

CREATING  
OPPORTUNITIES  
FOR STUDENTS TO  
KEEP WYOMING  
STRONG



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**To:** Joint Education Interim Committee

**From:** Kari Eakins, Chief Policy Officer

**Date:** September 26-27, 2019

**Subject:** WDE Data Collection and Reporting Requirements

**Background**

During the 2018-19 school year the Wyoming Department of Education (WDE) data and school foundation teams met with program managers and reviewed all data collections and data collection processes to identify ways to decrease data burden on the school districts.

**Data Collections and Elements Eliminated**

As a result two collections and multiple elements were eliminated<sup>1</sup> and are listed below:

- WDE613 Gifted and Talented Survey. W.S. 21-9-101 statute requires school districts to have a gifted and talented program. This collection was created at the time of the statute so the WDE accreditation team could follow up and ensure districts were in compliance. Gifted and talented programs are well established and the collection is no longer necessary.
- WDE453 Instructional Foundations for Kindergarten collection was eliminated as a result of 2019 SF0129 that amended W.S. 21-4-302.
- WDE103 Reimbursable Pupil Transportation Expenditures Report was reduced from 74 elements to 15 with plans to combine the remainder of the collection with the WDE601 WISE Annual District Report in the next year, completely eliminating the WDE103.
- WDE401 Reimbursable Special Education Expenditures Report was reduced from 47 elements to 25. We additionally preloaded staff records provided in the WDE602 to prevent them from reporting staff information twice.

<sup>1</sup> The WDE is reopening a collection due to a statutory change made during the 2019 session. As a result of the 2019 HB0297, the WDE will collect K-2 ELA proficiency rates by school and grade through the WDE626 Early Literacy - Longitudinal Data collection.

- WDE608 School District Directory Data Collection will be reduced by four elements when the collection reopens in May 2020.

Following this review, WDE staff determined that the remaining data collections and elements are either federally required or are directly related to state funding, accountability, or accreditation, and therefore necessary for monitoring school and student performance. The full list of required data collections for school districts is included in Appendix A.

### **Data Collection Automation**

The WDE is working to reduce data burden through the automation of data collections. Over the past two years, the WDE has developed a new data collection system named the Wyoming Interoperable Data System (WINDS), which has connected all 48 school districts via SIF (a standardized data interchange protocol). Through WINDS, the following enhancements to state education data collection have or are anticipated to occur:

- Ability to more seamlessly collect student, enrollment, and assessment data.
- Automation of student identifiers (WISER) to district student information systems (SIS).
- Dashboard capabilities enabling districts to view and fix errors directly.
- Piloting automation of additional data reports such as attendance, membership and course inventory.

Attachment

## Appendix A

### Required WDE Data Collections for Districts

Collection Title	Relevant Statute
WDE100A: School Foundation Program Funding Worksheet	W.S. 21-2-203; 21-3-110(a)(v); 21-3-117(a)(i); 21-4-401 through 21-4-505; 21-13-101 through 21-13-331 (Funding)
WDE100B: Vocational Education Student FTE Worksheet	W.S. 21-2-203; 21-3-110(a)(v); 21-3-117(a)(i); 21-4-401 through 21-4-505; 21-13-101 through 21-13-331 (Funding)
WDE100C: Vocational Teacher FTE Worksheet	W.S. 21-2-203; 21-3-110(a)(v); 21-3-117(a)(i); 21-4-401 through 21-4-505; 21-13-101 through 21-13-331 (Funding)
WDE103: Reimbursable Pupil Transportation Expenditures Report	W.S. 21-2-203; 21-3-110(a)(v); 21-3-117(a)(i); 21-4-401 through 21-4-505; 21-13-101 through 21-13-331 (Funding)
WDE109E: Employer Retirement Contribution Reimbursement 2018-19	W.S. 9-3-413 (Funding)
WDE109F: Employer Retirement Contribution Reimbursement 2019-20	W.S. 9-3-413 (Funding)
WDE112: National Board Certified Teacher Paid Report	W.S. 21-7-501(f) (Funding)
WDE401: Reimbursable Special Education Expenditures Report	W.S. 21-2-203; 21-2-501; 21-3-110(a)(v); 21-3-117(a)(i); 21-13-101 through 21-13-331 (Funding)
WDE455: Department of Health Staffing Collection	Individuals with Disabilities Education Act (IDEA), Section 618 (Federal)
WDE457: Department of Health - Pre-K Special Education Collection, End of Year	Individuals with Disabilities Education Act (IDEA), Section 618 (Federal)
WDE459: Department of Health - Pre-K Special Education Collection, Snapshot	Individuals with Disabilities Education Act (IDEA), Section 618 (Federal)

## Appendix A

Collection Title	Relevant Statute
WDE549: School District October Caseload Count	Title I, Part D, of the Elementary and Secondary Education Act (Federal)
WDE555: WyCTE Collection	Carl D. Perkins Career and Technical Education Act, SEC. 113(b)(4)(A) (Federal)
WDE568: District Title 1, Part D Annual Program Review	Title I, Part D, of the Elementary and Secondary Education Act (Federal)
WDE600: WISE Attendance and Membership <i>(Planned for automation)</i>	W.S. 21-2-203; 21-3-110(a)(v); 21-13-101 through 21-13-331 (Funding)
WDE601: WISE Annual District Report	W.S. 21-2-203; 21-3-110(a)(v); 21-3-117(a)(i); 21- 13-101 through 21-13-331 (Funding)
WDE602: WISE School District Staff Member Collection	W.S. 21-2-203 (Funding and Accreditation)
WDE608: School District Directory Data Collection	W.S. 21-2-202(a)(viii) (Accreditation)
WDE609: School District Program Contacts	W.S. 21-2-202(a)(viii) (Accreditation)
WDE614: Spring Reporting Certification Checklist	W.S. 21-2-203 (Funding)
WDE618: Fall Reporting Certification Checklist	W.S. 21-2-203 (Funding)
WDE620A: Pupil Transportation Snapshot	W.S. 21-13-320 (Funding)
WDE620B: Pupil Transportation Collection	W.S. 21-13-320 (Funding)
WDE621A: Pupil Transportation Vehicle Form - Bus Request	W.S. 21-13-320(g) (Funding)
WDE621B: Pupil Transportation Vehicle Form - Bus Addition	W.S. 21-13-320(g) (Funding)

## Appendix A

Collection Title	Relevant Statute
WDE636: Report of Student Disciplinary Actions and Crime and Violence Incidents	W.S. 9-2-101; 21-4-301; 21-4-305 ; 21-4-306; 21-4-311 through 21-4-315; Federal Safe and Drug-Free Schools and Communities Act; Individuals with Disabilities Act; Gun-Free Schools Act; Elementary and Secondary Education Act, Title IV, Part A, Subpart 3 (Federal and Accreditation)
WDE638: WISE Course Inventory for Current School Year	W.S. 21-2-204; 21-2-304(a)(v); 21-2-203; 21-20-201; Title I, Part A of the Elementary and Secondary Education Act (Federal, Accountability and Accreditation)
WDE652: WISE School District Staff Member Collection-End of Year	W.S. 21-2-203 (Funding and Accreditation)
WDE662: Educator Evaluation Collection	Elementary and Secondary Education Act, SEC. 1111(g)(1)(B) (Federal)
WDE684A: WISE Teacher/Course/Student Fall Data <i>(Planned for automation)</i>	W.S. 21-2-204; 21-2-304(a)(v); 21-2-203; 21-20-201; Title I, Part A of the Elementary and Secondary Education Act (Federal and Funding)
WDE684B: WISE Teacher/Course/Student Spring Data <i>(Planned for automation)</i>	W.S. 21-2-204; 21-2-304(a)(v); 21-2-203; 21-20-201; Title I, Part A of the Elementary and Secondary Education Act (Federal and Funding)
WDE684C: WISE Teacher/Course/Student End of Year Data <i>(Planned for automation)</i>	W.S. 21-2-204; 21-2-304(a) (v); 21-2-203; 21-20-201; Title I, Part A of the Elementary and Secondary Education Act (Federal and Funding)
WDE728: Virtual Education Vender Teacher Collection	W.S. 21-2-202(a)(xxxi)(A); 21-7-303 (Accreditation)
WDE901: School District Budget	W.S. 16-4-109(b); 16-4-111(d) (Funding)
WDE902: School District Audited Financial Statements	W.S. 16-4-122(b) (Funding)
WDE949: 9th Grade Transcripts	W.S. 21-2-204(c)(vi) (Accountability)
WDE950: Graduated Student Transcripts	W.S. 21-16-1308(c)(vi-viii); 21-2-204(c)(iv) (Accountability)

Source: WDE Data Collection Suite - [Forms Inventory](#).