

SUMMARY of PROCEEDINGS

MANAGEMENT COUNCIL



COMMITTEE MEETING INFORMATION

February 8, 2022 | 9:00 AM
Wyoming State Capitol, Historic Supreme Court Chamber, State Capitol Room E202
200 W. 24th Street
Cheyenne, Wyoming

COMMITTEE MEMBERS PRESENT

Senator Dan Dockstader, Chairman
Representative Eric Barlow, Vice Chairman
Senator Ogden Driskill
Senator Mike Gierau
Senator Larry Hicks
Senator Dave Kinskey
Senator Chris Rothfuss
Representative Cathy Connolly
Representative Chuck Gray
Representative Andy Schwartz
Representative Albert Sommers
Representative Mike Yin

COMMITTEE MEMBERS NOT PRESENT

Representative Mike Greear

LEGISLATIVE SERVICE OFFICE STAFF

Matt Obrecht, Director
Anthony Sara, Legislative Support Manager
Heather Kammerman, Fiscal Officer

The Committee Meeting Summary of Proceedings (meeting minutes) is prepared by the Legislative Service Office (LSO) and is the official record of the proceedings of a legislative committee meeting. This document does not represent a transcript of the meeting; it is a digest of the meeting and provides a record of official actions taken by the Committee. All meeting materials and handouts provided to the Committee by the Legislative Service Office, public officials, lobbyists, and the public are on file at the Legislative Service Office and are part of the official record of the meeting. An index of these materials is provided at the end of this document and these materials are on file at the Legislative Service Office. For more information or to review meeting materials, please contact the Legislative Service Office at (307) 777-7881 or by e-mail at lso@wyoleg.gov. The Summary of Proceedings for each legislative committee meeting can be found on the Wyoming Legislature's website at www.wyoleg.gov.

OTHERS PRESENT AT MEETING

Please refer to [Appendix 1-02](#) to review the Committee Sign-in Sheet for a list of other individuals who attended the meeting.

EXECUTIVE SUMMARY

The Management Council met to consider legislation and to consider revisions to Management Council policies. The Council also met to receive updates on visitor services, exhibit and wayfinding and furniture in the Wyoming State Capitol.

CALL TO ORDER

Chairman Dockstader called the meeting to order at 9:00 AM. The following sections summarize the Committee proceedings by topic. Please refer to [Appendix 1-01](#) to review the Committee Meeting Agenda.

APPROVAL OF MINUTES

Representative Sommers moved the approval of the January 6, 2022 meeting minutes ([Appendix 1-03](#)). Representative Connolly seconded the motion. The motion was unanimously adopted.

REVISOR'S BILL

David Hopkinson, LSO Staff Attorney, provided the Council with an overview of 22LSO-0017, Revisor's bill ([Appendix 2-01](#)). Representative Barlow moved to amend the bill with suggested language ([Appendix 2-02](#)). The motion was seconded and passed. After a roll call vote, the bill was passed as amended unanimously.

ADMINISTRATIVE RULES REPORT

Josh Anderson, LSO Senior Staff Attorney, provided an update of the annual rule review report ([Appendix 3-01](#)). Representative Sommers asked how much total time is spent on Administrative Rule Reviews by LSO staff. Mr. Anderson stated it fluctuates depending on the year and what bills are passed in the previous session. Director Obrecht stated that staff attorneys generally spend about 10-15% of their overall time on Administrative Rule Reviews.

DRESS CODE POLICY UPDATE REQUEST

Senator Ellis stated her concerns with Management Council Policy 12-03 ([Appendix 4-01](#)) which provides for standards of dress on the floor of the Senate and House of Representatives, as well as during committee meetings. She requested that the Council make the policy more gender neutral.

Tamara Rivale, Legislative Counsel, stated that the original Management Council Policy was adopted in 2011 and was amended in 2017. Since that time, more legislatures have adopted dress codes which are gender neutral in their standards. Ms. Rivale provided examples of those legislative dress codes. After some discussions, Representative Yin moved to amend the current dress code policy in a substantial extent to mimic the New Mexico Legislature's dress code policy, but also to require name badges ([Appendix 4-02](#)). Representative Barlow seconded the motion. The motion passed.

VISITOR SERVICES UPDATE

Visitor Services 20-21 Recap

Riana Davidson, LSO Visitors Services Manager, provided an update on visitation and visitor services in the Wyoming State Capitol Complex ([Appendix 6-01](#)). Representative Gray asked how many hours a day

is the Docent office staffed. Ms. Davidson stated the docent office is staffed during business hours: Monday through Friday 8:00am – 5:00pm. Representative Gray asked Ms. Davidson if she has thought of a way to communicate with the legislators during session when their constituents visit to be able to answer some questions those constituents may have about the legislative process. Ms. Davidson stated when a school group visits the Capitol, she sends a note to the floor so they can be recognized and greeted. When an adult group visits the Capitol, the group usually reaches out to a member of the legislature to inform them of their visit beforehand.

Exhibit and Wayfinding Update

Senator Landen provided Council with an update on the Exhibit and Wayfinding Subcommittee ([Appendix 6-02](#)). Senator Hicks stated there was \$2 million dollars appropriated for wayfinding, acoustics, and various other projects in the Capitol in the 2021 capital construction bill. Kristi Racines, State Auditor, stated the subcommittee is focusing on making sure the right structures are in place to ensure the Exhibit Plan touches on all important aspects of the Capitol and its place in the history of the State of Wyoming. Auditor Racines stated the subcommittee is looking for a cohesive style to tie together the many different spaces in the Complex. Representative Nicholas stated that \$8.5 million dollars is what the consultant suggested to finish the project. Representative Nicholas stated that figure includes \$4 to \$5 million dollars for constructing the exhibits, but that does not include funding for the Complex grounds or finishing the media studio. Representative Nicholas stated the actual number is closer to \$9.5 million dollars to finish the project.

CAPITOL FURNITURE PURCHASE REQUEST

Wendy Madsen, LSO Special Projects, provided an overview of the outstanding furniture that is needed in the Capitol. Director Obrecht stated Management Council should consider a motion to authorize \$80,000 in Management Council contingency funds to finish furnishing the second and third floor and other legislative space if there aren't enough funds to do it in the existing Capitol budget. Senator Rothfuss moved the motion. The motion passed.

MEETING ADJOURNMENT

There being no further business, Senator Dan Dockstader adjourned the meeting at 12:00 PM.

Respectfully submitted,

Senator Dan Dockstader

Committee Meeting Materials Index

Index Number	Agenda Item	Document Description	Document Provider
1-01		Agenda	Legislative Service Office
1-02		Sign-In Sheet	Legislative Service Office
1-03	Call to Order & Approval of January 6, 2022 Meeting Minutes	January 6, 2022 Meeting Minutes	LSO
2-01	Revisor's Bill	22LSO-0017 v0.5 Revisor's bill.	LSO
2-02	Revisor's Bill	Proposed Revisor's Bill Amendment	LSO
2-03	Revisor's Bill	Revisor's Bill Fact Sheet	LSO
3-01	Administrative Rules Report	2021 Annual Rules Report	LSO
3-02	Administrative Rules Report	Governor Letter ARR21 057	LSO
3-03	Administrative Rules Report	Governor Letter ARR21 070	LSO
4-01	Dress Code Policy Update Request	MC Policy 12-03 Proposed Amendments	LSO
4-02	Dress Code Policy Update Request	NCSL Dress Code Survey	LSO
6-01	Visitor Services Update	Visitor Services Recap	LSO
6-02	Visitor Services Update	Exhibit & Wayfinding Subcommittee Overview	LSO