

State of Wyoming

2021-2022

Supplemental Budget Request



Agency 041: Fire Prevention and Electrical Safety

Prepared for the February 2021 Legislature.

The information in this budget request has been developed in accordance with the agency plan prepared according to W.S. 28-1-115 & 28-1-116 [W.S. 9-2-1011(b)(vi)].

Submitted by:

Signature

Name

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Title

DIRECTOR

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State Budget Department

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Department Name: FIRE PREVENTION ELECT. SAFETY							Department Number: 041
1 Description	Code	2 BFY 2021 Total Budget	3 Dept Step 2 COVID19 Reductions	4 Dept Step 3 COVID19 Reductions	5 Supplemental Request	6 Governor Changes Total	7 Governor's Recommended Approp.
DIVISION							
ADMINISTRATION	0100	960,894	(100,000)	0	0	0	860,894
FIRE PREVENTION ADMINISTRATION	0200	1,947,256	0	0	0	0	1,947,256
ELECTRICAL SAFETY ADMINISTRATI	0300	2,408,747	0	0	0	0	2,408,747
TRAINING	0400	1,546,785	0	0	0	0	1,546,785
FIRE ACADEMY	0500	476,641	0	0	0	0	476,641
TOTAL BY DIVISION		7,340,323	(100,000)	0	0	0	7,240,323
OBJECT SERIES							
PERSONNEL	0100	6,024,355	0	0	0	0	6,024,355
SUPPORTIVE SERVICES	0200	1,072,846	(100,000)	0	0	0	972,846
CENT. SERV./DATA SERV.	0400	143,644	0	0	0	0	143,644
SPACE RENTAL	0500	37,728	0	0	0	0	37,728
CONTRACTUAL SERVICES	0900	61,750	0	0	0	0	61,750
TOTAL BY OBJECT SERIES		7,340,323	(100,000)	0	0	0	7,240,323
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	6,471,053	(650,352)	(163,837)	0	0	5,656,864
OTHER FUNDS	Z	869,270	550,352	163,837	0	0	1,583,459
TOTAL BY FUNDS		7,340,323	(100,000)	0	0	0	7,240,323
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		33	0	0	0	0	33
TOTAL AUTHORIZED EMPLOYEES		33	0	0	0	0	33

Department Name: FIRE PREVENTION ELECT. SAFETY

Department Number: 041

SECTION 1. STATE OF THE AGENCY

DFPES Overview

With a biennial budget of approximately \$7.3 million and a staff of 33 personnel in 4 divisions the Department of Fire Prevention and Electrical Safety (DFPES) efficiently serves the state of Wyoming fulfilling its many required challenges.

Mission Statement: "Through quality service and motivated employees, work in concert with our customers to protect life and property from fire and electrical hazards."

Our Principles: With effective communication, work in collaboration with other state departments and organizations to help achieve fire safe communities for Wyoming citizens to enjoy. Currently we go far beyond these statements by participation in education, data collection and awareness on the constantly changing environment that affects the fire and electrical industry.

DFPES Background & Structure

The Department of Fire Prevention and Electrical Safety (DFPES) was created by an act of the 33rd Legislature during the 1955 session. The department consists of several districts located in Cheyenne and around the state. The clients served by our agency include the fire service, electricians, law enforcement, architects, engineers, building and fire code officials, federal/state/county and municipal agencies, building and electrical contractors, the electrical industry, media, business owners and the general public.

- **Training Division-** The Wyoming Fire Academy in Riverton was acquired for the purpose of being the central location of training for all aspects of the fire service. Serving Volunteer and Career firefighters alike it is intended to meet one of our primary statutorily mandated responsibilities which is the training of Wyoming's Firefighters. We look at all aspects of fire suppression and fire prevention, and by using the most current information available, provide training to all levels of the fire service. Generally speaking fire investigations are supervised in this division.
- **Electrical Division-** Oversight of all electrical licensing, electrical plan review and inspections of new and existing electrical installations of public buildings and state owned buildings. This division investigates all electrocutions occurring in Wyoming.
- **Prevention Division-** Oversight of fire inspections, fire and life safety plan reviews for all new public buildings and others required by statute. Also includes new data reporting and management systems including NIFRS, Emergency Reporting and others.
- **Administration Division-** General oversight of all divisions but including budgetary, human resource, policy, planning, records and data management.

Department Name: FIRE PREVENTION ELECT. SAFETY

Department Number: 041

DFPES Challenges/Risks/Priorities

Challenges:

- Recently an increased risk of cancer and cardiopulmonary problems in firefighters was discovered and as a result we are in the process of creating decontamination procedures and training across the state with the newest recommendations to reverse this trend. The Wyoming legislature passed law WS 27-15-101, recognizing “a presumption” for certain diseases affecting firefighters. Wyoming is among the first states to adopt such a law.
- Wyoming works with over 8000 Electricians, Contractors and others requiring state licensing. This has been accomplished through a paper application and phone calls until recently. Multiple programs were attempted and failed at a high cost to the state. Recently a new much more cost efficient program was found and with a design team from Imagetrend and the DFPES we now have an online licensing program. DFPES is currently working on adding an online wiring permit process to this system.

Priorities: Listed below are a few of the projects we are currently involved in.

- Upgrade and renovation of Wyoming Fire Academy: As the central training location for many fire departments it is necessary to offer a facility which provides realistic and up to date environments.
- Continued upgrading and movement of electrical licensing program and procedures into a more stable modern platform.
- The movement of Inspectors into a mobile environment by developing a robust inspection platform which allows the elimination of several offices. This is an ongoing project that is connected to the overall upgrading of all department records management systems. Although we are eliminating offices the cost saving is not reflected in our budget but in the budget of other agencies i.e. A&I, ETS etc. We are 90% complete on this upgrade.
- Implementation of a nationally certified fire investigations team. This is close to completion with all investigators receiving training from the National Fire Academy and certification from the International Association of Arson Investigators. Continuing training will be key in this programs success.
- Complete online plan review for both life safety and electrical plans. Prior to this all building plans required multiple copies of cumbersome plans to be shipped and corrected many times. Recently (2018) we obtained an electronic process for handling PDF style building plan files. Finalizing this process will help with costs and speed of approvals.
- Creation of accurate data/information for utilization by the Firefighting and Electrical profession in Wyoming. Until very recently no accurate data was available for determining our true fire related issues. Recently (2018, 2019) we have begun to accumulate true accurate information and are providing this to the industry to assist in the determination of their training and equipment needs.

Department Name: FIRE PREVENTION ELECT. SAFETY

Department Number: 041

Agency Successes and Efficiencies

As indicated above there is a continuing effort to eliminate office space around the state with the exception of those locations involved directly with architectural plan review and electrical plan reviews. Other locations housing only inspection staff will be phased out over the coming years. This will result in a budget reduction but will not be directly reflected in the DFPES budget. Co-occurring costs associated with phones internet etc. will also be reduced. These reductions are directly related to the use of mobile offices and Wi-Fi which allows the use of our online programs in the field. Reduced costs but greater access to information and quicker turn around on reports.

- Implementation of online electrical licensing accomplished with a great savings in future costs to the state.
- Creation of public education program.
- Implementation of Community Risk Reduction program and recognition nationally of Wyoming's approach to team creation. We have been asked to present at the National meeting on our program and how we are proceeding with a fire awareness program concerning oxygen concentration units and smoking.
- Developing relationships with adjoining state Fire Marshal offices to better utilize available equipment regionally i.e. driving simulator, fire sprinkler demonstration trailers, etc. With limited budgets it is difficult to provide all needed training but with these new relationships we are able to access and offer high quality training without the associated cost.

SECTION 3. DEPARTMENT STATUTORY AUTHORITY

W.S. 35-9-101 through 35-9-107	General Duties
W.S. 35-9-108	Plan Review, Procedures, Fees
W.S. 35-9-109 through 35-9-117	Investigation, Notice, Powers
W.S. 35-9-118	Exceptions
W.S. 35-9-119 through 35-9-120	Electrical Inspectors
W.S. 35-9-121 through 35-9-123	Jurisdiction
W.S. 35-9-124 through 35-9-126	Powers of the Board
W.S. 35-9-127 through 35-9-130	Licensing, Fees, Penalties
W.S. 35-9-162	Fire Training Facility

SECTION 5. DEPARTMENT PRIORITIES

041 - Fire Prevention and Electrical Safety									
2021-2022 Biennium Priorities									
Priority	Division	Unit #	Program Name / Description	\$	GF	FF	OF	# of Positions	Describe the consequences if priority is cut.
1	0101	0101	ADMINISTRATION	960,894	960,894			3	Services could not be provided

Department Name: FIRE PREVENTION ELECT. SAFETY

Department Number: 041

2	0201	0201	FIRE PREVENTION	1,947,256	1,947,256			9	Jeopardizing safety of the Wyoming public
3	0301	0301	ELECTRICAL SAFETY	1,539,477	1,539,477			7	Regulations that regulate electrical licensing and permits would not be enforced.
4	0300	0305	ELECTRICAL FEES	869,270			869,270	4	Regulations that regulate electrical licensing and permits would not be enforced
5	0400	0401	TRAINING	1,546,785	1,546,785			8	Inadequately trained firefighters and emergency-responders increases the risk of injuries and fatalities.
6	0500	0501	FIRE ACADEMY	476,641	476,641			2	Inadequately trained firefighters and emergency-responders increases the risk of injuries and fatalities.
			TOTALS	7,340,323	6,471,053		869,270	33	

- SECTION 8. STEP TWO COVID 19 REDUCTION PRIORITIES

041 - Fire Prevention and Electrical Safety 2021-2022 Step Two COVID19 Reduction Priorities									
Priority	Unit #	Description	Department Reduction		Governor's Recommendation				
			Amount	Pos	Amount	GF	FF	OF	Pos
1	0101	Reduction - 0292.00 Maintenance Agreements	(\$100,000)	0	(\$100,000)	(\$100,000)	\$0	\$0	0
2	0301	Reduction/Swap of Funding 200 series From GF to OF	\$0	0	\$0	(\$90,000)	\$0	\$90,000	0
3	0301	Reduction/Swap of Funding - Position 00060 From GF to OF	\$0	0	\$0	(\$267,182)	\$0	\$267,182	0
4	0301	Reduction/Swap of Funding - Position 00120 From GF to OF	\$0	0	\$0	(\$193,170)	\$0	\$193,170	0
Totals			(\$100,000)	0	(\$100,000)	(\$650,352)	\$0	\$550,352	

Department Name: FIRE PREVENTION ELECT. SAFETY

Department Number: 041

[illegible]

- SECTION 9. STEP THREE COVID 19 REDUCTION PRIORITIES

041 - Fire Prevention and Electrical Safety 2021-2022 Step Three COVID19 Reduction Priorities									
Priority	Unit #	Description	Department Reduction		Governor's Recommendation				
			Amount	Pos	Amount	GF	FF	OF	Pos
1	0305	Reduction/Swap of Funding - Position 0038 from GF to OF	\$163,837	1	\$163,837	\$0	\$0	\$163,837	1
1	0301	Reduction/Swap of Funding - Position 0038 from GF to OF	(\$163,837)	(1)	(\$163,837)	(\$163,837)	\$0	\$0	(1)
Totals			0	0	0	(163,837)	\$0	\$163,837	0
General Fund			(\$163,837)						
Federal Funds			\$0						
Other Funds			\$163,837						
Total Reductions			\$0						

* - Requires statutory change. See Section D Statutory Change narrative in Section Three COVID Reductions

Department Name: FIRE PREVENTION ELECT. SAFETY Division Name: ADMINISTRATION				Department Number: 041 Division Number: 0100			
1 Division	Code	2 BFY 2021 Total Budget	3 Dept Step 2 COVID19 Reductions	4 Dept Step 3 COVID19 Reductions	5 Supplemental Request	6 Governor Changes Total	7 Governor's Recommended Approp.
UNIT ADMINISTRATION	0101	960,894	(100,000)	0	0	0	860,894
TOTAL BY UNIT		960,894	(100,000)	0	0	0	860,894
OBJECT SERIES							
PERSONNEL	0100	693,658	0	0	0	0	693,658
SUPPORTIVE SERVICES	0200	230,438	(100,000)	0	0	0	130,438
CENT. SERV./DATA SERV.	0400	36,798	0	0	0	0	36,798
TOTAL BY OBJECT SERIES		960,894	(100,000)	0	0	0	860,894
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	960,894	(100,000)	0	0	0	860,894
TOTAL BY FUNDS		960,894	(100,000)	0	0	0	860,894
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		3	0	0	0	0	3
TOTAL AUTHORIZED EMPLOYEES		3	0	0	0	0	3

Department Name: FIRE PREVENTION ELECT. SAFETY

Division Name: ADMINISTRATION

Unit Name: ADMINISTRATION

Wyoming On Line Financial Codes				
DEPT	DIVISION	UNIT	FUND	APPR
041	0100	0101	001	101

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 35-9-101 through 35-9-130

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY #1 Reduction in 0292.00 Maintenance Agreement

A. EXPLANATION OF REDUCTION: Reducing the Maintenance Agreement series 0292.00 by \$100,000.

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

Object Code	Amount	Funding Source
1 0292.00 Maintenance Agreement	(\$100,000)	100% General Fund
Total	<u>(\$100,000)</u>	100% General Fund

C. REDUCTION IMPACT: Our evaluation and subsequent proposal for reduction in the amount of \$100,000 results from significant changes within our License Database. The Department had an ongoing Vendor contract costing the Department \$363,707 yearly percentage rate increase ranging from 10% to 30%. The Department changed vendor and product saving the Department on going expenses. Yearly contract is \$36,000. The Department would need \$72,000 for ongoing Maintenance to the License Database. Database manages all Licenses, Permits and other related fields. The Department database does verification on Contractors, Master Electricians, Journeymen and Electrical Permits and issues said License etc. State Statute requires that all installations meet the National Electric Code adopted by the State of Wyoming. Wyoming works with over 8000 Electricians, Contractors and others requiring state licensing. This has been accomplished through a hard copy system until recently. As stated multiple programs were attempted and failed at a high cost. Recently a new much more cost efficient program was found and implemented.

NOTE: The Department of Fire Prevention and Electrical safety has had many budget reductions over the last few years. These include reduction in personnel, closures of offices, reductions in database costs and continuing contractual costs. These reductions are a result of an effort to modernize processes and efficiencies. Not included in our new reduction priorities listed below are several general fund reductions which will be reflected in other agency budgets as a result of our actions.

1. Lease cancellations (office closures from becoming mobile offices.)
 - i. Closures of Worland, Laramie, Afton, and a new closure this fall of Green River.

Department Name: FIRE PREVENTION ELECT. SAFETY
Division Name: ADMINISTRATION
Unit Name: ADMINISTRATION

Wyoming On Line Financial Codes				
DEPT	DIVISION	UNIT	FUND	APPR
041	0100	0101	001	101

These savings should be reflected in A&I budget.

Approximately \$54,000 per budget period.

- 2. Voluntary delay of Wyoming Fire Academy access project. This could be reflected in the State Construction budget with a saving of approximately \$837,124.

These additional savings could be noted from the DFPES actions and modernization which assists in the overall reduction in the State's General fund costs.

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

Department Name: FIRE PREVENTION ELECT. SAFETY			Wyoming On Line Financial Codes				
Division Name: ADMINISTRATION			DEPT	DIVISION	UNIT	FUND	APPR
Unit Name: ADMINISTRATION			041	0100	0101	001	101
1	2	3	4	5	6	7	
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Dept Step 3 COVID19 Reductions	Supplemental Request	Governor Changes Total	Governor's Recommended Approp.
EXPENDITURES							
SALARIES CLASSIFIED	0103	433,503	0	0	0	0	433,503
SALARIES OTHER	0104	13,000	0	0	0	0	13,000
EMPLOYER PD BENEFITS	0105	124,221	0	0	0	0	124,221
EMPLOYER HEALTH INS BENEFITS	0196	120,268	0	0	0	0	120,268
RETIREEES INSURANCE	0197	2,666	0	0	0	0	2,666
PERSONNEL	0100	693,658	0	0	0	0	693,658
UTILITIES	0203	628	0	0	0	0	628
COMMUNICATION	0204	2,349	0	0	0	0	2,349
DUES-LICENSES-REGIST	0207	3,261	0	0	0	0	3,261
TRAVEL IN STATE	0221	3,332	0	0	0	0	3,332
PERMANENTLY ASSIGNED VEHICLES	0223	20,186	0	0	0	0	20,186
BD/COMM TRAVEL REIMBURSEME	0227	500	0	0	0	0	500
SUPPLIES	0230	4,000	0	0	0	0	4,000
OFFICE SUPPL-PRINTNG	0231	13,500	0	0	0	0	13,500
MTR VEH&AIRPLANE SUP	0233	100	0	0	0	0	100
FOOD FOOD SVC SUPPL	0234	500	0	0	0	0	500
EDUCA-RECREATNL SUPP	0236	2,000	0	0	0	0	2,000
REAL PROPERTY RENTAL	0251	200	0	0	0	0	200
EQUIPMENT RENTAL	0252	2,000	0	0	0	0	2,000
INSURANCE & BOND PREMS	0254	350	0	0	0	0	350
MAINTENANCE AGREEMENTS	0292	177,532	(100,000)	0	0	0	77,532
SUPPORTIVE SERVICES	0200	230,438	(100,000)	0	0	0	130,438
CENTRAL-SER DATA-SER	0410	13,621	0	0	0	0	13,621
TELECOMMUNICATIONS	0420	23,177	0	0	0	0	23,177
CENT. SERV./DATA SERV.	0400	36,798	0	0	0	0	36,798
EXPENDITURE TOTALS		960,894	(100,000)	0	0	0	860,894
SOURCE OF FUNDING							
GENERAL FUND	1001	960,894	(100,000)	0	0	0	860,894
GENERAL FUND/BRA	G	960,894	(100,000)	0	0	0	860,894
TOTAL FUNDING		960,894	(100,000)	0	0	0	860,894
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		3	0	0	0	0	3
TOTAL AUTHORIZED EMPLOYEES		3	0	0	0	0	3

Department Name: FIRE PREVENTION ELECT. SAFETY Division Name: ELECTRICAL SAFETY ADMINISTRATI				Department Number: 041 Division Number: 0300			
1 Division	Code	2 BFY 2021 Total Budget	3 Dept Step 2 COVID19 Reductions	4 Dept Step 3 COVID19 Reductions	5 Supplemental Request	6 Governor Changes Total	7 Governor's Recommended Approp.
UNIT							
ELECTRICAL SAFETY	0301	1,539,477	(550,352)	(163,837)	0	0	825,288
ELECTRICAL FEES	0305	869,270	550,352	163,837	0	0	1,583,459
TOTAL BY UNIT		2,408,747	0	0	0	0	2,408,747
OBJECT SERIES							
PERSONNEL	0100	1,974,631	0	0	0	0	1,974,631
SUPPORTIVE SERVICES	0200	346,042	0	0	0	0	346,042
CENT. SERV./DATA SERV.	0400	50,346	0	0	0	0	50,346
SPACE RENTAL	0500	37,728	0	0	0	0	37,728
TOTAL BY OBJECT SERIES		2,408,747	0	0	0	0	2,408,747
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	1,539,477	(550,352)	(163,837)	0	0	825,288
SPECIAL REVENUE	SR	869,270	550,352	163,837	0	0	1,583,459
TOTAL BY FUNDS		2,408,747	0	0	0	0	2,408,747
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		11	0	0	0	0	11
TOTAL AUTHORIZED EMPLOYEES		11	0	0	0	0	11

Department Name: FIRE PREVENTION ELECT. SAFETY
 Division Name: ELECTRICAL SAFETY ADMINISTRATI
 Unit Name: ELECTRICAL SAFETY

Wyoming On Line Financial Codes
 DEPT DIVISION UNIT FUND APPR
 041 0300 0301 001 301

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 35-9-101 through 35-9-130

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY #2 Reduction/Swap of Funding in 200 series

A. EXPLANATION OF REDUCTION: Reducing the amount of operating 200 series out of General Fund to Other Funds

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0223 - Perm Assigned Vehicles	(\$90,000)	100% General Fund
	Total	(\$90,000)	100% General Fund

C. REDUCTION IMPACT: These monies were allocated in the General Fund to support employees and daily operating expenses mandated in State Statue. The responsibilities are designed to ensure public safety through prevention of fires caused by improper electrical installations. The Division performs inspections of electrical installations to determine the safety of the public and ensure compliance with the National Electrical Code. By swapping funding from General Fund to Other Funds would ensure the safety to the State of Wyoming. This will allow for the continuation of Electrical Compliance inspections and plans reviews per State Statue.

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

PRIORITY # 3 Reduction/Swap of Funding in 100 series

A. EXPLANATION OF REDUCTION: Reducing the amount in 100 series out of General Fund to Other Funds

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salary	(\$175,244)	100% General Fund
2	0105 - Benefits	(\$45,434)	100% General Fund

Department Name: FIRE PREVENTION ELECT. SAFETY

Division Name: ELECTRICAL SAFETY ADMINISTRATI

Unit Name: ELECTRICAL SAFETY

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
041	0300	0301	001	301

3	0196 - Health Ins.	(\$45,447)	100% General Fund
4	0197 - Ret. Insurance	(\$1,057)	100% General Fund
	Total	(\$267,182)	100% General Fund

C. REDUCTION IMPACT: These monies were allocated in the General Fund to support employees and daily operating expenses mandated in State Statue. The responsibilities are designed to ensure public safety through prevention of fires caused by improper electrical installations. The Division performs inspections of electrical installations to determine the safety of the public and ensure compliance with the National Electrical Code. By swapping funding from General Fund to Other Funds would ensure the safety to the State of Wyoming. This will allow for the continuation of Electrical Compliance inspections and plans reviews per State Statue.

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

PRIORITY #4 Reduction/Swap of Funding in 100 series

A. EXPLANATION OF REDUCTION: Reducing the amount in 100 series out of General Fund to Other Funds

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salary	(\$123,664)	100% General Fund
2	0105 - Benefits	(\$34,028)	100% General Fund
3	0196 - Health Ins.	(\$34,724)	100% General Fund
4	0197 - Ret. Insurance	(\$754)	100% General Fund
	Total	(\$193,170)	100% General Fund

C. REDUCTION IMPACT: These monies were allocated in the General Fund to support employees and daily operating expenses mandated in State Statue. The responsibilities are designed to ensure public safety through prevention of fires caused by improper electrical installations. The Division performs inspections of electrical installations to determine the safety of the public and ensure compliance with the National Electrical Code. By swapping funding from General Fund to Other Funds would ensure the safety to the State of Wyoming. This will allow for the continuation of Electrical Compliance inspections and plans reviews per State Statue.

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

Department Name: FIRE PREVENTION ELECT. SAFETY
 Division Name: ELECTRICAL SAFETY ADMINISTRATI
 Unit Name: ELECTRICAL SAFETY

Wyoming On Line Financial Codes
 DEPT DIVISION UNIT FUND APPR
 041 0300 0301 001 301

SECTION 6. STEP THREE COVID19 BUDGET REDUCTIONS

PRIORITY # 1 Reduction/Swap of Funding in 100 series

A. EXPLANATION OF REDUCTION: Reducing the amount in 100 series out of General Fund to Other Funds

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salary	(\$110,478)	100% General Fund
2	0105 - Benefits	(\$53,359)	100% General Fund
	Total	(\$163,837)	100% General Fund

C. REDUCTION IMPACT: These monies were allocated in the General Fund to support employees and daily operating expenses mandated in State Statute. The responsibilities are designed to ensure public safety through prevention of fires caused by improper electrical installations. The Division performs inspections of electrical installations to determine the safety of the public and ensure compliance with the National Electrical Code. By swapping funding from General Fund to Other Funds would ensure the safety to the State of Wyoming. This will allow for the continuation of Electrical Compliance inspections and plans reviews per State Statute.

GOVERNOR'S RECOMMENDATION

I recommend approval of this budget reduction of (\$163,837). Of this recommendation, \$0 is one-time funding. I recommend that the FY 2022 amount of (\$82,313) be reduced this biennium and the amount of (\$0) be appropriated for BFY 2023-2024.

Department Name: FIRE PREVENTION ELECT. SAFETY Division Name: ELECTRICAL SAFETY ADMINISTRATI Unit Name: ELECTRICAL SAFETY			Wyoming On Line Financial Codes				
			DEPT	DIVISION	UNIT	FUND	APPR
			041	0300	0301	001	301
1	2	3	4	5	6	7	
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Dept Step 3 COVID19 Reductions	Supplemental Request	Governor Changes Total	Governor's Recommended Approp.
EXPENDITURES							
SALARIES CLASSIFIED	0103	813,588	(298,908)	(110,478)	0	0	404,202
SALARIES OTHER	0104	8,237	0	0	0	0	8,237
EMPLOYER PD BENEFITS	0105	219,067	(79,462)	(53,359)	0	0	86,246
EMPLOYER HEALTH INS BENEFITS	0196	237,293	(80,171)	0	0	0	157,122
RETIREEES INSURANCE	0197	4,940	(1,811)	0	0	0	3,129
PERSONNEL	0100	1,283,125	(460,352)	(163,837)	0	0	658,936
EQUIPMENT REP & MNTC	0202	1,887	0	0	0	0	1,887
UTILITIES	0203	7,000	0	0	0	0	7,000
COMMUNICATION	0204	11,000	0	0	0	0	11,000
DUES-LICENSES-REGIST	0207	16,414	0	0	0	0	16,414
TRAVEL IN STATE	0221	27,373	0	0	0	0	27,373
PERMANENTLY ASSIGNED VEHICLES	0223	137,350	(90,000)	0	0	0	47,350
BD/COMM TRAVEL REIMBURSEME	0227	800	0	0	0	0	800
SUPPLIES	0230	4,000	0	0	0	0	4,000
OFFICE SUPPL-PRINTNG	0231	4,040	0	0	0	0	4,040
MTR VEH&AIRPLANE SUP	0233	2,200	0	0	0	0	2,200
EDUCA-RECREATNL SUPP	0236	2,000	0	0	0	0	2,000
OTH REPAIR-MAINT SUP	0239	6,000	0	0	0	0	6,000
REAL PROPERTY RENTAL	0251	2,500	0	0	0	0	2,500
EQUIPMENT RENTAL	0252	605	0	0	0	0	605
INSURANCE & BOND PREMS	0254	500	0	0	0	0	500
SUPPORTIVE SERVICES	0200	223,669	(90,000)	0	0	0	133,669
CENTRAL-SER DATA-SER	0410	1,296	0	0	0	0	1,296
TELECOMMUNICATIONS	0420	31,387	0	0	0	0	31,387
CENT. SERV./DATA SERV.	0400	32,683	0	0	0	0	32,683
EXPENDITURE TOTALS		1,539,477	(550,352)	(163,837)	0	0	825,288
SOURCE OF FUNDING							
GENERAL FUND	1001	1,539,477	(550,352)	(163,837)	0	0	825,288
GENERAL FUND/BRA	G	1,539,477	(550,352)	(163,837)	0	0	825,288
TOTAL FUNDING		1,539,477	(550,352)	(163,837)	0	0	825,288
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		7	(2)	(1)	0	0	4
TOTAL AUTHORIZED EMPLOYEES		7	(2)	(1)	0	0	4

Department Name: FIRE PREVENTION ELECT. SAFETY
Division Name: ELECTRICAL SAFETY ADMINISTRATI
Unit Name: ELECTRICAL FEES

Wyoming On Line Financial Codes				
DEPT	DIVISION	UNIT	FUND	APPR
041	0300	0305	088	088

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 35-9-120 (f)

SECTION 3. SPECIAL REVENUE FUND HISTORY

OTHER FUND USAGE HISTORY

Agency Fund 088 - Electrical Safety

			Estimate	Estimate	Estimate
	15/16	17/18	19/20	21/22	23/24
Beginning Balance	\$1,377,473	\$1,445,586	\$1,332,935	\$1,397,415	\$1,374,713
- Expenditures Unit 0305	(788,640)	(886,019)	(\$782,088)	(\$869,270)	(\$869,270)
+ Revenue	\$856,753	\$773,368	\$846,568	\$846,568	\$846,568
Ending Balance	\$1,445,586	\$1,332,935	\$1,397,415	\$1,374,713	\$1,352,011

Current balance as of this report - \$1,345,655

Statutory Authority W.S. 35-9-120 & 35-9-129

Department Name: FIRE PREVENTION ELECT. SAFETY
Division Name: ELECTRICAL SAFETY ADMINISTRATI
Unit Name: ELECTRICAL FEES

Wyoming On Line Financial Codes
DEPT **DIVISION** **UNIT** **FUND** **APPR**
 041 0300 0305 088 088

Fund Description and restrictions - This fund is used to account for the licensing fees paid by professionals and for electrical inspections and wiring permits. The purpose of the fund is to provide additional state electrical inspectors

Revenue Sources Codes & Descriptions:

2120 Electrical Contractor License
 2324 Journeyman Electrical License
 2325 Limited Installers License
 2327 Master Electrician License
 5349 Inspection & Investigation Fee
 5906 Registration Fees
 5910 Permit Processing Fees

SECTION 5. STEP TWO COVID19 BUDGET REDUCTIONS

PRIORITY #2 Reduction/Swap of Funding in 200 series

A. EXPLANATION OF REDUCTION: Reducing the amount of operating 200 series out of General Fund to Other Funds

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0223 - Perm Assigned Vehicles	\$90,000	100% Other Fund
	Total	\$90,000	100% Other Fund

C. REDUCTION IMPACT: These monies were allocated in the General Fund to support employees and daily operating expenses mandated in State Statue. The responsibilities are designed to ensure public safety through prevention of fires caused by improper electrical installations. The Division performs inspections of electrical installations to determine the safety of the public and ensure compliance with the National Electrical Code. By swapping funding from General Fund to Other Funds would ensure the safety to the State of Wyoming. This will allow for the continuation of Elec Compliance inspections and plans reviews per State Statue.

Department Name: FIRE PREVENTION ELECT. SAFETY
 Division Name: ELECTRICAL SAFETY ADMINISTRATI
 Unit Name: ELECTRICAL FEES

Wyoming On Line Financial Codes
 DEPT DIVISION UNIT FUND APPR
 041 0300 0305 088 088

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

PRIORITY # 3 Reduction/Swap of Funding in 100 series

A. EXPLANATION OF REDUCTION: Reducing the amount in 100 series out of General Fund to Other Funds

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salary	\$175,244	100% Other Fund
2	0105 - Benefits	\$45,434	100% Other Fund
3	0196 - Health Ins.	\$45,447	100% Other Fund
4	0197 - Ret. Insurance	\$1,057	100% Other Fund
	Total	\$267,182	100% Other Fund

C. REDUCTION IMPACT: These monies were allocated in the General Fund to support employees and daily operating expenses mandated in State Statue. The responsibilities are designed to ensure public safety through prevention of fires caused by improper electrical installations. The Division performs inspections of electrical installations to determine the safety of the public and ensure compliance with the National Electrical Code. By swapping funding from General Fund to Other Funds would ensure the safety to the State of Wyoming. This will allow for the continuation of Elec Compliance inspections and plans reviews per State Statue.

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

PRIORITY #4 Reduction/Swap of Funding in 100 series

A. EXPLANATION OF REDUCTION: Reducing the amount in 100 series out of General Fund to Other Funds

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salary	\$123,664	100% Other Fund

Department Name: FIRE PREVENTION ELECT. SAFETY

Division Name: ELECTRICAL SAFETY ADMINISTRATI

Unit Name: ELECTRICAL FEES

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
041	0300	0305	088	088

2	0105 - Benefits	\$34,028	100% Other Fund
3	0196 - Health Ins.	\$34,724	100% Other Fund
4	0197 - Ret. Insurance	\$754	100% Other Fund
	Total	\$193,170	100% General Fund

C. REDUCTION IMPACT: These monies were allocated in the General Fund to support employees and daily operating expenses mandated in State Statue. The responsibilities are designed to ensure public safety through prevention of fires caused by improper electrical installations. The Division performs inspections of electrical installations to determine the safety of the public and ensure compliance with the National Electrical Code. By swapping funding from General Fund to Other Funds would ensure the safety to the State of Wyoming. This will allow for the continuation of Elec Compliance inspections and plans reviews per State Statue.

GOVERNOR'S RECOMMENDATION

I recommend approval of this biennial reduction. Of this recommendation, \$0 is one-time funding.

SECTION 6. STEP THREE COVID19 BUDGET REDUCTIONS

PRIORITY # 1 Reduction/Swap of Funding in 100 series

A. EXPLANATION OF REDUCTION: Reducing the amount in 100 series out of General Fund to Other Funds

B. REDUCTION BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0103 - Salary	\$110,478	100% Other Fund
2	0105 - Benefits	\$53,359	100% Other Fund
	Total	\$163,837	100% Other Fund

C. REDUCTION IMPACT: These monies were allocated in the General Fund to support employees and daily operating expenses mandated in State Statue. The responsibilities are designed to ensure public safety through prevention of fires caused by improper electrical installations. The Division performs inspections of electrical installations to determine the safety of the public and ensure compliance with the National Electrical Code. By swapping funding from General Fund to Other Funds would ensure the safety to the State of Wyoming. This will allow for the continuation of Electrical Compliance inspections and plans reviews per State Statue.

Department Name: FIRE PREVENTION ELECT. SAFETY
Division Name: ELECTRICAL SAFETY ADMINISTRATI
Unit Name: ELECTRICAL FEES

Wyoming On Line Financial Codes				
DEPT	DIVISION	UNIT	FUND	APPR
041	0300	0305	088	088

GOVERNOR'S RECOMMENDATION

I recommend approval of this budget swap of \$163,837. Of this recommendation, \$0 is one-time funding. I recommend that the FY 2022 amount of \$82,313 be swapped this biennium and the amount of \$163,837 be appropriated for BFY 2023-2024.

Department Name: FIRE PREVENTION ELECT. SAFETY		Wyoming On Line Financial Codes					
Division Name: ELECTRICAL SAFETY ADMINISTRATI		DEPT	DIVISION	UNIT	FUND	APPR	
Unit Name: ELECTRICAL FEES		041	0300	0305	088	088	
1	2	3	4	5	6	7	
Description	Code	BFY 2021 Total Budget	Dept Step 2 COVID19 Reductions	Dept Step 3 COVID19 Reductions	Supplemental Request	Governor Changes Total	Governor's Recommended Approp.
EXPENDITURES							
SALARIES CLASSIFIED	0103	436,293	298,908	110,478	0	0	845,679
EMPLOYER PD BENEFITS	0105	112,578	79,463	53,359	0	0	245,400
EMPLOYER HEALTH INS BENEFITS	0196	140,014	80,170	0	0	0	220,184
RETIREEES INSURANCE	0197	2,621	1,811	0	0	0	4,432
PERSONNEL	0100	691,506	460,352	163,837	0	0	1,315,695
UTILITIES	0203	4,500	0	0	0	0	4,500
COMMUNICATION	0204	2,309	0	0	0	0	2,309
DUES-LICENSES-REGIST	0207	2,000	0	0	0	0	2,000
TRAVEL IN STATE	0221	12,000	0	0	0	0	12,000
PERMANENTLY ASSIGNED VEHICLES	0223	53,064	90,000	0	0	0	143,064
OFFICE SUPPL-PRINTNG	0231	35,000	0	0	0	0	35,000
MTR VEH&AIRPLANE SUP	0233	2,000	0	0	0	0	2,000
OTH REPAIR-MAINT SUP	0239	2,000	0	0	0	0	2,000
INSURANCE & BOND PREMS	0254	500	0	0	0	0	500
PAYMENTS	0255	9,000	0	0	0	0	9,000
SUPPORTIVE SERVICES	0200	122,373	90,000	0	0	0	212,373
TELECOMMUNICATIONS	0420	17,663	0	0	0	0	17,663
CENT. SERV./DATA SERV.	0400	17,663	0	0	0	0	17,663
SPACE RENTAL	0520	37,728	0	0	0	0	37,728
SPACE RENTAL	0500	37,728	0	0	0	0	37,728
EXPENDITURE TOTALS		869,270	550,352	163,837	0	0	1,583,459
SOURCE OF FUNDING							
ELECTRICAL CONTRACTOR LICENSE	2120	575,169	460,352	163,837	0	0	1,199,358
JOURNEYMAN ELECTRICIAN LICENSE	2324	99,227	90,000	0	0	0	189,227
LIMITED INSTALLERS LICENSE	2325	31,976	0	0	0	0	31,976
MASTER ELECTRICIAN LICENSE	2327	58,176	0	0	0	0	58,176
PENALTY - DELINQUENT PMT	3302R	6,262	0	0	0	0	6,262
INSPECTION&INVESTIGATION FEE	5349	7,626	0	0	0	0	7,626
REGISTRATION FEES	5906	20,423	0	0	0	0	20,423
PERMIT PROCESSING FEES	5910	70,411	0	0	0	0	70,411
SPECIAL REVENUE	SR	869,270	550,352	163,837	0	0	1,583,459
TOTAL FUNDING		869,270	550,352	163,837	0	0	1,583,459
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT	4	2	1	0	0	7	
TOTAL AUTHORIZED EMPLOYEES	4	2	1	0	0	7	