

Riverton Recreation District #25

Local Government Annual Report Summary FYE 06/30/2025

For Special Districts

Due Date for Filing: September 30, 2025

Return to:

Special District Name:

Fremont Co Rec Dist 25

County: Fremont

Department of Audit, Public Funds Division

Email: doa-pfd-web@wyo.gov

Address: Hathaway Building, 2nd Floor

2300 Capitol Avenue

Cheyenne, WY 82002

For additional information on this report, see Administrative Rules on file for Department of Audit, Public Funds Division, at the office of the Wyoming Secretary of State (<https://rules.wyo.gov>)

Special districts with total revenues received or total expenditures made over \$500,000 are **required** to have a CPA review and \$1 million and over requires a CPA audit. Any District which is not required has the option to engage a CPA for a review or audit as a substitute for sections A&B below.

If the District is engaging a CPA firm, list the firm name below. The completed audit/review report is due for submission to the Department of Audit, Public Funds Division, by December 31, 2025:

Enter name of CPA firm _____

CPA Contact _____

Date Engaged _____

If your special district is included in the audit of another entity as a component unit, enter the auditee name here

(STOP! Skip sections A & B and complete section C only)

If the District is an irrigation or drainage district and has requested an annual waiver from the Director of the Department of Audit, submit the waiver approval and required supporting documents (W.S. 9-1-507(e)) with this report and complete section C only.

Section A – Internal Control Evaluation and Self Audit: Required to be completed if the District's total revenues received or total expenditures made are between \$100,000 and \$499,999.99.

Documentation is required to be submitted with this report.

Section B – Proof of Cash: Required to be completed if the District's total revenues received or total expenditures made are greater than \$25,000.

Documentation is required to be submitted with this report. This includes a proof of cash for all cash and investment bank accounts (including certificates of deposit, Wyo-Star accounts, etc.) for the entire fiscal year. A separate proof of cash is required for each bank account.

Section C – Certification of Officials: To be completed by all special districts.

I certify to the best of my knowledge that the information presented in the Survey of Local Government Finances Report (Census Report) is correct and complete.

Official Signatures

(ALL information listed below is required)

Special District Treasurer signature:

Cody M. Bees

Printed Name of Treasurer:

Cody M. Bees

Date:

9/24/2025

Email:

Telephone:

Special District Chairperson signature:

Terri Kucera

Printed Name of Chairperson:

Terri Kucera

Date:

9/24/2025

Email:

Telephone:

INTERNAL CONTROL EVALUATION WORKSHEET 2025

FOR FISCAL YEAR ENDED JUNE 30, 2025

Special District Name: Fre Co Rec Dist 25

County: Fremont

Please submit a copy of this to the Department of Audit and retain the original for your files.

- This form may be used in satisfaction of the Internal Control Evaluation requirement for all Special Districts, whose revenues or expenses exceed \$100,000 and who are not having a CPA audit or review for the fiscal year for which financial reporting is being completed.
- Officials of each special district must certify as to the preparation of the document or of another approved procedure.
- This procedure is in compliance with the Department of Audit, Public Funds Rules on file at the Secretary of State's Office.

	YES	NO	NA
<u>EVALUATION OF CONTROLS OVER GENERAL OPERATIONS</u>			
1. Do you have a written schedule which details all of the property owned by your district, generally called a Fixed Asset Inventory? Is all property marked so that it can be readily identified?		✓	
2. Did your district provide gifts or donations, (except for "necessary support of the poor"), or support for any political activity by use of public funds? (State Constitution, Article 16-Sec 6 and W.S. 22-25-102(a))		✓	
3. Does anyone <u>ever</u> sign blank checks?		✓	
<u>EVALUATION OF CONTROLS OVER CASH AND INVESTMENTS</u>			
1. Has any member of the board reviewed an <u>unopened</u> bank statement (for each bank account) at least once this year? (Check for unauthorized vendors, unauthorized transfers and authorized payer signatures.)	✓		
2. Does any official from your district use a facsimile stamp when issuing checks? If so, is the facsimile stamp registered with the Secretary of State's Office as required by W.S. 16-2-102. a. Do you have physical controls over the stamp?		✓	
3. Do you have an official investment policy as required by W.S. 9-4-831(h)?	✓		
4. If your district uses a computer system to do the accounting, does anyone (other than the bookkeeper) review, authorize, or approve the journal entries? Or understand the system?	✓		
<u>EVALUATION OF CONTROLS OVER COMPLIANCE WITH LAWS & REGULATIONS</u>			
(SEE COPY OF STATUTES ATTACHED)			
1. Does your district prohibit <u>any</u> travel loans for officials and employees per the Wyoming Constitution, Article 16 Section 6?	✓		
2. Are all investments for your district in compliance with the types listed in W.S. 9-4-831?	✓		
3. Has your district sent to the Department of Audit, a copy of the publication of hearing notice for your annual budget per W.S. 16-4-109(b) or 16-12-406(c)?	✓		

	YES	NO	NA
4. Is your district paying claims only after the claim is certified under penalty of perjury by the vendor or by an authorized person employed by the district receiving the items or services per the Wyoming Constitution, Article 16 Section 7?	✓		
5. Did you submit your proposed and adopted budgets to both the Department of Audit and the County Clerk per W.S. 9-1-507(a)(viii) and 16-12-408(a)?	✓		
<u>EVALUATION OF INTERNAL CONTROLS OVER GRANTS AND LOANS</u>			
1. If your district has received \$750,000 or more annually from the Federal Government, have you arranged to have that funding audited by a CPA?			✓
2. If you have purchased equipment or other assets with federal money, is it separately identified in your accounting records and physically marked on the asset as to having been purchased with federal funds?			✓
3. Do you keep all accounting for the grants and loans in a separate fund so that matching money and other grant requirements can be easily met and identified?			✓

COMMENTS:

- | | |
|-----------------------------------|----------------------------------|
| 1. on issues that need attention, | 2. on changes that will be made, |
| 3. on assessment results or | 4. other |

--	--

SIGNATURES OF ENTITY OFFICIALS

<p style="text-align: center;">_____ Board Chairman</p> <p>Date: <u>9/24/2025</u> Email: <u>tkulera@fremont25.org</u> Telephone: <u>307-851-9058</u></p>	<p style="text-align: center;">_____ <i>Gowyo</i> Treasurer</p> <p>Date: <u>9/24/2025</u> Email: <u>gowyobeca@gmail.com</u> Telephone: <u>(307)431-1803</u></p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Wyoming Community Bank

PROOF OF CASH WORKSHEET/DOCUMENTATION

Name of Bank Account Number
021352

Name of Entity: Fremont Co Rec Dist 25 County: Fremont
Fiscal year ended: June 30, 2025

Beginning of Fiscal Year Bank Reconciliation
Fiscal year receipts
Fiscal year disbursed
End of Fiscal Year Bank Reconciliation

Table with columns for Description, Beginning of Fiscal Year Bank Reconciliation, Fiscal year receipts, Fiscal year disbursed, and End of Fiscal Year Bank Reconciliation. Rows include Balance per Bank, Deposits in transit, Outstanding Checks, ADJUSTED BALANCE, Balance per Books, June Service charge, NSF Checks returned, Bank transfers, Interest posted, and ADJUSTED BALANCE (same as line 4).

This form was completed by: Lynette Jeffries, Bern & Jeffries Accounting
Signature: Lynette Jeffries Date: 9/22/2025 Phone No: 307 851 1972
(Independent third party printed name)

** Attach a copy of the bank statement for June 2025

PROOF OF CASH WORKSHEET/DOCUMENTATION

Wyo Star
Name of Bank

5473-1489
Bank Account Number

Name of Entity: _____
Fiscal year ended: June 30, 2025

County: _____

	<u>Beginning of Fiscal Year Bank Reconciliation</u>	<u>Fiscal year receipts</u>	<u>Fiscal year disbursed</u>	<u>End of Fiscal Year Bank Reconciliation</u>
Balance per Bank:	(1) <u>448746.84</u>	(1) <u>16814.85</u>	(1) <u>100,000 -</u>	(1) <u>365561.69</u>
Deposits in transit:	(2a) <u>—</u> +	(2a) <u>—</u>		
June beginning of year	(2b) <u>—</u>	(2b) <u>—</u>		(2b) <u>—</u> +
June end of year				
Outstanding Checks:	(3a) <u>—</u>		(3a) <u>NA</u>	
per list 6-30-begin year			(3b) <u>—</u> +	(3b) <u>—</u> -
per list 6-30-end year				
ADJUSTED BALANCE	(4) <u>448746.84</u>	(4) <u>16814.85</u>	(4) <u>100,000.00</u>	(4) <u>365561.69</u>
Balance per Books:	(5) <u>448746.84</u>	(5) <u>16814.85</u>	(5) <u>100,000.00</u>	(5) <u>365561.69</u>
June Service charge:			(6) <u>—</u> +	(6) <u>—</u> -
NSF Checks returned:			(7) <u>—</u> -	(7) <u>—</u> -
Bank transfers, errors in recording, other adjustments			(8) <u>—</u> + -	(8) <u>—</u> + -
Interest posted, by bank:			(9) <u>—</u> +	(9) <u>—</u> +
ADJUSTED BALANCE <i>(same as line 4)</i>	(10) <u>448746.84</u>	(10) <u>16814.85</u>	(10) <u>100,000 -</u>	(10) <u>365561.69</u>

This form was completed by: Lynette Jeffres Berg Jeffres Accounting
(Independent third party printed name)
Signature: Lynette Jeffres Date: 9/22/2024 Phone No: 307851-1972

**** Attach a copy of the bank statement for June 2025**

Record of Testing for Self Audit

Entity name: Fre. Co. Rec Board 25 Date 9/22/25

Form completed by: Lynette Jeffres Title Accountant

Receipts			Receipts Journal				Bank Records		
Receipt Number	Date	Amount	Name	Acct type	Journal Agrees	Column Total OK	Traced to Fin Stmt	Deposit Ticket	Bank Statement
	4/1/25	1193.51	WyoStar	Interest	✓	✓	✓	✓	✓
	4/30/25	57.98	WyoCB	Int.	✓	✓	✓	✓	✓
	2/10/25	38,539.00	FCT	Utility		✓	✓		✓

Expenditures			Disbursement Journal				Bank Records		
Check #	Date	Amount	Name	Acct type or code	Agrees to Journal	Column Totals	Financial Statement	Canceled Check OK	Traced to Bank Stmt
2306	8/15/24	554.76							
2306	8/5/24	554.76	R Moss	Reimb	✓	✓	✓	✓	✓
2314	10/7/24	100.00	Tecelant Assoc	Bond	✓	✓	✓	✓	✓
2333	1/13/25	1,000.00	RAC	Grant	✓	✓	✓	✓	✓
2350	5/12/25	12,646.64	CATS	Grant	✓	✓	✓	✓	✓

Explain any exceptions found: no receipt is issued by FCT - it is a direct deposit by funds

In most cases the boxes in the forms above can be completed with 'yes' or 'no' or a 'coded checkmark'. "No" answers should be explained and / or researched.

Payroll

Was bank statement documentation verified: _____ All records were correct as shown: _____
 Record the number of Debits in statement: _____ Number of Credits: _____ Other: _____

Payroll Expenditures			Payroll or Disbursement Journal				Bank Records		
Check #	Date	Amount	Name	Acct type or code	Agrees to Journal	Column Totals	Financial Statement	Canceled Check OK	Traced to Bank Stmt
			MA						

- IRS form 941 reconciled for what quarter: N/A Exceptions? _____
 Explain if any: _____
- W-2 year-end reports agree with payroll records: _____ Explain (if "no") _____

Financial Statements: If the tracing procedure for Receipts and Expenditures was not done in conjunction with individual receipts and checks, one month should be selected and the totals for each account classification for the month should be traced *from the journals* to the *financial statements*. All account totals for the month of Aug 2024 were traced to the Financial Statements.

Grant and Loan Audit Procedures (when applicable):

- Payment request file or files were reviewed:
- All requests for reimbursement had sufficient invoice documentation:
- Amount of disbursements for this fiscal year were?
 Grant Name & #: _____ \$ _____
 Grant Name & #: _____ \$ _____
- Is an audit required for any or all of these amounts? _____
- Review grant and loan agreements for any unique grant or loan compliance requirements. Is there evidence that these requirements are being complied with? _____
 Explain: _____


Other audit procedures as deemed necessary: _____

Conclusion: all receipts / expenditures are in order + file out to minutes, receipts, bank statements etc



Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352


Statement Date	6/30/2025	Outstanding Checks						
		Date	Total Number	\$ Amount	\$ 2,575.00	Date	Number	Amount
Ending Stmt Balance	\$ 220,702.49							
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00				
Outstanding Checks**	\$ (2,575.00)							
Net Bank Balance	\$ 218,127.49							
Date								
Balance/General Ledger	\$ 218,127.49							
Outstanding Credits	\$ -							
Outstanding Debits	\$ -							
Balance	\$ 218,127.49							
Difference								
	\$ -							
OUTSTANDING DEBITS to G/L		Outstanding Deposits						
Description	Amount	Date	TOTAL: R#	\$ Amount	\$ -	Date	R#	Amount
Int								
Total Outstanding Debits	\$ -							
OUTSTANDING CREDITS to G/L								
Description	Amount							
Total Outstanding Credits	\$ -							



Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	5/30/2025	Outstanding Checks					
			Total	\$ 2,575.00			
Ending Stmt Balance	\$ 163,007.02	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (2,575.00)						
Net Bank Balance	\$ 160,432.02						
Date							
Balance/General Ledger	\$ 160,432.02						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 160,432.02						
Difference							
	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						

1 of 1



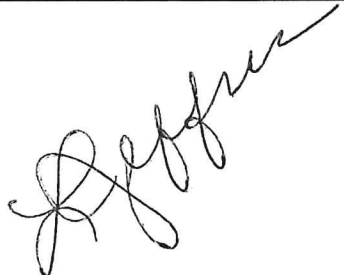
Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	4/30/2025	Outstanding Checks					
			Total	\$ 3,164.23			
Ending Stmt Balance	\$ 163,426.70	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (3,164.23)	1/13/2025	2337	\$ 589.23			
Net Bank Balance	\$ 160,262.47						
Date							
Balance/General Ledger	\$ 160,262.47						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 160,262.47						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	3/31/2025	Outstanding Checks					
			Total	\$ 3,164.23			
Ending Stmt Balance	\$ 184,314.46	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (3,164.23)	1/13/2025	2337	\$ 589.23			
Net Bank Balance	\$ 181,150.23						
Date							
Balance/General Ledger	\$ 181,150.23						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 181,150.23						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	2/28/2025	Outstanding Checks					
			Total	\$ 13,664.23			
Ending Stmt Balance	\$ 203,957.59	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (13,664.23)						
Net Bank Balance	\$ 190,293.36						
		1/13/2025	2336	\$ 10,500.00			
Date		1/13/2025	2337	\$ 589.23			
Balance/General Ledger	\$ 190,293.36						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 190,293.36						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



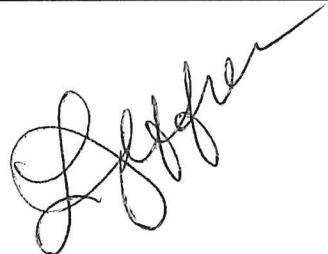
Bank Reconciliation
Riverton Rec District 25
Wyoming Community Bank
021352

Statement Date	1/31/2025	Outstanding Checks					
			Total	\$ 28,717.70			
Ending Stmt Balance	\$ 180,951.88	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (28,717.70)	12/2/2024	2322	\$ 1,904.43			
Net Bank Balance	\$ 152,234.18	1/13/2025	2328	\$ 3,149.04			
		1/13/2025	2329	\$ 10,000.00			
		1/13/2025	2336	\$ 10,500.00			
Date		1/13/2025	2337	\$ 589.23			
Balance/General Ledger	\$ 152,234.18						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 152,234.18						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	12/31/2024	Outstanding Checks					
			Total	\$ 4,479.43			
Ending Stmt Balance	\$ 222,388.29	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (4,479.43)	12/2/2024	2322	\$ 1,904.43			
Net Bank Balance	\$ 217,908.86						
Date							
Balance/General Ledger	\$ 217,908.86						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 217,908.86						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



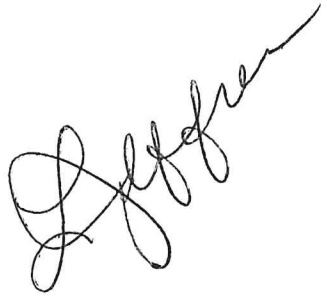
Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	11/29/2024	Outstanding Checks						
		Date	Total	\$	2,721.00	Date	Number	Amount
Ending Stmt Balance	\$ 168,801.57							
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$	2,575.00			
Outstanding Checks**	\$ (2,721.00)	11/4/2024	2319	\$	146.00			
Net Bank Balance	\$ 166,080.57							
Date								
Balance/General Ledger	\$ 166,080.57							
Outstanding Credits	\$ -							
Outstanding Debits	\$ -							
Balance	\$ 166,080.57							
Difference								
	\$ -							
OUTSTANDING DEBITS to G/L		Outstanding Deposits						
Description	Amount	Date	TOTAL:	\$	-	Date	R#	Amount
Int								
Total Outstanding Debits	\$ -							
OUTSTANDING CREDITS to G/L								
Description	Amount							
Total Outstanding Credits	\$ -							



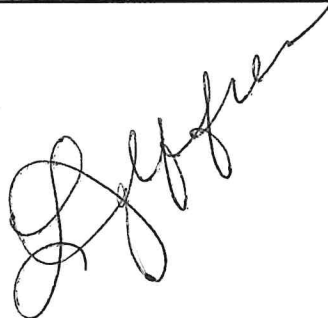
Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	10/31/2024	Outstanding Checks					
			Total	\$ 17,115.00			
Ending Stmt Balance	\$ 144,137.94	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (17,115.00)						
Net Bank Balance	\$ 127,022.94	10/7/2024	2317	\$ 14,540.00			
Date							
Balance/General Ledger	\$ 127,022.94						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 127,022.94						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



Bank Reconciliation
Riverton Rec District 25
Wyoming Community Bank
021352

Statement Date	9/30/2024	Outstanding Checks					
			Total	\$ 14,654.39			
Ending Stmt Balance	\$ 176,631.13	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (14,654.39)	2/5/2024	2279	\$ 2,524.03			
Net Bank Balance	\$ 161,976.74	9/9/2024	2307	\$ 6,555.36			
		9/9/2024	2308	\$ 3,000.00			
Date							
Balance/General Ledger	\$ 161,976.74						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 161,976.74						
Difference	\$ -						
OUTSTANDING DEBITS to G/L				Outstanding Deposits			
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



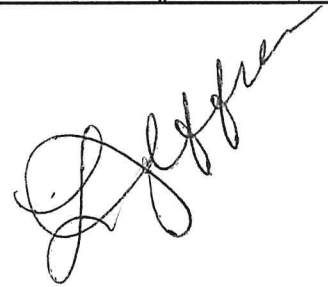
Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	8/30/2024	Outstanding Checks					
			Total	\$ 5,099.03			
Ending Stmt Balance	\$ 181,163.34	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (5,099.03)	2/5/2024	2279	\$ 2,524.03			
Net Bank Balance	\$ 176,064.31						
Date							
Balance/General Ledger	\$ 176,064.31						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 176,064.31						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



Bank Reconciliation
Riverton Rec District 25
Wyoming Community Bank
021352

Statement Date	7/31/2024	Outstanding Checks					
			Total	\$ 5,099.03			
Ending Stmt Balance	\$ 211,888.46	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (5,099.03)	2/5/2024	2279	\$ 2,524.03			
Net Bank Balance	\$ 206,789.43						
Date							
Balance/General Ledger	\$ 206,789.43						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 206,789.43						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



Bank Reconciliation
 Riverton Rec District 25
 Wyoming Community Bank
 021352

Statement Date	6/30/2024	Outstanding Checks					
			Total	\$ 5,099.03			
Ending Stmt Balance	\$ 233,445.13	Date	Number	Amount	Date	Number	Amount
Outstanding Deposits^^	\$ -	1/16/2023	2222	\$ 2,575.00			
Outstanding Checks**	\$ (5,099.03)	2/5/2024	2279	\$ 2,524.03			
Net Bank Balance	\$ 228,346.10						
Date							
Balance/General Ledger	\$ 228,346.10						
Outstanding Credits	\$ -						
Outstanding Debits	\$ -						
Balance	\$ 228,346.10						
Difference	\$ -						
OUTSTANDING DEBITS to G/L		Outstanding Deposits					
Description	Amount		TOTAL:	\$ -			
Int		Date	R#	Amount	Date	R#	Amount
Total Outstanding Debits	\$ -						
OUTSTANDING CREDITS to G/L							
Description	Amount						
Total Outstanding Credits	\$ -						



WYOMING COMMUNITY BANK 021352													
Date	July 2024	August 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	April 2025	May 2025	June 2025	annual total
Book Balance Beg Month	\$ 228,346.10	\$ 206,789.43	\$ 176,064.31	\$ 161,976.74	\$ 127,022.94	\$ 166,080.57	\$ 217,908.86	\$ 152,234.18	\$ 190,293.36	\$ 181,150.23	\$ 160,262.47	\$ 160,432.02	\$ 296,629.42
Income Receipts	\$ 7,287.96	\$ 6,078.08	\$ 33,511.73	\$ 4,925.70	\$ 38,617.22	\$ 63,679.96	\$ 21,965.07	\$ 38,539.60	\$ 1,779.01	\$ 9,608.66	\$ 12,453.07	\$ 58,182.36	\$ 100,000.00
Transfer from WyoStar	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 75.14	\$ 68.00	\$ 63.44	\$ 54.28	\$ 40.86	\$ 71.31	\$ 73.44	\$ 59.78	\$ 68.07	\$ 57.98	\$ 56.35	\$ 67.46	\$ 756.11
Total Deposits	\$ 7,363.10	\$ 6,146.08	\$ 33,575.17	\$ 4,980.98	\$ 138,658.08	\$ 63,751.27	\$ 22,038.51	\$ 38,599.38	\$ 1,847.08	\$ 9,666.64	\$ 12,509.42	\$ 58,249.82	\$ 397,385.53
Disbursements	\$ 28,919.77	\$ 36,871.20	\$ 47,662.74	\$ 39,934.78	\$ 99,600.45	\$ 11,922.98	\$ 87,713.19	\$ 540.20	\$ 10,990.21	\$ 30,554.40	\$ 12,339.87	\$ 554.35	\$ 407,604.14
Net Books EOM	\$ 206,789.43	\$ 176,064.31	\$ 161,976.74	\$ 127,022.94	\$ 166,080.57	\$ 217,908.86	\$ 152,234.18	\$ 190,293.36	\$ 181,150.23	\$ 160,262.47	\$ 160,432.02	\$ 218,127.49	
Outstanding Checks	\$ 5,099.03	\$ 5,099.03	\$ 14,654.39	\$ 17,115.00	\$ 2,721.00	\$ 4,479.43	\$ 28,717.70	\$ 13,664.23	\$ 3,164.23	\$ 3,164.23	\$ 2,575.00	\$ 2,575.00	
Outstanding Deposits													
Adjusted Book Balance	\$ 211,888.46	\$ 181,163.34	\$ 176,631.13	\$ 144,137.94	\$ 168,801.57	\$ 222,388.29	\$ 180,951.88	\$ 203,957.59	\$ 184,314.46	\$ 163,426.70	\$ 163,007.02	\$ 220,702.49	
Bank Balance	\$ 211,888.46	\$ 181,163.34	\$ 176,631.13	\$ 144,137.94	\$ 168,801.57	\$ 222,388.29	\$ 180,951.88	\$ 203,957.59	\$ 184,314.46	\$ 163,426.70	\$ 163,007.02	\$ 220,702.49	
Offage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
WYO STAR													
Date	July 2024	August 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	April 2025	May 2025	June 2025	annual total
Book Balance Beg Month	\$ 448,746.84	\$ 450,564.17	\$ 452,246.03	\$ 454,016.19	\$ 455,590.25	\$ 357,026.85	\$ 359,275.93	\$ 359,543.56	\$ 360,657.82	\$ 361,906.66	\$ 363,100.17	\$ 364,344.15	
Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 1,817.33	\$ 1,681.86	\$ 1,770.16	\$ 1,574.06	\$ 1,436.60	\$ 1,249.08	\$ 1,267.63	\$ 1,114.26	\$ 1,248.84	\$ 1,193.51	\$ 1,243.98	\$ 1,217.54	\$ 16,814.85
Total Inc	\$ 1,817.33	\$ 1,681.86	\$ 1,770.16	\$ 1,574.06	\$ 1,436.60	\$ 1,249.08	\$ 1,267.63	\$ 1,114.26	\$ 1,248.84	\$ 1,193.51	\$ 1,243.98	\$ 1,217.54	\$ 16,814.85
Transfer to Checking	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Books EOM	\$ 450,564.17	\$ 452,246.03	\$ 454,016.19	\$ 455,590.25	\$ 357,026.85	\$ 358,275.93	\$ 359,543.56	\$ 360,657.82	\$ 361,906.66	\$ 363,100.17	\$ 364,344.15	\$ 365,561.69	
Outstanding Checks													
Outstanding Deposits													
Adjusted Book Balance	\$ 450,564.17	\$ 452,246.03	\$ 454,016.19	\$ 455,590.25	\$ 357,026.85	\$ 358,275.93	\$ 359,543.56	\$ 360,657.82	\$ 361,906.66	\$ 363,100.17	\$ 364,344.15	\$ 365,561.69	
Bank Balance	\$ 450,564.17	\$ 452,246.03	\$ 454,016.19	\$ 455,590.25	\$ 357,026.85	\$ 358,275.93	\$ 359,543.56	\$ 360,657.82	\$ 361,906.66	\$ 363,100.17	\$ 364,344.15	\$ 365,561.69	
Offage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

ARTICLE VI. FISCAL POLICIES/PROCEDURES/INVESTMENTS

Section 1. The District's sole source of funding is the one (1) mill recreation levy imposed pursuant to W.S. § 18-9-201(b) or any subsequent legislation related thereto.

Section 2. The District shall prepare a budget annually in accordance with W.S. § 16-12-403 and W.S. § 9-1-507(a)(viii). This includes, but is not limited to, the delineation of budget categories, the prescribed timeline for budget submission, and the required public disclosure and review processes.

Section 3. The District will receive proposals on or before January 31 of each year at its 6 p.m. advertised January meeting for public recreation projects, which shall align with the requirements of Wyoming Statute 18-9-201, to be funded by the Board. In other months, the District meets at 7 p.m. on the first Monday of the month (February through December).

Each proposal shall:

- (a) Be submitted and presented to the Board at the advertised January meeting of each year.
- (b) Be accompanied by a full accounting of expenditures of funds allocated by the Board for projects funded in the current year, if any.
- (c) Attend, submit 10 printed copies of the completed application, and explain proposed project and take/answer questions at the advertised January meeting of each year.
- (d) Contain adequate information and answer questions to permit the Board to make an informed decision concerning funding each project. The Board may require additional information concerning proposals if it reasonably determines that additional information is needed. The Board may make additional requirements concerning the contents of proposals.
- (e) Funds will be disbursed to entities for approved public recreational projects in each calendar year within Riverton School District Number 25, and must be used primarily by the residents of this school district. Funds must be spent within the calendar year of award. In addition, the facility or program must be open to the general public, at least on a limited basis. All projects must be directly recreation-oriented. That is, programs must be designed to engage the body and mind for the purposes of skill acquisition, social interaction, fitness, entertainment, competition and/or adventure.
- (f) The Board may receive and consider proposals from entities other than Riverton School District Number 25, and may receive and consider proposals at other Board meetings during the year.

Section 4. Except for bonds for officers, insurance, incidental supplies, and miscellaneous administrative expenses, all Board allocations and expenditures must be for recreational purposes as authorized by Wyo. Stat. § 18-9-201 et seq.

Section 5. Approval of the majority of the full Board is required for all payments.

Section 6. The Board of Trustees of the School District has discretion whether to levy the recreation one (1) mill each year.

Section 7. The fiscal policies of Riverton School District Number 25, as adopted and amended by its Board of Trustees, are hereby incorporated by reference into the bylaws of the District. These policies include, but are not limited to, policies governing the investment of funds, disaster recovery, records retention and expense reimbursement.

Section 8. The Board will where possible, use accounting, routine annual audit, investment, and administrative services provided by Riverton School District Number 25 without charge. All Board funds will be held in segregated accounts (Wyoming National Bank checking and WyoSTAR Program investment through Wyoming State Treasurer) and will be released only upon authorized direction from the Board. If the Board wishes to have an independent audit, it may do so at any time at the Board's expense.

Section 9. Riverton School District Number 25 and any other entity receiving funds from this Board is responsible to maintain appropriate liability and premises insurance for their respective recreation facilities.

Section 10. The Board's fiscal year shall begin upon the first day of January and end upon the last day of December in the same calendar year.

Section 11. The Board will comply with all applicable state and federal laws governing fiscal reporting for special districts including the F-32 Survey of Local Government Finances required by W.S. § 9-1-507 (a)(iii)(vii). To uphold the integrity of fiscal reporting, the Board will follow internal controls and verification processes to ensure the accuracy of the financial data provided in reports. The Board shall adhere to prescribed timelines for submitting required fiscal reports to relevant local, state and federal agencies. Any delays or challenges in meeting deadlines will be promptly communicated, along with a plan of action to rectify the situation.

Section 12. As of the adoption of these bylaws, there is currently one authorized position for employment within the District. The Board retains the authority to amend these bylaws to authorize positions and hire additional staff, subject to the conditions outlined herein. Until such amendments are made, the incorporation of personnel policies serves as a foundational framework if future staffing needs are warranted. In the event that the bylaws are amended to authorize additional positions and staff, the Board and any designated personnel shall adhere to the personnel policies referenced in this section. Any amendments or updates made to the personnel policies of Riverton School District Number 25 will automatically apply to the District.

RECREATION DISTRICT NO. 25

FREMONT COUNTY, WYOMING

BY-LAWS Dated 7 April 2025

PREAMBLE

The Board of Trustees of School District No. 25, Fremont County Wyoming, having by Resolution dated June 28, 1973, resolved to form and create a recreation district pursuant to the power vested in it by the Wyoming Statutes; and, recognizing a need for providing recreational outlets for the citizenship within the boundaries of the recreation district. The Board of Trustees of Recreation District No. 25 does hereby make and publish these By-Laws by which to govern themselves and future Boards, in the conduction of the affairs of said Recreation District.

ARTICLE I

Name and Scope of the Activities

Section 1. The official name of the District shall be: "Recreation District No. 25, Fremont County, Wyoming."

Section 2. The activities of Recreation District No. 25 shall be limited to recreational activities which benefit those citizens of Fremont County, Wyoming, who reside within the exterior boundaries of School District No. 25, Fremont County, Wyoming, the taxpayers of which bear the major burden of the financial support of Recreation District No. 25.

ARTICLE II

Government

Section 1. The control, management and supervision of the affairs of the Recreation District No. 25 shall be vested in a Board of Trustees, of not fewer than seven (7) nor more than nine (9) in number, who shall be nominated and selected by the Board of Trustees of School District No. 25, Fremont County, Wyoming. In addition, Ex-officio and nonvoting membership on the Recreation Board may be included in addition to general membership .

The Board shall be responsible for all policies, rules and regulations relating to the administration of the public recreational activities undertaken by the District. It shall have the power to conduct any form of recreational activity that will employ the leisure time of the people in a constructive and wholesome manner.

In January of 1996, the Board of Trustees of School District No. 25 shall nominate and select at least seven citizens to serve on the Recreation District Board of Trustees to staggered terms from one to five years and appoint at least one citizen annually for a five-year term each year thereafter. In the case where resignations or vacancies occur, the secretary of the Recreation District Board of Trustees shall report to the Board of Trustees of School District No. 25 and request that the School Board nominate and select a citizen to complete the term created by the resignation or vacancy. The only requirement of Recreation District members is that they are citizens of the Recreation District while serving. The make-up shall include, but not be limited to at least one member from the Fremont County School District No. 25 Board of Trustees and at least one member from the Riverton City Council.

Section 2. The Recreation Board shall have the power to appoint a recreational director and such assistants as it may deem necessary for the efficient administration and constructive development of a public recreational system and any such director shall be trained for such work .

Section 3. All expenses of the Board shall be payable from such appropriation or tax levy as may be made by the Board of County Commissioners of Fremont County, donations from other political subdivisions or other public or private sources or from private gifts that might be received. The Board shall have the power to enter into contracts with other parties or persons, be they public or private or agencies of any government, be it Federal, State or local, for any legitimate cause which is authorized by law.

In addition to powers specifically authorized it by the laws of the State of Wyoming, the Board shall have the power, at its discretion, to take charge of and use any grounds, buildings or other facilities which may be offered to it either temporarily or permanently for recreational purposes.

The Board may solicit gifts or donations for any purpose within the powers authorized it by law.

The Board shall have the power and authority to levy and assess reasonable fees and charges which it deems appropriate and necessary in providing recreational services or facilities.

ARTICLE III

Meetings of the Board of Trustees

Section 1. ANNUAL MEETING. The Board of Trustees of Recreation District No. 25, shall meet at least once annually, in the fifth week in January on the first weekday thereof which occurs for the fifth time in that month, at such particular hour and place as may be selected by the Board. If the day fixed for the annual meeting shall fall on a legal holiday in the State of Wyoming then such meeting may be held on the next succeeding business day. At each annual meeting, the Board shall be reorganized, officers elected, vacancies determined and such business accomplished as may come before such meeting .

Section 2. SPECIAL MEETINGS. Special meetings may, from time to time, be called by the president or by request of any five (5) voting members of the Board. Such special meetings may be held at any place designated by either the president or a majority of the Board, provided that sufficient notice of the time and place of such meeting shall have been given at least 24 hours prior to such meeting.

Section 3. CONCURRENCE WITH INFORMAL ACTION. Any action required to be taken at a meeting of the Board or any action which may be taken at a meeting of the Board, may be taken without a meeting of a majority of the Board consent to such action in writing.

Section 4. QUORUM. A quorum for the conduction of the business of the Board of Trustees shall consist of five (5) members

ARTICLE IV

Officers

Section 1. OFFICERS. Officers of the Board of Trustees of Recreation District No. 25 shall be elected from the Board appointed or elected pursuant to the provisions of Article II of these By-Laws and shall consist of a President; a Vice President; a Secretary; Treasurer and such other officers as the Board of Trustees may, from time to time, determine as necessary.

Section 2. ELECTION AND TERM OF OFFICE. The officers of this Board shall be elected annually at the regular annual meeting of such Board. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. Each officer shall hold office until his successor shall have been duly elected and shall have qualified.

Section 3. REMOVAL. Any officer elected or appointed may be removed by the Board whenever in its judgment, the best interest of the Board would be served thereby. Without limitation as to grounds for removal from membership on the Board, three unexcused absences from regular meetings of the Board, shall constitute grounds for removal from the Board .

Section 4. VACANCIES. A vacancy in any office because of death, resignation, removal, disqualification or otherwise may be filled by a majority of the membership at any regular or special meeting at which a quorum is present of the unexpired portion of the term.

Section 5. PRESIDENT. The President shall be the principal executive officer of the Board and shall, in general, supervise all of the business and affairs of the Board. They shall preside at all meetings of the members of the Board. They shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board from time to time.

Section 6. VICE PRESIDENT. In the absence of the President or in the event of the President's inability or refusal to act; the Vice President shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The Vice President shall also perform such other duties as from time to time may be assigned to him by the membership of the Board.

Section 7. TREASURER. The Treasurer shall have charge and custody of and be responsible for all funds and monies held by the Board, receive and give receipts for monies due and payable to the Board from any source whatsoever, and in general, perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to them by the President or by the membership of the Board including the responsibility of making a full accounting of monies. The Treasurer shall be bonded in such sums as may be determined by the Board of Trustees of the Recreation District.

Section 8. SECRETARY. The Secretary shall keep the minutes of the meetings of the members of the Board in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these By-Laws or as required by Law: be custodian of the Board records, keep a register of the post office addresses of each member which shall be furnished to the Secretary by such members; and in general, perform all duties incident to the office of the Secretary and such other duties as from time to time may be assigned to them by the President or by the membership of the Board.

ARTICLE V

Committees

Section 1. COMMITTEES. The President, with the approval of the Board, may appoint such committees as they shall deem necessary to aid the Board .

ARTICLE VI

Report


The Board shall annually report to the Board of County Commissioners of Fremont County, the amounts of income received by it and the expenditures made thereof in detailed form.

ARTICLE VII

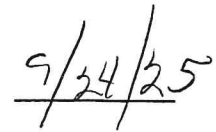
Amendments to By-Laws

These By-Laws may be altered, amended or repealed and new By-Laws may be adopted by a majority vote of the members of the Board present at any annual meeting or any special meeting if at least ten days written notice is given of intention to alter, amend or repeal or to adopt new By-Laws at such meeting.

LET IT BE KNOWN: That the above and foregoing By-Laws were read, discussed, studied, approved and adopted by a quorum of the Board of Trustees present at a regular meeting of the Board of Trustees of Recreation District No. 25, Fremont County, Wyoming, on the 29th day of January, 1974 and amended at a meeting of the Board of Trustees on the 11th day of December, 1995, then subsequently reviewed and amended for grammatical consistency on the 7th day of April, 2025.



President



Date:

ATTEST:

Secretary

Date:

Code of Conduct

As a volunteer board member of the Fremont County School District 25 Recreation Board, I understand and commit to upholding the following principles and responsibilities to ensure the effective and ethical governance of our community's recreation programs and facilities.

1. Commitment to Mission and Values:

- I will act in a manner consistent with the mission, vision, and values of the Fremont County School District 25 Recreation Board, prioritizing the recreational needs and well-being of our community.
- I will dedicate sufficient time and effort to fulfill my board responsibilities, including attending meetings, preparing for discussions, and participating in board activities.

2. Ethical Conduct and Integrity:

- I will act with honesty, integrity, and transparency in all my board-related activities and decisions.
- I will avoid any real or perceived conflicts of interest and will promptly disclose any potential conflicts to the board. I will recuse myself from discussions and votes where a conflict exists.
- I will not use my board position for personal gain or the benefit of any individual or entity other than the community we serve.
- I will handle confidential information with discretion and respect.

3. Respect and Collaboration:

- I will treat all fellow board members, staff, volunteers, and members of the public with respect, courtesy, and professionalism.
- I will actively listen to and consider diverse perspectives, fostering open and constructive dialogue during board meetings and discussions.
- I will work collaboratively with my fellow board members to achieve the board's goals and objectives.
- I will refrain from personal attacks, disrespectful language, or any behavior that undermines the effectiveness of the board.

4. Responsible Governance:

- I will exercise due diligence in overseeing the financial affairs, policies, and programs of the Fremont County School District 25 Recreation Board.
- I will make decisions based on the best interests of the community and the long-term sustainability of the recreation services.
- I will actively participate in the development and review of policies and procedures.

- I will hold myself and my fellow board members accountable for adhering to this code of conduct and the board's bylaws.

5. Confidentiality:

- I will respect the confidentiality of board discussions, deliberations, and sensitive information.
- I will not disclose confidential information to outside parties without proper authorization.

6. Representation:

- When representing the Fremont County School District 25 Recreation Board to the public, I will speak with one voice as determined by the board's decisions.
- I will accurately represent the board's positions and policies.
- Unless specifically authorized by the board, only the President or Vice President (or their designated spokesperson) are authorized to speak to the press or other media outlets on behalf of the Fremont County School District 25 Recreation Board.
- Individual board members will refrain from making public statements to the media that could be interpreted as the official position of the board, unless explicitly approved.

7. Continuous Improvement:

- I will actively seek opportunities to enhance my understanding of board governance and the recreation needs of our community.
- I will participate in relevant training and development activities as appropriate.

Consequences of Violations:

Any breach of this Code of Conduct may be grounds for review by the board. The board may take appropriate action, up to and including a request for resignation, in accordance with the board's bylaws and procedures.

Acknowledgement:

By serving as a volunteer board member of the Fremont County School District 25 Recreation Board, I acknowledge that I have read, understand, and agree to abide by this Code of Conduct.



EMPLOYERS MUTUAL CASUALTY COMPANY PRIOR POLICY: 6L4-61-52
 LINEBACKER PUBLIC OFFICIALS AND
 EMPLOYMENT PRACTICES LIABILITY
 DECLARATIONS

POLICY PERIOD: FROM 07/01/24 TO 07/01/25

 * POLICY NUMBER *
 * 6 L 4 - 6 1 - 5 2---25 *

NAMED INSURED

PRODUCER

FREMONT COUNTY SCHOOL DISTRICT
 25
 121 N 5TH ST W
 RIVERTON WY 82501-3453

TEGELER & ASSOCIATES, INC.
 PO BOX 829
 PINEDALE WY 82941-0829

AGENCY BILL

AGENT: AW 6377
 AGENT PHONE: (307)367-2154
 CLAIM REPORTING: (888)362-2255
 SERVICING CARRIER: (720)200-3700

INSURED IS: NOT FOR PROFIT ORG BUSINESS DESC: SCHOOL DISTRICT

 * THIS IS A CLAIMS MADE POLICY *
 * PLEASE READ CAREFULLY *

L I M I T S O F L I A B I L I T Y

EACH LOSS	\$ 1,000,000
AGGREGATE FOR EACH POLICY TERM	\$ 2,000,000
INSURED'S DEDUCTIBLE EACH CLAIM (INCLUDING DEFENSE EXPENSE)	\$ 2,500

RETROACTIVE DATE AND EXCESS EXTENDED REPORTING PERIOD:
THIS INSURANCE DOES NOT APPLY TO WRONGFUL ACTS WHICH OCCUR
BEFORE THE RETROACTIVE DATE SHOWN BELOW.
RETROACTIVE DATE: 07/01/15
AVAILABLE SUPPLEMENTAL EXTENDED REPORTING PERIOD: (UNLIMITED)

 TOTAL ADVANCE PREMIUM \$ 3,500.00

COVERAGE IS PROVIDED FOR BOARD ONLY

(THE ADVANCE PREMIUM IS A MINIMUM PREMIUM FOR THE POLICY TERM)
 A \$100 MINIMUM POLICY PREMIUM APPLIES
 IF POLICY IS CANCELLED AFTER THE EFFECTIVE DATE



EMPLOYERS MUTUAL CASUALTY COMPANY

POLICY NUMBER: 6L4-61-52---25

FREMONT COUNTY SCHOOL DISTRICT

EFF DATE: 07/01/24

EXP DATE: 07/01/25

L I N E B A C K E R P O L I C Y
D E C L A R A T I O N S

=====
E N D O R S E M E N T S C H E D U L E

FORM	EDITION DATE	DESCRIPTION/ADDITIONAL INFORMATION	PREMIUM
CL7001	01-21	LNBKR PUBLIC/EPLI COVERAGE FORM	
CL7110	01-18	NUCLEAR ENERGY LIABILITY EXCLUSION	
CL7112	01-18	BOARD ONLY ENDORSEMENT	
CL7128	05-20	TORT LIABILITY ENDORSEMENT	
CL7159	01-18	EXCL OF CERTIFIED ACTS OF TERRORISM	
CL7168	01-18	EXCL OF TERRORISM (N/A IN FLORIDA)	
CL7176	01-18	EXTENDED REPORTING PERIOD AMENDATORY	
CL7202	10-15	DATA COMPROMISE & CYBER LIAB EXCL	
CL8322	10-15	ADVISORY NOTICE TO POLICYHOLDERS	
IL7004	03-20	MUTUAL POLICY PROVISIONS	
*IL7130A	04-01	NAMED INSURED ENDORSEMENT	
*IL7131A	04-01	COMM'L POLICY ENDORSEMENT SCHEDULE	
IL7149	01-08	COMMON POLICY CONDITIONS	
IL7326	01-18	CALCULATION OF PREMIUM	
IL7330	01-18	WY CHANGES-CANCELLATION/NONRENEWAL	
IL7331	01-18	WY CHANGES - DEFENSE COSTS	

DATE OF ISSUE: 06/21/24

FORM: IL7131A (ED. 04-01)

BPP

038

W6

6L46152 2501

LINEBACKER PUBLIC OFFICIAL'S AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

COVERAGES A AND B PROVIDE CLAIMS – MADE AND REPORTED COVERAGE PLEASE READ THE ENTIRE FORM CAREFULLY

Various provisions in this policy restrict coverage. Read the entire policy carefully to determine rights, duties, and what is and is not covered.

Throughout this policy the words "you" and "your" refer to the Named Insured shown in the Declarations, and any other person or organization qualifying as a Named Insured under this policy. The words "we", "us" and "our" refer to the company providing this insurance.

The word "insured" means any person or organization qualifying as such under **Section II – Who is an Insured**.

Other words and phrases that appear in quotation marks have special meaning. Refer to **Section VI – Definitions**.

SECTION I – COVERAGES

1. Insuring Agreement Coverage A – Public Officials Liability and Coverage B – Employment Practices Liability

a. Public Officials Liability

We will pay for "defense expense(s)" and/or those sums that the insured becomes legally obligated to pay as "damages" because of a "public official's wrongful act" rendered in discharging duties on behalf of the named insured.

b. Employment Practices Liability

We will pay for "defense expense(s)" and/or those sums that the insured becomes legally obligated to pay as "damages" because of an "employment wrongful act" rendered in discharging duties on behalf of the named insured.

2. Coverage Activation

a. "Damages" are paid excess of the deductible stated in the Declarations provided that:

- (1) The "wrongful act" on which the claim is based occurs on or after the "retroactive date" shown in the Declarations and not after the end of the policy period; and
- (2) The claim is first made and reported against any past, present or future insured:
 - (a) During the policy period, or
 - (b) If extended reporting period applies, during that period.

b. A claim will be deemed to have been made at the earliest of the following times:

- (1) When a claim is received by any insured;
- (2) When a claim is received by us; or
- (3) When you become aware of a "wrongful act" which may give rise to a claim being made against you.

c. You must give prompt written notice to us of such circumstances no later than:

- (a) The end of the policy period; or
- (b) If the Basic Extended Reporting Period applies, the end of the Basic Extended Reporting Period.

d. This insurance does not apply to any claim arising out of any "wrongful act" that occurs prior to the effective date of this policy or prior to the first policy issued by us that is an uninterrupted renewal that was either:

- (1) The subject of any demand, claim or other proceeding which was initiated against the insured; or
- (2) Based upon facts and circumstances which would cause a reasonable person to believe a claim would be made and which was known to any insured.

e. All claims resulting from a single "wrongful act" or a series of related "wrongful acts" shall be deemed one "wrongful act". All such "wrongful acts" shall be deemed to have occurred at the time the first "wrongful act" took place or is alleged to have taken place.

3. Defense and "Defense Expenses"

a. With regard to any claim we defend:

- (1) "Defense expenses" are subject to the deductible, and
- (2) We shall have the right and duty to select counsel.
- (3) Our duty to pay "defense expenses" begins only after we are notified of a claim. Any previous expenses incurred are not covered and will not apply with respect to your deductible obligations.
- (4) Our obligation to pay further "defense expenses" ends after the first judgment has been entered by a court of law except for appeals of such judgment made by the claimant.

- (2) Taxes, including without limitation, the formulation of tax rates, assessments, the collection of taxes and/or the disbursement of tax refunds.

We will defend a claim under **5.c.**, but will have no obligation to pay "damages".

d. Contractual Liability

- (1) Amounts actually or allegedly due under the terms of a contract;
- (2) Failure, refusal, or inability of the insured to enter into, renew or perform any contract or agreement. Exclusion **5.d. (2)** applies to Coverage **A** only; or
- (3) The procurement of goods and/or services, including, but not limited to construction, architect, or engineering, contracts or agreements.

We will defend a claim under Exclusion **5.d.**, but will have no obligation to pay "damages".

e. Knowingly Wrongful Acts, Illegal Acts, Self-Dealing or Illegal Profit

- (1) Any criminal, malicious, fraudulent, knowingly wrongful, or dishonest act or omission.
- (2) Any "wrongful act" based upon or attributable to an insured gaining any personal profit or advantage to which an insured is not legally entitled.
- (3) The return of any remuneration paid to an insured if such payment is held to be in violation of the law.

This exclusion shall not apply until it has been established that the insured did commit such "wrongful act".

f. Electromagnetic Fields

- (1) Any cost or expense arising out of, resulting from, caused or contributed to by, electromagnetic fields, provided that such injury or damage results from or is contributed to by the hazardous properties of electromagnetic fields;
- (2) The costs of abatement or mitigation of:
 - (a) Electromagnetic fields; or
 - (b) Exposure to electromagnetic fields;
- (3) Any supervision, instructions, recommendations, warning or advice given or which should have been given in connection with paragraphs (1) and (2) above; or
- (4) Any obligation to share damages with or repay someone else who must pay damages in connection with paragraphs (1), (2) or (3) above.

g. Expected or Provided Facilities, Products or Services

Any expense for facilities, products or services normally provided or expected, by anyone, to be provided by the insured. We will defend a claim under Exclusion **5.g.**, but will have no obligation to pay "damages".

h. Failure to Obtain and Maintain Insurance

The failure to obtain or maintain any insurance, bond, or self-insurance fund, or the failure to advise or counsel with respect to procuring, obtaining or maintaining of any insurance coverage, bond or self-insurance fund.

i. Federal, State or Local Laws

Any actual or alleged violation of the Fair Labor Standards Act (FLSA), Worker Adjustment and Retraining Notification Act (WARN), Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), or the Occupational Safety and Health Act (OSHA).

This exclusion also applies to any rules or regulations promulgated under any of the foregoing and amendments thereto or any similar provisions of any federal, state or local law, and to that part of any "damages" awarded for the cost or replacement of any insurance benefits due or alleged to be due to any current or former "employee".

j. Fiduciary Liability

Any obligation or duty imposed by:

- (1) The Employee Retirement Income Security Act (ERISA) of 1974, including subsequent amendments or similar federal, state or local law or regulation; or
- (2) "Administration" of any "employee benefit program" or self-insurance fund; or
- (3) Investment activities, including any actual or alleged violation of any state or federal securities law; or
- (4) Activities in any other fiduciary capacity.

k. Law Enforcement Activities

Any law enforcement activities to protect the public or property including the operation of adult or juvenile correctional or detention facilities or programs. This exclusion applies to Coverage **A** only.

l. Land Use

Any claim arising from or relating to land use regulation or planning, zoning, permitting, adverse possession, the taking in whole or in part, of any property, or any interests therein, including but not limited to the operation of the laws and principles of eminent domain, condemnation, inverse condemnation, or adverse possession.

We will defend a claim arising out of an insured's zoning or permitting activities in a land use regulatory or planning capacity, but we will not have any obligation to pay "damages".

m. Lead

- (1) Any cost or expense to abate, mitigate, remove or dispose of lead, lead compounds, or materials containing lead;

- b. The "organization's" past, present, or future lawfully elected, appointed or employed officials.
 - c. Lawfully appointed members of the commissions, boards, or other units operated under your jurisdiction and within an allocation of your total operating budget, provided however, that none of the above are insureds with respect to operations involving airports, transit authorities, hospitals, nursing homes, housing authorities, port authorities, gas utilities or electric utilities unless specifically stated in the declarations that boards are covered.
 - d. "Employees", past, present or future of the "organization" while acting within the course and scope of their employment while conducting the business of the "organization".
 - e. "Volunteers" past, present or future including student teachers while acting within the scope of their duties for the organization.
 - f. The estates, heirs, legal representatives or assigns of deceased persons who were insureds at the time of the "wrongful act" upon which a claim is based.
2. Insured shall also include those insureds serving on the board of an entity other than the "organization" provided that the following conditions are met:
 - a. The outside entity is tax exempt;
 - b. The appointment of the insured to the outside entity is based solely upon that person being an "employee" or lawfully elected or appointed governing board member of the "organization"; and
 - c. The "organization" directs the insured to serve on the board of the outside entity.
 3. Insured does not include any person working on retainer and/or as an independent contractor.

SECTION III – LIMITS OF INSURANCE

1. The Limits of Liability shown in the Declarations and the rules below fix the most we will pay regardless of the number of:
 - a. Insureds;
 - b. Claims made or brought; or
 - c. Person or organizations making or bringing claims.
2. The Each Loss limit is the most we will pay for the sum of "Damages" arising out of:
 - a. Coverage A, Public Officials Liability and
 - b. Coverage B, Employment Practices Liability.

The aggregate limit is the most we will pay for all losses arising from all "wrongful acts" to which this insurance applies and for which a claim is first made during the policy period.

The Limits of Insurance of this Coverage Part apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

SECTION IV – CONDITIONS

1. Your Duties In The Event Of A Wrongful Act

- a. We or our agent must have prompt written notice from you or someone on your behalf of any "wrongful act" that may involve this policy. The notice should identify this policy and give us the facts of the "wrongful act" including names and addresses of claimants and witnesses.
- b. If you receive a claim, you agree to immediately furnish us with a copy as well as copies of any other papers pertinent to the "wrongful act".
- c. You must authorize us to obtain needed records and other information.
- d. You further agree to cooperate with us in the defense of any "wrongful act" likely to involve this policy. You shall not, except at your own expense, voluntarily make any payment, assume any obligation, or incur any expense unless we provide written consent to do so.
- e. You must assist us, upon our request, in the enforcement of any right against any person or organization which may be liable to you because of injury or damage to which this insurance may also apply.

2. Transfer Of Right Of Recovery Against Others To Us

If an insured has rights to recover all or part of any payment, we have made under this Coverage Form, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring suit or transfer those rights to us and help enforce them.

3. Action Against Us

No legal action may be brought against us unless:

- a. You have complied with all the terms of the policy; and
- b. The amount for which you are legally liable has been determined by court judgment; or
- c. An agreement has been signed by you, us and the claimant.

4. Deductible

The deductible is the amount shown in the Declarations and is the amount for which you are responsible. A single deductible applies to each

The Basic Extended Reporting Period does not reinstate or increase the Limit of Liability.

- b. A Supplemental Extended Reporting Period Endorsement is available, for an additional premium charge. The Supplemental Extended Reporting Period will be as set forth in either (1) or (2) below:

(1) Twelve months starting when the Basic Extended Reporting Period, set forth in Paragraph 3. above ends; or

(2) Sixty months starting when the Basic Extended Reporting Period, set forth in Paragraph 3. above ends.

- (a) You must give us a written request for the endorsement within 60 days after the end of the policy period. The Supplemental Extended Reporting Period will not go into effect unless you pay the additional premium promptly when due.

We will determine the additional premium in accordance with our rules and rates. In doing so, we may take into account the following:

- i) The exposures insured;
- ii) Previous types and amounts of insurance;
- iii) Limits of Insurance available under this Coverage Form for future payment of damages; and
- iv) Other related factors.

- (b) The additional premium will be:

- i) Ninety percent (90%) of the annual premium for this Coverage Form when the twelve-month option is chosen; or
- ii) Two hundred percent (200%) of the annual premium for this Coverage Form when the sixty-month option is chosen.

This endorsement shall set forth the terms, not inconsistent with this Section, applicable to the Supplemental Extended Reporting Period.

- (c) If the Supplemental Extended Reporting Period is in effect, we will provide the Supplemental Aggregate Limit of Insurance, as indicated in the Supplemental Extended Reporting Period Endorsement, but only for claims first received and recorded during the Supplemental Extended Reporting Period. For those claims first received during the Supplemental Extended Reporting Period, coverage is excess over any other valid and collectible insurance available under policies in force after the Supplemental Extended Reporting Period starts.

SECTION VI – DEFINITIONS

1. “Administration” means:

- a. Giving counsel to “employees” with respect to “employee benefit programs”;
- b. Interpreting “employee benefit programs”;
- c. Handling of records in connection with “employee benefit programs”; and
- d. Effecting enrollment of “employees” under “employee benefit programs”.

2. “Advertisement” means a notice that is broadcast or published to the general public or specific market segments about your goods, products or services for the purpose of attracting customers or supporters. For the purposes of this definition:

- a. Notices that are broadcast or published include material placed on the Internet or on similar electronic means of communication; and
- b. Regarding websites, only that part of a website that is about your goods, products or services for the purposes of attracting customers or supporters is considered an advertisement.

3. “Bodily injury” means “bodily injury”, sickness or disease sustained by a person, including death resulting from any of these at any time.

“Bodily injury” does not include mental anguish that results from an “employment wrongful act”.

4. “Damages” means those amounts that the insured becomes legally obligated to pay for claims arising out of a “wrongful act” to which this insurance applies.

“Damages” does not include:

- a. Fines or penalties imposed by law;
- b. Salaries of your “employees” and office expenses incurred by you; or
- c. Judgments, or awards arising out of matters which may be deemed uninsurable under the law pursuant to which this policy shall be construed.

5. “Defense expenses” are sums payable to others for investigation, litigation, negotiation, or settlement of any claim which we deem expedient. “Defense expenses” do not include our own internal company claim adjustment expenses, or any plaintiff/claimant attorney’s fee/expenses.

6. “Employee” means an individual whose labor or service is engaged by and directed by the insured or a member of the “organization.” This includes part-time, seasonal and temporary employees as well as any individual employed in a supervisory or managerial position. But “employee” does not include an independent contractor or any “employees” of any independent contractor, “leased worker”, or “temporary worker”.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

LINEBACKER PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
LINEBACKER PRIVATE ENTITY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

1. The insurance does not apply:

A. To "loss":

- (1) With respect to which an insured under the policy is also an insured under a nuclear energy liability policy issued by Nuclear Energy Liability Insurance Association, Mutual Atomic Energy Liability Underwriters, Nuclear Insurance Association of Canada or any of their successors, or would be an insured under any such policy but for its termination upon exhaustion of its limit of liability; or
- (2) Resulting from the "hazardous properties" of "nuclear material" and with respect to which (a) any person or organization is required to maintain financial protection pursuant to the Atomic Energy Act of 1954, or any law amendatory thereof, or (b) the insured is, or had this policy not been issued would be, entitled to indemnity from the United States of America, or any agency thereof, under any agreement entered into by the United States of America, or any agency thereof, with any person or organization.

B. To "loss" resulting from the "hazardous properties" of "nuclear material", if:

- (1) The "nuclear material" (a) is at any "nuclear facility" owned by, or operated by or on behalf of, an insured or (b) has been discharged or dispersed therefrom;
- (2) The "nuclear material" is contained in "spent fuel" or "waste" at any time possessed, handled, used, processed, stored, transported or disposed of by or on behalf of an insured; or
- (3) The "loss" arises out of the furnishing by an insured of services, materials, parts or equipment in connection with the planning, construction, maintenance, operation or use of any "nuclear facility", but if such facility is located within the United States of America, its territories or possessions or Canada, this exclusion (3) applies only to "loss" to such "nuclear facility" and any property thereat.

2. As used in this endorsement:

"Hazardous properties" include radioactive, toxic or explosive properties;

"Nuclear material" means "source material", "Special nuclear material" or "by-product material";

"Source material", "special nuclear material", and "by-product material" have the meanings given them in the Atomic Energy Act of 1954 or in any law amendatory thereof;

"Spent fuel" means any fuel element or fuel component, solid or liquid, which has been used or exposed to radiation in a "nuclear reactor";

"Waste" means any waste material (a) containing "by-product material" other than the tailings or wastes produced by the extraction or concentration of uranium or thorium from any ore processed primarily for its "source material" content, and (b) resulting from the operation by any person or organization of any "nuclear facility" included under the two paragraphs of the definition of "nuclear facility".

"Nuclear facility" means:

- (a) Any "nuclear reactor";
- (b) Any equipment or device designed or used for (1) separating the isotopes of uranium or plutonium; (2) processing or utilizing "spent fuel", or (3) handling, processing or packaging "waste";
- (c) Any equipment or device used for the processing, fabricating or alloying of "special nuclear material" if at any time the total amount of such material in the custody of the insured at the premises where such equipment or device is located consists of or contains more than 25 grams of plutonium or uranium 233 or any combination thereof, or more than 250 grams of uranium 235;
- (d) Any structure, basin, excavation, premises or place prepared or used for the storage or disposal of "waste";

and includes the site on which any of the foregoing is located, all operations conducted on such site and all premises used for such operations;

"Nuclear reactor" means any apparatus designed or used to sustain nuclear fission in a self-supporting chain reaction or to contain a critical mass of fissionable material;

"Loss" includes all forms of radioactive contamination of property.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

TORT LIABILITY ENDORSEMENT

This endorsement modifies insurance provided under the following:

LINEBACKER PUBLIC OFFICIAL AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

This policy does not apply to any claim against an Insured for which the Insured:

- (1)** is immune from liability by the provisions of any statute or where the action based upon such claim has been barred or abated by operation of statute or rule of civil procedure: or
- (2)** is not immune from such liability described in **(1)** above but is immune from further liability above any specific statutory limits cap on the maximum liability of the insured. However, this Item **(2)** does not apply to the extent (if any) this policy provides coverage up to the maximum statutory liability limits cap.

The Company will defend a claim under this endorsement but will have no obligation to pay "damages."

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXCLUSION OF TERRORISM

This endorsement modifies insurance provided under the following:

LINEBACKER PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
LINEBACKER PRIVATE ENTITY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

- A.** The following definitions is added and applies under this endorsement wherever the term terrorism, is enclosed in quotation marks:
- 1.** "Terrorism" means activities against persons, organizations or property of any nature:
 - a.** That involve the following or preparation for the following:
 - (1)** Use or threat of force or violence; or
 - (2)** Commission or threat of a dangerous act; or
 - (3)** Commission or threat of an act that interferes with or disrupts an electronic, communication, information, or mechanical system; and
 - b.** When one or both of the following applies:
 - (1)** The effect is to intimidate or coerce a government or the civilian population or any segment thereof, or to disrupt any segment of the economy; or
 - (2)** It appears that the intent is to intimidate or coerce a government, or to further political, ideological, religious, social or economic objectives or to express (or express opposition to) a philosophy or ideology.
 - 3.** The "terrorism" is carried out by means of the dispersal or application of pathogenic or poisonous biological or chemical materials; or
 - 4.** Pathogenic or poisonous biological or chemical materials are released, and it appears that one purpose of the "terrorism" was to release such materials; or
 - 5.** The total of insured damage to all types of property exceeds \$25,000,000. In determining whether the \$25,000,000 threshold is exceeded, we will include all insured damage sustained by property of all persons and entities affected by the "terrorism" and business interruption losses sustained by owners or occupants of the damaged property. For the purpose of this provision, insured damage means damage that is covered by any insurance plus damage that would be covered by any insurance but for the application of any terrorism exclusions; or
 - 6.** Fifty or more persons sustain death or serious physical injury. For the purposes of this provision, serious physical injury means:
 - a.** Physical injury that involves a substantial risk of death; or
 - b.** Protracted and obvious physical disfigurement; or
 - c.** Protracted loss of or impairment of the function of a bodily member or organ.
- B.** The following exclusion is added:

EXCLUSION OF TERRORISM

We will not pay for any "wrongful act" caused directly or indirectly by "terrorism", including action in hindering or defending against an actual or expected incident of "terrorism". Any "wrongful act" is excluded regardless of any other cause or event that contributes concurrently or in any sequence to such "wrongful act". **But this exclusion applies only when one or more of the following are attributed to an incident of "terrorism":**

- 1.** The "terrorism" is carried out by means of the dispersal or application of radioactive material, or through the use of a nuclear weapon or device that involves or produces nuclear reaction, nuclear radiation or radioactive contamination; or
- 2.** Radioactive material is released, and it appears that one purpose of the "terrorism" was to release such material; or

Multiple incidents of "terrorism" which occur within a 72-hour period and appear to be carried out in concert or to have a related purpose or common leadership will be deemed to be one incident, for the purpose of determining whether the thresholds in Paragraphs **B.5.** or **B.6.** are exceeded.

With respect to this Exclusion, Paragraphs **B.5.** and **B.6.** describe the threshold used to measure the magnitude of an incident of "terrorism" and the circumstances in which the threshold will apply, for the purpose of determining whether this Exclusion will apply to that incident. When the Exclusion applies to an incident of "terrorism", there is no coverage under this Coverage Part.

In the event of any incident of "terrorism" that is not subject to this Exclusion, coverage does not apply to any "wrongful act" that is otherwise excluded under this Coverage Part.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DATA COMPROMISE AND CYBER LIABILITY EXCLUSION

This endorsement modifies insurance provided under the following:

LINEBACKER PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

- A. The following Exclusion is added to Paragraph 5. **Exclusions of Section I – Coverage A – Public Officials Liability and Coverage B – Employment Practices Liability:**

Data Compromise and Cyber Liability

- (1) Any "network and information security event" arising out of a "wrongful act".
- (2) Any internet service interruption or failure arising out of a "wrongful act".
- (3) Any "computer attack" arising out of a "wrongful act".

Government Demands or Proceedings

Any demand made or proceeding brought by:

- a. the Federal Trade Commission;
- b. the Federal Communications Commission; or
- c. any other federal, state, local government agency or entity;

arising out of any "wrongful act" of any Insured.

- B. The following definitions are added to the **Section VI - Definitions:**

"Computer attack" means one of the following involving a computer or other electronic hardware that is owned or leased by you and operated under your control:

- a. Unauthorized Access – meaning the gaining of access to your computer system by an unauthorized person or persons; or
- b. Denial of service attack – meaning an intentional attack against you designed to overwhelm the capacity of your computer system in order to deny or impede authorized users from gaining access to your computer system through the internet.

"Computer malware" means malicious code, including but not limited to viruses worms, Trojans, spyware and keyloggers, that is introduced through your website or "communications network".

"Communications network" means any computer or communications network you own, operate, rent, lease, license or borrow from others.

"Network and information security event" means:

- a. failure to prevent the transmission of "computer malware";
- b. failure to provide any authorized user of your website or "communications network" access to such a website or "communications network";
- c. failure to prevent unauthorized access to, or use of, data containing "personally identifying information" and "personally sensitive information" of others.

"Personally Identifying Information" means information that could be used to commit fraud or other illegal activity involving the credit or identity of an individual. This includes, but is not limited to, Social Security numbers or account numbers correlated with names and addresses.

"Personally identifying information" does not mean or include information that is otherwise available to the public, such as names and addresses with no correlated Social Security numbers or account numbers.

"Personally Sensitive Information" means private information specific to an individual, the release of which requires notification of an individual under any applicable law.

"Personally sensitive information" does not mean or include "personally identifying information".



Employers Mutual Casualty Company

NONASSESSABLE POLICY — MUTUAL PROVISIONS

Corporate Office, Des Moines, Iowa

The Insured shall not be liable for any assessment under this policy.

By acceptance of this policy the Named Insured becomes a member of the Company and shall be entitled to vote at all meetings of the Company, and shall upon termination of this policy, participate in the distribution of dividends as fixed and determined by the directors in accordance with law. The annual meeting of the members is held at the Corporate Office of the Company in Des Moines, Iowa, at 9:30 a.m. Central Time, on the second Wednesday in February of each year.

IN WITNESS WHEREOF, this Company has executed and attested these presents.

Todd A. Strother, Secretary

Scott R. Jean, President

EMCASCO Insurance Company

Corporate Office, Des Moines, Iowa

IN WITNESS WHEREOF, this Company has executed and attested these presents.

Doug Van Zanten, Secretary

Scott R. Jean, President

Union Insurance Company of Providence

Corporate Office, Des Moines, Iowa

IN WITNESS WHEREOF, this Company has executed and attested these presents.

Doug Van Zanten, Secretary

Scott R. Jean, President

Illinois EMCASCO Insurance Company

Corporate Office, Des Moines, Iowa

IN WITNESS WHEREOF, this Company has executed and attested these presents.

Doug Van Zanten, Secretary

Scott R. Jean, President

Dakota Fire Insurance Company

Corporate Office, Bismarck, North Dakota

IN WITNESS WHEREOF, this Company has executed and attested these presents.

Doug Van Zanten, Secretary

Scott R. Jean, President

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMON POLICY CONDITIONS

All Coverage Parts included in this policy are subject to the following conditions.

A. Cancellation

1. The first Named Insured shown in the Declarations may cancel this policy by mailing or delivering to us advance written notice of cancellation.
2. We may cancel this policy by mailing or delivering to the first Named Insured written notice of cancellation at least:
 - a. 10 days before the effective date of cancellation if we cancel for nonpayment of premium; or
 - b. 30 days before the effective date of cancellation if we cancel for any other reason.
3. We will mail or deliver our notice to the first Named Insured's last mailing address known to us.
4. Notice of cancellation will state the effective date of cancellation. The policy period will end on that date.
5. If this policy is cancelled, we will send the first Named Insured any premium refund due. If we cancel, the refund will be pro rata. If the first Named Insured cancels, the refund may be less than pro rata. The cancellation will be effective even if we have not made or offered a refund.
6. If notice is mailed, proof of mailing will be sufficient proof of notice.

B. Changes

This policy contains all the agreements between you and us concerning the insurance afforded. The first Named Insured shown in the Declarations is authorized to make changes in the terms of this policy with our consent. This policy's terms can be amended or waived only by endorsement issued by us and made a part of this policy.

C. Examination of Your Books and Records

We may examine and audit your books and records as they relate to this policy at any time during the policy period and up to three years afterward.

D. Inspections and Surveys

1. We have the right to:
 - a. Make inspections and surveys at any time
 - b. Give you reports on the conditions we find; and
 - c. Recommend changes.
2. We are not obligated to make any inspections, surveys, reports or recommendations and any such actions we do undertake relate only to insurability and the premiums to be charged. We do not make safety inspections. We do not undertake to perform the duty of any person or organization to provide for the health or safety of workers or the public. And we do not warrant that conditions:
 - a. Are safe or healthful; or
 - b. Comply with laws, regulations, codes or standards.
3. Paragraphs 1. and 2. of this condition apply not only to us, but also to any rating, advisory, rate service or similar organization which makes insurance inspections, surveys, reports or recommendations.
4. Paragraph 2. of this condition does not apply to any inspections, surveys, reports or recommendations we may make relative to certification, under state or municipal statutes, ordinances or regulations, of boilers, pressure vessels or elevators.

E. Premiums

The first Named Insured shown in the Declarations:

1. Is responsible for the payment of all premiums; and
2. Will be the payee for any return premiums we pay.

F. Transfer of Your Rights and Duties Under This Policy

Your rights and duties under this policy may not be transferred without our written consent except in the case of death of an individual named insured.

If you die, your rights and duties will be transferred to your legal representative but only while acting within the scope of duties as your legal representative. Until your legal representative is appointed, anyone having proper temporary custody of your property will have your rights and duties but only with respect to that property.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WYOMING CHANGES – CANCELLATION AND NONRENEWAL

This endorsement modifies insurance provided under the following:

LINEBACKER PUBLIC OFFICIALS AND EMPLOYMENT RELATED PRACTICES LIABILITY COVERAGE FORM
 LINEBACKER PRIVATE ENTITY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
 CYBERSOLUTIONS COVERAGE FORM
 IDENTITY RECOVERY COVERAGE FORM
 LAW ENFORCEMENT LIABILITY

A. Paragraph 2. of the Cancellation Common Policy Condition is replaced by the following:

2. Cancellation Of Policies In Effect

a. Less Than 60 Days

If this policy has been in effect for less than 60 days, we may cancel this policy by mailing or delivering to the first Named Insured written notice of cancellation at least:

- (1) 10 days before the effective date of cancellation if we cancel for nonpayment of premium;
- (2) 30 days before the effective date of cancellation if we cancel for any other reason.

b. 60 Days Or More

If this policy has been in effect for 60 days or more, or if this policy is a renewal of a policy we issued, we may cancel this policy only for one or more of the following reasons:

- (1) Nonpayment of premium.
- (2) Material misrepresentation of fact which, if known to us, would have caused us not to issue the policy.
- (3) Substantial change in the risk assumed, except to the extent that we should reasonably have foreseen the change or contemplated the risk in writing the policy.
- (4) Substantial breaches of contractual duties, conditions or warranties.

If we cancel, we will mail or deliver to the first Named Insured and the agent, if any, written notice of cancellation, stating the reason for cancellation, at least:

(a) 10 days before the effective date of cancellation if cancellation is for the reason stated in **b.(1)** above; or

(b) 45 days before the effective date of cancellation if cancellation is for the reasons stated in **b.(3)** or **(4)** above.

B. The following is added to the Cancellation Common Policy Condition:

7. If we cancel this policy in accordance with Paragraph 2. of the Cancellation Common Policy Condition, any unearned premium will be refunded to the first Named Insured prior to the effective date of cancellation.

C. The following is added as an additional Condition and supersedes any other provision to the contrary:

NONRENEWAL

1. If we decide not to renew this policy, we will mail or deliver written notice of nonrenewal to the first Named Insured and the agent, if any, at least 45 days before:

- a. The expiration date; or
- b. The anniversary date if this is a continuous policy.

2. Notice of nonrenewal will state the reason for nonrenewal.

3. Any notice of nonrenewal will be mailed or delivered to the first Named Insured's and agent's last mailing address known to us. If notice is mailed, proof of mailing will be sufficient proof of notice.

Final Budget

Riverton Recreation District #25

FYE 6/30/2026

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2023-2024	2024-2025	2025-2026	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$0	\$150,565	\$150,565
C-1.2	Savings and Investments	1040	\$0	\$363,100	\$363,100
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$0	\$0	\$513,665	\$513,665
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$0	\$0	\$513,665	\$513,665

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2023-2024	2024-2025	2025-2026	
		Actual	Estimated	Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2023-2024	2024-2025	2025-2026	
		Actual	Estimated	Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

1060

		2023-2024	2024-2025	2025-2026	
		Actual	Estimated	Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0

Final Budget

Riverton Recreation District #25 _____

FYE 6/30/2026

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$0	\$0	\$0	\$0

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Riverton Recreation District #25

FYE 6/30/2026

OPERATIONS BUDGET

		DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations	7202		\$6,500	\$6,500	\$6,500
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____	7220				
E-9.2	_____	7220				
E-9.3	_____	7220				
E-9.4	_____	7220				
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____	7230				
E-10.2	_____	7230				
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Recreation Grants	7400			\$249,629	\$249,629
E-11.2	_____	7400				
E-11.3	_____	7400				
E-11.4	_____	7400				
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Bond-Officer	7450			\$225	\$225
E-12.2	_____	7450				
E-12.3	_____	7450				
E-12.4	_____	7450				
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$0	\$6,500	\$256,354	\$256,354

Final Budget

Riverton Recreation District #25

FYE 6/30/2026

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004			\$6,500	\$6,500
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031				
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____	7035				
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$0	\$0	\$6,500	\$6,500

Final Budget

Riverton Recreation District #25
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2026

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001		\$233,000	\$233,000	\$233,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify) _____	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$0	\$0	\$0	\$0
R-5.5 Total Forecasted Revenue		\$0	\$0	\$0	\$0

R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

FINAL BUDGET SUMMARY

OVERVIEW	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$0	\$6,500	\$262,854	\$262,854
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$0	\$233,000	\$746,665	\$746,665
S-5 Amount requested from County Commissioners	\$0	\$233,000	\$233,000	\$233,000
S-6 Additional Funding Needed :			\$0	\$0
Projected Surplus:			\$483,811	\$483,811

REVENUE SUMMARY	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-7 Operating Revenues	\$0	\$0	\$0	\$0
S-8 Tax levy (From the County Treasurer)	\$0	\$233,000	\$233,000	\$233,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$0	\$0	\$0	\$0
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue	\$0	\$233,000	\$233,000	\$233,000
FY 7/1/25-6/30/26		Riverton Recreation District #25		

EXPENDITURE SUMMARY	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$0	\$0	\$6,500	\$6,500
S-18 Operations	\$0	\$6,500	\$256,354	\$256,354
S-19 Indirect Costs	\$0	\$0	\$0	\$0
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$0	\$6,500	\$262,854	\$262,854

DEBT SUMMARY	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-22 TOTAL GENERAL FUNDS	\$0	\$0	\$513,665	\$513,665

Summary of Reserve Funds

S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District 7/7/2025

DISTRICT ADDRESS: PO Box 122
Riverton, WY 82501

PREPARED BY: Cody Beers, Treasurer

DISTRICT PHONE: (307) 431-1803

Final Budget

Riverton Recreation District #25											
PO Box 122 Riverton, WY 82501 (307) 431-1803 Fremont County	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">Budget Hearing Information</th> </tr> <tr> <td style="width: 30%;">Location:</td> <td>Riverton City Hall</td> </tr> <tr> <td>Date:</td> <td>6/2/2025</td> </tr> <tr> <td>Time:</td> <td>7 p.m.</td> </tr> <tr> <td colspan="2">Budget Prepared by: Cody Beers, Treasurer</td> </tr> </table>	Budget Hearing Information		Location:	Riverton City Hall	Date:	6/2/2025	Time:	7 p.m.	Budget Prepared by: Cody Beers, Treasurer	
Budget Hearing Information											
Location:	Riverton City Hall										
Date:	6/2/2025										
Time:	7 p.m.										
Budget Prepared by: Cody Beers, Treasurer											

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The District 25 Recreation Board distributes tax monies generated from the one-mill levy authorized by State legislation. It is the philosophy of the board to fund recreational projects with far reaching benefits and those reaching the majority of School District 25 patrons. The board annually awards around \$200,000 to deserving groups in an effort to make Riverton a more recreation-friendly city. Grants awarded in February 2025 totaled \$236,758.75. Grants awarded in March totaled \$12,120. Total grant awards in this year's budget are \$248,878.75, though the Board reserves the right to possibly award additional grants if need arises from the community.

S-B RESERVE DESCRIPTION

Riverton Recreation District 25 has funds invested in the Wyoming State Treasurer's Wyo-Star account.

S-C

Names of Board Members	Date of End of Term
Terri Kucera	1/1/26
Dean Peranteaux	1/1/29
Rick Treese	1/1/27
Cody Beers	1/1/28
Cortney Butterfield	1/1/30
Terry Cantrell	1/1/26
Becca Pierson	1/1/26
Amber Lyman	1/1/29

Does the district have regular office hours exceeding 20 hours per week?	<input checked="" type="checkbox"/> No

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Fremont County School District #25 Web Page

How and where are the notices of meeting posted for the public?
 Fremont County School District #25 Web Page, Riverton Ranger (newspaper)

Where are the public meetings held?
 Riverton City Hall

**MINUTES OF THE MEETING
FREMONT COUNTY SCHOOL DISTRICT #25 RECREATION BOARD
Fremont County School District #25 Central Office
January 13, 2025**

Call to Order

The meeting was called to order at 5:33 pm.

Dean Peranteaux, Rick Treese, Amber Lyman, Cody Beers, Terri Kucera, Cortney Butterfield, Karen Johnson, Rebecca Pierson and Terry Cantrell were present.

Audiences with the Board

None

Approval of the Agenda

Dean Peranteaux moved and Rick Treese seconded to approve the agenda. **MOTION CARRIED**

Treasurer's Report

Checking account balance - \$69,019.40

WYO STAR balance - \$357,026.85

Fifteen bills were approved to be paid: The Ranger - \$26.00; Riverton Little League - \$7,287.68; Riverton Little League (Beautification) - \$8,000.00; Riverton Chamber and Visitor's Center - \$3,149.04; Trails Committee - \$10,000.00; Boys and Girls Club of Central WY - \$10,000.00; FC Ice Hockey Association - \$21,160.00; RHS C.A.N. - \$1,000.00; Riverton Aquatic Center - \$6,000.00; CDS - \$6,200.00; Friends of the FC Fair - \$650.00; Riverton Swim Club - \$10,500.00; Friends of Riverton FFA - \$589.23; CATS - \$2,500.00; and Renee Moss - \$651.24.

Board members reviewed the checkbook balance.

Rick Treese moved and Rebecca Pierson seconded to pay the bills. **MOTION CARRIED**

Approval of the Minutes

Cody Beers moved and Rick Treese seconded to approve the minutes from the December 2, 2024, meeting. **MOTION CARRIED**

Discussion

All new board members were welcomed and given a run down about how the board functions. We discussed the annual grant proposal meeting that would immediately follow the monthly meeting.

Action Items

Cody Beers moved and Rick Treese seconded to elect Terri Kucera President of the board. **MOTION CARRIED**

Karen Johnson moved and Rick Treese seconded to elect Dean Peranteaux Vice President of the board. **MOTION CARRIED**

Dean Peranteaux moved and Rick Treese seconded to elect Cody Beers Treasurer of the board.
MOTION CARRIED

Dean Peranteaux moved and Cortney Butterfield seconded to elect Rick Treese Secretary of the board. **MOTION CARRIED**

Next Meeting

The next meeting will be on February 3, 2025, at 6:00 pm at Riverton City Hall.

Adjournment

The meeting was adjourned at 5:55 pm.

Terri Kucera

Terri Kucera, President

2/3/2025

Date

**MINUTES OF THE MEETING
FREMONT COUNTY SCHOOL DISTRICT #25 RECREATION BOARD
Riverton City Hall
February 3, 2025**

Call to Order

The meeting was called to order at 6:00 pm.

Cody Beers, Terri Kucera, Cortney Butterfield, Karen Johnson, Rebecca Pierson and Terry Cantrell were present.

Dean Peranteaux, Rick Treese and Amber Lyman were absent.

Audiences with the Board

None

Approval of the Agenda

Cody Beers moved and Karen Johnson seconded to approve the agenda. **MOTION CARRIED**

Treasurer's Report

Checking account balance - \$132,230.47

WYO STAR balance - \$358,275.93

Two bills were approved to be paid: USPS (PO Box annual fee) - \$72.00 and Renee Moss - \$468.20.

Board members reviewed the checkbook balance.

Cortney Butterfield moved and Cody Beers seconded to pay the bills. **MOTION CARRIED**

Approval of the Minutes

Terry Cantrell moved and Karen Johnson seconded to approve the minutes from the January 13, 2025, meeting. **MOTION CARRIED**

Discussion

The 2025 grant proposals were discussed.

Action Items

Karen Johnson moved and Terry Cantrell seconded to award a total of \$211,009.84 for the 2025 grant proposals. **MOTION CARRIED**

Next Meeting

The next meeting will be on March 3, 2025, at 7:00 pm at Riverton City Hall.

Adjournment

The meeting was adjourned at 7:18 pm.

Terri Kucera

Terri Kucera, President

3/3/2025

Date

**MINUTES OF THE MEETING
FREMONT COUNTY SCHOOL DISTRICT #25 RECREATION BOARD
Riverton City Hall
March 3, 2025**

Call to Order

The meeting was called to order at 7:00 pm.

Dean Peranteaux, Cortney Butterfield, Rebecca Pierson, Rick Treese, Terry Cantrell and Terri Kucera were present.

Amber Lyman, Cody Beers and Karen Johnson were absent.

Audiences with the Board

After Prom committee, and Brady Slack and Ross Anderson (Fremont Frogs).

Approval of the Agenda

Dean Peranteaux moved and Rick Treese seconded to approve the agenda. **MOTION CARRIED**

Treasurer's Report

Checking account balance - \$143,278.77

WYO STAR balance - \$358,275.93

Two bills were approved to be paid: RJFL - \$10,496.81 and Renee Moss - \$493.40.

Board members reviewed the checkbook balance.

Rick Treese moved and Cortney Butterfield seconded to pay the bills. **MOTION CARRIED**

Approval of the Minutes

Rick Treese moved and Cortney Butterfield seconded to approve the minutes from the February 3, 2025, meeting. **MOTION CARRIED**

Discussion

The After Prom grant proposal and the Fremont Frogs grant proposal were discussed. We also talked about our Bi-Laws and our Guidelines, as well as the situation with the Skate Park's lights.

Action Items

Dean Peranteaux moved and Rick Treese seconded to award After Prom \$8,620.00. **MOTION CARRIED**

Dean Peranteaux moved and Terry Cantrell seconded to award the Fremont Frogs \$3,500.00. **MOTION CARRIED**

Rick Treese moved and Rebecca Pierson seconded to adopt the amended guidelines. **MOTION CARRIED**

Dean Peranteaux moved and Rick Treese seconded to put the Skate Park light bill in the FCSD #25 Rec Board name. **MOTION CARRIED**

Next Meeting

The next meeting will be on April 7, 2025, at 7:00 pm at Riverton City Hall.

Adjournment

The meeting was adjourned at 8:30 pm.

Terri Kucera

4/7/25

Terri Kucera, President

Date

**MINUTES OF THE MEETING
FREMONT COUNTY SCHOOL DISTRICT #25 RECREATION BOARD
Riverton City Hall
April 7, 2025**

Call to Order

The meeting was called to order at 6:57 pm.

Dean Peranteaux, Cortney Butterfield, Rebecca Pierson, Rick Treese, Terry Cantrell, Amber Lyman, Cody Beers, Karen Johnson and Terri Kucera were present.

Audiences with the Board

None

Approval of the Agenda

Cody Beers moved and Cortney Butterfield seconded to approve the agenda. **MOTION CARRIED**

Treasurer's Report

Checking account balance - \$151,323.75

WYO STAR balance - \$360,657.82

Two bills were approved to be paid: Aquatic Center - \$30,000.00; and Renee Moss - \$554.40.

Board members reviewed the checkbook balance.

Cody Beers moved and Rick Treese seconded to pay the bills. **MOTION CARRIED**

Approval of the Minutes

Rick Treese moved and Terry Cantrell seconded to approve the minutes from the March 3, 2025, meeting. **MOTION CARRIED**

Discussion

Discussed the updated Bi-Laws and the updated audit. Dean Peranteaux co-signed with the FCSD 25 Rec Board to set up a new account with Rocky Mountain Power for the skate park. We will be receiving a monthly billing statement for the lights at the skate park.

Action Items

Terry Cantrell moved and Dean Peranteaux seconded to table signing the revised Bi-Laws until next month's meeting. **MOTION CARRIED**

Next Meeting

The next meeting will be on May 5, 2025, at 7:00 pm at Riverton City Hall. This meeting was changed to May 12, 2025, prior to May 5th as a result of the FCSD 25 Annual Awards Night.

Adjournment

The meeting was adjourned at 7:42 pm.

Terri Kucera

5/12/2025

Terri Kucera, President

Date

**MINUTES OF THE MEETING
FREMONT COUNTY SCHOOL DISTRICT #25 RECREATION BOARD
Riverton City Hall
May 12, 2025**

Call to Order

The meeting was called to order at 7:00 pm.

Dean Peranteaux, Cortney Butterfield, Rebecca Pierson, Rick Treese, Terry Cantrell, Amber Lyman, Cody Beers, Karen Johnson and Terri Kucera were present.

Audiences with the Board

None

Approval of the Agenda

Cody Beers moved and Dean Peranteaux seconded to approve the agenda. **MOTION CARRIED**

Treasurer's Report

Checking account balance - \$150,564.59

WYO STAR balance - \$363,100.17

Six bills were approved to be paid: Wind River Prosperity - \$449.68; Tegeler & Assoc. - \$225.00; Legion Baseball - \$9,823.40; Rocky Mountain Power - \$10.16; CATS - \$1,264.64; Dean Peranteaux - \$66.99.

Board members reviewed the checkbook balance.

Rick Treese moved, Terry Cantrell seconded and Dean Peranteaux abstained to pay the bills.
MOTION CARRIED

Approval of the Minutes

Dean Peranteaux moved and Rick Treese seconded to approve the minutes from the April 7, 2025, meeting. **MOTION CARRIED**

Executive Session for Personnel

Cody Beers moved and Terry Cantrell seconded to move into executive session. **MOTION CARRIED**

There was a consensus to come out of executive session.

Cody Beers moved and Rebecca Pierson seconded to hire Renee Moss as an assistant to the board for \$500.00/mo. **MOTION CARRIED**

Cody Beers moved and Rick Treese seconded to hire Berg & Jeffres Accounting Firm to help with the three required yearly state audits. **MOTION CARRIED**

Discussion

Discussed the current progress of the follow-up review of the 2019-2020 audit, as well as the addition of a Code of Conduct to our revised Bi-Laws.

Action Items

Dean Peranteaux moved and Terry Cantrell seconded to table signing the revised Bi-Laws until the June 2, 2025, meeting. **MOTION CARRIED**

Dean Peranteaux moved and Terry Cantrell seconded to pay Renee Moss \$500.00 for her assistant services. **MOTION CARRIED**

Next Meeting

The next meeting will be on June 2, 2025, at 7:00 pm at Riverton City Hall.

Adjournment

The meeting was adjourned at 8:25 pm.

Terri Kucera

Terri Kucera, President

6/2/2025

Date

**MINUTES OF THE MEETING
FREMONT COUNTY SCHOOL DISTRICT #25 RECREATION BOARD
Riverton City Hall
June 2, 2025**

Call to Order

The meeting was called to order at 7:00 pm.

Cortney Butterfield, Rebecca Pierson, Rick Treese, Terry Cantrell, Amber Lyman, Cody Beers, and Terri Kucera were present.

Dean Peranteaux was not present.

Audiences with the Board

Mary Axthelm represented "R" Recreation with a grant proposal.

Approval of the Agenda

Cody Beers moved and Rick Treese seconded to approve the agenda. **MOTION CARRIED**

Treasurer's Report

Checking account balance - \$149,943.25

WYO STAR balance - \$363,100.17

Two bills were approved to be paid: Rocky Mountain Power - \$54.35 and Renee Moss - \$500.00.

Board members reviewed the WYO STAR balance and checkbook balance.

Rick Treese moved and Cortney Butterfield seconded to pay the bills. **MOTION CARRIED**

Approval of the Minutes

Rick Treese moved and Terry Cantrell seconded to approve the minutes from the May 12, 2025, meeting. **MOTION CARRIED**

Discussion

Conducted our budget hearing via a public hearing at 7:00 pm. There were no comments and the budget was adopted with changes. The final budget will be submitted in July 2025.

Discussed the "R" Recreation grant proposal. All members were in agreement to assist "R" Recreation on a temporary basis.

Discussed the revised Bi-Laws and addition of the Code of Conduct. Everyone agreed to the revisions and addition.

Action Items

Rick Treese moved and Terry Cantrell seconded to table the vote on the final budget until the July meeting when all the changes will be implemented. **MOTION CARRIED**

Cody Beers moved and Terry Cantrell seconded to award "R" Recreation their grant proposal for \$40,000.00. **MOTION CARRIED**

Rick Treese moved and Cortney Butterfield seconded to accept the revised Bi-Laws with the addition of the Code of Conduct. **MOTION CARRIED**

Next Meeting

The next meeting will be on July 7, 2025, at 7:00 pm at Riverton City Hall.

Adjournment

The meeting was adjourned at 7:46 pm.

Terri Kucera

Terri Kucera, President

7/7/2025

Date

**MINUTES OF THE MEETING
FREMONT COUNTY SCHOOL DISTRICT #25 RECREATION BOARD
Riverton City Hall
July 7, 2025**

Call to Order

The meeting was called to order at 7:11 pm.

Cortney Butterfield, Terry Cantrell, Amber Lyman (via phone), Dean Peranteaux, and Terri Kucera were present.

Cody Beers, Rebecca Pierson and Rick Treese were not present.

Audiences with the Board

None

Approval of the Agenda

Dean Peranteaux moved and Cortney Butterfield seconded to approve the agenda. **MOTION CARRIED**

Treasurer's Report

Checking account balance - \$152,235.45

WYO STAR balance - \$363,100.17

Four bills were approved to be paid: Rocky Mountain Power - \$35.22; Tegeler and Associates - \$200.00; Bott Memorial - \$9,482.00 and Renee Moss - \$500.00.

Board members reviewed the WYO STAR balance and checkbook balance.

Dean Peranteaux moved and Terry Cantrell seconded to pay the bills. **MOTION CARRIED**

Approval of the Minutes

Terry Cantrell moved and Cortney Butterfield seconded to approve the minutes from the June 2, 2025, meeting. **MOTION CARRIED**

Discussion

None

Action Items

None

Next Meeting

The next meeting will be on August 4, 2025, at 7:00 pm at Riverton City Hall.

Adjournment

The meeting was adjourned at 7:26 pm.



Terri Kucera

Terri Kucera, President

8/4/25

Date



2025 Annual Survey of Public Employment & Payroll E-3: Special Districts and Local Agencies

[Main Menu](#)

[FAQs](#)

[About Survey](#)

[Instructions](#)

[Print/Review](#)

[Attach Data](#)

[Logout](#)

[PDF Website: Survey of Public Employment & Payroll](#)
Telephone: 1-800-832-2839 weekdays, 8AM to 5PM ET

Submission Confirmation

Thank you for completing the 2025 Annual Survey of Public Employment & Payroll!

The U.S. Census Bureau has received your data and appreciates your time and participation. Please keep a copy of this confirmation for your records.

Agency Name: RIVERTON RECREATION DISTRICT 25


User ID: 122474

Submission Date & Time: Tuesday August 12, 2025, 11:30:57 AM EDT

Would you like a PDF of the worksheet with your answers?



[Print Confirmation Screen](#)

The letters PDF or the  icon indicate a document is in the Portable Document Format (PDF). To view the file you will need the Adobe® Reader, which is available for **free** from the Adobe web site.

[Burden Statement](#)

[Accessibility](#)

[Privacy](#)

[Security](#)