proprietary right of any third party. In the event of a claim by any third party against the State, the State shall promptly notify the proposer, and the proposer shall defend the claim. The defense will be at the proposer's expense.

**9. COST OF PREPARING PROPOSALS:**

9.1. All costs incurred for preparing the proposal and for other procurement related activities are solely the proposer's responsibility. The State of Wyoming will not provide reimbursement for these costs.

**10. RISKS AND LIABILITY:**

10.1. By submitting a proposal, a proposer assumes any and all risks and liability associated with information in the proposal and its release.

**11. AMENDMENTS:**

11.1. The State reserves the right to amend this Request for Proposal before the proposal submission date. Amendments will be uploaded to the Public Purchase system. It is the proposer's responsibility to check the Public Purchase system for amendments.

**12. PROPERTY DAMAGE AND LIABILITY INSURANCE:**

- 12.1. The proposer may be required to furnish proof of property damage and liability insurance in the amount deemed necessary by the Agency for the project, if applicable.
- 12.2. Questions regarding the required insurance coverages and limits for this project should be submitted in writing in accordance with instructions outlined in the special provisions.

**13. MISREPRESENTATION OF INFORMATION:**

- 13.1. Misrepresentation of a proposer's status, experience, or capability in the proposal may result in disqualification of that proposer from the selection process. Discovery of litigation or investigations in a similar area of endeavor may, at the discretion of the State and after consultation with the A&I Procurement Office, preclude the proposer from the selection process.

**14. DISPOSITION OF PROPOSALS:**

- 14.1. All material submitted becomes the property of the State of Wyoming, which is under no obligation to return any of the material submitted.

**15. LEGAL CONSIDERATIONS:**

- 15.1. Proposers are presumed to know all requirements of the Request for Proposal and applicable law. Any proposal that fails to meet all requirements may, at the option of the State, be rejected without further consideration.

**16. PROPOSER RELATIONSHIP WITH STATE:**

- 16.1. Proposer staff will have an ongoing relationship with State staff that is based on trust, confidentiality, objectivity, and integrity. The proposer will operate at all times in the State's best interests and in a straightforward, trustworthy, and professional manner. The proposer shall:
  - 16.1.1. Work cooperatively with the State's staff and business partners whenever required.
  - 16.1.2. Work cooperatively with the staff of other proposers whenever required.

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## SECTION 4: KEY DATES

The following schedule of events is subject to change at the sole discretion of the Agency:

Event Description	Date	Time
RFP Released	9/10/2020	10:00 A.M. MT
Closing Date for Questions	9/25/2020	2:00 P.M. MT
Proposal Submission Due Date	10/15/2020	2:00 P.M. MT
Tentative Contract Award Date	October 2020	N/A
Tentative Work Begins Date	November 2020	N/A

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## **SECTION 5: SCOPE OF WORK**

### **1. INTRODUCTION:**

The Wyoming Capitol has recently undergone an extensive multi-year restoration. The Wyoming Legislative Service Office is soliciting proposals for professional services to design a comprehensive room scheduling and digital wayfinding system for the Wyoming Legislature's spaces within the Capitol Square including the Capitol, Capitol Extension and possibly the Legislature's office space located in the Herschler West Building. As part of this project, the successful proposer may also be asked to procure and install hardware in accordance with the design.

### **2. SCOPE OF SERVICES:**

The Agency is seeking a qualified vendor with an effective date of approximately November 2020. The successful proposer must maintain flexibility within their schedule to work on location in Cheyenne, as needed by the Agency, to meet timelines established for design of the systems in the Capitol and the Capitol Extension. The successful proposer shall visit the project premises at agreed upon intervals and shall be on site for implementation of the software and potential installation of the hardware.

To better understand the scope of work, the required terms are outlined below:

- 2.1 Using the Agency's Office 365 subscription, the room scheduling system should integrate into the Agency's existing Microsoft Outlook resource calendars to reserve and display information for any of the Legislature's 10 public meeting rooms and a minimum of four conference rooms with the potential of up to eight conference rooms.
- 2.2 Integrate the room scheduling software system in Section 5.2.1 to display scheduled events on tablets or a similar device outside the following rooms: Public Meeting Room 1 through 6, W110, W113, E202, E301, W311, E313, WG35 and WG42. An additional four conference rooms located in the Herschler West Building (W101, W102, W103 and W104) may also be included in the scope of work.
- 2.3 The tablets or similar device will be required to display at least the following information: committee or group name; date of meeting; time of meeting; room number; bill(s)/brief description of subject matter being considered by the group or committee.
- 2.4 Information displaying on the tablet or similar device listed in 5.2.3 will originate from and need to be imported from the Legislature's Microsoft Exchange calendars and Website calendar.
- 2.5 The system selected should also include a minimum of four large interactive monitors in the Capitol and Capitol Extension to display all events happening in the rooms listed in Section 5.2.2. These monitors should include events occurring on the current day and next legislative day. The interactive monitors should also include maps of the buildings and electronic wayfinding that guides the visitor to the room a meeting is occurring in.
- 2.6 These large interactive monitors should also be dynamic and include the ability to display other information including: tour information, emergency information, information about elected officials and other customizable information. All information should have the ability to be updated remotely and, on all monitors, or select monitors.
- 2.7 These large interactive monitors should have the ability to display portrait style (vertical) or landscape (horizontal) and have the ability to be touchless when necessary through scrolling, QR codes, mobile app or similar option.

### **3. ADDITIONAL POTENTIAL SCOPE OF SERVICES:**

The successful proposer may also be asked to procure and/or install hardware associated with the system designed in Section 5.2. The Agency may consult with the successful proposer on:

- 3.1 Size (minimum 15”) and type for a minimum of 15 power over ethernet tablets or similar device with the potential of up to 18 power over ethernet tablets or similar device for the rooms listed in Section 5.2.2.
- 3.2 Each tablet should have a light bar on each end of the device indicating whether the room is in use (red), a meeting is beginning in 30 minutes or less (yellow) and if a room is available (green).
- 3.3 Due to the historic nature of the building, work with the Agency to determine if the tablets will be located on credenzas or mounted on floor stands.
- 3.4 Size (minimum 55”) and type for a minimum of four large display monitors, each having its own content player, in the Capitol and Capitol Extension explained in Section 5.2.5.
- 3.5 Some of the large monitors will be wall hung, while others will need to be displayed in either custom wooden casework or on floor stands. The successful proposer will work with the Agency to determine the most appropriate display in each location.
- 3.6 The large monitors should have touchscreen capability, but also adaptable for contactless use as explained in Section 5.2.7.

### **4. REQUIRED PROPOSAL CONTENT:**

- 4.1 Cover letter demonstrating experience in room scheduling and digital wayfinding systems, specifically within historic buildings and experience working with public entities.
- 4.2 A written description of the proposed solution and a demo of the proposed product along with a description of the professional services planned to meet the requirements in Section 5.2.
- 4.3 Recent experience on similar projects and how those similarities might relate to this project. Provide a minimum of three (3) professional references from work completed in last five (5) years. Include: name, address, telephone number and email address.
- 4.4 Qualifications and background of all individuals proposed for the project and their experience of working together as a team and hourly rate sheet for each individual.
- 4.5 Cost proposal with breakdown of costs for features proposed to implement the following items: total price of professional services outlined in Section 5.2; price for software licensing and annual maintenance fees or per device; any other costs necessary to achieve proposed solution and add-on pricing for any component.
- 4.6 Cost proposal with breakdown of costs for features proposed for the following items: one power over ethernet tablet or similar device and total cost for a minimum of 15 of these devices if a volume discount is available and one large display monitor as described in Section 5.3 and total cost for a minimum of four monitors if a volume discount is available.
- 4.7 Explanation of standard one-year manufacturer and any extended warranties on the proposed and selected product

- 4.8 Explain in detail how technical support is provided, if support is provided by the proposer or handled through a third party and if support is offered 24/7/365.

**5. PROPOSAL EVALUATION CRITERIA:**

Proposals will be evaluated on the following criteria and relative weights:

<b>Criteria</b>	<b>Points Possible</b>
Qualifications of the proposer	20
Previous experience with similar projects	20
Suitability of proposed solution	30
Price for basic services outlined	20
Price for additional service features to achieve proposed solution	10
<b>Total Points Possible</b>	<b>100</b>

**6. INTERVIEWS & DEMONSTRATIONS:**

After the evaluation of the written proposals has been completed, the highest ranked proposers may be provided an opportunity for an oral interview and a demonstration with the evaluation committee. Such a presentation is for the purpose of explaining or clarifying significant elements of the proposal. Proposer must bear all costs of the interview.

6.1 The interview panel will consist of the evaluation committee.

6.2 Interview questions will only be provided at the time of the interview.

6.3 If interviews are held, scoring of the interviews will be based on the following scoring criteria for the proposers invited to interview to determine ranking of those invited to interview:

<b>Criteria</b>	<b>Points Possible</b>
Qualifications of the proposer	20
Previous experience with similar projects	20
Suitability of proposed solution	30
Price for basic services outlined	20
Price for additional service features to achieve proposed solution	10
<b>Total Points Possible</b>	<b>100</b>



## **SECTION 6: EVALUATION METHODOLOGY**

### **1. OVERVIEW:**

- 1.1. Evaluation committees: The Agency will conduct a comprehensive, fair, objective, and impartial evaluation of proposals received in response to this Request for Proposal. Proposals will be evaluated independently by the evaluation committee members. The evaluation committee is made up of members representing the project subject expertise. The evaluation committee will review and score all proposals independently and consolidate the scores in order to determine award.

### **2. COMPLIANCE WITH MANDATORY REQUIREMENTS:**

- 2.1 To be considered responsive, a submitted proposal must meet the minimum requirements defined in this Request for Proposal. The minimum requirements are intended to ensure that evaluation of the Proposal can proceed and that the Contractor agrees to perform all responsibilities within the Request for Proposal.

### **3. COST ANALYSIS:**

- 3.1 The State of Wyoming reserves the right to conduct a cost analysis of the Proposer's budget proposal. The analysis will include a review of the associated costs based on the technical content of their submission. The firm which best meets the conditions of each of the individual criterion will be awarded the highest (not necessarily maximum) points for that specific criterion. The balance of the proposing contractors will be rated based on their evaluated points.

### **4. FINAL RANKING OF PROPOSALS:**

- 4.1. The State of Wyoming will be the sole authority for evaluating proposals. The firm that best meets the conditions of each of the criterion will be awarded the highest (not necessarily maximum) points for that criterion. The balance of the proposals will be rated based on their evaluated points. After each criterion is evaluated, the proposer with the highest number of points will be notified. The State of Wyoming reserves the right to reject any or all proposals, to waive any informality or technical defect in the proposals, or to award the contract in whole or in part, if deemed in the best interest of the State to do so.

### **5. PAYMENT TERMS (IF APPLICABLE):**

- 5.1 The State will negotiate payment terms based upon a schedule to be determined by the proposer and the State. Paying invoices will be based upon the proposer successfully completing the deliverables within the stated deadlines, and upon the Agency's written acceptance of the deliverables or services.

### **6. RIGHT OF OWNERSHIP AND MARKETING OF INTELLECTUAL PROPERTY AND INTELLECTUAL ASSETS SUBMITTED FOR THE RFP:**

- 6.1. It is acknowledged and agreed that the only party with a right to market, trademark, patent, copyright, or any like right to any intellectual property and intellectual assets submitted in relation to the Request for Proposal shall be and is solely vested in the State. This includes all intellectual property and intellectual assets related to both the written proposal and the oral presentation and any and all documents, pitches, products, media pitches, web screens, layouts, etc. produced for the written proposal and the oral presentation, and any updates, changes, alterations, or modifications to or derivative works.

## SECTION 7: PROPOSAL PRICE SHEET

The undersigned agrees to provide a Room Scheduling System and Digital Wayfinding in accordance with the Request for Proposal, General Provisions, Special Provisions and Proposal Price Sheet for Request for Proposal Number 0059-E.

Rate(s) for Design Services: \$ \_\_\_\_\_  
(Written in Words and Number)

Rate(s) for Software Licensing and Annual Maintenance \$ \_\_\_\_\_  
(Written in Words and Number)

Total price for services described in Section 5.2: \$ \_\_\_\_\_  
(Written in Words and Number)

Price for one power over ethernet tablet or similar device  
as described in Section 5.3: \$ \_\_\_\_\_  
(Written in Words and Number)

Price for one large display monitor as described  
in Section 5.3: \$ \_\_\_\_\_  
(Written in Words and Number)

1. BY SUBMITTING A PROPOSAL, THE PROPOSER CERTIFIES:

- 1.1 Prices in this proposal have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition.
- 1.2 Proposer has not and will not attempt to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- 1.3 The person signing this proposal certifies that he/she is authorized to represent the company and is legally responsible for the price and supporting documentation provided as a result of this advertisement.
- 1.4 Proposer will comply with all applicable state and federal regulations, policies, guidelines and requirements.
- 1.5 Prices in this proposal has not been knowingly disclosed by the proposer nor will they be disclosed prior to an award.

2. GENERAL INFORMATION:

Proposer Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Email Address \_\_\_\_\_ FAX ( ) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Employer Identification Number\_\_\_\_\_

3. OWNERSHIP AND CONTROL:  
Proposer's Legal Structure:

\_\_\_\_\_Sole Proprietorship

\_\_\_\_\_General Partnership

\_\_\_\_\_Corporation

\_\_\_\_\_Limited Partnership

\_\_\_\_\_Limited Liability

\_\_\_\_\_Other\_\_\_\_\_

The proposer shall provide to the Agency a certificate of good standing from the Wyoming Secretary of State or other proof that the proposer is authorized to conduct business in the State of Wyoming before performing work under the contract. The proposer shall ensure that all annual filings and corporate taxes due and owing to the Wyoming Secretary of State's office are up to date before signing the contract. Proposers may contact the Wyoming Secretary of State's Office, Corporation Division at (307) 777-7311 for assistance.

If the proposer is a sole proprietorship, list:

Owner Name\_\_\_\_\_ Phone ( )\_\_\_\_\_

Mailing Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Employer Identification Number\_\_\_\_\_

Beginning date as owner of sole proprietorship\_\_\_\_\_

Provide the names of all individuals authorized to sign for the proposer:

NAME (printed or typed)

TITLE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_All awards contingent upon verification of Resident Number (if applicable)  
(Resident #)

Proposers may contact the Department of Workforce Services, Division of Labor Standards at (307) 777-7261 for assistance in obtaining a resident certification number.

**VENDOR VERIFICATION**

I certify under penalty of perjury that I am a responsible official (as identified above) for the business entity

described above as the proposer, that I have personally examined and am familiar with the information submitted in this disclosure and all attachments, and that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including criminal sanctions that can lead to fines or imprisonment.

---

(Signature)

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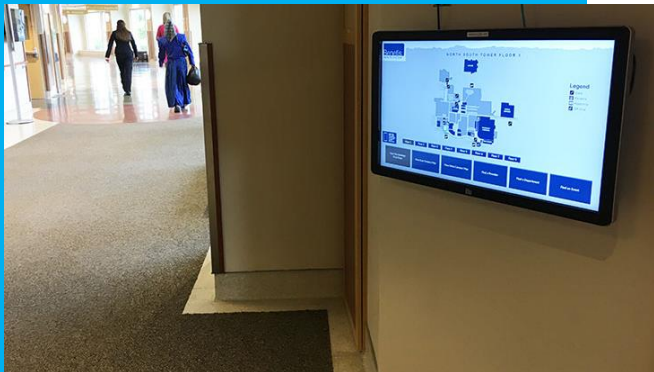
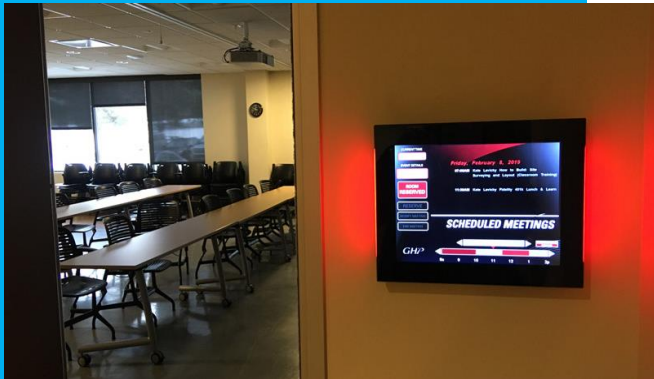
(Name and Title) (Typed or Printed)

---

(Date)



**Response to Request for Proposal  
#RFP 0059-F. Room Scheduling  
System & Digital Wayfinding**



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Dave Leo  
Region Manager - North Central  
Cody, Wyoming  
303-947-9504  
dleo@visix.com  
Visix, Inc.

October 15, 2020

## COVER LETTER - Experience

In a world filled with visual noise, it is difficult and burdensome for most to effectively engage distracted audiences. For 40 years, Visix has helped countless organizations break through communication barriers to deliver timely, relevant, and powerful content to a wide range of target audiences. 3000+ government agencies, colleges and universities, private businesses, healthcare providers, public venues and the military rely on Visix and its technologies to “Communicate Better” with their visitors, guests, and employees.

- We offer **Professional Services**: including consulting & design, creative services, advanced configuration, software and hardware support, user training, onsite installation, and project management.
- We offer **Hardware and Software**: digital signage software, media players, displays, touchscreens and mounting hardware.
- We have designed and deployed hundreds of **room scheduling** and **digital wayfinding** systems over the past 15 years. Our extensive client resume and list of design awards speak for themselves.
- We integrate with popular Event Management Systems like Microsoft **Office 365** and many others, to display live room schedule information for specific rooms, floors, buildings, and entire campuses.
- We integrate with popular **Emergency Alert Systems** and can automate the launching of CAP-triggered alert messages on your touchscreens and room signs in the event of an emergency.
- We have an **in-house creative staff** that design custom interactive wayfinding content. Regardless of the size of your facility, our wayfinding designs will help your visitors and guests get information and to their destination as quickly and efficiently as possible.
- We do not understand the words “cookie-cutter”. The Wyoming Legislature is a unique client, and the Wyoming Capitol Complex is unique building. Our wayfinding projects are **100% custom** designed around your specific needs and goals.
- We offer **touchless options** including mobile responsive wayfinding designs via QR code scan and our innovative, award-winning Voice-Activated Wayfinding feature launched in June 2019.
- We provide you with a system that is **scalable and flexible** to grow beyond the scope of this project, to support additional touchscreens, room signs, digital signs, and video walls throughout the Capitol Complex and any other State of Wyoming entity.
- We can meet your project goals **within the \$91,000 budget**.
- We offer **flexible pricing and deployment options** in case your needs change post-award.



Digital Signage



Interactive Designs



Room Signs



Engagement



## PROPOSED SOLUTION – Summary

DEMO LINK – <https://www.youtube.com/watch?v=Zrj1yrvm5yM>

Visix is providing a suite of professional services to design a comprehensive room scheduling and digital wayfinding system for the Wyoming Legislature's spaces within the Capitol Square including the Capitol, Capitol Extension and possibly the Legislature's office space located in the Herschler West Building.

Our professional service package for this project includes the following:

- **Consulting**
  - o Unlimited and free remote and onsite application consulting with in-state Visix rep.
- **Creative Services**
  - o Interactive Wayfinding Design, Mobile Responsive Design, overall look & feel design, portrait or landscape mode, map stylizing, line path drawing, coding, Office 365 calendar data integration, touchless QR code configuration and optional Room Sign Template Design (Red/Yellow/Green screen colors).
  - o Design includes events occurring on the current day and next legislative day, maps of the buildings and electronic wayfinding that guides the visitor to the desired meeting room.
  - o Design includes the ability to display other information including tour information, emergency information, information about elected officials and other customizable information. Information can be updated remotely and, on all monitors, or select monitors.
- **Advanced Configuration**
  - o Office 365 calendar data integration and mapping on the 14-18 digital room sign tablets, programming the light bars and optional Red/Yellow/Green screen color configuration.
  - o Create a custom data message to show specific Office 365 data - committee or group name, date of meeting, time of meeting, room number, bill(s)/brief description of subject matter being considered by the group or committee.
- **Remote Implementation**
  - o Software configuration of the CMS in Visix cloud-hosted server or LSO's on-premise physical or virtual Windows server, 4-5 Visix media players, 14-18 digital room sign tablets. Alert Override configuration and testing, integrating with LSO's mass notification system.
- **Training**
  - o 1-year of complimentary access to our online Learning Management System with a growing library of video tutorials and access to live, instructor led courses.
- **Onsite Installation (Optional)**
  - o Physical installation of the 4-5 media players, 4-5 wall-mounted touchscreens and 14-18 wall/credenza mounted or stand mounted digital room sign tablets.
- **Voice Activated Microphone Testing (Optional)**
  - o If LSO chooses to have the touchless Voice Activated Wayfinding option, Visix can come onsite to perform test of the selected microphone and provide feedback/test results on the command and action words and phrases.

Visix can begin work at the estimated project start date of November 2020. With an employee based in Wyoming, Visix commits to main flexibility in our schedule to work on location in Cheyenne, as needed by the Agency, to meet timelines established for design of the systems in the Capitol and the Capitol Extension. We will visit the project premises at agreed upon intervals and shall be on site for implementation of the software and potential installation of the hardware. The ever-evolving Covid-19 pandemic situation may determine if meetings are held online or onsite. Visix will work with LSO to determine the most effective and safe meeting type and location.

## PROPOSED SOLUTION - Software

# axis tv SIGNAGE SUITE



### WELL DESIGNED

Software with a focus on engagement, data integration and user experience



### ENTERPRISE CLASS

An integrated, enterprise solution to centralize your visual communications



### USER FRIENDLY

Our intuitive UI lets you craft messages, schedule media and broadcast alerts quickly



### DEDICATED TEAM

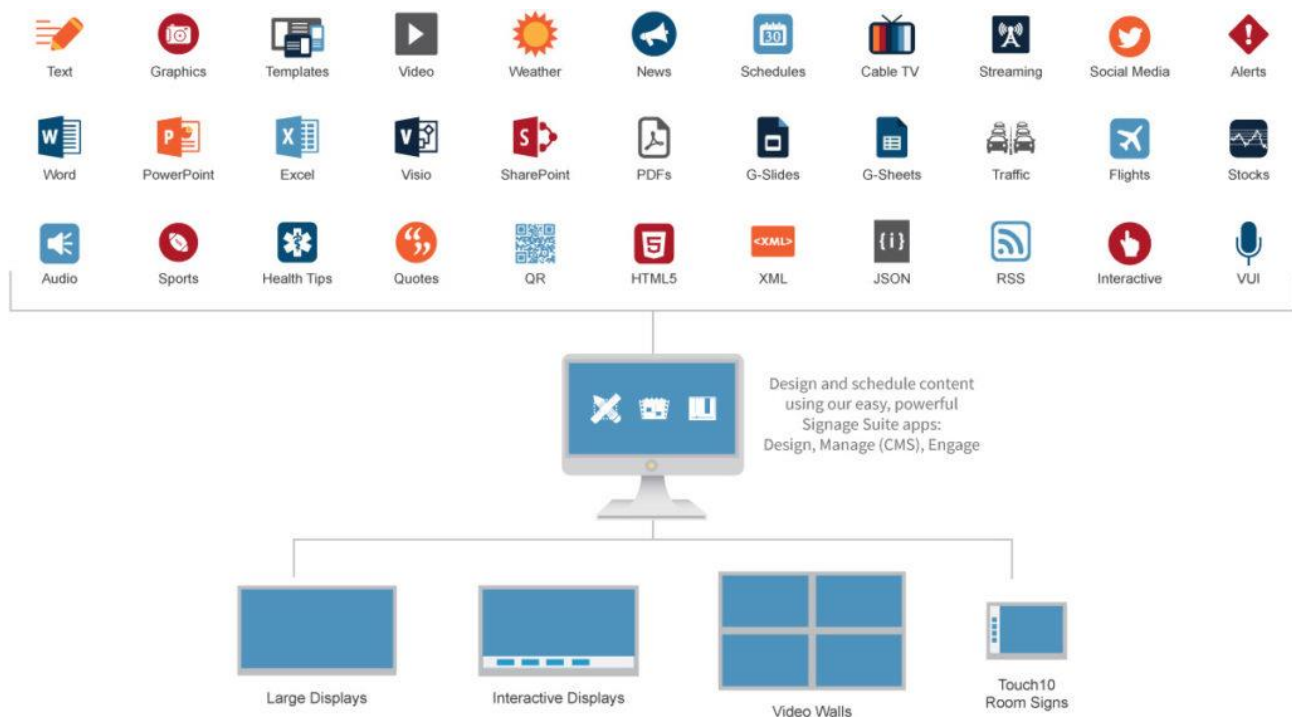
From training to design to tech help – we're here to help you communicate better



### CLOUD OPTIONS

Choose from cloud hosting, software-only or bundled hardware solutions

## Content Support and Display Endpoints



## Design, Manage and Engage

Create, manage and deliver stunning visual communications to digital signs across campus or across the globe from any web-connected machine.

Our dynamic digital signage apps and **widgets** make creating compelling content fast and easy, and our scheduling and playback tools take the burden off signage managers. Real-time automated feeds and robust data-mapping tools ensure you have a steady flow of fresh and relevant content to keep audiences engaged.

Design and schedule messages in just seconds using three easy, powerful digital signage apps:

- AxisTV Design, the desktop design app
- AxisTV Manage, the content management system (CMS)
- AxisTV Engage, the playback engine

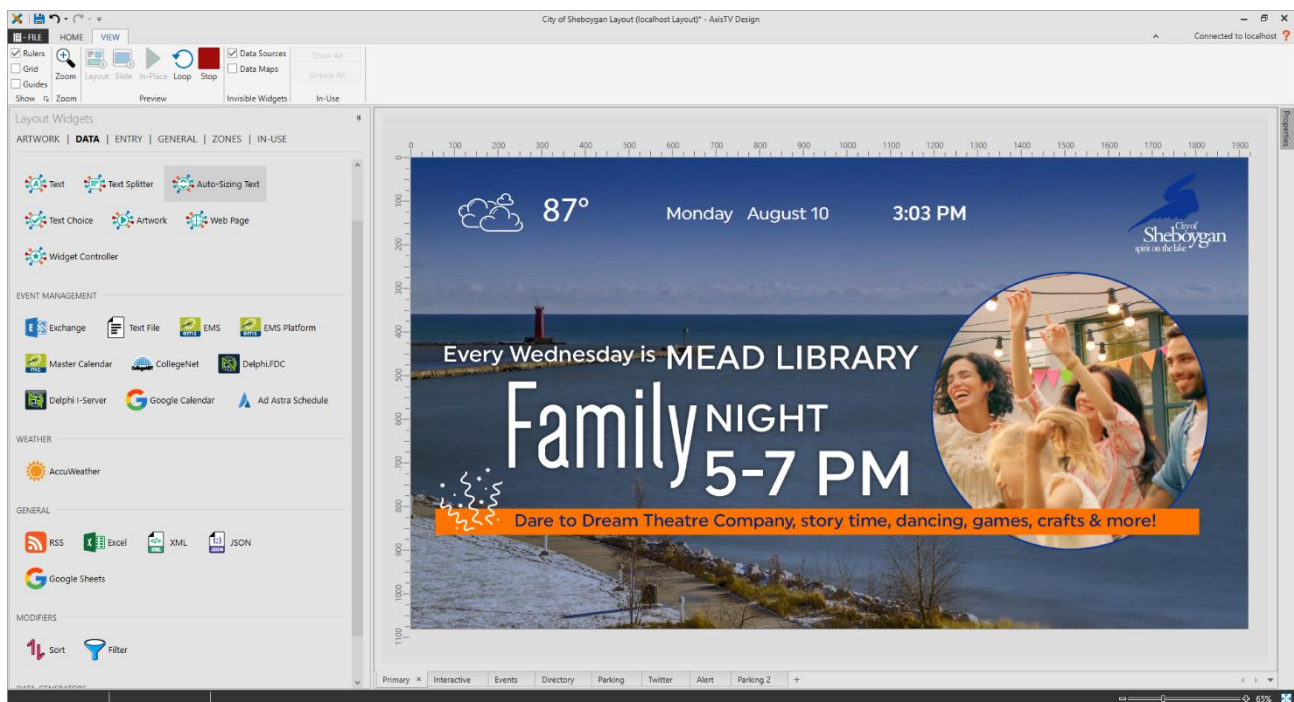


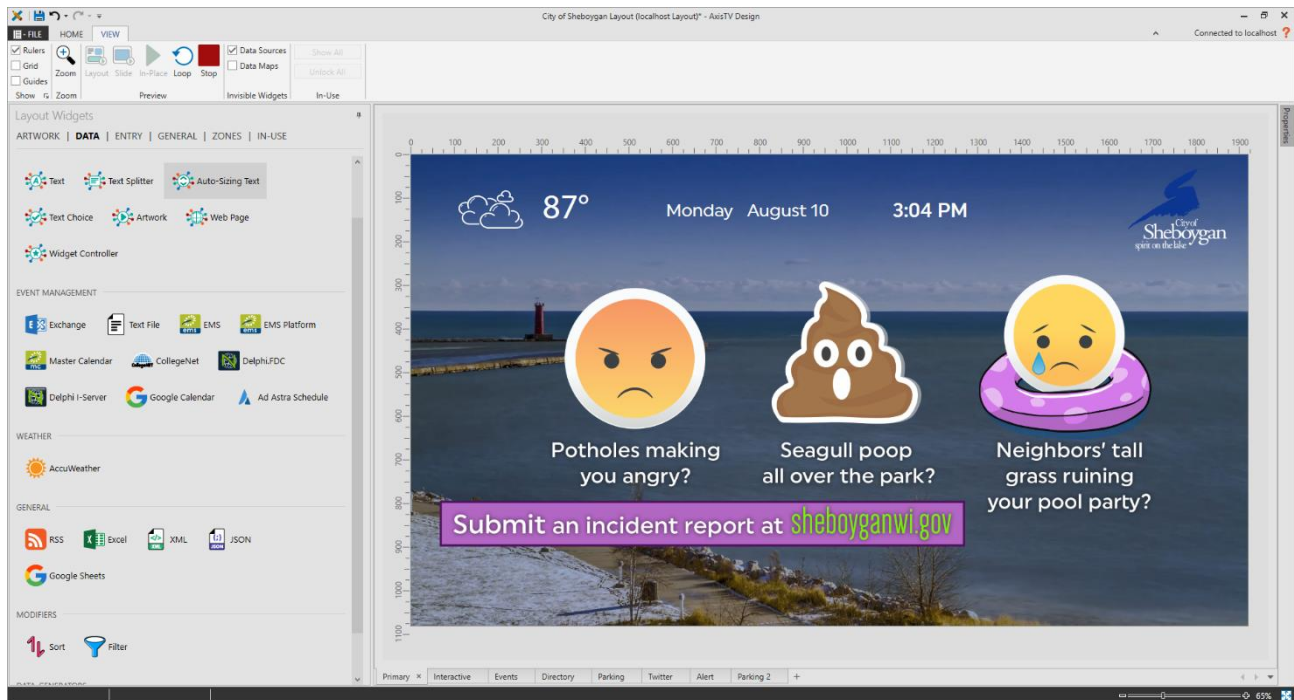
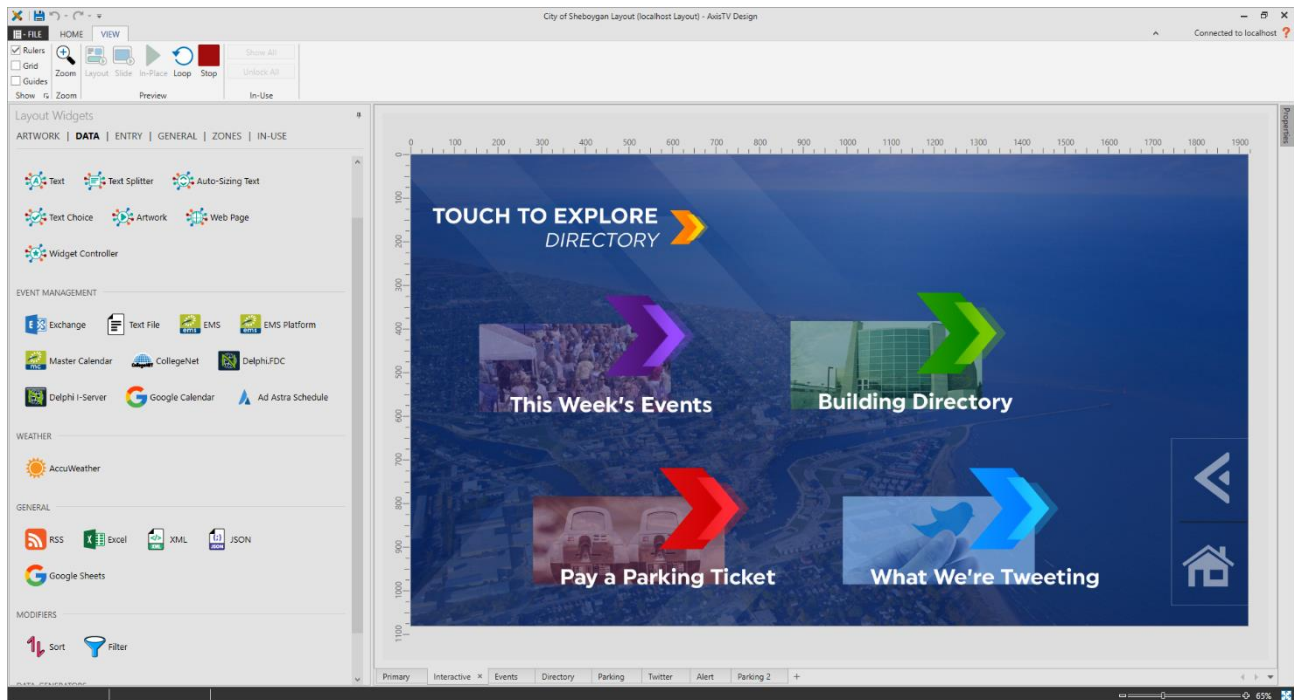
# AxisTV Design™ | Content Designer

AxisTV Design provides an intuitive, powerful design environment for creating messages, templates and screen layouts with ease. Because AxisTV Design runs on the desktop, designers can create content offline when they need to, and sync with the CMS once they're connected to a network.

This robust application lets you place design elements exactly where you want them with time-saving tools that make it simple to build stunning content to capture your audience's attention. Simply drag and drop backgrounds, text, graphics, videos, streams, and webpages into your digital signage layouts. And our handy data widgets let you select, place and format dynamic data from calendars, weather, RSS, Excel, XML, JSON and more.

- Drag-n-drop widgets make building layouts, messages and templates easy
- Data widgets pull from sources like AccuWeather, Excel, XML and JSON
- Integrates with calendar apps like Exchange/365, EMS and Google and more
- Custom layouts of events, news, and weather data can be built on the fly
- Work faster with guides and rulers with snap, and flexible workspace sizing
- Backgrounds, zones, artwork and widgets can be layered with opacity
- Full transparency is supported and message backgrounds are optional
- Add multiple playlists in zones to easily share screen real estate
- Combine widgets with conditional logic for "if then, show this" scenarios
- Include interactive hot spots for touchscreens or add a voice user interface
- Preview layouts, messages and individual widgets before you publish



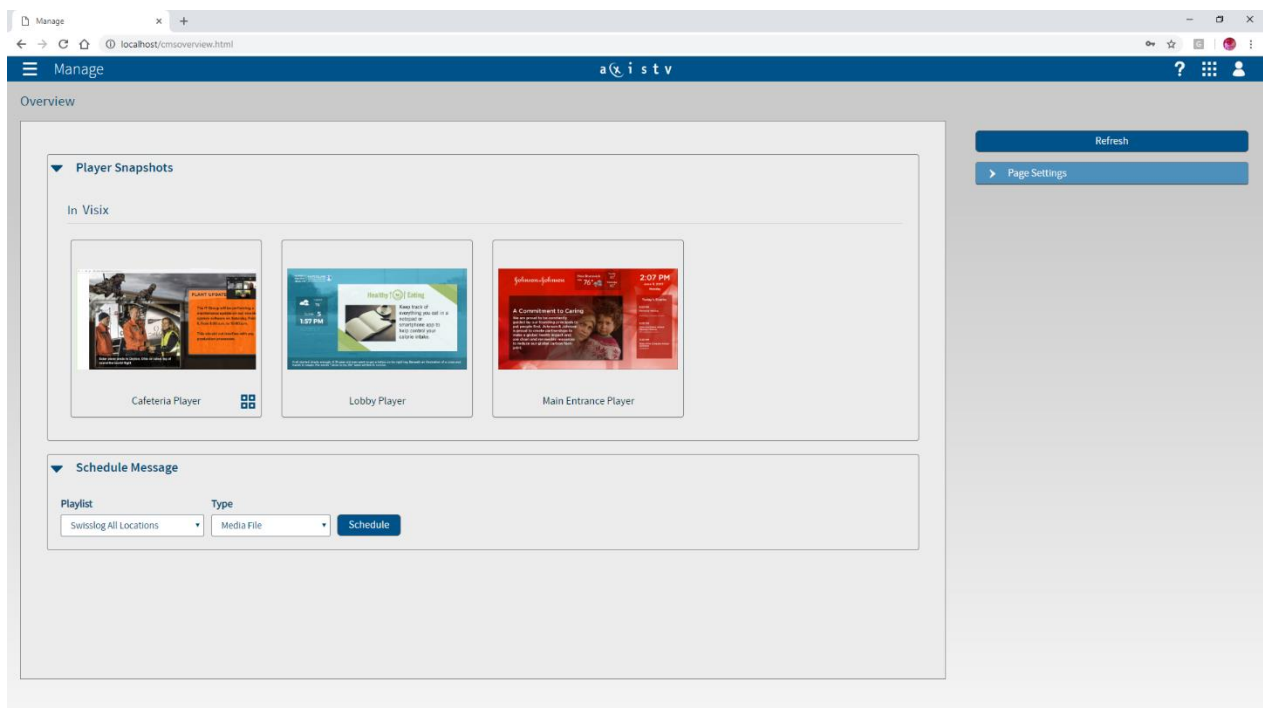




# AxisTV Manage™ | Content Management System

Whether you're working on a PC or Mac, desktop or tablet, AxisTV Manage lets you easily manage your entire digital signage deployment with user-friendly workflows in a web interface. Our digital signage software lets you quickly import or schedule content, and manage your on-screen schedules. You can add players to drive more screens, manage and schedule message and layout playlists, import media files and artwork, and select playback transitions. Download stock content and apps from the Visix Store to get your deployment up and running as quickly as possible. You can use these content bundles during the configuration process, and then import your own images and videos to set up your screens. You can also purchase and download content created by our award-winning designers in the Store using an easy authorization code.

- Streamlines content scheduling and playlist management
- Drag-and-drop functionality for importing content and ordering playlists
- Microsoft Office documents and PDFs can be scheduled with ease
- Event, news, weather and fill-in-the-blank messages are ready for scheduling
- Create brand-approved messages from anywhere using fill-in-the blank templates
- Point to a network folder to show images and videos automatically on screen
- Auto-updating content feeds provide real-time, hands-off content
- Powerful search and filter using keywords, file types, aspect ratios and more
- Artwork is organized in searchable categories
- Group players, users and rights by organizations and suborganizations
- Use Single Sign On with SAML 2.0 to manage user access





Manage

Schedule Message Playlist Item

To Visix > Main City of Sheboygan

Name  
Visix-COVID19-Social-Distancing

File Name  
Visix-COVID19-Social-Distancing.jpg

Play With  
Visix Raster Image Viewer

☒ Preserve aspect ratio

Transition  
Flip

Direction  
Left

Duration  
0.5 seconds

Play  
12 seconds

Opacity  
80 %

Select a Different File

SOCIAL DISTANCING  
Stand together by staying apart

Visix-COVID19-Social-Distancing

Schedule

☐ Always ☒ One-Time ☐ Recurring

☒ Times are local

From  
08/10/2020

To  
08/24/2020

12:00 AM 11:59 PM

Extend by  
1 Day 1 Week 1 Month

Beginning  
Middle  
End

Manage

Manage Message Playlist Items

In Visix > Main City of Sheboygan

quick search scheduled messages in this playlist by name

SOCIAL DISTANCING  
Stand together by staying apart

Visix-COVID19-Social-Distancing

Family Night

City of Sheboygan Fundraiser Message

Services

PROPERTY TAXES due in 5 days

City of Sheboygan Property Tax Countdown Mess...

Deselect Finished

Page Settings

Schedule

Media File Batch of Stills

Pick & Fill Advanced Fill Message

Advanced Fill Ticker Stream

Web Browser Artwork

More

Adjust Message

Adjust Schedule

In Main City of Sheboygan

☐ Always ☒ One-Time ☐ Recurring

☒ Times are local

From  
08/10/2020

To  
08/24/2020

12:00 AM 11:59 PM

Extend by  
1 Day 1 Week 1 Month



## AxisTV Engage™ | Signage Player

Our AxisTV Engage player software includes adjustable opacity, multi-layer Z-order and professional grade typography tools for a superior creative and playback experience. Our robust playback engine enables powerful widget configuration in layouts and messages, with layering, transparency, and a host of playback options.

- Brings message and layout designs to life
- Elegant transitions produce eye-catching movement
- Use 3D transitions and animated content to grab attention
- Supports video backgrounds and message animations
- Text generation engine supports elaborate typographical designs



### UNITED STATES SENATE

## DIRECTORY LISTING

Sort by: SENATOR	OFFICE LOCATION	STATE
ALEXANDER, Lamar (R)	SD455	TN
AYOTTE, Kelly A. (R)	SR144	NH
BALDWIN, Tammy (D)	SH717	WI
BARRASSO, John (R)	SD307	WY
BENNET, Michael F. (D)	SR458	CO
BLUMENTHAL, Richard (D)	SD455	CT
BLUNT, Roy (R)	SR144	MO
BOOKER, Cory A. (D)	SH717	NJ
BOOZMAN, John (R)	SD307	AR
BOXER, Barbara (D)	SR458	CA
BROWN, Sherod (D)	SD455	OH
BURR, Richard (R)	SH879	NC
CANTWELL, Maria (D)	SD187	WA
CAPITO, Shelley Moore (R)	SD258	WV
CARDIN, Benjamin L. (D)	SR550	MD
CARPER, Thomas R. (D)	SH525	DE
CASEY, Robert P. Jr. (D)	SD455	PA
CASSIDY, Bill (R)	SR458	LA
COATS, Daniel (R)	SD455	IN
COCHRAN, Thad (R)	SD187	MS
COLLINS, Susan M. (R)	SH678	ME
COONS, Christopher A. (D)	SR254	DE
CORKER, Bob (R)	SH962	TN
CORNYN, John (R)	SD353	TX
COTTON, Tom (R)	SR027	AR

SENATORS
COMMITTEES
SUPPORT OFFICES
PREVIOUS
NEXT

11:23 AM  
WEDNESDAY, DECEMBER 20  
Partly Cloudy 72° Max: 83° Min: 45°  
Sunset: 8:23pm





### DAILY SCHEDULE

HEARING	COMMITTEE	ROOM	TIME
HealthCare.gov Controls Hearing	FINANCE	SD215	10:00AM
Human Rights Around the World Hearing	FOREIGN RELATIONS	SD419	10:00AM
S.1169 Business Meeting	JUDICIARY	SD226	10:00AM
ARDFDA & Related Agencies Meeting	APPROPRIATIONS	SD106	10:30AM
Africa and Global Health Policy	HOMELAND SECURITY & GOVERNMENT AFFAIRS	SD419	2:00PM
OI & RA's Role in the Process Hearing	FOREIGN RELATIONS	SD342	2:00PM




### DIRKSEN CAFETERIA

In Session: Monday-Friday 7:30am to 3:00pm  
During State Work Periods: Monday-Friday 7:30 to 2:30pm

DIRKSEN CAFETERIA Dirksen SDB-R7
PREVIOUS
NEXT


11:23 AM  
WEDNESDAY, DECEMBER 20  
Partly Cloudy 72° Max: 83° Min: 45°  
Sunset: 8:23pm

**FEDERAL RESERVE BANK of KANSAS CITY**  
DENVER • OKLAHOMA CITY • OMAHA

**10:55 AM**  
TUESDAY, JANUARY 9, 2020

**EVENT SCHEDULE**



**LEGEND** TOUCH ICON TO LOCATE

RESTROOMS


STAIRS

ELEVATORS

ENTRANCES/ EXITS

INFORMATION

START	END	EVENT	LOCATION
7:30 AM	5:00 PM	PPLT Face to Face Meeting	Liberty C Conference Room
8:00 AM	12:00 PM	HR Case Management Demo	Chimney Rock Conference Room
8:00 AM	5:00 PM	ALM Transition	Flint Hills Conference Room
8:00 AM	5:00 PM	Risk Officer Dashboard Meeting	Great Plains Breakout Room
8:00 AM	5:00 PM	PPLT F2F Meeting Telephone Room	Rocky Mountain Conference Room
9:00 AM	5:00 PM	CRSD Research and Marketing Development Team Meeting	Mesa Breakout Room
10:00 AM	11:00 AM	CRSD Prioritization Council	Flint Hills Conference Room
10:00 AM	11:30 AM	Outside the Box, Inside the Bank	Liberty C Conference Room
10:30 AM	11:30 AM	ASAP UPS to ISIRM Migration Release	Red River Valley Breakout Room
11:00 AM	12:00 PM	One on One Staff Meeting	Yellowstone Breakout Room
12:00 PM	3:00 PM	PPM Backlog Grooming	Mesa Breakout Room
12:30 PM	2:15 PM	VM Central Business Rules Meeting	Chimney Rock Conference Room
12:45 PM	2:15 PM	Risk and Information Security Joint Meeting	Red River Valley Breakout Room
1:45 PM	3:45 PM	Bi-Monthly Officer Call	Red River Valley Breakout Room



**Dorchester County Council adopted Ordinance 18-21 creating the Docheter...**

**12:30 PM**  
Sep 23, 2018

Mon 30° 65°   Tue 30° 65°   Wed 30° 65°

**COUNTY SERVICES**

- Adult Education
- Disabilities & Special Needs
- Garbage & Recycling
- Parks & Recreation

**MEETINGS & EVENTS**

**8:00AM - 5:00PM** Rezoning Open House  
Intemann Room 3FL

**11:00AM - 11:30AM** MBEAC Registration  
Richard Trainor Room

**3:00PM - 4:30PM** MBEAC  
Richard Trainor Room

**REGISTER TO VOTE**

Voters are also reminded that they must re-register if they have changed counties or moved since the last election.

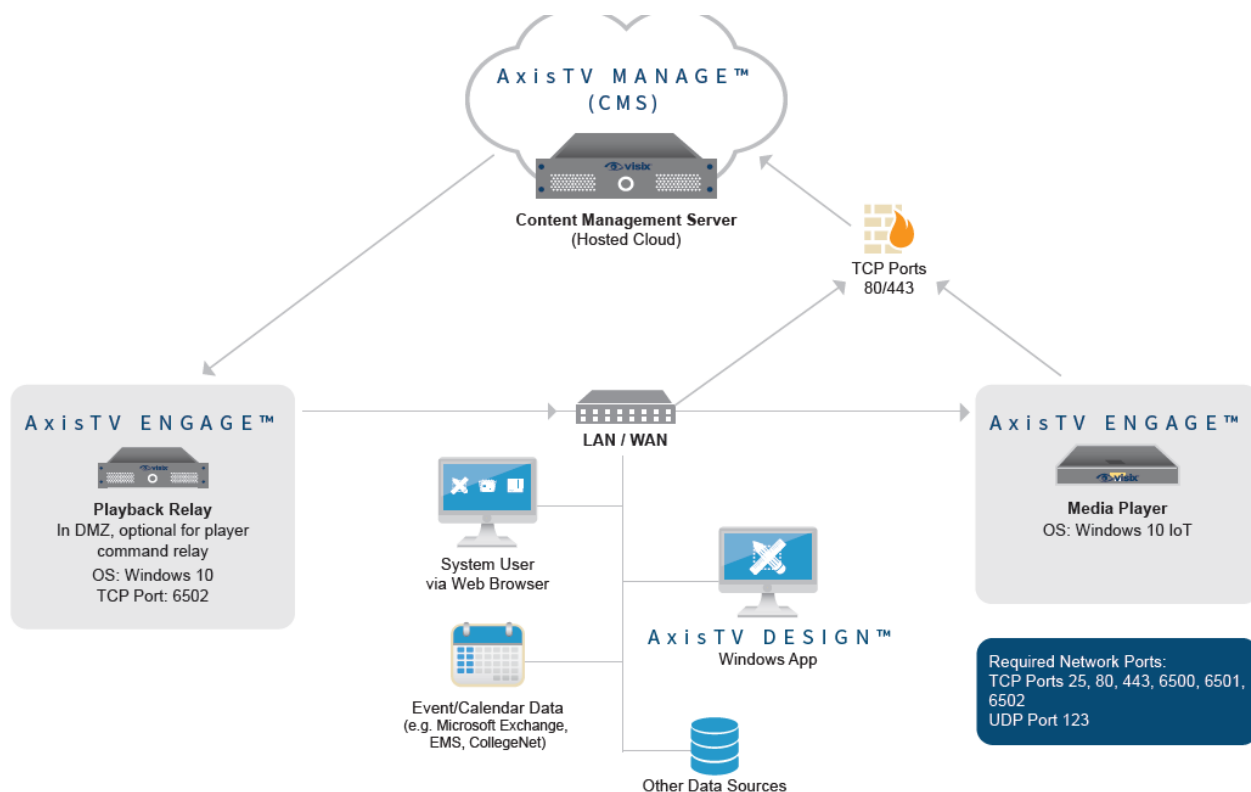
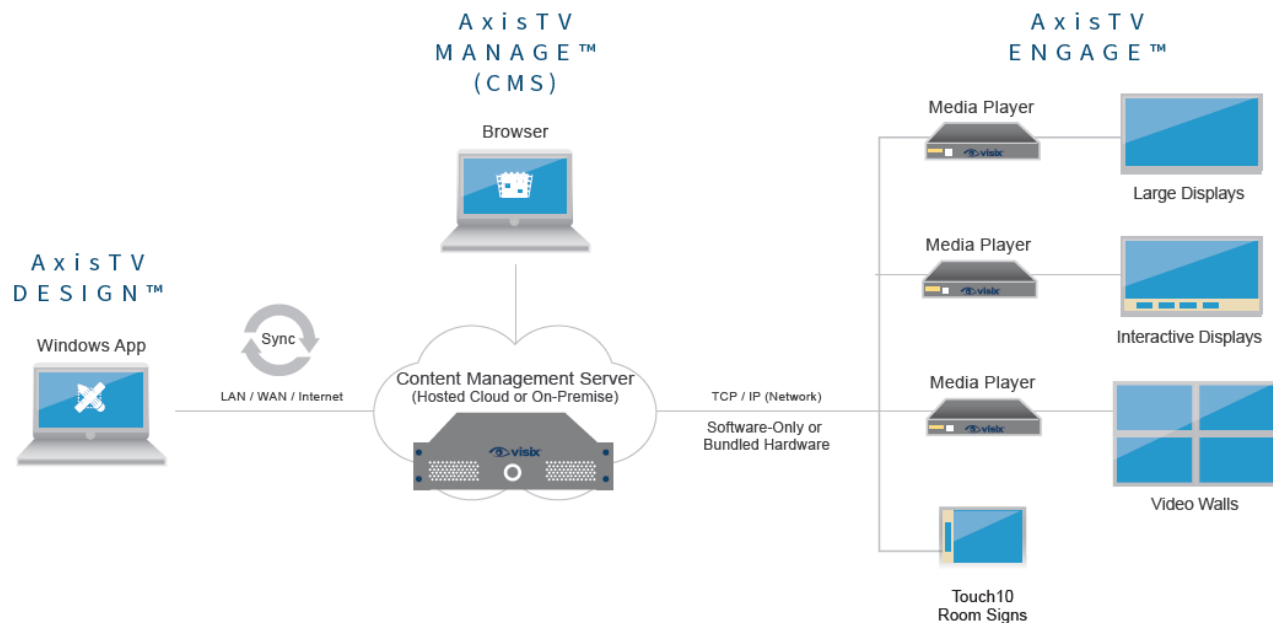
**8:00AM - 5:00PM** Main Lobby & Courtroom B

Building Map

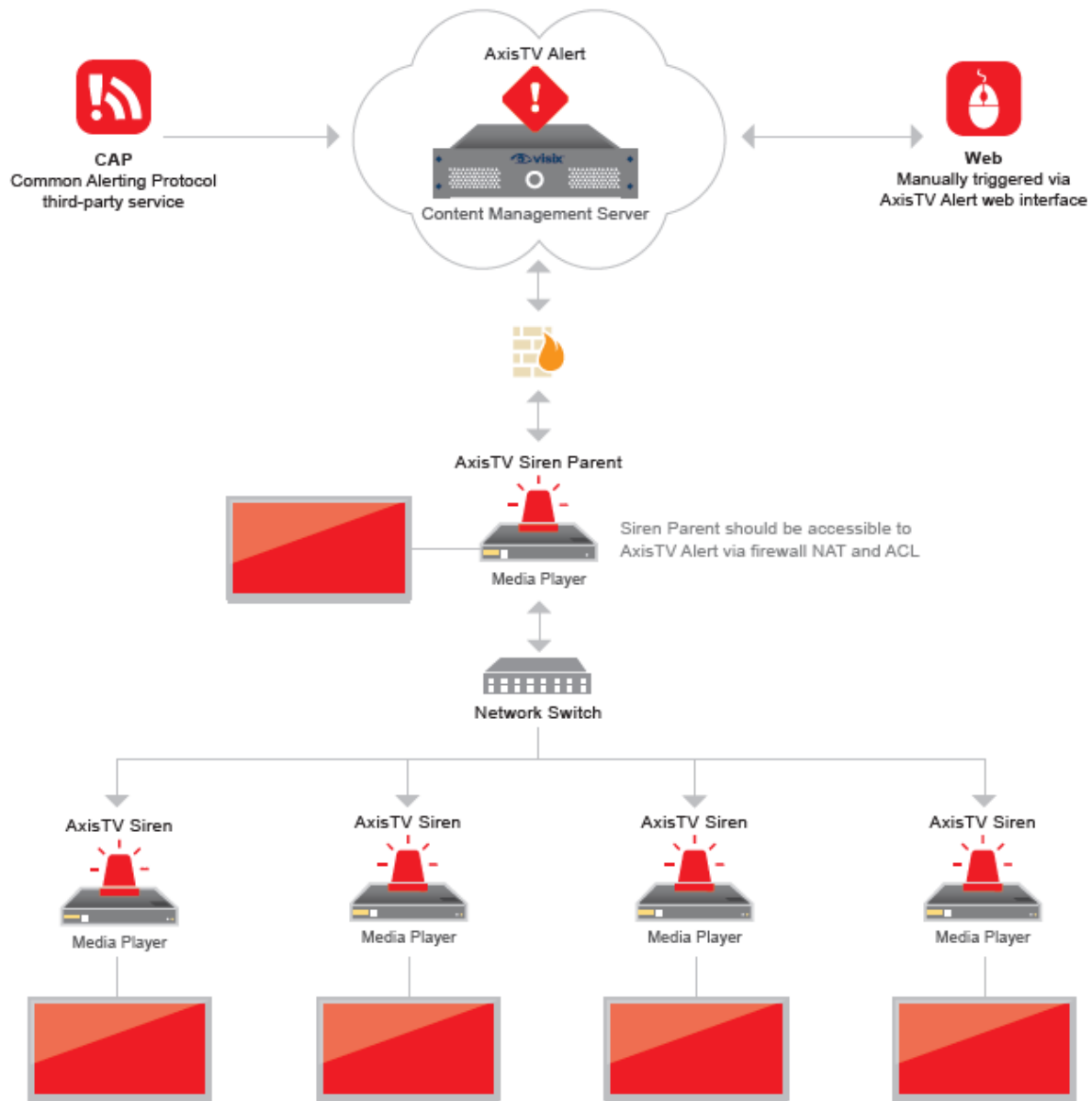
Tax Lookup

County News

## System Diagrams



## Emergency Alert Diagram





## PROPOSED SOLUTION – Hardware

# elo

### 5502L 55-inch

Touchscreen Signage



Integrated Touch



Commercial Grade



3-Year Warranty

### Product Overview

Elo's 5502L 55-inch interactive digital signage touchscreen delivers a professional-grade large format display in a slim, integrated package. With a 450 nit LED panel, the 5502L is a bright, high quality display suitable for public environments. State of the art HD display technology is utilized including a high contrast/brightness LED-backlit LCD panel, extended color gamut with movie/ gaming/ photo modes, black level adjustment, and on-screen menu enhancements.

Available with Elo's industry leading TouchPro® PCAP enabling up to 12 touches and Infrared (IR) touch technology with up to 20 touches. Both touch technologies provide a fast and extremely sensitive response that are compatible with Microsoft Windows 10 and Android 7.1 operating systems. Additionally, the PCAP display provides the optimal large format, "smart phone like" touch experience with anti-friction edge-to-edge glass that is easy to clean with no edges to trap dirt and grease.

The 2 inches (51 mm) thin (<4" mounted) design is compliant with ADA and IBC protrusion requirements

Reliable, integrated IDS solution with optional peripherals and webcam kits

Optional, high-performance computer modules are available to turn the IDS 02-Series displays into completely integrated all-in-one computers

## 5502L 55" Touchscreen Signage

Specifications	
Model	5502L
Form Factor	Digital Signage
Color	Black
Active Display Area (W x H)	47.62" x 26.78" (1209.60 mm x 680.40 mm)
Dimensions (W x D x H)	IR: 50.50" x 2.38" x 29.66" (1282.68mm x 60.37mm x 753.48mm) / PCAP: 50.50" x 2.01" x 29.66" (1282.68mm x 51.0mm x 753.48mm)
Display Technology	Full HD 1920 x 1080 @ 60Hz (native); Active matrix TFT LCD with LED backlight (Other resolutions supported)
Diagonal Size	54.64" / 138.78 cm
Aspect Ratio	16:9
Number of Colors	16.7 million
Brightness (typical)	LCD Panel 450 nits; with IR 405 nits; with TouchPro PCAP: 387 nits
Response Time (Tr + Tf) (typical)	12 msec
Viewing Angle (typical)	Horizontal: ±89°/178° total; Vertical: ±89°/178° total
Contrast Ratio (typical)	1100:1
On-Screen Display (OSD)	Video Settings, Audio Settings, Remote Serial Commands (Monitor Display Channel, MDC), Table Top Mode, Real Time Clock Setting for power savings and extended life, Language, System Temperature, Help and Support, Energy and Power Settings, Day Light Savings Auto time correction, VGA auto adjust settings.
Available I/O Ports	Input: AC power input, USB type B (for Touch), VGA, 2x HDMI, GPIO, DisplayPort, Audio Line-in Output: Audio Headphones out, RJ45 (for optional OSD remote)
Video Inputs	Analog VGA on Female DE-15 connector; 2x HDCP-capable HDMI 1.3 on Type A connector; DisplayPort 1.1a connector; Input Video Horizontal Sync frequency range: 31.5-73 KHz; Input Video Vertical Sync (frame rate) frequency range: 47-63Hz
Power	Input power connector: IEC 60320 C6; Input power signal specifications: 100-240VAC 50/60Hz Monitor Only (100V @ 60Hz): ON: 87.77W; SLEEP: 0.36W; OFF: 0.19W / (240V @ 50Hz): ON: 83.64W; SLEEP: 0.74W; OFF: 0.44W Monitor+ECMG3 (100V @ 60Hz): ON: 103.6W; SLEEP: 11.12W; OFF: 11.05 W / (240V @ 50Hz): ON: 95.8W; SLEEP: 10.69W; OFF: 10.64W
Audio	Internal Speakers: 4 x 5W stereo speakers; Input audio connector: 3.5mm TRS jack; Input audio signal range: 1Vrms max stereo signal (standard PC line out); Headphone output connector: 3.5mm TRS jack
Weight	IR: Unpackaged - w/ ECM: 1.64 lbs (37.03 kg); w/o ECM: 74.98 lbs (34.01 kg); Packaged - w/o ECM: 42.67 kg (94.07 lbs) TouchPro PCAP: Unpackaged - w/ ECM: 78.51 lbs (35.61 kg); w/o ECM: 71.85 lbs (32.59 kg); Packaged - w/o ECM: 91.67 lbs (41.58 kg)
Shipping Dimensions	55.9" x 9.25" x 34.6" (1420mm x 235mm x 880mm)
Maximum Operating Time	24 hours/day
Temperature	Portrait/Landscape Mode: Operating: 0°C to 40°C OR 32°F to 104°F; Storage: -20° C to 60° C OR -4°F to 140°F; Table top Mode and with Intel OPS modules: Operating: 0° C to 35° C OR 32°F to 90°F
Humidity (non-condensing)	Operating: 20%-80%; Storage: 10%-95%
Regulatory Approvals and Declarations	UL, FCC; cUL, IC; CB; CE; VCCI; CCC; EAC, Energy Star 7.0, UL 60950, IK07 impact compliant, EU Energy Efficiency A rating
Accessories	NFC (E001004), BCR (E093433), 2D BCR (E926356), MSR (E001002), FPR (E001001), OPS Kit (E337104), OSD Control Box (E483757), Stand (E275623), Side-Mount Brackets (E329508), Wall Mount Kit (E275050), Webcam (E275233)
Mounting Options	400mm x 400mm VESA 4-hole mounting interface on rear of unit
Warranty	3 years standard. On-site exchange (U.S. only)
Extended Warranty	4 year warranty - Elo P/N: E446308; 5 year warranty - Elo P/N: E967470 3 year warranty + AUR - Elo P/N: E967781; 4 year warranty + AUR - Elo P/N: E065005; 5 year warranty + AUR - Elo P/N: E065232 4 year warranty + OSE (Continental US only) - Elo P/N: E065906; 5 year warranty + OSE (Continental US only) - Elo P/N: E898062
MTBF	50,000 hours demonstrated
What's in the Box	QIG, HDMI Cable, USB cable (Type A to B), Power Cable IEC 60320-C5 - (NA plug, EU/KR plug, UK plug), 3.5mm Audio Cable

## HDn Media Player

Part Number: VX-S-CPG

Dimensions: 7.5"w x 4.3"d x 1.73"h

Weight: 4 lbs.

Max Power: 33 watts

Processor: Intel i3-7100U, 2.4GHz

Memory: 4GB DDR4 2133MHz

Hard Drive: 120GB M.2 SSD

OS: Windows 10 IoT Enterprise LTSC 2019

Network: 10/100/1000 Ethernet, optional wireless card

AV Outputs: HDMI 2.0a

AV Inputs: optional HDMI input card

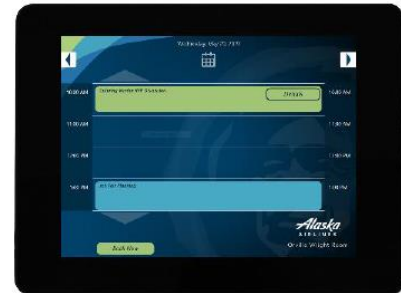
Included: Power cord, VESA wall mount with 75 mm x 75 mm and 100 mm x 100 mm pattern sizes

Warranty: 2 Year. Year-one is advance replacement. Year-two is depot repair



## SPECIFICATIONS

<b>Display size:</b>	10.1" viewable area and availability lights
<b>Resolution:</b>	1024 x 768 (4:3 aspect ratio)
<b>Dimensions:</b>	11.125w x 8.375h x 1.75d inches
<b>Weight:</b>	3 lbs 15.5 oz
<b>CPU:</b>	Intel Atom Quad Core 1.91GHz processor
<b>OS:</b>	Windows 10 IoT Enterprise LTSC 2019
<b>Memory:</b>	4GB
<b>Storage:</b>	120 GB SSD
<b>Network:</b>	Gigabit Ethernet
<b>Power:</b>	PoE+ (optional PoE+ Power Injector available)
<b>Mounting:</b>	Recess or surface mount, glass mount optional
<b>Warranty:</b>	3yr depot warranty, 1yr advanced replacement



*Angled View - Available*



*Angled View - Reserved*



*Back View*



*Sides*



*Top View*



*Bottom View*



*PoE+ Power Injector (optional)*



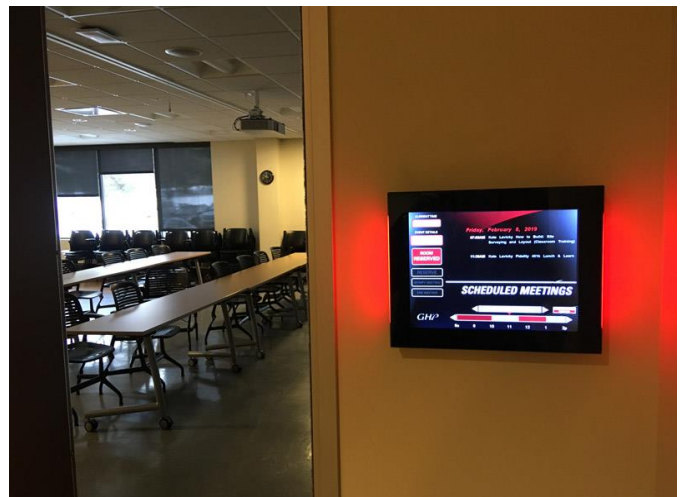
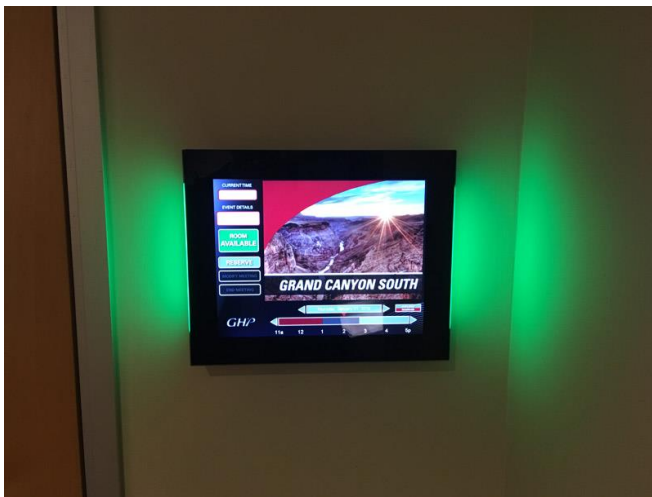
*Surface Mount (included)*



*PoE+ Power Injector (optional)*



## Touch10 Client Installation Photos



**elo**

## I-Series for Windows (2.0)

All-in-One Interactive Display



Integrated Touch



Commercial Grade



3-Year Warranty

### Product Overview

Elo's I-Series delivers commercial-grade computing, powered by Intel 8th gen processors, with the capabilities, security and enterprise infrastructure of a powerful, Windows-based platform—all in a sleek, yet durable fixed tablet form factor. For added flexibility, the I-Series offers models with no OS—all pretested with Linux SuSE, Ubuntu and Red Hat operating systems—allowing businesses to get the solution best suited for them.

Built on a modular platform and available with either 15-inch or 22-inch interactive displays, the I-Series for Windows can be found in installations across the globe, from in-store interaction and point-of-sale to self-service, hospitality and corporate office environments. The uses are virtually unlimited.

Available in 15" and 22" widescreen sizes with high-performance computing and sleek edge-to-edge glass PCAP (10 touch) touchscreen

Elo Edge Connect™ compatibility - EMV, MSR, barcode scanner, fingerprint reader and customer-facing display

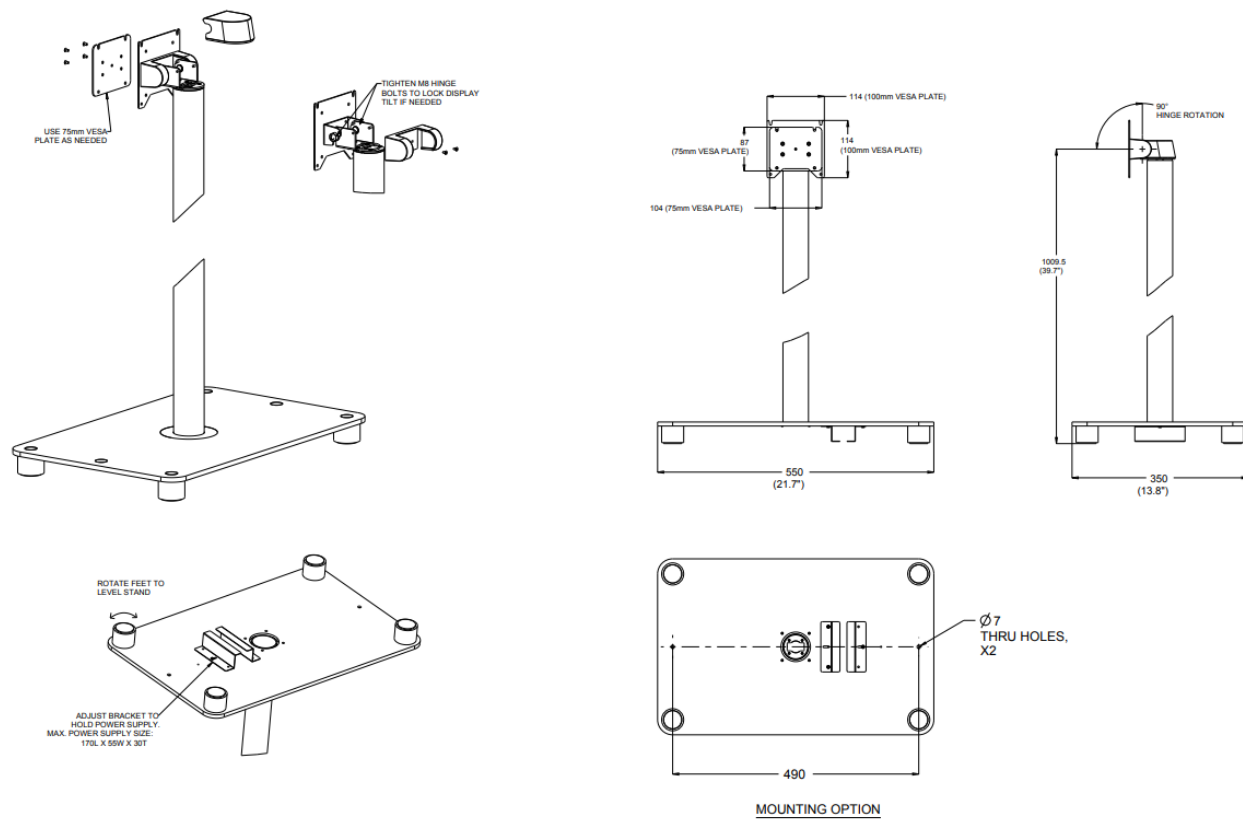
Modular design with flexible mounting in portrait, landscape and table-top orientation

## I-Series for Windows (2.0) AiO Interactive Display

Model	i2 Models	i3 Models	i5 Models
Enclosure Color	Black		
Display	15.6" / 395 mm diagonal, active matrix TFT LED LCD; 21.5" / 547 mm diagonal, active matrix TFT LED LCD		
Aspect Ratio	16:9 (standard)		
Active Display Area (W x H)	15.6": 13.55" x 7.62" / 344.2 mm x 193.5 mm; 21.5": 18.74" x 10.54" / 476.0 mm x 267.8 mm		
Native (optimal) Resolution	1920 x 1080 @ 60Hz		
Touch Technologies	TouchPro® PCAP		
Processor	Intel® Celeron® J4105 Processor (4M Cache, up to 2.5 GHz)	Intel Core™ i3-8100T Processor (6M Smart Cache, 3.10 GHz)	Intel Core™ i5-8500T Processor (9M Smart Cache, up to 3.50 GHz by Intel Turbo Boost Technology 2.0) Intel vPro™ Support
Chipset	N/A	Intel H310 Express	Intel Q370 Express
Graphics	Intel UHD Graphics 600	Intel UHD Graphics 630	
BIOS	AMI		
Memory (RAM)	4GB 2666MHz DDR4 SO-DIMM on 1 of 2 slots (Expandable to 8GB on 2 slots)	8GB 2666MHz DDR4 SO-DIMM on 1 of 2 slots (Expandable to 32GB on 2 slots)	
Storage	128GB M.2 SATA SSD 72 TBW		
Operating Systems	No OS, Windows 10 IoT Enterprise LTSC 64-bit, Optional Windows 10 Professional 64-bit		
USB Ports	1 x USB 3.0; 4 x Micro USB for Elo peripherals		
Ethernet Port	1 x LAN RJ45 (Gigabit)		
Wireless Connectivity	Wi-Fi 802.11 a/b/g/n/ac 2.4GHz and 5GHz and Bluetooth 5.0		
TPM	TPM 2.0		
AMT	N/A	Active Management Technology (Intel® AMT 11.0) Support.	
Audio	2 x 2W Internal Speakers; 1 x 3.5mm headset jack		
Colors	15.6": 266,144; 21.5": 16.7M		
Brightness (typical)	15.6": LCD panel: 300 nits; TouchPro PCAP: 270 nits; 21.5": LCD panel: 250 nits; TouchPro PCAP: 225 nits		
Response Time Total (typical)	15.6": 25ms; 21.5": 14ms		
Viewing Angle (typical)	15.6": Horizontal: 80°/160° total, Vertical: 80°/160° total; 21.5": Horizontal: 89°/178° total, Vertical: 89°/178° total		
Contrast Ratio (typical)	15.6": 700:1; 21.5": 1000:1		
Control Buttons	Power		
Power	External USB-C power supply brick; AC input voltage: 100-240 VAC; Input frequency: 50-60 Hz; Maximum output power: 100W		
Power Consumption	15.6": 30W / 21.5": 39W	15.6": 67W / 21.5": 77W	15.6": 73W / 21.5": 83W
Dimensions	15.6": 15.13" x 9.7" x 1.72" / 384.2 mm x 246.4 mm x 43.8 mm; 21.5": 20.7" x 12.57" x 2.07" / 525.9 mm x 319.2 mm x 52.6 mm		
Shipping Box Dimensions	15.6": 18.19" x 8.5" x 13.57" / 462 mm x 216 mm x 346 mm; 21.5": 24.61" x 7.72" x 17.2" / 625 mm x 196 mm x 437 mm		
Weight	Unpacked: 15.6": 4.9 lbs / 2.2 kg; 21.5": 11.5 lbs / 5.2 kg; Packaged: 15.6": 9.5 lbs / 4.3 kg; 21.5": 15.4 lbs / 7 kg		
Temperature	Operating: 0°C to 35°C / 32°F to 95°F; Storage: -20°C to 60°C / -4°F to 140°F		
Humidity (non-condensing)	Operating: 20% to 80%; Storage: 5% to 95% (38.7°C max wet bulb temperature)		
Energy Star Certified	Energy Star 7.1		
Regulatory approvals and declarations	UL/cUL, FCC, TUV, CE, CB, Mexico NOM, C-Tick/RCM, VCCI, Argentina S-Mark, CCC		
Mounting Options	15.6": 75mm VESA mount; 21.5": 75mm or 100mm VESA mount		
Real-Time Clock	Replaceable CR2032 lithium battery for clock		
Sealing	Touchscreen sealed to sub-bezel / Touchscreen sealed to LCD		
Warranty	3-year		
Extended Warranties	4 year: E819598; 5 year: E819795; 3 year + AUR: E820186; 4 year + AUR: E820388; 5 year + AUR: E820582		
MTBF	50,000 hours demonstrated		
Other Features	Serviceable internal components; Kensington lock		
What's in the box	I-Series 2.0 for Windows Touchcomputer, North America power cord, European power cord, Power adapter - 100W, cable cover locking screw, QIG		



Optional Room Sign Stand – ELO E048069  
\$325.00/ea.





## PROPOSED SOLUTION – Design

# INTERACTIVE DESIGNS FOR TOUCHSCREENS

GIVE YOUR AUDIENCE A FUN, SELF-SERVICE OPTION WITH TOUCHSCREEN WAYFINDING, DONOR BOARDS AND MORE

## Maximize the Audience Experience

Visix builds custom interactive experiences that connect people, solve challenges, improve information sharing and entertain. Our award-winning designers want to help you realize your vision with touchscreen digital signage designs.



AWARD-WINNING SIGNAGE  
DESIGNS



HTML5 CODING FOR  
RESPONSIVENESS



END-TO-END  
SERVICE & SUPPORT

Help your visitors get where they are going with engaging touchscreen maps and directories. Interactive wayfinding improves visitor satisfaction, eliminates confusion, and eases stress to make a great first impression.

Our award-winning designers will tailor a wayfinding system that meets your needs. Include interactive for directories for rooms, events, departments, or staff showing highlighted destinations or visual paths from the kiosk to the destination. We can also build in quick reference buttons to find elevators and restrooms, and all of our designs include ADA controls at the bottom of the screen for convenience.

Whether you're looking for a meeting, or looking for a place to meet – our Interactive Designs gives you a robust room management solution that can stand alone or easily integrate with our MeetingMinder™ Touch room signs. Our interactive design is a one-stop touchscreen wayfinding solution for large screens that shows space locations, maps event listings to rooms and can display other important content.

All Interactive Designs custom-built with your logo, colors, and map. Event schedules are fed by your existing scheduling application like Exchange or Office 365. Point-to-point directions can be provided to visitors, and content blocks can play back standard digital signage content. All our Interactive Designs include visual paths from the "You Are Here" icon to the target destination and scrolling tools at the bottom of the screen make our designs ADA compliant. Clients can integrate the Interactive Design with MeetingMinder™ Touch room signs – all being fed by your central scheduling application – for an enterprise-wide room scheduling solution.

- Combine digital signage, interactive wayfinding and schedules
- Direct staff and visitors to their meeting rooms
- Optional on-screen booking from Exchange or MeetingMinder™ Touch room signs
- Show room resources like seating, AV and IT
- Integrate mobile tools with QR codes and SMS

The following wayfinding design scope of work and associated quote is based on the information provided in the RFP and what was publicly available on the Capitol and LSO websites. This document may be changed to meet the client's project needs post-award and after a formal discovery call between Visix and the client. Changes to this scope may result in a revised quote and change order.



Project Name: Wyoming State Capitol Building  
Interactive Wayfinding Scope and  
Quote

Scope of Work and Interactive Wayfinding Project Contact  
Project Quote For: Wyoming State Capitol Building

Scope of  
Work and Project CS3494  
Quote No:

Scope of  
Work and 10/02/20  
Project Quote Date:  
Valid To: 12/02/20

Scope of  
Work and Jill Perardi  
Project Quote By:

**Description:**

This statement of work outlines the efforts necessary to create an interactive wayfinding project for the Wyoming State Capitol Building (Client).

- The client will have four touchscreen displays of the same orientation, resolution and touch type (single or multi-touch) located in the State Capitol Building and Capitol Extension Building.
- The primary purpose of the displays is to assist visitors in locating public meeting rooms.
- The secondary purpose of the displays is to provide information on tours, elected officials, emergency information, etc. via traditional digital signage.
- For the purposes of this scope of work, there are 14 public meeting rooms located within the two buildings. The State Capitol Building consists of four floors and the Capitol Extension Building is one floor.

**Base Package:**

- One traditional digital signage layout, which will include the client's logo and colors and will adhere to the client's brand guidelines or will be designed to complement the aesthetics of the environment. The layout will include:
  - One large content zone dedicated to the interactive wayfinding project.
  - One smaller content zone dedicated to traditional digital signage content.
  - Four Pick & Fill messages that will allow the client to quickly schedule content into the traditional digital signage content zone.
  - Date, time and the weather can also appear on the layout.
- Four interactive wayfinding projects, which will include the client's logo and colors and will adhere to the client's brand guidelines or will be designed to complement the aesthetics of the environment.

- The differences in the four projects are the location of the "you are here" indicators on the floor maps.
- All interactivity within the module will be located near the bottom of the display for ADA considerations. If the display ends up being mounted within ADA guidelines, Visix will design the project so that the interactivity is anywhere on the display.
- All screens will have a "back" or "home" button when appropriate.
- All screens will timeout after a period of inactivity. The timeout screens for this project is the floor map with a "you are here" indicator at the location of the display and interactive buttons to view an event directory and the additional floor maps.
- Floor Map Information
  - Five static (non-interactive) flat floor maps.
  - Public meeting rooms and other spaces within the building will be labeled with room/area names.
  - The map can be color coded by public meeting rooms and other spaces if preferred.
  - "You are Here" indicators will be present at the location of the displays.
  - Entrances/exits, stairs, elevators and restrooms are considered landmarks and will be labeled on the maps with icons. A legend for the icons will be included.
- Event Directory Information
  - One directory of current day events will be listed in chronological order by start time.
  - Columns in the directory can include start time, end time, event name, room number and building name.
  - Filter and/or sort buttons will be present to allow users to easily filter or sort the directory data.
  - Each directory entry will include a "map it" or "find" button. Once selected, the screen will change to the destination floor map with an animated indicator on the destination room. Written directions to the room can also be included if preferred.
  - The directory data will be populated via the client's Office 365 account. To edit the directory data the client should edit the information on the Office 365 calendars.
- Final Project and Hosting Information
  - Visix will deliver the original artwork/media and uncompiled source code file(s) with the final project.
  - The final version of this project will be HTML5 and will be played back in AxisTV using the medium Visix determines best dependent upon the project design and functionality.
  - All files from this project must be hosted on an AxisTV Content Manager. A Visix Software Specialist will install services and files to support the project, which at a minimum includes (but may not be limited to) IIS, PHP and MySQL. This requirement is non-negotiable as these services and files are necessary to support the project files that could include php, css, JavaScript, JQuery or other files. These services and files will be installed by a Visix Software Specialist at the time of the first implementation of the project. Visix custom creative projects

cannot be hosted on a client's own server environments outside of the AxisTV Content Manager.

- General Information
  - Visix will provide a Client Success Manager to manage the design, development and implementation of this project as described within this scope of work. This person will manage the project and be the primary point of contact to the client.
  - This scope of work includes only the custom content design and development. All hardware is to be provided by the client or third-party reseller.

#### **Options:**

1. Herschler West Building
  - a. A fifth display of the same orientation, resolution and touch type as the base package displays will be located in the Herschler West Building.
  - b. A sixth floor map will be included in the project for the Herschler West Building. This map will mimic the design of the maps included in the base package.
  - c. The event directory will include four public meeting spaces in the Herschler West Building. Mapping to these rooms will be included and will mimic the mapping in the base package.
2. Instead of animated icons on destination rooms, once a "map it" or "find" button is selected in the directory the screen will change to display a line path from the location of the display to the destination building and room.
3. The entire project will be responsive so it can be viewed on mobile devices. A QR code will be present on the displays. Once scanned on a mobile device the entire project will open within the web browser.
4. Voice activated wayfinding will be added to the project. The customer is responsible for acquiring the required microphone hardware and provide testing and feedback to Visix to ensure the library of commands is comprehensive. Visix will provide the development and revisions to the library of commands.

#### **Client Responsibilities & Project Requirements:**

- The client recognizes that performance of the below responsibilities and delivery of the below requirements is vital to the success and timely completion of this project. As such, the client will:
  - Commit to the scope of work and provide full support to Visix, Inc.
  - Complete and provide requirements stated in this scope of work and ongoing throughout the project processes in a timely manner and in the best quality possible.
  - Accept that the failure to meet client responsibilities and project requirements in a timely manner will result in delays in the project roadmap, jeopardize production and launch dates and could increase project costs. Please read the Project Roadmap & Revisions section for further details.

- Return this signed scope of work document as acceptance and understanding of the scope of work and technical requirements. The third-party reseller can return the document in lieu of the client.
- Provide Visix with the below items before project start. If these items are not provided or are provided in a format other than that requested, the information may be returned, or the project may not begin until the information is provided in the required formats.
  - Size, orientation, resolution, and touch type (single or multi) of the display(s)
  - Logo in EPS format, transparent background preferred.
  - Brand guidelines, which include colors in RGB format, fonts, etc. If no formal brand guidelines are available, the client must provide colors in RGB format and fonts. If Visix does not own the required font, the client is required to provide the font or Visix will purchase the font, which will be billed back to the project. Note that some custom fonts are not available for use in HTML5 projects. If the font is not available for HTML5 projects, Visix will recommend and use an HTML5 approved font.
  - Floor map(s) in Vector or CAD format. Floor map(s) must only include layers for rooms, corridors, location(s) of the display(s), entrances/exits, stairs/elevators, restrooms and other landmarks mentioned in the Base Package section of this scope of work. All other layers should be turned off.
  - Access to the directory data source while the project is in development, from within Visix offices. Additional charges will be incurred if data cannot be made visible to Visix from inside the Visix offices. Visix Creative Services is not responsible for providing access to the data source or troubleshooting network solutions for client networks. If Visix Creative Services is not provided access to the data source the project will be put on hold until the access is provided by the client.
    - The data source may be a RESTful API that outputs data in CSV, JSON or RSS or a SOAP based Web Service that outputs in XML and must be adequately described, including all credentials required and available web service methods with their parameters and return values.
    - The data source must be exposed via public IP address, a VPN connection or an Oracle VirtualBox virtual appliance that precisely mimics the real data source, including all credentials.
    - All necessary credentials to read the data from the Visix offices.
      - Additional calls may be necessary between the client's IT/IS department and Visix developers prior to the acceptance of this scope of work in order to determine what can and cannot be accessed.
  - The name and contact information for the primary client representative. This person will be the day to day contact for the Visix Client Success Manager. This person will receive drafts and correspondence from the Visix Client Success Manager and will



provide ongoing required information, correspondence and feedback to the Visix Client Success Manager throughout the project. Multiple people can be involved in the project, but this person will act as the primary point of contact and can proof, approve and respond to items on behalf of everyone involved in the project from the client's side.

**Project Roadmap & Revisions:**

Upon receipt of purchase order, a Visix Client Success Manager will contact the client within seven business days to schedule a Discovery Call. The project will officially begin once the Discovery Call has occurred. The duration of Visix custom creative projects is typically three-to-six months depending on the complexity, size and client availability and involvement. Projects with multiple floor maps or external data integration may extend beyond the six-month roadmap. A roadmap and project status documents will be delivered by a Visix Client Success Manager throughout the project. Any dates for project deliverables will be extended if Visix is waiting on information or feedback, or if Visix is given additional information or feedback. Dates in which deliverables will be provided is dependent upon the Visix Creative Services production schedule.

Failure to meet Client Responsibilities & Project Requirements in a timely manner will result in delays in the project roadmap, jeopardize production and launch dates and could increase project costs. Visix will notify the client of any delays in the project schedule, production and launch dates and increased costs. Visix is not responsible for delays in the schedule as a result of the client's failure to perform in a timely manner. If Visix is waiting on information or feedback from the client for a period longer than three months, the project will be considered closed, but work-to-date will be archived for a period of three months. Opening the project after it is closed will result in the original project roadmap being null and void and could result in additional delays in the production and launch dates and increased costs.

This project will be developed in three phases; Design, Development and Implementation. Once all requirements necessary to begin this project are delivered by the client or third-party reseller to Visix the project will begin the design phase. It will be followed by the development phase and finally the implementation phase. Once Visix considers the project to be complete, the original artwork/media and uncompiled source code files will be delivered to the client.

Visix will provide up to four drafts in the design phase, one of which is considered a project test drive and includes very basic interactivity. Visix will provide up to two drafts in the development phase and up to two developed projects in the implementation phase. The client is entitled to three free rounds of revisions during the design phase and one free round of revisions during the development phase within the guidelines in this scope of work and can make one final, minor round of revisions once the project is implemented. All revisions must be provided



to Visix in a single email or on a single phone call. Additional revisions cannot be accepted once work has begun on a draft. Additional revisions received by Visix after the single list or single phone call will wait to be addressed in future drafts. The client will compensate Visix for additional revisions at the current published hourly rate. Revisions outside of this scope of work or changes to this scope of work will be quoted separately or in the form of change orders.

**Ownership of Artwork:**

Note – This section cannot be changed, however if the client prefers Visix not share the project for any marketing purposes, please provide a letter on organization letterhead that states revocation of this section of the scope of work.

Visix, Inc. retains ownership of the final artwork/media files delivered to the client. Visix, Inc. hereby grants an irrevocable, paid up, exclusive worldwide license to the client to display, use and reproduce for non-commercial purposes the final artwork/media provided under this agreement and to prepare derivative works for non-commercial purposes based in whole or in part of the final artwork/media in any medium.

Once the final artwork/media and uncompiled source code files are delivered to the client, Visix, Inc. is not responsible for any changes made by the client to the artwork/media or source code files. Files can be altered by the client at their own risk. Any changes by the client that require additional assistance from Visix may be subject to incurring a additional fees from Visix. Visix will archive the delivered files for a period of five years.

The client hereby grants Visix, Inc. permission to use this project in its entirety, as defined in the scope of work, in connection with the advertising and promotion of its products and services. Where applicable, the client will be given any necessary credit for usage of the project elements. Visix, Inc. is not responsible for archiving this project.

**Claims Period**

Claims for defects, damages, and/or shortages must be made by the client in writing within a period of fourteen (14) days after delivery of all or any parts of the order. Failure to make such claim within the stated period shall constitute irrevocable acceptance of the project.

**Proofing of Final Project**

Visix, Inc. has made every effort to ensure the final product is free of any technical, grammatical or spelling errors before giving the final product to the client. It is agreed that it is the client's responsibility to ensure that there are no spelling or grammatical errors contained in the final product. Visix is not responsible for misspellings or grammatical errors to any copy included within the project that was provided by the client.

**Quote Terms:**

This quote is subject to Visix Terms and Conditions, available at [www.visix.com/terms-conditions](http://www.visix.com/terms-conditions). This quote is valid for 60 days.

**Technical Requirements:**

The below items are minimum requirements for the above scope of work:

- One HDn or Mini Form Factor Visix Media Player per interactive display (or client provided media player meeting Visix minimum standards) with
  - The most up-to-date version of AxisTV Signage Suite or AxisTV 9 at the time this scope of work is written
  - Windows 10 Pro, 64-bit
  - Network and internet connection
  - Google Chrome
  - USB or serial connection to each display to support touch interaction.
  - Appropriate video Codec(s)
  - Appropriate video card
- Single or multi-touch display hardware calibrated with appropriate device drivers.
- Appropriate audio support, including but not limited to speakers with volume control and codecs.
- The final version of this project will be HTML5 and will be played back in AxisTV using the medium Visix determines best dependent upon the project design and functionality.
- Visix must have the ability to reach the Channel Player remotely via RDP or equivalent access.
- Other technical requirements unforeseen at the time of this disclosure.

**Technical Disclaimers:**

- Visix is not responsible for content not displaying due to the interruption of a network or internet connection. A wireless network connection is not recommended and Visix is not responsible for interruption due to wireless connection issues. Clients should contact the network security team within its organization with any questions.
- Visix is not responsible for internal network security protocol. Clients should contact the network security team within its organization with any questions.
- The client is responsible for performing regular AxisTV backups.
- The client is responsible for performing regular backups to the data files used in this project. Custom creative project data backup is not included in regular AxisTV backups.

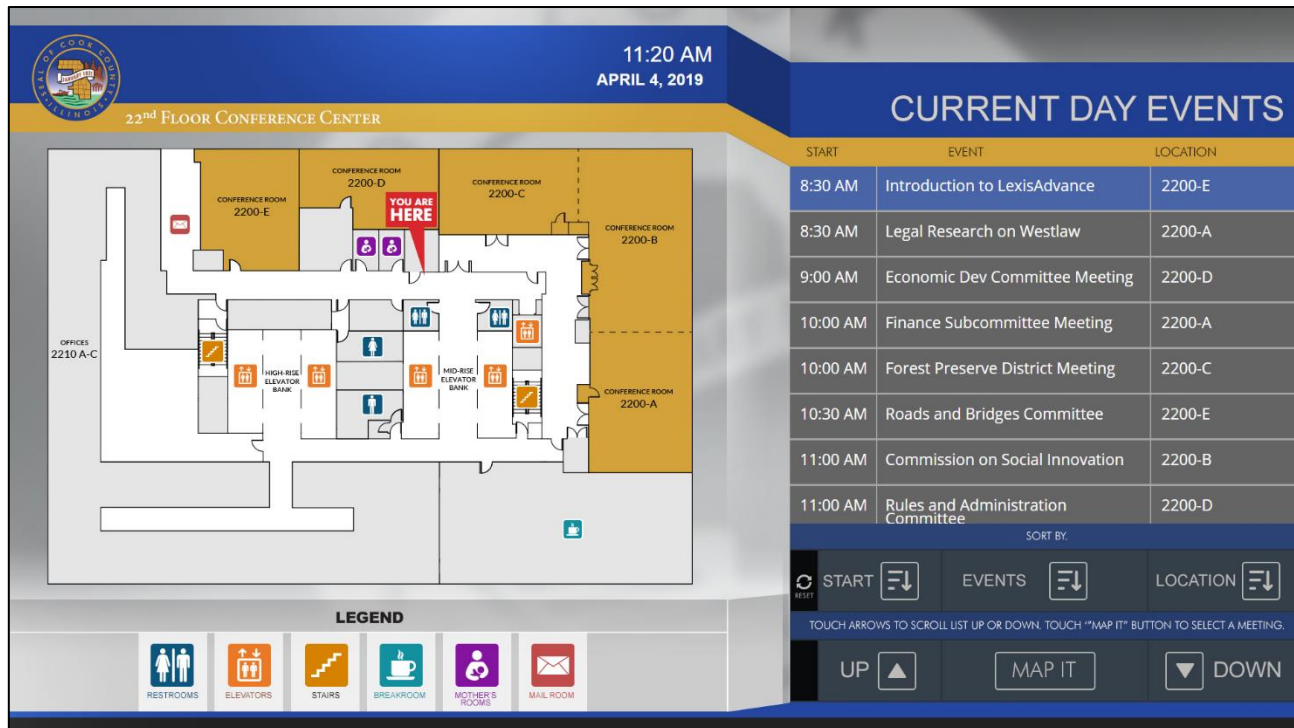
Visix time billed at an hourly rate may be incurred if all above requirements are not fully met.

**Scope, Quote and Technical Requirement Understanding:**

I, the undersigned, have read and accepted the above scope, quote and technical requirement terms and conditions either as the client or as the third-party reseller acting on behalf of the client. Visix Creative Services is authorized to execute the project as outlined in this document in accordance with the project terms, conditions and requirements. In the absence of a signature, this scope of work and its terms, conditions and requirements therein are considered accepted upon the receipt a purchase order from the client or third-party reseller.



## Similar Interactive Design Client Screenshots & Sample Links



11:20 AM  
APRIL 4, 2019

22<sup>nd</sup> FLOOR CONFERENCE CENTER

YOU ARE HERE

LEGEND

- RESTROOMS
- ELEVATORS
- STAIRS
- BREAKROOM
- MOTHER'S ROOMS
- MAIL ROOM

CURRENT DAY EVENTS

START	EVENT	LOCATION
8:30 AM	Introduction to LexisAdvance	2200-E
8:30 AM	Legal Research on Westlaw	2200-A
9:00 AM	Economic Dev Committee Meeting	2200-D
10:00 AM	Finance Subcommittee Meeting	2200-A
10:00 AM	Forest Preserve District Meeting	2200-C
10:30 AM	Roads and Bridges Committee	2200-E
11:00 AM	Commission on Social Innovation	2200-B
11:00 AM	Rules and Administration Committee	2200-D

START EVENTS LOCATION

TOUCH ARROWS TO SCROLL LIST UP OR DOWN. TOUCH "MAP IT" BUTTON TO SELECT A MEETING.

UP MAP IT DOWN

CLICK LINK - <https://www.visix.com/download/creative/CookCo/>



SIU SOUTHERN ILLINOIS UNIVERSITY  
CARBONDALE STUDENT CENTER

7:00 pm  
Oct 12, 2020 89 Sunny

Tap a photo to view Pinch to reset

@siustudentcenter

Use the QR reader on your smart phone or tablet to follow us on Instagram

Isn't it a tough decision Grey Dawg?! So many great choices in the Student Center.

#dawgsniteout BINGO in the dance studio at the Rec. Prizes - Going til midnight!


Saluki dawgs @SIU Southern Social!

Home Rooms Events Floor Maps Energy Campus Map Saluki Express Instagram Twitter








CLICK LINK - <https://www.visix.com/download/creative/SIU/index.php>




# DIRECTORY



**LEGEND**

- Collaborative Study
- Group Study
- Open Library
- Quiet Study
- Silent Study
- Specialized Use
- Staff Areas
-  Elevators
-  Escalator
-  Printer and Supply Station
-  Rebelcash, ATM, Vending
-  Restrooms
-  Service Desk
-  Stairs

\* Additional Assistance is Available at any Service Desk



**3RD Floor**

1<sup>ST</sup> Floor

Destinations

2<sup>ND</sup> Floor

Today's Events and Classes

3<sup>RD</sup> Floor

Available Computers


4<sup>TH</sup> Floor

Campus Map

5<sup>TH</sup> Floor

Floor Maps

CLICK LINK - <https://www.visix.com/download/creative/UNLVLied/Lied1-1/floor1.php>
















TUESDAY  
OCTOBER 13, 2020  
1:56 PM

BUILDING MAPS

DIRECTORY

## DIRECTORY


Name	Floor	Room	Find
Security	1	1010	
Cafeteria	1	1800	
Jury Assembly Room	1	1700	
Jury Assembly Room	1	1701	
Courtroom 1	M	M100	
U.S. Attorneys Office	2	2320	
GSA Conference Room	2	2102	
Conference Room	2	2108	
Attorney Work Room	2	2112	
GSA Field Office	2	2470	
U.S. Probation Office	2	2148	
U.S. Pretrial Services	2	2148	
Federal Public Defender	2	2025	

**Notices**

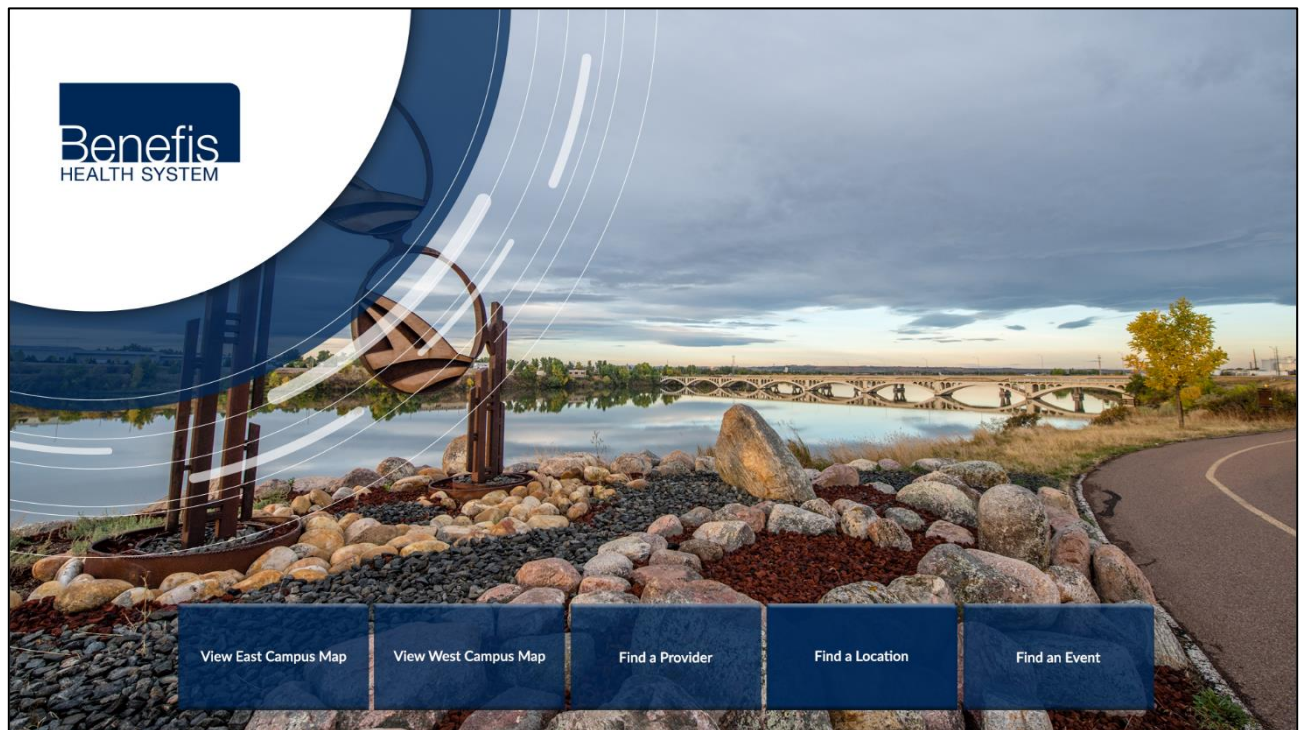
The court will be closed Monday to observe the federal holiday.

Notice is hereby given that effective June 1, the fee for exemplification of any document will increase from \$18 to \$21.

Notice is hereby given that effective August 1, the fee for record search of any document will increase from \$31 to \$35.




CLICK LINK - <https://www.visix.com/download/creative/court/>



BenefisHEALTH SYSTEM

EVENTS DIRECTORY

Date	Start	End	Event	Building	Room	Floor	Map It
1/13/2020	11:00AM	12:00PM	Mindfulness Meditation	Benefis Sletten Cancer institute	Hope Room		
1/14/2020	06:00PM	07:00PM	Sibling Camp	Benefis East Campus	Wiegand Conference Room	2nd Floor	
1/16/2020	12:00PM	01:00PM	Breast Cancer Support Group	Benefis Sletten Cancer Institute	Western Office Meeting Room		
1/2/2020	08:30AM	09:30AM	Cancer Fitness Program for Patients and Survivors	Benefis Sletten Cancer Institute	Guy Tobacco Room		
1/20/2020	12:00PM	01:00PM	Caregivers Support Group	Benefis Sletten Cancer Institute	Hope Room		
1/20/2020	11:00AM	12:00PM	Mindfulness Meditation	Benefis Sletten Cancer Institute	Hope Room		
1/23/2020	12:00PM	01:00PM	Breast Cancer Support Group	Benefis Sletten Cancer Institute	Western Office Meeting Room		
1/27/2020	11:00AM	12:00PM	Mindfulness Meditation	Benefis Sletten Cancer Institute	Hope Room		

Filter By Last Name

A

B

C

D

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F

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K

L

M

N

O

P

Q

R

S

T

U

V

W

X

Y

Z

C


View East Campus Map

View West Campus Map


Find a Provider

Find a Location


Find an Event



Directions: Drive to Benefis West Campus located at 500 15th Avenue South, Building 34. Walk straight ahead and turn left at the end of the hallway, the clinic will be down the hallway on the right.



### WEST CAMPUS FLOOR 1



**Legend**  
 Stairs  
 Elevators  
 Restrooms  
 Gift Shop

Ground

Floor 1

Floor 2

Floor 3

Floor 4

View East Campus Map

View West Campus Map

Find a Provider

Find a Location

Find an Event

CLICK LINK - [http://wayfinding.benefis.org/benefiswayfinding/home\\_mobile.html](http://wayfinding.benefis.org/benefiswayfinding/home_mobile.html)  
 Mobile Responsive! View on your desktop OR smartphone!

## WELCOME VISITORS WITH A MOBILE WAYFINDING APP

Visix will incorporate a QR code into your interactive wayfinding design. A QR code is basically a shortcut to information – in this case, your wayfinding URL. It's a great idea to put a QR code into your wayfinding design so that people can take a snapshot of the code before leaving your kiosk. That will launch the URL on their mobile device, so they can take the kiosk with them.

*Scan here!*







## EXPERIENCE & REFERENCES

### CASE STUDY: DUBUQUE GRAND RIVER CENTER: EVENTS MADE EASY

Located on the banks of the Mississippi River in Dubuque, Iowa, the 86,000 sq ft Dubuque Grand River Center is a light-filled, contemporary space for events of all kinds. Mitzi Yordy, General Manager for the Center, tells us how they came to use Visix's **MeetingMinder™ room signs**. "Our previous system was giving us lots of problems, so we decided to replace the whole thing rather than just nickel-and-dime it." The Center decided to ignore large displays and opt for a comprehensive MeetingMinder™ installation instead. "It was what we needed."

JoAnn Lavenz, Wedding Director for the center, tells us that the interior space can be reconfigured for any event or multiple events, using partitions. "We have six meeting rooms, one large ballroom that can be broken up into four smaller areas, and a large exhibit hall that can split into two," she says. Because MeetingMinder™ room signs can be mounted on different surfaces, they are the perfect tools for a constantly shifting, reconfiguring space. Lavenz continues, "We have 10 of the 15-inch MeetingMinders™ mounted into large, wide kiosks that can be moved around as the various spaces are reconfigured for different events. We also have 25 of the smaller MeetingMinders™ that are stationary – one on each side of every meeting room door – allowing us to display two different messages for the client."

Dubuque uses the MeetingMinder™ room signs to display bulletins, PowerPoint slideshows, weather, and **wayfinding**. "Each manager has access to the system – they talk to the client, figure out what they need, and then take care of all of it," Yordy tells us. Lavenz says that the system is easy to use. "We just log on to the application via the web, use the **AxisTV digital signage software** tools to create bulletins, and send it right out to the room signs." Clients of the Center have found it useful for both scheduling and wayfinding information. "They all get where they need to," says Lavenz.

Yordy also appreciates the support she gets from Visix. "They don't make us feel stupid; they take the time to walk us through the steps." She might want to expand the system in the future and maybe incorporate audio but "right now, it's meeting all our needs." Yordy adds, "We really are very happy with what we have and, since we are the property of the City of Dubuque, they are also happy."

When asked to sum up her experience with Visix MeetingMinder™ room signs, JoAnn Lavenz says, "Simple: it helps us with our jobs – **it's events made easy.**"

### CASE STUDY: COLORADO STATE UNIVERSITY-PUEBLO: CUSTOMIZING THE FLOW

Just a short drive south of Denver, Colorado State University-Pueblo is the CSU System's educational institution for Southern Colorado, offering 28 baccalaureate and nine master degree programs to nearly 5000 students from all 50 U.S. states and 23 countries.

The school is certainly not a stranger to change; since the school's founding in 1933, it has had four different names. So, when a renovation project began, they began to look at updating their communications with digital signage and **campus wayfinding**.

"We wanted our building to be technologically state-of-the-art, getting rid of the flyers and the clutter, and thought digital signage would **fit the aesthetics** and purpose of the building," says Rhonda Gonzales, Dean of Library Services." Jeff Miller, Web Communications Manager, adds, "A lot of our communication was through email, and students were feeling overwhelmed by the amount of email they were getting. This is a common problem among universities. Digital signage allows us to reduce the amount of email and gives the different departments an alternative way to advertise to the students."

He goes on to tell us how they settled on AxisTV. “We looked at everything from free open source systems through middle-range to high-end products. An approval process was very important, and we really wanted to accommodate different levels of users – students, staff, and faculty. AxisTV offered these things as well as an ability to send custom messages to each screen independently: in the financial services building, we have information related to financial aid, in the library we might advertise new databases or books, plus there’s the emergency alert capability, which opens us up to **grants and funding** from government sources.” Gonzales adds, “There wasn’t much budget at the beginning, so we asked people around campus if they were interested in pooling resources. We were able to find one-time funds to pay for an unlimited site license from Visix, while the renovation budget paid for the initial screens in the Library and Academic Resources Center.”

“I hear a lot of amazement about the wayfinding system,” says Gonzales. “Our building is oddly laid out, so this really comes in handy. It’s a **touchscreen**, which not only shows where offices are but, in the library, where books are on the shelves.” With six floors to maneuver, library visitors can get confused easily. “**Patrons want self-service**,” Gonzales continues. “They don’t want to always have to come up to a librarian to ask where something is. And we’re so big, that when someone gets lost, they can easily find their way back to where they want to go.” Dwayne Johnson, Designer for Visix Creative Services, has received a Communicator Award – Award of Distinction from the International Academy of the Visual Arts for his work on the CSU-Pueblo interactive design. “Our building was meant to be a high-tech showcase, and students come to expect the library be 100% digital, with Wi-Fi everywhere, providing individual access to information. It just makes sense to dovetail that with digital signage capability – who wants paper posters all over a tech building? This is a way to reach our customers more effectively and more in line with their expectations.”

“There is certainly a higher sense of tech use here on campus now,” says Miller. “There’s a kind of coolness factor to using digital signage, and we’re changing the attitude towards paper flyers. The message today is: **go digital, go green**. And we can get so much more information out there using a system like AxisTV. That’s one reason I feed webcam shots into the content displays. Our users are picking up all kinds of data and uses of campus technology from our screens. For example, we feed in weather data from a huge solar array we have, and we display graphics showing students how much energy we are producing every hour using the array.”

Another benefit for Miller is the **emergency alert capability** of the AxisTV system. “The Department of Homeland Security has asked around at universities for ideas on best practices in using emergency alerts, and that opens up funding possibilities for us.” And, of course, the ability to actually broadcast alerts, should the need arise. “If, say, a bear wandered onto campus, we would use the alert capability of the system to warn people where it was and to stay away. Or perhaps we’ll have a network outage, or our email system will go down, or something else will happen that requires us to get that information out to a wide audience quickly.”

The ability to customize to each area of campus or even to each screen has been a great benefit to Miller and Gonzales. Miller tells us, “We have departments here and people from other colleges who see this system working for us, and they are asking how they can get it, too. We’ve standardized the process, so they work with us and IT, find out how much it will cost, and we create a timeline for implementation with them.” Gonzales adds, “I see this becoming really **ubiquitous across campus** and being the method of choice for communicating with people.”

## REFERENCES

Anne Morello

Director – Software Engineering

Cognizant

9655 Maroon Cir, Englewood, CO 80112

303-542-2493

[anne.morello@cognizant.com](mailto:anne.morello@cognizant.com)

Project Overview – Customer since 2013, on-premise digital signage servers, 36 media players in multiple states.

Victor Wilcox

Network Server Administrator

Littleton Public Schools

5776 S Crocker St, Littleton, CO 80120

303-347-3337

[vwilcox@lps.k12.co.us](mailto:vwilcox@lps.k12.co.us)

Project Overview – Customer since 2014, on-premise digital signage and Connect room sign servers, 59 media players and Connect room signs in multiple schools.

Keith Steflik

GH Phipps Construction Companies

Director of Information Technology

5995 Greenwood Plaza Blvd #100, Greenwood Village, CO 80111

303-571-5377 ext. 1111

[keith.steflik@ghphipps.com](mailto:keith.steflik@ghphipps.com)

Project Overview – Customer since 2013, on-premise digital signage server, 11 players and Touch rooms signs.

## NEARBY CLIENTS



Casper College



Western Nebraska  
Community College



## Design and Content Awards

- 2020 AVA Digital Award Platinum, Interactive Wayfinding: College of Charleston Addlestone Library
- 2020 AVA Digital Award Gold: Massachusetts Institute of Technology Voice-Activated Interactive Wayfinding
- 2020 AVA Digital Award Gold: University of Maryland, Interactive Wayfinding in Multiple Languages
- 2020 AVA Digital Honorable Mention: Landmark Christian School Interactive Athletics Hall of Fame Board
- 2019 Davey Silver Award, User Experience Features: Univ of MD, Interactive Wayfinding in Multiple Languages
- 2019 AVA Digital Award Gold, Interactive Wayfinding: Inn of the Mountain Gods Resort and Casino
- 2019 AVA Digital Award Honorable Mention: Providence Healthcare
- 2018 AVA Digital Award Platinum, Interactive Wayfinding: Johnson Pharmaceuticals
- 2018 AVA Digital Award Gold, Interactive Wayfinding: Arkansas Tech University
- 2018 Communicator Award of Distinction: Museum Tower
- 2018 Communicator Award of Distinction: Arkansas Tech University
- 2018 Communicator Award of Distinction: Ohio University
- 2017 AVA Digital Award Platinum, Interactive Wayfinding: College of Charleston
- 2017 AVA Digital Award Gold, Interactive Wayfinding: Coppin State University
- 2017 Communicator Award of Distinction: College of Charleston
- 2017 Communicator Award of Distinction: University of Kansas Interactive Housing Kiosk
- 2017 Davey Silver Award, Interactive Multimedia Best User Experience: Crowne Plaza Atlanta Midtown
- 2017 Hermes Platinum Creative Award, Interactive Capabilities: University of Kansas Interactive Housing Kiosk
- 2017 Hermes Gold Creative Award, Interactive Capabilities: Coppin State University
- 2017 Hermes Award Honorable Mention: Arkansas Tech University
- 2017 MarCom Platinum Award, Digital Media Interactive Capabilities: Johnson Pharmaceuticals
- 2017 MarCom Gold Award, Digital Media Interactive Capabilities: Arkansas Tech University
- 2017 MarCom Gold Award, Digital Media Educational Institution: Ohio University
- 2017 MarCom Award Honorable Mention: Plaza of the Americas
- 2016 AVA Digital Award Platinum, Interactive Wayfinding: Southern Illinois University
- 2016 AVA Digital Award Gold, Interactive Wayfinding: Sacred Heart University
- 2016 AVA Digital Award Gold, Interactive Wayfinding: University of Nevada Las Vegas
- 2016 AVA Digital Award Gold, Interactive Wayfinding: Louisiana State University
- 2016 AVA Digital Award Honorable Mention: Kent State University
- 2016 AVA Digital Award Honorable Mention: College of Charleston
- 2016 Communicator Award of Distinction, Interactive Wayfinding: Kent State University MAC
- 2016 Communicator Award of Distinction, Interactive Wayfinding: Sacred Heart University
- 2016 Communicator Award of Distinction, Interactive Wayfinding: UNLV College of Education
- 2016 Communicator Award of Distinction, Interactive Wayfinding: College of Charleston School of Business
- 2016 Davey Silver Award, Interactive Multimedia, Education: Fort Hays State University
- 2016 Hermes Platinum Creative Award, Interactive Capabilities: Southern Illinois University
- 2016 Hermes Gold Creative Award, Interactive Capabilities: University Nevada, Las Vegas Library
- 2016 Hermes Gold Creative Award, Interactive Capabilities: College of Charleston
- 2016 MarCom Platinum Award, Web Interactive Capabilities: University of Kansas Housing
- 2016 MarCom Gold Award, Web Interactive Capabilities: College of Charleston
- 2016 MarCom Gold Award, Interactive Capabilities: Silverline Center
- 2016 MarCom Gold Award, Blog Writing: Engaging Different Generations in the Workplace with Digital Signage
- 2016 MarCom Gold Award, Blog Writing: Help Students Learn Your Campus with Digital Signage Scavenger Hunts
- 2016 MarCom Award Honorable Mention: Coppin State University
- 2016 MarCom Award Honorable Mention: ConocoPhillips
- 2015 AVA Digital Award Platinum, Interactive Wayfinding: Louisiana State University
- 2015 AVA Digital Award Platinum, Interactive Wayfinding: Virginia Commonwealth University Learning Commons
- 2015 AVA Digital Award Gold, Interactive Wayfinding: Kent State University
- 2015 Communicator Award of Excellence, Interactive Wayfinding: Kent State University

- 2015 Communicator Award of Distinction, Interactive Wayfinding: Louisiana State University
- 2015 Communicator Award of Distinction, Interactive Wayfinding: University of Nevada College of Education
- 2015 Communicator Award of Distinction, Interactive Wayfinding: Smithton University Demo
- 2015 Communicator Award of Distinction, Video: Visix From Anywhere. To Anywhere
- 2015 Communicator Award of Distinction, Video: Visix Chromecast Giveaway
- 2015 Davey Silver Award, Interactive Multimedia, Education: University of Nevada Las Vegas
- 2015 Hermes Platinum Creative Award, Interactive Capabilities: Virginia Commonwealth University ALC
- 2015 Hermes Platinum Creative Award, Interactive Capabilities: Smithton University
- 2015 Hermes Gold Creative Award, Interactive Capabilities: Louisiana State University
- 2015 MarCom Platinum Award, Web Interactive Capabilities: Louisiana State University
- 2015 MarCom Gold Award, Web Interactive Capabilities: Kent State University
- 2015 MarCom Gold Award, Web Interactive Capabilities: Southern Illinois University
- 2015 MarCom Award Honorable Mention: University of Nevada Las Vegas
- 2015 MarCom Award Honorable Mention: Sacred Heart University
- 2014 AVA Digital Award Platinum, Interactive Communication/Video Board: College of Saint Rose
- 2014 AVA Digital Award Gold, Interactive Communication/Wayfinding Board: Neosho County Community College
- 2014 AVA Digital Award Gold, Interactive Communication/Donor Board: Riverwood Healthcare Center
- 2014 Communicator Award of Distinction, Interactive Wayfinding: Western Iowa Tech Community College
- 2014 Communicator Award of Distinction, Interactive Wayfinding: Neosho County Community College
- 2014 Communicator Award of Distinction, Interactive Marketing: University of Michigan Twitter Board
- 2014 Davey Silver Award, Interactive Multimedia, Education: Smithton University
- 2014 Davey Silver Award, Interactive Multimedia, Healthcare: Undisclosed Client
- 2014 Hermes Platinum Creative Award, Interactive Capabilities: Virginia Commonwealth University
- 2014 Hermes Gold Creative Award, Interactive Capabilities: ChemMedix Pharmaceuticals
- 2014 Hermes Gold Creative Award, Interactive Capabilities: Blue Cross Blue Shield Louisiana
- 2014 MarCom Platinum Award, Design Multimedia: Virginia Commonwealth University
- 2014 MarCom Platinum Award, Design Multimedia: Smithton University
- 2014 MarCom Gold Award, Interactive Capabilities: Alfred State University
- 2014 MarCom Gold Award, Special Event: InfoComm Chromecast Video
- 2013 AVA Digital Award Platinum, Interactive Communication/Wayfinding: Old Dominion University
- 2013 AVA Digital Award Gold, Interactive Communication/Wayfinding: San Diego Miramar
- 2013 Communicator Award of Distinction, Interactive Wayfinding: University of Iowa
- 2013 Communicator Award of Distinction, Interactive Wayfinding: San Diego Miramar College
- 2013 Communicator Award of Distinction, Interactive Wayfinding: Harvard University
- 2013 Communicator Award of Distinction, Interactive: Jeff Gordon Children's Hospital
- 2013 Davey Silver Award, Interactive Multimedia, Education: Neosho County Community College
- 2013 Digital Signage Expo Bronze Content Award, Education: Western Iowa Tech Community College
- 2013 Hermes Platinum Creative Award, Interactive Capabilities: Jeff Gordon Children's Hospital
- 2013 Hermes Gold Creative Award, Interactive Capabilities: College of Saint Rose
- 2013 MarCom Platinum Award, Interactive Capabilities: Jeff Gordon Children's Hospital
- 2013 MarCom Gold Award, Interactive Capabilities: Neosho County Community College
- 2012 Communicator Award of Excellence, Interactive, Education: Dartmouth
- 2012 Communicator Award of Distinction, Interactive, Education: Gateway Technical College
- 2012 Communicator Award of Distinction, Interactive, Education: Colorado State University
- 2012 Communicator Award of Distinction, Video Training, Corporate
- 2012 Davey Silver Award, Interactive Multimedia, Education: University of Iowa
- 2012 Davey Silver Award, Interactive Multimedia, Education: Gateway Technical College
- 2012 Digital Signage Expo Bronze Content Award, Education & Healthcare: University of Iowa
- 2012 Hermes Platinum Creative Award, Interactive Capabilities: Colorado State University
- 2012 Hermes Gold Creative Award, Interactive Capabilities: Gateway Technical College
- 2012 MarCom Platinum Award, Design Multimedia: University of Iowa
- 2007 IABC Gold Quill Award Finalist: Interactive Media Design



## TEAM QUALIFICATIONS



**Dave Leo – Region Manager**

Dave's primary role with Visix is to engage, educate and inform prospective and existing clients of Visix products and services. He joined Visix in 2010 and has over 20 years experience in digital signage, audio-visual and display technologies sales, marketing and account management. Continual improvement drives him to deliver outstanding customer service well beyond the initial sale and grow with our client's long-term deployments.

**Ella Pak, PMP – Client Success Manager**

Ella's job is to make client projects a success from start to finish. She manages all aspects of the implementation and adoption process of Visix products and services. She has almost 5-years experience with Visix and 10 years of project and account management experience. She aligns all stakeholders with goals, metrics, timeline, and understands every member's role. Ongoing communication ensures celebrated milestones and project success.

**Ellyce Kelly – Professional Services**

Ellyce works with Visix clients to ensure their deployments are successful through training and assistance with technology, best practices and content development. She joined Visix in 2008, and has over 15 years of experience in sales, marketing, communications and public relations. Her passion is helping digital signage users realize their goals through well-planned, well-crafted visual communications.

**Jennifer Olsen – Onboarding & Implementation Specialist**

Jennifer has been with Visix since 2017 and has over 17 years of technology implementation and support experience. She works with Visix clients on the technical implementation of our software and hardware and onboarding services with training, and creative. Whether a client's deployment is a 1 display or 1,000, she provides the same level of thorough, efficient and excellent service.

**Hunter Tracy – Software Support Specialist**

Hunter provides clients with a resolution to reported issues as quickly and efficiently as possible via phone, email and remote support web tools. His knowledge of software, hardware and networking is an invaluable asset. He joined Visix in 2018, has a passion for providing outstanding customer service and always receives top client survey scores.



**Sean Matthews, President and CEO of Visix, Inc.**

Sean guides the company's progress on a daily basis through management and oversight. He has over 25 years of sales and marketing experience in the audiovisual and digital signage industries, and has been with the company since 2004. His passion is communication, and he brings that passion to every decision about products and services, as well as his management of the people and processes that make Visix a success.



**Trey Hicks, Chief Sales Officer**

Trey manages the Visix sales team, as well as an ever-growing roster of reseller and technology partners for a global sales strategy. He has been with the company since 1994, and is passionate about using technology to help people communicate better. In addition to sales, he contributes to marketing, product management and services planning through industry and technology research, as well as customer feedback.



**Jill Perardi, Creative Services Manager**

Jill oversees all creative services projects for Visix including quoting, client consultation, design planning and overall project management. She joined Visix in 2012, and has over 19 years of experience in creative marketing and communications. Her passion is transforming client ideas into memorable audience experiences. She works with a team of talented designers, and has evolved our creative product offering to win over 90 awards.



**Christy Greer – Chief Financial Officer**

Christy provides analysis and recommendations for all financial aspects of the company. She is also responsible for development and management of internal company systems, including administrative, accounting and human resources. Christy joined the company in 2003 has managed to substantially reduce the company's debt, renegotiate banking relationships, reduce DSO, and improve cash flows through managed equity.



## COST PROPOSAL – Professional Services, Software Licensing, Maintenance

### PROFESSIONAL SERVICES

Quantity	Part Number	Product	List Price	Unit Price	Ext. Price
14	VX-S-IMW	<b>Visix - Remote Implementation Support Service</b> This service provides remote implementation assistance via Zoho Assist and/or phone for software implementation. Priced per hour. Limited project management and coordination assistance also provided. Visix is not assuming responsibility for full application deployment unless stated otherwise. This service is billed in full and the hours are booked and managed as a retainer.	\$155.00	\$140.00	\$1,960.00
10	VX-S-IMP	<b>Visix - Professional Services and Advanced Configuration</b> Extend your team with our experts. Visix Professional Service Retainers provide you access to our expertise and can include hands-on assistance with system maintenance; configuration of message and layout playlists, players, layouts and artwork; user account setup and privilege assignments; setup of message templates; creation and configuration of data messages; process and policy consulting; and more. This Professional Service Retainer is billed in full, with the retained hours being deducted as the services are used. Creative content service hours may be recommended to compliment professional services.  <b>-Configuration of client's Office 365 data with Visix software and create event data messages for 14-18 rooms,</b>	\$155.00	\$140.00	\$1,400.00
1	VX-S-CCS	<b>Digital Wayfinding Content - Base Design</b>  <b>-See Visix Scope #CS3494 for details. In summary, the Base Design includes an interactive wayfinding content development project for the Wyoming State Capitol Building (Client). The client will have four touchscreen displays of the same orientation, resolution and touch type (single or multi-touch) located in the State Capitol Building and Capitol Extension Building. The primary purpose of the displays is to assist visitors in locating public meeting rooms. The secondary purpose of the displays is to provide information on tours, elected officials, emergency information, etc. via traditional digital signage. For the purposes of this scope of work, there are 14 public meeting rooms located within the two buildings. The State Capitol Building consists of four floors and the Capitol Extension Building is one floor.</b>	\$0.00	\$22,095.00	\$22,095.00
1	VX-S-CCS	<b>Digital Wayfinding Content - Option 2</b>  <b>-Instead of animated icons on destination rooms, a line path from the You Are Here location will be drawn to the destination building, floor and room.</b>	\$0.00	\$1,337.00	\$1,337.00
1	VX-S-CCS	<b>Digital Wayfinding Content - Option 3</b>  <b>-The entire project will be responsive so it can be viewed on mobile devices. A QR code will be present on the displays. Once scanned on a mobile device the entire project will open within the web browser on the user's mobile phone.</b>	\$0.00	\$19,305.00	\$19,305.00
			Subtotal:		\$46,097.00
			Tax:		\$0.00
			Total:		\$46,097.00





## ANNUAL SOFTWARE LICENSING AND SUPPORT COSTS

Quantity	Part Number	Product	List Price	Unit Price	Ext. Price
18	VX-S-SBHT	<b>Visix - Subscription - Hosted - 10 to 19 Players</b> Annual subscription for Engage media player software and hosted AxisTV Workgroup CMS. Annual subscription fee is per player for systems with 10 to 19 media players. For hosted deployments. Annual support subscription fees included however CMS and player hardware not included. One year minimum commitment required.	\$568.00	\$324.00	\$5,832.00
Subtotal:					\$5,832.00
Tax:					\$0.00
Total:					\$5,832.00

## COST PROPOSAL – Hardware and Installation

### BASE SYSTEM - HARDWARE AND INSTALLATION

Quantity	Part Number	Product	List Price	Unit Price	Ext. Price
1	VX-S-HSI	<b>Visix - Hosted Service - Setup Fee</b> One-time setup fee for Visix hosted service. Includes remote implementation of CMS software.	\$620.00	\$558.00	\$558.00
14	VX-R-1000p-H	<b>Hardware - MeetingMinder Touch10 Room Sign (Gen 2)</b> Hardware only. AxisTV software license for Touch10 must be purchased separately.  The MeetingMinder Touch10 room sign lets everyone know which shared spaces are available at a glance with room status lights on each side of the room sign. Available rooms show green status lights and booked rooms show red. This room sign is PoE+ ready, includes a 3 year hardware warranty, and has a built-in media player and 10.4" LCD display. The MeetingMinder can be surface-mounted or recessed mounted with pre-drilled holes. A PoE+ power injector is available but sold separately.	\$1,169.00	\$1,049.00	\$14,686.00
4	ELO 5502L	<b>55in Touchscreen Monitor</b>	\$0.00	\$3,300.00	\$13,200.00
4	VX-S-CUS	<b>Wall Mount for 55in Touchscreen</b>	\$0.00	\$75.00	\$300.00
4	VX-S-CPG-H	<b>Visix - Hardware - AxisTV HDn Media Player</b> Hardware only. Media Player Software License must be purchased separately. The HDn Media Player has an internal power supply and a compact form factor. AV output is HDMI and player size is 7.5 x 1.7 x 4.3 inches. Powered by an Intel i3 processor and 4GB memory. This appliance media player is configured on Windows 10 IOT Enterprise 2019 LTSC. Supports video file playback up to 15mbps at 1920x1080. H.264 or H.265 encoded MP4 video files recommended. Supports video streams encoded up to 6mbps at 1920x1080 for partial or full-screen playback. Landscape and portrait layouts supported. Supports video or still image backgrounds and the modern ticker.	\$893.00	\$759.00	\$3,036.00
1	VX-S-CUS	<b>Onsite Installation</b>  - Install (14) Visix 10" Touch10 MeetingMinders. - Install (4) 55" ELO Touchscreen Monitors and Visix HDN Players. Wall mounted, assume masonry wall.	\$0.00	\$4,650.00	\$4,650.00
1	FREIGHT	<b>Freight</b> Estimated freight based on quantities in quote.	\$0.00	\$2,000.00	\$2,000.00
Subtotal:					\$38,430.00
Tax:					\$0.00
Total:					\$38,430.00

**\$90,359.00 - BASE SYSTEM GRAND TOTAL**



## OPTION 1 – Herschler Addition

### OPTIONAL - HERSCHLER ADDITION

Quantity	Part Number	Product	List Price	Unit Price	Ext. Price
5	VX-S-SBHW	<b>Visix - Subscription - Hosted - 20 to 29 Players</b> Annual subscription for Engage media player software and hosted AxisTV Workgroup CMS. Annual subscription fee is per player for systems with 20 to 29 media players. For hosted deployments. Annual support subscription fees included however CMS and player hardware not included. One year minimum commitment required.	\$558.00	\$255.00	\$1,275.00
4	VX-S-IMW	<b>Visix - Remote Implementation Support Service</b> This service provides remote implementation assistance via Zoho Assist and/or phone for software implementation. Priced per hour. Limited project management and coordination assistance also provided. Visix is not assuming responsibility for full application deployment unless stated otherwise. This service is billed in full and the hours are booked and managed as a retainer.	\$155.00	\$140.00	\$560.00
4	VX-R-1000D-H	<b>Hardware - MeetingMinder Touch10 Room Sign (Gen</b> The MeetingMinder Touch10 room sign lets everyone know which shared spaces are available at a glance with room status lights on each side of the room sign. Available rooms show green status lights and booked rooms show red. This room sign is PoE+ ready, includes a 3 year hardware warranty, and has a built-in media player and 10.4" LCD display. The MeetingMinder can be surface-mounted or recessed mounted with pre-drilled holes. A PoE+ power injector is available but sold separately.  <b>-Herschler West Building conference rooms (W101, W102, W103 and W104) .</b> .	\$1,169.00	\$1,049.00	\$4,196.00
1	ELO 5502L	<b>55in Touchscreen Monitor</b>	\$0.00	\$3,300.00	\$3,300.00
1	VX-S-CUS	<b>Wall Mount for 55in Touchscreen</b>	\$0.00	\$75.00	\$75.00
1	VX-S-CPG-H	<b>Visix - Hardware - AxisTV HDn Media Player</b> Hardware only. Media Player Software License must be purchased separately. The HDn Media Player has an internal power supply and a compact form factor. AV output is HDMI and player size is 7.5 x 1.7 x 4.3 inches. Powered by an Intel i3 processor and 4GB memory. This appliance media player is configured on Windows 10 IOT Enterprise 2019 LTSC. Supports video file playback up to 15mbps at 1920x1080. H.264 or H.265 encoded MP4 video files recommended. Supports video streams encoded up to 6mbps at 1920x1080 for partial or full-screen playback. Landscape and portrait layouts supported. Supports video or still image backgrounds and the modern ticker.	\$893.00	\$759.00	\$759.00
1	VX-S-CCS	<b>Digital Wayfinding Content - Option 1</b>  <b>-Herschler West Building (1 floor). A 6th floor map will be included in the project for the Herschler West Building. The Event Directory Adds 4 additional Conference rooms and mapping to W101, W102, W103 and W104.</b> .	\$0.00	\$2,065.00	\$2,065.00
1	VX-S-CUS	<b>Onsite Installation</b>  <b>- Install (4) Visix 10" Touch10 MeetingMinders.</b> <b>- Install (1) 55" ELO Touchscreen Monitors and Visix HDN Players. Wall mounted, assume masonry wall.</b> .	\$0.00	\$1,050.00	\$1,050.00
			Subtotal:		\$13,280.00
			Tax:		\$0.00
			Total:		\$13,280.00

**\$13,280.00 - HERSCHLER ADDITION TOTAL**





## OPTION 2 – Voice Activated Wayfinding Addition

### OPTIONAL - VOICE ACTIVATED WAYFINDING

Quantity	Part Number	Product	List Price	Unit Price	Ext. Price
1	VX-S-CCS	<b>Digital Wayfinding Content - Option 4</b> -Voice activated wayfinding will be added to the project. Visix will provide the development and revisions to the library of voice commands. Client testing and feedback required to ensure the library of commands is comprehensive. Microphone Option is required for this feature.	\$0.00	\$2,717.00	\$2,717.00
4	VX-S-CUS	<b>Microphone for Voice-Activated Wayfinding</b> *Estimate only. Actual model and price TBD based on audio consulting and onsite testing	\$0.00	\$500.00	\$2,000.00
1	VX-S-CUS	<b>Microphone for Voice-Activated Wayfinding</b> *Estimate only. Actual model and price TBD based on audio consulting and onsite testing	\$0.00	\$500.00	\$500.00
			Subtotal:		\$5,217.00
			Tax:		\$0.00
			Total:		\$5,217.00

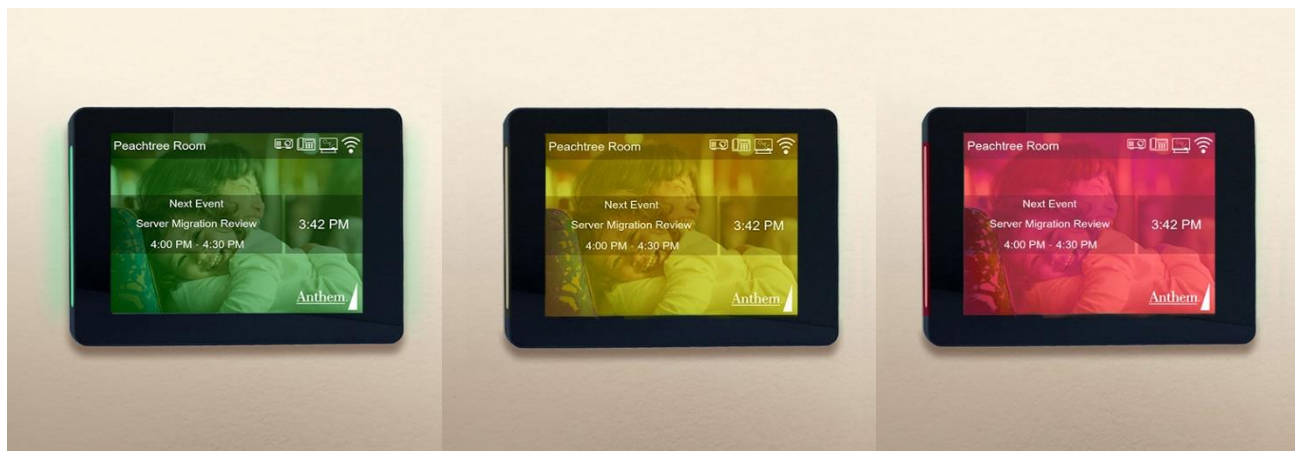
### **\$5,217.00 - VOICE ACTIVATED WAYFINDING ADDITION TOTAL**

## OPTION 3 – Upgrade to 15" Tablet Size and add Screen Colors

This option is the total price increase to change the tablet size from the proposed Visix 10" to ELO 15", provide wall mounts for ELO 15" and Creative and Pro Services to design Red, Green and Yellow event message slides. The Visix Touch10 is only available in a standard 10" size and only has red and green light bars on the sides. Therefore, if LSO absolutely requires the larger 15" tablet size AND yellow indicator, Visix will provide the ELO 15" tablets and change the screen design (not light bars) so the content itself changes from green, yellow and red, similar to the below examples. This creative service is to change the actual screen color from green (no meeting), to yellow (meeting about to occur), to red (meeting in progress).

### **\$11,564.00 – Base System 15" Tablet and Screen Color Upgrade Total**

### **\$1,704.00 – Herschler Addition 15" Tablet and Screen Color Upgrade Total**





## WARRANTIES

### Visix 10" MeetingMinder Touch10 Room Sign\*:

3 Year Depot with Advance Replacement during first year only.

### ELO 55" Touchscreen:

3 Year Onsite Exchange

4 Year and 5 Year Extended Warranty options available.

### Visix HDn Media Player:

2 Year Depot with Advance Replacement during first year only.

5 Year Extended Warranty option is available for \$149/ea.

### \*Optional Alternate ELO 15" Tablet Panel PC:

3 Year Onsite Exchange

4 Year and 5 Year Extended Warranty options available.

## SUPPORT

Support is handled directly through our full-time employed Visix Support Services team network operation center in our metro Atlanta, GA office. Our staff are available by telephone, email, and remote desktop support during normal business hours: 8:00AM to 8:00PM Eastern Time, Monday through Thursday, except published holidays. Friday business hours are 8:00AM to 5:00PM Eastern Time, except published holidays.

Visix provides at least four enhancement and/or feature releases and any number of each year. Our Support Services team will notify your appointed contact when an update is available. If you request and update and have a Visix cloud-hosted CMS, a Visix technician will schedule a mutually convenient time to apply the requested software updates for you. If you have an on-premise CMS, Visix will email you the software download links, and you apply the updates yourself. Visix can assist with applying updates to your on-premise CMS if we are allowed remote access via Zoho Assist.

## CONCLUSION

Our motto is to Communicate Better. Visix is committed to helping you achieve this goal by using our visual communications solutions that are smart, user-friendly, scalable, and easy to deploy. Our objective is to present an ever-evolving suite of solutions that integrates digital signage, interactive experiences, and space management tools with existing systems to help people communicate better and engage their audiences. We have innovative technologies and a passionate, professional team dedicated to making your digital signage a success. Visix not only understands the unique challenges of marrying IT systems with communication goals and brings years of experience to help solve these challenges.

"Thank you for considering Visix for your room scheduling and wayfinding project. As your dedicated, local Visix representative, I am excited to help your Capitol Complex visitors and guests be better informed, and quickly and easily find their destination."

Dave Leo  
Visix Region Manager





## SECTION 7: PROPOSAL PRICE SHEET

The undersigned agrees to provide a Room Scheduling System and Digital Wayfinding in accordance with the Request for Proposal, General Provisions, Special Provisions and Proposal Price Sheet for Request for Proposal Number 0059-E.

Rate(s) for Design Services:

**\$46,097.00 total** for all Visix Professional Services, including Design Services, included in Section 5.2.

- This price excludes Option 1 Herschler Addition, Option 2 Voice Activated Wayfinding and Option 3 Tablet Size Upgrade and Screen Colors.
- Hourly rate for Visix Pro Services is \$140/hr.

Rate(s) for Software Licensing and Annual Maintenance

**\$5,832.00 total annual rate** for all software licensing and maintenance in section 5.2.

- Option 1 Herschler Addition is an additional \$1,275.00/yr.
- Per Player/Tablet annual rate is \$255/ea.

Total price for services described in Section 5.2:

**\$51,929.00 total**

Price for one power over ethernet tablet or similar device as described in Section 5.3:

**\$1,049.00/ea. for Visix 10"**

- \$1,450/ea. for Optional Alternate ELO 15"

Price for one large display monitor as described in Section 5.3:

**\$3,300.00/ea. for ELO 55"**

### 2. GENERAL INFORMATION:

Proposer Name: Visix, Inc.

Phone: (303) 947-9504

Email Address: dleo@visix.com

FAX: (770) 448-5724

Mailing Address: 230 Scientific Drive, Suite 800

City: Peachtree Corners State: Georgia

Zip: 30092

Employer Identification Number 62-1088226

### 3. OWNERSHIP AND CONTROL:

Proposer's Legal Structure: X Corporation

Provide the names of all individuals authorized to sign for the proposer: NAME: David Leo TITLE: Region Manager

### **VENDOR VERIFICATION**

I certify under penalty of perjury that I am a responsible official (as identified above) for the business entity described above as the proposer, that I have personally examined and am familiar with the information submitted in this disclosure and all attachments, and that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including criminal sanctions that can lead to fines or imprisonment.

(Signature)

David Leo, Region Manager

(Name and Title) (Typed or Printed)

10/14/20

(Date)