State of Wyoming

2027-2028
Biennium Budget Request

Agency 024: State Parks and Cultural Resources

Prepared for the February 2026 Legislature.

The information in this budget request has been developed in accordance with the agency plan prepared according to W.S. 28-1-115 & 28-1-116 [W.S. 9-2-1011(b)(vi)].

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Wyoming

State Budget Department

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DEPARTMENT STATE PARKS CULTURAL RESOURCES **DEPT** 024

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
DIVISION							
ADMINISTRATION & SUPPORT	0100	2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
CULTURAL RESOURCES	0200	19,155,968	20,171,693	1,275,899	21,447,592	0	21,447,592
ST PARKS & HIST. SITES	0400	48,630,095	45,440,686	3,108,677	48,549,363	0	48,549,363
TOTAL BY DIVISION		70,227,450	68,229,372	4,247,040	72,476,412	0	72,476,412
OBJECT SERIES							
PERSONNEL	0100	34,382,799	36,978,278	0	36,978,278	0	36,978,278
SUPPORTIVE SERVICES	0200	18,217,897	15,469,088	3,147,040	18,616,128	0	18,616,128
RESTRICTIVE SERVICES	0300	1,214,492	3,328,980	0	3,328,980	0	3,328,980
CENT. SERV./DATA SERV.	0400	635,140	658,904	0	658,904	0	658,904
GRANTS & AID PAYMENT	0600	10,791,861	10,308,861	1,100,000	11,408,861	0	11,408,861
CAPITAL EXPENDITURES	0700	3,500,000	0	0	0	0	0
NON-OPERATING EXPENDITURES	0800	350,350	350,350	0	350,350	0	350,350
CONTRACTUAL SERVICES	0900	1,134,911	1,134,911	0	1,134,911	0	1,134,911
TOTAL BY OBJECT SERIES		70,227,450	68,229,372	4,247,040	72,476,412	0	72,476,412
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	34,603,502	32,241,431	367,308	32,608,739	0	32,608,739
FEDERAL FUNDS	X	11,063,175	11,440,583	640,000	12,080,583	0	12,080,583
OTHER FUNDS	Z	24,560,773	24,547,358	3,239,732	27,787,090	0	27,787,090
TOTAL BY FUNDS		70,227,450	68,229,372	4,247,040	72,476,412	0	72,476,412
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		149.00	149.00	2.00	151.00	0.00	151.00
PART TIME EMPLOYEE COUNT		71.00	71.00	(4.00)	67.00	0.00	67.00
AWEC EMPLOYEE COUNT		17.00	15.00	0.00	15.00	0.00	15.00
TOTAL AUTHORIZED EMPLOYEES		237.00	235.00	(2.00)	233.00	0.00	233.00

SECTION 1. STATE OF THE AGENCY
STATE OF THE AGENCY

Agency Overview

State Parks and Cultural Resources provide memorable, recreational, cultural, and educational opportunities and experiences to improve communities and enrich lives through a combination of preservation, education, outreach, planning, granting, conservation, construction, maintenance, public safety, and economic impact and development. Our Agency serves Wyoming citizens, out-of-state visitors, local, county and state governments and agencies, public schools and institutions of higher education, Wyoming nonprofit organizations, and Wyoming businesses.

Agency Background & Structure

The Department of State Parks and Cultural Resources (SPCR) consists of 149 full-time positions, 71 part-time positions (11 permanent part-time and 60 seasonal positions) and 17 at-will contract (AWEC) positions. The department consists of three divisions including the Division of State Parks, Historic Sites, Trails and Outdoor Recreation, the Division of Cultural Resources (the State Historic Preservation Office, the Wyoming State Archives, the Wyoming Arts Council, the Wyoming State Museum, the Office of the Wyoming State Archaeologist, and the Wyoming Cultural Trust Fund), and an Administration and Support division that services the entire agency (Director's Office, Fiscal Services, Communications and Marketing).

The agency's headquarters, State Museum, and State Archives are located in Cheyenne, with the State Historic Preservation Records Office and State Archaeologist office in Laramie, Trails Program field office in Lander, Central Construction field office in Shoshoni, and State Parks and Historic Sites located statewide.

SPCR accomplishes its mission in consultation with the Wyoming State Parks & Cultural Resources Commission, a nine-member advisory body representing seven geographically appointed districts with two additional at-large members that meet quarterly and additionally as needed. SPCR has seven additional boards/councils that assist individual programs, including; State Trails Advisory Council, Wyoming Arts Council, Wyoming Cultural Trust Fund Board, Outdoor Recreation and Tourism Trust Fund Board, State Historical Records Advisory Board, State Records Committee, and National Register of Review Board.

Agency Challenges/Risks/Priorities

- **Provide Vital Grant Funding to Wyoming Communities and User Groups:** The agency continues to provide funding and seek increased funding through the Land and Water Conservation Fund, the Recreational Trails Program, the Motor Boat Gas Tax Program, the Wyoming Cultural Trust Fund, the Wyoming Arts Council through various granting mechanisms, the State Historic Preservation Office through Certified Local Government Grants, and the State Historical Records Advisory Board grants.
- **Leadership and Ownership from Managers:** We have increased our focus on communication, transparency, shared decision making, and supervisor training. The goal is to continue to increase efficiencies, staff retention, and staff satisfaction. We also aim to provide our managers with the tools and training that they need to be better leaders, coaches, and representatives of our agency and the state.
- **Reinvigorate Volunteer Program:** Last year volunteers accounted for 20,147 hours which relates to just under 10 full time employees. The agency's goal is to double that number in the next five years in order to ensure our existing programs and services remain intact. We will do this through centralizing our volunteer recruitment with the agency, better recruitment marketing, and providing better guidance and resources to our volunteers. Examples of this are utility hookups for campground hosts, park passes for volunteers, and roving volunteers.
- **Outdoor Recreation Tourism Trust Fund Completion:** The Outdoor Recreation Tourism Trust Fund was passed in the 2023 legislative session, and was provided governing legislation in 2024. A board has been appointed and approved by the governor and approved by the senate, and the board is currently working through the rulemaking process. The goal is to be ready to accept grant applications by early 2026 and award grants in July, 2026.
- **Electronic Records and Records Access:** The Wyoming State Archives will continue to work with other state agencies and municipalities to expand the number of users and capacity for the electronic records system. This system allows users to input and retrieve records in a secure and cloud-based storage system. The Wyoming State Archives continues to work on improvements to the system with its vendors and will continue to add users to the system. The State Archives is prioritizing and digitizing records and photographs from the existing collection to enhance records access.
- **Managing the Growth of Statewide Outdoor Recreation:** With the huge spike in outdoor recreation in Wyoming, we need to make sure the distinctly Wyoming character remains a high priority. As the state agency that leads the charge for managing outdoor recreation for Wyoming, we will do this through stakeholder and community engagement, representing and advocating for the best interest of Wyoming with our federal partners, and continuing to educate, disperse, and concentrate outdoor recreationists. To that end, the agency is researching the possibility of adding more state parks and campgrounds in underserved areas of the state, providing alternative locations to attract and concentrate outdoor enthusiasts. All of these goals and objectives will require funding through new and existing sources, as well as developing resources outside of our agency, such as collaborative partnerships.
- **Emphasis on Fundraising:** The agency will focus on private and corporate fundraising to support community engagement and education through projects such as visitor center renovations or new interpretive centers. These initiatives foster stewardship and appreciation for Wyoming's outdoor

heritage. Fundraising dollars will empower Wyoming State Parks and Cultural Resources to go beyond the basics - preserving what's special, expanding opportunities for recreation and learning while investing in the future of the state's natural and cultural treasures.

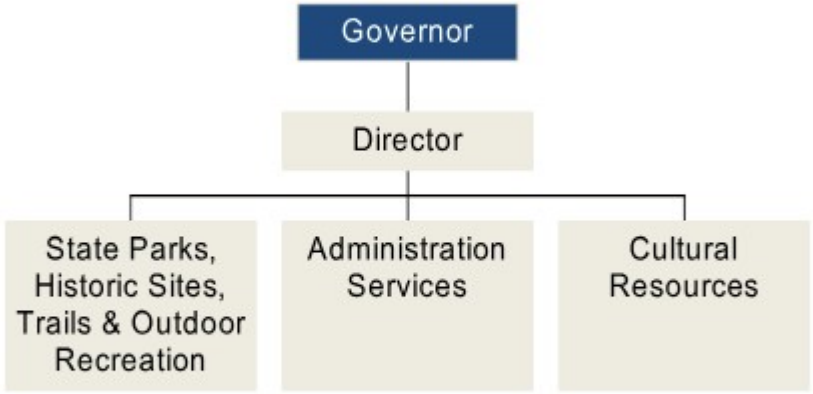
Agency Successes and Efficiencies

- **Economic Impact:** Since 2010 SPCR has faced numerous budget reductions, environmental impacts (i.e., flooding, fires, storms), and reduced staffing by 52 positions, of which 32 were full-time and 21 were part-time (18% reduction of our workforce). At the same time, we have seen visitation almost double with a greater demand for services. Even with limited resources we continued to increase our economic impact to local communities and the state, which exceeds $781 million annually.
- **Customer Service:** State Parks continues efforts to be excellent stewards of state funding while working diligently to improve customer service. The agency has focused on a "one team" concept where departmental silos are reduced and with a priority on intra-agency cooperation and coordination. Phone calls, requests for information, and complaints are handled within twenty-four hours of being received.
- **Interpretive Program and Mental Health Initiatives**: The dramatic increase in the size of scope of the State Parks Interpretive Program through the reallocation of existing staff and resources has increased the impact and reach of the division. The agency hosted 366 interpretive programs during summer 2025. This same effect can be seen as a result of the mental health initiatives, including partnerships with the Cheyenne Veterans Administration, Veterans Talking to Veterans, and CIGNA.
- **Gold Medal Finalists:** Wyoming State Parks and Historic Sites were selected as a 2025 finalist for the National Gold Medal Award, managed and governed by the American Academy for Park and Recreation Administration in partnership with the National Recreation and Park Association. This award represents the pinnacle of achievement for state park systems nationwide. The division will go on to compete against state parks systems in Ohio, Florida, and Delaware.
- **Wyoming Cultural Trust Fund:** The board of the Wyoming Cultural Trust Fund has come very close to matching their goal of funding the corpus of the trust at $30 million by 2030. The board dispersed $710,068 in grants to Wyoming in 53 communities and 23 counties with the exception of Niobrara in FY24. During the 2025 General Session, the Wyoming Legislature modified the Wyoming Cultural Trust Fund to an endowment model, establishing a 3% spending level of the average market value of the corpus investment. This updating of the funding process will allow for a gradual increase in grant funding availability and allow for reinvestment of unused investment revenues to help grow the corpus.
- **State Museum Programs and Capitol Exhibits:** The Wyoming State Museum provided education programs for 27,694 students and hosted nine free Family Days events for 3,437 visitors in fiscal year 2024. The museum's permanent collection continued to grow, driven largely by donations from the public. In fiscal year 2024, the museum added 1,001 artifacts from 91 donors to the collection and lent 1,421 artifacts to 36 institutions around the state.

The museum staffed the Wayfinding and Interpretive Exhibits subcommittee, which oversaw the design and installation of a new suite of permanent exhibits in the capitol in 2025.

- **Rock Art Protection:** With support from the state archaeologist, the Wyoming Legislature amended the Wyoming Antiquities Act in 2025 to include increased penalties for vandalizing rock art and historic inscriptions. The legislation along with site tours and media engagement about the issue has resulted in widespread public awareness about the fragile nature of Wyoming's rock art record.
- **Wyoming Arts Council:** The Wyoming Arts Council continued to see an increase in grant amounts requested, and in fiscal year 2025 awarded 228 grants for a total amount of $1,277,839. The Arts Council granted funds to individuals and organizations in 21 of 23 Wyoming counties. In addition to the robust grant program, the Arts Council piloted initiatives to support workforce development, maintained a Creative Aging Program to support Wyoming's growing aging population, worked with K-12 educators and students, and received national recognition for the Folk and Traditional Arts Program.
- **Archives Speaker Series:** The Wyoming State Archives hosted twelve speaker series events covering a wide variety of topics on Wyoming and Wyoming history. The State Archives began offering these events in both in-person and online versions in 2021. The speaker series is popular and offers an opportunity for local and regional historians and subject matter experts to highlight their work.
- **Electronic Permit Sales**: The Wyoming State Trails Program has worked with ETS and a contractor to develop an electronic permit sales platform, thus eliminating the inefficient handwritten carbon copy process. Nearly 80,000 snowmobile and off-road recreational vehicle permits have been sold on the platform so far in the past year, which is on track to exceed the previous year's sales using the paper permit process. The platform provides real-time sales reports and requires far less paperwork and reporting for permit sellers.
- **State Historic Preservation Office**: Over the last year, the State Historic Preservation Office (SHPO) has completed almost 3,000 Section 106 reviews. The SHPO's WyoTrack database and geographic information system (GIS) allows federal agencies to directly upload materials for review by staff. Information on historic resources is updated in real time on the map server to allow for more efficient planning of important projects. Also in the last year, the SHPO hosted the annual Archaeology Fair in Laramie. This event drew 1,117 attendees and involved nearly 100 volunteers.

SECTION 2. DEPARTMENT ORGANIZATION



SECTION 3. DEPARTMENT STATUTORY AUTHORITY

Established 1895, reorganized July 1, 1999 as the Department of State Parks and Cultural Resources

W.S. 9-2-401 through 9-2-419	State Archives, Museums and Historic Department
W.S. 9-2-901 through 9-2-911	Wyoming Art's Council
W.S. 9-2-1701 through 9-2-1708	Reorganization of State Government
W.S. 9-2-2017	Department of State Parks/Cultural Resources Creation
W.S. 9-2-2301 through 9-2-2308	Wyoming Cultural Trust Fund Act
W.S. 11-10-113	Wyoming Pioneer Memorial Museum
W.S. 16-6-801 through 16-6-805	Works of Art in Public Buildings
W.S. 24-14-101 through 24-14-102	State Parks Road Program
W.S. 31-2-401 through 31-2-409	Snowmobiles
W.S. 31-2-701 through 31-2-707	Off-road Recreational Vehicles
W.S. 36-4-101 through 36-4-123	State Parks and Cultural Resources
W.S. 36-4-201 through 36-4-206	Wyoming Outdoor Recreation and Tourism Trust Fund
W.S. 36-8-103 through 36-8-107	State Parks and Reserves - In General
W.S. 36-8-301 through 36-8-320	State Parks and Reserves - Hot Springs State Park
W.S. 36-8-501 through 36-8-502	State Parks and Reserves - South Pass City State Historical Site
W.S. 36-8-601 through 36-8-602	State Parks and Reserves - Curt Gowdy State Park
W.S. 36-8-701 through 36-8-702	State Parks and Reserves - Sinks Canyon State Park
W.S. 36-8-801	State Parks and Reserves - Fort Fred Steele State Historic Site
W.S. 36-8-901 through 36-8-902	State Parks and Reserves - Bear River State Park
W.S. 36-8-1001 through 36-8-1002	State Parks and Reserves - Wyoming Territorial Prison
W.S. 36-8-1203 through 36-8-1204	Start Parks and Reserves - Designated Transfer of Lands
W.S. 36-8-1402	Wyoming Historic Mine Trail and Byway
W.S. 36-8-1501	Other Designations
W.S. 36-8-1601 through 36-8-1602	State Parks and Reserves - Quebec 01 State Historic Site
W.S. 39-17-111	Snowmobile Gas Tax Distribution

SECTION 4. PERFORMANCE MEASURES

Along with the five goals below, the agency developed an implementation plan (balanced scorecard) that will guide us to success with our strategic plan, goals and objectives.

#1: Improve Impact and Contribute to the State's Economic Diversification:
Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the State of Wyoming and its communities.

#2: Serve and Educate our Customers/Constituents:
Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents.

#3: Perform Evaluation, Preservation, Conservation and Restoration:
Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance.

#4: Exercise Brand Management:
Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value.

#5: Have a Competent and Satisfied Workforce:
Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

SECTION 5. DEPARTMENT PRIORITIES

024 - State Parks & Cultural Resources
2027-2028 Biennium Priorities

Priority	Division	Unit #	Program Name / Description	$	GF	FF	OF	# of Positions	Describe the consequences if priority is cut.
1	0400	0411/ 0450/ 0490	State Parks Operations & Maintenance	25,837,474	18,006,805		7,830,669	131	State Parks would not exist. $161 million in local economic impact gone.
2	0200	0225	State Historic Preservation Office	4,186,869	776,655	2,154,688	1,255,526	17	The state of Wyoming would no longer participate in reviewing federal undertakings, which would result in a longer Section 106 review process, potentially causing delays in permitting federal projects.

3	0200	0240/ 0249	State Archives	3,340,695	3,237,781	45,000	57,914	15	State records and historical records would not be available.
4	0400	0420	State Parks Trail Program	12,573,072	499,275	2,913,944	9,159,853	16	$490 million in direct consumer spending drastically reduced.
5	0200	0205	State Museum	2,500,849	1,886,702	139,988	474,159	10	The only museum focused on Wyoming would not exist and artifacts would not receive curatorial care.
6	0200	0215/ 0216	State Archaeologist	4,031,838	955,840		3,075,998	19	Research, public outreach, and curation of archaeology in

									Wyoming would not exist. Loss of ability to educate and disperse statewide recreation users effectively increasing negative impacts to Wyoming's natural resources and wildlife habitat and reducing the economic impact of this sector of the economy.
7	0400	0425	Outdoor Recreation Office	1,234,555	432,146		802,409	4	
8	0200	0231	Wyoming Arts Council	4,407,780	2,178,815	2,083,638	145,327	7	Support for the arts through technical assistance and funding would not exist.
9	0200	0220	Wyoming Cultural Trust	1,181,416	19,938		1,161,478	0	Grants supporting Wyoming's

			Fund Administration						cultural heritage would not exist.
10	0400	0404	State Parks Grants (LWCF)	4,103,325		4,103,325		0	Elimination of grants to state and local communities for recreation infrastructure.
11	0100	0101	Administration & Support	2,616,993	2,616,993			11	Agency direction, management and enterprise support of agency programs would not exist.
	0400	0401	SPHST&O Administration	1,692,260	1,108,235		584,025	4	Division direction and management would not exist.

	0200	0201	Cultural Resources Administration	522,246	522,246			1	Division direction and management would not exist.
			Totals	**$68,229,372**	**$32,241,431**	**11,440,583**	**$24,547,358**	**235**	

SECTION 6. DEPT. EXCEPTION REQUEST PRIORITIES

024 - State Parks Cultural Resources
2027-2028 Biennial Budget Request

			Department Request		Governor's Recommendation				
Priority	**Unit #**	**Description**	**Amount**	**Pos**	**Amount**	**GF**	**FF**	**OF**	**Pos**
1	0249	Digital Archives Licenses and Maintenance	$133,924	0	$133,924	$133,924	$0	$0	0
2	Various	Total Replacement Package (TRP) Hardware and Software	$216,316	0	$216,316	$184,384	$0	$31,932	0
3	0490	State Parks Heavy Equipment Replacement	$528,000	0	$528,000	$0	$0	$528,000	0
4	0450	Trails Program Equipment Replacement	$2,268,800	0	$2,268,800	$49,000	$640,000	$1,579,800	0
5	0220	Wyoming Cultural Trust Fund Budget Authority	$1,100,000	0	$1,100,000	$0	$0	$1,100,000	0
6	0101/0450	Position 0270 CRCR08 Cultural Resource Specialist	$0	0	$0	$0	$0	$0	0
7	0450	Positions 0015 and 0132 CRCR09 Senior Cultural Resource Specialist; Positions 0030 and 0432 BAAS04 Office Assistant II	$0	- 4 PTE +2 FTE	$0	$0	$0	$0	- 4 PTE +2 FTE
		Totals	$4,247,040	- 4 PTE +2 FTE	$4,247,040	$367,308	$640,000	$3,239,732	- 4 PTE +2 FTE

General Fund	$367,308	$257,478 one-time; $109,830 on-going
Federal Funds	$640,000	$640,000 one-time
Other Funds	$3,239,732	$2,128,890 one-time, $1,110,842 on-going
Total Request	$4,247,040	

DEPARTMENT STATE PARKS CULTURAL RESOURCES **DEPT** 024

DIVISION ADMINISTRATION & SUPPORT **DIV NO** 0100

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
ADMINISTRATION & SUPPORT	0101	2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
TOTAL BY UNIT		2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
OBJECT SERIES							
PERSONNEL	0100	2,271,383	2,402,371	(169,850)	2,232,521	0	2,232,521
SUPPORTIVE SERVICES	0200	88,586	67,477	32,314	99,791	0	99,791
CENT. SERV./DATA SERV.	0400	81,418	147,145	0	147,145	0	147,145
TOTAL BY OBJECT SERIES		2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
TOTAL BY FUNDS		2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		11.00	11.00	0.00	11.00	0.00	11.00
TOTAL AUTHORIZED EMPLOYEES		11.00	11.00	0.00	11.00	0.00	11.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ADMINISTRATION & SUPPORT
UNIT ADMINISTRATION & SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0100	0101	001	101

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 9-2-2017 - Department of State Parks/Cultural Resources Creation
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Department Administration & Support

The Administrative Services Section provides centralized internal and external administrative functions for each division of the Department of State Parks and Cultural Resources. The standard budget for this division has two components: the director's office and the general administrative services group.

The Director's office provides policy level support and leadership for the efficient and effective administration of the department's programs. To accomplish this task the director:

1. Attends and actively participates at governor's cabinet meetings.

2. Conducts regular department senior staff meetings to formulate policy, allocate resources, and assure effective coordination.

3. Attends and participates in the department's constituent group's meetings throughout the state.

4. Coordinates the internal and external activities of the department.

5. Oversees the preparation and implementation of the department's budget, annual report, and strategic plan.

The majority of this section’s resources are devoted to providing centralized, standardized, and consistent general administrative services for the department’s many programs. In addition, these functions support activities associated with the Governor’s Office, Attorney General’s Office, Department of Enterprise Technology Services (ETS), Department of Administration and Information (A&I), State Auditor's Office, and the State Treasurer's Office. The individual services are listed below with a brief description of each:

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ADMINISTRATION & SUPPORT
UNIT ADMINISTRATION & SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0100	0101	001	101

1. Fiscal Services - provides financial management and strategic support, including agency policy development and implementation, budget preparation and administration, accounting transactions, and financial records and reporting.

2. Communications & Marketing Office - strategically directs agency communications, marketing initiatives, and brand management and provides support for outreach, marketing, social media, videography, and graphic design to all agency brands and programs.

It should also be noted that the 0410 object code in this division includes the entire department's general fund share of IT services and charges assessed by ETS, with the exception of costs associated with special projects (ex. Digital Records Repository unit 0249) which are included in and charged against the respective budgets.

Part B: Revenue

No revenue generated by this unit.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ADMINISTRATION & SUPPORT
UNIT ADMINISTRATION & SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0100	0101	001	101

SECTION 4. EXCEPTION REQUEST

PRIORITY # 6 – Net-to-Zero Move Position 0270 CRCR08 Cultural Resources Specialist

A. EXPLANATION OF REQUEST: On October 10, 2024, Position 0270 was reclassified as a District Interpretive Ranger serving the Absaroka District. This request is to move the position to unit 0450 in division 0400, from unit 0101 in division 0100, to align with the agency's broader strategic goal of strengthening customer service and expanding interpretive and educational programming throughout the state. The agency's request to move the position reflects a recognition of the importance of public engagement, particularly through connecting Wyoming citizens and visitors to the natural, cultural, and historical resources within Wyoming's state parks and historic sites.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salaries Classified	($114,774)	100% 1001
2	0105 - Employer Pd Benefits	($30,941)	100% 1001
3	0196 - Employer Health Benefits	($23,441)	100% 1001
4	0197 - Retirees Insurance	($694)	100% 1001
	Total	($169,850)	100% 1001 General Fund (on-going)

C. JUSTIFICATION / CONSEQUENCES: This request specifically addresses the department's goals one, two, four, and five listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

D. MAINTENANCE OF EFFORT OR MAINTENANCE OF EQUITY: None.

E. ETS APPROVAL NUMBER (IF APPLICABLE): N/A

GOVERNOR'S RECOMMENDATION

I recommend approval of ($169,850) for this ongoing request as submitted.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ADMINISTRATION & SUPPORT
UNIT ADMINISTRATION & SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0100	0101	001	101

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro, Adobe Creative Cloud, and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department's goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020253, Monitors Approval # APPR0020332, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 9 @ $1,460, Performance Laptop w/ Docking Station, Quantity 1 @ $1,885, CADD Laptop w/ Docking Station, Quantity 1 @ $3,975, Monitors, Quantity 6 @ $195. For IT software: MS Office G3, Quantity 10 @ $542, Adobe Pro, Quantity 8 @ $318, Adobe Creative Cloud, Quantity 2 @ $2,090.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ADMINISTRATION & SUPPORT
UNIT ADMINISTRATION & SUPPORT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0100	0101	001	101

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	9	$1,460	$13,140	100% 1001
2	Performance Laptop w/ Docking Station	1	$1,885	$1,885	100% 1001
3	CADD Laptop w/ Docking Station	1	$3,975	$3,975	100% 1001
4	24” Monitors	6	$195	$1,170	100% 1001
	Total			$20,170	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020253, APPR0020332

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	10	$542	$5,420	100% 1001
2	Adobe Pro	8	$318	$2,544	100% 1001
3	Adobe Creative Cloud	2	$2,090	$4,180	100% 1001
	Total			$12,144	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $32,314 for this request as submitted. Of this request, I recommend $20,170 be one-time. I further recommend the remainder $12,144 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ADMINISTRATION & SUPPORT	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	ADMINISTRATION & SUPPORT	024	0100	0101	001	101

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,589,830	1,649,358	(114,774)	1,534,584	0	1,534,584
EMPLOYER PD BENEFITS	0105	400,290	449,760	(30,941)	418,819	0	418,819
EMPLOYER HEALTH INS BENEFITS	0196	272,557	293,389	(23,440)	269,949	0	269,949
RETIREES INSURANCE	0197	8,706	9,864	(695)	9,169	0	9,169
PERSONNEL	0100	2,271,383	2,402,371	(169,850)	2,232,521	0	2,232,521
UTILITIES	0203	2,000	2,000	0	2,000	0	2,000
COMMUNICATION	0204	1,300	1,300	0	1,300	0	1,300
DUES-LICENSES-REGIST	0207	12,400	12,400	0	12,400	0	12,400
ADVERTISING-PROMOT	0208	8,600	8,600	0	8,600	0	8,600
TRAVEL IN STATE	0221	13,255	13,566	0	13,566	0	13,566
TRAVEL OUT OF STATE	0222	3,500	3,500	0	3,500	0	3,500
SUPPLIES	0230	7,640	7,640	0	7,640	0	7,640
OFFICE SUPPL-PRINTNG	0231	14,060	14,060	0	14,060	0	14,060
SOFTWARE	0240	5,368	0	0	0	0	0
IT HARDWARE	0242	16,052	0	20,170	20,170	0	20,170
EQUIPMENT RENTAL	0252	1,400	1,400	0	1,400	0	1,400
MAINTENANCE AGREEMENTS	0292	3,011	3,011	12,144	15,155	0	15,155
SUPPORTIVE SERVICES	0200	88,586	67,477	32,314	99,791	0	99,791
CENTRAL-SER DATA-SER	0410	62,949	128,623	0	128,623	0	128,623
TELECOMMUNICATIONS	0420	18,469	18,522	0	18,522	0	18,522
CENT. SERV./DATA SERV.	0400	81,418	147,145	0	147,145	0	147,145
EXPENDITURE TOTALS		2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
SOURCE OF FUNDING							
GENERAL FUND	1001	2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
GENERAL FUND/BRA	G	2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
TOTAL FUNDING		2,441,387	2,616,993	(137,536)	2,479,457	0	2,479,457
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		11.00	11.00	0.00	11.00	0.00	11.00
TOTAL AUTHORIZED EMPLOYEES		11.00	11.00	0.00	11.00	0.00	11.00

DEPARTMENT	STATE PARKS CULTURAL RESOURCES					**Wyoming On Line Financial Codes**			
DIVISION	ADMINISTRATION & SUPPORT					**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	ADMINISTRATION & SUPPORT					024	0100	0101	001	101

Pos# / **Class Code**	**FT/ PT**	**1** **Band#** / **Position Title**	**Class Date**	**Percent** GF	FF	OF	**2** **Agency Request Salary**	**3** **Agency Request Benefits**	**4** **Agency Request Total**	**5** **Governor's Changes Salary**	**6** **Governor's Changes Benefits**	**7** **Governor's Changes Total**
0270D CRCR08	F	100 CULTURAL RESOURCES SPECIALIST		100			(114,774)	(55,077)	(169,852)	0	0	0
		Total					(114,774)	(55,077)	(169,852)	0	0	0
		Authorized Employees Full Time					(1.00)			0.00		

DEPARTMENT STATE PARKS CULTURAL RESOURCES **DEPT** 024

DIVISION CULTURAL RESOURCES **DIV NO** 0200

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
CULTURAL RESOURCES	0201	1,005,279	522,246	2,320	524,566	0	524,566
STATE MUSEUM - GF	0205	2,394,698	2,500,849	18,707	2,519,556	0	2,519,556
STATE ARCHAEOLOGIST	0215	855,659	884,329	2,560	886,889	0	886,889
ARCHAEOLOGY CONTRACTING	0216	2,519,262	3,147,509	2,392	3,149,901	0	3,149,901
CULTURAL TRUST FUND ADMINISTRATION	0220	1,145,047	1,181,416	1,100,000	2,281,416	0	2,281,416
SHPO ADMINISTRATION - GF	0225	3,736,087	4,186,869	5,247	4,192,116	0	4,192,116
WYOMING ARTS COUNCIL	0231	4,004,217	4,407,780	3,274	4,411,054	0	4,411,054
ARCHIVES & RECORDS MANAGEMENT	0240	2,968,971	2,903,670	7,475	2,911,145	0	2,911,145
DIGITAL RECORDS REPOSITORY	0249	526,748	437,025	133,924	570,949	0	570,949
TOTAL BY UNIT		19,155,968	20,171,693	1,275,899	21,447,592	0	21,447,592
OBJECT SERIES							
PERSONNEL	0100	11,785,535	12,638,212	0	12,638,212	0	12,638,212
SUPPORTIVE SERVICES	0200	1,520,989	1,068,911	175,899	1,244,810	0	1,244,810
RESTRICTIVE SERVICES	0300	578,737	1,634,446	0	1,634,446	0	1,634,446
CENT. SERV./DATA SERV.	0400	156,444	198,861	0	198,861	0	198,861
GRANTS & AID PAYMENT	0600	4,055,952	3,572,952	1,100,000	4,672,952	0	4,672,952
NON-OPERATING EXPENDITURES	0800	200,000	200,000	0	200,000	0	200,000
CONTRACTUAL SERVICES	0900	858,311	858,311	0	858,311	0	858,311
TOTAL BY OBJECT SERIES		19,155,968	20,171,693	1,275,899	21,447,592	0	21,447,592
SOURCES OF FUNDING							
ENTERPRISE FUND	EF	206,277	211,647	0	211,647	0	211,647
GENERAL FUND/BRA	G	10,021,917	9,577,977	170,359	9,748,336	0	9,748,336
WYOMING TOURISM ACCOUNT	S14	224,820	235,835	0	235,835	0	235,835
SPECIAL REVENUE	SR	4,924,210	5,722,920	1,105,540	6,828,460	0	6,828,460
FEDERAL FUNDS	X	3,778,744	4,423,314	0	4,423,314	0	4,423,314
TOTAL BY FUNDS		19,155,968	20,171,693	1,275,899	21,447,592	0	21,447,592
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		51.00	51.00	0.00	51.00	0.00	51.00
PART TIME EMPLOYEE COUNT		3.00	3.00	0.00	3.00	0.00	3.00
AWEC EMPLOYEE COUNT		15.00	15.00	0.00	15.00	0.00	15.00
TOTAL AUTHORIZED EMPLOYEES		69.00	69.00	0.00	69.00	0.00	69.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT CULTURAL RESOURCES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0201	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419-State Archives, Museums and Historic Department
W.S. 9-2-901 through 9-2-911-Art's Council
W.S. 9-2-2301 through 9-2-2308-Cultural Trust Fund
W.S. 9-2-1701 through 9-2-1708-Reorganization of State Government
W.S. 16-6-801 through 16-6-805-Works of Art in Public Buildings
W.S. 36-4-101 through 36-4-123-State Parks and Cultural Resources
W.S. 36-8-1402 Wyoming Historic Mine Trail and Byway

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Division of Cultural Resources Administration

The office is responsible for the effective and efficient operation, management, and direction of the five programs within the Division of Cultural Resources: the State Historic Preservation Office, the Wyoming State Archives, the Wyoming State Museum, the Office of the Wyoming State Archaeologist, the Wyoming Arts Council, and the Wyoming Cultural Trust Fund. The resources managed by the division are non-renewable Wyoming assets that contribute to and define the social, cultural, and economic climate in Wyoming. The state's cultural identity is manifested in art, written records, and prehistoric and historic places and artifacts, all of which define our society and its values. When properly understood and managed, cultural resources embody an enduring legacy for present and future generations.

In addition to the agency's advisory commission, the division is also served by several other boards: the State Historic Records Advisory Board, the State Review Board on National Register Nominations, the Wyoming Arts Council Board, and the Cultural Trust Fund Board. Each program within the division also maintains statewide networks including other museums, city and county governments, community organizations, non-profit organizations, academic institutions, and avocational societies.

Part B: Revenue

No revenue generated by this unit.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT CULTURAL RESOURCES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0201	001	201

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency’s programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020331, APPR0020332, Software

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT CULTURAL RESOURCES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0201	001	201

Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 1 @ $1,460. For IT software: MS Office G3, Quantity 1 @ $542, Adobe Pro, Quantity 1 @ $318.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	1	$1,460	$1,460	100% 1001
	Total			$1,460	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020331, APPR0020332

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	1	$542	$542	100% 1001
2	Adobe Pro	1	$318	$318	100% 1001
	Total			$860	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $2,320 for this request as submitted. Of this request, I recommend $1,460 be one-time. I further recommend the remainder $860 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	CULTURAL RESOURCES	024	0200	0201	001	201

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	277,262	277,828	0	277,828	0	277,828
EMPLOYER PD BENEFITS	0105	70,179	70,413	0	70,413	0	70,413
EMPLOYER HEALTH INS BENEFITS	0196	34,723	35,654	0	35,654	0	35,654
RETIREES INSURANCE	0197	1,540	1,528	0	1,528	0	1,528
PERSONNEL	0100	383,704	385,423	0	385,423	0	385,423
REAL PROPTY REP & MT	0201	26,200	26,200	0	26,200	0	26,200
UTILITIES	0203	500	500	0	500	0	500
COMMUNICATION	0204	250	250	0	250	0	250
ADVERTISING-PROMOT	0208	20,000	20,000	0	20,000	0	20,000
TRAVEL IN STATE	0221	4,500	4,500	0	4,500	0	4,500
TRAVEL OUT OF STATE	0222	500	500	0	500	0	500
SUPPLIES	0230	853	853	0	853	0	853
OFFICE SUPPL-PRINTNG	0231	500	500	0	500	0	500
SOFTWARE	0240	488	0	0	0	0	0
IT HARDWARE	0242	1,507	0	1,460	1,460	0	1,460
REAL PROPERTY RENTAL	0251	600	600	0	600	0	600
MAINTENANCE AGREEMENTS	0292	0	0	860	860	0	860
SUPPORTIVE SERVICES	0200	55,898	53,903	2,320	56,223	0	56,223
TELECOMMUNICATIONS	0420	2,677	2,920	0	2,920	0	2,920
CENT. SERV./DATA SERV.	0400	2,677	2,920	0	2,920	0	2,920
GRANT PAYMENTS	0626	563,000	80,000	0	80,000	0	80,000
GRANTS & AID PAYMENT	0600	563,000	80,000	0	80,000	0	80,000
EXPENDITURE TOTALS		1,005,279	522,246	2,320	524,566	0	524,566
SOURCE OF FUNDING							
GENERAL FUND	1001	1,005,279	522,246	2,320	524,566	0	524,566
GENERAL FUND/BRA	G	1,005,279	522,246	2,320	524,566	0	524,566
TOTAL FUNDING		1,005,279	522,246	2,320	524,566	0	524,566
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		1.00	1.00	0.00	1.00	0.00	1.00
TOTAL AUTHORIZED EMPLOYEES		1.00	1.00	0.00	1.00	0.00	1.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT STATE MUSEUM - GF

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0205	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419 - State Archives, Museums and Historic Department
W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 16-6-801 through 16-6-805 - Works of Art in Public Buildings
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Wyoming State Museum

The mission of the Wyoming State Museum is to serve as an educational, historical, and cultural institution whose goal is to collect, preserve, and interpret artifacts that reflect the human and natural history of Wyoming.

The State Museum is one of only six museums in Wyoming to have accreditation by the American Alliance of Museums. The Wyoming State Museum administers the following programs: collections management, interpretation, education, and exhibition. The primary purpose of the museum is to nurture both knowledge and appreciation of the historical, natural, and cultural heritage of Wyoming. The museum's staff provides technical assistance to other museums in the state, offers traveling discovery trunks and exhibits, provides family and community programming, and teaches pre-school, elementary, and secondary school groups as part of its customer service.

Wyoming State Museum Store

The museum store, located in the Barrett building, provides educational materials, Wyoming products, and souvenirs for purchase and is operated by a vendor through a lease agreement. A portion of the earned revenue goes to the museum and is used to support its mission by funding special projects and providing matching funds for grants.

Part B: Revenue

Enterprise fund revenue in this budget is generated from the sale of museum store merchandise.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT STATE MUSEUM - GF

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0205	001	201

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund E14 - Museum Enterprise Fund

	19/20	21/22	23/24	Estimate 25/26	Estimate 27/28
Beginning Balance	$217,998	$300,349	$254,147	$306,585	$314,308
- Museum Enterprise Expenditures	($11,412)	($80,929)	($21,648)	($26,277)	($211,647)
+ Revenue	$93,763	$34,727	$74,086	$34,000	$30,000
Ending Balance	$300,349	$254,147	$306,585	$314,308	$132,661

Current cash balance as of October 14, 2025: $317,418

Statutory Authority W.S. 9-2-401 through 9-2-419

Fund Description and Restrictions - An enterprise fund to be expended on museum projects and exhibits.

Revenue Sources Codes & Descriptions:

4902E Concession Lease

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT STATE MUSEUM - GF

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0205	001	201

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro, Adobe Creative Cloud, and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency’s programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020255, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 5 @ $1,460, CADD Laptop w/ Docking Station, Quantity 1 @ $3,975. For IT software: MS Office G3, Quantity 6 @ $542, Adobe Creative Cloud, Quantity 2 @ $2,090.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT STATE MUSEUM - GF

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0205	001	201

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	5	$1,460	$7,300	100% 1001
2	CADD Laptop w/ Docking Station	1	$3,975	$3,975	100% 1001
	Total			$11,275	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020255

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	6	$542	$3,252	100% 1001
2	Adobe Creative Cloud	2	$2,090	$4,180	100% 1001
	Total			$7,432	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $18,707 for this request as submitted. Of this request, I recommend $11,275 be one-time. I further recommend the remainder $7,432 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	STATE MUSEUM - GF	024	0200	0205	001	201

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,302,331	1,356,367	0	1,356,367	0	1,356,367
EMPLOYER PD BENEFITS	0105	316,088	377,025	0	377,025	0	377,025
EMPLOYER HEALTH INS BENEFITS	0196	327,697	324,828	0	324,828	0	324,828
RETIREES INSURANCE	0197	6,966	8,269	0	8,269	0	8,269
PERSONNEL	0100	1,953,082	2,066,489	0	2,066,489	0	2,066,489
REAL PROPTY REP & MT	0201	4,000	4,000	0	4,000	0	4,000
EQUIPMENT REP & MNTC	0202	1,100	1,100	0	1,100	0	1,100
UTILITIES	0203	750	750	0	750	0	750
COMMUNICATION	0204	5,000	5,000	0	5,000	0	5,000
DUES-LICENSES-REGIST	0207	7,640	7,640	0	7,640	0	7,640
ADVERTISING-PROMOT	0208	3,000	3,000	0	3,000	0	3,000
TRAVEL IN STATE	0221	10,000	10,000	0	10,000	0	10,000
TRAVEL OUT OF STATE	0222	4,000	4,000	0	4,000	0	4,000
PERMANENTLY ASSIGNED VEHICLES	0223	100	100	0	100	0	100
SUPPLIES	0230	47,915	47,915	0	47,915	0	47,915
OFFICE SUPPL-PRINTNG	0231	8,637	8,637	0	8,637	0	8,637
MTR VEH&AIRPLANE SUP	0233	300	300	0	300	0	300
SOFT GOODS&HOUSEKPNG	0237	239	239	0	239	0	239
OTH REPAIR-MAINT SUP	0239	150	150	0	150	0	150
SOFTWARE	0240	5,856	0	0	0	0	0
IT HARDWARE	0242	16,684	0	11,275	11,275	0	11,275
REAL PROPERTY RENTAL	0251	1,000	1,000	0	1,000	0	1,000
EQUIPMENT RENTAL	0252	7,000	7,000	0	7,000	0	7,000
MAINTENANCE AGREEMENTS	0292	500	500	7,432	7,932	0	7,932
SUPPORTIVE SERVICES	0200	123,871	101,331	18,707	120,038	0	120,038
COST ALLOCATION	0301	10,733	28,993	0	28,993	0	28,993
RESTRICTIVE SERVICES	0300	10,733	28,993	0	28,993	0	28,993
TELECOMMUNICATIONS	0420	17,777	14,801	0	14,801	0	14,801
CENT. SERV./DATA SERV.	0400	17,777	14,801	0	14,801	0	14,801
PURCHASE FOR RESALE	0801	200,000	200,000	0	200,000	0	200,000
NON-OPERATING EXPENDITURES	0800	200,000	200,000	0	200,000	0	200,000
CONTRACT SERVICES	0901	89,235	89,235	0	89,235	0	89,235
CONTRACTUAL SERVICES	0900	89,235	89,235	0	89,235	0	89,235
EXPENDITURE TOTALS		2,394,698	2,500,849	18,707	2,519,556	0	2,519,556
SOURCE OF FUNDING							

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	STATE MUSEUM - GF	024	0200	0205	001	201

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
CONCESSION LEASE	4902E	206,277	211,647	0	211,647	0	211,647
ENTERPRISE FUND	EF	206,277	211,647	0	211,647	0	211,647
GENERAL FUND	1001	1,797,572	1,886,702	18,707	1,905,409	0	1,905,409
GENERAL FUND/BRA	G	1,797,572	1,886,702	18,707	1,905,409	0	1,905,409
WYOMING TOURISM ACCOUNT	1275	224,820	235,835	0	235,835	0	235,835
WYOMING TOURISM ACCOUNT	S14	224,820	235,835	0	235,835	0	235,835
MISCELLANEOUS PRIVATE SOURCES	6201	26,000	26,677	0	26,677	0	26,677
SPECIAL REVENUE	SR	26,000	26,677	0	26,677	0	26,677
15.904 HISTORIC PRESERVATION	7213	135,573	129,172	0	129,172	0	129,172
STATEWIDE COST ALLOCATION	SWCA	4,456	10,816	0	10,816	0	10,816
FEDERAL FUNDS	X	140,029	139,988	0	139,988	0	139,988
TOTAL FUNDING		2,394,698	2,500,849	18,707	2,519,556	0	2,519,556
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		10.00	10.00	0.00	10.00	0.00	10.00
TOTAL AUTHORIZED EMPLOYEES		10.00	10.00	0.00	10.00	0.00	10.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT STATE ARCHAEOLOGIST

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0215	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419 - State Archives, Museums and Historic Department
W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Office of the Wyoming State Archaeologist

The Office of the Wyoming State Archaeologist (OWSA) investigates archaeological discoveries, conducts archaeological surveys, publishes reports of findings, and cooperates with communities and federal, state, and local government agencies to promote and preserve the archaeological heritage of the state. Public outreach and education enrichment is also a primary and important function of the office. Cooperative efforts exist between OWSA and numerous state and federal agencies, including a formal, long-term relationship with the University of Wyoming, Department of Anthropology. OWSA also manages one of two federally recognized repositories in the state for archaeological collections containing in excess of two million items from more than 18,000 sites collected from federal, state, and private lands. OWSA consists of two related sections, a survey section primarily supported by other funds and the state archaeologist section, which is primarily supported by the general fund.

Part B: Revenue

Special revenue in this budget is generated from curatorial fees.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT STATE ARCHAEOLOGIST

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0215	001	201

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro, Adobe Creative Cloud, and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency’s programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020254, Monitors Approval # APPR0020332): For IT hardware: Standard Desktops, Quantity 2 @ $1,085, 24" Monitors, Quantity 2 @ $195.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT STATE ARCHAEOLOGIST

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0215	001	201

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Desktops	2	$1,460	$2,170	100% 1001
2	24" Monitors	2	$195	$390	100% 1001
	Total			$2,560	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020254, APPR0020332

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

GOVERNOR'S RECOMMENDATION

I recommend approval of $2,560 for this one-time request as submitted.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	STATE ARCHAEOLOGIST	024	0200	0215	001	201

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	553,738	562,266	0	562,266	0	562,266
EMPLOYER PD BENEFITS	0105	119,944	148,053	0	148,053	0	148,053
EMPLOYER HEALTH INS BENEFITS	0196	91,122	93,649	0	93,649	0	93,649
RETIREES INSURANCE	0197	2,735	3,392	0	3,392	0	3,392
PERSONNEL	0100	767,539	807,360	0	807,360	0	807,360
EQUIPMENT REP & MNTC	0202	300	300	0	300	0	300
UTILITIES	0203	1,000	1,000	0	1,000	0	1,000
COMMUNICATION	0204	500	500	0	500	0	500
DUES-LICENSES-REGIST	0207	1,700	1,700	0	1,700	0	1,700
ADVERTISING-PROMOT	0208	2,000	2,000	0	2,000	0	2,000
TRAVEL IN STATE	0221	3,000	3,000	0	3,000	0	3,000
TRAVEL OUT OF STATE	0222	2,000	2,000	0	2,000	0	2,000
PERMANENTLY ASSIGNED VEHICLES	0223	15,000	21,925	0	21,925	0	21,925
SUPPLIES	0230	35,905	35,905	0	35,905	0	35,905
OFFICE SUPPL-PRINTNG	0231	2,700	2,700	0	2,700	0	2,700
EDUCA-RECREATNL SUPP	0236	800	800	0	800	0	800
IT HARDWARE	0242	18,648	0	2,560	2,560	0	2,560
SUPPORTIVE SERVICES	0200	83,553	71,830	2,560	74,390	0	74,390
TELECOMMUNICATIONS	0420	1,567	2,139	0	2,139	0	2,139
CENT. SERV./DATA SERV.	0400	1,567	2,139	0	2,139	0	2,139
CONTRACT SERVICES	0901	3,000	3,000	0	3,000	0	3,000
CONTRACTUAL SERVICES	0900	3,000	3,000	0	3,000	0	3,000
EXPENDITURE TOTALS		855,659	884,329	2,560	886,889	0	886,889
SOURCE OF FUNDING							
GENERAL FUND	1001	830,659	859,329	2,560	861,889	0	861,889
GENERAL FUND/BRA	G	830,659	859,329	2,560	861,889	0	861,889
CHARGES FOR SERVICES RENDERED	5903R	25,000	25,000	0	25,000	0	25,000
SPECIAL REVENUE	SR	25,000	25,000	0	25,000	0	25,000
TOTAL FUNDING		855,659	884,329	2,560	886,889	0	886,889
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		3.00	3.00	0.00	3.00	0.00	3.00
TOTAL AUTHORIZED EMPLOYEES		3.00	3.00	0.00	3.00	0.00	3.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT ARCHAEOLOGY CONTRACTING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0216	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419 - State Archives, Museums and Historic Department
W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Office of the Wyoming State Archaeologist - Archaeological Survey Section

The Office of the Wyoming State Archaeologist (OWSA) Survey Section is one of two sections located within the Office of the Wyoming State Archaeologist and is primarily responsible for archaeological survey, including field work and lab work. This work is primarily accomplished through contracting with federal and state agencies and is funded through billable hours.

This section also includes OWSA’s bioarcheologist. The bioarcheologist conducts human remains recoveries, reporting, and repatriation. It is a parttime position shared with the University of Wyoming Department of Anthropology, whose funding is routed through OWSA’s survey section from the general fund.

Part B: Revenue

Special revenue in this budget is generated by contracted billable hours.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT ARCHAEOLOGY CONTRACTING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0216	001	201

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro, Adobe Creative Cloud, and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department's goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020256, Monitors Approval # APPR0020332, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 5 @ $1,460, Monitors, Quantity 2 @ $195. For IT software: MS Office G3, Quantity 1 @ $542.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT ARCHAEOLOGY CONTRACTING

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0216	001	201

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	1	$1,460	$1,460	100% 5903R
2	24" Monitors	2	$195	$390	100% 5903R
	Total			$1,850	100% 5903R Charges for Services Rendered

ETS APPROVAL NUMBER: APPR0020256, APPR0020332

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	1	$542	$542	100% 5903R
	Total			$542	100% 5903R Charges for Services Rendered

ETS APPROVAL NUMBER: APPR0020333

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $2,392 for this request as submitted. Of this request, I recommend $1,850 be one-time. I further recommend the remainder $542 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	ARCHAEOLOGY CONTRACTING	024	0200	0216	001	201

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	426,279	370,869	0	370,869	0	370,869
SALARIES OTHER	0104	199,641	199,638	0	199,638	0	199,638
EMPLOYER PD BENEFITS	0105	224,224	304,529	0	304,529	0	304,529
AWEC SALARY	0110	750,238	756,901	0	756,901	0	756,901
EMPLOYER HEALTH INS BENEFITS	0196	136,797	304,620	0	304,620	0	304,620
RETIREES INSURANCE	0197	3,629	3,441	0	3,441	0	3,441
PERSONNEL	0100	1,740,808	1,939,998	0	1,939,998	0	1,939,998
EQUIPMENT REP & MNTC	0202	850	850	0	850	0	850
UTILITIES	0203	11,011	11,011	0	11,011	0	11,011
COMMUNICATION	0204	1,370	1,370	0	1,370	0	1,370
ADVERTISING-PROMOT	0208	250	250	0	250	0	250
TRAVEL IN STATE	0221	175,000	175,000	0	175,000	0	175,000
TRAVEL OUT OF STATE	0222	10,000	10,000	0	10,000	0	10,000
PERMANENTLY ASSIGNED VEHICLES	0223	36,006	36,006	0	36,006	0	36,006
SUPPLIES	0230	12,961	12,961	0	12,961	0	12,961
OFFICE SUPPL-PRINTNG	0231	7,743	7,743	0	7,743	0	7,743
MTR VEH&AIRPLANE SUP	0233	328	328	0	328	0	328
OTH REPAIR-MAINT SUP	0239	500	500	0	500	0	500
IT HARDWARE	0242	1,332	0	1,850	1,850	0	1,850
REAL PROPERTY RENTAL	0251	5,892	5,892	0	5,892	0	5,892
EQUIPMENT RENTAL	0252	4,024	4,024	0	4,024	0	4,024
MAINTENANCE AGREEMENTS	0292	1,047	1,047	542	1,589	0	1,589
SUPPORTIVE SERVICES	0200	268,314	266,982	2,392	269,374	0	269,374
COST ALLOCATION	0301	297,140	727,529	0	727,529	0	727,529
RESTRICTIVE SERVICES	0300	297,140	727,529	0	727,529	0	727,529
CONTRACT SERVICES	0901	213,000	213,000	0	213,000	0	213,000
CONTRACTUAL SERVICES	0900	213,000	213,000	0	213,000	0	213,000
EXPENDITURE TOTALS		2,519,262	3,147,509	2,392	3,149,901	0	3,149,901
SOURCE OF FUNDING							
GENERAL FUND	1001	96,511	96,511	0	96,511	0	96,511
GENERAL FUND/BRA	G	96,511	96,511	0	96,511	0	96,511
CHARGES FOR SERVICES RENDERED	5903R	2,422,751	3,050,998	2,392	3,053,390	0	3,053,390
SPECIAL REVENUE	SR	2,422,751	3,050,998	2,392	3,053,390	0	3,053,390
TOTAL FUNDING		2,519,262	3,147,509	2,392	3,149,901	0	3,149,901

DEPARTMENT	STATE PARKS CULTURAL RESOURCES			**Wyoming On Line Financial Codes**		
DIVISION	CULTURAL RESOURCES	**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	ARCHAEOLOGY CONTRACTING	024	0200	0216	001	201

1		2	3	4	5	6	7
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		3.00	3.00	0.00	3.00	0.00	3.00
PART TIME EMPLOYEE COUNT		3.00	3.00	0.00	3.00	0.00	3.00
AWEC EMPLOYEE COUNT		10.00	10.00	0.00	10.00	0.00	10.00
TOTAL AUTHORIZED EMPLOYEES		16.00	16.00	0.00	16.00	0.00	16.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT CULTURAL TRUST FUND ADMINISTRATION

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0220	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419 - State Archives, Museums and Historic Department
W.S. 9-2-2301 through 9-2-2308 - Cultural Trust Fund
W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources

SECTION 2. STANDARD BUDGET REQUEST

Wyoming Cultural Trust Fund - Income Account

The mission of the Wyoming Cultural Trust Fund (WCTF) is to serve the citizens of Wyoming by supporting Wyoming's culture and heritage through grant funding of innovative projects for the enjoyment, appreciation, promotion, preservation, and protection of the state's arts, cultural, and historical resources and to support and invest in Wyoming institutions that help further this mission. In 1998, the Wyoming Legislature, recognizing that Wyoming and its people possess a unique cultural heritage, created the Wyoming Cultural Trust Fund Act. The WCTF Board reviews grant applications twice per year and ensures the granted funds are expended by grantees in a fiscally responsible manner, meet a high standard of excellence, and reflect Wyoming values.

Part B: Revenue

Revenue in this budget is generated from the investment of the WCTF Corpus per the spending policy established in 2025 by the State of Wyoming 68th Legislature to be expended on WCTF Board approved grant payments that promote, preserve and enhance the unique cultural heritage of Wyoming. The income account does not fund administration.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT CULTURAL TRUST FUND ADMINISTRATION

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0220	001	201

SECTION 4. EXCEPTION REQUEST

PRIORITY # 5 – Wyoming Cultural Trust Fund (WCTF) Budget Authority

A. EXPLANATION OF REQUEST: The 2025 Wyoming Legislature approved revisions to the Wyoming cultural trust fund legislation, §9-2-2302 – 9-2-2307, which established a new funding model for investment of the corpus and associated spending policy for grant awards made by the board. The amount of monies available for making grants under article 9-2-2307 for any one (1) fiscal year shall be an amount equal to three percent (3%) of the five (5) year average market value of the Wyoming cultural trust fund, calculated from the first day of the fiscal year. This amount, subject to legislative appropriation, constitutes the spending policy for the trust fund. The Wyoming State Treasurer's Office anticipates preliminary average market value to be available by October of the fiscal year, with final average market value confirmed by January of the fiscal year. This request is to increase the WCTF budget authority to an amount that will ensure that the spending policy can be awarded each fiscal year of the BFY 2027 biennium. The budget authority will be aligned with the appropriated spending policy amount once average market value is determined by the Wyoming State Treasurer's Office. No more than an amount equal to the spending policy will be awarded each fiscal year, however, without a maximum amount of biennial budget authority, the Wyoming Cultural Trust Fund Board may be unable to meet its statutory obligation.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0626 - Grant Payments	$1,100,000	100% 4610R
	Total	$1,100,000	100% 4610R Interest Earned (on-going)

C. JUSTIFICATION / CONSEQUENCES: This request specifically addresses the department's goals one and three listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and it's communities; and #3 - Perform Evaluation, Preservation, Conservation, and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance.

D. MAINTENANCE OF EFFORT OR MAINTENANCE OF EQUITY: None.

E. ETS APPROVAL NUMBER (IF APPLICABLE): N/A

GOVERNOR'S RECOMMENDATION

I recommend approval of $1,100,000 for this ongoing request as submitted.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES				**Wyoming On Line Financial Codes**		
DIVISION	CULTURAL RESOURCES			**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	CULTURAL TRUST FUND ADMINISTRATION			024	0200	0220	001	201

1		2	3	4	5	6	7
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
EXPENDITURES							
COMMUNICATION	0204	1,000	1,000	0	1,000	0	1,000
DUES-LICENSES-REGIST	0207	1,000	1,000	0	1,000	0	1,000
TRAVEL IN STATE	0221	6,438	6,438	0	6,438	0	6,438
SUPPLIES	0230	2,000	2,000	0	2,000	0	2,000
OFFICE SUPPL-PRINTNG	0231	9,000	9,000	0	9,000	0	9,000
REAL PROPERTY RENTAL	0251	500	500	0	500	0	500
SUPPORTIVE SERVICES	0200	19,938	19,938	0	19,938	0	19,938
COST ALLOCATION	0301	25,109	61,478	0	61,478	0	61,478
RESTRICTIVE SERVICES	0300	25,109	61,478	0	61,478	0	61,478
GRANT PAYMENTS	0626	1,100,000	1,100,000	1,100,000	2,200,000	0	2,200,000
GRANTS & AID PAYMENT	0600	1,100,000	1,100,000	1,100,000	2,200,000	0	2,200,000
EXPENDITURE TOTALS		1,145,047	1,181,416	1,100,000	2,281,416	0	2,281,416
SOURCE OF FUNDING							
GENERAL FUND	1001	19,938	19,938	0	19,938	0	19,938
GENERAL FUND/BRA	G	19,938	19,938	0	19,938	0	19,938
INTEREST EARNED	4610R	1,125,109	1,161,478	1,100,000	2,261,478	0	2,261,478
SPECIAL REVENUE	SR	1,125,109	1,161,478	1,100,000	2,261,478	0	2,261,478
TOTAL FUNDING		1,145,047	1,181,416	1,100,000	2,281,416	0	2,281,416

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT SHPO ADMINISTRATION - GF

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0225	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419 - State Archives, Museums and Historic Department
W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources
W.S. 36-8-1402 - Wyoming Historic Mine Trail and Byway

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

The State Historic Preservation Office

The State Historic Preservation Office (SHPO) receives federal grant funding through a National Park Service formula fund to meet the requirements of the National Historic Preservation Act (NHPA).The grant requires the state to provide 40% matching funds and SHPO uses a combination of state general funds, fee revenue generated from an online GIS system, and some in-kind match. General funds are also used to administer the Centennial Farm and Ranch program and a site stewardship program to assist local organizations and volunteers in assuring long term preservation of the state's most significant and endangered archaeological and historic properties.

A primary requirement of the SHPO under the NHPA is consultation and review of effects to archaeological and historic properties from federal undertakings. The Wyoming SHPO fulfills this role efficiently by developing and working under state specific agreements that reduce review times and create exceptions for full review of undertakings. The SHPO also maintains a robust electronic portal and GIS system for research and submissions of undertakings. On average, 97% of requests for consultation are completed by the SHPO in fewer than 10 days.

The NHPA also requires the SHPO to administer the National Register of Historic Places via an appointed citizen board and a Historic Preservation Tax Credit program. The state is required to pass 10% of the Park Service grant funds directly to local governments. The SHPO meets this obligation via a modest granting program that funds archaeological and historic projects available to established local government non-profit organizations.

Part B: Revenue

Federal revenue in this budget consists of a federal grant from the NHPA and special revenue is generated from file search fees for services rendered.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT SHPO ADMINISTRATION - GF

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0225	001	201

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro, Adobe Creative Cloud, and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency’s programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020257, Monitors Approval #

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT SHPO ADMINISTRATION - GF

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0225	001	201

APPR0020332, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 2 @ $1,460, 24" Monitors, Quantity 1 @ $195. For IT software: MS Office G3, Quantity 1 @ $542, Adobe Pro, Quantity 5 @ $318.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	2	$1,460	$2,920	60% 5228 / 40% 1001
2	24" Monitors	1	$195	$195	60% 5228 / 40% 1001
	Total			$3,115	60% 5228 / 40% 1001
				$1,869	60% 5228 File Search Fees
				$1,246	40% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020257, APPR0020332

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	1	$542	$542	60% 5228 / 40% 1001
2	Adobe Pro	5	$318	$1,590	60% 5228 / 40% 1001
	Total			$2,132	60% 5228 / 40% 1001 General Fund
				$1,279	60% 5228 File Search Fees
				$853	40% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020333

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT SHPO ADMINISTRATION - GF

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0225	001	201

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $5,247 for this request as submitted. Of this request, I recommend $3,115 be one-time. I further recommend the remainder $2,132 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	SHPO ADMINISTRATION - GF	024	0200	0225	001	201

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,722,866	1,788,143	0	1,788,143	0	1,788,143
EMPLOYER PD BENEFITS	0105	478,357	610,756	0	610,756	0	610,756
AWEC SALARY	0110	573,570	582,408	0	582,408	0	582,408
EMPLOYER HEALTH INS BENEFITS	0196	365,425	452,950	0	452,950	0	452,950
RETIREES INSURANCE	0197	9,079	10,887	0	10,887	0	10,887
PERSONNEL	0100	3,149,297	3,445,144	0	3,445,144	0	3,445,144
UTILITIES	0203	17,400	17,400	0	17,400	0	17,400
COMMUNICATION	0204	4,600	4,600	0	4,600	0	4,600
TRAVEL IN STATE	0221	3,890	3,890	0	3,890	0	3,890
TRAVEL OUT OF STATE	0222	1,734	1,734	0	1,734	0	1,734
SUPPLIES	0230	95,500	95,500	0	95,500	0	95,500
OFFICE SUPPL-PRINTNG	0231	8,029	8,029	0	8,029	0	8,029
SOFTWARE	0240	8,296	0	0	0	0	0
IT HARDWARE	0242	25,619	0	3,115	3,115	0	3,115
EQUIPMENT RENTAL	0252	3,900	3,900	0	3,900	0	3,900
MAINTENANCE AGREEMENTS	0292	2,000	2,000	2,132	4,132	0	4,132
SUPPORTIVE SERVICES	0200	170,968	137,053	5,247	142,300	0	142,300
COST ALLOCATION	0301	90,259	281,512	0	281,512	0	281,512
RESTRICTIVE SERVICES	0300	90,259	281,512	0	281,512	0	281,512
TELECOMMUNICATIONS	0420	10,125	7,722	0	7,722	0	7,722
CENT. SERV./DATA SERV.	0400	10,125	7,722	0	7,722	0	7,722
GRANT PAYMENTS	0626	243,416	243,416	0	243,416	0	243,416
GRANTS & AID PAYMENT	0600	243,416	243,416	0	243,416	0	243,416
CONTRACT SERVICES	0901	72,022	72,022	0	72,022	0	72,022
CONTRACTUAL SERVICES	0900	72,022	72,022	0	72,022	0	72,022
EXPENDITURE TOTALS		3,736,087	4,186,869	5,247	4,192,116	0	4,192,116
SOURCE OF FUNDING							
GENERAL FUND	1001	721,161	776,655	2,099	778,754	0	778,754
GENERAL FUND/BRA	G	721,161	776,655	2,099	778,754	0	778,754
FILE SEARCH FEE	5228	931,308	1,255,526	3,148	1,258,674	0	1,258,674
CHARGES FOR SERVICES RENDERED	5903R	208,876	0	0	0	0	0
SPECIAL REVENUE	SR	1,140,184	1,255,526	3,148	1,258,674	0	1,258,674
15.904 HISTORIC PRESERVATION	7213	1,821,261	1,959,395	0	1,959,395	0	1,959,395

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	SHPO ADMINISTRATION - GF	024	0200	0225	001	201

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
STATEWIDE COST ALLOCATION	SWCA	53,481	195,293	0	195,293	0	195,293
FEDERAL FUNDS	X	1,874,742	2,154,688	0	2,154,688	0	2,154,688
TOTAL FUNDING		3,736,087	4,186,869	5,247	4,192,116	0	4,192,116
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		12.00	12.00	0.00	12.00	0.00	12.00
AWEC EMPLOYEE COUNT		5.00	5.00	0.00	5.00	0.00	5.00
TOTAL AUTHORIZED EMPLOYEES		17.00	17.00	0.00	17.00	0.00	17.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT WYOMING ARTS COUNCIL

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0231	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419 - State Archives, Museums and Historic Department
W.S. 9-2-901 through 9-2-911 - Art's Council
W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 16-6-801 through 16-6-805 - Works of Art in Public Buildings
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Wyoming Arts Council

The mission of the Wyoming Arts Council (WAC) is to provide leadership and invest resources to champion, sustain, and cultivate community through the arts. The WAC serves every county in the state through a variety of programs, services, and grants. The WAC receives direction from a governor-appointed, ten-member advisory board.

The arts help define our cultural identity and contribute greatly to our quality of life, our statewide economy, and the development of our communities. The WAC supports the state’s creative industry, which represents 4.1% of Wyoming’s workforce and generates 2.7% of the state’s GDP.

The WAC is committed to preserving and passing on folk and traditional arts, while supporting the growth and development of artists and their professional practice, providing opportunities for Wyoming students, and strengthening Wyoming’s communities by supporting artistic endeavors that reflect the state’s values.

The WAC is supported by State of Wyoming general funds, an annual federal partnership grant from the National Endowment for the Arts (NEA), and occasional funding from the regional arts organization Creative West (formerly WESTAF), along with various private donations and registration funds for its special events and projects. The NEA funding requires at least a 50/50 cash match with state government funds that are directly controlled and appropriated by the state and directly managed by the state agency.

Part B: Revenue

Federal revenue in this budget consists of the federal grant from the NEA and special revenue is generated from private donations and event registration fees and sponsorships.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT WYOMING ARTS COUNCIL

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0231	001	201

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency’s programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020258, Monitors Approval #

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT WYOMING ARTS COUNCIL

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0231	001	201

APPR0020332, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 1 @ $1,460. For IT software: MS Office G3, Quantity 1 @ $542, Adobe Pro, Quantity 4 @ $318.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	1	$1,460	$1,460	100% 1001
	Total			$1,460	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020258

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	1	$542	$542	100% 1001
2	Adobe Pro	4	$318	$1,272	100% 1001
	Total			$1,814	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $3,274 for this request as submitted. Of this request, I recommend $1,460 be one-time. I further recommend the remainder $1,814 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	WYOMING ARTS COUNCIL	024	0200	0231	001	201

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	861,347	856,252	0	856,252	0	856,252
EMPLOYER PD BENEFITS	0105	212,721	231,969	0	231,969	0	231,969
EMPLOYER HEALTH INS BENEFITS	0196	249,270	276,423	0	276,423	0	276,423
RETIREES INSURANCE	0197	4,631	5,185	0	5,185	0	5,185
PERSONNEL	0100	1,327,969	1,369,829	0	1,369,829	0	1,369,829
REAL PROPTY REP & MT	0201	1,300	1,300	0	1,300	0	1,300
UTILITIES	0203	5,500	5,500	0	5,500	0	5,500
COMMUNICATION	0204	13,084	13,084	0	13,084	0	13,084
DUES-LICENSES-REGIST	0207	14,766	14,766	0	14,766	0	14,766
ADVERTISING-PROMOT	0208	3,383	3,383	0	3,383	0	3,383
TRAVEL IN STATE	0221	17,163	17,163	0	17,163	0	17,163
TRAVEL OUT OF STATE	0222	8,500	8,500	0	8,500	0	8,500
BD/COMM TRAVEL REIMBURSEME	0227	965	965	0	965	0	965
SUPPLIES	0230	20,553	20,553	0	20,553	0	20,553
OFFICE SUPPL-PRINTNG	0231	9,534	9,534	0	9,534	0	9,534
SOFTWARE	0240	3,416	0	0	0	0	0
IT HARDWARE	0242	9,674	0	1,460	1,460	0	1,460
REAL PROPERTY RENTAL	0251	3,507	3,507	0	3,507	0	3,507
EQUIPMENT RENTAL	0252	4,500	4,500	0	4,500	0	4,500
MAINTENANCE AGREEMENTS	0292	10,991	10,991	1,814	12,805	0	12,805
SUPPORTIVE SERVICES	0200	126,836	113,746	3,274	117,020	0	117,020
COST ALLOCATION	0301	153,808	530,801	0	530,801	0	530,801
RESTRICTIVE SERVICES	0300	153,808	530,801	0	530,801	0	530,801
TELECOMMUNICATIONS	0420	12,233	10,033	0	10,033	0	10,033
CENT. SERV./DATA SERV.	0400	12,233	10,033	0	10,033	0	10,033
SCHOLARSP & ED ASS'T	0607	23,671	23,671	0	23,671	0	23,671
GRANT PAYMENTS	0626	2,099,365	2,099,365	0	2,099,365	0	2,099,365
GRANTS & AID PAYMENT	0600	2,123,036	2,123,036	0	2,123,036	0	2,123,036
CONTRACT SERVICES	0901	229,360	229,360	0	229,360	0	229,360
CONTRACTUAL TRAVEL	0905	30,975	30,975	0	30,975	0	30,975
CONTRACTUAL SERVICES	0900	260,335	260,335	0	260,335	0	260,335
EXPENDITURE TOTALS		4,004,217	4,407,780	3,274	4,411,054	0	4,411,054
SOURCE OF FUNDING							
GENERAL FUND	1001	2,155,547	2,178,815	3,274	2,182,089	0	2,182,089
GENERAL FUND/BRA	G	2,155,547	2,178,815	3,274	2,182,089	0	2,182,089

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	WYOMING ARTS COUNCIL	024	0200	0231	001	201

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
INVESTMENT INCOME	4601R	79,697	8,642	0	8,642	0	8,642
MISCELLANEOUS PRIVATE SOURCES	6201	50,000	56,026	0	56,026	0	56,026
GIFTS & DONATIONS	6204	0	80,659	0	80,659	0	80,659
SPECIAL REVENUE	SR	129,697	145,327	0	145,327	0	145,327
45.025 NAT ENDOWMENT FOR ARTS	7121	1,675,039	1,678,341	0	1,678,341	0	1,678,341
STATEWIDE COST ALLOCATION	SWCA	43,934	405,297	0	405,297	0	405,297
FEDERAL FUNDS	X	1,718,973	2,083,638	0	2,083,638	0	2,083,638
TOTAL FUNDING		4,004,217	4,407,780	3,274	4,411,054	0	4,411,054
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		7.00	7.00	0.00	7.00	0.00	7.00
TOTAL AUTHORIZED EMPLOYEES		7.00	7.00	0.00	7.00	0.00	7.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT ARCHIVES & RECORDS MANAGEMENT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0240	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419 - State Archives, Museums and Historic Department
W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Wyoming State Archives

The mission of the Wyoming State Archives is to ensure that all citizens have ready access to the documentary resources reflecting Wyoming's history and governmental functions. The State Archives maintains the institutional memory of Wyoming government by identifying and ensuring the preservation of records that document the government's actions and preserve the legacy of government officials and their staff. The State Archives is responsible for the management of public records, which encompasses securing state and local records in a central archive and making them accessible. Since all public records are the property of the state, the State Archives is statutorily required to assist state agencies, local governments, and municipalities in managing their records This includes the development of legally defensible records retention schedules for all of their records, including the content of emails, websites, electronic databases, and sound recordings. The State Archives serves as the administrative unit for the actions of the State Records Committee, which legally approves all records retention requests.

The State Archives operates a records center for the cost-effective storage of non-permanent records and manages a centralized imaging program that converts paper records into electronic images for long-term preservation of information, allowing for the destruction of the paper records. The State Archives also manages a Digital Archives, which preserves and makes accessible governmental and other records of historical significance which were created digitally or have been digitized.

The State Archives is also statutorily authorized to maintain historical records donated by businesses, non-profit organizations, and private citizens. Along with permanent records of Wyoming state local governments and municipalities, the historical and photographic collections document Wyoming history and provide a rich resource for study and research. Staff processes collections, providing traditional and online inventories and other means for accessing the information. Reference staff assists researchers who request information by visiting in-person, letter, telephone, e-mail, and FAX.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT ARCHIVES & RECORDS MANAGEMENT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0240	001	201

Part B: Revenue

Special revenue in this budget is generated from fees associated with the authenticity certification of records and copy charges.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro, Adobe Creative Cloud, and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency’s programs and

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT ARCHIVES & RECORDS MANAGEMENT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0240	001	201

educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020264, Monitors Approval # APPR0020332, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 9 @ $1,460, Standard Desktop, Quantity 1 @ $1,085, 24" Monitors, Quantity 2 @ $195. For IT software: MS Office G3, Quantity 1 @ $542, Adobe Pro, Quantity 6 @ $318, Adobe Creative Cloud, Quantity 1 @ $2,090.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	1	$1,460	$1,460	100% 1001
2	Standard Desktop	1	$1,085	$1,085	100% 1001
3	24” Monitors	2	$195	$390	100% 1001
	Total			$2,935	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020264, APPR0020332

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	1	$542	$542	100% 1001
2	Adobe Pro	6	$318	$1,908	100% 1001
3	Adobe Creative Cloud	1	$2,090	$2,090	100% 1001
	Total			$4,540	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT ARCHIVES & RECORDS MANAGEMENT

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0240	001	201

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $7,475 for this request as submitted. Of this request, I recommend $2,935 be one-time. I further recommend the remainder $4,540 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	ARCHIVES & RECORDS MANAGEMENT	024	0200	0240	001	201

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,626,254	1,680,016	0	1,680,016	0	1,680,016
EMPLOYER PD BENEFITS	0105	428,499	492,968	0	492,968	0	492,968
EMPLOYER HEALTH INS BENEFITS	0196	399,668	440,624	0	440,624	0	440,624
RETIREES INSURANCE	0197	8,715	10,361	0	10,361	0	10,361
PERSONNEL	0100	2,463,136	2,623,969	0	2,623,969	0	2,623,969
REAL PROPTY REP & MT	0201	300	300	0	300	0	300
EQUIPMENT REP & MNTC	0202	4,500	4,500	0	4,500	0	4,500
UTILITIES	0203	2,400	2,400	0	2,400	0	2,400
COMMUNICATION	0204	7,000	7,000	0	7,000	0	7,000
DUES-LICENSES-REGIST	0207	15,700	15,700	0	15,700	0	15,700
ADVERTISING-PROMOT	0208	100	100	0	100	0	100
TRAVEL IN STATE	0221	5,000	5,000	0	5,000	0	5,000
TRAVEL OUT OF STATE	0222	3,000	3,000	0	3,000	0	3,000
PERMANENTLY ASSIGNED VEHICLES	0223	10,000	11,932	0	11,932	0	11,932
SUPPLIES	0230	17,000	17,000	0	17,000	0	17,000
OFFICE SUPPL-PRINTNG	0231	22,500	22,500	0	22,500	0	22,500
SOFTWARE	0240	15,128	0	0	0	0	0
IT HARDWARE	0242	143,697	0	2,935	2,935	0	2,935
EQUIPMENT RENTAL	0252	15,000	15,000	0	15,000	0	15,000
PAYMENTS	0255	1,000	1,000	0	1,000	0	1,000
MAINTENANCE AGREEMENTS	0292	134,072	63,482	4,540	68,022	0	68,022
SUPPORTIVE SERVICES	0200	396,397	168,914	7,475	176,389	0	176,389
COST ALLOCATION	0301	1,688	4,133	0	4,133	0	4,133
RESTRICTIVE SERVICES	0300	1,688	4,133	0	4,133	0	4,133
TELECOMMUNICATIONS	0420	18,931	17,835	0	17,835	0	17,835
CENT. SERV./DATA SERV.	0400	18,931	17,835	0	17,835	0	17,835
GRANT PAYMENTS	0626	26,500	26,500	0	26,500	0	26,500
GRANTS & AID PAYMENT	0600	26,500	26,500	0	26,500	0	26,500
CONTRACT SERVICES	0901	62,319	62,319	0	62,319	0	62,319
CONTRACTUAL SERVICES	0900	62,319	62,319	0	62,319	0	62,319
EXPENDITURE TOTALS		2,968,971	2,903,670	7,475	2,911,145	0	2,911,145
SOURCE OF FUNDING							
GENERAL FUND	1001	2,868,502	2,800,756	7,475	2,808,231	0	2,808,231
GENERAL FUND/BRA	G	2,868,502	2,800,756	7,475	2,808,231	0	2,808,231

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	ARCHIVES & RECORDS MANAGEMENT	024	0200	0240	001	201

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
COPY CHARGES	5504	55,469	57,914	0	57,914	0	57,914
SPECIAL REVENUE	SR	55,469	57,914	0	57,914	0	57,914
89.003 NATL. HIST. RECORDS GRT	7128	45,000	45,000	0	45,000	0	45,000
FEDERAL FUNDS	X	45,000	45,000	0	45,000	0	45,000
TOTAL FUNDING		2,968,971	2,903,670	7,475	2,911,145	0	2,911,145
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		15.00	15.00	0.00	15.00	0.00	15.00
TOTAL AUTHORIZED EMPLOYEES		15.00	15.00	0.00	15.00	0.00	15.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT DIGITAL RECORDS REPOSITORY

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0249	001	201

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-401 through 9-2-419 - State Archives, Museums and Historic Department
W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Digital Records Repository

The Digital Archives Repository offers state agencies, local governments, municipalities, and political subdivisions a way to manage, preserve, and archive their electronic records that have long-term legal, administrative, or historical value. The Digital Archives increases efficiency by providing an organized, secure, and searchable electronic records storage environment. It also supports the records management program through integration of the state-approved records retention schedules into the system and assigning them to each record stored in the platform. In most cases, storing an electronic copy of the record eliminates the need to maintain a paper copy. Furthermore, the system enhances the access and discoverability of records, supporting governmental transparency and the needs of constituents. The ongoing costs of the Digital Archives include vendor software support for help desk service, tech support, and one major version upgrade during the biennium. Software maintenance costs include patches, security updates, and software upgrades.

Part B: Revenue

No revenue generated by this unit.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT DIGITAL RECORDS REPOSITORY

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0249	001	201

SECTION 4. EXCEPTION REQUEST

PRIORITY # 1 – Digital Archives Licenses and Maintenance

A. EXPLANATION OF REQUEST: State agencies and local governments have a statutory obligation to maintain documents for specified periods of time in accordance with the records retention schedules as approved by the Wyoming State Records Committee. This retention of digital records requires a commitment from the state of Wyoming to continue to pay for storage and license costs. As additional agencies and local governments take advantage of the Digital Archives and its cost savings and security benefits, additional licenses and their corresponding maintenance agreements must be purchased. These licenses are necessary to allow access to the Digital Archives to ensure records are available as required by Wyoming state statutes and regulations. The Department expects to have assigned all of the records coordinator licenses it currently owns by the end of BFY25. Currently, 60 agencies use the digital archives with 310 licensed users. With only 46 records coordinator licenses left, this request will fund the purchase of 100 new licenses and their ongoing maintenance agreements to provide more agencies with access to the Digital Archives, enabling full utilization of the software and efficient management of government digital records.

Without budget approval, Wyoming state agencies and local governments will lose their primary solution for ensuring long-term digital records storage and access as required by law. They will be unable to maintain digital documents according to approved retention schedules properly, and there will be no secure system to control access to these records as mandated by statutes and regulations. This creates significant legal and operational risks for state and local government operations while eliminating critical efficiencies in records management and removing essential risk mitigation protections for digital government information.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0240 - Software	$91,728	100% 1001 General Funds (one-time)
2	0292 - Maintenance Agreements	$42,196	100% 1001 General Funds (on-going)
	Total	$133,924	100% 1001 General Funds

C. JUSTIFICATION / CONSEQUENCES: This request addresses the #2 and #3 primary functions of the Department of State Parks and Cultural Resources addressed in its department priorities: #2 - Serve and Educate our Customers/Constituents Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; and #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION CULTURAL RESOURCES
UNIT DIGITAL RECORDS REPOSITORY

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0200	0249	001	201

D. MAINTENANCE OF EFFORT OR MAINTENANCE OF EQUITY: None.

E. ETS APPROVAL NUMBER (IF APPLICABLE): APPR0020335

GOVERNOR'S RECOMMENDATION

I recommend approval of $133,924 for this request as submitted. Of this request, I recommend $91,728 be one-time. I further recommend the remainder $42,196 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	CULTURAL RESOURCES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	DIGITAL RECORDS REPOSITORY	024	0200	0249	001	201

1		2	3	4	5	6	7
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
EXPENDITURES							
SOFTWARE	0240	140,000	0	91,728	91,728	0	91,728
MAINTENANCE AGREEMENTS	0292	135,214	135,214	42,196	177,410	0	177,410
SUPPORTIVE SERVICES	0200	275,214	135,214	133,924	269,138	0	269,138
CENTRAL-SER DATA-SER	0410	93,134	143,411	0	143,411	0	143,411
CENT. SERV./DATA SERV.	0400	93,134	143,411	0	143,411	0	143,411
CONTRACT SERVICES	0901	158,400	158,400	0	158,400	0	158,400
CONTRACTUAL SERVICES	0900	158,400	158,400	0	158,400	0	158,400
EXPENDITURE TOTALS		526,748	437,025	133,924	570,949	0	570,949
SOURCE OF FUNDING							
GENERAL FUND	1001	526,748	437,025	133,924	570,949	0	570,949
GENERAL FUND/BRA	G	526,748	437,025	133,924	570,949	0	570,949
TOTAL FUNDING		526,748	437,025	133,924	570,949	0	570,949

DEPARTMENT STATE PARKS CULTURAL RESOURCES **DEPT** 024

DIVISION ST PARKS & HIST. SITES **DIV NO** 0400

1 Division	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
UNIT							
STATE PARKS & HIST. SITES	0401	4,700,956	1,692,260	4,640	1,696,900	0	1,696,900
LAND & WATER CONS FUND	0404	4,024,545	4,103,325	0	4,103,325	0	4,103,325
MOTOR BOAT GAS TAX	0411	1,368,606	1,437,857	0	1,437,857	0	1,437,857
WYOMING TRAILS PROGRAM	0420	13,727,597	12,573,072	2,296,581	14,869,653	0	14,869,653
OUTDOOR REC	0425	1,237,027	1,234,555	5,912	1,240,467	0	1,240,467
PARK OPERATIONS	0450	18,495,222	19,429,944	273,544	19,703,488	0	19,703,488
STATE PARKS ACCOUNT	0490	5,076,142	4,969,673	528,000	5,497,673	0	5,497,673
TOTAL BY UNIT		48,630,095	45,440,686	3,108,677	48,549,363	0	48,549,363
OBJECT SERIES							
PERSONNEL	0100	20,325,881	21,937,695	169,850	22,107,545	0	22,107,545
SUPPORTIVE SERVICES	0200	16,608,322	14,332,700	2,938,827	17,271,527	0	17,271,527
RESTRICTIVE SERVICES	0300	635,755	1,694,534	0	1,694,534	0	1,694,534
CENT. SERV./DATA SERV.	0400	397,278	312,898	0	312,898	0	312,898
GRANTS & AID PAYMENT	0600	6,735,909	6,735,909	0	6,735,909	0	6,735,909
CAPITAL EXPENDITURES	0700	3,500,000	0	0	0	0	0
NON-OPERATING EXPENDITURES	0800	150,350	150,350	0	150,350	0	150,350
CONTRACTUAL SERVICES	0900	276,600	276,600	0	276,600	0	276,600
TOTAL BY OBJECT SERIES		48,630,095	45,440,686	3,108,677	48,549,363	0	48,549,363
SOURCES OF FUNDING							
ENTERPRISE FUND	EF	152,861	167,576	0	167,576	0	167,576
GENERAL FUND/BRA	G	22,140,198	20,046,461	334,485	20,380,946	0	20,380,946
WYOMING TOURISM ACCOUNT	S14	800,000	802,409	0	802,409	0	802,409
SPECIAL REVENUE	SR	18,252,605	17,406,971	2,134,192	19,541,163	0	19,541,163
FEDERAL FUNDS	X	7,284,431	7,017,269	640,000	7,657,269	0	7,657,269
TOTAL BY FUNDS		48,630,095	45,440,686	3,108,677	48,549,363	0	48,549,363
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		87.00	87.00	2.00	89.00	0.00	89.00
PART TIME EMPLOYEE COUNT		68.00	68.00	(4.00)	64.00	0.00	64.00
AWEC EMPLOYEE COUNT		2.00	0.00	0.00	0.00	0.00	0.00
TOTAL AUTHORIZED EMPLOYEES		157.00	155.00	(2.00)	153.00	0.00	153.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT STATE PARKS & HIST. SITES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0401	001	401

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 9-2-2017 - Department of State Parks/Cultural Resources Creation
W.S. 11-10-113 - Wyoming Pioneer Memorial Museum
W.S. 24-14-101 through 24-14-102 - State Parks Road Program
W.S. 31-2-401 through 31-2-409 - Snowmobiles
W.S. 31-2-701 through 31-2-707 - Off-road Recreational Vehicles
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources
W.S. 36-4-201 through 36-4-206 - Wyoming Outdoor Recreation and Tourism Trust Fund
W.S. 36-8-103 through 36-8-1204 - State Parks and Reserves
W.S. 36-8-1402 - Wyoming Historic Mine Trail and Byway
W.S. 36-8-1501 - Other Designations
W.S. 36-8-1601 through 36-8-1602 - State Parks and Reserves – Quebec 01 State Historic Site
W.S. 39-17-111 - Gas Tax Distribution

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

State Parks and Historic Sites, Trails, and Outdoor Recreation

This office is responsible for the effective and efficient operation, management, and direction of all Wyoming State Parks and Historic Sites, the State Trails Program, and the Office of Outdoor Recreation. The programs come along with commensurate functions for grant program administration, planning, construction, law enforcement, and concession management. The Division of State Parks and Historic Sites, Trails, and Outdoor Recreation (SPHST&O) is responsible for providing outdoor recreation and educational opportunities for citizens and visitors throughout the state. These opportunities exist in many forms of active recreational pursuits such as camping, hiking, boating, hunting, snowmobiling, swimming, fishing, bicycling, and off-road vehicle recreation, as well as more passive activities such as sightseeing, wildlife and nature viewing.

The division is charged with providing customer service, preservation, interpretation, maintenance, and public safety at Wyoming State Parks and State Historic Sites. In addition, the Office of Outdoor Recreation works with communities to enhance and expand the outdoor recreation industry and expand outdoor recreation infrastructure and access throughout the state. The division is also responsible for the more than 400 historic monuments and roadside markers that

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT STATE PARKS & HIST. SITES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0401	001	401

it builds and maintains in coordination with the State Historic Preservation Office. In addition to the agency's advisory commission, the division is also served by the State Trails Advisory Council.

According to the Bureau of Economic Analysis, outdoor recreation is a $2.2 billion dollar industry in Wyoming, contributes 4.1% of state GDP and 5.3% of jobs in the state. The division continues to work on growing these numbers. The last comprehensive studies in 2019 and 2021 concluded that Wyoming State Parks, Historic Sites, and Trails were responsible for a total economic impact of $781 million per year. Visitation continues to grow and the spending in local communities for fuel, groceries, restaurants/bars, lodging, etc. continues to increase accordingly.

This unit code contains the administration budget for the division.

Part B: Revenue
No revenue generated by this unit.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT STATE PARKS & HIST. SITES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0401	001	401

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency’s programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020259, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 2 @ $1,460. For IT software: MS Office G3, Quantity 2 @ $542, Adobe Pro, Quantity 2 @ $318.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT STATE PARKS & HIST. SITES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0401	001	401

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	2	$1,460	$2,920	100% 1001
	Total			$2,920	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020259

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	2	$542	$1,084	100% 1001
2	Adobe Pro	2	$318	$636	100% 1001
	Total			$1,720	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $4,640 for this request as submitted. Of this request, I recommend $2,920 be one-time. I further recommend the remainder $1,720 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	STATE PARKS & HIST. SITES	024	0400	0401	001	401

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	765,810	1,235,361	0	1,235,361	0	1,235,361
SALARIES OTHER	0104	42,973	42,973	0	42,973	0	42,973
EMPLOYER PD BENEFITS	0105	189,360	130,612	0	130,612	0	130,612
EMPLOYER HEALTH INS BENEFITS	0196	143,105	200,924	0	200,924	0	200,924
RETIREES INSURANCE	0197	4,388	4,064	0	4,064	0	4,064
PERSONNEL	0100	1,145,636	1,613,934	0	1,613,934	0	1,613,934
UTILITIES	0203	1,600	1,600	0	1,600	0	1,600
COMMUNICATION	0204	200	200	0	200	0	200
DUES-LICENSES-REGIST	0207	6,800	6,800	0	6,800	0	6,800
ADVERTISING-PROMOT	0208	2,000	2,000	0	2,000	0	2,000
TRAVEL IN STATE	0221	10,758	10,758	0	10,758	0	10,758
TRAVEL OUT OF STATE	0222	3,708	3,708	0	3,708	0	3,708
SUPPLIES	0230	2,150	2,150	0	2,150	0	2,150
OFFICE SUPPL-PRINTNG	0231	4,200	4,200	0	4,200	0	4,200
IT HARDWARE	0242	0	0	2,920	2,920	0	2,920
EQUIPMENT RENTAL	0252	5,000	5,000	0	5,000	0	5,000
MAINTENANCE AGREEMENTS	0292	0	0	1,720	1,720	0	1,720
SUPPORTIVE SERVICES	0200	36,416	36,416	4,640	41,056	0	41,056
COST ALLOCATION	0301	15,907	38,947	0	38,947	0	38,947
RESTRICTIVE SERVICES	0300	15,907	38,947	0	38,947	0	38,947
TELECOMMUNICATIONS	0420	2,997	2,963	0	2,963	0	2,963
CENT. SERV./DATA SERV.	0400	2,997	2,963	0	2,963	0	2,963
CAPITAL OUTLAY	0701	3,500,000	0	0	0	0	0
CAPITAL EXPENDITURES	0700	3,500,000	0	0	0	0	0
EXPENDITURE TOTALS		4,700,956	1,692,260	4,640	1,696,900	0	1,696,900
SOURCE OF FUNDING							
GENERAL FUND	1001	4,277,205	1,108,235	4,640	1,112,875	0	1,112,875
GENERAL FUND/BRA	G	4,277,205	1,108,235	4,640	1,112,875	0	1,112,875
CHARGES FOR SERVICES RENDERED	5903R	423,751	584,025	0	584,025	0	584,025
SPECIAL REVENUE	SR	423,751	584,025	0	584,025	0	584,025
TOTAL FUNDING		4,700,956	1,692,260	4,640	1,696,900	0	1,696,900
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		3.00	3.00	0.00	3.00	0.00	3.00

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	**Wyoming On Line Financial Codes**				
DIVISION	ST PARKS & HIST. SITES	**DEPT**	**DIVISION**	**UNIT**	**FUND**	**APPR**
UNIT	STATE PARKS & HIST. SITES	024	0400	0401	001	401

1		2	3	4	5	6	7
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
PART TIME EMPLOYEE COUNT		1.00	1.00	0.00	1.00	0.00	1.00
AWEC EMPLOYEE COUNT		2.00	0.00	0.00	0.00	0.00	0.00
TOTAL AUTHORIZED EMPLOYEES		6.00	4.00	0.00	4.00	0.00	4.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT LAND & WATER CONS FUND

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0404	FED	401

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 9-2-2017 - Department of State Parks/Cultural Resources Creation
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources
W.S. 39-17-111 - Gas Tax Distribution

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Land and Water Conservation Fund (LWCF) Program

The LWCF provides federal grant funds to communities throughout Wyoming for recreational facilities. Since the program's inception in 1965 the agency has distributed over $44 million in federal pass through grant monies. These matching funds are available for the acquisition and/or development of public outdoor recreational lands and facilities. To be eligible, the project site must be maintained for public outdoor recreation in perpetuity. Applicants must be a municipality, county, school district or recreation district.

Part B: Revenues

Federal revenue in this budget is the LWCF State and Local Assistance Program apportionment from the Department of the Interior.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	LAND & WATER CONS FUND	024	0400	0404	FED	401

1		2	3	4	5	6	7
Description	**Code**	**Base Budget 2027-2028**	**Standard Budget**	**Total Dept Exception Request**	**Total Budget Request**	**Governor's Exception Changes**	**Governor's Recommendation**
EXPENDITURES							
COST ALLOCATION	0301	31,179	109,959	0	109,959	0	109,959
RESTRICTIVE SERVICES	0300	31,179	109,959	0	109,959	0	109,959
GRANT PAYMENTS	0626	3,993,366	3,993,366	0	3,993,366	0	3,993,366
GRANTS & AID PAYMENT	0600	3,993,366	3,993,366	0	3,993,366	0	3,993,366
EXPENDITURE TOTALS		4,024,545	4,103,325	0	4,103,325	0	4,103,325
SOURCE OF FUNDING							
15.916 OUTDOOR RCRT-ACQUS&DEV	7212	3,993,366	3,993,366	0	3,993,366	0	3,993,366
STATEWIDE COST ALLOCATION	SWCA	31,179	109,959	0	109,959	0	109,959
FEDERAL FUNDS	X	4,024,545	4,103,325	0	4,103,325	0	4,103,325
TOTAL FUNDING		4,024,545	4,103,325	0	4,103,325	0	4,103,325

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT MOTOR BOAT GAS TAX

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0411	080	080

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 9-2-2017 - Department of State Parks/Cultural Resources Creation
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources
W.S. 39-17-111 - Gas Tax Distribution

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Motor Boat Gas Tax

The Division of State Parks, Historic Sites and Trails (SPHST) may expend its motorboat gas tax distribution to improve, construct, maintain, operate and ensure the safety of facilities for use by motorboats and motorboat users at state parks and state recreation areas and to provide grants to governmental entities for improvement, construction, maintenance, operation and ensuring the safety of publicly owned boating facilities at public parks and recreational facilities. Since Budget Fiscal Year 2019, $1,230,000 has been appropriated per biennium for operations and $100,000 for grant payments. The remaining revenue is used to construct new or rehabilitate existing facilities.

Part B: Revenue

Special revenue in this budget is generated according to the motorboat gas tax distribution, W.S. 39-17-111(c)(iii).

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT MOTOR BOAT GAS TAX

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0411	080	080

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 080 - Motor Boat Gas Tax

	19/20	21/22	23/24	Estimate 25/26	Estimate 27/28
Beginning Balance	$1,959,468	$2,215,586	$2,762,220	$2,419,047	$2,500,367
- Capital Construction Expenditures	($404,327)		($433,375)	($300,000)	($430,000)
- Reservoir Park Expenditures	($1,157,047)	($1,121,577)	($1,207,264)	($1,280,768)	($1,337,857)
- Grant Payments				($100,000)	($100,000)
- Law Enforcement Radios			($407,869)		
+ Revenue	$1,817,491	$1,768,211	$1,705,335	$1,762,088	$1,800,000
Ending Balance	$2,215,586	$2,762,220	$2,419,047	$2,500,367	$2,432,510

Current cash balance as of October 14, 2025: $2,937,291

Statutory Authority W.S. 39-17-111

Fund Description and Restrictions - A special revenue fund for the collection of the motorboat gas tax distribution to the agency to be expended on the operations and improvement of motorboat facilities at state parks and on grants to governmental entities for the improvement of publicly owned boating facilities at public parks and recreational facilities.

Revenue Sources Codes & Descriptions:

1220 Motorboat Gas Tax

SECTION 4. EXCEPTION REQUEST

No exception request for this unit.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	MOTOR BOAT GAS TAX	024	0400	0411	080	080

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
UTILITIES	0203	589,744	589,744	0	589,744	0	589,744
COMMUNICATION	0204	2,300	2,300	0	2,300	0	2,300
DUES-LICENSES-REGIST	0207	15,360	15,360	0	15,360	0	15,360
ADVERTISING-PROMOT	0208	150	150	0	150	0	150
TRAVEL IN STATE	0221	21,588	21,588	0	21,588	0	21,588
PERMANENTLY ASSIGNED VEHICLES	0223	333,218	333,218	0	333,218	0	333,218
SUPPLIES	0230	150,555	150,555	0	150,555	0	150,555
OFFICE SUPPL-PRINTNG	0231	14,786	14,786	0	14,786	0	14,786
MTR VEH&AIRPLANE SUP	0233	44,052	44,052	0	44,052	0	44,052
SOFT GOODS&HOUSEKPNG	0237	100	100	0	100	0	100
FARM & LIVESTOCK SUP	0238	6,154	6,154	0	6,154	0	6,154
OTH REPAIR-MAINT SUP	0239	500	500	0	500	0	500
REAL PROPERTY RENTAL	0251	5,162	5,162	0	5,162	0	5,162
EQUIPMENT RENTAL	0252	8,876	8,876	0	8,876	0	8,876
ASSESSMENTS	0253	13,355	13,355	0	13,355	0	13,355
MAINTENANCE AGREEMENTS	0292	24,100	24,100	0	24,100	0	24,100
SUPPORTIVE SERVICES	0200	1,230,000	1,230,000	0	1,230,000	0	1,230,000
COST ALLOCATION	0301	38,606	107,857	0	107,857	0	107,857
RESTRICTIVE SERVICES	0300	38,606	107,857	0	107,857	0	107,857
GRANT PAYMENTS	0626	100,000	100,000	0	100,000	0	100,000
GRANTS & AID PAYMENT	0600	100,000	100,000	0	100,000	0	100,000
EXPENDITURE TOTALS		1,368,606	1,437,857	0	1,437,857	0	1,437,857
SOURCE OF FUNDING							
GAS TAX MOTORBOAT	1220	1,368,606	1,437,857	0	1,437,857	0	1,437,857
SPECIAL REVENUE	SR	1,368,606	1,437,857	0	1,437,857	0	1,437,857
TOTAL FUNDING		1,368,606	1,437,857	0	1,437,857	0	1,437,857

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT WYOMING TRAILS PROGRAM

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0420	001	401

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 9-2-2017 - Department of State Parks/Cultural Resources Creation
W.S. 31-2-401 through 31-2-409 - Snowmobiles
W.S. 31-2-701 through 31-2-707 - Off-road Recreational Vehicles
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources
W.S. 39-17-111 - Gas Tax Distribution

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Wyoming State Trails Program

The State Trails Program administers the Snowmobile Program, the Off-Road Recreational Vehicle (ORV) Program, the Recreational Trails Program (RTP) grant funds, and works with the Wyoming State Trails Advisory Council to facilitate the management and development of recreational trails throughout the state. With over 98% of the 8,921 miles of recreational trails in Wyoming located on federal lands, the Trails Program does not directly manage the lands involved, but rather serves as a coordinator and facilitator for partnerships that provide trail maintenance, trail development, and public information, including safety and educational documents and classes. The program is rapidly expanding their partnerships by working with state, county, and municipal entities to enroll routes into the program, allowing state, county, and municipal governments the opportunity to apply for funding and equipment to manage the increased off-highway vehicle use.

The Wyoming State Trails Program directly manages trail systems in nineteen locations across the state of Wyoming. There are more than 2,585 miles of snowmobile trail, with roughly 2,200 miles being groomed. Each trail is groomed multiple times per week for a total of ~92,130 miles of trail grooming annually. There are over 6,348 miles of ORV routes, with roughly 693 miles being designated trails.

According to the latest 2021 economic study it is estimated that ORV and snowmobiling generate $490 million in direct spending which results in an additional $130 million in secondary activity. This includes over 1090 outfitter snowmobiles translating to $34.2 million in outfitter client spending. This study also estimates that ORV and snowmobiling generate $41.5 million in state and local government revenue in Wyoming. Lastly, the 2021 study states there are more than 590,000 visitor use days on snowmobile trails and more than 2.6 million visitor use days on ORV trails.

Part B: Revenues

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT WYOMING TRAILS PROGRAM

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0420	001	401

Federal revenue in this budget is the Recreational Trails Program (RTP) apportionment from the Federal Highway Administration and special revenue is generated according to the snowmobile and off-road recreational vehicles gas tax distributions, (W.S. 39-17-111(c)(ii) and (iv)) and registration fees (31-2-409(c) and 31-2-703(c)).

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 036 - Snowmobile Gas Tax & Registration

	19/20	21/22	23/24	Estimate 25/26	Estimate 27/28
Beginning Balance	$4,478,790	$4,928,625	$5,513,133	$4,231,576	$3,582,154
- Snowmobile Trails Expenditures	($3,965,932)	($4,117,293)	($4,428,569)	($4,991,304)	($4,371,022)
- Property Purchase (Collins Building)			($1,380,315)		
+ Revenue	$4,415,768	$4,701,801	$4,527,327	$4,500,000	$4,500,000
Ending Balance	$4,928,625	$5,513,133	$4,231,576	$3,582,154	$3,711,132

Current cash balance as of October 14, 2025: $1,789,589

Statutory Authority W.S. 31-2-409 and 39-17-111

Fund Description and restrictions - A special revenue fund for the collection of snowmobile registration fees and gas tax distribution to the agency to be expended on the administration of the snowmobile trails program.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT WYOMING TRAILS PROGRAM

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0420	001	401

Revenue Sources Codes & Descriptions:

1219 Gas Tax-Snowmobile Trails-Rcrtcomm
2610 Snow Vehicle Registration

Agency Fund 550 - Off-Road Recreational Vehicle Gas Tax & Registration

	19/20	21/22	Estimate 23/24	Estimate 25/26	Estimate 27/28
Beginning Balance	$3,730,782	$3,887,632	$4,391,839	$3,299,096	$2,072,616
- ORV Trails Expenditures	($3,158,319)	($2,916,024)	($3,159,717)	($5,226,480)	($4,779,602)
- Property Purchase (Collins Building)			($1,380,315)		
+ Revenue	$3,315,170	$3,420,231	$3,447,289	$4,000,000	$4,000,000
Ending Balance	$3,887,632	$4,391,839	$3,299,096	$2,072,616	$1,293,014

Current cash balance as of October 14, 2025: $2,966,624

Statutory Authority W.S. 31-2-703 and 39-17-111

Fund Description and restrictions - A special revenue fund for the collection of off-road vehicles registration fees and gas tax distribution to the agency to be expended on the administration of the off-road recreational vehicle trails program.

Revenue Sources Codes & Descriptions:

1259 ORV Gas Tax
2635 Off Road Recreation Vehicles

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT WYOMING TRAILS PROGRAM

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0420	001	401

SECTION 4. EXCEPTION REQUEST

PRIORITY # 4 – Trails Program Equipment Replacement

A. EXPLANATION OF REQUEST: Through the BFY 2023/2024 Chapter 17 Report, the Department adjusted its budget authority to one-time equipment object codes to improve transparency in the budget for the Wyoming Trails Program's equipment purchases. This request is to account for the program's BFY 2027/ 2028 equipment needs for both motorized and non-motorized trails. The scheduled replacements are itemized below:

Trails Program Equipment	Funding	Required For	Qty	Est. Unit Cost	Total Cost	Obj.
Tucker Sno-Cat	SNOW/RTP	Trail Grooming & Maintenance	4	$200,000	$800,000	0249
Mountain Snowmobile	SNOW	Education & Enforcement	12	$20,000	$240,000	0243
Trail maintenance Snowmobile	SNOW	Trail Maintenance & Signing	10	$18,000	$180,000	0243
Side-by-Side ORV	ORV/GF	Trail Maintenance and Enforcement	6	$24,000	$144,000	0243
50” ATV	ORV	Education and Enforcement	10	$12,000	$120,000	0243
6x6 ATV	ORV	Trail Maintenance and Construction	8	$18,000	$144,000	0243
Single Track Trail Motorcycle	ORV	Education and Enforcement	2	$12,000	$24,000	0243
Tracked Skid Loader	ORV	Trail Maintenance and Construction	1	$60,000	$60,000	0249
Mini-Excavator	ORV	Trail Maintenance and Construction	1	$80,000	$80,000	0249
Front-end loader	SNOW/ORV	Trailhead Maintenance and Plowing	1	$250,000	$250,000	0249
Enclosed Trailer	SNOW/ORV/GF	Trail Maintenance and Signing	3	$25,000	$75,000	0249

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT WYOMING TRAILS PROGRAM

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0420	001	401

Equipment Trailer	ORV	Trail Maintenance and Construction	2	$20,000	$40,000	0249
2 Place Snowmobile/ ATV Trailer	SNOW/ORV	Education and Enforcement	6	10,000	60,000	0249
Brute Tubs	SNOW	Trail Maintenance and Signing	4	$1,200	$4,800	0249
Chainsaw	SNOW/ORV	Trail Maintenance	6	$1,200	$8,000	0249
Pole Saw	SNOW/ORV	Trail Maintenance	4	$1,000	$4,000	0249
Battery Power Tools	SNOW/ORV	Trail & Shop Maintenance	10	$500	$5,000	0249
Equipment Attachments	SNOW/ORV	Trail Maintenance and Construction	2	$15,000	$30,000	0249

In order to provide reliable equipment for field operations, keep maintenance costs low, and obtain a high return on investment, the Trails Program utilizes an aggressive equipment replacement schedule and depreciation scale. Surplused non-federal equipment revenue is returned to the fund from which it was purchased and other-funded equipment's trade-in value is applied toward the purchase of the replacement. If this request is not approved, it will significantly impact the state trails program. Due to the remote locations where this equipment is operated, all equipment must be in excellent condition to ensure the safety of employees operating the equipment. Additionally, equipment downtime and repairs are inefficient and delay daily operations and maintenance. Trail users have become reliant on groomed trails for recreational use and land management tasks, as well as access to remote private sections of land and feed grounds.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0243 - Transportation Equip	$852,000	
2	0249 - Farm & Shop Equipment	$1,416,800	
	Total	$2,268,800	$908,300 ~40.48% 2610 Snow Vehicle Registration (one-time) $671,500 ~29.93% 2635 Off Road Recreation Vehicles (one-time) $640,000 ~28.52% 7977 20.219 Symms Trail Funds (one-time) $49,000 ~2.18% 1001 General Funds (one-time)

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT WYOMING TRAILS PROGRAM

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0420	001	401

C. JUSTIFICATION / CONSEQUENCES: This request specifically addresses the department's goals one, two, four, and five listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

D. MAINTENANCE OF EFFORT OR MAINTENANCE OF EQUITY: None.

E. ETS APPROVAL NUMBER (IF APPLICABLE): N/A

GOVERNOR'S RECOMMENDATION

I recommend approval of $2,268,800 for this one-time request as submitted.

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro, Adobe Creative Cloud, and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department's goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT WYOMING TRAILS PROGRAM

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0420	001	401

and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020260, Monitors Approval # APPR0020332, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 9 @ $1,460, CADD Laptop w/ Docking Station, Quantity 1 @ $3,975, 24" Monitors, Quantity 6 @ $195. For IT software: MS Office G3, Quantity 14 @ $542, Adobe Pro, Quantity 6 @ $318.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	9	$1,460	$13,140	47.5% 2610 / 47.5% 2635 / 5.0% 1001
2	CADD Laptop w/ Docking Station	1	$3,975	$3,975	47.5% 2610 / 47.5% 2635 / 5.0% 1001
3	24" Monitors	6	$195	$1,170	47.5% 2610 / 47.5% 2635 / 5.0% 1001
	Total			$18,285	47.5% 2610 / 47.5% 2635 / 5.0% 1001
				$8,685	47.5% 2610 Snow Vehicle Registration
				$8,686	47.5% 2635 Off Road Recreation Vehicles
				$914	5.0% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020260, APPR0020332

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT WYOMING TRAILS PROGRAM

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0420	001	401

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	14	$542	$7,588	47.5% 2610 / 47.5% 2635 / 5.0% 1001
3	Adobe Pro	6	$318	$1,908	47.5% 2610 / 47.5% 2635 / 5.0% 1001
	Total			$9,496	47.5% 2610 / 47.5% 2635 / 5.0% 1001
				$4,511	47.5% 2610 Snow Vehicle Registration
				$4,510	47.5% 2635 Off Road Recreation Vehicles
				$475	5.0% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $27,781 for this request as submitted. Of this request, I recommend $18,285 be one-time. I further recommend the remainder $9,496 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	WYOMING TRAILS PROGRAM	024	0400	0420	001	401

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,812,820	1,868,672	0	1,868,672	0	1,868,672
SALARIES OTHER	0104	51,542	102,419	0	102,419	0	102,419
EMPLOYER PD BENEFITS	0105	468,651	534,382	0	534,382	0	534,382
EMPLOYER HEALTH INS BENEFITS	0196	476,605	561,412	0	561,412	0	561,412
RETIREES INSURANCE	0197	10,196	11,684	0	11,684	0	11,684
PERSONNEL	0100	2,819,814	3,078,569	0	3,078,569	0	3,078,569
REAL PROPTY REP & MT	0201	3,360,543	3,360,543	0	3,360,543	0	3,360,543
EQUIPMENT REP & MNTC	0202	156,000	156,000	0	156,000	0	156,000
UTILITIES	0203	59,000	59,000	0	59,000	0	59,000
COMMUNICATION	0204	34,000	34,000	0	34,000	0	34,000
DUES-LICENSES-REGIST	0207	13,000	13,000	0	13,000	0	13,000
ADVERTISING-PROMOT	0208	139,000	139,000	0	139,000	0	139,000
TRAVEL IN STATE	0221	300,000	300,000	0	300,000	0	300,000
TRAVEL OUT OF STATE	0222	15,500	15,500	0	15,500	0	15,500
PERMANENTLY ASSIGNED VEHICLES	0223	240,000	416,269	0	416,269	0	416,269
SUPPLIES	0230	254,015	254,015	0	254,015	0	254,015
OFFICE SUPPL-PRINTNG	0231	196,000	196,000	0	196,000	0	196,000
LICENSE PLATES-REGIS	0232	1,000	1,000	0	1,000	0	1,000
MTR VEH&AIRPLANE SUP	0233	404,000	404,000	0	404,000	0	404,000
FARM & LIVESTOCK SUP	0238	53,000	53,000	0	53,000	0	53,000
OTH REPAIR-MAINT SUP	0239	80,000	80,000	0	80,000	0	80,000
SOFTWARE	0240	5,368	0	0	0	0	0
IT HARDWARE	0242	16,402	0	18,285	18,285	0	18,285
TRANSPORTATION EQUIP	0243	1,064,000	0	852,000	852,000	0	852,000
FARM & SHOP EQUIPMNT	0249	1,185,000	0	1,416,800	1,416,800	0	1,416,800
EQUIPMENT RENTAL	0252	13,000	13,000	0	13,000	0	13,000
MAINTENANCE AGREEMENTS	0292	14,000	14,000	9,496	23,496	0	23,496
SUPPORTIVE SERVICES	0200	7,602,828	5,508,327	2,296,581	7,804,908	0	7,804,908
COST ALLOCATION	0301	400,205	1,084,185	0	1,084,185	0	1,084,185
RESTRICTIVE SERVICES	0300	400,205	1,084,185	0	1,084,185	0	1,084,185
TELECOMMUNICATIONS	0420	42,207	39,448	0	39,448	0	39,448
CENT. SERV./DATA SERV.	0400	42,207	39,448	0	39,448	0	39,448
GRANT PAYMENTS	0626	2,642,543	2,642,543	0	2,642,543	0	2,642,543
GRANTS & AID PAYMENT	0600	2,642,543	2,642,543	0	2,642,543	0	2,642,543
CONTRACT SERVICES	0901	220,000	220,000	0	220,000	0	220,000
CONTRACTUAL SERVICES	0900	220,000	220,000	0	220,000	0	220,000

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	WYOMING TRAILS PROGRAM	024	0400	0420	001	401

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
EXPENDITURE TOTALS		13,727,597	12,573,072	2,296,581	14,869,653	0	14,869,653
SOURCE OF FUNDING							
GENERAL FUND	1001	241,078	499,275	50,389	549,664	0	549,664
GENERAL FUND/BRA	G	241,078	499,275	50,389	549,664	0	549,664
GAS TX-SNMBLE TRAILS-RCRTCOMM	1219	2,367,392	2,469,147	0	2,469,147	0	2,469,147
ORV - GAS TAX	1259	2,363,918	1,728,723	0	1,728,723	0	1,728,723
SNOW VEHICLE REGISTRATION	2610	2,623,912	1,901,875	921,496	2,823,371	0	2,823,371
OFF ROAD RECREATION VEHICLES	2635	2,862,562	3,050,879	684,696	3,735,575	0	3,735,575
CHARGES FOR SERVICES RENDERED	5903R	8,849	9,229	0	9,229	0	9,229
SPECIAL REVENUE	SR	10,226,633	9,159,853	1,606,192	10,766,045	0	10,766,045
20.219 SYMMS TRAIL FUNDS	7977	3,168,614	2,578,250	640,000	3,218,250	0	3,218,250
STATEWIDE COST ALLOCATION	SWCA	91,272	335,694	0	335,694	0	335,694
FEDERAL FUNDS	X	3,259,886	2,913,944	640,000	3,553,944	0	3,553,944
TOTAL FUNDING		13,727,597	12,573,072	2,296,581	14,869,653	0	14,869,653
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		15.00	15.00	0.00	15.00	0.00	15.00
PART TIME EMPLOYEE COUNT		1.00	1.00	0.00	1.00	0.00	1.00
TOTAL AUTHORIZED EMPLOYEES		16.00	16.00	0.00	16.00	0.00	16.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT OUTDOOR REC

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0425	001	401

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 9-2-2017 - Department of State Parks/Cultural Resources Creation
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources
W.S. 36-4-201 through 36-4-206 - Wyoming Outdoor Recreation and Tourism Trust Fund

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Wyoming Office of Outdoor Recreation

The Wyoming Office of Outdoor Recreation aims to diversify Wyoming’s economy by developing responsible recreational opportunities as appropriate and desirable through collaboration, outreach, and coordination with communities, stakeholders, landowners, private industry, and public officials. Outdoor recreation is a $2.2 billion dollar industry in Wyoming, contributing 4.1% of the state's GDP and 5.3% of jobs in the state.

The office leads the interagency outdoor recreation team, providing coordination on recreation projects and perspectives across state government. The office provides a consistent Wyoming perspective to federal land use plans and influences how recreation is developed nationwide through membership in the Confluence of States. The office convenes eight outdoor recreation collaboratives across Wyoming, with three more in development, that serve to coalesce community perspectives and drive economic development in a way that is solidly grassroots and sensitive to communities' needs. The office also provides coordination between local and county governments on projects that span multiple jurisdictions and provides administrative support for emerging development efforts. The Wyoming Office of Outdoor Recreation also plans and coordinates large events like the Governor’s shooting match and the Wyoming Outdoor Recreation Summit.

The Manager of the Outdoor Recreation Office also serves as the Secretary of the newly established Outdoor Recreation and Tourism Trust Fund (ORTTF) by statute. Staff in the Office provide administrative support and grant management for the ORTTF Board. The Board is currently involved with the rulemaking process and anticipates taking grant applications for outdoor recreation infrastructure starting in January 2026 with funds available in July 2026.

Part B: Revenues

Special revenue in this budget is an appropriation from the Wyoming Tourism Account and supports the work of the Outreach and Marketing team, the Pathfinder Program, and provides support for the outdoor recreation collaboratives.

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT OUTDOOR REC

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0425	001	401

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency’s programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020329, Software Licensing Approval #

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT OUTDOOR REC

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0425	001	401

APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 2 @ $1,460. For IT software: MS Office G3, Quantity 2 @ $542, Adobe Pro, Quantity 6 @ $318.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	2	$1,460	$2,920	100% 1001
	Total			$2,920	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020329

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	2	$542	$1,084	100% 1001
2	Adobe Pro	6	$318	$1,908	100% 1001
	Total			$2,992	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $5,912 for this request as submitted. Of this request, I recommend $2,920 be one-time. I further recommend the remainder $2,992 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	OUTDOOR REC	024	0400	0425	001	401

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	736,295	519,971	0	519,971	0	519,971
SALARIES OTHER	0104	0	220,129	0	220,129	0	220,129
EMPLOYER PD BENEFITS	0105	142,890	159,498	0	159,498	0	159,498
EMPLOYER HEALTH INS BENEFITS	0196	120,495	93,763	0	93,763	0	93,763
RETIREES INSURANCE	0197	2,772	3,132	0	3,132	0	3,132
PERSONNEL	0100	1,002,452	996,493	0	996,493	0	996,493
EQUIPMENT REP & MNTC	0202	3,000	3,000	0	3,000	0	3,000
COMMUNICATION	0204	1,200	1,200	0	1,200	0	1,200
DUES-LICENSES-REGIST	0207	1,200	1,200	0	1,200	0	1,200
ADVERTISING-PROMOT	0208	28,000	28,000	0	28,000	0	28,000
TRAVEL IN STATE	0221	150,300	150,300	0	150,300	0	150,300
TRAVEL OUT OF STATE	0222	7,000	7,000	0	7,000	0	7,000
PERMANENTLY ASSIGNED VEHICLES	0223	3,000	12,472	0	12,472	0	12,472
SUPPLIES	0230	31,000	31,000	0	31,000	0	31,000
OFFICE SUPPL-PRINTNG	0231	2,000	2,000	0	2,000	0	2,000
SOFTWARE	0240	1,464	0	0	0	0	0
IT HARDWARE	0242	4,521	0	2,920	2,920	0	2,920
REAL PROPERTY RENTAL	0251	1,890	1,890	0	1,890	0	1,890
MAINTENANCE AGREEMENTS	0292	0	0	2,992	2,992	0	2,992
SUPPORTIVE SERVICES	0200	234,575	238,062	5,912	243,974	0	243,974
EXPENDITURE TOTALS		1,237,027	1,234,555	5,912	1,240,467	0	1,240,467
SOURCE OF FUNDING							
GENERAL FUND	1001	437,027	432,146	5,912	438,058	0	438,058
GENERAL FUND/BRA	G	437,027	432,146	5,912	438,058	0	438,058
WYOMING TOURISM ACCOUNT	1275	800,000	802,409	0	802,409	0	802,409
WYOMING TOURISM ACCOUNT	S14	800,000	802,409	0	802,409	0	802,409
TOTAL FUNDING		1,237,027	1,234,555	5,912	1,240,467	0	1,240,467
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		4.00	4.00	0.00	4.00	0.00	4.00
TOTAL AUTHORIZED EMPLOYEES		4.00	4.00	0.00	4.00	0.00	4.00

DEPARTMENT STATE PARKS CULTURAL RESOURCES
DIVISION ST PARKS & HIST. SITES
UNIT PARK OPERATIONS

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
024	0400	0450	001	401

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 9-2-2017 - Department of State Parks/Cultural Resources Creation
W.S. 11-10-113 - Wyoming Pioneer Memorial Museum
W.S. 24-14-101 through 24-14-102 - State Parks Road Program
W.S. 31-2-401 through 31-2-409 - Snowmobiles
W.S. 31-2-701 through 31-2-707 - Off-road Recreational Vehicles
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources
W.S. 36-8-103 through 36-8-1204 - State Parks and Reserves
W.S. 36-8-1402 - Wyoming Historic Mine Trail and Byway
W.S. 36-8-1501 - Other Designations
W.S. 36-8-1601 through 36-8-1602 - State Parks and Reserves – Quebec 01 State Historic Site
W.S. 39-17-111 - Gas Tax Distribution

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

Park Operations

Wyoming State Parks and Historic Sites (SPHS) manages eleven state parks, twenty-six state historic sites/museums, one state recreation area, and three state archaeological sites encompassing approximately 101,617 acres division wide. A large reservoir park, such as Glendo State Park, will host approximately 18,000 visitors for the majority of the summer weekends, making it the seventh largest community in Wyoming during these times. Not all facilities are staffed by full-time personnel, but are operated and maintained as satellite sites of larger parks and historic sites. Other smaller properties ranging in size from one to twenty acres are also included within the system, but have not been developed.

Over 4.84 million visits were recorded at Wyoming State Parks and Historic Sites in calendar year 2024, an increase of 5% above both the previous year and the five-year average. The 2019 Visitor Use Survey reached 4,431 state park visitors and 1,765 historic site visitors. Approximately 75% of visitors come during the summer season and 66% of them are returning customers. Wyoming residents comprise 55% of the visitors to the parks; whereas, 13% of the visitors are non-residents from Colorado, 30% are from other states, and 2% are from other countries. Of the SPHS visitors, 49% were campers and 51% were day users; 52% were traveling with camping equipment and most visitors to reservoir parks had watercraft and motorized boats; and 83% were traveling with friends and family, 5% were with groups, and 12% of were alone. The average visitor stay was 37 hours, with the average visitor making 15 trips to a park or historic site

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throughout the year. The top activities visitors participated in, in priority order, were nature and wildlife viewing, using the trails, swimming and soaking, RV and trailer camping, and picnicking. A new SPHS Visitor Use Survey is scheduled to be completed in 2026.

The last comprehensive study in 2019 concluded that Wyoming State Parks and Historic Sites were responsible for a total economic impact of $161 million per year. SPHS visitation continues to grow, and the spending in local communities for fuel, groceries, restaurants/bars, lodging, etc., continues to increase.

Part B: Revenue

Enterprise fund revenue in this budget is generated from bison sales at Hot Springs and Bear River State Parks and from gift shop and visitor center merchandise sales at the Pioneer Museum and Quebec 01 State Historic Sites; Bear River, Curt Gowdy and Glendo State Parks; and Medicine Lodge State Archaeological Site.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

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SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund E18 - SPHS Enterprise Fund

	19/20	21/22	23/24	Estimate 25/26	Estimate 27/28
Beginning Balance	$57,451	$107,162	$157,526	$162,015	$144,154
- SPHS Enterprise Expenditures	($39,962)	($72,253)	($126,811)	($152,511)	($167,576)
+ Revenue	$89,673	$122,617	$131,300	$135,000	$140,000
Ending Balance	$107,162	$157,526	$162,015	$144,154	$116,578

Current cash balance as of October 14, 2025: $197,701

Statutory Authority W.S. 9-2-401 through 9-2-419

Fund Description and restrictions - An enterprise fund to be expended on operating the State Parks Bison Herd program and SPHS gift shops and visitor centers.

Revenue Sources Codes & Descriptions:

5403 Commod/Merchdse-Resale Public

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SECTION 4. EXCEPTION REQUEST

PRIORITY # 6 – Net-to-Zero Move Position 0270 CRCR08 Cultural Resources Specialist

A. EXPLANATION OF REQUEST: On October 10, 2024, Position 0270 was reclassified as a District Interpretive Ranger serving the Absaroka District. This request is to move the position to unit 0450 in division 0400, from unit 0101 in division 0100, to align with the agency's broader strategic goal of strengthening customer service and expanding interpretive and educational programming throughout the state. The agency's request to move the position reflects a recognition of the importance of public engagement, particularly through connecting Wyoming citizens and visitors to the natural, cultural, and historical resources within Wyoming's state parks and historic sites.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salaries Classified	$114,774	100% 1001
2	0105 - Employer Pd Benefits	$30,941	100% 1001
3	0196 - Employer Health Benefits	$23,441	100% 1001
4	0197 - Retirees Insurance	$694	100% 1001
	Total	$169,850	100% 1001 General Fund (on-going)

C. JUSTIFICATION / CONSEQUENCES: This request specifically addresses the department's goals one, two, four, and five listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

D. MAINTENANCE OF EFFORT OR MAINTENANCE OF EQUITY: None.

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E. ETS APPROVAL NUMBER (IF APPLICABLE): N/A

GOVERNOR'S RECOMMENDATION

I recommend approval of $169,850 for this ongoing request as submitted.

PRIORITY # 7 – Combine Part-time Positions: 0015 and 0132 CRCR09 Senior Cultural Resource Specialist; 0030 and 0432 BAAS04 Office Assistant II

A. EXPLANATION OF REQUEST: In order to hire one employee to fill the role of Superintendent at Quebec 01 and the Historic Governor's Mansion, State Parks and Cultural Resources has had to use two part-time positions. This is also true of the Office Assistant at Curt Gowdy State Park. The agency has historically utilized part-time position numbers 0015 and 0132, both classified as CRCR09, for the Superintendent and part-time position numbers 0030 and 0432, both classified as BAAS04, for the Office Assistant. Employing one full-time superintendent and one full-time office assistant, instead of two part-time employees for each position, is efficient and creates continuity within the role. In July, 2025, the Human Resources Division notified the agency that it will no longer be able to fill two-part time positions with one employee. Therefore, this net-to-zero request is to combine part-time position numbers 0015 and 0132 into one full-time position and part-time position numbers 0030 and 0432 into one-full time position in order to maintain efficiency and productivity.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salaries Classified	$0	100% 1001
2	0105 - Employer Pd Benefits	$0	100% 1001
3	0196 - Employer Health Benefits	$0	100% 1001
4	0197 - Retirees Insurance	$0	100% 1001
	Total	$0	100% 1001 General Fund (on-going)

C. JUSTIFICATION / CONSEQUENCES: This request specifically addresses the department's goals one, two, four, and five listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand

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value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

D. MAINTENANCE OF EFFORT OR MAINTENANCE OF EQUITY: None.

E. ETS APPROVAL NUMBER (IF APPLICABLE): N/A

GOVERNOR'S RECOMMENDATION

I recommend approval for this ongoing request as submitted.

SECTION 5. TRP EXCEPTION REQUEST

PRIORITY #2 - 200 Series - 27/28 Biennium (Hardware and Software Requests)

Enterprise Technology Services (ETS) recommends a four-year computer refresh cycle to ensure operational reliability, cybersecurity compliance, and workforce productivity. To support this, ETS established the Technology Replacement Program (TRP). ETS also recommends continued funding for Microsoft and Adobe software subscriptions to support core agency functions such as communication, document creation, and secure collaboration. These tools are essential to maintaining operational continuity, workforce efficiency, and cybersecurity compliance. As software providers now offer subscription-based licensing models, ETS advises agencies to participate in centralized enterprise agreements to ensure access to the latest features, regular security updates, and full vendor support.

In collaboration with ETS and the State Budget Department, the Department of State Parks and Cultural Resources, Administration and Support, has identified one-time funding to replace eleven devices during the 2027/2028 biennium, as well as the necessary replacement peripherals, including docking stations for laptops and monitors for those that are more than ten years old. On-going funding was also identified for software subscription renewals of Adobe Pro, Adobe Creative Cloud, and Microsoft Office 365 for the appropriate staff.

This request addresses all five of the department’s goals listed under the performance measures: #1 - Improve, Impact, and Contribute to the State’s Economic Diversification - Expand and enhance the agency’s ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #3 - Perform Evaluation, Preservation, Conservation and Restoration - Evaluate, protect, conserve, and restore important cultural and historical resources in the state of Wyoming and educate the public regarding resource

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significance; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

This one-time request for IT hardware and software is required to supplement the standard appropriation in order to procure the forecasted services for the 2027-2028 biennium. The following amounts were submitted to ETS for review and approval (TRP Approval # APPR0020230, Monitors Approval # APPR0020332, Software Licensing Approval # APPR0020233): For IT hardware: Standard Laptops w/ Docking Station, Quantity 34 @ $1,460, CADD Laptop w/ Docking Station, Quantity 3 @ $3,975, Standard Desktop, Quantity 1 @ $1,085, 24" Monitors, Quantity 32 @ $195. For IT software: MS Office G3, Quantity 56 @ $542, Adobe Pro, Quantity 14 @ $318.

OBJECT 0242 - Hardware

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Standard Laptops w/ Docking Station	34	$1,460	$49,640	100% 1001
2	CADD Laptop w/ Docking Station	3	$3,975	$11,925	100% 1001
3	Standard Desktop	1	$1,085	$1,085	100% 1001
4	24" Monitors	32	$195	$6,240	100% 1001
	Total			$68,890	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020230, APPR0020332

Justification/Consequences/Risk: The Technology Replacement Program (TRP), developed by Enterprise Technology Services (ETS), is designed to ensure a secure, reliable, and modern computing environment across state agencies. Hardware replacements are part of the TRP program. Regular computer replacements every four years reduce security vulnerabilities, prevent performance issues, and maintain alignment with evolving IT standards. This one-time funding is essential to replace aging and unsupported hardware and software that could compromise operations and data security.

OBJECT 0292 - Maintenance Agreements related to hardware/software

	Description	Number of Units	Cost per Unit	Total Amount	Funding Source
1	Microsoft Office G3	56	$542	$30,352	100% 1001
2	Adobe Pro	14	$318	$4,452	100% 1001
	Total			$34,804	100% 1001 General Fund

ETS APPROVAL NUMBER: APPR0020233

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Justification/Consequences/Risk: Failure to fund Microsoft and Adobe software subscriptions would result in agencies operating without access to critical tools required to perform daily operations. Without current licenses, agencies risk losing access to essential security updates and face increased vulnerability to cybersecurity threats. Additionally, outdated or unsupported software can disrupt daily operations, reduce productivity, hinder interagency coordination, and increase support costs. The absence of centralized licensing would also eliminate volume-based cost savings and increase administrative overhead across the enterprise.

GOVERNOR'S RECOMMENDATION

I recommend approval of $103,694 for this request as submitted. Of this request, I recommend $68,890 be one-time. I further recommend the remainder $34,804 be ongoing.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	PARK OPERATIONS	024	0400	0450	001	401

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	8,222,568	8,431,010	325,298	8,756,308	0	8,756,308
SALARIES OTHER	0104	1,820,002	1,626,204	(209,996)	1,416,208	0	1,416,208
EMPLOYER PD BENEFITS	0105	2,413,294	2,782,997	23,746	2,806,743	0	2,806,743
EMPLOYER HEALTH INS BENEFITS	0196	2,857,359	3,065,467	30,137	3,095,604	0	3,095,604
RETIREES INSURANCE	0197	44,756	52,414	665	53,079	0	53,079
PERSONNEL	0100	15,357,979	15,958,092	169,850	16,127,942	0	16,127,942
REAL PROPTY REP & MT	0201	13,573	13,573	0	13,573	0	13,573
EQUIPMENT REP & MNTC	0202	9,980	9,980	0	9,980	0	9,980
UTILITIES	0203	96,820	96,820	0	96,820	0	96,820
COMMUNICATION	0204	241,824	241,824	0	241,824	0	241,824
DUES-LICENSES-REGIST	0207	36,225	36,225	0	36,225	0	36,225
ADVERTISING-PROMOT	0208	31,550	31,550	0	31,550	0	31,550
MISCELLANEOUS	0210	450	450	0	450	0	450
TRAVEL IN STATE	0221	172,466	172,466	0	172,466	0	172,466
TRAVEL OUT OF STATE	0222	72,440	72,440	0	72,440	0	72,440
PERMANENTLY ASSIGNED VEHICLES	0223	109,968	560,926	0	560,926	0	560,926
SUPPLIES	0230	1,362,601	1,362,601	0	1,362,601	0	1,362,601
OFFICE SUPPL-PRINTNG	0231	82,300	82,300	0	82,300	0	82,300
MTR VEH&AIRPLANE SUP	0233	1,050	1,050	0	1,050	0	1,050
EDUCA-RECREATNL SUPP	0236	100	100	0	100	0	100
FARM & LIVESTOCK SUP	0238	2,490	2,490	0	2,490	0	2,490
OTH REPAIR-MAINT SUP	0239	166	166	0	166	0	166
SOFTWARE	0240	37,088	0	0	0	0	0
IT HARDWARE	0242	110,478	0	68,890	68,890	0	68,890
REAL PROPERTY RENTAL	0251	12,374	12,374	0	12,374	0	12,374
EQUIPMENT RENTAL	0252	2,500	2,500	0	2,500	0	2,500
ASSESSMENTS	0253	9,500	9,500	0	9,500	0	9,500
MAINTENANCE AGREEMENTS	0292	85,192	85,192	34,804	119,996	0	119,996
SUPPORTIVE SERVICES	0200	2,491,135	2,794,527	103,694	2,898,221	0	2,898,221
COST ALLOCATION	0301	87,084	199,888	0	199,888	0	199,888
RESTRICTIVE SERVICES	0300	87,084	199,888	0	199,888	0	199,888
TELECOMMUNICATIONS	0420	352,074	270,487	0	270,487	0	270,487
CENT. SERV./DATA SERV.	0400	352,074	270,487	0	270,487	0	270,487
PURCHASE FOR RESALE	0801	150,350	150,350	0	150,350	0	150,350
NON-OPERATING EXPENDITURES	0800	150,350	150,350	0	150,350	0	150,350
CONTRACT SERVICES	0901	56,600	56,600	0	56,600	0	56,600

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	PARK OPERATIONS	024	0400	0450	001	401

1 Description	Code	2 Base Budget 2027-2028	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
CONTRACTUAL SERVICES	0900	56,600	56,600	0	56,600	0	56,600
EXPENDITURE TOTALS		18,495,222	19,429,944	273,544	19,703,488	0	19,703,488
SOURCE OF FUNDING							
COMMOD/MERCHDSE-RESALE PUBLIC	5403	152,861	167,576	0	167,576	0	167,576
ENTERPRISE FUND	EF	152,861	167,576	0	167,576	0	167,576
GENERAL FUND	1001	17,184,888	18,006,805	273,544	18,280,349	0	18,280,349
GENERAL FUND/BRA	G	17,184,888	18,006,805	273,544	18,280,349	0	18,280,349
GAS TAX MOTORBOAT	1220	12,162	0	0	0	0	0
INVESTMENT INCOME	4601R	10,000	26,566	0	26,566	0	26,566
HIGHWAY NONSTATUTORY	5045	14,233	0	0	0	0	0
CHARGES FOR SERVICES RENDERED	5903R	54,701	59,968	0	59,968	0	59,968
GIFTS & DONATIONS	6204	1,066,377	1,169,029	0	1,169,029	0	1,169,029
SPECIAL REVENUE	SR	1,157,473	1,255,563	0	1,255,563	0	1,255,563
TOTAL FUNDING		18,495,222	19,429,944	273,544	19,703,488	0	19,703,488
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		65.00	65.00	2.00	67.00	0.00	67.00
PART TIME EMPLOYEE COUNT		66.00	66.00	(4.00)	62.00	0.00	62.00
TOTAL AUTHORIZED EMPLOYEES		131.00	131.00	(2.00)	129.00	0.00	129.00

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	PARK OPERATIONS	024	0400	0450	001	401

1 Pos# / Class Code	FT/PT	Band#	Class Date / Position Title	Percent GF	FF	OF	2 Agency Request Salary	3 Agency Request Benefits	4 Agency Request Total	5 Governor's Changes Salary	6 Governor's Changes Benefits	7 Governor's Changes Total
0270N	F	100	2026-07-01									
CRCR08			CULTURAL RESOURCES SPECIALIST	100			114,774	55,077	169,852	0	0	0
L01320	F	100	2026-07-01									
CRCR09			SR CULTURAL RESOURCES SPCL	100			139,763	90,526	230,289	139,763	90,526	230,289
L04320	F	100	2026-07-01									
BAAS04			OFFICE ASSISTANT II	100			70,762	18,942	89,704	70,762	18,942	89,704
			Total				325,299	164,545	489,844	210,525	109,468	319,993
			Authorized Employees Full Time				3.00			2.00		

DEPARTMENT STATE PARKS CULTURAL RESOURCES
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SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 9-2-1701 through 9-2-1708 - Reorganization of State Government
W.S. 9-2-2017 - Department of State Parks/Cultural Resources Creation
W.S. 11-10-113 - Wyoming Pioneer Memorial Museum
W.S. 24-14-101 through 24-14-102 - State Parks Road Program
W.S. 36-4-101 through 36-4-123 - State Parks and Cultural Resources
W.S. 36-8-103 through 36-8-1204 - State Parks and Reserves
W.S. 36-8-1402 - Wyoming Historic Mine Trail and Byway
W.S. 36-8-1501 - Other Designations
W.S. 36-8-1601 through 36-8-1602 - State Parks and Reserves – Quebec 01 State Historic Site
W.S. 39-17-111 - Gas Tax Distribution

SECTION 2. STANDARD BUDGET REQUEST

Part A: Narrative

State Parks Account

The Division of State Parks and Historic Sites, Trails, and Outdoor Recreation may expend, with legislative approval up to sixty percent (60%) of the funds in the state parks account (SPA) in any fiscal year for maintenance and operational costs of State Parks and State Historic Sites provided that no amount shall be expended for additional full-time employees or increases in salaries or overtime pay for full-time employees. The average total SPA expenditures on operations and maintenance during fiscal years 2022 through 2025 is 34.3% of revenue collected during the same time period.

Part B: Revenue

Special revenue in this budget is generated from daily use and camping fees, concession leases, grazing leases, special use permits, and donations at state parks and historic sites.

GOVERNOR'S RECOMMENDATION

I recommend approval of the standard budget as submitted.

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024	0400	0490	122	122

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 122 - State Parks Account

	19/20	21/22	23/24	Estimate 25/26	Estimate 27/28
Beginning Balance	$7,589,357	$10,223,452	$15,951,673	$20,684,850	$23,358,708
- Capital Construction Expenditures	($3,046,025)	($2,738,540)	($1,679,623)	($3,500,000)	($6,900,000)
- SPHS Expenditures	($1,687,982)	($2,984,292)	($4,070,874)	($5,076,142)	($4,969,673)
+ Revenue	$7,368,102	$11,451,054	$10,483,673	$11,250,000	$11,250,000
Ending Balance	$10,223,452	$15,951,673	$20,684,850	$23,358,708	$22,739,035

Current cash balance as of October 14, 2025: $22,116,349

Statutory Authority W.S. 36-4-121(a)(xv) & 36-4-121(h)

Fund Description and restrictions - A special revenue fund to be expended for capital construction projects and site interpretation such as exhibits, signage, and displays, as well as for the maintenance and operational costs of outdoor recreation areas and facilities.

Revenue Sources Codes & Descriptions:

2612 Bucking Horse Camping Permit

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024	0400	0490	122	122

SECTION 4. EXCEPTION REQUEST

PRIORITY # 3 – State Parks Heavy Equipment Replacement

A. EXPLANATION OF REQUEST: State Parks has decades old heavy equipment within its inventory, for which parts and/or labor are difficult or impossible to source due to the equipment's age. This request is to replace equipment that is twenty to more than forty years old and replacement parts cannot be found. State Parks implemented a prioritized equipment replacement schedule. Replacing aging equipment keeps maintenance costs low and provides reliable equipment for field operations. Finally, replacing aged equipment will ensure the safety of the state employees operating the equipment and decrease equipment downtime and repairs, which are inefficient and delay daily operations and maintenance.

The heavy equipment prioritized and planned for purchase, as well as the pieces to be replaced, in BFY27 is listed below:

John Deere 600GP/700GP Series Road Grader (or similar, used) $260,000
Replaces 1981 Champion 710 A Road Grader
Boysen State Park

JCB 3TS-8W Teleskid with bucket 980/B0802, forks 332/L3342, and bale spear 333/L5627 (or similar) $100,000
Replaces 1988 John Deere 610C Backhoe
Hot Springs State Park

Doonan Drop Deck Trailer 532DBC53 (or similar) $60,000
Replaces 1990 Maxey 2585 Pintle Hitch Trailer
Central Construction Office

Polaris Ranger XP 1000 Northstar (or similar) $35,000
Replaces 2004 Polaris Ranger 800 6X6
Guernsey State Park

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024	0400	0490	122	122

In addition to the scheduled replacements above, this request includes adding a skid steer loader for general maintenance to the State Parks' heavy equipment inventory . The requested equipment would be similar to a Case SV340B wheeled skid steer loader, estimated at $73,000, and is essential to lowering costs, increasing efficiency, and providing quality visitor services.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0249 - Farm & Shop Equipment	$528,000	100% 2612
	Total	$528,000	100% 2612 Bucking Horse Camping Permit (one-time)

C. JUSTIFICATION / CONSEQUENCES: This request specifically addresses the department's goals one, two, four, and five listed under the performance measures: #1 - Improve, Impact, and Contribute to the State's Economic Diversification - Expand and enhance the agency's ability to directly/indirectly support jobs, attract businesses, and generate revenue for the state of Wyoming and its communities; #2 - Serve and Educate our Customers/Constituents - Provide high quality customer service, facilities, opportunities, experiences, educational resources, outreach, and public safety for our customers/constituents; #4 - Exercise Brand Management - Provide high quality department planning and marketing to enhance and showcase agency's programs and educate the public of our brand value; and #5 - Have a Competent and Satisfied Workforce - Recognize, retain, and recruit employees to ensure a cohesive, well trained, happy, safe, and healthy workforce.

D. MAINTENANCE OF EFFORT OR MAINTENANCE OF EQUITY: None.

E. ETS APPROVAL NUMBER (IF APPLICABLE): N/A

GOVERNOR'S RECOMMENDATION

I recommend approval of $528,000 for this one-time request as submitted.

DEPARTMENT	STATE PARKS CULTURAL RESOURCES	Wyoming On Line Financial Codes				
DIVISION	ST PARKS & HIST. SITES	DEPT	DIVISION	UNIT	FUND	APPR
UNIT	STATE PARKS ACCOUNT	024	0400	0490	122	122

1		2	3	4	5	6	7
Description	Code	Base Budget 2027-2028	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES OTHER	0104	0	162,365	0	162,365	0	162,365
EMPLOYER PD BENEFITS	0105	0	34,478	0	34,478	0	34,478
EMPLOYER HEALTH INS BENEFITS	0196	0	93,764	0	93,764	0	93,764
PERSONNEL	0100	0	290,607	0	290,607	0	290,607
REAL PROPTY REP & MT	0201	202,467	202,467	0	202,467	0	202,467
EQUIPMENT REP & MNTC	0202	131,250	131,250	0	131,250	0	131,250
UTILITIES	0203	1,273,145	1,273,145	0	1,273,145	0	1,273,145
COMMUNICATION	0204	2,550	2,550	0	2,550	0	2,550
DUES-LICENSES-REGIST	0207	31,585	31,585	0	31,585	0	31,585
ADVERTISING-PROMOT	0208	33,550	33,550	0	33,550	0	33,550
TRAVEL IN STATE	0221	56,862	56,862	0	56,862	0	56,862
TRAVEL OUT OF STATE	0222	34,200	34,200	0	34,200	0	34,200
PERMANENTLY ASSIGNED VEHICLES	0223	373,948	373,948	0	373,948	0	373,948
SUPPLIES	0230	1,965,879	1,965,879	0	1,965,879	0	1,965,879
OFFICE SUPPL-PRINTNG	0231	50,064	50,064	0	50,064	0	50,064
MTR VEH&AIRPLANE SUP	0233	165,185	165,185	0	165,185	0	165,185
EDUCA-RECREATNL SUPP	0236	6,600	6,600	0	6,600	0	6,600
SOFT GOODS&HOUSEKPNG	0237	1,646	1,646	0	1,646	0	1,646
FARM & LIVESTOCK SUP	0238	49,088	49,088	0	49,088	0	49,088
OTH REPAIR-MAINT SUP	0239	22,084	22,084	0	22,084	0	22,084
FARM & SHOP EQUIPMNT	0249	488,000	0	528,000	528,000	0	528,000
REAL PROPERTY RENTAL	0251	2,700	2,700	0	2,700	0	2,700
EQUIPMENT RENTAL	0252	46,350	46,350	0	46,350	0	46,350
ASSESSMENTS	0253	9,821	9,821	0	9,821	0	9,821
MAINTENANCE AGREEMENTS	0292	66,394	66,394	0	66,394	0	66,394
SUPPORTIVE SERVICES	0200	5,013,368	4,525,368	528,000	5,053,368	0	5,053,368
COST ALLOCATION	0301	62,774	153,698	0	153,698	0	153,698
RESTRICTIVE SERVICES	0300	62,774	153,698	0	153,698	0	153,698
EXPENDITURE TOTALS		5,076,142	4,969,673	528,000	5,497,673	0	5,497,673
SOURCE OF FUNDING							
BUCKINGHORSE CAMPING PERMIT	2612	5,076,142	4,969,673	528,000	5,497,673	0	5,497,673
SPECIAL REVENUE	SR	5,076,142	4,969,673	528,000	5,497,673	0	5,497,673
TOTAL FUNDING		5,076,142	4,969,673	528,000	5,497,673	0	5,497,673