State of Wyoming

2027-2028

Biennium Budget Request

Agency 053: Department of Workforce Services

Prepared for the February 2026 Legislature.

The information in this budget request has been developed in accordance with the agency plan prepared according to W.S. 28-1-115 & 28-1-116 [W.S. 9-2-1011(b)(vi)].

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Wyoming

State Budget Department

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DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES **DEPT** 053

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
DIVISION							
ADMINISTRATION & SUPPORT	0100	62,682,144	63,468,633	427,876	63,896,509	0	63,896,509
VOCATIONAL REHABILITATION	0200	38,424,508	38,615,247	107,561	38,722,808	0	38,722,808
UNEMPLOYMENT INSURANCE	0300	40,552,765	40,827,562	0	40,827,562	0	40,827,562
LABOR STANDARDS	0400	2,261,738	2,374,170	8,008	2,382,178	0	2,382,178
WORKERS' COMPENSATION AND OSHA	0500	70,020,486	69,553,622	169,221	69,722,843	0	69,722,843
DISABILITY DETERMINATION SERVICES	0600	7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
TOTAL BY DIVISION		221,744,214	222,570,037	720,299	223,290,336	0	223,290,336
OBJECT SERIES							
PERSONNEL	0100	111,350,358	114,129,863	0	114,129,863	0	114,129,863
SUPPORTIVE SERVICES	0200	29,871,127	30,051,432	720,299	30,771,731	0	30,771,731
RESTRICTIVE SERVICES	0300	7,180,380	9,139,249	0	9,139,249	0	9,139,249
CENT. SERV./DATA SERV.	0400	2,493,153	2,839,301	0	2,839,301	0	2,839,301
SPACE RENTAL	0500	7,416,782	3,693,063	0	3,693,063	0	3,693,063
GRANTS & AID PAYMENT	0600	33,042,349	32,643,591	0	32,643,591	0	32,643,591
NON-OPERATING EXPENDITURES	0800	236,094	0	0	0	0	0
CONTRACTUAL SERVICES	0900	30,153,971	30,073,538	0	30,073,538	0	30,073,538
TOTAL BY OBJECT SERIES		221,744,214	222,570,037	720,299	223,290,336	0	223,290,336
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	35,820,588	36,425,365	228,425	36,653,790	0	36,653,790
FEDERAL FUNDS	X	95,116,095	88,204,105	322,653	88,526,758	0	88,526,758
OTHER FUNDS	Z	90,807,531	97,940,567	169,221	98,109,788	0	98,109,788
TOTAL BY FUNDS		221,744,214	222,570,037	720,299	223,290,336	0	223,290,336
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		563.00	563.00	0.00	563.00	0.00	563.00
AWEC EMPLOYEE COUNT		4.00	4.00	0.00	4.00	0.00	4.00
TOTAL AUTHORIZED EMPLOYEES		567.00	567.00	0.00	567.00	0.00	567.00

SECTION 1. STATE OF THE AGENCY

Agency Overview

The Wyoming Department of Workforce Services (DWS) operates with a biennial budget of approximately $222.5 million and 567 employees. DWS's budget is composed of approximately 16% general funds, 40% federal funds, and 44% other funds. As a service-based agency, DWS administers a wide array of State and federally authorized programs. With a strong statewide presence, DWS supports individuals and businesses in every Wyoming county.

Agency Background & Structure

DWS serves a diverse constituency, but its primary clientele includes employers, job seekers, and workers. The Agency's focus can be broadly described as providing various employment services and assistance to individuals and businesses, while ensuring compliance with federal and/or State standards. The Agency is organized into the following Divisions:

- Workforce Standards;
- Workforce Programs;
- Policy, Research, & Communications; and
- Fiscal.

In addition to the above Divisions, the following functions operate within or in collaboration with the Office of the Director:

- Office of the State Mine Inspector,
- The Medical Commission, and
- Wyoming Workforce Development Council.

Agency Challenges/Risks/Priorities

The Agency's current priorities include:

Federal Funding Pressures. Rising operational costs, coupled with flat or declining federal funding and uncertainty, continue to place pressure on DWS programs that rely on these resources. The Agency's priority is to strategically manage resources to sustain essential services while ensuring long-term program stability and uninterrupted service delivery.

Worker Shortages. Wyoming businesses continue to face challenges hiring qualified staff. The Agency prioritizes targeted, cost-effective strategies to address workforce gaps, including expanding online job platforms, expanding opportunities for the use of labor market information, hosting focused hiring events, supporting skills development for residents through Department of Labor and Workforce Development Training Fund grants, and partnering with schools and industries to strengthen talent pipelines. These efforts help employers fill critical roles efficiently while minimizing unnecessary expenditures.

System Modernization. Outdated systems have posed operational challenges for the Agency, limiting efficiency and the ability to provide timely, effective services. While DWS has already made significant progress in modernizing key systems, modernization continues to be a top priority to streamline processes, improve data accuracy and security, and better support staff and external stakeholders in a timely and effective manner. Future efforts include launching a consolidated apprenticeship system that integrates applications, tracking, and reporting into a single platform (ApprentiScope), and a new operating system for the State Mine Inspector's Office that will streamline the application process, incorporate a new self-testing platform, and introduce mobile field-inspection tools for staff. These initiatives will require careful planning, dedicated resources, and ongoing support to ensure successful implementation and long-term operational benefits.

Internal Process Improvement. DWS is prioritizing a comprehensive review of internal processes to enhance efficiency and better serve its customers. By examining workflows, identifying bottlenecks, and streamlining operations, DWS aims to reduce delays, improve accuracy, and ensure that services are delivered in a timely and effective manner using existing staff resources. This focus on process improvement allows staff to allocate resources more strategically, respond more quickly to customer needs, and provide a higher-quality experience for individuals and businesses engaging with DWS programs. Continuous evaluation and adjustment of internal processes remain a central priority to strengthen overall service delivery.

Website Accessibility and User Experience. DWS is prioritizing enhancing website accessibility so all users, including individuals with disabilities, can easily navigate and access agency information. Guided by both internal program teams and WCAG 2.1 AA standards, these improvements are critical to providing universal access, improving customer experience, and ensuring that all individuals can successfully engage with the Agency's programs and services.

Strategic Partnerships. DWS prioritizes fostering and strengthening partnerships across public, private, and nonprofit sectors to efficiently address Wyoming's workforce needs. By coordinating efforts and sharing resources, the Agency can expand its reach, reduce duplication, and deliver services more effectively without incurring significant additional costs. Strong partnerships ensure that workforce initiatives are targeted, sustainable, and responsive to both employers and communities across the state.

Public Awareness and Engagement. DWS is committed to increasing understanding of the Agency's mission, services, and impact by educating Wyoming residents, employers, and partners through targeted outreach, consistent engagement, and clear communication. This has and continues to be a key priority. By leveraging cost-effective methods such as public seminars, webinars, social media, video resources, informational materials, and community events, the Agency ensures residents and partners are informed about available services while being fiscally responsible with available resources.

Agency Successes and Efficiencies

DWS has achieved many successes in recent years. The following are a few select examples of both successes and efficiencies that DWS has implemented:

Modernized Online Grant System. DWS's Business Training and Support Unit (BTSU) implemented a modernized online grant management system for the Workforce Development Training Fund. This upgrade reduces paperwork, streamline processes, and makes it easier for Wyoming employers and training providers to access funding. The system provides a straightforward, user-friendly platform that allows employers to apply for and manage grants more efficiently, reducing barriers and saving valuable time. By cutting unnecessary administrative burdens, DWS is ensuring more taxpayer dollars flow directly into workforce training rather than overhead, demonstrating fiscal discipline, conservative stewardship, and a strong commitment to accountability. The system also enhances transparency by providing clearer, more efficient tracking of grants. This modernization is critical because it allows Wyoming businesses to access training resources more quickly, improve their workforce, and strengthen the state's economy in a way that is efficient, responsible, and keeps the focus on employer needs.

Pathways to Progress. DWS' Division of Vocational Rehabilitation (DVR) is expanding vocational opportunities, mental health support, and career outcomes for children and youth with disabilities through a $10 million Disability Innovation Fund (DIF) grant awarded by the U.S. Department of Education Rehabilitation Services Administration. DVR continues to collaborate with schools and currently holds two formal agreements and is preparing a third for the upcoming fall semester, with additional districts expressing strong interest. By providing tailored career pathways that combine real-world job experiences, skill-building, and supportive services, the program equips students with tools to achieve independence and long-term success. This initiative is essential because it helps remove barriers that have historically limited workforce participation, ensuring Wyoming youth with disabilities can fully engage in the state's economy, strengthen local businesses, and build self-sufficiency.

Expanding Program and Service Access. DWS is actively working to broaden access to its programs and services, ensuring that individuals and businesses across Wyoming can easily obtain the information and support needed. As part of these efforts, the Agency has launched a *Virtual Training Series* open to the public which provides training on key programs and topics such as unemployment insurance, workers' compensation, mental health in the workplace, and more. In addition, several program areas have implemented Q&A sessions to give participants an opportunity to ask questions and receive direct, real-time assistance. Ensuring broad, accessible program and service delivery is essential for meeting the needs of Wyoming residents, supporting economic stability, and fostering trust and confidence in the Agency's ability to serve all communities effectively.

Apprenticeship and Workforce Expansion. The Business Training and Support Unit (BTSU) continues to prioritize building and expanding Registered Apprenticeship Programs across Wyoming, supported through the State Apprenticeship Expansion Funding (SAEF). Registered apprenticeships address Wyoming's skilled trades gap by combining paid on-the-job training with supplemental classroom instruction, allowing workers to "earn while they learn" and gain credentials for in-demand occupations. Recent SAEF funding has supported a range of programs across industries, including construction, education, healthcare, and IT/cybersecurity, covering costs such as program start-up, training, mentorship, and instructional materials.

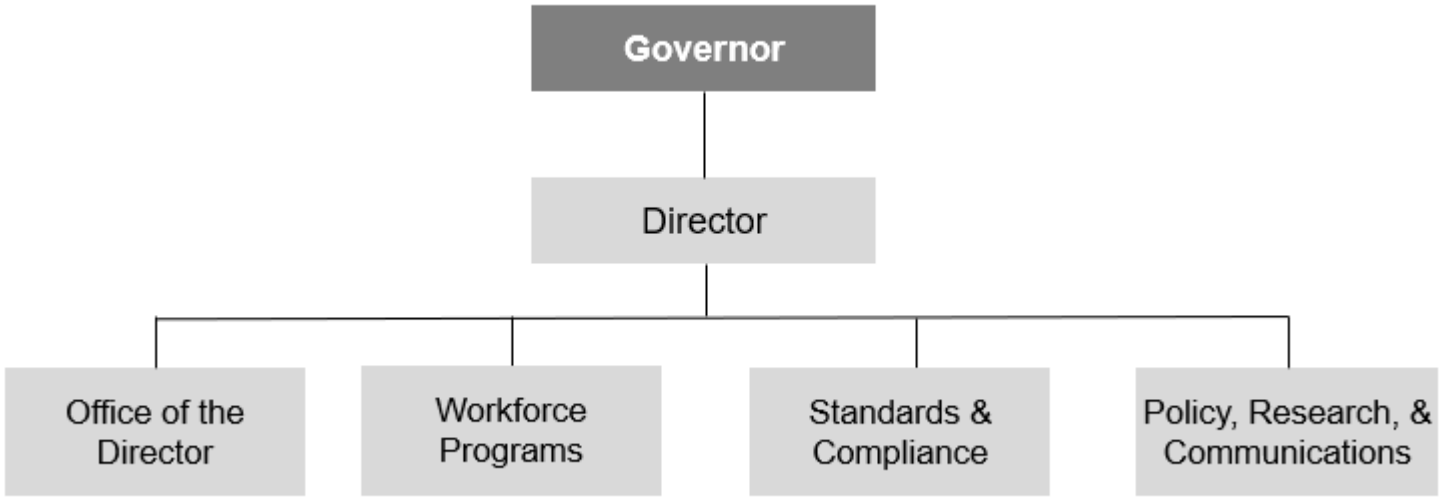
OSHA Roadshow. In 2024, the OSHA program adopted a more targeted, hands-on approach to safety training, launching the *OSHA Roadshow* to provide practical, in-person instruction for Wyoming employers and employees. Building on the positive feedback from the inaugural event, the program held its second annual regional training on May 20–21, 2025, offering in-depth workshops on Excavation Safety Competent Person, Fall Protection, and the "Fatal Four" hazards: struck-by, falls, electrocution, and caught-in or -between. Participants attended multiple classes designed to provide both practical skills and comprehensive safety knowledge, and post-event surveys indicated overwhelmingly positive satisfaction with the workshops. This initiative demonstrates the Agency's commitment to improving workplace safety and equipping employees and employers with the tools needed to prevent injuries and enhance compliance with OSHA standards.

Forge Your Future Campaign. In May 2025, the Wyoming Workforce Development Council, in collaboration with the DWS, launched the Forge Your Future campaign, a dynamic, ARPA-funded initiative made possible through direct appropriation by the Wyoming Legislature. Designed to connect residents with real, in-demand career opportunities, the campaign focuses on four of the state's fastest-growing industries: healthcare, manufacturing, hospitality and tourism, and construction and trades, each projected to see double-digit job growth between 2020 and 2030. Forge Your Future highlights careers that offer strong wages, job stability, and accessible entry points, many of which require no college degree. The campaign includes a video library featuring nearly 100 short, authentic stories from real Wyoming residents, making labor market information relatable and actionable. Built on Wyoming's Next Generation Sector Partnerships, this effort reflects a statewide, coordinated strategy to meet employer demand and strengthen our workforce. More than just a campaign, Forge Your Future is a forward-looking investment in economic resilience, career mobility, and opportunity for all Wyoming residents.

Unemployment Insurance Benefits and Reemployment Efforts. The Unemployment Insurance (UI) division continues to be a critical resource for Wyoming workers by providing temporary financial support while helping claimants return to the workforce efficiently. A key initiative, the Reemployment Services and Eligibility Assessment (RESEA) program, connects UI claimants with personalized services through American Job Centers, supporting faster reemployment while ensuring compliance with eligibility requirements. This approach strengthens coordination between workforce development and UI systems and also helps maintain economic stability, supports employers in filling critical positions, and empowers workers to regain financial independence.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES **DEPT** 053

SECTION 2. DEPARTMENT ORGANIZATION



SECTION 3. DEPARTMENT STATUTORY AUTHORITY

W.S. 9-2-2002	Department of Employment and Workforce Services Merger
W.S. 9-2-2601 through 9-2-2608	Department of Workforce Services Duties and Responsibilities

SECTION 4. PERFORMANCE MEASURES

The Department of Workforce Services (DWS) continues to focus its efforts on strategies to further achieve the State's key priorities that directly impact Wyoming workers, employers, and families. The agency developed an implementation plan that includes objectives, goals, and various action items for the Department of Workforce Services programs to complete with the purpose of ensuring agency success as it relates to the strategic plan. During the strategic planning phase, the following goals were defined to help guide the direction of the agency:

Goal #1: Improve service delivery by streamlining internal processes, using data-driven decisions, and applying stakeholder feedback to improve efficiency and better serve our customers.

Goal #2: Foster and strengthen strategic partnerships across public, private, and nonprofit sectors to enhance service delivery, leverage shared resources, and collectively address the workforce needs of Wyoming.

Goal #3: Increase awareness and understanding of the agency's mission, services, and impact by educating Wyoming residents, employers, and partners through targeted outreach, consistent engagement, and clear communication strategies.

To measure the agency's performance and effectiveness of the various action items being implemented to obtain the established goals, the following three performance measures have been identified:

Performance Measure #1: The majority of staff agree that internal processes have improved and helped them better serve our customers.

Performance Measurement #2: Demonstrate improved collaboration with strategic partners, as evidenced by a majority reporting strengthened relationships and improved engagement with the agency, as measured through annual targeted partnership surveys.

Performance Measure #3: Increase the percentage of customers who are familiar with the Department of Workforce Services' programs and services.

SECTION 5. DEPARTMENT PRIORITIES

053 - Department of Workforce Services
2027-2028 Biennium Priorities

Priority	Division	Unit #	Program Name / Description	$	GF	FF	OF	# of Positions
1	0100	0125	Business Training and Support	$15,633,710	$11,849,928	$624,810	$3,158,972	8
1	0100	0135	WY Quality Counts	$1,258,320	$1,258,320	$0	$0	1
1	0100	0150	Employment & Training	$34,076,585	$4,765,190	$24,552,965	$4,758,430	133
1	0100	0190	State Mine Inspector	$3,828,190	$0	$0	$3,828,190	7
1	0100	0191	Mining Exams	$50,000	$0	$0	$50,000	0
1	0200	0201	Vocational Rehabilitation	$38,615,247	$7,846,849	$29,394,457	$1,373,941	74
1	0300	0301	Unemployment Insurance Administration	$35,715,694	$0	$23,012,037	$12,703,657	128
1	0300	0340	Unemployment Insurance - Employment Security Revenue	$5,111,868	$0	$0	$5,111,868	0
1	0400	0401	Labor Standards	$2,374,170	$2,369,872	$556	$3,742	10
1	0500	0501	Workers' Compensation & OSHA	$69,553,622	$0	$2,888,477	$66,665,145	167
1	0600	0601	Disability Determination Services	$7,730,803	$0	$7,730,803	$0	18
2	0100	0101	Office of the Director	$6,742,822	$6,456,200	$0	$286,622	15
2	0100	0110	Policy, Research & Communications	$1,759,093	$1,759,093	$0	$0	6
3	0100	0140	Serve Wyoming	$119,913	$119,913	$0	$0	0
			Totals	**$222,570,037**	**$36,425,365**	**$88,204,105**	**$97,940,567**	**567**

Department Priority Notes:

1. Programs with significant impact on Wyoming's workforce;
2. Provides operation support to all programs; and
3. Pass-through program.

SECTION 6. DEPT. EXCEPTION REQUEST PRIORITIES

053 - Department of Workforce Services
2027-2028 Biennial Budget Request

			Department Request		Governor's Recommendation				
Priority	Unit #	Description	Amount	Pos	Amount	GF	FF	OF	Pos
1	0101	TRP	$59,916	0	$59,916	$59,916	$0	$0	0
1	0110	TRP	$36,868	0	$36,868	$36,868	$0	$0	0
1	0125	TRP	$37,908	0	$37,908	$37,908	$0	$0	0
1	0135	TRP	$2,002	0	$2,002	$2,002	$0	$0	0
1	0150	TRP	$291,182	0	$291,182	$60,060	$231,122	$0	0
1	0201	TRP	$107,561	0	$107,561	$23,663	$83,898	$0	0
1	0401	TRP	$8,008	0	$8,008	$8,008	$0	$0	0
1	0501	TRP	$169,221	0	$169,221	$0	$0	$169,221	0
1	0601	TRP	$7,633	0	$7,633	$0	$7,633	$0	0
		Totals	**$720,299**	**0**	**$720,299**	**$228,425**	**$322,653**	**$169,221**	**0**

General Fund	$228,425
Federal Funds	$322,653
Other Funds	$169,221
Total Request	**$720,299**

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES **DEPT** 053

DIVISION ADMINISTRATION & SUPPORT **DIV NO** 0100

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
OFFICE OF THE DIRECTOR	0101	4,697,629	6,742,822	59,916	6,802,738	0	6,802,738
POLICY, RESEARCH, AND COMMUNICATIONS	0110	1,721,914	1,759,093	36,868	1,795,961	0	1,795,961
BUSINESS TRAINING AND SUPPORT	0125	15,537,976	15,633,710	37,908	15,671,618	0	15,671,618
WY QUALITY COUNTS	0135	1,243,403	1,258,320	2,002	1,260,322	0	1,260,322
SERVE WYOMING	0140	119,913	119,913	0	119,913	0	119,913
EMPLOYMENT & TRAINING	0150	36,255,300	34,076,585	291,182	34,367,767	0	34,367,767
STATE MINE INSPECTOR	0190	3,056,009	3,828,190	0	3,828,190	0	3,828,190
MINING EXAMS	0191	50,000	50,000	0	50,000	0	50,000
TOTAL BY UNIT		62,682,144	63,468,633	427,876	63,896,509	0	63,896,509
OBJECT SERIES							
PERSONNEL	0100	33,125,410	33,842,427	0	33,842,427	0	33,842,427
SUPPORTIVE SERVICES	0200	2,934,255	2,233,748	427,876	2,661,624	0	2,661,624
RESTRICTIVE SERVICES	0300	4,444,646	3,485,317	0	3,485,317	0	3,485,317
CENT. SERV./DATA SERV.	0400	730,821	810,473	0	810,473	0	810,473
SPACE RENTAL	0500	2,940,475	1,329,985	0	1,329,985	0	1,329,985
GRANTS & AID PAYMENT	0600	14,830,277	13,792,072	0	13,792,072	0	13,792,072
CONTRACTUAL SERVICES	0900	3,676,260	7,974,611	0	7,974,611	0	7,974,611
TOTAL BY OBJECT SERIES		62,682,144	63,468,633	427,876	63,896,509	0	63,896,509
SOURCES OF FUNDING							
ENTERPRISE FUND	EF	3,342,631	4,114,812	0	4,114,812	0	4,114,812
GENERAL FUND/BRA	G	25,869,912	26,208,644	196,754	26,405,398	0	26,405,398
SPECIAL REVENUE	SR	5,444,093	7,967,402	0	7,967,402	0	7,967,402
FEDERAL FUNDS	X	28,025,508	25,177,775	231,122	25,408,897	0	25,408,897
TOTAL BY FUNDS		62,682,144	63,468,633	427,876	63,896,509	0	63,896,509
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		169.00	169.00	0.00	169.00	0.00	169.00
AWEC EMPLOYEE COUNT		1.00	1.00	0.00	1.00	0.00	1.00
TOTAL AUTHORIZED EMPLOYEES		170.00	170.00	0.00	170.00	0.00	170.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT OFFICE OF THE DIRECTOR

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0101	001	101

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-2002
W.S. 9-2-2601 through 9-2-2608

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: The Office of the Director (OOD) oversees the agency's four operating divisions and the support functions that serve the agency as a whole. The four operating divisions include the Workforce Programs Division, the Workforce Standards Division, the Fiscal Division, and the Policy, Research & Communications Division. Additional teams operating under the OOD assist in the administration and support of the agency. The OOD is responsible for agency-wide financial administration and support, managing the agency's inventory, establishing internal policies, promoting operational efficiency, and performing other administrative functions required to fulfill the agency's purpose and mission.

Part B. Revenue: This unit operates on a general fund budget and does not generate any revenue.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT OFFICE OF THE DIRECTOR

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0101	001	101

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR0020391): For Hardware: Standard Laptops with Docking Stattions, Quantity 7 @ $1,460 and Performance Laptops with Docking Stattions, Quantity 14 @ $1,885.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops with Docking Stations	7	$1,460	$10,220	100% General Fund
2	Performance Laptops with Docking Stations	14	$1,885	$26,390	100% General Fund
	Total			$36,610	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR0020391

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT OFFICE OF THE DIRECTOR

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0101	001	101

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	43	$542	$23,306	100% General Fund
	Total			$23,306	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

ETS APPROVAL NUMBER: APPR0020383

GOVERNOR'S RECOMMENDATION

I recommend approval of $59,916 for this request as submitted. Of this request, I recommend $36,610 be one-time. I further recommend the remainder $23,306 be ongoing.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	OFFICE OF THE DIRECTOR	053	0100	0101	001	101

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	2,954,513	4,323,437	0	4,323,437	0	4,323,437
EMPLOYER PD BENEFITS	0105	790,446	1,170,151	0	1,170,151	0	1,170,151
EMPLOYER HEALTH INS BENEFITS	0196	497,726	781,441	0	781,441	0	781,441
RETIREES INSURANCE	0197	17,986	25,984	0	25,984	0	25,984
PERSONNEL	0100	4,260,671	6,301,013	0	6,301,013	0	6,301,013
REAL PROPTY REP & MT	0201	2,266	3,084	0	3,084	0	3,084
EQUIPMENT REP & MNTC	0202	1,034	0	0	0	0	0
UTILITIES	0203	14,237	1,237	0	1,237	0	1,237
COMMUNICATION	0204	33,027	6,386	0	6,386	0	6,386
DUES-LICENSES-REGIST	0207	30,977	24,477	0	24,477	0	24,477
ADVERTISING-PROMOT	0208	3,046	0	0	0	0	0
TRAVEL IN STATE	0221	0	17,440	0	17,440	0	17,440
TRAVEL OUT OF STATE	0222	0	22,000	0	22,000	0	22,000
PERMANENTLY ASSIGNED VEHICLES	0223	11,502	25,110	0	25,110	0	25,110
BOARD IN-STATE TRAVEL	0228	0	50	0	50	0	50
SUPPLIES	0230	12,382	5,690	0	5,690	0	5,690
OFFICE SUPPL-PRINTNG	0231	16,370	14,235	0	14,235	0	14,235
EDUCA-RECREATNL SUPP	0236	20	50	0	50	0	50
SOFT GOODS&HOUSEKPNG	0237	530	253	0	253	0	253
OTH REPAIR-MAINT SUP	0239	9,000	3,564	0	3,564	0	3,564
SOFTWARE	0240	2,678	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	355	0	355	0	355
IT HARDWARE	0242	19,669	0	36,610	36,610	0	36,610
REAL PROPERTY RENTAL	0251	674	100	0	100	0	100
EQUIPMENT RENTAL	0252	8,342	2,950	0	2,950	0	2,950
LEGAL FEES DEPT OF EMPLOYMNT	0262	2,500	200	0	200	0	200
MAINTENANCE AGREEMENTS	0292	0	2,101	23,306	25,407	0	25,407
SUPPORTIVE SERVICES	0200	168,254	129,282	59,916	189,198	0	189,198
CENTRAL-SER DATA-SER	0410	77,552	90,924	0	90,924	0	90,924
TELECOMMUNICATIONS	0420	129,457	136,645	0	136,645	0	136,645
CENT. SERV./DATA SERV.	0400	207,009	227,569	0	227,569	0	227,569
CONTRACT SERVICES	0901	61,695	84,958	0	84,958	0	84,958
CONTRACTUAL SERVICES	0900	61,695	84,958	0	84,958	0	84,958
EXPENDITURE TOTALS		4,697,629	6,742,822	59,916	6,802,738	0	6,802,738
SOURCE OF FUNDING							
INDSTRL ACCDNT PREM (INTRAGOV)	6205	286,622	286,622	0	286,622	0	286,622

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES				**Wyoming On Line Financial Codes**			
DIVISION	ADMINISTRATION & SUPPORT				**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	OFFICE OF THE DIRECTOR				053	0100	0101	001	101
1		**2**	**3**	**4**	**5**	**6**	**7**
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
ENTERPRISE FUND	EF	286,622	286,622	0	286,622	0	286,622
GENERAL FUND	1001	4,411,007	6,456,200	59,916	6,516,116	0	6,516,116
GENERAL FUND/BRA	G	4,411,007	6,456,200	59,916	6,516,116	0	6,516,116
TOTAL FUNDING		4,697,629	6,742,822	59,916	6,802,738	0	6,802,738
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		15.00	15.00	0.00	15.00	0.00	15.00
TOTAL AUTHORIZED EMPLOYEES		15.00	15.00	0.00	15.00	0.00	15.00

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	ADMINISTRATION & SUPPORT
UNIT	POLICY, RESEARCH, AND COMMUNICATIONS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0110	001	101

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-2002
W.S. 9-2-2601 through 9-2-2608

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: The Policy, Research & Communications division (PRC) builds strong partnerships with local, state, and federal organizations to advance the cause of Wyoming's job seekers, employees, and businesses. The division is responsible for monitoring both federal and state legislative initiatives to ensure the agency's continued compliance, providing labor market and program performance data to inform public and internal decision-making, and fulfilling public records and media requests.

Descriptions and key functions of the PRC include:

Workforce Development Council Liaison: This position serves as the liaison between the Wyoming Workforce Development Council and the Department of Workforce Services (DWS). The thirty (30) member council receives planning, logistical, and staff support through this liaison to effectively carry out its advisory role to the Governor and DWS.

Research & Planning: This thirteen (13) person section assists Wyoming residents, employers, and policymakers by collecting and analyzing employment and economic data. Responsibilities include producing labor market analyses, tracking trends in labor supply and demand, publishing wage and industry reports, and disseminating data to inform decision-making at all levels.

Strategic Operations: This six-person section leads both internal and external communication efforts for DWS. It develops and disseminates information for stakeholders, elected officials, job seekers, businesses, and the public. Responsibilities include managing public records and media requests, maintaining agency websites and intranet platforms, facilitating internal communications, coordinating strategic planning, and legislative reporting. This section also supports rule promulgation efforts and public comment processes to maintain transparency and compliance.

Wyoming Council for Women Liaison: Another function within the PRC Division is the management and oversight of the Wyoming Council for Women. The fourteen (14) member council, which includes representatives from each of the nine (9) judicial districts, four (4) at-large members, and one (1) ex officio member, focuses on advancing the status of women in Wyoming. Emphasis is placed on employment practices, legal rights, educational opportunities, and contributions to home and community life.

Part B. Revenue: This unit operates on a general fund budget and does not generate any revenue.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	ADMINISTRATION & SUPPORT
UNIT	POLICY, RESEARCH, AND COMMUNICATIONS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0110	001	101

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	ADMINISTRATION & SUPPORT
UNIT	POLICY, RESEARCH, AND COMMUNICATIONS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0110	001	101

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR0021439): For Hardware: Standard Laptops with Docking Stations, Quantity 13 @ $1,460 and Standard Desktops, Quantity 2 @ $1,085.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops with Docking Stations	13	$1,460	$18,980	100% General Fund
2	Standard Desktops	2	$1,085	$2,170	100% General Fund
	Total			$21,150	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR0021439

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT POLICY, RESEARCH, AND COMMUNICATIONS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0110	001	101

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	29	$542	$15,718	100% General Fund
	Total			$15,718	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

ETS APPROVAL NUMBER: APPR0020385

GOVERNOR'S RECOMMENDATION

I recommend approval of $36,868 for this request as submitted. Of this request, I recommend $21,150 be one-time. I further recommend the remainder $15,718 be ongoing.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	POLICY, RESEARCH, AND COMMUNICATIONS	053	0100	0110	001	101

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,069,700	1,115,707	0	1,115,707	0	1,115,707
EMPLOYER PD BENEFITS	0105	276,271	283,974	0	283,974	0	283,974
EMPLOYER HEALTH INS BENEFITS	0196	224,233	208,136	0	208,136	0	208,136
RETIREES INSURANCE	0197	6,234	6,343	0	6,343	0	6,343
PERSONNEL	0100	1,576,438	1,614,160	0	1,614,160	0	1,614,160
REAL PROPTY REP & MT	0201	5,001	1,031	0	1,031	0	1,031
EQUIPMENT REP & MNTC	0202	4,000	0	0	0	0	0
UTILITIES	0203	6,856	357	0	357	0	357
COMMUNICATION	0204	14,821	10,400	0	10,400	0	10,400
DUES-LICENSES-REGIST	0207	10,768	21,589	0	21,589	0	21,589
ADVERTISING-PROMOT	0208	9,559	6,400	0	6,400	0	6,400
TRAVEL IN STATE	0221	13,797	10,657	0	10,657	0	10,657
TRAVEL OUT OF STATE	0222	8,189	12,339	0	12,339	0	12,339
PERMANENTLY ASSIGNED VEHICLES	0223	2,559	579	0	579	0	579
SUPPLIES	0230	6,510	3,400	0	3,400	0	3,400
OFFICE SUPPL-PRINTNG	0231	22,459	18,610	0	18,610	0	18,610
FOOD FOOD SVC SUPPL	0234	0	84	0	84	0	84
EDUCA-RECREATNL SUPP	0236	30	90	0	90	0	90
SOFT GOODS&HOUSEKPNG	0237	350	55	0	55	0	55
OTH REPAIR-MAINT SUP	0239	0	190	0	190	0	190
SOFTWARE	0240	589	0	0	0	0	0
IT HARDWARE	0242	2,314	0	21,150	21,150	0	21,150
EQUIPMENT RENTAL	0252	4,674	4,674	0	4,674	0	4,674
AWARDS - PRIZES	0257	3,000	3,000	0	3,000	0	3,000
MAINTENANCE AGREEMENTS	0292	0	0	15,718	15,718	0	15,718
SUPPORTIVE SERVICES	0200	115,476	93,455	36,868	130,323	0	130,323
CENTRAL-SER DATA-SER	0410	15,000	15,000	0	15,000	0	15,000
TELECOMMUNICATIONS	0420	15,000	15,000	0	15,000	0	15,000
CENT. SERV./DATA SERV.	0400	30,000	30,000	0	30,000	0	30,000
CONTRACT SERVICES	0901	0	21,478	0	21,478	0	21,478
CONTRACTUAL SERVICES	0900	0	21,478	0	21,478	0	21,478
EXPENDITURE TOTALS		1,721,914	1,759,093	36,868	1,795,961	0	1,795,961
SOURCE OF FUNDING							
GENERAL FUND	1001	1,721,914	1,759,093	36,868	1,795,961	0	1,795,961
GENERAL FUND/BRA	G	1,721,914	1,759,093	36,868	1,795,961	0	1,795,961
TOTAL FUNDING		1,721,914	1,759,093	36,868	1,795,961	0	1,795,961

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	**Wyoming On Line Financial Codes**				
DIVISION	ADMINISTRATION & SUPPORT	**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	POLICY, RESEARCH, AND COMMUNICATIONS	053	0100	0110	001	101

1		2	3	4	5	6	7
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		6.00	6.00	0.00	6.00	0.00	6.00
TOTAL AUTHORIZED EMPLOYEES		6.00	6.00	0.00	6.00	0.00	6.00

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	ADMINISTRATION & SUPPORT
UNIT	BUSINESS TRAINING AND SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0125	001	101

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-2604
W.S. 9-2-2602
42 USC 9801, Sec. 642B

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: Workforce Development Training Fund: The Workforce Development Training Fund (WDTF) is a grant program that provides opportunities for Wyoming citizens and businesses to invest in increasing the skills of Wyoming's workforce. The fund's goal is not only to grow the skills of workers, but to strengthen businesses operating in the state to create a more economically viable Wyoming. The fund is an important tool used by economic development entities to entice new businesses to relocate, build, and grow in Wyoming. Grant options include: Business Training Grants, Pre-Hire Grants, Apprenticeship Grants, Internship Grants, and Pre-Obligation Grants.

Since its inception in 2002, the WDTF has been funded with a blend of general funds and investment income earned on the State Unemployment Insurance Trust Fund, W.S. 27-3-209(c). On July 1, 2024, the State Unemployment Insurance Trust Fund was invested in Pool A instead of the State Agency Pool, in hopes of earning higher returns. See, W.S. 9-4-715(p)(xvi). Effective January 1, 2025, a portion of Federal Unemployment Insurance tax contributions began to be distributed to the WDTF. See, W.S. 27-3-505(a).

The total operating budget for the WDTF 2025-2026 biennium was $12,341,799.

Business Training Grants support training for current employees up to $2,000, and, for preferred industries, up to $3,000 per trainee. The amount businesses can request per state fiscal year to train their employees is $75,000. For the Internship Grants, businesses are required to provide documentation supporting the hourly pay rate requested, and the Department of Workforce Services (DWS) can reimburse up to $18 per hour for no more than 480 hours. Businesses can request up to three internships per fiscal year.

The WDTF team has worked to promote the training grants and educate Wyoming businesses. Question and Answer Sessions are offered monthly. WDTF staff continue to present the program to various associations and organizations within the state.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT BUSINESS TRAINING AND SUPPORT

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053	0100	0125	001	101

Federal Apprenticeship Grant: The Apprenticeship Expansion Grant is a federally funded reimbursement model grant for registered apprenticeship programs, which launched on July 1, 2019 to assist in offsetting the cost of on-the-job training. This grant option is available to an employer who holds a registered apprenticeship program in good standing with the Office of Apprenticeship. The Department of Workforce Services (DWS) has received three rounds of funding.

The third and newest round of SAEF, from July 1, 2025, to June 30, 2028, offers two incentives: one for employer sponsors of Wyoming programs (for initial apprentice expenses) and one for the startup and development of Wyoming-based pre-apprenticeships (for program development and materials).

Part B. Revenue: WDTF is funded by General Funds, Investment Income from the State Unemployment Insurance Trust Fund (Revenue code 4601), and a portion (0.014%) of an employer's Unemployment Insurance tax collections (Revenue code 5053).

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT BUSINESS TRAINING AND SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0125	001	101

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 528 - Workforce Development Training Fund

	BFY 21/22	BFY 23/24	* Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$6,843,936	$6,797,369	$856,815	$5,413,792	$5,413,792
- Expenditures (Unit 0125)	($2,010,140)	($9,298,545)	($2,324,791)	($3,158,972)	($3,316,921)
+ Revenue	$1,963,573	$3,357,991	$6,881,768	$3,158,972	$3,316,921
Ending Balance	$6,797,369	$856,815	$5,413,792	$5,413,792	$5,413,792

Current balance as of 06/30/2025: $7,012,663

Statutory Authority: W.S. 9-2-2604

Fund Description and Restrictions: W.S. 9-2-2604. Workforce development training fund established.

(a) There is established the Wyoming workforce development training fund. The state treasurer shall invest available revenues in the fund in accordance with law, and earnings from those investments shall be credited to the fund. The revenues in the fund are continuously appropriated to the department of workforce services to be expended as provided in this section.

(b) Revenues in the Wyoming workforce development training fund may be expended for the following:

(i) For all administrative costs incurred by:

(A) The department of workforce services associated with establishing, assessing, collecting and maintaining the state unemployment insurance trust fund and assessing and collecting the Wyoming workforce development training fund; and

(B) The department of workforce services associated with maintaining the Wyoming workforce development training fund.

(ii) To fund workforce development programs in the department of workforce services with the approval of the governor;

(iii) To provide workforce development programs designed to train, retrain or upgrade work skills for existing Wyoming workers; and

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT BUSINESS TRAINING AND SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0125	001	101

iv) To provide training for skills necessary for specific economic development initiatives.

(c) Expenditures from the workforce development training fund for purposes authorized in subsection (b) of this section shall be approved by the director of the department of workforce services based on procedures, criteria and performance measures established by regulations. Notification of expenditures approved under paragraphs (b)(iii) and (iv) of this section and a copy of the training fund application shall be provided to the Wyoming business council. The director of the department of workforce services shall report annually to the governor and the legislature on the expenditures made from the training fund in the preceding fiscal year and the results of the activities funded by the training fund.

Revenue Sources Codes & Descriptions:

4601 - Investment Income Revenue
5053 - Federal Unemployment Compensation Trust Fund Revenue

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	ADMINISTRATION & SUPPORT
UNIT	BUSINESS TRAINING AND SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0125	001	101

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR0021440): For Hardware: Standard Laptops with Docking Stations, Quantity 10 @ $1,460 and Standard Desktops, Quantity 2 @ $1,085.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops with Docking Stations	10	$1,460	$14,600	100% General Fund
2	Standard Desktops	2	$1,085	$2,170	100% General Fund
	Total			$16,770	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR0021440

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT BUSINESS TRAINING AND SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0125	001	101

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	39	$542	$21,138	100% General Fund
	Total			$21,138	100% Revenue Code 1001 - General Fund

ETS APPROVAL NUMBER: APPR0020384

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $37,908 for this request as submitted. Of this request, I recommend $16,770 be one-time. I further recommend the remainder $21,138 be ongoing.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	BUSINESS TRAINING AND SUPPORT	053	0100	0125	001	101

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,055,598	1,096,160	0	1,096,160	0	1,096,160
EMPLOYER PD BENEFITS	0105	279,823	289,708	0	289,708	0	289,708
EMPLOYER HEALTH INS BENEFITS	0196	234,453	253,205	0	253,205	0	253,205
RETIREES INSURANCE	0197	6,384	6,612	0	6,612	0	6,612
PERSONNEL	0100	1,576,258	1,645,685	0	1,645,685	0	1,645,685
REAL PROPTY REP & MT	0201	0	148	0	148	0	148
EQUIPMENT REP & MNTC	0202	1,266	266	0	266	0	266
UTILITIES	0203	12,154	1,241	0	1,241	0	1,241
COMMUNICATION	0204	13,980	980	0	980	0	980
DUES-LICENSES-REGIST	0207	2,616	7,868	0	7,868	0	7,868
ADVERTISING-PROMOT	0208	284	0	0	0	0	0
MISCELLANEOUS	0210	1,000	150	0	150	0	150
TRAVEL IN STATE	0221	60,755	61,524	0	61,524	0	61,524
TRAVEL OUT OF STATE	0222	5,350	13,594	0	13,594	0	13,594
PERMANENTLY ASSIGNED VEHICLES	0223	13,486	13,186	0	13,186	0	13,186
SUPPLIES	0230	2,000	1,150	0	1,150	0	1,150
OFFICE SUPPL-PRINTNG	0231	238,473	211,789	0	211,789	0	211,789
FOOD FOOD SVC SUPPL	0234	0	188	0	188	0	188
EDUCA-RECREATNL SUPP	0236	300	0	0	0	0	0
SOFT GOODS&HOUSEKPNG	0237	75	15	0	15	0	15
OTH REPAIR-MAINT SUP	0239	0	250	0	250	0	250
SOFTWARE	0240	1,177	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	384	0	384	0	384
IT HARDWARE	0242	7,628	0	16,770	16,770	0	16,770
REAL PROPERTY RENTAL	0251	0	6,500	0	6,500	0	6,500
MAINTENANCE AGREEMENTS	0292	0	20	21,138	21,158	0	21,158
SUPPORTIVE SERVICES	0200	360,544	319,253	37,908	357,161	0	357,161
COST ALLOCATION	0301	0	834,181	0	834,181	0	834,181
RESTRICTIVE SERVICES	0300	0	834,181	0	834,181	0	834,181
CENTRAL-SER DATA-SER	0410	139,692	174,804	0	174,804	0	174,804
TELECOMMUNICATIONS	0420	7,693	7,693	0	7,693	0	7,693
CENT. SERV./DATA SERV.	0400	147,385	182,497	0	182,497	0	182,497
SPACE RENTAL	0520	68,529	68,529	0	68,529	0	68,529
SPACE RENTAL	0500	68,529	68,529	0	68,529	0	68,529
SCHOLARSP & ED ASS'T	0607	22,522	0	0	0	0	0
GRANT PAYMENTS	0626	11,605,536	8,181,383	0	8,181,383	0	8,181,383

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES				**Wyoming On Line Financial Codes**			
DIVISION	ADMINISTRATION & SUPPORT				**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	BUSINESS TRAINING AND SUPPORT				053	0100	0125	001	101
1		**2**	**3**	**4**	**5**	**6**	**7**
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
GRANTS & AID PAYMENT	0600	11,628,058	8,181,383	0	8,181,383	0	8,181,383
CONTRACT SERVICES	0901	1,757,202	4,402,182	0	4,402,182	0	4,402,182
CONTRACTUAL SERVICES	0900	1,757,202	4,402,182	0	4,402,182	0	4,402,182
EXPENDITURE TOTALS		15,537,976	15,633,710	37,908	15,671,618	0	15,671,618
SOURCE OF FUNDING							
GENERAL FUND	1001	11,792,061	11,849,928	37,908	11,887,836	0	11,887,836
GENERAL FUND/BRA	G	11,792,061	11,849,928	37,908	11,887,836	0	11,887,836
SPECIAL REVENUE FUND-BUDGET	6602	2,324,791	3,158,972	0	3,158,972	0	3,158,972
SPECIAL REVENUE	SR	2,324,791	3,158,972	0	3,158,972	0	3,158,972
APPRENTICESHIPS	7073	0	624,810	0	624,810	0	624,810
US DOL GRANTS	7446	1,037	0	0	0	0	0
17.235 SNR COMNTY SVC EMPL PRG	7456	1,420,087	0	0	0	0	0
FEDERAL FUNDS	X	1,421,124	624,810	0	624,810	0	624,810
TOTAL FUNDING		15,537,976	15,633,710	37,908	15,671,618	0	15,671,618
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		8.00	8.00	0.00	8.00	0.00	8.00
TOTAL AUTHORIZED EMPLOYEES		8.00	8.00	0.00	8.00	0.00	8.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT WY QUALITY COUNTS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0135	001	101

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 14-4-201 through 14-4-207

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative: The WY Quality Counts Program was established in 2007 as a childcare workforce investment initiative in the Department of Workforce Services (DWS), Workforce Programs Division. WY Quality Counts is staffed by one (1) individual who coordinates the allocation of scholarships, grants, and training to Wyoming's childcare industry. Staff also manage public awareness efforts to inform Wyoming citizens about the importance of quality childcare and early interactions. The system consists of elements described in Wyo. Stat. §14-4-201(a)(iii)(iv) and (b), namely: grants for professional development; technical assistance, business management services, and family strengthening programs; and parental education and public awareness.

Fifty-two (52) grants were awarded to twenty-nine (29) total childcare facilities in FY 2025, while 198 scholarships were awarded during the same time period. Grants are contracted directly with childcare facilities, and scholarships are contracted on an individual basis.

Scholarships and Grants: In FY 2024 and FY 2025, WY Quality Counts awarded the following dollar amounts to licensed childcare workers for scholarships (Child Development Associates – CDA, associate's degrees, bachelor's degrees, and postgraduate endorsements) and training grants:

	Scholarships for Child Care Workers		**Training Grants for Child Care Workers**		**Fiscal Year Total**	
	Count	$ Obligated	Count	$ Obligated	Count	$ Obligated
FY 2024	166	$246,000	115	$65,038	281	$311,038
FY 2025	198	$292,000	313	$124,176	359	$416,176
ITEM TOTAL	**364**	**$538,000**	**428**	**$189,214**	**640**	**$727,214**

Professional Services: WY Quality Counts expended money for the following professional services: public awareness, specialized industry training in business management and leadership, specialized industry training in early childhood literacy, and support services for childcare workers pursuing a Child Development Associate – CDA Credential.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT WY QUALITY COUNTS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0135	001	101

The Wyoming Early Childhood Professional Learning Collaborative (WECPLC) leverages funding from the WY Quality Counts program with dollars from the Department of Family Services DFS) and the Early Childhood Outreach Network through the University of Wyoming (UW). The WECPLC provided training, technical assistance, coaching, and mentoring to childcare providers that assisted in the support of business management and family strengthening programs that will increase the quality of childcare.

Through collaboration with WECPLC, in SFY25, 6,698 participant hours of training were logged for Wyoming's early childhood workforce. These trainings were accomplished via the WECPLC hosting 747 content hours of professional learning opportunities, divided between 356 Individual learning events (e.g., one-on-one coaching of an educator in person) and 155 Group Learning events (e.g., statewide webinars).

Public awareness activities include a robust digital strategy, including a website housing an information hub for parents to provide information for all early childhood programs and resources within Wyoming as well as an Educators Corner to provide information and resources to early childhood programs; Facebook, Instagram, and Pinterest pages; creating unique activities and informational pieces that could be easily downloaded to support quality care, family empowerment, and early transitions; messaging campaigns with domain focus coordinated throughout all digital platforms with complementary messaging; and unique landing pages for the print materials to track engagement.

WY Quality Counts also provided content to Wyoming's largest print publication, the Wyoming Rural Electric News (WREN), which distributes to 41,000 households, businesses, and organizations. WY Quality Counts messaging appeared in all of this year's issues and directed readers to a unique landing page on wyqualitycounts.org to help track engagement and direct visitors to additional messaging and resources.

Part B: Revenue: This unit operates on a general fund budget and does not generate any revenue.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT WY QUALITY COUNTS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0135	001	101

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR0021441): For Hardware: Standard Laptops with Docking Stations, Quantity 1 @ $1,460.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptop with Docking Station	1	$1,460	$1,460	100% General Fund
	Total			$1,460	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR0021441

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT WY QUALITY COUNTS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0135	001	101

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	1	$542	$542	100% General Fund
	Total			$542	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

ETS APPROVAL NUMBER: APPR0020384

GOVERNOR'S RECOMMENDATION

I recommend approval of $2,002 for this request as submitted. Of this request, I recommend $1,460 be one-time. I further recommend the remainder $542 be ongoing.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	WY QUALITY COUNTS	053	0100	0135	001	101

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	135,270	141,356	0	141,356	0	141,356
EMPLOYER PD BENEFITS	0105	38,282	41,332	0	41,332	0	41,332
EMPLOYER HEALTH INS BENEFITS	0196	22,838	23,442	0	23,442	0	23,442
RETIREES INSURANCE	0197	830	871	0	871	0	871
PERSONNEL	0100	197,220	207,001	0	207,001	0	207,001
REAL PROPTY REP & MT	0201	300	101	0	101	0	101
EQUIPMENT REP & MNTC	0202	2,000	200	0	200	0	200
UTILITIES	0203	0	884	0	884	0	884
COMMUNICATION	0204	6,130	6,370	0	6,370	0	6,370
DUES-LICENSES-REGIST	0207	1,000	1,200	0	1,200	0	1,200
TRAVEL IN STATE	0221	800	800	0	800	0	800
SUPPLIES	0230	1,300	200	0	200	0	200
OFFICE SUPPL-PRINTNG	0231	1,500	2,540	0	2,540	0	2,540
EDUCA-RECREATNL SUPP	0236	300	300	0	300	0	300
OTH REPAIR-MAINT SUP	0239	0	91	0	91	0	91
IT HARDWARE	0242	0	0	1,460	1,460	0	1,460
EQUIPMENT RENTAL	0252	2,000	348	0	348	0	348
MAINTENANCE AGREEMENTS	0292	0	0	542	542	0	542
SUPPORTIVE SERVICES	0200	15,330	13,034	2,002	15,036	0	15,036
CENTRAL-SER DATA-SER	0410	20,988	26,124	0	26,124	0	26,124
TELECOMMUNICATIONS	0420	551	551	0	551	0	551
CENT. SERV./DATA SERV.	0400	21,539	26,675	0	26,675	0	26,675
SCHOLARSP & ED ASS'T	0607	214,906	0	0	0	0	0
GRANT PAYMENTS	0626	350,000	567,202	0	567,202	0	567,202
GRANTS & AID PAYMENT	0600	564,906	567,202	0	567,202	0	567,202
CONTRACT SERVICES	0901	444,408	444,408	0	444,408	0	444,408
CONTRACTUAL SERVICES	0900	444,408	444,408	0	444,408	0	444,408
EXPENDITURE TOTALS		1,243,403	1,258,320	2,002	1,260,322	0	1,260,322
SOURCE OF FUNDING							
GENERAL FUND	1001	1,243,403	1,258,320	2,002	1,260,322	0	1,260,322
GENERAL FUND/BRA	G	1,243,403	1,258,320	2,002	1,260,322	0	1,260,322
TOTAL FUNDING		1,243,403	1,258,320	2,002	1,260,322	0	1,260,322
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		1.00	1.00	0.00	1.00	0.00	1.00

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES				**Wyoming On Line Financial Codes**			
DIVISION	ADMINISTRATION & SUPPORT				**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	WY QUALITY COUNTS				053	0100	0135	001	101
1		**2**	**3**	**4**	**5**	**6**	**7**
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
TOTAL AUTHORIZED EMPLOYEES		1.00	1.00	0.00	1.00	0.00	1.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT SERVE WYOMING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0140	001	101

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-1-223

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: Serve Wyoming was placed within the Department of Workforce Services (DWS) in 2011. It was previously appropriated within the Governor's Office budget.

Serve Wyoming is the non-profit within DWS to implement the purposes of the National and Community Service Act of 1990. Serve Wyoming promotes collaborative efforts among private, non-profit and governmental organizations that advance community service, volunteer programs and activities in each Wyoming community. Through the work of Serve Wyoming, individuals are recruited and retained in service to their communities while meeting critical community needs. Individuals who are currently unemployed gain work experience and skills while non-profit organizations and communities gain critical human resources. These activities help nonprofit and other community organizations to build greater capacity and to be a sustainable local resource to their communities as they work to increase economic opportunities for citizens living in poverty or who are in danger of falling into poverty.

"Work" can be both paid and unpaid, and by partnering with DWS, the businesses, labor and public sectors can be brought together to shape strategies to best meet local workforce and employer needs in the State of Wyoming.

Part B. Revenue: This unit operates on a general fund budget and does not generate any revenue.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	SERVE WYOMING	053	0100	0140	001	101

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
GRANT PAYMENTS	0626	119,913	119,913	0	119,913	0	119,913
GRANTS & AID PAYMENT	0600	119,913	119,913	0	119,913	0	119,913
EXPENDITURE TOTALS		119,913	119,913	0	119,913	0	119,913
SOURCE OF FUNDING							
GENERAL FUND	1001	119,913	119,913	0	119,913	0	119,913
GENERAL FUND/BRA	G	119,913	119,913	0	119,913	0	119,913
TOTAL FUNDING		119,913	119,913	0	119,913	0	119,913

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT EMPLOYMENT & TRAINING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0150	001	101

SECTION 1. UNIT STATUTORY AUTHORITY

State

W.S. 27-3-211
W.S. 27-13-101 through 27-13-103
W.S. 42-2-102 through 42-2-203

Federal

Workforce Investment and Opportunity Act (P.L. 113-128)
Wagner-Peyser Act (29 U.S.C. 49, as amended by P.L. 113-128)
38 U.S.C., Chapters 41 and 42
Trade Adjustment, Title II, Chapter 2 of the Trade Act of 1974 (19 U.S.C. 2271, et seq.)
Migrant and Seasonal Agricultural Worker Protection Act (29 U.S.C. 1801 et seq.)
Jobs for Veterans State Grants (Title 38, Chapter 41, U.S.C.)
H2A and H2B
Federal Food Stamp Act of 1997, as amended (P.L. 104-193)
Worker Adjustment and Retraining Notification Act (P.L. 100-379)
Economic Dislocation and Worker Adjustment Assistance Act (P.L. 100-379)
26 U.S.C. 51 Work Opportunity Tax Credit

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: Wyoming's 18 One-Stop Workforce Centers operate under the Workforce Programs Division, serving all 23 counties across the state. These centers support job seekers, students, businesses, and career professionals by offering tools and services that foster economic self-sufficiency and informed career decisions. Through multiple federal grants, staff provide assessment, career counseling, employment planning, and recruitment and screening services tailored to meet the needs of Wyoming's citizens and businesses.

By delivering these services, the centers help build a diverse economy that promotes livable wages and a prepared workforce to support thriving communities and businesses.

The larger Workforce Programs are:

Wagner-Peyser: These employment services include labor exchange assistance for all job seekers and support for businesses in meeting their hiring needs by referring qualified candidates. Job seekers can access career services such as job search assistance, workforce information, employment referrals, labor exchange and more. Employers can post job openings and connect with qualified applicants through the Employment Services program. A new labor exchange website, HireWYO.com, launched in December 2023 to improve access to job listings and employment resources.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	ADMINISTRATION & SUPPORT
UNIT	EMPLOYMENT & TRAINING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0150	001	101

Workforce Innovation and Opportunity Act: The Workforce Innovation and Opportunity Act (WIOA) helps job seekers, adults, dislocated workers, and youth with significant barriers to employment, access education, employment and training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. WIOA provides funding for individualized career services and/or training to assist adults, dislocated workers and youth. Some examples of individualized career services are career counseling and guidance, assessments, labor exchange services, work experiences, studying/tutoring, and obtaining a high school diploma/equivalency. Training services assist with on-the-job training, certifications, and/or obtaining a post-secondary education. WIOA assists with advanced training to promote an overall goal of employment that leads to self-sufficiency.

Reemployment Services and Eligibility Assessment: Reemployment Services and Eligibility Assessment (RESEA) is funded by the U.S. Department of Labor to help unemployment insurance claimants return to work faster. RESEA services include: one-on-one assessment of the claimants' continuing unemployment benefit eligibility; support in the development of an individual reemployment plan; customized career and labor market information; enrollment in the Wagner-Peyser Employment Service; and information and access to other American Job Centers (AJC) services and resources that support the claimant's return to work.

Other Workforce Programs: This division also oversees several specialized sub-programs that serve specific populations. These include Temporary Assistance for Needy Families / Personal Opportunities with Employment Responsibilities (TANF/POWER), the Supplemental Nutrition Assistance Program Employment & Training (SNAP E&T), the Workforce Initiative Network (WIN), the Pathway Home 3 Grant (offered as the Career Compass Program for justice-involved individuals), the Work Opportunity Tax Credit (WOTC), and Dads Making a Difference.

Part B. Revenue: The Employment and Training unit is funded with 72% federal funds, 14% other funds, and 14% general funds.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT EMPLOYMENT & TRAINING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0150	001	101

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 034 - Employment Support Fund

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$6,303,216	$6,303,216	$3,490,528	$3,722,640	$3,576,938
- Expenditures (Unit 0150)	($2,330,450)	($4,972,431)	($1,738,001)	($2,345,702)	($2,400,000)
- Expenditures (Unit 0301)	($7,353,366)	($7,583,477)	($6,629,887)	($6,800,000)	($6,800,000)
- Expenditures (Unit 0201)	($0)	($3,650)	($0)	($0)	($0)
+ Revenue	$9,683,816	$9,746,870	$8,600,000	$9,000,000	$9,500,000
Ending Balance	$6,303,216	$3,490,528	$3,722,640	$3,576,938	$3,876,938

Current balance as of 06/30/2025: ($1,378,285)

Statutory Authority: W.S. 27-3-211

Fund Description and restrictions: W.S. 27-3-211. Employment support fund established.
(a) There is established the employment support fund. Revenues allocated pursuant to W.S. 27-3-505(a) shall be credited to the employment support fund by the department, with receipt and acknowledgement submitted to the state treasurer. The state treasurer shall invest available revenues in the fund in accordance with law, and earnings from those investments shall be credited to the fund. The monies in the employment support fund shall not revert to the general fund at the end of any fiscal year, except that any unappropriated amounts remaining in the fund at the end of any fiscal year shall be transferred by the state treasurer to the state unemployment insurance trust fund created pursuant to W.S. 27-3-209.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	ADMINISTRATION & SUPPORT
UNIT	EMPLOYMENT & TRAINING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0150	001	101

(b) Monies from the employment support fund shall be expended only upon appropriation by the legislature and shall be withdrawn solely for unemployment compensation benefits or administrative expenses to:

(i) Offset funding deficits for program administration under this act;

(ii) Collect and administer the revenues collected under W.S. 27-3-505(a);

(iii) Further support programs to strengthen unemployment fund solvency;

(iv) Support employment office programs administered by the department of workforce services.

Revenue Sources Codes & Descriptions: 5053 - Employment Support Fund Revenue

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT EMPLOYMENT & TRAINING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0150	001	101

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR00214441): For Hardware: Standard Laptops with Docking Stations, Quantity 62 @ $1,460 and Standard Desktops, Quantity 122 @ $1,085.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops with Docking Stations	30	$1,460	$43,800	100% Revenue Code 1001 - General Fund
2	Standard Laptops with Docking Stations	32	$1,460	$46,720	100% Revenue Code 7446 - U.S. DOL Grant Funds
3	Standard Desktops	122	$1,085	$132,370	100% Revenue Code 7446 - Federal Funds
	Total			$222,890	

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR00214441

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT EMPLOYMENT & TRAINING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0150	001	101

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	96	$542	$52,032	100% Revenue Code 7446 - U.S. DOL Grant Funds
2	Microsoft Office G3 Licenses	30	$542	$16,260	100% Revenue Code 1001 - General Fund
	Total	126		$68,292	

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

ETS APPROVAL NUMBER: APPR0020384

GOVERNOR'S RECOMMENDATION

I recommend approval of $291,182 for this request as submitted. Of this request, I recommend $222,890 be one-time. I further recommend the remainder $68,292 be ongoing.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	EMPLOYMENT & TRAINING	053	0100	0150	001	101

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	14,823,243	13,796,875	0	13,796,875	0	13,796,875
EMPLOYER PD BENEFITS	0105	4,275,469	4,108,033	0	4,108,033	0	4,108,033
AWEC SALARY	0110	99,840	101,920	0	101,920	0	101,920
EMPLOYER HEALTH INS BENEFITS	0196	4,273,307	3,973,280	0	3,973,280	0	3,973,280
RETIREES INSURANCE	0197	89,952	83,693	0	83,693	0	83,693
PERSONNEL	0100	23,561,811	22,063,801	0	22,063,801	0	22,063,801
REAL PROPTY REP & MT	0201	70,170	8,801	0	8,801	0	8,801
EQUIPMENT REP & MNTC	0202	59,674	1,699	0	1,699	0	1,699
UTILITIES	0203	151,786	48,036	0	48,036	0	48,036
COMMUNICATION	0204	69,850	25,683	0	25,683	0	25,683
DUES-LICENSES-REGIST	0207	121,762	110,342	0	110,342	0	110,342
ADVERTISING-PROMOT	0208	3,220	350	0	350	0	350
TRAVEL IN STATE	0221	78,841	171,020	0	171,020	0	171,020
TRAVEL OUT OF STATE	0222	24,017	87,617	0	87,617	0	87,617
PERMANENTLY ASSIGNED VEHICLES	0223	64,689	128,067	0	128,067	0	128,067
BD/COMM TRAVEL REIMBURSEME	0227	6,052	0	0	0	0	0
BOARD IN-STATE TRAVEL	0228	2,000	13,000	0	13,000	0	13,000
SUPPLIES	0230	79,800	5,175	0	5,175	0	5,175
OFFICE SUPPL-PRINTNG	0231	147,092	100,042	0	100,042	0	100,042
MTR VEH&AIRPLANE SUP	0233	302	629	0	629	0	629
MEDICAL-LAB SUPPLIES	0235	709	209	0	209	0	209
EDUCA-RECREATNL SUPP	0236	13,559	1,280	0	1,280	0	1,280
SOFT GOODS&HOUSEKPNG	0237	10,717	13,224	0	13,224	0	13,224
OTH REPAIR-MAINT SUP	0239	8,292	11,992	0	11,992	0	11,992
SOFTWARE	0240	27,076	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	11,990	0	11,990	0	11,990
IT HARDWARE	0242	106,444	0	222,890	222,890	0	222,890
REAL PROPERTY RENTAL	0251	0	1,650	0	1,650	0	1,650
EQUIPMENT RENTAL	0252	87,885	3,560	0	3,560	0	3,560
ASSESSMENTS	0253	0	25	0	25	0	25
PAYMENTS	0255	0	42,300	0	42,300	0	42,300
MAINTENANCE AGREEMENTS	0292	549,006	26,086	68,292	94,378	0	94,378
SUPPORTIVE SERVICES	0200	1,682,943	812,777	291,182	1,103,959	0	1,103,959
COST ALLOCATION	0301	4,215,892	2,300,000	0	2,300,000	0	2,300,000
RESTRICTIVE SERVICES	0300	4,215,892	2,300,000	0	2,300,000	0	2,300,000
CENTRAL-SER DATA-SER	0410	64,327	72,469	0	72,469	0	72,469
TELECOMMUNICATIONS	0420	228,911	235,659	0	235,659	0	235,659
CENT. SERV./DATA SERV.	0400	293,238	308,128	0	308,128	0	308,128

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	EMPLOYMENT & TRAINING	053	0100	0150	001	101

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
SPACE RENTAL	0520	2,649,589	1,202,400	0	1,202,400	0	1,202,400
SPACE RENTAL	0500	2,649,589	1,202,400	0	1,202,400	0	1,202,400
SCHOLARSP & ED ASS'T	0607	1,348,386	251,000	0	251,000	0	251,000
DIVISION OF VOCATION REHABILIT	0610	0	4,396,758	0	4,396,758	0	4,396,758
GRANT PAYMENTS	0626	141,816	275,816	0	275,816	0	275,816
CLIENT/RECIPIENT BENEFITS PAID	0630	1,027,198	0	0	0	0	0
GRANTS & AID PAYMENT	0600	2,517,400	4,923,574	0	4,923,574	0	4,923,574
CONTRACT SERVICES	0901	1,334,427	2,465,905	0	2,465,905	0	2,465,905
CONTRACTUAL SERVICES	0900	1,334,427	2,465,905	0	2,465,905	0	2,465,905
EXPENDITURE TOTALS		36,255,300	34,076,585	291,182	34,367,767	0	34,367,767
SOURCE OF FUNDING							
GENERAL FUND	1001	6,581,614	4,765,190	60,060	4,825,250	0	4,825,250
GENERAL FUND/BRA	G	6,581,614	4,765,190	60,060	4,825,250	0	4,825,250
DEPT FAMILY SERVICES NONSTATUT	5049	1,331,301	2,412,728	0	2,412,728	0	2,412,728
DEPT OF WORKFORCE SERVICES	5053	1,738,001	2,345,702	0	2,345,702	0	2,345,702
SPECIAL REVENUE	SR	3,069,302	4,758,430	0	4,758,430	0	4,758,430
APPRENTICESHIPS	7073	624,486	0	0	0	0	0
17.207 EMP SRVC-GRNTS TO ST	7444	12,278,065	8,624,810	0	8,624,810	0	8,624,810
US DOL GRANTS	7446	10,360,876	13,840,885	231,122	14,072,007	0	14,072,007
17.225 UNEMPLOYMENT-INS-GRNTS	7447	989,115	991,679	0	991,679	0	991,679
17.801 DISABLED VTRNS OTRCH PR	7451	1,033,621	1,044,699	0	1,044,699	0	1,044,699
17.802 VTRNS EMPLYMNT PGRM	7454	1,068,853	0	0	0	0	0
17.235 SNR COMNTY SVC EMPL PRG	7456	198,476	0	0	0	0	0
17.245 TAA-NAFTA	7470	50,892	50,892	0	50,892	0	50,892
STATEWIDE COST ALLOCATION	SWCA	0	0	0	0	0	0
FEDERAL FUNDS	X	26,604,384	24,552,965	231,122	24,784,087	0	24,784,087
TOTAL FUNDING		36,255,300	34,076,585	291,182	34,367,767	0	34,367,767
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		132.00	132.00	0.00	132.00	0.00	132.00
AWEC EMPLOYEE COUNT		1.00	1.00	0.00	1.00	0.00	1.00
TOTAL AUTHORIZED EMPLOYEES		133.00	133.00	0.00	133.00	0.00	133.00

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	ADMINISTRATION & SUPPORT
UNIT	STATE MINE INSPECTOR

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0190	504	504

SECTION 1. UNIT STATUTORY AUTHORITY

Wyoming Constitution, Article 9, Section 1
W.S. 30-2-101 through W.S. 30-2-607
W.S. 30-3-101 through W.S. 30-3-509

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: The State Mine Inspector unit is within the Office of the Director. The program employs seven full-time staff members, including the State Mine Inspector, five Deputy Mine Inspectors, and one Senior Office Support Specialist.

The primary responsibilities of the State Mine Inspector unit include:

- Assisting mine operators and contractors in providing mine employees with a safe and healthy work environment.
- Ensuring compliance with the State Mining Statutes and General Mine Safety Rules by performing comprehensive safety and health inspections, several times each year, of each mining operation and mine site contractors in the state.
- Investigating all fatalities, serious accidents, mine explosions, mine fires, and mine cave-ins to identify root causes and corrective measures needed to prevent recurrence.
- Investigating all complaints from miners of unsafe working conditions or practices and assisting in the resolution of any concerns found.
- Publishing an annual report containing production, employment, and mine safety data for all state mine operators and contractors.
- Maintaining a copy of mine maps of all underground mines in the state.
- Administration of exam for underground, gassy, and non-gassy shot-firers certification.
- Administration of exams for Qualified Person Certification, allowing underground trona miners to test for methane gas before welding or using open flame.
- Administration of the Contractor Certified Person Exams, certifying mine site contractors to perform workplace inspections.
- Maintaining records of all mine inspections and individual miner certifications.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT STATE MINE INSPECTOR

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0190	504	504

Clients Served: *CY25 is as of Aug. 20, 2025.

	CY22	CY23	CY24	*CY25
Number of Mine Inspections	1,475	1,120	1,074	603
Shotfirers Certifications	1	0	4	0
Qualified Person Certifications	61	142	63	54
Contractor Certified Person Certifications	48	57	39	19
Mine Foreman and Examiners Certifications	145	146	125	156
Clients Served (Approximate)	11,549	11,915	10,969	Pending year-end count

Wyoming Mining Council:

This Council acts in conjunction with the State Mine Inspector to improve the safety, health, and training of the State's miners and mine contractor employees. In addition, the Council proctors the examination for all underground and surface mine foreman and mine examiner certifications as provided by W.S. 30-2-301 through W.S. 30-2-312.

The Wyoming Mining Council is comprised of ten members from the mining community, plus the State Mine Inspector. The Governor appoints each member for a term of four years. It is mandated that membership be split evenly between management and labor positions. Statute changes in 2001 mandated that the Council include an underground coal or gassy mine management official, a practical coal and gassy mine employee, and a mining engineer. An even split by commodity is also attempted.

The Council meets at least quarterly to discuss proposed changes to mining legislation, needed updates to the examination process, and to approve temporary mine foreman certifications as per W.S. 30-2-310.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT STATE MINE INSPECTOR

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0190	504	504

Part B. Revenue: Revenue Code 6205 - Industrial Accident Enterprise Fund

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT STATE MINE INSPECTOR

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0190	504	504

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 504 - Industrial Accident Fund

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$2,257,207,070	$2,564,779,967	$2,702,083,247	$2,922,948,683	$2,544,630,966
- Expenditures (Division 7000*)	($336,757,732)	($434,709,701)	($379,748,191)	($398,735,601)	($418,672,380)
- Expenditures (Division 0500 & Unit 0190 - Mines)	($53,973,493)	($48,494,097)	($50,918,805)	($53,464,742)	($56,137,979)
- Expenditures (Unit 0201 - VR shared prgm)	$0	($2,526)	($2,652)	($2,785)	($2,924)
- Rate Holiday Credit (FY2021) Revenue Reduction	($29,388,782)	$0	$0	$0	$0
+ CARES Act Federal Funds Received	$14,040,469	$0	$0	$0	$0
+ Revenue	$713,652,435	$620,509,604	$651,535,084	$73,885,411	$77,579,713
Ending Balance	$2,564,779,967	$2,702,083,247	$2,922,948,683	$2,544,630,966	$2,147,397,396

**claim payments not appropriated*

Current balance as of 06/30/2025: $2,853,700,688

Statutory Authority: W.S. 27-14-101 through 27-14-806
Wyoming Constitution, Article 10, Section 4

Fund Description and Restrictions: In response to W.S. 9-2-1006, the Workforce Standards Division is responsible for administering Workers' Compensation, collecting Workers' Compensation premiums and providing medical, wage and disability benefits to workers injured on-the-job in a covered occupation.

Workers' Compensation Industrial Accident Fund Established

1. The purpose of the Workers' Compensation Industrial Accident Fund is set forth in the Wyoming Constitution, Article 10, Section 4, (c). The purpose is to pay employee's expenses associated with industrial accidents and fatalities in exchange for the employee's waiver of any right to recover damages for any industrial accident. The account is limited to payments for "administration and management of the Worker's Compensation Act, debt service related to the fund and for workplace safety programs".

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT STATE MINE INSPECTOR

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0190	504	504

2. By statute, the Workers' Compensation Industrial Accident Fund must be fully reserved on or before December 31, 2013 (W.S. 27-14-201 (d)(ii)). The account is fully reserved on a discounted basis as determined by the Actuary - Oliver Wyman and Associates. This requirement was met in 2011.

Revenue Source Codes & Descriptions: 6205 & 6285 - Industrial Accident Premium Revenue

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	STATE MINE INSPECTOR	053	0100	0190	504	504

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,259,754	1,274,315	0	1,274,315	0	1,274,315
SALARIES OTHER	0104	48,000	48,000	0	48,000	0	48,000
EMPLOYER PD BENEFITS	0105	339,389	351,059	0	351,059	0	351,059
EMPLOYER HEALTH INS BENEFITS	0196	279,446	310,865	0	310,865	0	310,865
RETIREES INSURANCE	0197	7,923	8,028	0	8,028	0	8,028
PERSONNEL	0100	1,934,512	1,992,267	0	1,992,267	0	1,992,267
EQUIPMENT REP & MNTC	0202	1,894	1,894	0	1,894	0	1,894
UTILITIES	0203	1,900	1,900	0	1,900	0	1,900
COMMUNICATION	0204	5,800	5,800	0	5,800	0	5,800
DUES-LICENSES-REGIST	0207	4,259	4,259	0	4,259	0	4,259
TRAVEL IN STATE	0221	25,822	30,822	0	30,822	0	30,822
TRAVEL OUT OF STATE	0222	4,200	7,200	0	7,200	0	7,200
PERMANENTLY ASSIGNED VEHICLES	0223	175,046	240,944	0	240,944	0	240,944
BOARD IN-STATE TRAVEL	0228	30,650	40,650	0	40,650	0	40,650
SUPPLIES	0230	9,000	9,000	0	9,000	0	9,000
OFFICE SUPPL-PRINTNG	0231	9,671	9,671	0	9,671	0	9,671
SOFT GOODS&HOUSEKPNG	0237	5,112	5,112	0	5,112	0	5,112
OTH REPAIR-MAINT SUP	0239	15,250	15,250	0	15,250	0	15,250
SOFTWARE	0240	2,060	500	0	500	0	500
IT HARDWARE	0242	8,099	0	0	0	0	0
EQUIPMENT RENTAL	0252	7,916	7,916	0	7,916	0	7,916
MAINTENANCE AGREEMENTS	0292	253,529	453,529	0	453,529	0	453,529
SUPPORTIVE SERVICES	0200	560,208	834,447	0	834,447	0	834,447
COST ALLOCATION	0301	228,754	351,136	0	351,136	0	351,136
RESTRICTIVE SERVICES	0300	228,754	351,136	0	351,136	0	351,136
CENTRAL-SER DATA-SER	0410	13,252	17,048	0	17,048	0	17,048
TELECOMMUNICATIONS	0420	18,398	18,556	0	18,556	0	18,556
CENT. SERV./DATA SERV.	0400	31,650	35,604	0	35,604	0	35,604
SPACE RENTAL	0520	222,357	59,056	0	59,056	0	59,056
SPACE RENTAL	0500	222,357	59,056	0	59,056	0	59,056
CONTRACT SERVICES	0901	78,528	555,680	0	555,680	0	555,680
CONTRACTUAL SERVICES	0900	78,528	555,680	0	555,680	0	555,680
EXPENDITURE TOTALS		3,056,009	3,828,190	0	3,828,190	0	3,828,190
SOURCE OF FUNDING							
INDSTRL ACCDNT PREM (INTRAGOV)	6205	3,056,009	3,828,190	0	3,828,190	0	3,828,190

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	STATE MINE INSPECTOR	053	0100	0190	504	504

1		2	3	4	5	6	7
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
ENTERPRISE FUND	EF	3,056,009	3,828,190	0	3,828,190	0	3,828,190
STATEWIDE COST ALLOCATION	SWCA	0	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0	0
TOTAL FUNDING		3,056,009	3,828,190	0	3,828,190	0	3,828,190
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		7.00	7.00	0.00	7.00	0.00	7.00
TOTAL AUTHORIZED EMPLOYEES		7.00	7.00	0.00	7.00	0.00	7.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT MINING EXAMS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0191	507	507

SECTION 1. UNIT STATUTORY AUTHORITY

Wyoming Constitution, Article 9, Section 1
W.S. 30-2-307
W.S. 30-2-309

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: The Mining Exams unit resides within the Office of the Director.

This unit meets the requirements of W.S. 30-2-307 and W.S. 30-2-309 to provide exams and certify specific mine positions at the various mine sites throughout Wyoming. This budget is a self-sustaining fund as outlined in W.S. 30-2-307.

The Mine Exams: Certifies the competency of underground, gassy and non-gassy Mine Examiners and Mine Foremen through written, practical and verbal examinations.

Certifies the competency of surface coal and metal/non-metal Mine Examiners and Mine Foremen through written, practical and verbal examinations.

Approximately 90% of the individuals tested will be certified. Annual certification numbers will fluctuate with the turnover rate at the mines.

The Council meets quarterly to discuss needed changes to the mining statutes. They also review the examination study guides and develop more comprehensive certification examinations as required by W.S. 30-2-309(e). A portion of the State Mine Inspector's budget is used to fund the activities of the State Mining Council, while the Exam Fund is a stand-alone fund in Appropriation 507.

Part B. Revenue: Revenue Source Code 5268 - Coal Miner Exam Fee Revenue

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION ADMINISTRATION & SUPPORT
UNIT MINING EXAMS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0100	0191	507	507

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 507 - Mining Exams

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$276,487	$262,529	$242,225	$216,734	$150,052
- Expenditures (Unit 0191)	($6,935)	($8,585)	($11,984)	($50,000)	($13,212)
- Expenditures (Council)	($53,630)	($60,482)	($63,507)	($66,682)	($70,016)
+ Revenue	$69,099	$48,763	$50,000	$50,000	$50,000
Ending Balance	$285,022	$242,225	$216,734	$150,052	$116,824

Current balance as of 06/30/2025: $296,182

Statutory Authority: W.S. 30-2-307 and W.S. 30-2-309

Fund Description and Restrictions: This program fulfills the statutory requirements set forth in W.S. 30-2-307 and W.S. 30-2-309 by administering examinations and certifying designated mine positions at mine sites across Wyoming. The program is supported through a self-sustaining fund, as authorized under W.S. 30-2-307, ensuring ongoing operations without reliance on additional appropriations.

Revenue Sources Codes & Descriptions: 5268 - Coal Miner Exam Fees Revenue

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	MINING EXAMS	053	0100	0191	507	507

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES OTHER	0104	18,500	18,500	0	18,500	0	18,500
PERSONNEL	0100	18,500	18,500	0	18,500	0	18,500
COMMUNICATION	0204	1,000	6,000	0	6,000	0	6,000
BD/COMM TRAVEL REIMBURSEME	0227	17,000	12,000	0	12,000	0	12,000
OFFICE SUPPL-PRINTNG	0231	12,600	12,600	0	12,600	0	12,600
REAL PROPERTY RENTAL	0251	900	900	0	900	0	900
SUPPORTIVE SERVICES	0200	31,500	31,500	0	31,500	0	31,500
EXPENDITURE TOTALS		50,000	50,000	0	50,000	0	50,000
SOURCE OF FUNDING							
COAL MINER EXAM FEE	5268	50,000	50,000	0	50,000	0	50,000
SPECIAL REVENUE	SR	50,000	50,000	0	50,000	0	50,000
TOTAL FUNDING		50,000	50,000	0	50,000	0	50,000

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES **DEPT** 053

DIVISION VOCATIONAL REHABILITATION **DIV NO** 0200

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
VOCATIONAL REHABILITATION	0201	38,424,508	38,615,247	107,561	38,722,808	0	38,722,808
TOTAL BY UNIT		38,424,508	38,615,247	107,561	38,722,808	0	38,722,808
OBJECT SERIES							
PERSONNEL	0100	14,388,732	14,948,866	0	14,948,866	0	14,948,866
SUPPORTIVE SERVICES	0200	1,119,591	2,141,233	107,561	2,248,794	0	2,248,794
RESTRICTIVE SERVICES	0300	1,529,655	1,000,000	0	1,000,000	0	1,000,000
CENT. SERV./DATA SERV.	0400	128,948	131,436	0	131,436	0	131,436
SPACE RENTAL	0500	1,263,716	726,291	0	726,291	0	726,291
GRANTS & AID PAYMENT	0600	15,746,316	16,120,071	0	16,120,071	0	16,120,071
CONTRACTUAL SERVICES	0900	4,247,550	3,547,350	0	3,547,350	0	3,547,350
TOTAL BY OBJECT SERIES		38,424,508	38,615,247	107,561	38,722,808	0	38,722,808
SOURCES OF FUNDING							
ENTERPRISE FUND	EF	107,674	107,674	0	107,674	0	107,674
GENERAL FUND/BRA	G	7,693,236	7,846,849	23,663	7,870,512	0	7,870,512
SPECIAL REVENUE	SR	2,764,249	1,266,267	0	1,266,267	0	1,266,267
FEDERAL FUNDS	X	27,859,349	29,394,457	83,898	29,478,355	0	29,478,355
TOTAL BY FUNDS		38,424,508	38,615,247	107,561	38,722,808	0	38,722,808
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		74.00	74.00	0.00	74.00	0.00	74.00
TOTAL AUTHORIZED EMPLOYEES		74.00	74.00	0.00	74.00	0.00	74.00

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	VOCATIONAL REHABILITATION
UNIT	VOCATIONAL REHABILITATION

Wyoming On Line Financial Codes

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SECTION 1. UNIT STATUTORY AUTHORITY

Vocational Rehabilitation Program:
W.S. 9-2-109 through W.S. 9-2-115
W.S. 27-14-408
Title IV - Rehabilitation Act of 1973 as Amended by the Workforce Innovation and Opportunity Act, P.L. 113-128, 128 Stat. 1425, Enacted July 22, 2016

Telecommunications Relay Service for the Communications Impaired Program:
W.S. 16-9-201 through W.S. 16-9-210
Title IV of the Americans with Disabilities Act (ADA) of 1990, 47 U.S.C. Section 225
Federal Communications Commission's (FCC's) Rules, 47 C.F.R. Section 64.601-64.606

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: Vocational Rehabilitation (VR) resides within the Workforce Programs Division. VR advances opportunities for Wyoming persons with physical, cognitive and/or psychological disabilities to become employed and independent within their local communities. VR is responsible for three major programs:

Vocational Rehabilitation (VR) Program – Provides rehabilitation counseling and guidance along with rehabilitation services to eligible individuals with disabilities. VR assists people with disabilities in obtaining competitive integrated employment, fully participating in their communities and living as independently as possible. The program consists of 12 separate sub-programs, which served a total of 4,076 people in FY25. The program spends an average of $1,438.69 per individual. The program has been able to assist 437 individuals with disabilities to return to employment. These 437 individuals earned an average of $15.92 per hour and with approximately $445.76 in weekly wages earned in Wyoming. The program spent $4,263,576.55 on direct client services to Wyoming-based businesses in FY25.

In compliance with the Workforce Innovation and Opportunity Act (WIOA), the VR program is also required to allocate at least 15% of its federal funding toward Pre-Employment Transition Services (Pre-ETS) for students with disabilities aged 14 to 21. These services include job exploration, work-based learning experiences, postsecondary education counseling, workplace readiness training, and instruction in self-advocacy—helping students transition successfully from school into employment or further education.

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Business Enterprise Program (BEP) – This program contracts vendors for the installation and operation of vending machine sites on any State-owned or leased public property throughout the state. The revenue generated from the BEP program can be utilized towards the 21.3% match requirement of the federal VR award in efforts to support the Small Business Development Fund (SBDF), in separation from the expenditures to keep the BEP program running itself. The Small Business Development Fund (SBDF) assists eligible clients with disabilities in establishing their own small businesses. In FY 2025, the program helped 14 individuals start small businesses.

Independent Living Services & Independent Living Services for Older Individuals Who Are Blind (ILS/OIB) – The purpose of these federal awards is to expand, improve, and coordinate with Independent Living Services for individuals with significant disabilities. The funding's allowability is specific to supporting the operation of these centers and the development and expansion within them. Both are accompanied by a 10% match requirement. ILS has a 10% state match requirement which is met by generally funded, in-house administrative costs, to ensure the ability to support the centers. OIB has a 10% non-federal match requirement which can be supported through a state match like ILS and additionally allows for an in-kind match component.

Telecommunications Relay Service (TRS) for the Communications Impaired Program (also known as Wyoming Relay) – Provides a statewide, 24 hours per day, 7 days per week telecommunications relay service connecting persons who are deaf, hard of hearing, deaf-blind, or who have a speech disability with businesses, friends, and family who use a standard telephone. Specially trained Communication Assistants facilitate the calls. T-Mobile USA, Inc. (fka Sprint Communications Company, L.P.), was selected through a competitive procurement process as the contractor to provide Wyoming Relay service. With a staff of three full-time positions, this program also distributes specialized telecommunications equipment free of charge to individuals with communication impairments who meet a financial needs test. During SFY25, Wyoming Relay conducted 62 outreach activities, including events, trainings, and site visits, across 18 cities and towns throughout the state. These efforts supported public awareness and education about relay services. Wyoming Relay's application for recertification was reviewed and approved by the Federal Communications Commission (FCC), which determined the program met or exceeded all operational, technical, and functional minimum standards outlined in the Commission's rules. The FCC also found that the program had adequate enforcement procedures and was fully compliant with federal law. As a result, Wyoming Relay was granted a five-year certification through July 25, 2028. The Equipment Distribution Program served 54 individuals, including eligible applicants, providers, state agencies, and organizations. A total of 88 pieces of specialized equipment were permanently distributed to 48 eligible applicants. These included 23 wireless devices, two amplified corded landline telephones, four amplified cordless phones, two captioned landline phones, 21 signaling devices (with five remote units), and 31 accessories such as headphones, wireless keyboards, styluses, and mounts. Additionally, six individuals borrowed equipment through the Equipment Distribution Loan Program. Between July 1, 2024, and June 30, 2025, Wyoming Relay processed 7,296 traditional relay calls and 610 captioned telephone calls, totaling 9,513 minutes, with an additional 90 minutes of Relay Conference Captioning services.

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Part B. Revenue: Funding for VR's programs is as follows:

Vocational Rehabilitation (VR) Program – Approximately 78.7% of the funding utilized towards the VR program is awarded Federally through the U.S. Department of Education's Rehabilitation Services Administration for core Vocational Rehabilitation services. This is in coordination with a 21.3% state funding source "Match" to use towards the programs expenses as required by the Grants regulations.

In order to draw down the federal funds available for the VR Award, it is required that 21.3% State Match Source has been met in the year of appropriation of the grant. This is a critical step in ensuring General Rehabilitation is able to operate and provide services to Wyoming citizens with disabilities.

General Rehabilitation - Basic Support Sub-Program Maintenance of Effort Requirement: The maintenance of effort requirement stipulates that state funding be maintained at a rate equal to state fund expenditures for the federal fiscal year two years prior. For example, the maintenance of effort level for the federal fiscal year 2025 will be based on the number of state expenditures for the federal fiscal year 2023; for the federal fiscal year 2024, the maintenance of effort level will be the state expenditures for the federal fiscal year 2022. If this maintenance of effort level is not achieved, (1) federal Vocational Rehabilitation funds will be reduced by the amount of the shortfall, dollar for dollar, or (2) the deficit will be recovered through an audit disallowance.

Telecommunications Relay Service (TRS) Program – TRS is funded by a monthly surcharge of up to 25 cents ($0.25) on all commercial and private phone lines in Wyoming. The current rate through December 31, 2025, is 10 cents ($0.10) per line or wireless account, per month. It is anticipated that the current funding level of $1,897,242.00 for this program will continue into the 2027-2028 biennium.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

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SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 095 – Communications Impaired Assessment: Telecommunications Relay Services (TRS)

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$805,949	$773,483	$181,837	$636,300	$727,939
- Expenditures (Units 0201)	($850,444)	($1,330,897)	($1,129,280)	($1,571,291)	($1,992,104)
+ Revenue	$817,978	$739,251	$1,583,743	$1,662,930	$1,662,937
Ending Balance	$773,483	$181,837	$636,300	$727,939	$482,012

Current balance as of 06/30/2025: $538,225

Statutory Authority: W.S. 16-9-201 and 16-9-210

Fund Description and Restrictions: Currently these funds are used in unit 0201 (Telecommunications Relay Services program) to support the following operations:

Provide a message relay system to allow persons who are communications impaired to communicate via the telecommunications network with non-communications impaired persons.

Furnish specialized telecommunications equipment to meet the needs of persons who are communications impaired and who might be otherwise disadvantaged in their ability to obtain such equipment; and

Oversee the overall administration of the Telecommunications Relay Services program.

The Telecommunications Relay Services Advisory Committee has determined that the current special fee will be nine cents ($0.10) per line, effective February 1, 2024. The Committee has recommended that VR maintain a large enough cash balance reserve to cover 10 months of operating expenditures. Based on a 2025-2026 biennium budget of approximately $1,915,489.58, the monthly average expenditures would be $79,812. A 10 month cash balance reserve would be approximately $798,120. The Committee adjusts the special fee per line either up or down to try to maintain an average ten (10) month cash balance reserve.

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W.S. 16-9-208. Account for telecommunications services for the communications impaired.

(a) There is created an account for telecommunications services for the communications impaired. The account shall consist of:

(i) All monetary contributions, gifts and grants received by the committee as provided in W.S. 16-9-207; and

(ii) All special fee charges billed and collected pursuant to W.S. 16-9-209.

(b) The money in the account is appropriated to the division to implement this act.

W.S. 16-9-209. Special fee.

(a) The committee shall annually determine the amount of a special fee, not to exceed twenty-five cents ($0.25) per access line per month, based upon available cost data and other information, that will cover the costs of providing intrastate message relay service as provided in Section 401 of the Americans With Disabilities Act of 1990, including the cost of implementing and administering this act. Funding for the interstate portion of the Wyoming relay system shall be provided in a manner consistent with rules and orders adopted by the federal communications commission in implementing the Americans With Disabilities Act.

(b) The committee shall notify the public service commission, in writing, of the amount of the monthly access line special fee determined by the committee. The public service commission shall provide for the inclusion and identification of the special fee on each monthly billing for service from each local exchange company and radio communications service provider.

(c) Each customer of a local exchange company or radio communications service provider shall be liable for payment to the local exchange company or radio communications service provider of any special fee imposed pursuant to this act. In the case of a customer of a radio communications service provider, any fee imposed by this act shall be imposed only if the customer's place of primary use is in this state as provided by the Mobile Telecommunications Sourcing Act, 4 U.S.C. §§ 116 through 126. The provisions of the Mobile Telecommunications Sourcing Act shall apply to this subsection. The local exchange company or radio communications service provider shall not be liable for any uncollected charge, nor shall the company have an obligation to take any legal action to enforce the collection of any charge that is unpaid by its customers.

(d) No customer of a local exchange company shall be required to pay the special fee on more than one hundred (100) access lines per account and no customer of a radio communications service provider shall be required to pay the special fee on more than one hundred (100) radio communication service numbers per account in Wyoming.

(e) Except as provided in subsection (g) of this section, all special fees billed and collected by a local exchange company or radio communications service provider shall be transmitted to the public service commission not later than the last day of the month following the end of the month in which the special

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fee is collected. All special fees received by the public service commission shall be deposited in the account established by W.S. 16-9-208 with receipt and acknowledgement submitted to the state treasurer.

(f) All special fees billed and collected by a local exchange company or radio communications service provider shall not be considered revenues of the local exchange company or radio communications service provider and are not subject to tax under W.S. 39-15-101 through 39-16-311.

(g) Each local exchange company or radio communications service provider may deduct and retain one percent (1%) of the total charges billed and collected each month to cover administrative expenses in complying with the requirements of subsections (b) through (e) of this section.

Revenue Sources Codes & Descriptions: 1904 - Communications Impaired Assessment Revenue

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OTHER FUND USAGE HISTORY

Agency Fund 001 – Concession Lease: Vending Income

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$484,498	$422,608	$410,694	$379,477	$226,656
- Expenditures (Unit 0201)	($124,766)	($109,829)	($167,028)	($295,423)	($307,231)
+ Revenue	$62,876	$97,915	$135,811	$142,602	$149,732
Ending Balance	$422,608	$410,694	$379,477	$226,656	$69,157

Current balance as 06/30/2025: $393,711

Statutory Authority: W.S. 9-2-111

Fund Description and Restrictions: Currently these funds are used in unit 0201 (VR) to support the following sub-programs:

Business Enterprise Sub-Program (BEP), which contracts with vendors for the installation and operation of vending machine sites on any state owned public property; and

Small Business Development Fund (SBDF) sub-program, in which VR assists eligible clients with disabilities to establish their own small businesses. Currently, the SBDF sub-program uses vending income at 21.3% to match federal VR grant funds that are funded at 78.7% to pay for start-up costs associated with the clients' small businesses.

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W.S. 9-2-111. Division of vocational rehabilitation; provision of authorized services; related powers.

(a) Except as otherwise provided by law, the division shall provide the services authorized by this act to eligible individuals with disabilities. The division may:

(i) Cooperate with other departments, agencies and institutions, both public and private, in providing the services authorized by this act to individuals with disabilities;

(ii) Enter into reciprocal agreements with other states to provide for the services authorized by this act to residents of the contracting states;

(iii) Establish and operate rehabilitation facilities and workshops and make grants to public and nonprofit organizations for those purposes;

(iv) Supervise the operation of small businesses established pursuant to this act to be conducted by eligible individuals with disabilities;

(v) Provide training and instruction, including establishing and maintaining research fellowships and traineeships with stipends and allowances, in matters relating to vocational rehabilitation;

(vi) Establish new vending machine sites on any state-owned public property, except as provided in subsection (b) of this section, in cooperation with the administrator or governing body in charge of the public property;

(vii) Bid out all vending machine sites located on any state-owned public property, except as provided in subsection (b) of this section. Vending machines currently located on public property and under a written contract with a specific renewal or termination date will not be affected by this section until the renewal or termination date;

(viii) Enter into contracts with vendors for the installation and operation of vending machine sites on any state-owned public property, except as provided in subsection (b) of this section. These contracts shall include a provision for the payment of commissions to the division based on gross revenues from the vending machines. These commissions shall be placed in an account which shall be used for the establishment and administration of small businesses created under this act. the division may assign a portion of the commissions to operators of small businesses created under this act for the maintenance of their income;

(ix) Promulgate rules and regulations to provide:

(A) Definitions to include the terms "contract bid preference," "small businesses," "public property" and "vending machine sites";

(B) Methods for determining the contract bid preference eligibility under W.S. 9-2-115;

(C) Methods of recovering the cost of establishing small businesses and maintaining equipment;

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(D) Methods for determining the portion of commissions to be assigned to small business operators for the maintenance of their income.

(x) Encourage the establishment of vending machine sites and small businesses on privately owned or controlled property.

(b) The provisions of this act shall not apply to state-owned public property included in W.S. 36-8-1001 through 36-8-1002 or state-owned public property used to conduct the state fair or the Wyoming pioneer memorial museum under W.S. 11-10-101 through 11-10-114 or the University of Wyoming or Wyoming community colleges.

Revenue Sources Codes & Descriptions:

4902 - Concession Lease Revenue	Business Enterprise Program Vending Income
6205R - WC Industrial Accident Fund Revenue	The VR administers a program that serves clients who are also claimants of WC. WC reimburses VR for a portion of the program costs per W.S. 27-14-408.

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OTHER FUND USAGE HISTORY

Agency Fund 034 - Employment Support Fund

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$6,303,216	$6,303,216	$3,490,528	$3,722,640	$3,576,938
- Expenditures (Unit 0150)	($2,330,450)	($4,972,431)	($1,738,001)	($2,345,702)	($2,400,000)
- Expenditures (Unit 0301)	($7,353,366)	($7,583,477)	($6,629,887)	($6,800,000)	($6,800,000)
- Expenditures (Unit 0201)	($0)	($3,650)	($0)	($0)	($0)
+ Revenue	$9,683,816	$9,746,870	$8,600,000	$9,000,000	$9,500,000
Ending Balance	$6,303,216	$3,490,528	$3,722,640	$3,576,938	$3,876,938

Current balance as of 06/30/2025: ($1,378,285)

Statutory Authority: W.S. 27-3-211

Fund Description and restrictions: W.S. 27-3-211. Employment support fund established.
(a) There is established the employment support fund. Revenues allocated pursuant to W.S. 27-3-505(a) shall be credited to the employment support fund by the department, with receipt and acknowledgement submitted to the state treasurer. The state treasurer shall invest available revenues in the fund in accordance with law, and earnings from those investments shall be credited to the fund. The monies in the employment support fund shall not revert to the general fund at the end of any fiscal year, except that any unappropriated amounts remaining in the fund at the end of any fiscal year shall be transferred by the state treasurer to the state unemployment insurance trust fund created pursuant to W.S. 27-3-209.

(b) Monies from the employment support fund shall be expended only upon appropriation by the legislature and shall be withdrawn solely for unemployment compensation benefits or administrative expenses to:

(i) Offset funding deficits for program administration under this act;

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(ii) Collect and administer the revenues collected under W.S. 27-3-505(a);

(iii) Further support programs to strengthen unemployment fund solvency;

(iv) Support employment office programs administered by the department of workforce services.

Revenue Sources Codes & Descriptions: 5053 - Employment Support Fund Revenue

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OTHER FUND USAGE HISTORY

Agency Fund 504 - Industrial Accident Fund

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$2,257,207,070	$2,564,779,967	$2,702,083,247	$2,922,948,683	$2,544,630,966
- Expenditures (Division 7000*)	($336,757,732)	($434,709,701)	($379,748,191)	($398,735,601)	($418,672,380)
- Expenditures (Division 0500 & Unit 0190 - Mines)	($53,973,493)	($48,494,097)	($50,918,805)	($53,464,742)	($56,137,979)
- Expenditures (Unit 0201 - VR shared prgm)	$0	($2,526)	($2,652)	($2,785)	($2,924)
- Rate Holiday Credit (FY2021) Revenue Reduction	($29,388,782)	$0	$0	$0	$0
+ CARES Act Federal Funds Received	$14,040,469	$0	$0	$0	$0
+ Revenue	$713,652,435	$620,509,604	$651,535,084	$73,885,411	$77,579,713
Ending Balance	$2,564,779,967	$2,702,083,247	$2,922,948,683	$2,544,630,966	$2,147,397,396

**claim payments not appropriated*

Current balance as of 06/30/2025: $2,853,700,688

Statutory Authority: W.S. 27-14-101 through 27-14-806
Wyoming Constitution, Article 10, Section 4

Fund Description and Restrictions: In response to W.S. 9-2-1006, the Workforce Standards Division is responsible for administering Workers' Compensation, collecting Workers' Compensation premiums and providing medical, wage and disability benefits to workers injured on-the-job in a covered occupation.

Workers' Compensation Industrial Accident Fund Established

1. The purpose of the Workers' Compensation Industrial Accident Fund is set forth in the Wyoming Constitution, Article 10, Section 4, (c). The purpose is to pay employee's expenses associated with industrial accidents and fatalities in exchange for the employee's waiver of any right to recover damages for any industrial accident. The account is limited to payments for "administration and management of the Worker's Compensation Act, debt service related to the fund and for workplace safety programs".
2. By statute, the Workers' Compensation Industrial Accident Fund must be fully reserved on or before December 31, 2013 (W.S. 27-14-201 (d)(ii)). The account is fully reserved on a discounted basis as determined by the Actuary - Oliver Wyman and Associates. This requirement was met in 2011.

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Revenue Source Codes & Descriptions: 6205 & 6285 - Industrial Accident Premium Revenue

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

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SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR0021438): For Hardware: Standard Laptops with Docking Stations, Quantity 41 @ $1,460 and Desktops, Quantity 5 @ $1,085.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/Docking Stations	41	$1,460	$59,860	22% General Fund / 78% Federal Funds
2	Standard Desktops	5	$1,085	$5,425	22% General Fund / 78% Federal Funds
	Total			$14,363	100% Revenue Code 1001 - General Fund
				$50,922	100% Revenue Code 7919 - Rehab. Services Basic Support Fu
				$65,285	22% General Fund / 78% Federal Funds

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR0021438

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OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	78	$542	$42,276	22% General Fund / 78% Federal Funds
	Total			$9,301	100% Revenue Code 1001 - General Fund
				$32,275	100% Revenue Code 7919 - Rehab. Services Basic Support Fund
				$42,276	22% General Fund / 78% Federal Funds

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

ETS APPROVAL NUMBER: APPR0021438

GOVERNOR'S RECOMMENDATION

I recommend approval of $107,561 for this request as submitted. Of this request, I recommend $65,285 be one-time. I further recommend the remainder $42,276 be ongoing.

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1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	9,465,228	9,716,798	0	9,716,798	0	9,716,798
EMPLOYER PD BENEFITS	0105	2,645,024	2,776,201	0	2,776,201	0	2,776,201
EMPLOYER HEALTH INS BENEFITS	0196	2,221,695	2,397,613	0	2,397,613	0	2,397,613
RETIREES INSURANCE	0197	56,785	58,254	0	58,254	0	58,254
PERSONNEL	0100	14,388,732	14,948,866	0	14,948,866	0	14,948,866
REAL PROPTY REP & MT	0201	5,097	3,097	0	3,097	0	3,097
EQUIPMENT REP & MNTC	0202	2,994	1,409	0	1,409	0	1,409
UTILITIES	0203	36,264	28,464	0	28,464	0	28,464
COMMUNICATION	0204	37,900	29,900	0	29,900	0	29,900
DUES-LICENSES-REGIST	0207	195,710	177,710	0	177,710	0	177,710
ADVERTISING-PROMOT	0208	6,014	55,214	0	55,214	0	55,214
TRAVEL IN STATE	0221	154,062	360,562	0	360,562	0	360,562
TRAVEL OUT OF STATE	0222	34,005	138,225	0	138,225	0	138,225
PERMANENTLY ASSIGNED VEHICLES	0223	107,397	155,171	0	155,171	0	155,171
BD/COMM TRAVEL REIMBURSEME	0227	30,449	5,449	0	5,449	0	5,449
BOARD IN-STATE TRAVEL	0228	16,000	9,000	0	9,000	0	9,000
SUPPLIES	0230	11,168	8,168	0	8,168	0	8,168
OFFICE SUPPL-PRINTNG	0231	159,850	149,820	0	149,820	0	149,820
MTR VEH&AIRPLANE SUP	0233	0	3,300	0	3,300	0	3,300
FOOD FOOD SVC SUPPL	0234	150	75	0	75	0	75
MEDICAL-LAB SUPPLIES	0235	0	150	0	150	0	150
EDUCA-RECREATNL SUPP	0236	1,000	500	0	500	0	500
SOFT GOODS&HOUSEKPNG	0237	1,640	2,740	0	2,740	0	2,740
OTH REPAIR-MAINT SUP	0239	1,300	1,676	0	1,676	0	1,676
SOFTWARE	0240	7,328	0	0	0	0	0
IT HARDWARE	0242	28,925	20,000	65,285	85,285	0	85,285
REAL PROPERTY RENTAL	0251	3,730	5,730	0	5,730	0	5,730
EQUIPMENT RENTAL	0252	95,728	56,908	0	56,908	0	56,908
INSURANCE & BOND PREMS	0254	100	100	0	100	0	100
MAINTENANCE AGREEMENTS	0292	182,780	927,865	42,276	970,141	0	970,141
SUPPORTIVE SERVICES	0200	1,119,591	2,141,233	107,561	2,248,794	0	2,248,794
COST ALLOCATION	0301	1,529,655	1,000,000	0	1,000,000	0	1,000,000
RESTRICTIVE SERVICES	0300	1,529,655	1,000,000	0	1,000,000	0	1,000,000
TELECOMMUNICATIONS	0420	128,948	131,436	0	131,436	0	131,436
CENT. SERV./DATA SERV.	0400	128,948	131,436	0	131,436	0	131,436
SPACE RENTAL	0520	1,263,716	726,291	0	726,291	0	726,291
SPACE RENTAL	0500	1,263,716	726,291	0	726,291	0	726,291

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	VOCATIONAL REHABILITATION	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	VOCATIONAL REHABILITATION	053	0200	0201	001	201

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
DIVISION OF VOCATION REHABILIT	0610	14,602,183	14,551,216	0	14,551,216	0	14,551,216
GRANT PAYMENTS	0626	1,144,133	1,568,855	0	1,568,855	0	1,568,855
GRANTS & AID PAYMENT	0600	15,746,316	16,120,071	0	16,120,071	0	16,120,071
CONTRACT SERVICES	0901	4,247,550	3,547,350	0	3,547,350	0	3,547,350
CONTRACTUAL SERVICES	0900	4,247,550	3,547,350	0	3,547,350	0	3,547,350
EXPENDITURE TOTALS		38,424,508	38,615,247	107,561	38,722,808	0	38,722,808
SOURCE OF FUNDING							
INDSTRL ACCDNT PREM (INTRAGOV)	6205	107,674	107,674	0	107,674	0	107,674
ENTERPRISE FUND	EF	107,674	107,674	0	107,674	0	107,674
GENERAL FUND	1001	7,693,236	7,846,849	23,663	7,870,512	0	7,870,512
GENERAL FUND/BRA	G	7,693,236	7,846,849	23,663	7,870,512	0	7,870,512
COMM. IMPAIRED ASSESSMENT	1904	1,897,242	522,040	0	522,040	0	522,040
CONCESSION LEASE	4902R	284,755	220,553	0	220,553	0	220,553
DEPT FAMILY SERVICES NONSTATUT	5049	0	1,694	0	1,694	0	1,694
DEPT OF WORKFORCE SERVICES	5053	521,765	521,980	0	521,980	0	521,980
IND ACCIDENT PREMIUM (INTRAGOV	6205R	60,487	0	0	0	0	0
SPECIAL REVENUE	SR	2,764,249	1,266,267	0	1,266,267	0	1,266,267
00.000 SPRTD EMPLYMNT PRGRM	7453	574,864	0	0	0	0	0
84.126 REHAB SRVC BASIC SUPPOR	7919	25,994,417	28,412,696	83,898	28,496,594	0	28,496,594
84.126 REHAB DRV-BSC SPRT DSAB	7920	308,307	0	0	0	0	0
00.023 CMPRHNSV RHBLTN	7949	981,761	981,761	0	981,761	0	981,761
STATEWIDE COST ALLOCATION	SWCA	0	0	0	0	0	0
FEDERAL FUNDS	X	27,859,349	29,394,457	83,898	29,478,355	0	29,478,355
TOTAL FUNDING		38,424,508	38,615,247	107,561	38,722,808	0	38,722,808
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		74.00	74.00	0.00	74.00	0.00	74.00
TOTAL AUTHORIZED EMPLOYEES		74.00	74.00	0.00	74.00	0.00	74.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES **DEPT** 053

DIVISION UNEMPLOYMENT INSURANCE **DIV NO** 0300

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
UNEMPLOYMENT INSURANCE ADMINISTRATION	0301	39,945,717	35,715,694	0	35,715,694	0	35,715,694
UNEMPLOYMENT INSURANCE EMPLOYMENT SECURITY REVENUE FUND	0340	607,048	5,111,868	0	5,111,868	0	5,111,868
TOTAL BY UNIT		40,552,765	40,827,562	0	40,827,562	0	40,827,562
OBJECT SERIES							
PERSONNEL	0100	25,708,233	26,442,277	0	26,442,277	0	26,442,277
SUPPORTIVE SERVICES	0200	5,424,681	5,103,961	0	5,103,961	0	5,103,961
RESTRICTIVE SERVICES	0300	506,387	1,200,000	0	1,200,000	0	1,200,000
CENT. SERV./DATA SERV.	0400	349,868	357,588	0	357,588	0	357,588
SPACE RENTAL	0500	386,698	90,814	0	90,814	0	90,814
GRANTS & AID PAYMENT	0600	19,000	0	0	0	0	0
NON-OPERATING EXPENDITURES	0800	30,000	0	0	0	0	0
CONTRACTUAL SERVICES	0900	8,127,898	7,632,922	0	7,632,922	0	7,632,922
TOTAL BY OBJECT SERIES		40,552,765	40,827,562	0	40,827,562	0	40,827,562
SOURCES OF FUNDING							
ENTERPRISE FUND	EF	1,500,071	2,936,263	0	2,936,263	0	2,936,263
SPECIAL REVENUE	SR	10,636,935	14,879,262	0	14,879,262	0	14,879,262
FEDERAL FUNDS	X	28,415,759	23,012,037	0	23,012,037	0	23,012,037
TOTAL BY FUNDS		40,552,765	40,827,562	0	40,827,562	0	40,827,562
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		128.00	128.00	0.00	128.00	0.00	128.00
TOTAL AUTHORIZED EMPLOYEES		128.00	128.00	0.00	128.00	0.00	128.00

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	UNEMPLOYMENT INSURANCE
UNIT	UNEMPLOYMENT INSURANCE ADMINISTRATION

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0301	001	301

SECTION 1. UNIT STATUTORY AUTHORITY

State

W.S. 27-2-105
W.S. 27-3-101 through W.S. 27-3-106
W.S. 27-3-505
Wyoming Administrative Procedure Act (W.S. 16-3-101 through W.S. 16-3-115)

Federal

Social Security Act, as amended, 42 U.S.C. §§301 et seq.
Internal Revenue Code Provisions – Chapter 23, Federal Unemployment Tax Act Trade Act of 1974 Enacted by the Trade Act of 2002 (TRA)
Robert T. Stafford Disaster Relief & Emergency Assistance Act (DUA)
TEUC Act of 2002 (P.L. 108-11)
USDOL Federal TPS Handbook (407)
Trade Act of 1974 Enacted by the Trade Act of 2002 (TRA)
29 U.S.C. 1, 29 U.S.C. 49l-1, 29 U.S.C. 49l-2, 31 U.S.C. 6301-08 – Bureau of Labor Statistics (BLS) Labor Market Information (LMI)
29 U.S.C. 672 (a) - BLS Occupational Safety & Health Statistics (OSHS)
29 U.S.C. 49b, 29 U.S.C. 49b (c) (4), 29 U.S.C. 49 (i) (c), and 29 U.S.C 49 (l) (2) – Employment & Training Administration (ETA) Workforce Information Grant (WIG)
42 USC 503(j)(1)

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	UNEMPLOYMENT INSURANCE
UNIT	UNEMPLOYMENT INSURANCE ADMINISTRATION

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0301	001	301

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: Unemployment Insurance (UI) Administration resides within the Workforce Programs Division and includes the following sections:

Unemployment Insurance Benefits: The Unemployment Insurance benefits section is responsible for payment of benefits to eligible individuals and charging of benefits to individual employer accounts. For FY 2025, the number of initial unemployment claims filed totaled 15,335. The total number of weeks compensated for Unemployment Insurance applicants (including federal and military) was 106,542. The total number of Unemployment Insurance benefits paid was $53,078,552.

Unemployment Insurance Tax: The Unemployment Insurance Tax section processes registrations for all employers liable for Unemployment Taxes in Wyoming, processes quarterly reports for Unemployment Insurance and joint UI/WC filers, collects Unemployment Insurance tax and joint UI/WC premium payments, and provides Unemployment Insurance Certificates of Good Standing for employers on a monthly basis. As of June 30, 2025, there were 27,329 active employers in the Unemployment Insurance program. On June 30, 2025, the federal Unemployment Insurance Trust Fund had a balance of $528,988,782.

The joint UI/WC reports allow employers to file one report with the agency and write one check or approve one electronic funds transfer for the payment of their Unemployment Insurance taxes and Workers' Compensation premiums. The Tax Section processes the joint reports and checks.

Wyoming Unemployment Insurance System (WYUI) is the online Unemployment Insurance system where employers or their representatives are able to complete their joint UI/WC registrations and file their quarterly reports online. Employers are also able to make online electronic payments with Automatic Clearing House (ACH) debit through their checking or savings account. In addition to filing and paying, online employers are able to adjust Unemployment Insurance reports and wages, request changes to their account, file appeals, and view all documents related to their account. Employers can request that all alerts and notifications be emailed to them as opposed to receiving hard copies in the mail.

Unemployment Insurance Tax staff focus their efforts on wage data and reporting accuracy, Unemployment Insurance registration, determining liability, establishing accounts, contacting employers and gathering additional information as needed to identify potential fraud activities.

Appeals: The Appeals unit is responsible for conducting administrative law hearings for Unemployment Insurance parties that disagree with any decision rendered by the Unemployment Insurance Benefits or Unemployment Insurance Tax section(s).

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	UNEMPLOYMENT INSURANCE
UNIT	UNEMPLOYMENT INSURANCE ADMINISTRATION

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0301	001	301

Unemployment Insurance IT: The Unemployment Insurance IT section manages and operates the Wyoming Unemployment Insurance System (WYUI), including its Microsoft Azure Government (MAG) Cloud infrastructure, security, and development. The section is converting WYUI to a new database system within the cloud for cost savings and easier maintenance. WYUI was recently upgraded to Angular Technology, which is more modern, mobile friendly and has better user experience. This unit underwent three audits, the Treasury Offset Program (TOP), the Social Security Administration (SSA), and the Regimental Sergeant Major (RSM) which were successful and produced technical assistance.

Unemployment Insurance Benefit Payment Control: The Benefit Payment Control section is responsible for monitoring Unemployment Insurance Claims to ensure proper payment of benefits, investigating and determining fraudulent activity on claims, and recovering unemployment benefits overpayments. Benefit Payment Control is also responsible for detecting and preventing Unemployment Insurance Claims fraud, thus helping keep the Wyoming Unemployment Insurance Trust Fund solvent.

Benefit Payment Control continues to prevent and identify identity theft and fraud. It works closely with our Unemployment Insurance IT professionals to monitor new and existing claims. These monitoring measures include daily queries which provide information on claims such as suspicious banking information, security answers, email addresses, addresses and phone numbers, last employers, time and date of claim filed, last day worked, etc. We also have a monitoring system in place to detect IP addresses that are outside of the United States. Additional fraud measures include ID.me which verifies the identity of claimants and utilizing the Integrity Data Hub multistate system. This automated process will replace the manual process that is currently in place.

Research & Planning (R&P): Research & Planning's (R&P) duties include: assisting customers in making informed decisions; collecting employment statistics for wage and salary industries; analyzing levels and trends in labor supply and demand; publishing analysis and disseminating information about market levels and dynamics; training users in the application of labor market information and obtaining user feedback; collecting labor supply information from UI, Employment and Training (E&T), and health professions' licensing boards; and providing timely employer and employee information to internal and external audiences such as State-managed employment and training programs, policy makers, Wyoming Business Council (WBC), Wyoming employers, firms interested in relocating, and educators and job seekers making career decisions. The R&P section's coordination with other state entities, such as the University of Wyoming (UW), Wyoming Community College Commission (WCCC), Department of Education (WDE), and the Wyoming Business Council (WBC), is vital to providing accurate local information to assist policymakers, economic developers, educators, employers, job seekers, students, and others.

The R&P section pursues a broad-based dissemination program comprised of news releases, publications, public speaking engagements, and staff engagements with local offices, the media, and a website to make information available to the public and high-volume users. Dissemination efforts are designed to obtain customer feedback to improve the relevance, timeliness, and quality of products and services. R&P forms partnerships with colleagues in other states to improve the nationwide comparability of products and enhance their timeliness and local relevance. R&P also establishes partnerships with state and local entities to enhance the availability of information on workplace credentials and educational awards.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	UNEMPLOYMENT INSURANCE
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Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0301	001	301

Employment Tax: The Employment Tax Division consists of eighteen auditors, two supervisors, and a manager. Employment Tax is responsible for both the auditing and compliance functions of Unemployment Insurance and Workers' Compensation (WC). Employment Tax receives a portion of funding through the Workers' Compensation standard budget, and also from Unemployment Insurance federal funding.

The major objective of an audit is to ensure the accuracy of the employer's Quarterly Summary Reports and Wage Lists as filed with the Unemployment Tax and Workers' Compensation Divisions, and to ensure that Wyoming, at a minimum, meets the federally established Audit Quality and Quantity requirements.

The primary objectives of the collections function are to assist employers in complying with state laws and regulations, collect past-due reports and money, and suspend collection efforts on uncollectible debt.

Part B. Revenue: Unemployment Insurance revenue (through taxes and fees) is generated through the following methods:

- Employers pay state unemployment taxes quarterly. Estimated state unemployment taxes to be received during the FY 2025/2026 biennium are $168 million. These funds flow into the federal Unemployment Insurance Trust Fund to pay Unemployment Insurance benefits to claimants.
- Employers also pay state unemployment taxes that flow into the *Employment Support Fund (Fund 034) through the Employment Support Fund Factor (0.042% in calendar year 2025), which applies to all tax-based employers.
- A portion (0.014%) of an employer's Unemployment Insurance taxes flow to the Workforce Development Training Fund to provide training dollars for employers.
- The federal Unemployment Insurance grant is an annual grant from the US Department of Labor (USDOL) to fund the administrative costs of program operation.

*The Employment Support Fund (Fund 034), which is an allocation of state Unemployment Insurance taxes established on July 1, 1999. It provides supplemental funding for the operation of UI and our eighteen One-Stop Workforce Centers because of inadequate funding from the USDOL.

The Industrial Accident Enterprise Fund represents revenue from Workers' Compensation (WC). This Fund is for the WC portion of the work completed by the Employment Tax and Unemployment Insurance Tax Divisions. These positions are split forty-five percent (45%) Workers' Compensation and fifty-five percent (55%) Unemployment Insurance.

The revenue source for the R&P section is federal and other funds. Federal funds are provided by the USDOL for the support of the Labor Market Information (LMI) and Occupational Safety and Health Statistics (OSHS) research, and a portion of various other federal funds that require statistical research and data. Other funds are provided by the Employment Support Fund (ESF).

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	UNEMPLOYMENT INSURANCE
UNIT	UNEMPLOYMENT INSURANCE ADMINISTRATION

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0301	001	301

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 034 - Employment Support Fund

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$6,303,216	$6,303,216	$3,490,528	$3,722,640	$3,576,938
- Expenditures (Unit 0150)	($2,330,450)	($4,972,431)	($1,738,001)	($2,345,702)	($2,400,000)
- Expenditures (Unit 0301)	($7,353,366)	($7,583,477)	($6,629,887)	($6,800,000)	($6,800,000)
- Expenditures (Unit 0201)	($0)	($3,650)	($0)	($0)	($0)
+ Revenue	$9,683,816	$9,746,870	$8,600,000	$9,000,000	$9,500,000
Ending Balance	$6,303,216	$3,490,528	$3,722,640	$3,576,938	$3,876,938

Current balance as of 06/30/2025: ($1,378,285)

Statutory Authority: W.S. 27-3-211

Fund Description and restrictions: W.S. 27-3-211. Employment support fund established.
(a) There is established the employment support fund. Revenues allocated pursuant to W.S. 27-3-505(a) shall be credited to the employment support fund by the department, with receipt and acknowledgement submitted to the state treasurer. The state treasurer shall invest available revenues in the fund in accordance with law, and earnings from those investments shall be credited to the fund. The monies in the employment support fund shall not revert to the general fund at the end of any fiscal year, except that any unappropriated amounts remaining in the fund at the end of any fiscal year shall be transferred by the state treasurer to the state unemployment insurance trust fund created pursuant to W.S. 27-3-209.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	UNEMPLOYMENT INSURANCE
UNIT	UNEMPLOYMENT INSURANCE ADMINISTRATION

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0301	001	301

(b) Monies from the employment support fund shall be expended only upon appropriation by the legislature and shall be withdrawn solely for unemployment compensation benefits or administrative expenses to:

(i) Offset funding deficits for program administration under this act;

(ii) Collect and administer the revenues collected under W.S. 27-3-505(a);

(iii) Further support programs to strengthen unemployment fund solvency;

(iv) Support employment office programs administered by the department of workforce services.

Revenue Sources Codes & Descriptions: 5053 - Employment Support Fund Revenue

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	UNEMPLOYMENT INSURANCE	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	UNEMPLOYMENT INSURANCE ADMINISTRATION	053	0300	0301	001	301

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	16,630,984	15,167,648	0	15,167,648	0	15,167,648
EMPLOYER PD BENEFITS	0105	4,590,433	4,724,023	0	4,724,023	0	4,724,023
EMPLOYER HEALTH INS BENEFITS	0196	4,385,351	4,447,054	0	4,447,054	0	4,447,054
RETIREES INSURANCE	0197	101,465	103,552	0	103,552	0	103,552
PERSONNEL	0100	25,708,233	24,442,277	0	24,442,277	0	24,442,277
REAL PROPTY REP & MT	0201	119,163	119,163	0	119,163	0	119,163
EQUIPMENT REP & MNTC	0202	47,383	47,383	0	47,383	0	47,383
UTILITIES	0203	173,990	173,990	0	173,990	0	173,990
COMMUNICATION	0204	109,505	109,505	0	109,505	0	109,505
DUES-LICENSES-REGIST	0207	53,074	53,074	0	53,074	0	53,074
ADVERTISING-PROMOT	0208	15,256	15,256	0	15,256	0	15,256
MISCELLANEOUS	0210	11,449	11,449	0	11,449	0	11,449
TRAVEL IN STATE	0221	103,934	103,934	0	103,934	0	103,934
TRAVEL OUT OF STATE	0222	120,420	120,420	0	120,420	0	120,420
PERMANENTLY ASSIGNED VEHICLES	0223	50,188	63,598	0	63,598	0	63,598
SUPPLIES	0230	141,203	141,203	0	141,203	0	141,203
OFFICE SUPPL-PRINTNG	0231	271,028	271,028	0	271,028	0	271,028
MEDICAL-LAB SUPPLIES	0235	500	500	0	500	0	500
EDUCA-RECREATNL SUPP	0236	44,383	44,383	0	44,383	0	44,383
SOFT GOODS&HOUSEKPNG	0237	3,376	3,376	0	3,376	0	3,376
OTH REPAIR-MAINT SUP	0239	58,488	58,488	0	58,488	0	58,488
SOFTWARE	0240	107,550	0	0	0	0	0
IT HARDWARE	0242	231,400	0	0	0	0	0
REAL PROPERTY RENTAL	0251	5,288	5,288	0	5,288	0	5,288
EQUIPMENT RENTAL	0252	18,000	18,000	0	18,000	0	18,000
PAYMENTS	0255	100,000	100,000	0	100,000	0	100,000
MAINTENANCE AGREEMENTS	0292	3,243,855	1,243,855	0	1,243,855	0	1,243,855
SUPPORTIVE SERVICES	0200	5,029,433	2,703,893	0	2,703,893	0	2,703,893
COST ALLOCATION	0301	506,387	700,000	0	700,000	0	700,000
RESTRICTIVE SERVICES	0300	506,387	700,000	0	700,000	0	700,000
CENTRAL-SER DATA-SER	0410	4,499	6,616	0	6,616	0	6,616
TELECOMMUNICATIONS	0420	345,369	350,972	0	350,972	0	350,972
CENT. SERV./DATA SERV.	0400	349,868	357,588	0	357,588	0	357,588
SPACE RENTAL	0520	386,698	90,814	0	90,814	0	90,814
SPACE RENTAL	0500	386,698	90,814	0	90,814	0	90,814
CLIENT/RECIPIENT BENEFITS PAID	0630	19,000	0	0	0	0	0

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	UNEMPLOYMENT INSURANCE	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	UNEMPLOYMENT INSURANCE ADMINISTRATION	053	0300	0301	001	301

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
GRANTS & AID PAYMENT	0600	19,000	0	0	0	0	0
OTHER REFUNDS	0814	30,000	0	0	0	0	0
NON-OPERATING EXPENDITURES	0800	30,000	0	0	0	0	0
CONTRACT SERVICES	0901	7,916,098	7,421,122	0	7,421,122	0	7,421,122
CONTRACTUAL SERVICES	0900	7,916,098	7,421,122	0	7,421,122	0	7,421,122
EXPENDITURE TOTALS		39,945,717	35,715,694	0	35,715,694	0	35,715,694
SOURCE OF FUNDING							
INDSTRL ACCDNT PREM (INTRAGOV)	6205	1,500,071	2,936,263	0	2,936,263	0	2,936,263
ENTERPRISE FUND	EF	1,500,071	2,936,263	0	2,936,263	0	2,936,263
DEPT OF WORKFORCE SERVICES	5053	10,029,887	9,767,394	0	9,767,394	0	9,767,394
SPECIAL REVENUE	SR	10,029,887	9,767,394	0	9,767,394	0	9,767,394
17.225 UNEMPLOYMENT-INS-GRNTS	7447	25,549,266	21,012,037	0	21,012,037	0	21,012,037
17.002 LABOR FRC STSTCS	7450	2,780,055	2,000,000	0	2,000,000	0	2,000,000
17.245 TAA-NAFTA	7470	86,438	0	0	0	0	0
STATEWIDE COST ALLOCATION	SWCA	0	0	0	0	0	0
FEDERAL FUNDS	X	28,415,759	23,012,037	0	23,012,037	0	23,012,037
TOTAL FUNDING		39,945,717	35,715,694	0	35,715,694	0	35,715,694
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		128.00	128.00	0.00	128.00	0.00	128.00
TOTAL AUTHORIZED EMPLOYEES		128.00	128.00	0.00	128.00	0.00	128.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION UNEMPLOYMENT INSURANCE
UNIT UNEMPLOYMENT INSURANCE EMPLOYMENT SECURITY REVENUE FUND

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0340	501	501

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 27-3-207

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: The Unemployment Insurance (UI) Employment Security Revenue Fund (Fund 501) resides within the Unemployment Insurance Division. The U.S. Congress has not appropriated sufficient administrative funding to support the Unemployment Insurance program. This funding is used to support administrative expenses so program operations and direct services for the public can be maintained.

The standard budget primarily includes funds for Unemployment Insurance administrative payroll and costs to maintain Wyoming Unemployment Insurance System (WYUI) and keep the technology up to date. Wyoming Unemployment Insurance System (WYUI) was launched in 2019, replacing a 30-year-old mainframe system. It also includes the costs of maintaining two Unemployment Insurance bank accounts - a Clearing account for tax deposits, and a Benefit Payments account, both held at a local bank in Casper.

Part B. Revenue: The Unemployment Insurance Employment Security Revenue source represents a portion of a penalty assessed to the Unemployment Insurance claimants who received a fraudulent overpayment and the interest collected from employers on delinquent Unemployment Insurance taxes, as well as the interest income from the State’s Pooled Investment Fund.

The Special Revenue source represents a portion of a penalty assessed to fraudulent overpayment of benefits. Under federal law, this portion of penalties may not be kept in the Unemployment Insurance Federal Trust Fund.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION UNEMPLOYMENT INSURANCE
UNIT UNEMPLOYMENT INSURANCE EMPLOYMENT SECURITY REVENUE FUND

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0340	501	501

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 501 - Employment Security Revenue Account

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$2,245,732	$4,658,625	$8,205,086	$916,690	$804,822
- Expenditures (Unit 0340)	($405,047)	($81,760)	($8,426,000)	($4,611,868)	($4,611,868)
- Expenditures (Unit 0341)	($1,500,837)	($2,498,750)	($0)	($0)	($0)
+ Revenue	$4,318,777	$6,126,971	$1,137,604	$4,500,000	$4,500,000
Ending Balance	$4,658,625	$8,205,086	$916,690	$804,822	$692,954

Current balance as of 6/30/2025: $10,305,882

Statutory Authority: W.S. 27-3-207 & 27-3-409

Fund Description and Restrictions: W.S. 27-3-207. Employment security revenue account.

(a) The employment security revenue account is created as a separate account in the employment security administration account. Monies within the account may only be expended by legislative appropriation.

(ii) For necessary expenses of this act for which no federal funds are available, provided the expenditures from the account are not substituted for federal funds that would otherwise be available.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION UNEMPLOYMENT INSURANCE
UNIT UNEMPLOYMENT INSURANCE EMPLOYMENT SECURITY REVENUE FUND

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0300	0340	501	501

W.S. 27-3-409(d) Any overpayment of benefits fraudulently received shall be assessed a penalty equal to twenty percent (20%) of the amount of overpayment and an additional five percent (5%) penalty on the remaining unpaid balance at the end of every six (6) months. One-fourth (1/4) of the amounts collected pursuant to the initial penalty and all of the additional penalties shall be paid into the employment security revenue account, and the department shall utilize those collected amounts for administrative costs of overpayment collection, fraud investigation, developing and providing educational programs for this act. Three-fourths (3/4) of the amounts collected pursuant to the initial penalty shall be paid into the unemployment trust fund account. Offset shall not be used to recover amounts due under this section.

W.S. 27-3-510(a) Contributions not paid on the date due shall bear interest of two percent (2%) per month or any fractional portion thereof from the due date until payment plus accrued interest is received by the department. Interest collected pursuant to this subsection shall be paid into the employment security revenue account.

Revenue Sources Codes & Descriptions:

3302 Penalty-Delinquent Payment Revenue

3316 Unemployment Insurance Overpayment Penalties Revenue

6602 Earmarked Revenue Fund Revenue

SECTION 4. EXCEPTION REQUEST

No exception requests for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	UNEMPLOYMENT INSURANCE	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	UNEMPLOYMENT INSURANCE EMPLOYMENT SECURITY REVENUE FUND	053	0300	0340	501	501

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	0	2,000,000	0	2,000,000	0	2,000,000
PERSONNEL	0100	0	2,000,000	0	2,000,000	0	2,000,000
UTILITIES	0203	5,500	5,500	0	5,500	0	5,500
DUES-LICENSES-REGIST	0207	50,200	50,200	0	50,200	0	50,200
PERMANENTLY ASSIGNED VEHICLES	0223	0	4,820	0	4,820	0	4,820
SUPPLIES	0230	339,548	339,548	0	339,548	0	339,548
MAINTENANCE AGREEMENTS	0292	0	2,000,000	0	2,000,000	0	2,000,000
SUPPORTIVE SERVICES	0200	395,248	2,400,068	0	2,400,068	0	2,400,068
COST ALLOCATION	0301	0	500,000	0	500,000	0	500,000
RESTRICTIVE SERVICES	0300	0	500,000	0	500,000	0	500,000
CONTRACT SERVICES	0901	211,800	211,800	0	211,800	0	211,800
CONTRACTUAL SERVICES	0900	211,800	211,800	0	211,800	0	211,800
EXPENDITURE TOTALS		607,048	5,111,868	0	5,111,868	0	5,111,868
SOURCE OF FUNDING							
PENALTY - DELINQUENT PMT	3302R	607,048	5,111,868	0	5,111,868	0	5,111,868
SPECIAL REVENUE	SR	607,048	5,111,868	0	5,111,868	0	5,111,868
TOTAL FUNDING		607,048	5,111,868	0	5,111,868	0	5,111,868

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES **DEPT** 053

DIVISION LABOR STANDARDS **DIV NO** 0400

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
LABOR STANDARDS	0401	2,261,738	2,374,170	8,008	2,382,178	0	2,382,178
TOTAL BY UNIT		2,261,738	2,374,170	8,008	2,382,178	0	2,382,178
OBJECT SERIES							
PERSONNEL	0100	1,806,748	1,899,631	0	1,899,631	0	1,899,631
SUPPORTIVE SERVICES	0200	174,346	227,788	8,008	235,796	0	235,796
CENT. SERV./DATA SERV.	0400	141,081	172,988	0	172,988	0	172,988
CONTRACTUAL SERVICES	0900	139,563	73,763	0	73,763	0	73,763
TOTAL BY OBJECT SERIES		2,261,738	2,374,170	8,008	2,382,178	0	2,382,178
SOURCES OF FUNDING							
ENTERPRISE FUND	EF	3,742	3,742	0	3,742	0	3,742
GENERAL FUND/BRA	G	2,257,440	2,369,872	8,008	2,377,880	0	2,377,880
FEDERAL FUNDS	X	556	556	0	556	0	556
TOTAL BY FUNDS		2,261,738	2,374,170	8,008	2,382,178	0	2,382,178
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		10.00	10.00	0.00	10.00	0.00	10.00
TOTAL AUTHORIZED EMPLOYEES		10.00	10.00	0.00	10.00	0.00	10.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION LABOR STANDARDS
UNIT LABOR STANDARDS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0400	0401	001	401

SECTION 1. UNIT STATUTORY AUTHORITY

Wyoming Constitution, Article 1, Section 22
W.S. 27-4-101 through W.S. 27-4-508
W.S. 27-5-101 through W.S. 27-5-110
W.S. 27-6-101 through W.S. 27-6-116
W.S. 27-7-101 through W.S. 27-7-115
W.S. 27-8-101 through W.S. 27-8-111
W.S. 27-9-101 through W.S. 27-9-106

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: Labor Standards resides within the Workforce Standards Division and enforces state labor laws. The budget supports four major programs within Labor Standards: Wage and Hour (including child labor), Fair Employment (Workplace Discrimination), Resident Contractor Certification, and Wyoming Prevailing Wage.

Labor Standards monitors, reviews, investigates, and enforces labor and residency issues as filed by aggrieved individuals. Labor Standards' primary objective is the fair and unbiased enforcement of Wyoming labor standards and fair employment provisions, and the education of the public with regard to labor law. Labor Standards serves employees, employers, and the general public of the State of Wyoming.

Wage and Hour

	FY23	FY24	FY25
Total New Claims	378	438	422
Total Claims Closed	411	455	332
Total Wages Collected*	$173,599	$306,433	$281,956

*Total Wages Collected represents unpaid wages collected by Labor Standards, paid directly to aggrieved workers.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION LABOR STANDARDS
UNIT LABOR STANDARDS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0400	0401	001	401

Fair Employment

	FY23	FY24	FY25
Total Charges Filed*	106	110	80
Sex-based Charges Filed	43	42	33
National Origin-based Charged Files	11	11	8
Age-based Charges Filed	20	27	24
Race-based Charges Filed	22	14	13
Religion-based Charges Filed	10	10	4
Disability-based Charges Filed	57	35	40
Retaliation Charges Filed	53	45	38
Total Charges Closed	127	114	79
Total Damages Collected**	$231,174	$105,800	$177,515

*Charges of employment discrimination may have more than one basis.

**Total Damages Collected represents monetary damages paid directly to aggrieved workers, collected by Labor Standards through either settlement facilitations or through cause findings of workplace discrimination.

Resident Contractor Certification and State Prevailing Wage: Labor Standards certifies approximately 1,600 resident contractors annually and conducts 148 on-site inspections to determine contractors' Wyoming residency status in FY25. In addition, Labor Standards took $49,531 in certificate fees in FY25. Labor Standards also contracted with the University of Wyoming to conduct the annual State Prevailing Wage study.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION LABOR STANDARDS
UNIT LABOR STANDARDS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0400	0401	001	401

Labor Standards: In addition to the specific activities of investigating unpaid wage claims, workplace discrimination charges, and conducting site inspections related to resident workforce requirements, Labor Standards fielded an average of 400 phone calls per month from employers and employees and met with an average of 28 walk-in customers per month in FY25. In its effort to disseminate information to employers and employees. Labor Standards conducted employer outreach and training throughout the year. In FY25, the division held four in-person training sessions for employers, reaching 89 participants, and conducted one virtual presentation that reached 349 attendees.

This program ensures Wyoming employees are afforded timely and effective services for both wage and fair employment complaints. Handling these claims at an administrative level lessens the need for claimants to pursue the issues in a court setting. Additionally, this program also enforces the Wyoming Preference statutes for both employers and employees.

Part B. Revenue: This unit operates on a general fund budget and does not generate any revenue.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION LABOR STANDARDS
UNIT LABOR STANDARDS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0400	0401	001	401

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR0020390): For Hardware: Standard Laptops with Docking Stations, Quantity 4 @ $1,460.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops with Docking Stations	4	$1,460	$5,840	100% General Fund
	Total			$5,840	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR0020390

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION LABOR STANDARDS
UNIT LABOR STANDARDS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0400	0401	001	401

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	4	$542	$2,168	100% General Fund
	Total			$2,168	100% Revenue Code 1001 - General Fund

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

ETS APPROVAL NUMBER: APPR0020388

GOVERNOR'S RECOMMENDATION

I recommend approval of $8,008 for this request as submitted. Of this request, I recommend $5,840 be one-time. I further recommend the remainder $2,168 be ongoing.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	LABOR STANDARDS	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	LABOR STANDARDS	053	0400	0401	001	401

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,209,850	1,262,893	0	1,262,893	0	1,262,893
EMPLOYER PD BENEFITS	0105	335,318	350,581	0	350,581	0	350,581
EMPLOYER HEALTH INS BENEFITS	0196	254,137	278,458	0	278,458	0	278,458
RETIREES INSURANCE	0197	7,443	7,699	0	7,699	0	7,699
PERSONNEL	0100	1,806,748	1,899,631	0	1,899,631	0	1,899,631
REAL PROPTY REP & MT	0201	0	30	0	30	0	30
EQUIPMENT REP & MNTC	0202	0	30	0	30	0	30
UTILITIES	0203	0	940	0	940	0	940
COMMUNICATION	0204	31,258	16,258	0	16,258	0	16,258
DUES-LICENSES-REGIST	0207	39,121	59,904	0	59,904	0	59,904
ADVERTISING-PROMOT	0208	3,250	4,500	0	4,500	0	4,500
TRAVEL IN STATE	0221	3,833	10,000	0	10,000	0	10,000
TRAVEL OUT OF STATE	0222	4,660	3,660	0	3,660	0	3,660
PERMANENTLY ASSIGNED VEHICLES	0223	14,181	8,039	0	8,039	0	8,039
SUPPLIES	0230	12,572	1,000	0	1,000	0	1,000
OFFICE SUPPL-PRINTNG	0231	5,786	17,358	0	17,358	0	17,358
OTH REPAIR-MAINT SUP	0239	0	200	0	200	0	200
SOFTWARE	0240	3,532	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	600	0	600	0	600
IT HARDWARE	0242	13,884	0	5,840	5,840	0	5,840
EQUIPMENT RENTAL	0252	4,369	12,369	0	12,369	0	12,369
PAYMENTS	0255	37,900	87,900	0	87,900	0	87,900
MAINTENANCE AGREEMENTS	0292	0	5,000	2,168	7,168	0	7,168
SUPPORTIVE SERVICES	0200	174,346	227,788	8,008	235,796	0	235,796
CENTRAL-SER DATA-SER	0410	123,152	155,040	0	155,040	0	155,040
TELECOMMUNICATIONS	0420	17,929	17,948	0	17,948	0	17,948
CENT. SERV./DATA SERV.	0400	141,081	172,988	0	172,988	0	172,988
CONTRACT SERVICES	0901	139,563	73,763	0	73,763	0	73,763
CONTRACTUAL SERVICES	0900	139,563	73,763	0	73,763	0	73,763
EXPENDITURE TOTALS		2,261,738	2,374,170	8,008	2,382,178	0	2,382,178
SOURCE OF FUNDING							
INDSTRL ACCDNT PREM (INTRAGOV)	6205	3,742	3,742	0	3,742	0	3,742
ENTERPRISE FUND	EF	3,742	3,742	0	3,742	0	3,742
GENERAL FUND	1001	2,257,440	2,369,872	8,008	2,377,880	0	2,377,880
GENERAL FUND/BRA	G	2,257,440	2,369,872	8,008	2,377,880	0	2,377,880

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	LABOR STANDARDS	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	LABOR STANDARDS	053	0400	0401	001	401

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
17.225 UNEMPLOYMENT-INS-GRNTS	7447	556	556	0	556	0	556
FEDERAL FUNDS	X	556	556	0	556	0	556
TOTAL FUNDING		2,261,738	2,374,170	8,008	2,382,178	0	2,382,178
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		10.00	10.00	0.00	10.00	0.00	10.00
TOTAL AUTHORIZED EMPLOYEES		10.00	10.00	0.00	10.00	0.00	10.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES **DEPT** 053

DIVISION WORKERS' COMPENSATION AND OSHA **DIV NO** 0500

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
WORKERS' COMPENSATION AND OSHA	0501	70,020,486	69,553,622	169,221	69,722,843	0	69,722,843
TOTAL BY UNIT		70,020,486	69,553,622	169,221	69,722,843	0	69,722,843
OBJECT SERIES							
PERSONNEL	0100	32,783,766	33,381,266	0	33,381,266	0	33,381,266
SUPPORTIVE SERVICES	0200	19,933,379	20,003,535	169,221	20,172,756	0	20,172,756
RESTRICTIVE SERVICES	0300	0	3,103,932	0	3,103,932	0	3,103,932
CENT. SERV./DATA SERV.	0400	1,122,140	1,346,353	0	1,346,353	0	1,346,353
SPACE RENTAL	0500	2,477,868	1,339,105	0	1,339,105	0	1,339,105
NON-OPERATING EXPENDITURES	0800	206,094	0	0	0	0	0
CONTRACTUAL SERVICES	0900	13,497,239	10,379,431	0	10,379,431	0	10,379,431
TOTAL BY OBJECT SERIES		70,020,486	69,553,622	169,221	69,722,843	0	69,722,843
SOURCES OF FUNDING							
ENTERPRISE FUND	EF	67,008,136	66,665,145	169,221	66,834,366	0	66,834,366
FEDERAL FUNDS	X	3,012,350	2,888,477	0	2,888,477	0	2,888,477
TOTAL BY FUNDS		70,020,486	69,553,622	169,221	69,722,843	0	69,722,843
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		164.00	164.00	0.00	164.00	0.00	164.00
AWEC EMPLOYEE COUNT		3.00	3.00	0.00	3.00	0.00	3.00
TOTAL AUTHORIZED EMPLOYEES		167.00	167.00	0.00	167.00	0.00	167.00

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	WORKERS' COMPENSATION AND OSHA
UNIT	WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

SECTION 1. UNIT STATUTORY AUTHORITY

Workers' Compensation:

Wyoming Constitution, Article 10, Section 4
W.S. 27-14-101 through W.S. 27-14-806
W.S. 27-1-106 (Non-Resident Employer Bonds)
W.S. 27-1-107
W.S. 27-15-101 through W.S. 27-15-103 (Presumptive Disability)
W.S. 27-3-101 through W.S. 27-3-706

State Occupational Safety and Health Administration:

W.S. 9-2-2608
W.S. 27-11-101 through 27-11-114

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION WORKERS' COMPENSATION AND OSHA
UNIT WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: Workers' Compensation (WC) and the State Occupational Safety and Health Administration (OSHA) reside within the Workforce Standards Division, which is comprised of a Workforce Standards Administrator and nine operating sections: the Medical Commission, Risk Management, Special Investigations, Employer Services, WC Claims, Healthcare Provider Services, Workers' Compensation Safety & Risk (WCSR), Business Consultants, Business Intelligence Unit, and OSHA.

Workers' Compensation is an exclusive state fund that provides medical and indemnity benefits to employees injured on the job. It is funded solely by the Industrial Accident Enterprise Fund.

OSHA is funded with a combination of federal funds and funds from the Industrial Accident Enterprise Fund. OSHA's mission is to ensure safe and healthy working conditions for Wyoming workers by enforcing standards and offering outreach, training, and compliance assistance.

Workforce Standards Division Overview:

Workers' Compensation Claims: The Workers' Compensation Claims section is responsible for delivering medical and indemnity benefits to injured workers through the state fund. Claims are initiated when either the employee or employer files a Wyoming Report of Injury. WC employs 50 claims analysts across five geographic districts who:

- Determine compensability of injuries or occupational diseases, including whether the injury arose out of an in the course of employment.
- Administer and manage benefits, ensuring payment is made only for medical services and indemnity benefits that are reasonable, medically necessary, and related to the compensable work injury or condition.
- Investigate and manage claims, including gathering evidence, reviewing medical documentation, and referring contested claims to contested case hearings.

	FY23	FY24	FY25
New Claims	9,873	9,349	9,097
Open Claims	20,096	20,488	20,546
Total Registered Employers	17,795	17,981	17,968

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	WORKERS' COMPENSATION AND OSHA
UNIT	WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

Medical Case Management consists of twelve (12) registered nurses who help monitor and evaluate medical treatment and services. This section reviews surgery pre-authorizations, durable medical equipment requests, and collaborates with the Medical Commission on treatment guidelines and regulatory updates.

A third-party bill and pharmacy review vendor audits submitted bills to ensure proper coding and fee compliance.

Workers' Compensation Policy/Employer Services: This section registers employers subject to Workers' Compensation premiums in Wyoming. Eight (8) account managers handle joint UI-WC business registrations, processing around 100 monthly, and support jurisdictional claim determinations.

Key functions include:

- Assist with employer coverage and classification, including determining whether an employer meets the statutory required coverage requirements, and assigning the appropriate industry classification code.
- Establish and maintain employer accounts, including processing applications for coverage, verifying legal entity types, and updating account information such as ownership changes or business closures.
- Calculate and assess premium rates, including applying experience modification ratings, rate class codes, and ensuring accurate wage reporting.
- Monitor employer compliance, including timely filing of payroll reports, enforcing payment deadlines, and initiating collection actions for delinquent accounts.

Additional roles:

- Accounts Receivable (three staff): Processes premium payments and reconciles financial data.
- Bond Specialist: Handles employer bonds, liens, and claim cost liability for delinquent accounts.
- Collections Specialist: Works across units and with an external vendor to pursue delinquent accounts.
- Support Staff (two staff): Handle mail, phone communication, and administrative tasks.

A key challenge is maintaining an integrated system with the Unemployment Insurance (UI) division, due to the separate systems each program uses. Interfaces have been developed to reduce manual workarounds.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	WORKERS' COMPENSATION AND OSHA
UNIT	WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

Workers' Compensation Safety & Risk (WCSR): Offers free, confidential, on-site safety consultations and training to Workers' Compensation -covered employers. The unit helps businesses identify and address existing and potential hazards, improve workplace safety, and qualify for premium discounts.

The program is staffed by one (1) manager, one (1) administrative assistant, and seven (7) safety specialists located statewide. In SFY25, Workers' Compensation Safety & Risk (WCSR) Safety Specialists completed 587 employer visits where 2,453 hazards were identified and abated. Over the last 12 months, WCSR has provided outreach to 460 employers, conducted 51 training sessions with a variety of companies, and enrolled 90 new employers/ applicants in the Health and Safety Consultation Discount program for a total current employer cost savings of $1,672,149. This effort shows a significant increase in enrollments compared to prior years.

Workers' Compensation Business Consultants: This unit consists of one manager and three team members. The section is responsible for monitoring and enforcing the Wyoming Resident Contractor Preference Act by verifying that businesses meet statutory residency and tax requirements. It also enforces the Wyoming Labor Preference Act by ensuring that contractors on public works projects give employment preference to Wyoming workers when qualified labor is available. Additionally, the section supports employer education on statutory requirements through outreach and site visits.

Workers' Compensation Provider Services: This section is comprised of three auditors responsible for registering new medical providers and auditing claims submitted by medical service providers for services rendered to covered injured workers. They review bills to ensure charges are reasonable and help identify potential fraudulent billing. The section works in coordination with a medical bill review company, which verifies that the treatment provided corresponds to the authorized body part or illness and that the charges are appropriate and not excessive. Additionally, the auditors apply the applicable fee schedules and PPO discounts during the reimbursement process.

Workers' Compensation Intake/Records: Consists of staff who are responsible for the timely processing of incoming and outgoing mail; conducting initial customer validation for claimant customers; scanning documents into the Workers' Compensation's imaging system; loading bills into the claims processing software; reproducing and distributing open case files; retrieving and archiving closed case files; and destroying confidential records.

Workers' Compensation Business Intelligence: The Business Intelligence Unit is composed of five (5) full-time staff and seven (7) independent contractors who manage business-related technology, operations, and support for Workers' Compensation's primary operating system, CoreSuite, along with eight ancillary systems. These systems encompass imaging, document generation, general information, reporting, and data analytics.

Business Intelligence Unit serves as the agency's liaison to ETS and collaborates with external vendors to support systems related to bill review, pharmacy, claims reserving, and actuarial services. The team is also responsible for managing data interfaces between Workers' Compensation and external agencies such as the Department of Family Services (DFS), Child Support Enforcement, Centers for Medicare & Medicaid Services, Unemployment Insurance (UI), Vocational Rehabilitation (VR), and the State Auditor's Office (SAO).

In addition to its core responsibilities, the Business Intelligence Unit oversees the business technology, operations, and system support for the Workforce Programs and Workforce Standards Divisions.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	WORKERS' COMPENSATION AND OSHA
UNIT	WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

A significant challenge for the section is the absence of ETS staff dedicated specifically to DWS applications. This gap necessitates the use of specialized IT contractors to ensure ongoing maintenance, support, and development of various critical applications.

Medical Commission: The Medical Commission is supported by a dedicated team of DWS employees, including an attorney who serves as the Executive Secretary and Hearing Examiner, one Paralegal, and one Administrative Assistant. Established by statute, the Commission is composed of Governor-appointed medical professionals who conduct hearings on medically complex Workers' Compensation (WC) cases.

The Commission operates entirely through funding from the Industrial Accident Enterprise Fund. To support its work, the Commission contracts with attorneys who serve as additional Hearing Examiners and provide legal guidance to Commission members. While Commission members are not DWS employees, they are reimbursed for their services and travel expenses through the WC Industrial Accident Enterprise Fund.

The Division is actively engaged in staff training to ensure appropriate case referrals and has implemented procedures to limit continuance requests by attorneys—helping to ensure that all parties receive timely hearings.

	FY23	FY24	FY 25
New Cases Referred for Hearing	231	272	264
Hearings Held	41	34	57
Docket Balance at end of FY	132	167	163

Risk Management: The Risk Management team is responsible for employer outreach related to the various discount programs offered through Workers' Compensation (WC). Upon request, the team conducts comprehensive risk management analyses for employers and provides recommendations to help reduce their base rates.

This section administers several key programs, including the Drug and Alcohol Discount Program, Safety Discount Program, Deductible Discount Program, and the Safety Improvement Fund. In addition to managing these initiatives, the team actively participates in outreach events and hosts risk management presentations for employers throughout the year.

The team consists of one certified Risk Manager and two Risk Managers currently pursuing certification.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	WORKERS' COMPENSATION AND OSHA
UNIT	WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

Special Investigations: This section is staffed by a Quality Assurance Manager, an Investigation Coordinator, and a Senior Internal Auditor. It is responsible for auditing and investigating Workers' Compensation (WC) providers, employers, and claimants to ensure compliance and maintain the program's integrity.

To support its efforts, Special Investigations contracts with three external investigators to help identify potential claimant misrepresentation. The team conducts thorough reviews of employer accounts and WC claims to ensure adherence to Wyoming labor laws and agency policies and procedures.

When investigations uncover suspected criminal activity, the section refers cases to the appropriate local, state, or federal prosecutors for potential criminal prosecution. Technology tools are used to verify identity information and improve the accuracy of investigations.

Special Investigations works closely with internal WC teams to proactively manage front-end risk and reduce the incidence of fraud across the program

State Occupational Safety and Health Administration (OSHA): Since its initial federal approval on May 3, 1974, the mission of the Wyoming Occupational Safety and Health Administration (OSHA) has been to ensure safe and healthful working conditions for all workers in the state. This is accomplished through the enforcement of safety standards and the provision of training, outreach, education, and technical assistance.

Wyoming OSHA administers two federal grants through the U.S. Department of Labor to support these efforts. The Wyoming State Plan is divided into two primary sections: Enforcement and Consultation.

- The Enforcement Section is responsible for:
  - Enforcing safety and health regulations across private and public sector workplaces.
  - Investigating workplace complaints, fatalities, and catastrophes.
  - Addressing whistleblower discrimination complaints from private, state, and local government employees.
  - Providing outreach services specifically targeted at the public sector.
- The Consultation Section offers free and confidential services to private-sector employers. Its mission is to help employers proactively improve workplace safety and health. By fostering strong partnerships, the Consultation program assists businesses in developing and maintaining effective safety and health management systems, ultimately enabling them to manage these systems independently.

Wyoming OSHA also administers the Health and Safety Consultation Employer Discount Program and oversees the approval of Safety Improvement Fund applications to ensure compliance with both state and federal standards. Third-party auditors participating in the Employer Discount Program are vetted and approved by OSHA as well.

To fulfill its mission, Wyoming OSHA operates with a team of 19 dedicated staff, including one program manager, 10 compliance officers, five consultation professionals, and three support staff.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	WORKERS' COMPENSATION AND OSHA
UNIT	WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

Additional support comes from contracts for services such as collections, analytical laboratory testing, and legal transcription. Technical assistance for serious incidents or fatalities, one-time financial awards, and access to OSHA Technical Institute (OTI) training further bolster program effectiveness.

The impact of Wyoming OSHA is reflected in consistent reductions in workplace injuries and illnesses, along with improved hazard identification. Success is also demonstrated by national recognition of Wyoming employers participating in prestigious programs like the Safety & Health Achievement Recognition Program (SHARP) and the Voluntary Protection Program (VPP).

Despite these achievements, Wyoming OSHA faces ongoing challenges, including high staff turnover, difficulty in recruiting and retaining qualified health professionals, and the need for stable federal funding to sustain operations and services.

Part B. Revenue: Revenue Source Codes: 6205 & 6285 - Industrial Accident Enterprise Fund for WC and OSHA

WC is funded by premiums paid by employers who have coverage under the WC Act, and income is generated from investments on the Industrial Accident Fund. Rates for employers are established annually on an actuarial basis.

Revenue Source Code: 7301 - Occupational Safety & Health Revenue

It is anticipated that the federal funds will continue indefinitely, with the required match being provided by the Industrial Accident Enterprise Fund (Revenue codes 6205 and 6285). The requested funding will be used to inspect/visit both public and private employer entities throughout the state that have fallen under the jurisdiction of OSHA and to enforce federal and state guidelines pertaining to workplace safety. All fines and penalties assessed by Wyoming OSHA Compliance to employers per Article 7, Section 5 of the Wyoming Constitution are paid into the public-school fund of the respective counties where the fine was imposed. All state funds for Wyoming OSHA come from the Industrial Accident Fund.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION WORKERS' COMPENSATION AND OSHA
UNIT WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 504 - Industrial Accident Fund

	BFY 21/22	BFY 23/24	*Estimate BFY 25/26*	*Estimate BFY 27/28*	*Estimate BFY 29/30*
Beginning Balance	$2,257,207,070	$2,564,779,967	$2,702,083,247	$2,922,948,683	$2,544,630,966
- Expenditures (Division 7000*)	($336,757,732)	($434,709,701)	($379,748,191)	($398,735,601)	($418,672,380)
- Expenditures (Division 0500 & Unit 0190 - Mines)	($53,973,493)	($48,494,097)	($50,918,805)	($53,464,742)	($56,137,979)
- Expenditures (Unit 0201 - VR shared prgm)	$0	($2,526)	($2,652)	($2,785)	($2,924)
- Rate Holiday Credit (FY2021) Revenue Reduction	($29,388,782)	$0	$0	$0	$0
+ CARES Act Federal Funds Received	$14,040,469	$0	$0	$0	$0
+ Revenue	$713,652,435	$620,509,604	$651,535,084	$73,885,411	$77,579,713
Ending Balance	$2,564,779,967	$2,702,083,247	$2,922,948,683	$2,544,630,966	$2,147,397,396

**claim payments not appropriated*

Current balance as of 06/30/2025: $2,853,700,688

Statutory Authority: W.S. 27-14-101 through 27-14-806
Wyoming Constitution, Article 10, Section 4

Fund Description and Restrictions: In response to W.S. 9-2-1006, the Workforce Standards Division is responsible for administering Workers' Compensation, collecting Workers' Compensation premiums and providing medical, wage and disability benefits to workers injured on-the-job in a covered occupation.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	WORKERS' COMPENSATION AND OSHA
UNIT	WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

Workers' Compensation Industrial Accident Fund Established

1. The purpose of the Workers' Compensation Industrial Accident Fund is set forth in the Wyoming Constitution, Article 10, Section 4, (c). The purpose is to pay employee's expenses associated with industrial accidents and fatalities in exchange for the employee's waiver of any right to recover damages for any industrial accident. The account is limited to payments for "administration and management of the Worker's Compensation Act, debt service related to the fund and for workplace safety programs".
2. By statute, the Workers' Compensation Industrial Accident Fund must be fully reserved on or before December 31, 2013 (W.S. 27-14-201 (d)(ii)). The account is fully reserved on a discounted basis as determined by the Actuary - Hansen Actuarial & Risk Consulting, LLC.

Revenue Source Codes & Descriptions: 6205 & 6285 - Industrial Accident Premium Fund

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	WORKERS' COMPENSATION AND OSHA
UNIT	WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR0020389 & APPR0020390): For Hardware: Standard Laptops with Docking Stations, Quantity 32 @ $1,460 and Standard Desktops, Quantity 9 @ $1,085.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/Docking Stations	32	$1,460	$46,720	100% Other Funds
2	Standard Desktops	9	$1,085	$9,765	100% Other Funds
	Total			$56,485	100% Revenue Code 6205 - Industrial Accident Enterprise

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR0020389 & APPR0020390

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION WORKERS' COMPENSATION AND OSHA
UNIT WORKERS' COMPENSATION AND OSHA

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0500	0501	504	504

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	208	$542	$112,736	100% Other Funds
	Total			$112,736	100% Revenue Code 6205 - Industrial Accident Enterprise Fund

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

ETS APPROVAL NUMBER: APPR0020388

GOVERNOR'S RECOMMENDATION

I recommend approval of $169,221 for this request as submitted. Of this request, I recommend $56,485 be one-time. I further recommend the remainder $112,736 be ongoing.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	WORKERS' COMPENSATION AND OSHA	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	WORKERS' COMPENSATION AND OSHA	053	0500	0501	504	504

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	21,549,638	21,922,072	0	21,922,072	0	21,922,072
EMPLOYER PD BENEFITS	0105	5,780,309	5,905,812	0	5,905,812	0	5,905,812
AWEC SALARY	0110	195,145	207,251	0	207,251	0	207,251
EMPLOYER HEALTH INS BENEFITS	0196	5,129,217	5,215,780	0	5,215,780	0	5,215,780
RETIREES INSURANCE	0197	129,457	130,351	0	130,351	0	130,351
PERSONNEL	0100	32,783,766	33,381,266	0	33,381,266	0	33,381,266
REAL PROPTY REP & MT	0201	5,487	5,226	0	5,226	0	5,226
EQUIPMENT REP & MNTC	0202	102,684	118,544	0	118,544	0	118,544
UTILITIES	0203	118,198	110,348	0	110,348	0	110,348
COMMUNICATION	0204	359,392	359,392	0	359,392	0	359,392
DUES-LICENSES-REGIST	0207	104,767	225,000	0	225,000	0	225,000
ADVERTISING-PROMOT	0208	37,540	38,390	0	38,390	0	38,390
TRAVEL IN STATE	0221	299,434	349,434	0	349,434	0	349,434
TRAVEL OUT OF STATE	0222	158,135	187,485	0	187,485	0	187,485
PERMANENTLY ASSIGNED VEHICLES	0223	359,385	494,451	0	494,451	0	494,451
BOARD IN-STATE TRAVEL	0228	2,104	2,104	0	2,104	0	2,104
SUPPLIES	0230	209,755	281,755	0	281,755	0	281,755
OFFICE SUPPL-PRINTNG	0231	314,398	362,199	0	362,199	0	362,199
MTR VEH&AIRPLANE SUP	0233	1,934	1,934	0	1,934	0	1,934
MEDICAL-LAB SUPPLIES	0235	25,345	6,345	0	6,345	0	6,345
EDUCA-RECREATNL SUPP	0236	7,335	7,985	0	7,985	0	7,985
SOFT GOODS&HOUSEKPNG	0237	8,355	5,555	0	5,555	0	5,555
OTH REPAIR-MAINT SUP	0239	688	5,300	0	5,300	0	5,300
SOFTWARE	0240	52,091	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	21,000	0	21,000	0	21,000
IT HARDWARE	0242	204,789	0	56,485	56,485	0	56,485
REAL PROPERTY RENTAL	0251	46,710	47,510	0	47,510	0	47,510
EQUIPMENT RENTAL	0252	155,501	155,051	0	155,051	0	155,051
PAYMENTS	0255	33,055	50,020	0	50,020	0	50,020
MAINTENANCE AGREEMENTS	0292	17,326,297	17,168,507	112,736	17,281,243	0	17,281,243
SUPPORTIVE SERVICES	0200	19,933,379	20,003,535	169,221	20,172,756	0	20,172,756
COST ALLOCATION	0301	0	3,103,932	0	3,103,932	0	3,103,932
RESTRICTIVE SERVICES	0300	0	3,103,932	0	3,103,932	0	3,103,932
CENTRAL-SER DATA-SER	0410	844,748	1,064,243	0	1,064,243	0	1,064,243
TELECOMMUNICATIONS	0420	277,392	282,110	0	282,110	0	282,110
CENT. SERV./DATA SERV.	0400	1,122,140	1,346,353	0	1,346,353	0	1,346,353
SPACE RENTAL	0520	2,477,868	1,339,105	0	1,339,105	0	1,339,105

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	WORKERS' COMPENSATION AND OSHA	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	WORKERS' COMPENSATION AND OSHA	053	0500	0501	504	504

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
SPACE RENTAL	0500	2,477,868	1,339,105	0	1,339,105	0	1,339,105
FUND SHIFT - FISCAL	0881	206,094	0	0	0	0	0
NON-OPERATING EXPENDITURES	0800	206,094	0	0	0	0	0
CONTRACT SERVICES	0901	13,497,239	10,379,431	0	10,379,431	0	10,379,431
CONTRACTUAL SERVICES	0900	13,497,239	10,379,431	0	10,379,431	0	10,379,431
EXPENDITURE TOTALS		70,020,486	69,553,622	169,221	69,722,843	0	69,722,843
SOURCE OF FUNDING							
INDSTRL ACCDNT PREM (INTRAGOV)	6205	67,008,136	66,665,145	169,221	66,834,366	0	66,834,366
ENTERPRISE FUND	EF	67,008,136	66,665,145	169,221	66,834,366	0	66,834,366
17.500 OCCPTNL SFTY & HLTH	7301	3,012,350	2,888,477	0	2,888,477	0	2,888,477
FEDERAL FUNDS	X	3,012,350	2,888,477	0	2,888,477	0	2,888,477
TOTAL FUNDING		70,020,486	69,553,622	169,221	69,722,843	0	69,722,843
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		164.00	164.00	0.00	164.00	0.00	164.00
AWEC EMPLOYEE COUNT		3.00	3.00	0.00	3.00	0.00	3.00
TOTAL AUTHORIZED EMPLOYEES		167.00	167.00	0.00	167.00	0.00	167.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES **DEPT** 053

DIVISION DISABILITY DETERMINATION SERVICES **DIV NO** 0600

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
DISABILITY DETERMINATION SERVICES	0601	7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
TOTAL BY UNIT		7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
OBJECT SERIES							
PERSONNEL	0100	3,537,469	3,615,396	0	3,615,396	0	3,615,396
SUPPORTIVE SERVICES	0200	284,875	341,167	7,633	348,800	0	348,800
RESTRICTIVE SERVICES	0300	699,692	350,000	0	350,000	0	350,000
CENT. SERV./DATA SERV.	0400	20,295	20,463	0	20,463	0	20,463
SPACE RENTAL	0500	348,025	206,868	0	206,868	0	206,868
GRANTS & AID PAYMENT	0600	2,446,756	2,731,448	0	2,731,448	0	2,731,448
CONTRACTUAL SERVICES	0900	465,461	465,461	0	465,461	0	465,461
TOTAL BY OBJECT SERIES		7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
SOURCES OF FUNDING							
FEDERAL FUNDS	X	7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
TOTAL BY FUNDS		7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		18.00	18.00	0.00	18.00	0.00	18.00
TOTAL AUTHORIZED EMPLOYEES		18.00	18.00	0.00	18.00	0.00	18.00

DEPARTMENT DEPARTMENT OF WORKFORCE SERVICES
DIVISION DISABILITY DETERMINATION SERVICES
UNIT DISABILITY DETERMINATION SERVICES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0600	0601	001	601

SECTION 1. UNIT STATUTORY AUTHORITY

Social Security Disability Determination Services Program:
Titles II and XVI of the Social Security Act
20 CFR Part 404.1503

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative: Wyoming Disability Determination Services (DDS) is the state program authorized to make disability and blindness determinations for the Social Security Administration (SSA) under the Social Security Disability Insurance (SSDI) program (Title II of the Social Security Act) and the Supplemental Security Income (SSI) program (Title XVI of the Social Security Act). Title II provides for payment of disability benefits to individuals with disabilities who are "insured" under the Social Security Act by virtue of their contributions to the Social Security Trust Fund through Social Security tax on their earnings, as well as eligible dependents who have disabilities of insured individuals. Title XVI provides SSI payments to individuals with disabilities (including children under age 18) who have limited income and resources.

Wyoming's DDS is the smallest DDS office in the nation operating with only seventeen (17) full-time employees (FTEs). The program is currently functioning with eleven (11) full-time employees (FTEs), while six (6) positions remain vacant. Once an individual is hired as a disability examiner, it usually takes approximately 18 to 24 months for the disability examiner to become more skilled with the adjudication process. Therefore, the federal government's hiring freeze has further limited staffing capacity.

An adjudicative team consisting of a medical or psychological consultant and a disability examiner makes the determination for the Social Security disability claim. DDS contracts with seven consultants, including two psychologists and five medical doctors. These determinations are made under regulations containing performance standards and other administrative requirements relating to the disability and blindness determination function. Social Security Administration has authorized the state agency to make determinations about (1) whether an applicant is disabled or blind; (2) the date the disability or blindness began; and (3) the date the applicant's disability or blindness stopped. DDS is responsible for adjudicating initial claims, reconsideration claims, and continuing eligibility cases under both the SSDI (Title II) and SSI (Title XVI) programs of the Social Security Act. Program services include obtaining medical, psychological, and vocational evidence from the applicant and his or her medical treatment sources, and when necessary, arranging for one or more consultative examination(s) of the applicant by specialists.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	DISABILITY DETERMINATION SERVICES
UNIT	DISABILITY DETERMINATION SERVICES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0600	0601	001	601

Additionally, DDS is responsible for adjudicating approximately 4,000 Social Security disability claims each federal fiscal year. DDS is currently receiving assistance from a federal component within Social Security Administration to assist with the adjudication of Social Security disability claims. Last year, DDS had a backlog of approximately 1,800 unassigned initial Social Security disability claims but due to the combined effort of both the state disability examiners and the federal disability examiners the initial backlog decreased to 902.

The Social Security Administration has expanded the Cooperative Disability Investigations (CDI) Program, with the goal of having nationwide coverage by Fiscal Year 2022. In September 2020, the Social Security Administration established a CDI Unit in Wyoming. The Cooperative Disability Investigations program comprises the Office of Inspector General (OIG) special agents, Social Security Administration program specialists, State disability examiners, and State and local law enforcement partners. This joint effort is to effectively pool resources to prevent fraud in Social Security Administration's Title II and Title XVI disability programs and related Federal and State programs. DDS continues to refer potential fraud cases to the Wyoming Cooperative Disability Investigations Unit and as of June 30, 2025, there are four cases currently under review. Additionally, the Cooperative Disability Investigations Unit is still actively working to enter into a Memorandum of Agreement with a State law enforcement partner to assist with fraud investigations.

This program served 3,861 claimants during State Fiscal Year 2025.

Part B. Revenue: The Wyoming Social Security Disability Determination Services program is 100% federally funded through the Social Security Administration.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	DISABILITY DETERMINATION SERVICES
UNIT	DISABILITY DETERMINATION SERVICES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0600	0601	001	601

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #1 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

HARDWARE REQUEST:

A. EXPLANATION OF REQUEST: Enterprise Technology Services, the State Budget Department and the agency have identified one-time funding for replacing the following hardware. This request is to replace outdated computer peripheral hardware (monitors, docking stations, document scanners) which have reached end of life based on Enterprise Technology Services' recommendations.

This one-time request for IT hardware is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval #APPR0020386): For Hardware: Standard Laptops with Docking Stations, Quantity 3 @ $1,460 and Standard Desktops, Quantity 1 @ $1,085.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops with Docking Stations	3	$1,460	$4,380	100% Federal Funds
2	Standard Desktops	1	$1,085	$1,085	100% Federal Funds
	Total			$5,465	100% Revenue Code 7924 - Social Security Disability

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

ETS APPROVAL NUMBER: APPR0020386

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES
DIVISION	DISABILITY DETERMINATION SERVICES
UNIT	DISABILITY DETERMINATION SERVICES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
053	0600	0601	001	601

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3 Licenses	4	$542	$2,168	100% Federal Funds
	Total			$2,168	100% Revenue Code 7924 - Social Security Disability

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

ETS APPROVAL NUMBER: APPR0020387

GOVERNOR'S RECOMMENDATION

I recommend approval of $7,633 for this request as submitted. Of this request, I recommend $5,465 be one-time. I further recommend the remainder $2,168 be ongoing.

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES	Wyoming On Line Financial Codes				
DIVISION	DISABILITY DETERMINATION SERVICES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	DISABILITY DETERMINATION SERVICES	053	0600	0601	001	601

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	2,344,480	2,382,752	0	2,382,752	0	2,382,752
EMPLOYER PD BENEFITS	0105	634,085	633,233	0	633,233	0	633,233
EMPLOYER HEALTH INS BENEFITS	0196	544,663	585,242	0	585,242	0	585,242
RETIREES INSURANCE	0197	14,241	14,169	0	14,169	0	14,169
PERSONNEL	0100	3,537,469	3,615,396	0	3,615,396	0	3,615,396
REAL PROPTY REP & MT	0201	7,550	7,550	0	7,550	0	7,550
EQUIPMENT REP & MNTC	0202	1,000	1,000	0	1,000	0	1,000
UTILITIES	0203	28,465	28,465	0	28,465	0	28,465
COMMUNICATION	0204	15,733	25,733	0	25,733	0	25,733
DUES-LICENSES-REGIST	0207	11,125	11,125	0	11,125	0	11,125
ADVERTISING-PROMOT	0208	1,197	1,197	0	1,197	0	1,197
TRAVEL IN STATE	0221	13,737	13,737	0	13,737	0	13,737
TRAVEL OUT OF STATE	0222	20,043	20,043	0	20,043	0	20,043
PERMANENTLY ASSIGNED VEHICLES	0223	2,700	2,700	0	2,700	0	2,700
SUPPLIES	0230	24,470	24,470	0	24,470	0	24,470
OFFICE SUPPL-PRINTNG	0231	25,640	40,640	0	40,640	0	40,640
EDUCA-RECREATNL SUPP	0236	192	192	0	192	0	192
SOFT GOODS&HOUSEKPNG	0237	200	200	0	200	0	200
OTH REPAIR-MAINT SUP	0239	6,900	6,900	0	6,900	0	6,900
SOFTWARE	0240	1,766	0	0	0	0	0
IT HARDWARE	0242	6,942	0	5,465	5,465	0	5,465
REAL PROPERTY RENTAL	0251	1,100	41,100	0	41,100	0	41,100
EQUIPMENT RENTAL	0252	23,900	23,900	0	23,900	0	23,900
MAINTENANCE AGREEMENTS	0292	92,215	92,215	2,168	94,383	0	94,383
SUPPORTIVE SERVICES	0200	284,875	341,167	7,633	348,800	0	348,800
COST ALLOCATION	0301	699,692	350,000	0	350,000	0	350,000
RESTRICTIVE SERVICES	0300	699,692	350,000	0	350,000	0	350,000
TELECOMMUNICATIONS	0420	20,295	20,463	0	20,463	0	20,463
CENT. SERV./DATA SERV.	0400	20,295	20,463	0	20,463	0	20,463
SPACE RENTAL	0520	348,025	206,868	0	206,868	0	206,868
SPACE RENTAL	0500	348,025	206,868	0	206,868	0	206,868
DISABILITY DETERMINATION SER.	0612	2,446,756	2,731,448	0	2,731,448	0	2,731,448
GRANTS & AID PAYMENT	0600	2,446,756	2,731,448	0	2,731,448	0	2,731,448
CONTRACT SERVICES	0901	465,461	465,461	0	465,461	0	465,461
CONTRACTUAL SERVICES	0900	465,461	465,461	0	465,461	0	465,461

DEPARTMENT	DEPARTMENT OF WORKFORCE SERVICES				**Wyoming On Line Financial Codes**		
DIVISION	DISABILITY DETERMINATION SERVICES			**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	DISABILITY DETERMINATION SERVICES			053	0600	0601	001	601

1		2	3	4	5	6	7
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
EXPENDITURE TOTALS		7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
SOURCE OF FUNDING							
13.802 SOCIAL SECURITY-DSBLTY	7924	7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
FEDERAL FUNDS	X	7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
TOTAL FUNDING		7,802,573	7,730,803	7,633	7,738,436	0	7,738,436
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		18.00	18.00	0.00	18.00	0.00	18.00
TOTAL AUTHORIZED EMPLOYEES		18.00	18.00	0.00	18.00	0.00	18.00