

# JUDICIAL BRANCH



## BIENNIUM BUDGET 2019-2020

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# JUDICIAL BRANCH



## SUPREME COURT



**Supreme Court of Wyoming**  
**Cheyenne, Wyoming 82002**



TO: Honorable Bruce Burns, Chairman  
Honorable Bob Nicholas, Chairman  
Members of the Joint Appropriations Committee

FROM: Chief Justice E. James Burke

RE: Wyoming Supreme Court

SUBJECT: 2019-2020 Biennium Budget Recommendations

The Supreme Court is recommending a 2019-2020 Budget of \$59,714,163

**ADMINISTRATION – 0100**

**Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

**Exception Budget Request**

The Supreme Court is submitting an exception budget request for (\$500,000). The purpose of this negative request is to eliminate the Credit Card Convenience Fee special revenue account, as this fund will no longer be utilized. The Supreme Court recommends approval of the Exception Budget as submitted.

**ADMINISTRATION – 0100 SUMMARY**

	Total Funds	General Fund	Federal Fund	Special Revenue	Positions	
					FT	PT
Requested	\$13,236,930	\$9,669,035	\$599,997	\$2,967,898	37	0
Recommended	\$13,236,930	\$9,669,035	\$599,997	\$2,967,898	37	0
Difference	\$0	\$0	\$0	\$0	0	

## **JUDICIAL NOMINATING COMMISSION – 0200**

### **Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

### **JUDICIAL NOMINATING COMMISSION – 0200 SUMMARY**

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$17,942	\$17,942	0	0
Recommended	\$17,942	\$17,942	0	0
Difference	\$0	\$0	0	0

## **LAW LIBRARY – 0400**

### **Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

### **LAW LIBRARY – 0400 SUMMARY**

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,472,586	\$1,472,586	3	1
Recommended	\$1,472,586	\$1,472,586	3	1
Difference	\$ 0	\$ 0	0	0

## **CIRCUIT COURTS – 0500**

### **Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

#### **CIRCUIT COURTS - 0500 SUMMARY**

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$29,888,592	\$29,888,592	151	7
Recommended	\$29,888,592	\$29,888,592	151	7
Difference	\$ 0	\$ 0	0	

## **COURT TECHNOLOGY – 0600**

### **Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

### **Exception Budget Request**

The Supreme Court is submitting an exception budget request for spending authority of \$5,470,000. We are requesting \$3,800,000 to provide critically needed technology for courtrooms throughout the state. Additionally, we are requesting \$1,170,000 for on-going maintenance costs of the courts' case management and e-filing systems. Finally, we are requesting \$500,000 in spending authority to update aging hardware and software. The Supreme Court recommends approval of the Exception Budget as submitted.

#### **COURT TECHNOLOGY – 0600 SUMMARY**

	Total Funds	General Fund	Special Revenue	Positions	
				FT	PT
Requested	\$12,479,496	\$2,349,714	\$10,129,782	13	0
Recommended	\$12,479,496	\$2,349,714	\$10,129,782	13	0
Difference	\$0	\$0	\$0	0	0

## **JUDICIAL RETIREMENT – 0700**

### **Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

#### **JUDICIAL RETIREMENT – 0700 SUMMARY**

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,963,193	\$1,963,193	0	17
Recommended	\$1,963,193	\$1,963,193	0	17
Difference	\$0	\$0	0	0

**BOARD OF JUDICIAL POLICY & ADMINISTRATION - 0900**

**Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

**BOARD OF JUDICIAL POLICY & ADMINISTRATION – 0900 SUMMARY**

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$655,424	\$655,424	0	0
Recommended	\$655,424	\$655,424	0	0
Difference	\$0	\$0	0	0

**AGENCY SUMMARY**

	Total Funds	General Fund	Special Rev/Fed Funds	Positions	
				FT	PT
Requested	\$59,714,163	\$46,016,486	\$13,697,677	204	25
Recommended	\$59,714,163	\$46,016,486	\$13,697,677	204	25
Difference	\$ 0	\$ 0	\$ 0	0	0



# STATE OF WYOMING

## 2019-2020

### BIENNIUM BUDGET REQUEST

SUPREME COURT 101

Agency Name and Number

Submitted by:

Signature

Name

E. James Burke

Title

Chief Justice

Person(s) responsible for the preparation of this budget:

Agency Name: SUPREME COURT		Agency Number: 101				
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
ADMINISTRATION	0100	13,897,586	13,736,930	-500,000	13,236,930	13,236,930
JUDICIAL NOMINATING COMM	0200	17,942	17,942	0	17,942	17,942
LAW LIBRARY	0400	1,414,475	1,472,586	0	1,472,586	1,472,586
CIRCUIT COURTS	0500	29,582,491	29,888,592	0	29,888,592	29,888,592
COURT TECHNOLOGY	0600	9,763,896	7,009,496	5,470,000	12,479,496	12,479,496
JUDICIAL RETIREMENT	0700	2,163,196	1,963,193	0	1,963,193	1,963,193
BOARD OF JUDICIAL POLICY & ADM	0900	655,424	655,424	0	655,424	655,424
TOTAL BY APPROPRIATION ORG		57,495,010	54,744,163	4,970,000	59,714,163	59,714,163
PERSONAL SERVICES	0100	43,299,147	44,036,547	0	44,036,547	44,036,547
SUPPORTIVE SERVICES	0200	10,532,973	7,301,909	3,170,000	10,471,909	10,471,909
CENTRAL. SERVICES/DATA SERV.	0400	155,107	168,924	0	168,924	168,924
GRANTS	0600	1,869,138	1,869,138	0	1,869,138	1,869,138
CONTRACTUAL SERVICES	0900	1,638,645	1,367,645	1,800,000	3,167,645	3,167,645
TOTAL BY OBJECT SERIES		57,495,010	54,744,163	4,970,000	59,714,163	59,714,163
MEANS OF FUNDING						
GENERAL FUND	G	48,000,645	46,016,486	0	46,016,486	46,016,486
SPECIAL REVENUE	R	8,893,299	8,127,680	4,970,000	13,097,680	13,097,680
FEDERAL FUNDS	X	601,066	599,997	0	599,997	599,997
TOTAL BY FUNDING		57,495,010	54,744,163	4,970,000	59,714,163	59,714,163
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		204	204	0	204	204
PART TIME EMPLOYEE COUNT		27	25	0	25	25
AUTHORIZED EMPLOYEES		231	229	0	229	229
TOTAL AUTHORIZED EMPLOYEES		231	229	0	229	229

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

**WYOMING SUPREME COURT – AGENCY 101**

The Supreme Court's budget consists of seven programs: Administration, Judicial Nominating Commission, Law Library, Circuit Courts, Court Technology, Judicial Retirement, and Board of Judicial Policy and Administration.

**INTRODUCTION: WHAT THE JUDICIAL DEPARTMENT DOES**

Under the Wyoming Constitution, the judicial power of the government of this state "shall be vested \* \* \* in a supreme court, district courts, and such subordinate courts as the legislature may, by general law, establish and ordain from time to time." Wyo. Const. art. 5, § 1; Wyo. Const. art. 2, § 1. The Supreme Court has general appellate jurisdiction statewide in both civil and criminal cases; it also has "general superintending control over all inferior courts, under such rules and regulations as may be prescribed by law." Wyo. Const. art. 5, § 2. The Supreme Court has original jurisdiction in quo warranto and mandamus as to all state officers and in habeas corpus. Wyo. Const. art. 5, § 3. The Supreme Court also has power to issue writs of mandamus, review, prohibition, habeas corpus, certiorari, and other writs necessary and proper to the complete exercise of its appellate and revisory jurisdiction. Wyo. Const. art. 5, § 3. Five justices, one of whom serves as the chief justice, sit on the Supreme Court. Each justice serves an eight-year term and may hold successive terms upon retention by the statewide electorate. Wyo. Const. art. 5, § 4.

By statute, the Supreme Court manages and supervises the circuit court system created by the Legislature. W.S. 5-9-102. All 23 of the state's counties have elected to establish the circuit court system. W.S. 5-5-102 and 103. Twenty-four circuit judges and six full-time magistrates serve in these courts.

Statutes relating to the state's courts are found in W.S. 5-1-101 through 5-12-103. The statutes which specifically relate to the Supreme Court are found in W.S. 5-2-101 through 502. Of particular note, the Supreme Court has extensive rule-making authority, W.S. 5-2-113 through 119, including rules relating to the practice of law and procedures relating to review of decisions in cases originating in a municipal court or a circuit court. The Supreme Court also "superintend(s) and direct(s) all expenditures of money for the law library." W.S. 5-2-501.

As an independent, co-equal branch of state government, the judiciary exercises the state's judicial power to ensure to all of the state's citizens the protection of civil, political, and religious liberties secured by the state constitution. Wyo. Const. art. 1 and Preamble. The mission of the Supreme Court is to ensure that all courts exercise their respective judicial powers within the bounds of the state constitution and the laws of the state so that "(a)ll courts shall be open and every person for an injury done to person, reputation or property shall have justice administered without sale, denial or delay." Wyo. Const. art. 1, § 8.

In order to exercise its judicial powers, the Supreme Court must maintain a support staff of well qualified and adequately compensated employees to assist the justices and judges as they carry out their constitutional and statutory duties and responsibilities.

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

The Supreme Court must ensure that state courts at every jurisdictional level are sufficiently funded to protect citizens' right to access the courts and to provide for the expeditious and efficient delivery of justice. Operational expenses incurred in fulfilling the Supreme Court's constitutional obligations include, but are not limited to, salaries and benefits of employees, supplies, equipment, information technology systems and software, communications, travel, legal research materials of both print and electronic variety, circuit court magistrates, juror fees, continuing judicial education programs, and judicial administration programs including membership in the National Center for State Courts.

### 2019-2020 BIENNIAL BUDGET REQUEST

The Supreme Court's recommended 2019-2020 Biennial Budget Request is \$59,714,163. The following charts summarize the Supreme Court's budget request by program and expenditure category.

<u>Division</u>	<u>Amount</u>	<u>Percent</u>	<u>Expenditure Category</u>	<u>Percent of Entire Budget</u>
Administration	\$13,236,930	22.16%	Personal Services (100)	75 %
Judicial Nominating Commission	\$ 17,942	.03%	Supportive Services (200)	17 %
Law Library	\$ 1,472,586	2.47%	Central Services/Data Services (400)	<1 %
Circuit Courts	\$29,888,592	50.05%	Grants & Aid Payment (600)	3 %
Court Technology	\$12,479,496	20.90%	Contractual Services (900)	5 %
Judicial Retirement	\$ 1,963,193	3.29%		
Board of Judicial Policy & Administration	\$ 655,424	1.10%		
Total	\$59,714,163	100.00%		

#### Means of Funding

General fund	\$ 46,016,486
Special Revenue	\$ 13,097,680
Federal Funds	\$ 599,997
Total	\$ 59,714,163



AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

**SUMMARY OF 2019-2020 EXCEPTION BUDGET REQUEST**

The Supreme Court's 2019-2020 Standard Budget totaled \$54,744,163. The Court is submitting an exception budget request to increase the budget by \$4,970,000. The following is a summary of the exception budget requests.

**ADMINISTRATION – PROGRAM 0100 – \$(500,000)**

\$(500,000) – Credit Card Convenience Fees (Special Revenue): To eliminate the special revenue account for credit card fees.

**COURT TECHNOLOGY – PROGRAM 0600 – \$5,470,000**

\$3,800,000 – Courtroom Technology Update (Special Revenue): Cost for audio and video hardware and installation in courtrooms throughout the state. OF THIS AMOUNT, \$3,600,000 IS A ONE-TIME REQUEST.

\$1,170,000 – Case Management System/E-Filing (Special Revenue): To pay ongoing maintenance costs for the electronic court management systems in circuit and district courts, eleven municipal courts, and the Supreme Court.

\$500,000 – Hardware/Software (Special Revenue): Cost for hardware and software for the District, Circuit, and Supreme Courts. THIS IS A ONE-TIME REQUEST.

2019-2020 Biennium

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION		Agency Number: 101				
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
ADMINISTRATION	0101-001-101	9,128,396	9,669,035	0	9,669,035	9,669,035
PRO SE PACKETS	0101-424-424	50,000	50,000	0	50,000	50,000
CHILDREN'S JUSTICE PROJECT	0106-424-424	601,066	599,997	0	599,997	599,997
CREDIT CARD CONVENIENCE FEES	0109-424-424	1,200,000	500,000	-500,000	0	0
EQUAL JUSTICE WYOMING	0120-424-424	2,918,124	2,917,898	0	2,917,898	2,917,898
TOTAL BY EXPENSE ORGS		13,897,586	13,736,930	-500,000	13,236,930	13,236,930
PERSONAL SERVICES	0100	9,492,011	10,028,643	0	10,028,643	10,028,643
SUPPORTIVE SERVICES	0200	1,950,857	1,296,857	-500,000	796,857	796,857
CENT.SERV./DATA SERV.	0400	43,550	46,262	0	46,262	46,262
GRANTS	0600	1,869,138	1,869,138	0	1,869,138	1,869,138
CONTRACTUAL SERVICES	0900	542,030	496,030	0	496,030	496,030
TOTAL BY OBJECT SERIES		13,897,586	13,736,930	-500,000	13,236,930	13,236,930
GENERAL FUND	G	9,128,396	9,669,035	0	9,669,035	9,669,035
SPECIAL REVENUE	R	4,168,124	3,467,898	-500,000	2,967,898	2,967,898
FEDERAL FUNDS	X	601,066	599,997	0	599,997	599,997
TOTAL BY FUNDS		13,897,586	13,736,930	-500,000	13,236,930	13,236,930
FULL TIME EMPLOYEE COUNT		35	37	0	37	37
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		35	37	0	37	37

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW****ADMINISTRATION – STANDARD BUDGET REQUEST**

The Administration division provides administrative and fiscal support to all circuit courts, district courts, the Supreme Court Clerk's office, the chambers of the five Supreme Court Justices, and the other divisions of the Supreme Court (Library, Court Technology, etc). Articles 2 and 5 of the Wyoming Constitution and Wyoming Statute §5-2-101, et seq., establish the Supreme Court. The Administration program includes the personnel and operating costs of the Court's decision-making and opinion-drafting functions: the justices' offices, the law clerks, the clerk's office and related costs. The program also entails payroll, accounts payable, budget and other management assistance to all courts, rule drafting, and liaison functions with other organizations and entities.

SUPREME COURT GOALS:

1. To produce well researched, well written, and prompt opinions properly interpreting the law.
2. To provide administrative and managerial support to ensure the effective and efficient operation of all state courts.

REVENUE COLLECTED

Collected Revenue	FY 2016	\$12,710
Collected Revenue	FY 2017	\$12,225
Estimated Revenue	FY 2018	\$12,500

Consequences of Inadequate Funding:

If the Court does not receive adequate funding, it cannot meet its constitutional and statutory responsibilities. The quality of service would be severely affected and justice would not be served. Inadequate funding could result in a delay of judicial services causing a severe backlog of cases. It could also result in insufficient administrative support functions to courts state-wide.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for 32 full-time employees of the Supreme Court.

200 Series – Supportive Services: The 200 series funds are used to fund the necessary operating costs for judicial services on a statewide basis.

400 Series – Central Services/Data Services: The 400 series funds are used to cover services provided by Enterprise Technology Services, principally telecommunications.

900 Series – Contractual Services: Funds appropriated are used to fund necessary contractual services within the division.

**Total Standard Budget Request      \$9,669,035**

**NO EXCEPTION BUDGET REQUEST**

**Total Program Budget Request      \$9,669,035**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: ADMINISTRATION		101	0100	0101	001	101
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	1,650,000	1,650,000	0	1,650,000	1,650,000
SALARIES CLASSIFIED	0103	4,386,970	4,709,373	0	4,709,373	4,709,373
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	1,616,251	1,689,547	0	1,689,547	1,689,547
EMPLOYER HEALTH INS BENEFITS	0196	836,828	979,838	0	979,838	979,838
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	8,490,049	9,028,758	0	9,028,758	9,028,758
REAL PROPERTY REP & MT	0201	900	5,900	0	5,900	5,900
EQUIPMENT REP & MNTC	0202	10,280	10,280	0	10,280	10,280
UTILITIES	0203	13,500	13,500	0	13,500	13,500
COMMUNICATION	0204	28,303	34,303	0	34,303	34,303
DUES-LICENSES-REGIST	0207	207,898	242,898	0	242,898	242,898
ADVERTISING-PROMOTION	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	41,195	41,195	0	41,195	41,195
TRAVEL OUT OF STATE	0222	10,320	10,320	0	10,320	10,320
PERMANT ASSIGNED VEHICLES	0223	16,864	16,864	0	16,864	16,864
TRAVEL FOR DONATED SERV.	0225	0	0	0	0	0
BD/COMM TRAVEL REIMBURSEMENTS	0227	0	0	0	0	0
SUPPLIES	0230	1,500	1,500	0	1,500	1,500
OFFICE SUPPL-PRINTING	0231	69,833	69,833	0	69,833	69,833
EDUCA-RECREATNL SUPP	0236	138,221	138,221	0	138,221	138,221
SOFT GOODS&HOUSEKPNG	0237	480	480	0	480	480
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
ED-REC-TECH EQUIPMENT	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BON PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	539,294	585,294	0	585,294	585,294
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	38,053	39,983	0	39,983	39,983
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	38,053	39,983	0	39,983	39,983
PROFESSIONAL FEES	0901	61,000	15,000	0	15,000	15,000
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	61,000	15,000	0	15,000	15,000
EXPENDITURE TOTALS		9,128,396	9,669,035	0	9,669,035	9,669,035

## Expense Organization Budget Request

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Wyoming On-Line Financial System Code				APPR UNIT
1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Code						
MEANS OF FUNDING						
GENERAL FUND	1001	9,128,396	9,669,035	0	9,669,035	9,669,035
GENERAL FUND	G	9,128,396	9,669,035	0	9,669,035	9,669,035
CORRECTIONS NONSTATUTORY	5080	0	0	0	0	0
INSTRUCTIONAL MANUALS	5433	0	0	0	0	0
SUPREME COURT COSTS/SANCTIONS	6244	0	0	0	0	0
SPECIAL REVENUE	R	0	0	0	0	0
TOTAL FUNDING		9,128,396	9,669,035	0	9,669,035	9,669,035
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		30	32	0	32	32
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		30	32	0	32	32
TOTAL AUTHORIZED EMPLOYEES		30	32	0	32	32

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Pro Se Packets	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW****PRO SE DOCUMENTS**

In 2002, the Wyoming Supreme Court established a committee titled the Citizens Access to Courts Committee (CACC) that authored seven pro se packets to assist the general public when filing divorce and child support documents within the district courts. In 2013, a Pro Se Packet Committee was formed to update and conform the packets to legislative changes. Since that time, with the assistance of the Access to Justice Commission and Equal Justice Wyoming, eleven additional packets have been created. The available packets to date are:

1. Divorce with Minor Children – Plaintiff
2. Divorce with Minor Children – Defendant
3. Divorce with No Children – Plaintiff
4. Divorce with No Children – Defendant
5. Child Support Modification – Petitioner
6. Child Support Modification – Respondent
7. Custody and Child Support Modification – Petitioner
8. Custody and Child Support Modification – Respondent
9. Order to Show Cause (Contempt of Court) Forms
10. Miscellaneous Forms
11. Establishment of Custody, Visitation and Child Support – Petitioner
12. Establishment of Custody, Visitation and Child Support – Respondent
13. Abatement Forms and Procedures
14. Guardianship of a Minor – Petitioner
15. Guardianship of a Minor – Respondent
16. Termination of Guardianship (Minor) – Petitioner
17. Termination of Guardianship (Minor) – Respondent
18. Miscellaneous Forms for Guardianship Actions

The packets can be purchased by the public at each Clerk of District Court's Office or downloaded from the Wyoming Judicial Branch website. The Supreme Court orders hard copies of the packets, at the clerks' request, which are distributed monthly to the district court offices. The clerks collect a \$10 copy fee per packet, and the fee is remitted to the Supreme Court to cover costs associated with printing and maintaining the packets, and creating and automating additional packets. A special revenue account was established for deposit of these augmenting revenue funds.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Pro Se Packets	Unit Number: 0101

At the request of the Wyoming Supreme Court and the Access to Justice Commission, the Divorce Without Children packet has been automated and is also available on the Wyoming Judicial Branch website. It presents the packet in an online interview format that allows the plaintiff to enter much of the information only once, which then populates the pertinent fields throughout the forms. Additional packets will be automated as time and resources allow. The forms are automated by Equal Justice Wyoming staff, but the project relies heavily on the support of the Wyoming Supreme Court's IT Department, which built the public access portal for the forms.

### STANDARD BUDGET REQUEST NARRATIVE

200 Series – Supportive Services: The 200 series funds are used to provide payment of printing and administrative costs.

900 Series – Contractual Services: The 900 series funds are used to provide contract services when the packets are updated.

<b>Total Standard Budget Request</b>	<b>\$50,000</b>
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### NO EXCEPTION BUDGET REQUEST

<b>Total Program Budget Request</b>	<b>\$50,000</b>
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**Note: Special Revenue Funds. Requesting spending authority.**



Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL PROJECTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: PRO SE PACKETS		101	0100	0101	424	424
1	2	3	4	5	6	
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation	
Description	Code					
EXPENDITURES						
OFFICE SUPPL-PRINTING	0231	45,000	45,000	0	45,000	
SUPPORTIVE SERVICES	0200	45,000	45,000	0	45,000	
PROFESSIONAL FEES	0901	5,000	5,000	0	5,000	
CONTRACTUAL SERVICES	0900	5,000	5,000	0	5,000	
EXPENDITURE TOTALS		50,000	50,000	0	50,000	
MEANS OF FUNDING						
INSTRUCTIONAL MANUALS	5433	50,000	50,000	0	50,000	
SPECIAL REVENUE FUND	R	50,000	50,000	0	50,000	
TOTAL FUNDING		50,000	50,000	0	50,000	

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Children's Justice Project	Unit Number: 0106

**EXPENSE ORGANIZATION OVERVIEW****CHILDREN'S JUSTICE PROJECT**

The Children's Justice Project (CJP) is a federally funded program intended to assure timely and fair outcomes for abused and neglected children who are involved in the Wyoming juvenile courts. The work of the project is guided by an advisory council that is chaired by Justice William U. Hill. The council includes representatives from the district court bench, the Attorney General's Office, Department of Family Services (DFS), the Public Defender's Office and Guardian ad Litem Division, county and prosecuting Attorneys, the legislature, Court Appointed Special Advocates, foster care alumni, Clerks of District Court, parents' counsel, and the court administration. CJP develops and updates a strategic plan each year that guides CJP activities and projects. Activities and projects fall under two outcomes outlined in the strategic plan: (1) improve the timeliness and quality of hearings in Wyoming child welfare proceedings and (2) collaboratively partner with the child welfare agency to improve the quality of hearings, review data and implement interventions. The primary efforts of the project this biennium include: development and implementation of continuous quality improvement processes that track and monitor juvenile court case timelines, a court observation project, development of a juvenile court module within the district court case management system, assistance to DFS in the development and implementation of a program improvement plan as required by the recent child and family services review, participation in IV-E reviews, development and updating of handbooks, manuals and resources for judges, guardian ad litem, parent attorneys and prosecutors, scholarships to attorneys and judges to attend important trainings, and development of monthly and annual trainings for professionals and consumers of the system.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for one full-time position with benefits.

200 Series – Supportive Services: The 200 series funds are used to provide the day to day operations of the Children's Justice Program.

400 Series – Central Services/Data Services: The 400 series funds are used to cover the telecommunication costs associated with the Children's Justice Project.

900 Series – Contractual Services: The 900 series funds are used to provide training for judges, attorneys and other juvenile court stakeholders and to contract with various consultants for data collection and analysis, organization of trainings and conferences, and assistance in the development of content for handbooks and manuals.

<b>Total Standard Budget Request</b>	<b>\$599,997</b>
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**NO EXCEPTION BUDGET REQUEST**

<b>Total Program Budget Request</b>	<b>\$599,997</b>
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL PROJECTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: CHILDREN'S JUSTICE PROJECT		101	0100	0106	424	424
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES CLASSIFIED	0103	144,000	144,000	0	144,000	144,000
EMPLOYER PD BENEFITS	0105	35,023	34,752	0	34,752	34,752
EMPLOYER HEALTH INS BENEFITS	0196	21,124	20,333	0	20,333	20,333
PERSONAL SERVICES	0100	200,147	199,085	0	199,085	199,085
UTILITIES	0203	3,700	3,700	0	3,700	3,700
COMMUNICATION	0204	300	300	0	300	300
DUES-LICENSES-REGISTRATION	0207	11,763	11,763	0	11,763	11,763
ADVERTISING	0208	0	0	0	0	0
TRAVEL IN STATE	0221	2,600	2,600	0	2,600	2,600
TRAVEL OUT OF STATE	0222	21,500	21,500	0	21,500	21,500
TRAVEL DONATED SERV.	0225	0	0	0	0	0
ENT. HOST EXP. REIMBURSED	0227	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	13,800	13,800	0	13,800	13,800
EDUCA-RECREATINL SUPP	0236	1,900	1,900	0	1,900	1,900
OFFICE EQUIP-FURNISHINGS	0241	0	0	0	0	0
DP REPRODUCT OTHER EQUIP	0242	0	0	0	0	0
REAL PROPERTY RENTAL	0251	9,500	9,500	0	9,500	9,500
EQUIPMENT RENTAL	0252	0	0	0	0	0
EXTERNAL MNT AGREEMENTS	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	65,063	65,063	0	65,063	65,063
TELECOMMUNICATIONS	0420	576	569	0	569	569
CENT. SERV./DATA SERV.	0400	576	569	0	569	569
GRANTS	0626	14,250	14,250	0	14,250	14,250
GRANTS & AID PAYMENT	0600	14,250	14,250	0	14,250	14,250
PROFESSIONAL FEES	0901	321,030	321,030	0	321,030	321,030
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	321,030	321,030	0	321,030	321,030
EXPENDITURE TOTALS		601,066	599,997	0	599,997	599,997
MEANS OF FUNDING						
93.586 DHHS COURT IMPROVEMENT	7719	601,066	599,997	0	599,997	599,997
FEDERAL FUNDS	X	601,066	599,997	0	599,997	599,997
TOTAL FUNDING		601,066	599,997	0	599,997	599,997
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		1	1	0	1	1

Expense Organization Budget Request

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Credit Card Convenience Fees	Unit Number: 0109

**EXPENSE ORGANIZATION OVERVIEW****CREDIT CARD CONVENIENCE FEES**

In 2006, Wyoming's circuit courts began accepting credit cards through an internally-developed on-line payment system known as E-Pay. In order to pay the transaction fees that are charged by the credit card companies, the circuit courts collect a convenience fee when the customer pays a fine/fee by telephone or E-Pay. The convenience fee is remitted to the Supreme Court monthly, deposited into a special revenue account, and then used to pay the monthly transaction charges. Individuals who walk into the Courts to pay a fine by credit card are not charged a convenience fee.

**STANDARD BUDGET REQUEST NARRATIVE**

200 Series – Supportive Services: The 200 series funds are used to provide payment of transaction charges.

<b>Total Standard Budget Request</b>	<b>\$500,000</b>
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**EXCEPTION BUDGET REQUEST**

**\$(500,000) – Miscellaneous Payments 0255:** The most challenging component of operating the internal E-Pay system is maintaining PCI (Payment Card Industry) compliance. This required set of compliance standards relates to the way an entity collects, stores, processes, and transmits cardholder data. The time, expertise, cost, and risk involved in the Supreme Court achieving and maintaining PCI compliance has become prohibitive. The Supreme Court is in the process of moving all credit card processing functions to an outside vendor. Under this arrangement, the Supreme Court will no longer collect or store cardholder data. Additionally, the new credit card payment system interfaces directly with the circuit courts' case management system, which will promote efficiency and accuracy and reduce data entry. This negative exception request will eliminate this special revenue account, as the Supreme Court will no longer directly collect or pay credit card transaction fees.

<b>Total Exception Budget Request</b>	<b>\$(500,000)</b>
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<b>Total Program Budget Request</b>	<b>\$0</b>
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**Note: Special Revenue Funds. Requesting spending authority.**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL PROJECTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: CREDIT CARD CONVENIENCE FEES		101	0100	0109	424	424
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
COMMUNICATION	0204	0	0	0	0	0
TRAVEL IN STATE	0221	0	0	0	0	0
TRAVEL OUT OF STATE	0222	0	0	0	0	0
INTANGIBLE ASSETS	0240	700,000	0	0	0	0
MISCELLANEOUS PAYMENTS	0255	500,000	500,000	-500,000	0	0
SUPPORTIVE SERVICES	0200	1,200,000	500,000	-500,000	0	0
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		1,200,000	500,000	-500,000	0	0
MEANS OF FUNDING						
CONVENIENCE FEES	6286	1,200,000	500,000	-500,000	0	0
SPECIAL REVENUE FUND	R	1,200,000	500,000	-500,000	0	0
TOTAL FUNDING		1,200,000	500,000	-500,000	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

## EXPENSE ORGANIZATION OVERVIEW

### EQUAL JUSTICE WYOMING – STANDARD BUDGET REQUEST

Equal Justice Wyoming (Equal Justice) is a judicial branch entity authorized and funded by the Wyoming Civil Legal Services Act, Wyo. Stat. §§ 5-2-121 et. seq. The legislative effort was spearheaded by the Access to Justice Commission, chaired by Chief Justice E. James Burke. The Act provided for an increase in court filing fees of \$10. The fee is deposited into a special revenue fund, which is used to provide civil legal services for financially eligible citizens throughout the state. As of September 2017, the fund had accumulated approximately \$3.6 million. The Act charges Equal Justice with developing a statewide program for improving access to justice and providing civil legal services to Wyoming's low-income population. Equal Justice is dedicated to helping income-eligible individuals in Wyoming connect with legal resources and find ways to address their legal needs.

The program's challenge is to increase legal services and resources to eligible individuals. This is the highest priority of Equal Justice. The program recognizes that meeting the significant needs of the income eligible requires much more than just hiring a few more lawyers to represent clients. A greater number of individuals can be served through cooperation with existing legal aid providers and establishment of new and innovative delivery methods of legal services. Equal Justice therefore focuses on the coordination and expansion of existing services, developing new partnering relationships in underserved areas, and creating the infrastructure and capacity necessary to make legal resources both available and user-friendly to thousands of needy individuals in a centralized location or process.

Equal Justice can have the greatest impact by leveraging resources among existing providers, supporting and funding new, community-centered legal service organizations, expanding information and resources for pro se litigants, and addressing barriers to the justice system faced by the low-income population of Wyoming.

As contemplated by the Act, Equal Justice has become the "hub" for the civil legal aid community. The program has used the experience of its staff to assist other legal aid programs and providers in Wyoming in developing efficient intake processes, implementing a statewide hotline, and providing other assistance to Wyoming's legal aid programs. Through these collaborative efforts, Equal Justice is in a better position to facilitate and coordinate statewide legal services.

Equal Justice continues to utilize technology to efficiently serve the needs of our large rural state. The program is at the forefront of innovative approaches to providing support for pro bono and legal services attorneys throughout the state, as well as providing legal information and resources for the public.

Equal Justice continues to expand the amount of grants awarded to legal aid providers across the state to provide legal assistance and representation to qualified individuals throughout Wyoming. Equal Justice is the single largest funder of civil legal aid in Wyoming. Equal Justice's funds have enabled new and existing legal service providers to expand legal services to many individuals that would have otherwise been without the services of a lawyer. In total, through Equal Justice and Equal Justice funded programs, more than 6,700 individuals received some form of direct legal assistance from an attorney over the past two years.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for the four full-time employees of Equal Justice.

200 Series – Supportive Services: The 200 series funds are used to provide the day-to-day operations of Equal Justice. This includes postage, office supplies and furnishings, travel expenses, and dues or membership fees for professional organizations. In-state travel includes travel to conduct public outreach and education events and training and recruitment events for volunteer attorneys. It also covers any travel expenses incurred by board members. Out-of-state travel provides for staff to attend conferences as deemed necessary.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunications services provided Enterprise Technology Services.

600 Series – The 600 series funds are used by Equal Justice Wyoming to make grants to other entities that promote the goals of Equal Justice. The grants provide funding to new and existing legal service providers to enable them to reach a larger population of eligible individuals.

900 Series – Contractual Services: The 900 series funds are used to contract for a variety of services including technology development and support and other professional services as needed.

**Total Standard Budget Request            \$2,917,898**

**NO EXCEPTION BUDGET REQUEST**

**Total Program Budget Request            \$2,917,898**

**Note: Special Revenue Funds. Requesting spending authority. This request does not impact the general fund.**

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION Expense Org. Name: EJW		Wyoming On-Line Financial System Code				
1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES CLASSIFIED	0103	559,311	525,678	0	525,678	525,678
SALARIES OTHER (AWEC)	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	137,047	130,391	0	130,391	130,391
EMPLOYER HEALTH INS BENEFITS	0196	105,457	144,731	0	144,731	144,731
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	801,815	800,800	0	800,800	800,800
EQUIPMENT REP & MNTC	0202	3,000	3,000	0	3,000	3,000
UTILITIES	0203	2,000	3,000	0	3,000	3,000
COMMUNICATION	0204	2,000	3,000	0	3,000	3,000
DUES-LICENSES-REGIST	0207	12,500	22,000	0	22,000	22,000
MISCELLANEOUS	0210	1,000	1,000	0	1,000	1,000
TRAVEL IN STATE	0221	30,000	20,000	0	20,000	20,000
TRAVEL OUT OF STATE	0222	8,000	8,000	0	8,000	8,000
OFFICE SUPPL-PRINTING	0231	10,000	10,000	0	10,000	10,000
EDUCA-RECREATNL SUPP	0236	5,000	5,000	0	5,000	5,000
INTANGIBLE ASSET	0240	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTH EQ	0242	0	0	0	0	0
INSURANCE-BOND PREMS	0254	5,000	5,000	0	5,000	5,000
MAINTENANCE CONTRACTS - EXT	0292	23,000	21,500	0	21,500	21,500
SUPPORTIVE SERVICES	0200	101,500	101,500	0	101,500	101,500
TELECOMMUNICATIONS	0420	4,921	5,710	0	5,710	5,710
CENT. SERV./DATA SERV.	0400	4,921	5,710	0	5,710	5,710
GRANTS	0626	1,854,888	1,854,888	0	1,854,888	1,854,888
GRANTS & AID PAYMENT	0600	1,854,888	1,854,888	0	1,854,888	1,854,888
PROFESSIONAL FEES	0901	155,000	155,000	0	155,000	155,000
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	155,000	155,000	0	155,000	155,000
EXPENDITURE TOTALS		2,918,124	2,917,898	0	2,917,898	2,917,898
MEANS OF FUNDING						
ACCESS TO JUSTICE	3311	2,918,124	2,917,898	0	2,917,898	2,917,898
SPECIAL REVENUE	R	2,918,124	2,917,898	0	2,917,898	2,917,898
TOTAL FUNDING		2,918,124	2,917,898	0	2,917,898	2,917,898
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4

Expense Organization Budget Request



## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		Agency Number: 101 Division Number: 0200				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL NOMINATING COMMISSION	0201-001-201	17,942	17,942	0	17,942	17,942
TOTAL BY EXPENSE ORGS		17,942		0	17,942	
PERSONAL SERVICES	0100	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,942	17,942	0	17,942	17,942
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
TOTAL BY OBJECT SERIES		17,942		0	17,942	17,942
GENERAL FUND	G	17,942	17,942	0	17,942	17,942
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		17,942	17,942	0	17,942	17,942
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Nominating Commission	Division Number: 0200
Expense Org. Name: Judicial Nominating Commission	Unit Number: 0201

**EXPENSE ORGANIZATION OVERVIEW****JUDICIAL NOMINATING COMMISSION**

The duties and structure of the Judicial Nominating Commission are set forth in Wyoming's Constitution and statutes. Article 5, Section 4 of the Constitution establishes the Commission. W.S. 5-1-102 and 5-1-103 describe the duties and the terms of the members, as well as specifically providing for the reimbursement of actual and necessary expenses of the members. The members of the Commission do not receive fees, salary, or other compensation.

The Judicial Nominating Commission meets only when it becomes necessary to fill a vacancy in the positions of justices of the Supreme Court and judges of the district and circuit courts. The Commission's objective is to submit three names to the Governor, who then makes the final selection.

Consequences of Inadequate Funding:

The Nominating Commission will not be able to fulfill its constitutional and statutory requirement of filling judicial vacancies if it is not adequately funded.

The majority of budgeted funds is for in-state travel of commission members. Interviews with applicants are always conducted in person, in the community in which the vacancy occurs. Small amounts are requested for office supplies and communication.

**STANDARD BUDGET REQUEST NARRATIVE**

200 Series – Supportive Services: Funds appropriated are used to provide the necessary operating costs associated with the interviewing and selection of judges statewide.

<b>Total Standard Budget Request</b>	<b>\$17,942</b>
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**NO EXCEPTION BUDGET REQUEST**

<b>Total Program Budget Request</b>	<b>\$17,942</b>
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: JUDICIAL NOMINATING COMMISSION		101	0200	0201	001	201
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	391	391	0	391	391
TRAVEL IN STATE	0221	17,027	17,027	0	17,027	17,027
TRAVEL OUT OF STATE	0222	0	0	0	0	0
HOST REIMBURSEMENT	0227	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	524	524	0	524	524
REAL PROPERTY RENTAL	0251	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,942	17,942	0	17,942	17,942
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		17,942	17,942	0	17,942	17,942
MEANS OF FUNDING						
GENERAL FUND	1001	17,942	17,942	0	17,942	17,942
GENERAL FUND	G	17,942	17,942	0	17,942	17,942
TOTAL FUNDING		17,942	17,942	0	17,942	17,942

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: LAW LIBRARY		Agency Number: 101 Division Number: 0400			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Code					
LAW LIBRARY	0401-001-401	1,414,475	1,472,586	0	1,472,586
TOTAL BY EXPENSE ORGS		1,414,475	1,472,586	0	1,472,586
PERSONAL SERVICES	0100	698,784	755,887	0	755,887
SUPPORTIVE SERVICES	0200	709,289	709,289	0	709,289
CENT.SERV./DATA SERV.	0400	6,402	7,410	0	7,410
CONTRACTUAL SERVICES	0900	0	0	0	0
TOTAL BY OBJECT SERIES		1,414,475	1,472,586	0	1,472,586
GENERAL FUND	G	1,414,475	1,472,586	0	1,472,586
SPECIAL REVENUE	R	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0
TOTAL BY FUNDS		1,414,475	1,472,586	0	1,472,586
FULL TIME EMPLOYEE COUNT		3	3	0	3
PART TIME EMPLOYEE COUNT		1	1	0	1
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

**EXPENSE ORGANIZATION OVERVIEW****LAW LIBRARY****2019-2020 STANDARD BUDGET REQUEST**

The mission of the Wyoming State Law Library is to serve the Wyoming judiciary, members of the Wyoming State Bar, the Wyoming Legislature, and the public by acquiring and maintaining appropriate legal resources that contribute to the process of providing just and timely resolution of all matters before the courts. Fulfillment of this mission requires timely, adequate, accessible, and effective resources that meet the current and future needs of the courts and library patrons.

Accessibility of Law Library materials are offered through the state-wide computer library catalog (WYLDCAT). Any person with a valid Wyoming library card, regardless of location, can view information about the Law Library collection and can request items from the State Law Library using the Interlibrary Loan (ILL) service.

The State Law Library holds roughly 18,000 cataloged books. This collection consists of a wide variety of legal materials including federal, state, and tribal resources. Wyoming-specific items such as Wyoming Reporters, Wyoming Statutes, and Wyoming legal treatises are heavily used and updated continuously. Local newspapers and other periodicals are also made available to patrons.

Any patron visiting the Law Library in person may use, free of charge, legal databases such as Westlaw, LexisNexis, HeinOnline, and Gale LegalForms Library. Westlaw is a popular legal database that provides access to both primary and secondary legal sources for Wyoming. A subscription to this particular database can be quite expensive and patrons who use this valuable resource have extended gratitude for its availability. HeinOnline, another popular database, provides easy access to thousands of law reviews, federal statutory and administrative materials, a historical archive of state statutes, and additional materials. HeinOnline is offered to 5 County Libraries and the State Library at a greatly reduced price. It should be noted that, although a valuable resource, electronic tools such as databases and the internet cannot replace properly trained law librarians, who have the skills to maneuver through complex legal research problems.

In addition, the State Law Library provides reference and research services. Research assistance requests can be submitted in person or by telephone, fax, or email. Other services provided by the Law Library include the production and distribution of summaries of Wyoming Supreme Court decisions as they are released for publication. The intention of this listserv is to provide a scholarly forum promoting the exchange of ideas, opinions, and information relevant to Wyoming law professionals.

In January 2017, the Judicial Learning Center, which is located in the Law Library, was opened to the public. The Judicial Learning Center contains interactive exhibits that teach children and adults about the rule of law. The Center is operated by Law Library staff who schedule school visits, provide instruction and information during visits, maintain the exhibits and material contained in the Center, and update and maintain the Center's website. Approximately, 1000 to 1500 individuals visit the Center each year.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

During the next biennium, the Law Library intends to:

- Continue with collection development with the goal of meeting patrons' needs and abiding by the standards set forth by the American Association of Law Libraries.
- Continue educational outreach initiatives to keep all patrons aware of the Law Library's valuable legal resources and its services.
- Continue to provide exceptional services to all patrons.
- Continue to bring the law library to current standards and best practices
- Continue to operate the Judicial Learning Center

#### STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in this category are used for the payment of three full-time and one part-time employee.

200 Series – Supportive Services: The 200 series funds are used for the necessary operating costs of the Law Library, which includes everything from postage, dues and registrations for professional development, office supplies, forms, cataloging and indexing supplies and photocopy charges, and the costs of binding law journals for the collection. The largest categories are 0236 (Educational and Instructional Supplies), which is used to acquire print resources, and 0207 (Dues/Licenses/Registrations), which is used for electronic resources.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the employees in this unit.

**Total Standard Budget Request                    \$1,472,586**

#### NO EXCEPTION BUDGET REQUEST

**Total Program Budget Request                    \$1,472,586**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code						
Approp. Org. Name: LAW LIBRARY				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: LAW LIBRARY				101	0400	0401	001	401
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation		
Description	Code							
EXPENDITURES								
SALARIES CLASSIFIED	0103	479,636	499,902	0	499,902	499,902		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	121,775	128,577	0	128,577	128,577		
EMPLOYER HEALTH INS BENEFITS	0196	97,373	127,408	0	127,408	127,408		
PERSONAL SERVICES	0100	698,784	755,887	0	755,887	755,887		
EQUIPMENT REP & MNTC	0202	0	0	0	0	0		
COMMUNICATION	0204	2,525	2,525	0	2,525	2,525		
DUES-LICENSES-REGIST	0207	25,842	120,842	0	120,842	120,842		
ADVERTISING-PROMOT	0208	0	0	0	0	0		
DATA PROCESSING	0209	0	0	0	0	0		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	4,000	4,000	0	4,000	4,000		
TRAVEL OUT OF STATE	0222	10,040	4,040	0	4,040	4,040		
BD/COMM TRAVEL REIMBURSE	0227	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	7,916	10,916	0	10,916	10,916		
MEDICAL-LAB SUPPLIES	0235	0	0	0	0	0		
EDUCA-RECREATNL SUPP	0236	658,966	566,966	0	566,966	566,966		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
MNTC CONTRACTS EXTERNAL	0292	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	709,289	709,289	0	709,289	709,289		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	6,402	7,410	0	7,410	7,410		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	6,402	7,410	0	7,410	7,410		
PROFESSIONAL FEES	0901	0	0	0	0	0		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	0	0	0	0	0		
EXPENDITURE TOTALS		1,414,475	1,472,586	0	1,472,586	1,472,586		
MEANS OF FUNDING								
GENERAL FUND	1001	1,414,475	1,472,586	0	1,472,586	1,472,586		
GENERAL FUND	G	1,414,475	1,472,586	0	1,472,586	1,472,586		
TOTAL FUNDING		1,414,475	1,472,586	0	1,472,586	1,472,586		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		3	3	0	3	3		
PART TIME EMPLOYEE COUNT		1	1	0	1	1		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		

Expense Organization Budget Request

Agency Name: SUPREME COURT Division Org Name: CIRCUIT COURTS		Agency Number: 101 Division Number: 0500				
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
COMMON JURY FUND	0501	135,209	135,209	0	135,209	135,209
SPECIAL COURT MAGISTRATES	0502	9,200	9,200	0	9,200	9,200
EQUIPMENT	0503	115,024	91,810	0	91,810	91,810
EXAMINATION OF COURTS	0504	643,640	464,834	0	464,834	464,834
FIRST JUDICIAL DISTRICT	0511	3,032,285	3,092,146	0	3,092,146	3,092,146
SECOND JUDICIAL DISTRICT	0521-0522	2,632,566	2,710,101	0	2,710,101	2,710,101
THIRD JUDICIAL DISTRICT	0531-0534	4,593,617	4,611,598	0	4,611,598	4,611,598
FOURTH JUDICIAL DISTRICT	0541-0542	1,898,322	1,908,741	0	1,908,741	1,908,741
FIFTH JUDICIAL DISTRICT	0551-0554	2,786,614	2,983,208	0	2,983,208	2,983,208
SIXTH JUDICIAL DISTRICT	0561-0563	3,464,083	3,382,901	0	3,382,901	3,382,901
SEVENTH JUDICIAL DISTRICT	0571	3,585,720	3,691,103	0	3,691,103	3,691,103
EIGHTH JUDICIAL DISTRICT	0581-0584	2,745,305	2,845,860	0	2,845,860	2,845,860
NINTH JUDICIAL DISTRICT	0591-0594	3,940,906	3,961,881	0	3,961,881	3,961,881
TOTAL BY DISTRICT		29,582,491	29,888,592	0	29,888,592	29,888,592
PERSONAL SERVICES	0100	27,783,914	28,142,975	0	28,142,975	28,142,975
SUPPORTIVE SERVICES	0200	1,392,550	1,345,336	0	1,345,336	1,345,336
CENTRAL SERVICES	0400	79,388	73,642	0	73,642	73,642
GRANTS & AID PAYMENT	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	326,639	326,639	0	326,639	326,639
TOTAL BY OBJECT SERIES		29,582,491	29,888,592	0	29,888,592	29,888,592
MEANS OF FUNDING						
GENERAL FUND	1001	29,582,491	29,888,592	0	29,888,592	29,888,592
TOTAL BY FUNDING	G	29,582,491	29,888,592	0	29,888,592	29,888,592
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		153	151	0	151	151
PART TIME EMPLOYEE COUNT		7	7	0	7	7
AUTHORIZED EMPLOYEES		160	158	0	158	158
TOTAL AUTHORIZED EMPLOYEES		160	158	0	158	158



AGENCY NAME: SUPREME COURT  
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101  
 DIVISION NUMBER: 0500

### CIRCUIT COURT PROGRAM

The circuit court program encompasses appropriations and expenses for the operation of the state circuit courts pursuant to the Wyoming Constitution and W.S. 5-9-101, et seq., W.S. 1977. These 24 circuit courts have been consolidated into one program for purposes of consistency and flexibility. While the circuit court budgets are itemized by circuit, funds for each of the courts are kept in separate sub-budgets on the WOLFS system to provide individual circuit court accountability.

Twenty-three counties with 24 circuit court judges and six full-time magistrates are part of the state circuit court system.

#### Fully funded Circuit Court

Laramie  
 Natrona  
 Fremont  
 Fremont  
 Sweetwater  
 Converse  
 Uinta  
 Sheridan  
 Carbon  
 Albany  
 Campbell  
 Lincoln  
 Goshen  
 Park  
 Sublette  
 Big Horn  
 Hot Springs  
 Teton  
 Crook  
 Weston  
 Johnson  
 Washakie  
 Platte  
 Niobrara

#### Location/Number of Judges

Cheyenne/3 judges  
 Casper/3 judges  
 Lander and Dubois/1 judge  
 Riverton/1 judge  
 Rock Springs and Green River/2 judges  
 Douglas/1 judge  
 Evanston/1 judge  
 Sheridan/1 judge  
 Rawlins/1 judge  
 Laramie/1 judge  
 Gillette/2 judges  
 Kemmerer and Afton/1 judge  
 Torrington/1 judge  
 Cody and Powell/1 judge  
 Pinedale/1 judge  
 Basin and Lovell/shares 1 judge with Hot Springs and Washakie Counties  
 Thermopolis/shares 1 judge from Big Horn County and Washakie Counties  
 Jackson/1 judge  
 Sundance/shares 1 judge with Weston County  
 Newcastle/shares 1 judge with Crook County  
 Buffalo/shares 1 judge with Sheridan County  
 Worland/shares 1 judge with Big Horn and Hot Springs Counties  
 Wheatland/shares 2 judges with Converse, Goshen, and Niobrara Counties  
 Lusk/shares 2 judges with Converse, Goshen, and Platte Counties

AGENCY NAME: SUPREME COURT  
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101  
 DIVISION NUMBER: 0500

In addition to the sub-budget for each circuit court there are sub-budgets for the common jury fund, a common equipment fund, a special court magistrate fund, and an examination of courts fund.

## JURISDICTION

The circuit courts' jurisdiction was expanded in 2011. Circuit courts have jurisdiction in misdemeanor criminal cases and they conduct preliminary examinations of persons charged with a felony. Activities in the circuit courts include the issuance of arrest warrants or summonses, the issuance of search warrants and the conducting of initial appearances for persons arrested in addition to the preliminary examinations. Circuit courts now have jurisdiction over civil cases when the recovery requested does not exceed \$50,000. In addition, circuit courts have jurisdiction over certain family violence, stalking, and sexual assault matters. Circuit court judges also function as district court commissioners if appointed by district court judges.

The following chart shows the composition of case filings in the circuit courts for Fiscal year 2017.

<u>Case Filings by Type</u>	<u>Number of Filings</u>	<u>Percent of Total Filings for FY 2017</u>
Small Claims	4,286	3%
Other Civil	48,883	28%
Family Violence	1,662	1%
Traffic Violations	90,752	52%
Misdemeanors (Non-traffic)	19,099	11%
Driving Under the Influence	3,479	2%
Felony Charges	<u>5,997</u>	<u>3%</u>
Total	174,158	100%

AGENCY NAME: SUPREME COURT  
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101  
 DIVISION NUMBER: 0500

#### ANALYSIS OF CASELOAD COMPOSITION IN THE CIRCUIT COURTS

Following are the statewide caseload and revenue statistics for fiscal years 2016 and 2017.

	FY 2016	FY 2017
Filings		
Civil	53,731	54,831
Misdemeanors/Traffic	114,650	109,851
Driving under the Influence	3,508	3,479
Felony Charges	5,468	5,997
Total	<u>177,357</u>	<u>174,158</u>
Money Collected		
Transmitted to County	\$8,770,114	\$8,505,699
Transmitted to State (General Fund)	\$3,945,835	\$3,962,909
Transmitted to State (Special Revenue)	\$2,395,455	\$2,341,108
Other Party Disbursements	<u>\$14,477,661</u>	<u>\$13,667,636</u>
TOTAL	<u>\$29,589,065</u>	<u>\$28,477,352</u>

General Fund revenues for Fiscal Years 2019 and 2020 are difficult to predict for each court. It is estimated that overall, the circuit courts will generate about \$4,000,000 per fiscal year or \$8,000,000 for the biennium.

AGENCY NAME: SUPREME COURT  
APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101  
DIVISION NUMBER: 0500

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**CONSEQUENCES OF INADEQUATE FUNDING**

The circuit courts have a high and varied caseload. Cases differ in complexity and time-intensiveness. Personnel costs account for 94 percent of the circuit court budget and 6 percent is for the supportive services, central services, and professional fees. If the circuit court program does not receive adequate funding, it cannot meet its statutory requirements. The quality and quantity of services provided would be severely affected and justice would not be served. Inadequate funding might also affect the hours the courts could be open to the public. Lack of appropriate funding would result in delay of judicial services, causing a severe backlog of cases and possibly inadequate accounting or revenue and delay in forwarding funds to the state and county.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Common Jury Fund	Unit Number: 0501

**EXPENSE ORGANIZATION OVERVIEW****COMMON JURY FUND**

The Constitution guarantees citizens the right to a jury trial. Adequate funds must be available in the Jury Fees category to cover this expense. In accordance with W.S. 1-11-303, jurors are paid \$30.00 for each full or partial day of attendance.

It has been determined by a consensus of the circuit court judges and Court Administration that calling an average of 20 jurors per trial is necessary to have sufficient jurors to sit after the attorneys have made their respective challenges. In very small communities, or when defendants are well known, there is often a need to increase the number of jurors called to ensure a panel can be selected. Based on 20 jurors per trial, the cost of holding a trial is \$600 per day. Jurors are also paid for mileage when they travel over 5 miles to the courthouse. This can raise the trial cost substantially given the rural nature of our state.

**STANDARD BUDGET REQUEST NARRATIVE**

**200 Supportive Services:** Funds in this category are used to pay the expenses necessary for a jury trial, including jury fees, bailiff fees, meals, mileage, etc. This fund is currently used by the 24 circuit courts.

**900 Contractual Services:** Funds in this category are used to cover the special needs that arise to ensure compliance with the Americans With Disabilities Act. Funds in this category have been used to retain interpreters for jurors when necessary.

**Total Standard Budget Request                      \$135,209**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request                      \$135,209**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: COMMON JURY FUND		101	0500	0501	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
JURY FEES (NEW CODE)	0211	123,709	123,709	0	123,709	123,709
TRAVEL IN STATE	0221	0	0	0	0	0
SUPPLIES	0230	5,000	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	500	500	0	500	500
FOOD SERVICE SUPP	0234	0	0	0	0	0
JURY FEES (CODE CHGD BY SAO)	0257	0	0	0	0	0
SUPPORTIVE SERVICES	0200	129,209	129,209	0	129,209	129,209
PROFESSIONAL FEES	0901	6,000	6,000	0	6,000	6,000
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	6,000	6,000	0	6,000	6,000
EXPENDITURE TOTALS		135,209	135,209	0	135,209	135,209
MEANS OF FUNDING						
GENERAL FUND	1001	135,209	135,209	0	135,209	135,209
GENERAL FUND	G	135,209	135,209	0	135,209	135,209
TOTAL FUNDING		135,209	135,209	0	135,209	135,209

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Special Circuit Magistrates	Unit Number: 0502

**COURT MAGISTRATES – SPECIAL FUND****STANDARD BUDGET REQUEST**

**900 Contractual Services:** Funds in this category are used to pay for the cost of securing court magistrates for the circuit courts. Judges and magistrates of the circuit court are mandated to hold a probable cause hearing within 72 hours of a warrantless arrest, at which they decide if bail may be posted. This special circuit court wide fund was established to fund costs arising from compliance with the 72-hour hearing requirement. The funds in this category compensate court magistrates used for weekend and holiday appearances, as well as when a court's individual budget is insufficient to cover absences of a judge. Standard budget request \$9,200.

**Total Standard Budget Request                    \$9,200**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request                    \$9,200**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: SPECIAL CIRCUIT MAGISTRATES		101	0500	0502	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
PROFESSIONAL FEES	0901	9,200	9,200	0	9,200	9,200
CONTRACTUAL SERVICES	0900	9,200	9,200	0	9,200	9,200
EXPENDITURE TOTALS		9,200	9,200	0	9,200	9,200
MEANS OF FUNDING						
GENERAL FUND	1001	9,200	9,200	0	9,200	9,200
GENERAL FUND	G	9,200	9,200	0	9,200	9,200
TOTAL FUNDING		9,200	9,200	0	9,200	9,200



Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Equipment	Unit Number: 0503

**EXPENSE ORGANIZATION OVERVIEW**

This fund was established to provide for a common equipment fund for the circuit courts.

**STANDARD BUDGET REQUEST NARRATIVE**

**200 Supportive Services:** Funds in this category are used to pay for the cost of leasing copy machines in several circuit court offices and to cover the electronic postage meters and mailing machines in all circuit court offices.

**Total Standard Budget Request      \$91,810**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$91,810**

## CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: EQUIPMENT		101	0500	0503	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
UTILITIES	0203	0	0	0	0	0
COMMUNICATION (POSTAL)	0204	28,240	28,240	0	28,240	28,240
OFFICE SUPPLIES-PRINTING	0231	3,000	3,000	0	3,000	3,000
OFFICE EQUIP-FURNISH	0241	23,214	0	0	0	0
EDUCATION-RECRE-TECH	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	60,570	60,570	0	60,570	60,570
EXTERNAL MNT CONTRACTS	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	115,024	91,810	0	91,810	91,810
TELECOMMUNICATIONS	0420	0	0	0	0	0
CENT.SERV./DATA SERV	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		115,024	91,810	0	91,810	91,810
MEANS OF FUNDING						
GENERAL FUND	1001	115,024	91,810	0	91,810	91,810
GENERAL FUND	G	115,024	91,810	0	91,810	91,810
TOTAL FUNDING		115,024	91,810	0	91,810	91,810

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Examination of Courts	Unit Number: 0504

**EXPENSE ORGANIZATION OVERVIEW****EXAMINATION OF COURTS**

Over \$30 million passes through the circuit courts on an annual basis, and a large portion is in cash. Consequently, consistent internal audits are imperative. When the Supreme Court first began auditing the circuit courts, there were 16 circuit courts. Since that time, circuit courts have been established in all 23 counties. An internal auditor and an accounting analyst are funded from this unit. The auditor's principal duty is to travel around the state and perform in-depth audits of all circuit courts on a 2-year audit cycle. This individual also audits financial transactions of the Supreme Court and other special audits as deemed necessary (fixed assets, federal funds, etc). The accounting analyst has many duties, including processing invoices and payments of the courts, extensive technical support to court clerks on accounting, the case management system, and month- and year-end processes. The accounting analyst also performs various desk reviews and assists the auditor in performing audits as necessary.

**STANDARD BUDGET REQUEST NARRATIVE**

**100 Series – Personal Services:** Funds in this category provide salary and benefits for one internal auditor and one accounting analyst

**200 Series – Supportive Services:** Funds in this category are used to cover daily operations of the unit and travel expenditures associated with auditing of the courts.

**400 Series – Central Services/Data Services:** The 400 series funds are used to pay telecommunication services for the employees in this unit.

**900 Series – Contractual Services:** Funds in this category are used to pay contractual expenses associated with investigations of courts. A standard audit step is to request copies of supporting documentation of bank deposits.

**Total Standard Budget Request                      \$464,834**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request                      \$464,834**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: EXAMINATION OF COURTS		101	0500	0504	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
EXPENDITURES						
SALARIES CLASSIFIED	0103	397,402	268,329	0	268,329	268,329
EMPLOYER PD BENEFITS	0105	109,249	70,583	0	70,583	70,583
EMPLOYER HEALTH INS BENEFITS	0196	102,500	92,561	0	92,561	92,561
EXTERNAL COST ADJ - BENEFIT	0199	0	0	0	0	0
PERSONAL SERVICES	0100	609,151	431,473	0	431,473	431,473
COMMUNICATION	0204	1,500	1,500	0	1,500	1,500
DUES-LICENSES-REGIST	0207	4,200	4,200	0	4,200	4,200
ADVERTISING-PROMOTION	0208	0	0	0	0	0
TRAVEL IN STATE	0221	14,323	12,823	0	12,823	12,823
TRAVEL OUT OF STATE	0222	1,500	0	0	0	0
OFFICE SUPPL-PRINTING	0231	1,000	4,000	0	4,000	4,000
OFFICE EQUIPMENT-FURNISH	0241	0	0	0	0	0
REAL PROPERTY RENTAL	0251	500	500	0	500	500
SUPPORTIVE SERVICES	0200	23,023	23,023	0	23,023	23,023
TELECOMMUNICATIONS	0420	3,786	2,658	0	2,658	2,658
CENT. SERV./DATA SERV.	0400	3,786	2,658	0	2,658	2,658
PROFESSIONAL FEES	0901	7,680	7,680	0	7,680	7,680
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
SPECIAL PROJ & SVCS	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	7,680	7,680	0	7,680	7,680
EXPENDITURE TOTALS		643,640	464,834	0	464,834	464,834
MEANS OF FUNDING						
GENERAL FUND	1001	643,640	464,834	0	464,834	464,834
GENERAL FUND	G	643,640	464,834	0	464,834	464,834
TOTAL FUNDING		643,640	464,834	0	464,834	464,834
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		3	2	0	2	2
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		3	2	0	2	2
TOTAL AUTHORIZED EMPLOYEES		3	2	0	2	2

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

**EXPENSE ORGANIZATION OVERVIEW**

FIRST JUDICIAL DISTRICT  
Laramie County

Following are Fiscal Year caseload and revenue statistics for the First Judicial District:

Laramie County Circuit Court

	2016	2017
Filings		
Civil	6,470	6,531
Misdemeanor	10,088	10,393
Felony Charges	826	1,017
Total	<u>17,384</u>	<u>17,941</u>
Money Collected		
Transmitted to County	\$ 716,325	\$758,095
Transmitted to State	\$502,507	\$531,235
Other Party Disbursements	<u>\$1,616,813</u>	<u>\$1,466,244</u>
TOTAL	<u>\$2,835,645</u>	<u>\$2,755,574</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges and 13 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$3,092,146**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$3,092,146**

## CE Expense Organization Budget Request

Agency Name: SUPREME COURT Approp. Org. Name: CIRCUIT COURTS Expense Org. Name: FIRST JUDICIAL DISTRICT		Wyoming On-Line Financial System Code					APPR UNIT
		AGY	DIVISION	UNIT	FUND		501
		101	0500	0511	001		
1		2	3	4	5	6	
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation	
Description	Code						
EXPENDITURES							
SALARIES SET BY LAW	0101	714,000	750,000	0	750,000	750,000	
SALARIES CLASSIFIED	0103	1,202,965	1,207,330	0	1,207,330	1,207,330	
SALARIES OTHER	0104	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	531,068	540,620	0	540,620	540,620	
EMPLOYER HEALTH INS BENEFITS	0196	446,181	456,076	0	456,076	456,076	
EXTERNAL COST ADJ-BENEFIT	0199	0	0	0	0	0	
PERSONAL SERVICES	0100	2,894,214	2,954,026	0	2,954,026	2,954,026	
EQUIPMENT REP & MNTC	0202	10,552	10,552	0	10,552	10,552	
UTILITIES	0203	5,000	5,000	0	5,000	5,000	
COMMUNICATION	0204	22,389	22,389	0	22,389	22,389	
DUES-LICENSES-REGIST	0207	6,300	6,300	0	6,300	6,300	
ADVERTISING-PROMOTION	0208	0	0	0	0	0	
MISCELLANEOUS	0210	200	200	0	200	200	
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000	
SUPPLIES	0230	2,269	2,269	0	2,269	2,269	
TRAVEL OUT OF STATE	0222	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	35,198	35,198	0	35,198	35,198	
EDUCA-RECREATNL SUPP	0236	7,320	7,320	0	7,320	7,320	
SOFT GOODS&HOUSEKPNG	0237	487	487	0	487	487	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	0	
INSURANCE-BOND PREMS	0254	3,547	3,547	0	3,547	3,547	
MAINT CONTRACTS EXT	0292	2,500	2,500	0	2,500	2,500	
SUPPORTIVE SERVICES	0200	104,762	104,762	0	104,762	104,762	
TELECOMMUNICATIONS	0420	1,309	1,358	0	1,358	1,358	
CENT. SERV./DATA SERV.	0400	1,309	1,358	0	1,358	1,358	
PROFESSIONAL FEES	0901	32,000	32,000	0	32,000	32,000	
CONTRACTUAL SERVICES	0900	32,000	32,000	0	32,000	32,000	
EXPENDITURE TOTALS		3,032,285	3,092,146	0	3,092,146	3,092,146	
MEANS OF FUNDING							
GENERAL FUND	1001	3,032,285	3,092,146	0	3,092,146	3,092,146	
GENERAL FUND	G	3,032,285	3,092,146	0	3,092,146	3,092,146	
TOTAL FUNDING		3,032,285	3,092,146	0	3,092,146	3,092,146	
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		16	16	0	16	16	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	
AUTHORIZED EMPLOYEES		16	16	0	16	16	
TOTAL AUTHORIZED EMPLOYEES		16	16	0	16	16	

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

**EXPENSE ORGANIZATION OVERVIEW**

SECOND JUDICIAL DISTRICT  
Albany County and Carbon County

Following are Fiscal Year caseload and revenue statistics for the Second Judicial District:

		Albany Circuit Court		Carbon Circuit Court	
		2016	2017	2016	2017
Filings	Civil	1,651	1,631	1,494	1,413
	Misdemeanor	6,560	6,780	9,931	9,284
	Felony Charges	203	308	386	299
	Total	8,414	8,719	11,811	10,996
Money Collected					
	Transmitted to County	\$559,322	\$598,522	\$862,623	\$841,456
	Transmitted to State	\$411,792	\$449,404	\$445,586	\$421,404
	Other Party				
	Disbursements	\$443,835	\$442,076	\$444,542	\$499,086
	TOTAL	\$1,414,949	\$1,490,002	\$1,752,751	\$1,761,946



Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, 12 full-time clerks, and one (1) part-time clerk for the circuit courts located in Albany County and Carbon County.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Laramie and Rawlins.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Laramie and Rawlins.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$2,710,101**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$2,710,101**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: SECOND JUDICIAL DISTRICT		101	0500	0521-0522	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	476,000	500,000	0	500,000	500,000
SALARIES CLASSIFIED	0103	1,140,724	1,134,812	0	1,134,812	1,134,812
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	444,424	441,335	0	441,335	441,335
EMPLOYER HEALTH INS BENEFITS	0196	442,920	506,735	0	506,735	506,735
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,504,068	2,582,882	0	2,582,882	2,582,882
EQUIPMENT REP & MNTC	0202	6,480	6,480	0	6,480	6,480
UTILITIES	0203	6,000	6,000	0	6,000	6,000
COMMUNICATION	0204	30,340	30,340	0	30,340	30,340
DUES-LICENSES-REGIST	0207	650	650	0	650	650
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	250	250	0	250	250
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	36,341	36,341	0	36,341	36,341
EDUCA-RECREATNL SUPP	0236	5,720	5,720	0	5,720	5,720
SOFT GOODS&HOUSEKPNG	0237	551	551	0	551	551
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	1,000	1,000	0	1,000	1,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	96,332	96,332	0	96,332	96,332
TELECOMMUNICATIONS	0420	10,657	9,378	0	9,378	9,378
CENT. SERV./DATA SERV.	0400	10,657	9,378	0	9,378	9,378
PROFESSIONAL FEES	0901	21,509	21,509	0	21,509	21,509
CONTRACTUAL SERVICES	0900	21,509	21,509	0	21,509	21,509
EXPENDITURE TOTALS		2,632,566	2,710,101	0	2,710,101	2,710,101
MEANS OF FUNDING						
GENERAL FUND	1001	2,632,566	2,710,101	0	2,710,101	2,710,101
GENERAL FUND	G	2,632,566	2,710,101	0	2,710,101	2,710,101
TOTAL FUNDING		2,632,566	2,710,101	0	2,710,101	2,710,101
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		14	14	0	14	14
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		15	15	0	15	15
TOTAL AUTHORIZED EMPLOYEES		15	15	0	15	15

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

**EXPENSE ORGANIZATION OVERVIEW**

THIRD JUDICIAL DISTRICT  
Lincoln County, Sweetwater County, and Uinta County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Third Judicial District

		Lincoln Circuit Court		Sweetwater - Green River Circuit Court		Sweetwater - Rock Springs Circuit Court		Uinta Circuit Court	
		2016	2017	2016	2017	2016	2017	2016	2017
Filings	Civil	962	893	1,811	1,916	4,032	4,065	2,403	2,087
	Misdemeanor	5,290	3,745	3,613	5,235	7,515	7,034	7,186	6,489
	Felony Charges	101	104	371	456	239	190	158	213
	Total	<u>6,353</u>	<u>4,742</u>	<u>5,795</u>	<u>7,607</u>	<u>11,786</u>	<u>11,289</u>	<u>9,747</u>	<u>8,789</u>
Money Collected									
	Transmitted to County	\$293,674	\$245,555	\$241,442	\$336,206	\$587,098	\$522,224	\$506,761	\$488,257
	Transmitted to State	\$251,020	\$193,695	\$223,089	\$287,299	\$402,100	\$356,681	\$321,672	\$304,478
	Other Party								
	Disbursements	<u>\$193,871</u>	<u>\$246,749</u>	<u>\$505,441</u>	<u>\$440,019</u>	<u>\$1,016,315</u>	<u>\$943,559</u>	<u>\$698,846</u>	<u>\$555,586</u>
	TOTAL	<u>\$738,565</u>	<u>\$685,999</u>	<u>\$969,972</u>	<u>\$1,063,524</u>	<u>\$2,005,513</u>	<u>\$1,822,464</u>	<u>\$1,527,279</u>	<u>\$1,348,321</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for four (4) judges, 20 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Kemmerer, Afton, Rock Springs, Green River and Evanston.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$4,611,598**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$4,611,598**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code					
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: THIRD JUDICIAL DISTRICT		101	0500	0531-0534	001	501	
1	2	3	4	5	6		
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation		
Description	Code						
EXPENDITURES							
SALARIES SET BY LAW	0101	952,000	1,000,000	0	1,000,000		
SALARIES CLASSIFIED	0103	1,947,424	1,865,859	0	1,865,859		
SALARIES OTHER	0104	0	0	0	0		
EMPLOYER PD BENEFITS	0105	807,282	787,055	0	787,055		
EMPOYER HEALTH INS BENEFITS	0196	655,958	724,372	0	724,372		
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0		
PERSONAL SERVICES	0100	4,362,664	4,377,286	0	4,377,286		
EQUIPMENT REP & MNTC	0202	11,783	11,783	0	11,783		
UTILITIES	0203	1,100	1,100	0	1,100		
COMMUNICATION	0204	40,912	40,912	0	40,912		
DUES-LICENSES-REGIST	0207	800	800	0	800		
ADVERTISING-PROMOTION	0208	350	350	0	350		
MISCELLANEOUS	0210	350	350	0	350		
TRAVEL IN STATE	0221	20,034	20,034	0	20,034		
TRAVEL OUT OF STATE	0222	0	0	0	0		
PERM ASSIGNED VEHICLE	0223	9,900	9,900	0	9,900		
SUPPLIES	0230	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	74,151	74,151	0	74,151		
EDUCA-RECREATNL SUPP	0236	7,553	7,553	0	7,553		
SOFT GOODS&HOUSEKPNG	0237	401	401	0	401		
OTH REPAIR-MAINT SUP	0239	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0		
EQUIPMENT RENTAL	0252	0	0	0	0		
INSURANCE-BOND PREMS	0254	3,703	3,703	0	3,703		
PAYMENTS	0255	0	0	0	0		
SUPPORTIVE SERVICES	0200	171,037	171,037	0	171,037		
TELECOMMUNICATIONS	0420	12,108	15,467	0	15,467		
CENT. SERV./DATA SERV.	0400	12,108	15,467	0	15,467		
PROFESSIONAL FEES	0901	47,808	47,808	0	47,808		
CONTRACTUAL SERVICES	0900	47,808	47,808	0	47,808		
EXPENDITURE TOTALS		4,593,617	4,611,598	0	4,611,598		
MEANS OF FUNDING							
GENERAL FUND	1001	4,593,617	4,611,598	0	4,611,598		
GENERAL FUND	G	4,593,617	4,611,598	0	4,611,598		
TOTAL FUNDING		4,593,617	4,611,598	0	4,611,598		
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		24	24	0	24		
PART TIME EMPLOYEE COUNT		1	1	0	1		
AUTHORIZED EMPLOYEES		25	25	0	25		
TOTAL AUTHORIZED EMPLOYEES		25	25	0	25		

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

**EXPENSE ORGANIZATION OVERVIEW**

FOURTH JUDICIAL DISTRICT  
Sheridan County and Johnson County

Following are Fiscal Year caseload and revenue statistics for the Fourth Judicial District:

		Sheridan Circuit Court		Johnson Circuit Court	
		2016	2017	2016	2017
Filings	Civil	2,879	3,102	968	1,006
	Misdemeanor	4,821	4,351	2,664	2,325
	Felony Charges	181	184	98	62
	Total	<u>7,881</u>	<u>7,637</u>	<u>3,730</u>	<u>3,393</u>
Money Collected					
	Transmitted to County	\$368,872	\$324,338	\$279,778	\$234,231
	Transmitted to State	\$280,233	\$252,203	\$136,241	\$113,073
	Other Party				
	Disbursements	<u>\$660,645</u>	<u>\$697,720</u>	<u>\$175,640</u>	<u>\$187,410</u>
	TOTAL	<u>\$1,309,750</u>	<u>\$1,274,261</u>	<u>\$591,659</u>	<u>\$534,714</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for one (1) judge, one (1) full-time magistrate (W.S. 5-9-209), seven (7) full-time clerks, and two (2) part-time clerks for the circuit courts located in Sheridan and Buffalo.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Sheridan and Buffalo.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Sheridan and Buffalo.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request                    \$1,908,741**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request                    \$1,908,741**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: FOURTH JUDICIAL DISTRICT		101	0500	0541-0542	001	501
1	2	3	4	5	6	
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation	
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	238,000	250,000	0	250,000	
SALARIES CLASSIFIED	0103	903,669	850,039	0	850,039	
SALARIES OTHER	0104	0	0	0	0	
EMPLOYER PD BENEFITS	0105	303,846	293,934	0	293,934	
EMPOYER HEALTH INS BENEFITS	0196	353,682	415,542	0	415,542	
PERSONAL SERVICES	0100	1,799,197	1,809,515	0	1,809,515	
EQUIPMENT REP & MNTC	0202	5,114	5,114	0	5,114	
UTILITIES	0203	0	0	0	0	
COMMUNICATION	0204	24,698	24,698	0	24,698	
DUES-LICENSES-REGIST	0207	2,629	2,629	0	2,629	
ADVERTISING-PROMOTION	0208	0	0	0	0	
MISCELLANEOUS	0210	275	275	0	275	
TRAVEL IN STATE	0221	11,647	11,647	0	11,647	
TRAVEL OUT OF STATE	0222	0	0	0	0	
SUPPLIES	0230	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	28,121	28,121	0	28,121	
EDUCA-RECREATNL SUPP	0236	5,661	5,661	0	5,661	
SOFT GOODS&HOUSEKPNG	0237	591	591	0	591	
OTH REPAIR-MAINT SUP	0239	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	
EDUCA-RECREATNL TECH	0246	0	0	0	0	
EQUIPMENT RENTAL	0252	480	480	0	480	
INSURANCE-BOND PREMS	0254	1,000	1,000	0	1,000	
PAYMENTS	0255	0	0	0	0	
SUPPORTIVE SERVICES	0200	80,216	80,216	0	80,216	
CENTRAL-SER DATA-SER	0410	0	0	0	0	
TELECOMMUNICATIONS	0420	4,197	4,298	0	4,298	
CENT. SERV./DATA SERV.	0400	4,197	4,298	0	4,298	
PROFESSIONAL FEES	0901	14,712	14,712	0	14,712	
CONTRACTUAL TRAVEL	0905	0	0	0	0	
CONTRACTUAL SERVICES	0900	14,712	14,712	0	14,712	
EXPENDITURE TOTALS		1,898,322	1,908,741	0	1,908,741	
MEANS OF FUNDING						
GENERAL FUND	1001	1,898,322	1,908,741	0	1,908,741	
GENERAL FUND	G	1,898,322	1,908,741	0	1,908,741	
TOTAL FUNDING		1,898,322	1,908,741	0	1,908,741	
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		10	9	0	9	
PART TIME EMPLOYEE COUNT		1	2	0	2	
AUTHORIZED EMPLOYEES		11	11	0	11	
TOTAL AUTHORIZED EMPLOYEES		11	11	0	11	

Expense Organization Budget Request



Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

**EXPENSE ORGANIZATION OVERVIEW**

## FIFTH JUDICIAL DISTRICT

Park County, Big Horn County, Hot Springs County, and Washakie County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Fifth Judicial District

		Park Circuit Court		Big Horn Circuit Court		Hot Springs Circuit Court		Washakie Circuit Court	
		2016	2017	2016	2017	2016	2017	2016	2017
Filings	Civil	2,007	2,489	815	907	480	575	579	665
	Misdemeanor	4,267	5,159	1,793	1,736	2,193	2,132	2,021	1,979
	Felony Charges	173	216	89	77	31	49	128	146
	Total	6,447	7,864	2,697	2,720	2,704	2,756	2,728	2,790
Money Collected									
	Transmitted to County	\$336,828	\$356,075	\$96,772	\$92,522	\$102,483	\$116,601	\$89,579	\$74,302
	Transmitted to State	\$239,714	\$303,834	\$89,508	\$98,153	\$87,774	\$95,182	\$85,239	\$89,325
	Other Party								
	Disbursements	\$628,599	\$716,143	\$284,614	\$269,387	\$157,353	\$169,052	\$157,815	\$118,022
	Total	\$1,205,141	\$1,376,052	\$470,894	\$460,062	\$347,610	\$380,835	\$332,633	\$281,649

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates (W.S. 5-9-209), 11 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Cody, Powell, Basin, Lovell, Thermopolis, and Worland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request            \$2,983,208**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request            \$2,983,208**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: FIFTH JUDICIAL DISTRICT		101	0500	0551-0554	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	476,000	500,000	0	500,000	500,000
SALARIES CLASSIFIED	0103	1,176,023	1,233,184	0	1,233,184	1,233,184
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	449,051	466,188	0	466,188	466,188
EMPLOYER HEALTH INS BENEFITS	0196	509,456	612,371	0	612,371	612,371
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,610,530	2,811,743	0	2,811,743	2,811,743
EQUIPMENT REP & MNTC	0202	9,744	9,744	0	9,744	9,744
UTILITIES	0203	2,500	2,500	0	2,500	2,500
COMMUNICATION	0204	26,626	26,626	0	26,626	26,626
DUES-LICENSES-REGIST	0207	4,954	4,954	0	4,954	4,954
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	225	225	0	225	225
TRAVEL IN STATE	0221	26,925	26,925	0	26,925	26,925
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERM ASSIGNED VEHICLE	0223	12,120	12,120	0	12,120	12,120
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	39,820	39,820	0	39,820	39,820
EDUCA-RECREATNL SUPP	0236	5,847	5,847	0	5,847	5,847
SOFT GOODS&HOUSEKPNG	0237	675	675	0	675	675
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,000	2,000	0	2,000	2,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	131,436	131,436	0	131,436	131,436
TELECOMMUNICATIONS	0420	14,776	10,157	0	10,157	10,157
CENT. SERV./DATA SERV.	0400	14,776	10,157	0	10,157	10,157
PROFESSIONAL FEES	0901	29,872	29,872	0	29,872	29,872
CONTRACTUAL SERVICES	0900	29,872	29,872	0	29,872	29,872
EXPENDITURE TOTALS		2,786,614	2,983,208	0	2,983,208	2,983,208
MEANS OF FUNDING						
GENERAL FUND	1001	2,786,614	2,983,208	0	2,983,208	2,983,208
GENERAL FUND	G	2,786,614	2,983,208	0	2,983,208	2,983,208
TOTAL FUNDING		2,786,614	2,983,208	0	2,983,208	2,983,208
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		14	15	0	15	15
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		15	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		15	16	0	16	16

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

**EXPENSE ORGANIZATION OVERVIEW**

SIXTH JUDICIAL DISTRICT  
Campbell County, Crook County, and Weston County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Sixth Judicial District

		Campbell Circuit Court		Crook Circuit Court		Weston Circuit Court	
		2016	2017	2016	2017	2016	2017
Filings	Civil	6,478	6,343	339	348	491	451
	Misdemeanor	8,274	7,267	2,697	2,414	2,390	1,808
	Felony Charges	603	590	83	100	49	46
	Total	15,355	14,200	3,119	2,862	2,930	2,305
Money Collected							
	Transmitted to County	\$761,876	\$650,307	\$199,897	\$204,628	\$160,540	\$126,633
	Transmitted to State	\$578,940	\$552,707	\$118,648	\$120,724	\$118,867	\$95,808
	Other Party						
	Disbursements	\$1,995,581	\$1,798,562	\$155,949	\$112,508	\$159,219	\$153,110
	Total	\$3,336,397	\$3,001,576	\$474,494	\$437,860	\$438,626	\$375,551

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges, one (1) magistrate, 13 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Gillette, Sundance and Newcastle.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$3,382,901**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$3,382,901**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: SIXTH JUDICIAL DISTRICT		101	0500	0561-0563	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	714,000	750,000	0	750,000	750,000
SALARIES CLASSIFIED	0103	1,419,731	1,263,662	0	1,263,662	1,263,662
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	585,466	553,066	0	553,066	553,066
EMPLOYER HEALTH INS BENEFITS	0196	531,891	627,089	0	627,089	627,089
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,251,088	3,193,817	0	3,193,817	3,193,817
EQUIPMENT REP & MNTC	0202	7,421	7,421	0	7,421	7,421
UTILITIES	0203	7,800	7,800	0	7,800	7,800
COMMUNICATION	0204	20,609	20,609	0	20,609	20,609
DUES-LICENSES-REGIST	0207	4,745	4,745	0	4,745	4,745
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	394	394	0	394	394
TRAVEL IN STATE	0221	11,365	11,365	0	11,365	11,365
PERMANENTLY ASSIGNED VEHICLES	0223	13,296	13,296	0	13,296	13,296
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	61,613	61,613	0	61,613	61,613
EDUCA-RECREATNL SUPP	0236	11,633	11,633	0	11,633	11,633
SOFT GOODS&HOUSEKPNG	0237	1,418	1,418	0	1,418	1,418
TRANSPORTATION - PASSENGER CAR	0243	24,000	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,900	2,900	0	2,900	2,900
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	167,194	143,194	0	143,194	143,194
TELECOMMUNICATIONS	0420	5,345	5,434	0	5,434	5,434
CENT. SERV./DATA SERV.	0400	5,345	5,434	0	5,434	5,434
PROFESSIONAL FEES	0901	40,456	40,456	0	40,456	40,456
CONTRACTUAL SERVICES	0900	40,456	40,456	0	40,456	40,456
EXPENDITURE TOTALS		3,464,083	3,382,901	0	3,382,901	3,382,901
MEANS OF FUNDING						
GENERAL FUND	1001	3,464,083	3,382,901	0	3,382,901	3,382,901
GENERAL FUND	G	3,464,083	3,382,901	0	3,382,901	3,382,901
TOTAL FUNDING		3,464,083	3,382,901	0	3,382,901	3,382,901
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		18	17	0	17	17
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		19	18	0	18	18
TOTAL AUTHORIZED EMPLOYEES		19	18	0	18	18

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

**EXPENSE ORGANIZATION OVERVIEW**

SEVENTH JUDICIAL DISTRICT  
Natrona County

Following are Fiscal Year caseload and revenue statistics for the Seventh Judicial District:

Natrona County Circuit Court

	2016	2017
Filings		
Civil	13,054	13,632
Misdemeanor	8,645	6,804
Felony Charges	865	935
Total	<u>22,564</u>	<u>21,371</u>
Money Collected		
Transmitted to County	\$690,514	\$650,209
Transmitted to State	\$632,444	\$688,209
Other Party		
Disbursements	<u>\$3,326,660</u>	<u>\$3,045,017</u>
TOTAL	<u>\$4,649,618</u>	<u>\$4,383,435</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for three (3) judges and 17 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$3,691,103**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$3,691,103**



Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: SEVENTH JUDICIAL DISTRICT		101	0500	0571	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	714,000	750,000	0	750,000	750,000
SALARIES CLASSIFIED	0103	1,515,096	1,530,245	0	1,530,245	1,530,245
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	608,823	626,115	0	626,115	626,115
EMPOYER HEALTH INS BENEFITS	0196	617,610	654,456	0	654,456	654,456
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,455,529	3,560,816	0	3,560,816	3,560,816
EQUIPMENT REP & MNTC	0202	3,736	3,736	0	3,736	3,736
UTILITIES	0203	7,500	7,500	0	7,500	7,500
COMMUNICATION	0204	22,657	22,657	0	22,657	22,657
DUES-LICENSES-REGIST	0207	5,300	5,300	0	5,300	5,300
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	200	200	0	200	200
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	42,804	42,804	0	42,804	42,804
EDUCA-RECREATNL SUPP	0236	7,320	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	494	494	0	494	494
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	500	500	0	500	500
INSURANCE-BOND PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	99,511	99,511	0	99,511	99,511
TELECOMMUNICATIONS	0420	2,619	2,715	0	2,715	2,715
CENT. SERV./DATA SERV.	0400	2,619	2,715	0	2,715	2,715
PROFESSIONAL FEES	0901	28,061	28,061	0	28,061	28,061
CONTRACTUAL SERVICES	0900	28,061	28,061	0	28,061	28,061
EXPENDITURE TOTALS		3,585,720	3,691,103	0	3,691,103	3,691,103
MEANS OF FUNDING						
GENERAL FUND	1001	3,585,720	3,691,103	0	3,691,103	3,691,103
GENERAL FUND	G	3,585,720	3,691,103	0	3,691,103	3,691,103
TOTAL FUNDING		3,585,720	3,691,103	0	3,691,103	3,691,103
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		20	20	0	20	20
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		20	20	0	20	20
TOTAL AUTHORIZED EMPLOYEES		20	20	0	20	20

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

**EXPENSE ORGANIZATION OVERVIEW**

## EIGHTH JUDICIAL DISTRICT

Converse County, Goshen County, Niobrara County, and Platte County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Eighth Judicial District

	Converse Circuit Court		Goshen Circuit Court		Niobrara Circuit Court		Platte Circuit Court	
	2016	2017	2016	2017	2016	2017	2016	2017
Filings								
Civil	1,392	1,397	982	1,085	157	154	680	692
Misdemeanor	3,213	3,387	3,538	2,720	2,199	1,362	4,091	3,559
Felony Charges	196	238	55	108	54	24	134	126
Total	4,801	5,022	4,575	3,913	2,410	1,540	4,905	4,377
Money Collected								
Transmitted to County	\$211,053	\$217,622	\$242,308	\$218,390	\$139,156	\$79,464	\$375,107	\$389,865
Transmitted to State	\$170,755	\$179,030	\$189,771	\$170,636	\$104,291	\$67,845	\$204,973	\$208,185
Other Party								
Disbursements	\$410,025	\$490,929	\$321,926	\$290,740	\$36,608	\$27,749	\$182,609	\$204,377
TOTAL	\$791,833	\$887,581	\$754,005	\$679,766	\$280,055	\$175,058	\$762,689	\$802,427

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates, 11 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Douglas, Torrington, Lusk, and Wheatland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

**Total Standard Budget Request      \$2,845,860**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$2,845,860**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: EIGHTH JUDICIAL DISTRICT		101	0500	0581-0584	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	476,000	500,000	0	500,000	500,000
SALARIES CLASSIFIED	0103	1,225,329	1,214,899	0	1,214,899	1,214,899
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	462,318	461,356	0	461,356	461,356
EMPOYER HEALTH INS BENEFITS	0196	410,189	497,997	0	497,997	497,997
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,573,836	2,674,252	0	2,674,252	2,674,252
EQUIPMENT REP & MNTC	0202	4,637	4,637	0	4,637	4,637
UTILITIES	0203	7,500	7,500	0	7,500	7,500
COMMUNICATION	0204	36,438	36,438	0	36,438	36,438
DUES-LICENSES-REGIST	0207	6,258	6,258	0	6,258	6,258
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	338	338	0	338	338
TRAVEL IN STATE	0221	20,066	20,066	0	20,066	20,066
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	34,645	34,645	0	34,645	34,645
EDUCA-RECREATNL SUPP	0236	6,934	6,934	0	6,934	6,934
SOFT GOODS&HOUSEKPNG	0237	750	750	0	750	750
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	1,593	1,593	0	1,593	1,593
INSURANCE-BOND PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	119,159	119,159	0	119,159	119,159
TELECOMMUNICATIONS	0420	14,505	14,644	0	14,644	14,644
CENT. SERV./DATA SERV.	0400	14,505	14,644	0	14,644	14,644
PROFESSIONAL FEES	0901	37,805	37,805	0	37,805	37,805
CONTRACTUAL SERVICES	0900	37,805	37,805	0	37,805	37,805
EXPENDITURE TOTALS		2,745,305	2,845,860	0	2,845,860	2,845,860
MEANS OF FUNDING						
GENERAL FUND	1001	2,745,305	2,845,860	0	2,845,860	2,845,860
GENERAL FUND	G	2,745,305	2,845,860	0	2,845,860	2,845,860
TOTAL FUNDING		2,745,305	2,845,860	0	2,845,860	2,845,860
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		15	15	0	15	15
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		16	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		16	16	0	16	16

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

**EXPENSE ORGANIZATION OVERVIEW**

NINTH JUDICIAL DISTRICT  
Fremont County, Sublette County, and Teton County

Following are Fiscal Year caseload and revenue statistics for the Ninth Judicial District:

	Fremont-Lander Circuit Court		Fremont-Riverton Circuit Court		Sublette County Circuit Court		Teton County Circuit Court	
	2016	2017	2016	2017	2016	2017	2016	2017
Filings								
Civil	1,141	1,008	1,426	1,554	542	493	498	394
Misdemeanor	1,963	2,033	4,908	4,415	4,682	4,248	3,616	4,671
Felony Charges	<u>94</u>	<u>101</u>	<u>163</u>	<u>120</u>	<u>110</u>	<u>161</u>	<u>78</u>	<u>127</u>
Total	3,198	3,142	6,497	6,089	5,334	4,902	4,192	5,192
Money Collected								
Transmitted to County	\$92,426	\$97,980	\$236,262	\$236,333	\$314,906	\$279,984	\$304,512	\$365,902
Transmitted to State	\$106,880	\$98,071	\$212,470	\$205,279	\$231,289	\$196,380	\$195,487	\$225,177
Other Party								
Disbursements	<u>\$309,062</u>	<u>\$262,921</u>	<u>\$278,613</u>	<u>\$244,336</u>	<u>\$174,559</u>	<u>\$147,655</u>	<u>\$142,521</u>	<u>\$138,682</u>
Total	\$508,368	\$458,972	\$727,345	\$685,948	\$720,754	\$624,019	\$642,520	\$729,761

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide salary and benefits for four (4) judges and 15 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Lander, Riverton, Pinedale, and Jackson.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$3,961,881**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$3,961,881**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	AORG	EORG	FUND	
Expense Org. Name: NINTH JUDICIAL DISTRICT		101	0500	0591-0594	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	952,000	1,000,000	0	1,000,000	1,000,000
SALARIES CLASSIFIED	0103	1,443,781	1,388,568	0	1,388,568	1,388,568
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	737,443	783,091	0	783,091	783,091
EMPOYER HEALTH INS BENEFITS	0196	590,413	575,506	0	575,506	575,506
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,723,637	3,747,165	0	3,747,165	3,747,165
EQUIPMENT REP & MNTC	0202	10,608	10,608	0	10,608	10,608
UTILITIES	0203	8,500	8,500	0	8,500	8,500
COMMUNICATION	0204	36,212	36,212	0	36,212	36,212
DUES-LICENSES-REGIST	0207	5,229	5,229	0	5,229	5,229
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	294	294	0	294	294
TRAVEL IN STATE	0221	30,156	30,156	0	30,156	30,156
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	49,602	49,602	0	49,602	49,602
EDUCA-RECREATNL SUPP	0236	11,717	11,717	0	11,717	11,717
SOFT GOODS&HOUSEKPNG	0237	629	629	0	629	629
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,700	2,700	0	2,700	2,700
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	155,647	155,647	0	155,647	155,647
TELECOMMUNICATIONS	0420	10,086	7,533	0	7,533	7,533
CENT. SERV./DATA SERV.	0400	10,086	7,533	0	7,533	7,533
PROFESSIONAL FEES	0901	51,536	51,536	0	51,536	51,536
CONTRACTUAL SERVICES	0900	51,536	51,536	0	51,536	51,536
EXPENDITURE TOTALS		3,940,906	3,961,881	0	3,961,881	3,961,881
MEANS OF FUNDING						
GENERAL FUND	1001	3,940,906	3,961,881	0	3,961,881	3,961,881
GENERAL FUND	G	3,940,906	3,961,881	0	3,961,881	3,961,881
TOTAL FUNDING		3,940,906	3,961,881	0	3,961,881	3,961,881
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		19	19	0	19	19
PART TIME EMPLOYEE COUNT		1	0	0	0	0
AUTHORIZED EMPLOYEES		20	19	0	19	19
TOTAL AUTHORIZED EMPLOYEES		20	19	0	19	19

Expense Organization Budget Request

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: COURT TECHNOLOGY		Agency Number: 101				
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
COURT TECHNOLOGY	0601-001-601	5,038,721	2,349,714	0	2,349,714	2,349,714
JUDICIAL SYSTEMS AUTOMATION	0610-424-424	4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
TOTAL BY EXPENSE ORGS		9,763,896	7,009,496	5,470,000	12,479,496	12,479,496
PERSONAL SERVICES	0100	3,011,242	2,995,849	0	2,995,849	2,995,849
SUPPORTIVE SERVICES	0200	6,215,994	3,686,144	3,670,000	7,356,144	7,356,144
CENT.SERV./DATA SERV.	0400	25,767	41,610	0	41,610	41,610
GRANTS	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	510,893	285,893	1,800,000	2,085,893	2,085,893
TOTAL BY OBJECT SERIES		9,763,896	7,009,496	5,470,000	12,479,496	12,479,496
GENERAL FUND	G	5,038,721	2,349,714	0	2,349,714	2,349,714
SPECIAL REVENUE	R	4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		9,763,896	7,009,496	5,470,000	12,479,496	12,479,496
FULL TIME EMPLOYEE COUNT		13	13	0	13	13
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		13	13	0	13	13



Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

## EXPENSE ORGANIZATION OVERVIEW

The Wyoming Supreme Court, district courts, and circuit courts are continuing a multi-year master plan to implement statewide electronic management of judicial cases and workload. The ultimate goal of this plan is to utilize current and future technology to facilitate accessibility, efficiency, effectiveness, and reliability in all court business. The Supreme Court fully comprehends the significant effects of continued depressed revenue this biennium. The expenses associated with automating court functions, however, are critical to the core mission of the Judiciary. Electronic automation requires the compilation of data in centralized repositories with the technology to share information in a streamlined and uniform fashion. The data must be managed and maintained to ensure confidentiality, security, and accurate distribution to agencies, judicial partners, and the public. The automation process also involves continuous enhancement and refinement of the electronic data collected. With the support of the legislature, the Judicial Branch has made substantial progress in achieving statewide court automation. The highest priorities of this division are critical technology costs and staffing. Completing court automation, including electronic case filing and expanded electronic ticketing, will decrease manual entries, staff time, duplication of effort, and staff costs, which will directly benefit all court users.

## STANDARD BUDGET REQUEST NARRATIVE

**200 Series – Supportive Services:** The 200 series funds are used to provide technology services to the Supreme Court, Circuit Courts, District Court Clerks and Judges in Wyoming.

**400 Series – Central Services:** Funds in the 400 series are used to pay State Telecommunications for monthly access charges, resource services, and programming charges.

**900 Series – Contractual Services:** Funds in this category are used to pay for professional instruction in the application and use of the specialized court automation systems, and to pay for consultant services related to software revisions upgrading the current court automation system.

**Total Standard Budget Request                      \$2,349,714**

## NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                      \$2,349,714**

## CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: COURT TECHNOLOGY		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: COURT TECHNOLOGY		101	0600	0601	001	601
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	0	0	0	0	0
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	0	0	0	0	0
REAL PROPERTY REP & MT	0201	0	0	0	0	0
EQUIPMENT REP & MNTC	0202	5,000	5,000	0	5,000	5,000
UTILITIES	0203	95,000	95,000	0	95,000	95,000
COMMUNICATION	0204	73,625	73,625	0	73,625	73,625
DUES-LICENSES-REGIST	0207	27,840	27,840	0	27,840	27,840
ADVERTISING/PROMO	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
TRAVEL IN STATE	0221	21,000	21,000	0	21,000	21,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERMANENT ASSIGNED VEHICLE	0223	28,640	28,640	0	28,640	28,640
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	93,000	93,000	0	93,000	93,000
EDUCA-RECREATNL SUPP	0236	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	3,191	3,191	0	3,191	3,191
INTANGIBLE ASSETS	0240	1,155,000	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	1,374,850	0	0	0	0
EDUCA-RECREATNL TECH	0246	0	0	0	0	0
EQUIPMENT RENTAL	0252	26,363	26,363	0	26,363	26,363
INSURANCE-BOND PREMIUMS	0254	0	0	0	0	0
CENT-SER-OFF-MCH-REP	0291	42,480	42,480	0	42,480	42,480
MAINTENANCE EXTERNAL	0292	1,876,965	1,876,965	0	1,876,965	1,876,965
SUPPORTIVE SERVICES	0200	4,822,954	2,293,104	0	2,293,104	2,293,104
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	25,767	41,610	0	41,610	41,610
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	25,767	41,610	0	41,610	41,610
GRANTS	0626	0	0	0	0	0
GRANTS & AID PAYMENT	0600	0	0	0	0	0
PROFESSIONAL FEES	0901	190,000	15,000	0	15,000	15,000
CONSULTING SERVICES	0902	0	0	0	0	0
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	190,000	15,000	0	15,000	15,000
EXPENDITURE TOTALS		5,038,721	2,349,714	0	2,349,714	2,349,714

## Expense Organization Budget Request

MEANS OF FUNDING					
GENERAL FUND	1001	5,038,721	2,349,714	0	2,349,714
GENERAL FUND	G	5,038,721	2,349,714	0	2,349,714
TOTAL FUNDING		5,038,721	2,349,714	0	2,349,714
AUTHORIZED EMPLOYEES					
FULL TIME EMPLOYEE COUNT		0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0
AUTHORIZED EMPLOYEES		0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

## INTRODUCTION

The Judicial Systems Automation (JSA) account is a special revenue fund which was created by the legislature in 2000. The JSA is a critical funding source for the ongoing operations of statewide electronic services and courtroom technology that support all state courts and 11 municipal courts. This includes procurement and support of data collection, management, aggregation, and distribution systems, as well as technologies that enhance or streamline court processes such as video appearances, electronic payments and public access. Data from these services is increasingly used for statistical reporting, investigative functions, and public safety. Together, these services comprise a key electronic cornerstone of a robust Wyoming justice information framework that broadly facilitates electronic communication between courts, judicial partners and other branches of government. Examples include the complete automation and handoff of court disposition data to the DOT Driver Services' Division for driver history database, and the Division of Criminal Investigation to populate WyCJIS with criminal offender information maintained by the courts. Funds will also be used to make standardization of courtroom technology statewide, a reality. JSA account funding is expected to be an ongoing source of funding for the statewide judicial automation system and courtroom technology.

## STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in the 100 series are used to provide salaries and benefits for eleven (13) technology employees.

200 Series – Supportive Services: The 200 series funds are used to provide technology services to courts throughout the state of Wyoming. The Supreme Court, circuit courts, district courts and several municipal courts rely on the technical services of this office to maintain daily operations.

900 Series – Contractual Services: Funds in this category are used for professional services related to the design, development, deployment, and enhancement of Wyoming's judicial systems.

**Total Standard Budget Request      \$4,659,782**

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

**EXCEPTION BUDGET REQUEST**

During the 2017 legislative session, the JSA fee was increased from \$10 to \$25, effective July 1<sup>st</sup>, 2017. The increased fees are now flowing into the Judicial Systems Automation account. In order to utilize the new additional revenue, the Court is requesting an increase in spending authority encompassed in the following three (3) exception requests:

**Courtroom Technology (Priority # 1)**

One of the core reasons behind the increase in the fee was to provide a permanent funding source for courtroom technology. Through an audit conducted in 2016, the Branch was made aware of many issues surrounding the installation and upkeep of technology systems in courtrooms. The key issues found were inconsistent implementation, a lack of a dedicated funding source, and a lack of clear delineation lines of responsibilities of the counties and the State. With the funding source now in place, we can now implement courtroom technology in a consistent manner. Rollout and on-going maintenance will be done in a staged manner over several biennia. The order of the rollout to state courtrooms is principally based on the current rating of the courtroom's technology, with those being rated lowest receiving upgrades first. Additionally, courthouses that are currently being remodeled or rebuilt are also prioritized. The nature of these expenditures require that they are one-time requests; however, we would expect to have similar requests each biennium as the statewide upgrades are implemented. **OF THIS AMOUNT, \$3,600,000 IS A ONE-TIME REQUEST.**

0242	Data Processing/Computer Equipment (Special Revenue)	\$1,800,000
0292	External Maintenance Contracts (Special Revenue)	\$ 200,000
0903	Professional Fees (Special Revenue)	<u>\$1,800,000</u>
		<u>\$3,800,000</u>

**District Court/Circuit Court Case Management Systems/E-Filing (Priority # 2)**

Next year the Branch will begin implementation of the FullCourt Enterprise system throughout the state. Large statewide implementations come with large on-going maintenance and support costs to keep the systems functional. On-going support and maintenance includes, but is not limited to, product version upgrades, corrections and/or replacements for software errors, remote diagnostics and access to technical support.

0292	External Maintenance Contracts (Special Revenue)	\$1,170,000
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Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

**Workstation Refresh/Operating System Upgrade (Priority # 3)**

During December 2016, the Branch embarked on an audit of our network infrastructure. During that audit, aging hardware was identified as a substantial risk. Additionally, the predominate operating system within the Branch will no longer be supported beginning in early 2020. In order to keep the Branch up to date on security patches and to replace aging hardware, the Branch requests the following funds. **THIS IS A ONE-TIME REQUEST.**

0240	Intangible Assets/Software (Special Revenue)	\$ 100,000
0242	Data Processing/Computer Equipment (Special Revenue)	<u>\$ 400,000</u>
		\$ 500,000

**Total Exception Budget Request                      \$ 5,470,000**

**Total Budget Request                                      \$10,129,782**

## CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: COURT TECHNOLOGY		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: JUDICIAL SYSTEMS AUTOMATION		101	0600	0610	424	424
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	2,083,491	2,057,127	0	2,057,127	2,057,127
EMPLOYER PD BENEFITS	0105	500,110	516,956	0	516,956	516,956
EMPLOYER HEALTH INS BENEFITS	0196	427,641	421,766	0	421,766	421,766
PERSONAL SERVICES	0100	3,011,242	2,995,849	0	2,995,849	2,995,849
REAL PROPERTY REP & MT	0201	6,500	6,500	0	6,500	6,500
EQUIPMENT REP & MT	0202	5,000	5,000	0	5,000	5,000
UTILITIES	0203	192,000	192,000	0	192,000	192,000
COMMUNICATION	0204	128,480	128,480	0	128,480	128,480
DUES-LICENSES-REGIST	0207	5,000	5,000	0	5,000	5,000
TRAVEL IN STATE	0221	25,000	25,000	0	25,000	25,000
TRAVEL OUT OF STATE	0222	7,000	7,000	0	7,000	7,000
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	52,000	52,000	0	52,000	52,000
EDUCA-RECREATNL SUPP	0236	6,500	6,500	0	6,500	6,500
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
INTANGIBLE ASSETS	0240	0	0	100,000	100,000	100,000
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	2,200,000	2,200,000	2,200,000
EDUCATION-RECRE-TECH	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	86,400	86,400	0	86,400	86,400
EQUIPMENT RENTAL	0252	25,500	25,500	0	25,500	25,500
EXTERNAL MNT. CONTRACTS	0292	853,660	853,660	1,370,000	2,223,660	2,223,660
SUPPORTIVE SERVICES	0200	1,393,040	1,393,040	3,670,000	5,063,040	5,063,040
PROFESSIONAL FEES	0901	315,228	265,228	0	265,228	265,228
SPECIAL-ONE-TIME PROJECTS	0903	0	0	1,800,000	1,800,000	1,800,000
CONTRACTUAL TRAVEL	0905	5,665	5,665	0	5,665	5,665
CONTRACTUAL SERVICES	0900	320,893	270,893	1,800,000	2,070,893	2,070,893
EXPENDITURE TOTALS		4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
MEANS OF FUNDING						
JUDICIAL SYSTEMS AUTOMATION	5710	4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
SPECIAL REVENUE	R	4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
TOTAL FUNDING		4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT	13	13	13	0	13	13
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0
AUTHORIZED EMPLOYEES	13	13	13	0	13	13
TOTAL AUTHORIZED EMPLOYEES	13	13	13	0	13	13

Expense Organization Budget Request

2019-2020 Biennium

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL RETIREMENT		Agency Number: 101 Division Number: 0700				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL RETIREMENT	0701-001-701	2,163,196	1,963,193	0	1,963,193	1,963,193
TOTAL BY EXPENSE ORGS		2,163,196	1,963,193	0	1,963,193	1,963,193
PERSONAL SERVICES	0100	2,163,196	1,963,193	0	1,963,193	1,963,193
SUPPORTIVE SERVICES	0200	0	0	0	0	0
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
GRANTS & AID PAYMENT	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
TOTAL BY OBJECT SERIES		2,163,196	1,963,193	0	1,963,193	1,963,193
GENERAL FUND	G	2,163,196	1,963,193	0	1,963,193	1,963,193
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		2,163,196	1,963,193	0	1,963,193	1,963,193
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		19	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES		19	17	0	17	17



Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Retirement	Division Number: 0700
Expense Org. Name: Judicial Retirement	Unit Number: 0701

## EXPENSE ORGANIZATION OVERVIEW

Retirement for Supreme Court Justices and District Court Judges who were appointed prior to July 1, 1998 is provided for by W.S. 5-1-106. This statute indicates the judges will receive a maximum lifetime annual pension of fifty percent (50%) of the salary currently authorized by law for judges of the court from which they retired. Judges who were appointed after July 1, 1998 are entitled to benefits through the Judicial Retirement Plan, which is part of the Wyoming Retirement System.

## JUDICIAL RETIREMENT

**0101 Salaries – Set by Law:** \$1,913,193 of the Standard Budget amount is to cover the judicial retirement benefit for two (2) retired Supreme Court justices, 10 district court judges, and five (5) spouses. The Judicial Retirement program was established as part of the Supreme Court's budget in 1993. Prior to that time, benefits for retired Supreme Court Justices were included in the Supreme Court's budget and benefits for retired district court judges were included with the budget for the court where the judge had been active. During the 2017-2018 biennium, two judges receiving benefits under this plan passed away.

Fifty thousand dollars (\$50,000) is a shared pot of money to cover the cost incurred when the Supreme Court, a District Court, or a Circuit Court uses a retired judge to provide judicial services in their court and does not have sufficient funds in their budget.

**Total Standard Budget Request      \$1,963,193**

## NO EXCEPTION BUDGET REQUEST

**Total Program Request      \$1,963,193**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL RETIREMENT		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: JUDICIAL RETIREMENT		101	0700	0701	001	701
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	2,113,196	1,913,193	0	1,913,193	1,913,193
SALARIES CLASSIFIED	0103	50,000	50,000	0	50,000	50,000
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	2,163,196	1,963,193	0	1,963,193	1,963,193
TRAVEL IN STATE	0221	0	0	0	0	0
SUPPORTIVE SERVICES	0200	0	0	0	0	0
EXPENDITURE TOTALS		2,163,196	1,963,193	0	1,963,193	1,963,193
MEANS OF FUNDING						
GENERAL FUND	1001	2,163,196	1,963,193	0	1,963,193	1,963,193
GENERAL FUND	G	2,163,196	1,963,193	0	1,963,193	1,963,193
TOTAL FUNDING		2,163,196	1,963,193	0	1,963,193	1,963,193
AUTHORIZED EMPLOYEES						
PART TIME EMPLOYEE COUNT		19	17	0	17	17
AUTHORIZED EMPLOYEES		19	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES		19	17	0	17	17

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: BOARD OF JUDICIAL POLICY AND ADMINISTRATION		Agency Number: 101 Division Number: 0900			
1	2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Supreme Court Recommendation
JUDICIAL POLICY & ADMINISTRATION	0901-001-901	655,424	655,424	0	655,424
TOTAL BY EXPENSE ORGS		655,424	655,424	0	655,424
PERSONAL SERVICES	0100	150,000	150,000	0	150,000
SUPPORTIVE SERVICES	0200	246,341	246,341	0	246,341
CENT.SERV./DATA SERV.	0400	0	0	0	0
CONTRACTUAL SERVICES	0900	259,083	259,083	0	259,083
TOTAL BY OBJECT SERIES		655,424	655,424	0	655,424
GENERAL FUND	G	655,424	655,424	0	655,424
SPECIAL REVENUE	R	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0
TOTAL BY FUNDS		655,424	655,424	0	655,424
FULL TIME EMPLOYEE COUNT		0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Board of Judicial Policy & Administration	Division Number: 0900
Expense Org. Name: Board of Judicial Policy & Administration	Unit Number: 0901

**EXPENSE ORGANIZATION OVERVIEW****JUDICIAL POLICY & ADMINISTRATION**

This program was created within the Supreme Court's budget for the Board of Judicial Policy and Administration. The Board's budget includes items that have application to the entire Judicial Branch across multiple divisions within the judiciary.

**STANDARD BUDGET REQUEST**

**100 Series – Personal Services:** Funds in the 100 series cover the unfunded liability for annual leave and sick leave buy-outs for long term employees who retire or terminate their employment within the judicial branch. Because of the fiscal impact on a court budget when an employee retires, the buy-out can require the position to be vacant for several months. In the district courts or smaller circuit courts, this is not a practical solution. These funds are only used as a contingency when sufficient funds are not available in a court's individual budgets. Funds not used for the specific purpose of leave buy-outs revert to the general fund.

**200 Series – Supportive Services:** Funds in the 200 series provide Westlaw access for the Supreme, District, and Circuit Courts. The 23 District Court Judges, district court law clerks, and 24 Circuit Court Judges use Westlaw daily. Westlaw provides its users speed, currency, (e.g. the text of most opinions from U.S. jurisdictions are available online within hours of release) and an ability to manipulate data that is not available in print resources. In 2007, the Attorney General determined that if a membership to the Wyoming State Bar was required of attorneys to obtain employment with the State of Wyoming, then the dues for that membership may be paid by the State. The Wyoming State Bar gives honorary memberships to judges; however, funds are budgeted to cover the membership of approximately 37 other attorneys employed by the branch. Funds in the 200 series are also used to provide travel reimbursement for members of the Board of Judicial Policy and Administration and the Wyoming Court Security Commission.

**900 Series – Contractual Services:** The majority of funds in this series cover the cost of hourly magistrates providing judicial services to drug courts established within the State. In some counties where the judge is not able to provide judicial services to the drug court, an hourly magistrate is hired. Funds in the 900 Series are also available to law enforcement to cover the additional expense of court security in high profile cases, as well as other critical court security needs. Lastly, funds in this series are used to facilitate continuing judicial education for the five justices, 47 judges, and six full-time magistrates.

**Total Standard Budget Request                      \$655,424**

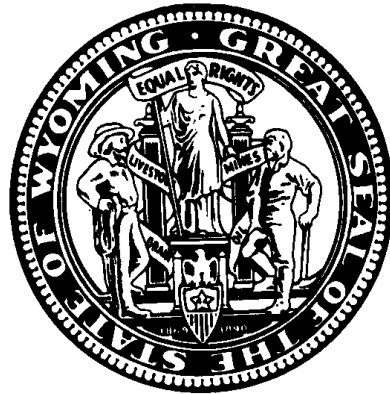
**NO EXCEPTION BUDGET REQUEST**

**Total Program Budget Request                      \$655,424**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: BOARD OF JUD POLICY & ADMIN		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: BOARD OF JUD POLICY & ADMIN		101	0900	0901	001	901
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	0	0	0	0	0
SALARIES CLASSIFIED	0103	150,000	150,000	0	150,000	150,000
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
STATE RETIREE HEALTH INSURANCE	0197	0	0	0	0	0
PERSONAL SERVICES	0100	150,000	150,000	0	150,000	150,000
UTILITIES	0203	3,500	500	0	500	500
COMMUNICATION	0204	500	500	0	500	500
DUES-LICENSES-REGISTRATION	0207	212,675	234,175	0	234,175	234,175
DATA PROCESSING	0209	0	0	0	0	0
TRAVEL IN STATE	0221	24,666	2,666	0	2,666	2,666
TRAVEL OUT OF STATE	0222	2,500	1,000	0	1,000	1,000
BD/COMM TRAVEL REIMBURSE	0227	0	0	0	0	0
SUPPLIES	0230	0	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	2,500	2,500	0	2,500	2,500
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
SUPPORTIVE SERVICES	0200	246,341	246,341	0	246,341	246,341
TELECOMMUNICATIONS	0420	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	259,083	259,083	0	259,083	259,083
SPECIAL PROJECTS & SERVICES	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	259,083	259,083	0	259,083	259,083
EXPENDITURE TOTALS		655,424	655,424	0	655,424	655,424
MEANS OF FUNDING						
GENERAL FUND	1001	655,424	655,424	0	655,424	655,424
GENERAL FUND	G	655,424	655,424	0	655,424	655,424
TOTAL FUNDING		655,424	655,424	0	655,424	655,424
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Expense Organization Budget Request

# JUDICIAL BRANCH



## BOARD OF LAW EXAMINERS



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

BOARD OF LAW EXAMINERS 102

Agency Name and Number

Submitted by:

Signature

Sharon K. Wilkinson

Name

Sharon K. Wilkinson

Title

Executive Secretary

Person(s) responsible for the preparation of this budget:

Cathy Duncil, Admissions Director

\_\_\_\_\_

\_\_\_\_\_

2019-2020 Biennium

**B - AGENCY SUMMARY**

Agency Name: BOARD OF LAW EXAMINERS		Agency Number: 102			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Recommended Approval
ADMINISTRATION 0100	178,750	178,750	61,250	240,000	240,000
TOTAL BY EXPENSE ORGS	178,750	178,750	61,250	240,000	240,000
PERSONAL SERVICES 0100	0	0	0	0	0
SUPPORTIVE SERVICES 0200	0	0	31,750	31,750	31,750
RESTRICTIVE SERVICES 0300	688	688	0	688	688
CONTRACTUAL SERVICES 0900	178,062	178,062	29,500	207,562	207,562
TOTAL BY OBJECT SERIES	178,750	178,750	61,250	240,000	240,000
SPECIAL REVENUE R	178,750	178,750	61,250	240,000	240,000
TOTAL BY FUNDS	178,750	178,750	61,250	240,000	240,000



Agency Name: Board of Law Examiners

Agency Number: 102

## Section 1. Agency Statutory Authority

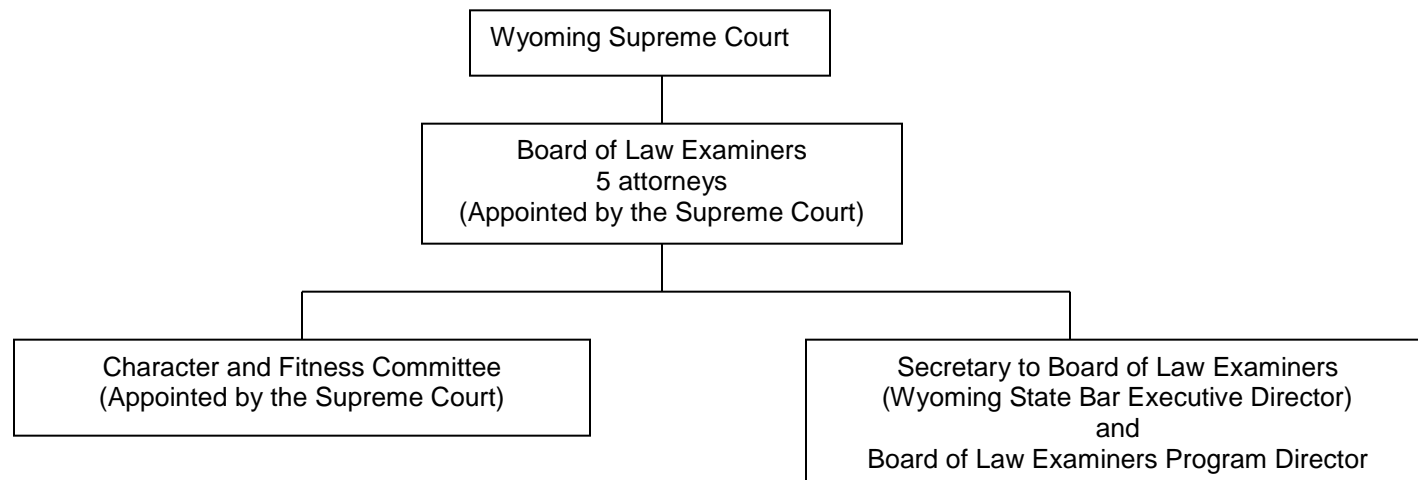
W.S. 33-5-101 through W.S. 33-5-110     Duties generally of the Board of Law Examiners

## Section 2. Agency Overview

The Board of Law Examiners is responsible for:

1. Meeting at least once per month to process applications for admission. Generally, the Board processes approximately 200 applications per year.
2. Meeting twice per year to grade the bar exam.
3. Conducting character and fitness hearings as required.
4. Attending grading workshops twice per year.
5. Making recommendations to the Supreme Court for admission of applicants.
6. Developing and proposing rule revisions as required.

## Section 3. Agency Organization Chart



Agency Name: Board of Law Examiners	Agency Number: 102
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**STANDARD BUDGET REQUEST NARRATIVE**

## Expense Organization Statutory Authority

W.S. 33-5-106                      Application fees to practice law in Wyoming are deposited in an earmarked revenue fund to pay administrative costs of licensing attorneys.

The Wyoming Supreme Court licenses attorneys to practice law in the State. The Wyoming Board of Law Examiners, which is comprised of five Wyoming attorneys, acts on behalf of the Court and coordinates all the details associated with admission to the practice of law. Specifically, the Board of Law Examiners meets at least once per month to process applications for admission, meets twice per year to grade the bar exam, attends grading workshops twice per year, makes recommendations to the Supreme Court for admission of applicants, and develops and proposes rule revisions as required.

The Character and Fitness Committee, which is adjunct to the Board of Law Examiners, evaluates applicants' character and fitness to practice law and makes recommendations based on those findings. This process involves conducting character and fitness hearings as required.

The Board of Law Examiners is supported by staff of the Wyoming State Bar. Significant staff time is required to administer the admissions process, including giving the bar exam twice per year and organizing and staffing the monthly meetings of the Board of Law Examiners and the Character and Fitness Committee.

The requested funds are used in part to pay costs of the administration of the bar exam (exams, exam facility, proctors and supplies); printing the completed bar exams; grading the written portion of the exam; screening applicants for character and fitness; national training for Board and Committee members and Wyoming Bar staff; part of the personnel costs for Wyoming Bar staff; meetings; teleconferences; hearings; and postage. The Wyoming Supreme Court oversees the Board of Law Examiners. Oversight functions include review of expenditures, rules, and procedures to ensure compliances with statutory and constitutional responsibilities and obligations. The requested funds will also be used to pay the costs of administrative oversight.

**Total Standard Budget Request                      \$178,750**

Agency Name: Board of Law Examiners	Agency Number: 102
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXCEPTION BUDGET REQUEST**

**\$61,250 – Bar admissions:** The Board of Law Examiners is requesting an increase in spending authority in the amount of \$61,250 to cover increasing costs associated with Bar admissions. Below are several factors that impact the Board's projections for the next biennium:

- 1) Rule 102(a) of the Rules and Procedures Governing Admission to the Practice of Law was amended in April 2016 to increase the Character and Fitness Committee (total of three) to four active, resident members of the Bar and one non-lawyer with special training in substance abuse, mental health, financial management or another area of value to the assessment of good moral character and fitness to practice law of applicants. This change increased costs associated with travel to hearings and national conferences when necessary.
- 2) Rule 403 of the Rules and Procedures Governing Admission to the Practice of Law was also amended in April 2016 to allow for increased due process for applicants and a more efficient character and fitness screening process. The Board anticipates an increase in the number of face-to-face hearings with this change.
- 3) The Board has seen an increase in special testing accommodation requests, and this is a national trend. Accommodating these requests often results in additional facility expenses (i.e. private, proctored rooms; semi-private rooms for nursing mothers, etc.). This increase has also necessitated obtaining expert advice from a physician to ensure compliance with the Americans with Disabilities Act.
- 4) The National Conference of Bar Examiners currently subsidizes expenses for one grader to travel to each grading workshop (two per year). The Board has been notified by the Conference that this subsidy will be discontinued in 2018.
- 5) In recent years, the Wyoming State Bar has recognized the need to put security measures in place on the days the exams are administered. This has resulted in increased costs for police/security personnel to ensure the safety of those present. It has also resulted in increased costs for metal detectors and/or personal wands to ensure that all persons entering the testing room are compliant with National Conference of Bar Examiners standards.
- 6) Presently, applicants pay a \$600.00 application fee to the Supreme Court. The Court retains \$50.00 of each fee to cover administrative costs, and the remaining \$550.00 is deposited into this special revenue account. The Department of Audit recommends that the entire \$600.00 be deposited into the special revenue account, with \$50.00 then being paid from the account to the Supreme Court as an expense. This change in accounting procedure will have no net effect on the account balance or the way funds are functionally expended. However, it will result in an increase of recorded revenue of \$18,000-\$20,000 per biennium, with a corresponding increase in expenditures of the same amount. Thus, it is necessary to request an increase in spending authority in conjunction with making this accounting change.

**Total Exception Budget Request      \$61,250**

**Total Agency Budget Request      \$240,000**

Agency Name: BOARD OF LAW EXAMINERS		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		102	0100	0101	073	073
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Recommended Approval
EXPENDITURES						
SALARIES CLASSIFIED	0103	0	0	0	0	0
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	0	0	0	0	0
UTILITIES	0203	1,114	1,114	0	1,114	1,114
COMMUNICATION	0204	127	127	0	127	127
DUES-LICENSES-REGIST	0207	14,187	14,187	6,000	20,187	20,187
TRAVEL IN STATE	0221	39,717	39,717	11,000	50,717	50,717
TRAVEL OUT OF STATE	0222	3,015	3,015	2,750	5,765	5,765
OFFICE SUPPL-PRINTING	0231	39,740	39,740	8,000	47,740	47,740
REAL PROPERTY RENTAL	0251	38,400	38,400	4,000	42,400	42,400
SUPPORTIVE SERVICES	0200	136,300	136,300	31,750	168,050	168,050
COST ALLOCATION	0301	688	688	0	688	688
RESTRICTIVE SERVICES	0300	688	688	0	688	688
PROFESSIONAL FEES	0901	41,762	41,762	29,500	71,262	71,262
CONTRACTUAL SERVICES	0900	41,762	41,762	29,500	71,262	71,262
EXPENDITURE TOTALS		178,750	178,750	61,250	240,000	240,000
MEANS OF FUNDING						
ATTORNEY ADMISSION FEE-BAR EXA	5204	178,750	178,750	61,250	240,000	240,000
SPECIAL REVENUE	R	178,750	178,750	61,250	240,000	240,000
TOTAL FUNDING		178,750	178,750	61,250	240,000	240,000

**MEMORANDUM**

TO: Joint Appropriations Committee

FROM: District Court Judges’ Budget Review Committee

RE: Wyoming District Court Budgets for the 2019-2020 Biennium

The District Court Budget Review Committee consists of three district judges: Marvin L. Tyler, Robert E. Skar, and Thomas T.C. Campbell. The committee reviewed the 2019-2020 budget requests for each of the district courts and approved the requests as indicated below.

**All standard budgets are approved as submitted.**

**Exception budget requests:**

**NONE**

Total Exception Budget Requested		\$0	Recommend Approval	\$0
Total Standard Budget Request		\$ 25,633,154		
Total Exception Budget Request		<u>\$ 0</u>		
Recommended 2019-2020 Budget		\$ 25,633,154		

**Agency 120-142**  
**District Courts**

Agency Name: DISTRICT COURTS						
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
Description	Code					
EXPENDITURES						
AGENCY 120	JD 1A	1,103,224	1,133,467	0	1,133,467	1,133,467
AGENCY 121	JD 1B	1,059,867	1,102,447	0	1,102,447	1,102,447
AGENCY 122	JD 2A	1,165,322	1,081,527	0	1,081,527	1,081,527
AGENCY 123	JD 2B	1,047,643	1,047,248	0	1,047,248	1,047,248
AGENCY 124	JD 3B	1,090,487	1,119,153	0	1,119,153	1,119,153
AGENCY 125	JD 3A	1,056,375	1,055,756	0	1,055,756	1,055,756
AGENCY 126	JD 4A	1,083,595	1,116,438	0	1,116,438	1,116,438
AGENCY 127	JD 5A	1,151,789	1,169,022	0	1,169,022	1,169,022
AGENCY 128	JD 5B	1,057,812	1,069,993	0	1,069,993	1,069,993
AGENCY 129	JD 6A	1,047,774	1,078,455	0	1,078,455	1,078,455
AGENCY 130	JD 7A	1,122,484	1,118,492	0	1,118,492	1,118,492
AGENCY 131	JD 7B	1,098,375	1,111,529	0	1,111,529	1,111,529
AGENCY 132	JD 9A	1,256,165	1,254,382	0	1,254,382	1,254,382
AGENCY 133	JD 8A	1,059,405	1,070,336	0	1,070,336	1,070,336
AGENCY 134	JD 9B	1,192,187	1,221,174	0	1,221,174	1,221,174
AGENCY 135	JD 6B	1,131,138	1,160,850	0	1,160,850	1,160,850
AGENCY 136	JD 8B	1,088,421	1,077,919	0	1,077,919	1,077,919
AGENCY 137	JD 1C	1,184,085	1,185,725	0	1,185,725	1,185,725
AGENCY 138	JD 3C	1,050,556	1,096,821	0	1,096,821	1,096,821
AGENCY 139	JD 7C	1,061,925	1,074,272	0	1,074,272	1,074,272
AGENCY 140	JD 6C	1,094,151	1,105,123	0	1,105,123	1,105,123
AGENCY 141	JD 9C	1,085,511	1,098,878	0	1,098,878	1,098,878
AGENCY 142	JD 4B	1,067,322	1,084,147	0	1,084,147	1,084,147
EXPENDITURE TOTALS		25,355,613	25,633,154	0	25,633,154	25,633,154
MEANS OF FUNDING						
GENERAL FUND	1001	25,355,613	25,633,154	0	25,633,154	25,633,154
GENERAL FUND	G	25,355,613	25,633,154	0	25,633,154	25,633,154
PERSONAL SERVICES	0100	24,316,913	24,608,628	0	24,608,628	24,608,628
SUPPORTIVE SERVICES	0200	794,190	779,616	0	779,616	779,616
CENT.SERV./DATA SERV.	0400	12,609	13,009	0	13,009	13,009
CONTRACTUAL SERVICES	0900	231,901	231,901	0	231,901	231,901
TOTAL BY OBJECT SERIES		25,355,613	25,633,154	0	25,633,154	25,633,154
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		93	93	0	93	93
PART TIME EMPLOYEE COUNT		3	3	0	3	3
AUTHORIZED EMPLOYEES		96	96	0	96	96
TOTAL AUTHORIZED EMPLOYEES		96	96	0	96	96
PERSONAL SERVICES COMPARISON (Section 319)						
SALARIES-SET BY LAW	0101	6,900,000	6,900,000	0	6,900,000	6,900,000
SALARIES CLASSIFIED	0103	9,871,902	9,862,053	0	9,862,053	9,862,053
EMPLOYER PD BENEFITS	0105	4,499,003	4,516,218	0	4,516,218	4,516,218
EMPLOYER HEALTH INS BENEFITS	0196	3,046,008	3,330,357	0	3,330,357	3,330,357
		24,316,913	24,608,628	0	24,608,628	24,608,628

**Agency Summary**



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1A 120

Agency Name and Number

Submitted by:

Signature

Name

Title

*Catherine Rogers for TJCC*

*Catherine Rogers for Thomas Campbell*

*District Court Judge*

Person(s) responsible for the preparation of this budget:

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-A		Agency Number: 120			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,103,224	1,133,467	0	1,133,467	1,133,467
TOTAL BY EXPENSE ORGS	1,103,224	1,133,467	0	1,133,467	1,133,467
PERSONAL SERVICES 0100	1,051,506	1,081,749	0	1,081,749	1,081,749
SUPPORTIVE SERVICES 0200	29,248	29,248	0	29,248	29,248
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	22,470	22,470	0	22,470	22,470
TOTAL BY OBJECT SERIES	1,103,224	1,133,467	0	1,133,467	1,133,467
GENERAL FUND G	1,103,224	1,133,467	0	1,133,467	1,133,467
TOTAL BY FUNDS	1,103,224	1,133,467	0	1,133,467	1,133,467
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4



Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created and constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads and timely disposition of cases; the retention of competent staff.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All felonies
2. Juvenile matters
3. Workers' compensation appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1A. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, the Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but instead doing research. The Law Clerk makes it much more expeditious for the Judge in keeping up with the caseload.

#### STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$ 1,133,467**

#### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request      \$ 1,133,467**

Agency Name: JUDICIAL DISTRICT 1-A		Hon. Thomas Campbell		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				120	0100	0101	001	101	
1		2		3		4		5	
Base Budget		Standard Budget		Exception Request		Total Agency Request		District Judges Budget Comm. Recommendation	
Description	Code								
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000		0	300,000	300,000		
SALARIES CLASSIFIED	0103	431,754	443,890		0	443,890	443,890		
SALARIES OTHER	0104	0	0		0	0	0		
EMPLOYER PD BENEFITS	0105	191,100	196,139		0	196,139	196,139		
EMPLOYER HEALTH INS BENEFITS	0196	128,652	141,720		0	141,720	141,720		
EXTERNAL COST ADJ - BENEFITS	0199	0	0		0	0	0		
PERSONAL SERVICES	0100	1,051,506	1,081,749		0	1,081,749	1,081,749		
EQUIPMENT REP & MNTC	0202	2,408	3,108		0	3,108	3,108		
UTILITIES	0203	0	3,900		0	3,900	3,900		
COMMUNICATION	0204	3,932	732		0	732	732		
DUES-LICENSES-REGIST	0207	1,925	2,275		0	2,275	2,275		
DATA PROCESSING	0209	482	0		0	0	0		
MISCELLANEOUS	0210	136	0		0	0	0		
TRAVEL IN STATE	0221	5,040	7,040		0	7,040	7,040		
TRAVEL OUT OF STATE	0222	1,410	0		0	0	0		
OFFICE SUPPL-PRINTING	0231	4,392	4,392		0	4,392	4,392		
EDUCA-RECREATNL SUPP	0236	9,126	7,404		0	7,404	7,404		
SOFT GOODS&HOUSEKPNG	0237	397	397		0	397	397		
OTH REPAIR-MAINT SUP	0239	0	0		0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0		0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0		0	0	0		
REAL PROPERTY RENTAL	0251	0	0		0	0	0		
SUPPORTIVE SERVICES	0200	29,248	29,248		0	29,248	29,248		
CENTRAL-SER DATA-SER	0410	0	0		0	0	0		
TELECOMMUNICATIONS	0420	0	0		0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0		0	0	0		
CENT. SERV./DATA SERV.	0400	0	0		0	0	0		
PROFESSIONAL FEES	0901	22,470	22,470		0	22,470	22,470		
SPECIAL PROJ & SVCS	0903	0	0		0	0	0		
CONTRACTUAL TRAVEL	0905	0	0		0	0	0		
CONTRACTUAL SERVICES	0900	22,470	22,470		0	22,470	22,470		
EXPENDITURE TOTALS		1,103,224	1,133,467		0	1,133,467	1,133,467		
MEANS OF FUNDING									
GENERAL FUND	1001	1,103,224	1,133,467		0	1,133,467	1,133,467		
GENERAL FUND	G	1,103,224	1,133,467		0	1,133,467	1,133,467		
TOTAL FUNDING		1,103,224	1,133,467		0	1,133,467	1,133,467		
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4	4		
PART TIME EMPLOYEE COUNT		0	0		0	0	0		
AUTHORIZED EMPLOYEES		4	4		0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4	4		



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1B 121

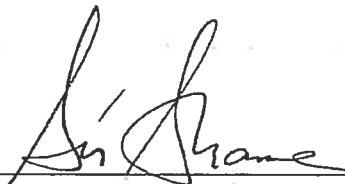
Agency Name and Number

Submitted by:

Signature

Name

Title

  
Steven K. Sharpe  
District Court Judge 1B

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-B		Agency Number: 121			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,059,867	1,102,447	0	1,102,447	1,102,447
TOTAL BY EXPENSE ORGS	1,059,867	1,102,447	0	1,102,447	1,102,447
PERSONAL SERVICES 0100	1,003,560	1,046,140	0	1,046,140	1,046,140
SUPPORTIVE SERVICES 0200	32,400	32,400	0	32,400	32,400
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	23,907	23,907	0	23,907	23,907
TOTAL BY OBJECT SERIES	1,059,867	1,102,447	0	1,102,447	1,102,447
GENERAL FUND G	1,059,867	1,102,447	0	1,102,447	1,102,447
TOTAL BY FUNDS	1,059,867	1,102,447	0	1,102,447	1,102,447
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 1B (Cheyenne)	Agency Number: 121
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created and constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads and timely disposition of cases; the retention of competent staff.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All felonies
2. Juvenile matters
3. Workers' compensation appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

Agency Name: Judicial District 1B (Cheyenne)	Agency Number: 121
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1A. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, the Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but instead doing research. The Law Clerk makes it much more expeditious for the Judge in keeping up with the caseload.

#### STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                   \$ 1,102,447**

#### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                   \$ 1,102,447**

Agency Name: JUDICIAL DISTRICT 1-B		Hon. Steven K. Sharpe		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				121	0100	0101	001	101	
1		2		3		4		5	
Base Budget		Standard Budget		Exception Request		Total Agency Request		District Judges Budget Comm. Recommendation	
Description	Code								
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000		0	300,000	300,000		
SALARIES CLASSIFIED	0103	415,282	440,282		0	440,282	440,282		
SALARIES OTHER	0104	0	0		0	0	0		
EMPLOYER PD BENEFITS	0105	185,778	192,964		0	192,964	192,964		
EMPLOYER HEALTH INS BENEFITS	0196	102,500	112,894		0	112,894	112,894		
EXTERNAL COST ADJ - BENEFITS	0199	0	0		0	0	0		
PERSONAL SERVICES	0100	1,003,560	1,046,140		0	1,046,140	1,046,140		
EQUIPMENT REP & MNTC	0202	4,222	3,222		0	3,222	3,222		
UTILITIES	0203	3,500	3,500		0	3,500	3,500		
COMMUNICATION	0204	0	1,500		0	1,500	1,500		
DUES-LICENSES-REGIST	0207	1,603	1,603		0	1,603	1,603		
DATA PROCESSING	0209	480	480		0	480	480		
MISCELLANEOUS	0210	96	96		0	96	96		
TRAVEL IN STATE	0221	3,602	3,602		0	3,602	3,602		
TRAVEL OUT OF STATE	0222	2,550	550		0	550	550		
OFFICE SUPPL-PRINTING	0231	11,298	11,298		0	11,298	11,298		
EDUCA-RECREATNL SUPP	0236	4,758	6,258		0	6,258	6,258		
SOFT GOODS&HOUSEKPNG	0237	291	291		0	291	291		
OFFICE EQUIP-FURNISH	0246	0	0		0	0	0		
MTNC CONTRACTS EXTERNAL	0292	0	0		0	0	0		
SUPPORTIVE SERVICES	0200	32,400	32,400		0	32,400	32,400		
CENTRAL-SER DATA-SER	0410	0	0		0	0	0		
TELECOMMUNICATIONS	0420	0	0		0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0		0	0	0		
CENT. SERV./DATA SERV.	0400	0	0		0	0	0		
PROFESSIONAL FEES	0901	23,907	23,907		0	23,907	23,907		
SPECIAL PROJ & SVCS	0903	0	0		0	0	0		
CONTRACTUAL TRAVEL	0905	0	0		0	0	0		
CONTRACTUAL SERVICES	0900	23,907	23,907		0	23,907	23,907		
EXPENDITURE TOTALS		1,059,867	1,102,447		0	1,102,447	1,102,447		
MEANS OF FUNDING									
GENERAL FUND	1001	1,059,867	1,102,447		0	1,102,447	1,102,447		
GENERAL FUND	G	1,059,867	1,102,447		0	1,102,447	1,102,447		
TOTAL FUNDING		1,059,867	1,102,447		0	1,102,447	1,102,447		
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4	4		
PART TIME EMPLOYEE COUNT		0	0		0	0	0		
AUTHORIZED EMPLOYEES		4	4		0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4	4		





# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 2A 122

Agency Name and Number

Submitted by:

Signature

*Dawnessa Snyder*

Name

Dawnessa Snyder

Title

District Court Judge, Second Judicial District

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 2-A		Agency Number: 122			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,165,322	1,081,527	0	1,081,527	1,081,527
TOTAL BY EXPENSE ORGS	1,165,322	1,081,527	0	1,081,527	1,081,527
PERSONAL SERVICES 0100	1,123,035	1,039,240	0	1,039,240	1,039,240
SUPPORTIVE SERVICES 0200	33,239	33,239	0	33,239	33,239
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	9,048	9,048	0	9,048	9,048
TOTAL BY OBJECT SERIES	1,165,322	1,081,527	0	1,081,527	1,081,527
GENERAL FUND G	1,165,322	1,081,527	0	1,081,527	1,081,527
TOTAL BY FUNDS	1,165,322	1,081,527	0	1,081,527	1,081,527
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 2A (Rawlins)	Agency Number: 122
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Judicial District 2A is located in Rawlins, Wyoming and provides judicial services to Carbon County.

Judicial District 2A serves Carbon County having a population of approximately 15,600 and covering 7,991 square miles. Cases handled by the District Court include felonies, civil over \$50,000, divorces, probates, guardianships, juveniles, and appeals from lower courts. All writs of habeas corpus filed by inmates at the Wyoming State Penitentiary are handled by this office.

**STANDARD BUDGET REQUEST NARRATIVE.**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Carbon County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                      \$ 1,081,527**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request                      \$ 1,081,527**

Agency Name: JUDICIAL DISTRICT 2-A Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Dawnessa Snyder		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	472,787	416,600	0	416,600	416,600			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	211,014	189,414	0	189,414	189,414			
EMPLOYER HEALTH INS BENEFITS	0196	139,234	133,226	0	133,226	133,226			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,123,035	1,039,240	0	1,039,240	1,039,240			
EQUIPMENT REP & MNTC	0202	2,653	3,653	0	3,653	3,653			
UTILITIES	0203	1,224	1,224	0	1,224	1,224			
COMMUNICATION	0204	4,200	4,200	0	4,200	4,200			
DUES-LICENSES-REGIST	0207	3,048	4,048	0	4,048	4,048			
ADVERTISING	0208	0	0	0	0	0			
MISCELLANEOUS	0210	48	48	0	48	48			
TRAVEL IN STATE	0221	10,260	8,260	0	8,260	8,260			
TRAVEL OUT OF STATE	0222	2,880	2,880	0	2,880	2,880			
OFFICE SUPPL-PRINTING	0231	5,640	5,640	0	5,640	5,640			
EDUCA-RECREATNL SUPP	0236	3,286	3,286	0	3,286	3,286			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
MAINTENANCE EXTERNAL	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	33,239	33,239	0	33,239	33,239			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	9,048	9,048	0	9,048	9,048			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	9,048	9,048	0	9,048	9,048			
EXPENDITURE TOTALS		1,165,322	1,081,527	0	1,081,527	1,081,527			
MEANS OF FUNDING									
GENERAL FUND	1001	1,165,322	1,081,527	0	1,081,527	1,081,527			
GENERAL FUND	G	1,165,322	1,081,527	0	1,081,527	1,081,527			
TOTAL FUNDING		1,165,322	1,081,527	0	1,081,527	1,081,527			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 2B 123

Agency Name and Number

Submitted by:

Signature

*Tori R. A. Kricken*

Name

TORI R. A. KRICKEN

Title

District Judge

Person(s) responsible for the preparation of this budget:

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 2-B		Agency Number: 123			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,047,643	1,047,248	0	1,047,248	1,047,248
TOTAL BY EXPENSE ORGS	1,047,643	1,047,248	0	1,047,248	1,047,248
PERSONAL SERVICES 0100	1,009,102	1,008,707	0	1,008,707	1,008,707
SUPPORTIVE SERVICES 0200	31,971	31,971	0	31,971	31,971
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,570	6,570	0	6,570	6,570
TOTAL BY OBJECT SERIES	1,047,643	1,047,248	0	1,047,248	1,047,248
GENERAL FUND G	1,047,643	1,047,248	0	1,047,248	1,047,248
TOTAL BY FUNDS	1,047,643	1,047,248	0	1,047,248	1,047,248
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 2B (Laramie)	Agency Number: 123
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Judicial District 2B is located in Laramie, Wyoming and provides judicial services to Albany County.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Albany County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                    \$1,047,248**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                    \$1,047,248**

Agency Name: JUDICIAL DISTRICT 2-B		Hon. Tori R.A. Kricken		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION				123	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000		
SALARIES CLASSIFIED	0103	405,707	401,400	0	401,400	401,400		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	187,737	179,899	0	179,899	179,899		
EMPLOYER HEALTH INS BENEFITS	0196	115,658	127,408	0	127,408	127,408		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	1,009,102	1,008,707	0	1,008,707	1,008,707		
EQUIPMENT REP & MNTC	0202	2,504	504	0	504	504		
UTILITIES	0203	3,800	4,800	0	4,800	4,800		
COMMUNICATION	0204	3,252	3,252	0	3,252	3,252		
DUES-LICENSES-REGIST	0207	805	805	0	805	805		
DATA PROCESSING	0209	0	0	0	0	0		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	8,541	9,541	0	9,541	9,541		
TRAVEL OUT OF STATE	0222	1,500	1,500	0	1,500	1,500		
OFFICE SUPPL-PRINTING	0231	7,500	7,500	0	7,500	7,500		
EDUCA-RECREATNL SUPP	0236	3,493	3,493	0	3,493	3,493		
SOFT GOODS&HOUSEKPNG	0237	576	576	0	576	576		
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
EQUIPMENT RENTAL	0252	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	31,971	31,971	0	31,971	31,971		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	0	0	0	0	0		
PROFESSIONAL FEES	0901	6,570	6,570	0	6,570	6,570		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	6,570	6,570	0	6,570	6,570		
EXPENDITURE TOTALS		1,047,643	1,047,248	0	1,047,248	1,047,248		
MEANS OF FUNDING								
GENERAL FUND	1001	1,047,643	1,047,248	0	1,047,248	1,047,248		
GENERAL FUND	G	1,047,643	1,047,248	0	1,047,248	1,047,248		
TOTAL FUNDING		1,047,643	1,047,248	0	1,047,248	1,047,248		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		





# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3B 124

Agency Name and Number

Submitted by:

Signature

Name

Title

*[Handwritten Signature]*  
Richard L. Lawrence  
District Court Clerk

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-B		Agency Number: 124			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,090,487	1,119,153	0	1,119,153	1,119,153
TOTAL BY EXPENSE ORGS	1,090,487	1,119,153	0	1,119,153	1,119,153
PERSONAL SERVICES 0100	1,062,557	1,091,223	0	1,091,223	1,091,223
SUPPORTIVE SERVICES 0200	23,451	23,451	0	23,451	23,451
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	4,479	4,479	0	4,479	4,479
TOTAL BY OBJECT SERIES	1,090,487	1,119,153	0	1,119,153	1,119,153
GENERAL FUND G	1,090,487	1,119,153	0	1,119,153	1,119,153
TOTAL BY FUNDS	1,090,487	1,119,153	0	1,119,153	1,119,153
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**AGENCY FUNCTIONS:**

Authority: Wyoming Statutes §§ 5-3-101 through 5-3-111 and 5-3-401 through 5-3-410.

Judicial District 3 is comprised of Sweetwater, Uinta and Lincoln Counties. Judicial District 3B operates in Sweetwater County.

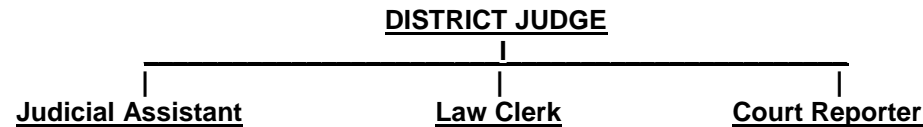
Wyoming Statutes §§ 5-3-404 through 5-3-407 provide that the court reporter furnish the court with transcripts of certain court proceedings. Wyoming Statute §5-3-407 provides that all fees for said transcripts shall be paid out of the state treasury.

**AGENCY PRIORITIES:**

The fundamental priority of the District Courts is to render the best possible judicature for their constituents.

All the following positions are necessary to provide the public with the best possible service and to ensure that the goals and objectives of judicial district 3B may be reached.

The staff of Judicial District 3B is as follows:

**EXPENSE ORGANIZATION OVERVIEW**

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The District Court is a court of unlimited general jurisdiction, which hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) adoptions, (5) involuntary commitments to the Wyoming State Hospital, (6) all civil actions not commenced in circuit court, (7) appeals of Workers' Compensation matters, (7) appeals from circuit and municipal courts, and (8) appeals from various state, county and local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Third Judicial District.

900 Series – Contractual Services: Funds in this series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,119,153**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request      \$1,119,153**

Agency Name: JUDICIAL DISTRICT 3-B		Hon. Richard L. Lavery		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION				124	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000		
SALARIES CLASSIFIED	0103	429,697	429,697	0	429,697	429,697		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	193,626	193,858	0	193,858	193,858		
EMPLOYER HEALTH INS BENEFITS	0196	139,234	167,668	0	167,668	167,668		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	1,062,557	1,091,223	0	1,091,223	1,091,223		
EQUIPMENT REP & MNTC	0202	840	840	0	840	840		
UTILITIES	0203	0	0	0	0	0		
COMMUNICATION	0204	2,082	2,082	0	2,082	2,082		
DUES-LICENSES-REGIST	0207	2,093	2,093	0	2,093	2,093		
ADVERTISING	0208	0	0	0	0	0		
MISCELLANEOUS	0210	72	72	0	72	72		
TRAVEL IN STATE	0221	7,190	7,190	0	7,190	7,190		
TRAVEL OUT OF STATE	0222	1,700	1,700	0	1,700	1,700		
OFFICE SUPPL-PRINTING	0231	5,130	5,130	0	5,130	5,130		
EDUCA-RECREATNL SUPP	0236	4,344	4,344	0	4,344	4,344		
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
EQUIPMENT RENTAL	0252	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	23,451	23,451	0	23,451	23,451		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	0	0	0	0	0		
PROFESSIONAL FEES	0901	4,479	4,479	0	4,479	4,479		
ENVIRONMENTAL SERV. OTHER	0907	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	4,479	4,479	0	4,479	4,479		
EXPENDITURE TOTALS		1,090,487	1,119,153	0	1,119,153	1,119,153		
MEANS OF FUNDING								
GENERAL FUND	1001	1,090,487	1,119,153	0	1,119,153	1,119,153		
GENERAL FUND	G	1,090,487	1,119,153	0	1,119,153	1,119,153		
TOTAL FUNDING		1,090,487	1,119,153	0	1,119,153	1,119,153		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3A 125

Agency Name and Number

Submitted by:

Signature

Name

Title

*Joseph B. Blumel*  
Joseph B. Blumel  
District Court Judge - District 3A

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-A		Agency Number: 125			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,056,375	1,055,756	0	1,055,756	1,055,756
TOTAL BY EXPENSE ORGS	1,056,375	1,055,756	0	1,055,756	1,055,756
PERSONAL SERVICES 0100	998,982	1,006,742	0	1,006,742	1,006,742
SUPPORTIVE SERVICES 0200	48,900	40,521	0	40,521	40,521
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	8,493	8,493	0	8,493	8,493
TOTAL BY OBJECT SERIES	1,056,375	1,055,756	0	1,055,756	1,055,756
GENERAL FUND G	1,056,375	1,055,756	0	1,055,756	1,055,756
TOTAL BY FUNDS	1,056,375	1,055,756	0	1,055,756	1,055,756
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 3A (Evanston)	Agency Number: 125
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW.

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily. Judicial District 3 comprises Lincoln, Sweetwater and Uinta Counties, with Judicial District 3A operating a traveling court between Lincoln and Uinta Counties.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

The District Court 3A is a court of unlimited general jurisdiction responsible for Lincoln and Uinta counties, which have a combined population of approximately 37,000 people. The court hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) domestic cases, including divorces, paternities, modifications, and child support enforcement, (5) name changes, (6) naturalization of citizens, (7) adoptions, (8) involuntary hospitalizations/commitments to the Wyoming State Hospital, (9) all civil actions not commenced in circuit court, (10) appeals of Workers' Compensation matters, (11) appeals from circuit and municipal courts, and (12) appeals from various state, county & local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

CONSEQUENCES OF INADEQUATE FUNDING: The required and necessary judicial and administrative services could not be provided to and/or on behalf of the public by this judicial district.



Agency Name: Judicial District 3A (Evanston)	Agency Number: 125
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Third Judicial District.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,055,756**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,055,756**

Agency Name: JUDICIAL DISTRICT 3-A		Hon. Joseph B. Bluemel		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION				125	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000		
SALARIES CLASSIFIED	0103	427,424	427,424	0	427,424	427,424		
EMPLOYER PD BENEFITS	0105	197,761	197,987	0	197,987	197,987		
EMPLOYER HEALTH INS BENEFITS	0196	73,797	81,331	0	81,331	81,331		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	998,982	1,006,742	0	1,006,742	1,006,742		
EQUIPMENT REP & MNTC	0202	1,000	1,000	0	1,000	1,000		
UTILITIES	0203	1,000	1,000	0	1,000	1,000		
COMMUNICATION	0204	1,500	1,500	0	1,500	1,500		
DUES-LICENSES-REGIST	0207	1,300	2,800	0	2,800	2,800		
ADVERTISING-PROMOT	0208	0	0	0	0	0		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	22,211	22,211	0	22,211	22,211		
TRAVEL OUT OF STATE	0222	0	0	0	0	0		
HOST EXP REIMBURSEMENT	0227	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	6,612	6,612	0	6,612	6,612		
EDUCA-RECREATNL SUPP	0236	6,670	5,170	0	5,170	5,170		
SOFT GOODS&HOUSEKPNG	0237	228	228	0	228	228		
OFFICE EQUIP-FURNISH	0241	8,379	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
TRANSPORTATION-VEHICLES	0243	0	0	0	0	0		
INSURANCE-BOND PREMS	0252	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	48,900	40,521	0	40,521	40,521		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	0	0	0	0	0		
PROFESSIONAL FEES	0901	8,493	8,493	0	8,493	8,493		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	8,493	8,493	0	8,493	8,493		
EXPENDITURE TOTALS		1,056,375	1,055,756	0	1,055,756	1,055,756		
MEANS OF FUNDING								
GENERAL FUND	1001	1,056,375	1,055,756	0	1,055,756	1,055,756		
GENERAL FUND	G	1,056,375	1,055,756	0	1,055,756	1,055,756		
TOTAL FUNDING		1,056,375	1,055,756	0	1,055,756	1,055,756		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 4A 126

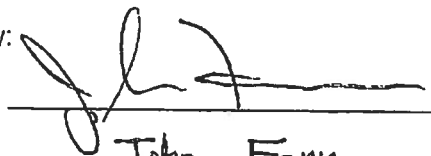
Agency Name and Number

Submitted by:

Signature

Name

Title

  
\_\_\_\_\_  
John Fenn  
\_\_\_\_\_  
District Court Judge  
\_\_\_\_\_

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 4-A		Agency Number: 126			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,083,595	1,116,438	0	1,116,438	1,116,438
TOTAL BY EXPENSE ORGS	1,083,595	1,116,438	0	1,116,438	1,116,438
PERSONAL SERVICES 0100	1,036,509	1,069,303	0	1,069,303	1,069,303
SUPPORTIVE SERVICES 0200	36,271	36,271	0	36,271	36,271
CENT.SERV./DATA SERV. 0400	1,309	1,358	0	1,358	1,358
CONTRACTUAL SERVICES 0900	9,506	9,506	0	9,506	9,506
TOTAL BY OBJECT SERIES	1,083,595	1,116,438	0	1,116,438	1,116,438
GENERAL FUND G	1,083,595	1,116,438	0	1,116,438	1,116,438
TOTAL BY FUNDS	1,083,595	1,116,438	0	1,116,438	1,116,438
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 4A (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

## FUNCTIONS OF THE DISTRICT COURT

### JUDICIAL DISTRICT 4-A (SHERIDAN COUNTY)

The District has a population of around 30,000.

The responsibilities of all District Courts are diverse: felony criminal cases / civil cases / juvenile court / all divorces and domestic relations / probate / involuntary commitments / appeals from circuit courts, city courts and many administrative agencies / all child support enforcement / adoptions / guardianships and conservatorships.

### STATUTES

Wyoming Statutes 5-3-101, et al cover District Court operations generally.

### SOURCE OF FUNDING

General Fund 001-101-1001-G

### FEDERAL OR OTHER FUNDING

This District receives neither federal nor County funding.

### ORGANIZATIONAL CHART

Judge

Judicial Assistant (secretarial as well as scheduling, office administration)

Court Reporter

Law Clerk

Agency Name: Judicial District 4A (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sheridan and Johnson Counties.

400 Series – Central Services: The 400 series funds are used to provide state telecommunications from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request            \$1,116,438**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request            \$1,116,438**

Agency Name: JUDICIAL DISTRICT 4-A		Hon. John G. Fenn		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				126	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6									
Description Code								District Judges Budget Comm. Recommendation	
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000		0	300,000	300,000		
SALARIES CLASSIFIED	0103	424,353	423,452		0	423,452	423,452		
EMPLOYER PD BENEFITS	0105	189,636	187,731		0	187,731	187,731		
EMPLOYER HEALTH INS BENEFITS	0196	122,520	158,120		0	158,120	158,120		
EXTERNAL COST ADJ - BENEFITS	0199	0	0		0	0	0		
PERSONAL SERVICES	0100	1,036,509	1,069,303		0	1,069,303	1,069,303		
EQUIPMENT REP & MNTC	0202	1,500	1,500		0	1,500	1,500		
UTILITIES	0203	3,200	5,000		0	5,000	5,000		
COMMUNICATION	0204	1,000	1,000		0	1,000	1,000		
DUES-LICENSES-REGIST	0207	2,440	2,440		0	2,440	2,440		
DATA PROCESSING	0209	0	0		0	0	0		
MISCELLANEOUS	0210	0	0		0	0	0		
TRAVEL IN STATE	0221	13,023	12,723		0	12,723	12,723		
TRAVEL OUT OF STATE	0222	1,500	0		0	0	0		
OFFICE SUPPL-PRINTING	0231	4,329	4,329		0	4,329	4,329		
EDUCA-RECREATNL SUPP	0236	9,279	9,279		0	9,279	9,279		
SOFT GOODS&HOUSEKPNG	0237	0	0		0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0		0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0		0	0	0		
TRANSPORTATION-VEHICLES	0243	0	0		0	0	0		
EDUCATION-RECRE-TECH	0246	0	0		0	0	0		
SUPPORTIVE SERVICES	0200	36,271	36,271		0	36,271	36,271		
CENTRAL-SER DATA-SER	0410	0	0		0	0	0		
TELECOMMUNICATIONS	0420	1,309	1,358		0	1,358	1,358		
EQUIPMENT SERVICE CENTER	0430	0	0		0	0	0		
CENT. SERV./DATA SERV.	0400	1,309	1,358		0	1,358	1,358		
PROFESSIONAL FEES	0901	9,506	9,506		0	9,506	9,506		
SPECIAL PROJ & SVCS	0903	0	0		0	0	0		
CONTRACTUAL TRAVEL	0905	0	0		0	0	0		
CONTRACTUAL SERVICES	0900	9,506	9,506		0	9,506	9,506		
EXPENDITURE TOTALS		1,083,595	1,116,438		0	1,116,438	1,116,438		
MEANS OF FUNDING									
GENERAL FUND	1001	1,083,595	1,116,438		0	1,116,438	1,116,438		
GENERAL FUND	G	1,083,595	1,116,438		0	1,116,438	1,116,438		
TOTAL FUNDING		1,083,595	1,116,438		0	1,116,438	1,116,438		
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4	4		
PART TIME EMPLOYEE COUNT		0	0		0	0	0		
AUTHORIZED EMPLOYEES		4	4		0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4	4		



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 5A 127

Agency Name and Number

Submitted by:

Signature

A handwritten signature in black ink, appearing to read "R. E. Skar", written over a horizontal line.

Name

ROBERT E. SKAR

Title

DISTRICT JUDGE

Person(s) responsible for the preparation of this budget:

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2019-2020 Biennium

Agency Name: JUDICIAL DISTRICT 5-A		Agency Number: 127			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,151,789	1,169,022	0	1,169,022	1,169,022
TOTAL BY EXPENSE ORGS	1,151,789	1,169,022	0	1,169,022	1,169,022
PERSONAL SERVICES 0100	1,091,716	1,108,949	0	1,108,949	1,108,949
SUPPORTIVE SERVICES 0200	41,735	41,735	0	41,735	41,735
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	18,338	18,338	0	18,338	18,338
TOTAL BY OBJECT SERIES	1,151,789	1,169,022	0	1,169,022	1,169,022
GENERAL FUND G	1,151,789	1,169,022	0	1,169,022	1,169,022
SPECIAL REVENUE R	0	0	0	0	0
TOTAL BY FUNDS	1,151,789	1,169,022	0	1,169,022	1,169,022
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 5A (Worland)	Agency Number: 0127
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through 5-3-111, inclusive, W.S. 1977 Republished Edition, establish and define the general activities of the judiciary. Objectives of the District Court, specifically Judicial District 5A include: justly presiding in a court of law, hearing and deciding the outcome of cases while being as fair and impartial as humanly possible and effectively and efficiently managing the caseload. This management involves scheduling matters to be heard while avoiding unnecessary delay in determining the disposition of cases, and supervising and retaining competent personnel to assist in successful completion of the aforementioned objectives. Caseload and disposition statistics for Judicial District 5A are currently on file with the Wyoming Supreme Court and are available upon request.

Judicial District 5A Court is a court of unlimited general jurisdiction. The District Court Judge hears and determines matters generally as set forth:

1. Felonies
2. Juvenile matters
3. Worker's Compensation Appeals
4. Probate (decedents' estates, guardianships and adoptions)
5. Involuntary commitments to the Wyoming State Hospital
6. Civil actions not commenced in county court
7. Appeals from county and municipal court
8. Various writs
9. Family violence
10. Stalking protection

**The District Court Judge's** position has been constitutionally created and statutorily empowered. The following support personnel, under the Judge's direct supervision, provide the necessary assistance required for smooth running of both court and office:

**District Court Reporter's** duties are to make a stenographic record of court proceedings, prepare transcripts and perform various office functions. The Court Reporter is a statutory position.

**Judicial Assistant** schedules hearings, which, for Judicial District 5A are held in the counties of Washakie, Big Horn and Hot Springs. In addition to setting all criminal and civil actions, the judicial assistant types legal opinions, processes vouchers on the WOLFS system and acts as a receptionist.

**The Law Clerk** is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law clerk saves the Judge countless hours by doing the legal research required by the Judge. The Law clerk's efforts allow the judge to spend more time in the courtroom making it more expeditious for the Judge to maintain the present caseload.

Agency Name: Judicial District 5A (Worland)	Agency Number: 0127
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, law clerk, judicial assistant, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Hot Springs, Washakie, and Big Horn Counties.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters in to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request            \$1,169,022**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request            \$1,169,022**

Agency Name: JUDICIAL DISTRICT 5-A		Hon. Robert E. Skar		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				127	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6									
Description		Code						District Judges Budget Comm. Recommendation	
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	427,506	427,506	0	427,506	427,506			
EMPLOYER PD BENEFITS	0105	196,108	196,320	0	196,320	196,320			
EMPLOYER HEALTH INS BENEFITS	0196	168,102	185,123	0	185,123	185,123			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,091,716	1,108,949	0	1,108,949	1,108,949			
EQUIPMENT REP & MNTC	0202	768	768	0	768	768			
UTILITIES	0203	1,800	1,800	0	1,800	1,800			
COMMUNICATION	0204	3,082	3,082	0	3,082	3,082			
DUES-LICENSES-REGIST	0207	1,710	1,710	0	1,710	1,710			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	14,151	14,151	0	14,151	14,151			
TRAVEL OUT OF STATE	0222	1,500	1,500	0	1,500	1,500			
PERM ASSIGNED VEHICLE	0223	11,000	11,000	0	11,000	11,000			
OFFICE SUPPL-PRINTING	0231	5,360	5,360	0	5,360	5,360			
EDUCA-RECREATNL SUPP	0236	1,932	1,932	0	1,932	1,932			
SOFT GOODS&HOUSEKPNG	0237	432	432	0	432	432			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0			
EDUCATION-RECRE-TECH	0246	0	0	0	0	0			
CENT-SER-OFF-MCH-REP	0291	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	41,735	41,735	0	41,735	41,735			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	15,338	15,338	0	15,338	15,338			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL TRAVEL	0905	3,000	3,000	0	3,000	3,000			
CONTRACTUAL SERVICES	0900	18,338	18,338	0	18,338	18,338			
EXPENDITURE TOTALS		1,151,789	1,169,022	0	1,169,022	1,169,022			
MEANS OF FUNDING									
GENERAL FUND	1001	1,151,789	1,169,022	0	1,169,022	1,169,022			
GENERAL FUND	G	1,151,789	1,169,022	0	1,169,022	1,169,022			
TOTAL FUNDING		1,151,789	1,169,022	0	1,169,022	1,169,022			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 5B 128

Agency Name and Number

Submitted by:

Signature

*Bill Simpson*

Name

William L. (Bill) Simpson

Title

DISTRICT COURT JUDGE 5th JUDICIAL DISTRICT

Person(s) responsible for the preparation of this budget:

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## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 5-B		Agency Number: 128			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,057,812	1,069,993	0	1,069,993	1,069,993
TOTAL BY EXPENSE ORGS	1,057,812	1,069,993	0	1,069,993	1,069,993
PERSONAL SERVICES 0100	1,019,148	1,031,329	0	1,031,329	1,031,329
SUPPORTIVE SERVICES 0200	30,552	30,552	0	30,552	30,552
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	8,112	8,112	0	8,112	8,112
TOTAL BY OBJECT SERIES	1,057,812	1,069,993	0	1,069,993	1,069,993
GENERAL FUND G	1,057,812	1,069,993	0	1,069,993	1,069,993
TOTAL BY FUNDS	1,057,812	1,069,993	0	1,069,993	1,069,993
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 5B (Cody)	Agency Number: 128
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping abreast of evolving caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Fifth Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.

The District court is empowered to convene grand juries and petit juries.  
Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter:  
Prepares stenographic records of court proceedings, prepares transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant:  
In the area covered by Judicial District 5B there are over 60 attorneys who are constantly corresponding with or calling the Judge's chambers or appearing in person with requests for hearings in various matters. The Judicial Assistant responsibilities include managing the court docket, handling all correspondence, telephone receptionist, transcribing responsibilities for Judge, making appointments, preparing statistical and financial reports, budgetary matters, and general public relation assignments.
3. Law Clerk:  
The law clerk is a graduate of a credited law school (University of Wyoming) and has passed the Wyoming State Bar. Salary and employee-paid benefits are paid by the Court's budget. The law clerk does legal research, which saves countless hours of judicial

Agency Name: Judicial District 5B (Cody)	Agency Number: 128
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

time. Without research by the law clerk, the judge would be required to spend many hours each week out of the courtroom and not handling judicial business, but on the contrary, in the Park County Law Library doing research. Obviously, the law clerk makes it more expeditious for the Judge in maintaining the caseload in its present status.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Fifth Judicial District.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                    \$1,069,993**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                    \$1,069,993**



Agency Name: JUDICIAL DISTRICT 5-B		Hon. William L. Simpson		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION				128	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000		
SALARIES CLASSIFIED	0103	396,255	396,255	0	396,255	396,255		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	184,322	181,718	0	181,718	181,718		
EMPLOYER HEALTH INS BENEFITS	0196	138,571	153,356	0	153,356	153,356		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	1,019,148	1,031,329	0	1,031,329	1,031,329		
EQUIPMENT REP & MNTC	0202	323	323	0	323	323		
UTILITIES	0203	0	0	0	0	0		
COMMUNICATION	0204	0	0	0	0	0		
DUES-LICENSES-REGIST	0207	1,884	1,884	0	1,884	1,884		
ADVERTISING-PROMOTION	0208	0	0	0	0	0		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	18,324	18,324	0	18,324	18,324		
TRAVEL OUT OF STATE	0222	1,680	1,680	0	1,680	1,680		
OFFICE SUPPL-PRINTING	0231	2,289	2,289	0	2,289	2,289		
EDUCA-RECREATNL SUPP	0236	6,052	6,052	0	6,052	6,052		
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0		
OTH REPAIRS-MAINT SUPP	0239	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	30,552	30,552	0	30,552	30,552		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	0	0	0	0	0		
PROFESSIONAL FEES	0901	8,112	8,112	0	8,112	8,112		
CONCULTING SERVICES	0902	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	8,112	8,112	0	8,112	8,112		
EXPENDITURE TOTALS		1,057,812	1,069,993	0	1,069,993	1,069,993		
MEANS OF FUNDING								
GENERAL FUND	1001	1,057,812	1,069,993	0	1,069,993	1,069,993		
GENERAL FUND	G	1,057,812	1,069,993	0	1,069,993	1,069,993		
TOTAL FUNDING		1,057,812	1,069,993	0	1,069,993	1,069,993		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6A 129

Agency Name and Number

Submitted by:

Signature

Thomas W. Rumpke

Name

Thomas W. Rumpke

Title

JUDGE

Person(s) responsible for the preparation of this budget:

Kristi Racines

Thomas W. Rumpke

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-A		Agency Number: 129			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,047,774	1,078,455	0	1,078,455	1,078,455
TOTAL BY EXPENSE ORGS	1,047,774	1,078,455	0	1,078,455	1,078,455
PERSONAL SERVICES 0100	1,000,433	1,031,073	0	1,031,073	1,031,073
SUPPORTIVE SERVICES 0200	36,591	36,591	0	36,591	36,591
CENT.SERV./DATA SERV. 0400	2,336	2,377	0	2,377	2,377
CONTRACTUAL SERVICES 0900	8,414	8,414	0	8,414	8,414
TOTAL BY OBJECT SERIES	1,047,774	1,078,455	0	1,078,455	1,078,455
GENERAL FUND G	1,047,774	1,078,455	0	1,078,455	1,078,455
TOTAL BY FUNDS	1,047,774	1,078,455	0	1,078,455	1,078,455
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 6A (Gillette)	Agency Number: 129
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**JUDICIAL DISTRICT 6A DEFINED:**

The counties of Campbell, Crook and Weston are included in Sixth Judicial District, which is served by three (3) judges, Judge Thomas W. Rumpke (6A, Judge John R. Perry (6B), and Judge Nick Deegan (6C). All of the Judges reside in Campbell County and each travels to Crook and Weston Counties on an average of every other week. These judges also help out in other counties upon request.

**W.S. 1977 DISTRICT COURT IN GENERAL ARTICLE I**

- 5-3-101 Judicial district enumerated; terms of court.
- 5-3-102 Number of judges; distribution among districts; concurrent jurisdiction; Supreme Court to adopt rules regulating division of work, *etc.*
- 5-3-103 Failure of judge to open court at appointed time; duty of clerk to declare court open.
- 5-3-104 Opening day in case of legal holiday.
- 5-3-105 Simultaneous terms in same district; calling judge from another district.
- 5-3-106 Judges to hold court for each other.
- 5-3-107 Assignment of action or retired judge to another district.
- 5-3-108 Expense of judges while action on supreme bench.
- 5-3-109 Expenses of judges when action in another district.
- 5-3-110 Seal of the district court.
- 5-3-111 County law library.
- 5-3-401 Office created; appointment; term.
- 5-3-402 Qualifications; examination; certificate; supervision and control by judge; removal for cause; appointment of successor.
- 5-3-403 Duties generally; oath; furnishing transcripts, *etc.*
- 5-3-404 Criminal cases; attendance and duties at certain arraignment and sentencing proceedings; transcript of proceedings.
- 5-3-405 Same; to transcribe notes of evidence introduced at trial in certain cases under W.S. Art. 7-14-101 to 7-14-108.
- 5-3-406 Same; original and copy of transcript to be furnished when required by order.
- 5-3-407 Same; payment of fees; form and contents of certificate.
- 5-3-408 Bond.
- 5-3-409 Duty as judge's stenographer.
- 5-3-410 Fees for civil and criminal cases; collection; to be paid into state treasury; taxing as costs; liability of reporter for collection; fees for transcript, records, *etc.*

**EXPENSE ORGANIZATION OVERVIEW**

Article 5, Wyoming Constitution, and Sections 5-3-101 through 5-3-504 of the Wyoming Statutes, 1977 Republished Edition established and define the activities of District Courts and supporting offices.

The goal of the courts is to decide cases fairly and expeditiously.

**2019-2020 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 6A (Gillette)	Agency Number: 129
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The district court for the sixth district handles 1) litigation involving civil claims (includes divorce, custody, paternity, torts, and property right cases) 2) felony cases 3) workers' compensation appeals; 4) all enforcement of child support cases; 5) all juvenile cases; 6) all probate cases; 7) appeal from limited jurisdiction courts; 8) agency review (A.P.A.); 9) adoption cases; and 10) involuntary hospitalization cases.

Each judge has direct support personnel consisting of a court reporter (W.S. Art. 5-3-401 to 402), a judicial assistant, and a law clerk. The court has four probation counselors who are paid by the county (W.S. Art. 5-3-501 to 504) and handle juvenile matters. The three Judges in the district coordinate the probation counselors' activities with the county commissioners. The court deals extensively with probation officers from the Department of Corrections/Field Services Division. The court is also assisted by the Clerk of Court in Campbell County, Crook County and Weston County.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

400 Series – Central Services: The 400 series funds are used to provide telecommunications and hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

<b>Total Standard Budget Request</b>	<b>\$1,078,455</b>
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**NO EXCEPTION BUDGET REQUEST**

<b>Total Agency Budget Request</b>	<b>\$1,078,455</b>
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Agency Name: JUDICIAL DISTRICT 6-A		Hon. Thomas W. Rumpke Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		129	0100	0101	001	101
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES						
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000
SALARIES CLASSIFIED	0103	406,535	406,535	0	406,535	406,535
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	182,363	180,729	0	180,729	180,729
EMPLOYER HEALTH INS BENEFITS	0196	111,535	143,809	0	143,809	143,809
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	1,000,433	1,031,073	0	1,031,073	1,031,073
EQUIPMENT REP & MNTC	0202	2,141	2,141	0	2,141	2,141
UTILITIES	0203	1,300	1,300	0	1,300	1,300
COMMUNICATION	0204	6,173	6,173	0	6,173	6,173
DUES-LICENSES-REGIST	0207	3,114	3,114	0	3,114	3,114
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	12,600	12,600	0	12,600	12,600
TRAVEL OUT OF STATE	0222	2,904	2,904	0	2,904	2,904
OFFICE SUPPL-PRINTING	0231	5,927	5,927	0	5,927	5,927
EDUCA-RECREATNL SUPP	0236	2,132	2,132	0	2,132	2,132
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	300	300	0	300	300
MAINTENANCE EXTERNAL	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	36,591	36,591	0	36,591	36,591
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	2,336	2,377	0	2,377	2,377
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	2,336	2,377	0	2,377	2,377
PROFESSIONAL FEES	0901	8,414	8,414	0	8,414	8,414
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	8,414	8,414	0	8,414	8,414
EXPENDITURE TOTALS		1,047,774	1,078,455	0	1,078,455	1,078,455
MEANS OF FUNDING						
GENERAL FUND	1001	1,047,774	1,078,455	0	1,078,455	1,078,455
GENERAL FUND	G	1,047,774	1,078,455	0	1,078,455	1,078,455
TOTAL FUNDING		1,047,774	1,078,455	0	1,078,455	1,078,455
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7A 130

Agency Name and Number

Submitted by:

Signature

Name

Title

Person(s) responsible for the preparation of this budget:

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-A		Agency Number: 130			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,122,484	1,118,492	0	1,118,492	1,118,492
TOTAL BY EXPENSE ORGS	1,122,484	1,118,492	0	1,118,492	1,118,492
PERSONAL SERVICES 0100	1,091,454	1,087,462	0	1,087,462	1,087,462
SUPPORTIVE SERVICES 0200	27,030	27,030	0	27,030	27,030
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	4,000	4,000	0	4,000	4,000
TOTAL BY OBJECT SERIES	1,122,484	1,118,492	0	1,118,492	1,118,492
GENERAL FUND G	1,122,484	1,118,492	0	1,118,492	1,118,492
TOTAL BY FUNDS	1,122,484	1,118,492	0	1,118,492	1,118,492
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES	5	5	0	5	5



Agency Name: Judicial District 7A (Casper)	Agency Number: 130
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping abreast of evolving caseloads, timely disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Seventh Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.
10. Sex Offender Registration/Confidential Intermediaries to their Docket

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establish and defines the general responsibility, authority and duties of this agency.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, a law clerk and a part-time legal assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,118,492**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request      \$1,118,492**

Agency Name: JUDICIAL DISTRICT 7-A Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Dan Forgey		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	431,387	431,387	0	431,387	431,387			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	193,814	193,079	0	193,079	193,079			
EMPLOYER HEALTH INS BENEFITS	0196	166,253	162,996	0	162,996	162,996			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,091,454	1,087,462	0	1,087,462	1,087,462			
EQUIPMENT REP & MNTC	0202	1,352	1,352	0	1,352	1,352			
UTILITIES	0203	2,200	2,200	0	2,200	2,200			
COMMUNICATION	0204	0	0	0	0	0			
DUES-LICENSES-REGIST	0207	2,121	2,121	0	2,121	2,121			
ADVERTISING-PROMOTION	0208	0	0	0	0	0			
DATA PROCESSING	0209	0	0	0	0	0			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	7,540	7,540	0	7,540	7,540			
TRAVEL OUT OF STATE	0222	1,812	1,812	0	1,812	1,812			
OFFICE SUPPL-PRINTING	0231	9,758	9,758	0	9,758	9,758			
EDUCA-RECREATNL SUPP	0236	2,178	2,178	0	2,178	2,178			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OTH REPAIR-MAINT SUP	0239	69	69	0	69	69			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	27,030	27,030	0	27,030	27,030			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	4,000	4,000	0	4,000	4,000			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	4,000	4,000	0	4,000	4,000			
EXPENDITURE TOTALS		1,122,484	1,118,492	0	1,118,492	1,118,492			
MEANS OF FUNDING									
GENERAL FUND	1001	1,122,484	1,118,492	0	1,118,492	1,118,492			
GENERAL FUND	G	1,122,484	1,118,492	0	1,118,492	1,118,492			
TOTAL FUNDING		1,122,484	1,118,492	0	1,118,492	1,118,492			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		1	1	0	1	1			
AUTHORIZED EMPLOYEES		5	5	0	5	5			
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5	5			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7B 131

Agency Name and Number

Submitted by:

Signature

W. Thomas Sullivan

Name

W. Thomas Sullivan

Title

Seventh Judicial District Judge

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-B		Agency Number: 131			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,098,375	1,111,529	0	1,111,529	1,111,529
TOTAL BY EXPENSE ORGS	1,098,375	1,111,529	0	1,111,529	1,111,529
PERSONAL SERVICES 0100	1,067,511	1,080,665	0	1,080,665	1,080,665
SUPPORTIVE SERVICES 0200	24,940	24,940	0	24,940	24,940
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	5,924	5,924	0	5,924	5,924
TOTAL BY OBJECT SERIES	1,098,375	1,111,529	0	1,111,529	1,111,529
GENERAL FUND G	1,098,375	1,111,529	0	1,111,529	1,111,529
TOTAL BY FUNDS	1,098,375	1,111,529	0	1,111,529	1,111,529
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES	5	5	0	5	5

Agency Name: Judicial District 7B (Casper)	Agency Number: 131
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping abreast of evolving caseloads, timely disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Seventh Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.
10. Sex Offender Registration/Confidential Intermediaries to their Docket

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establishes and defines the general responsibility, authority and duties of this agency.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, law clerk, and a part-time legal assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                    \$1,111,529**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                    \$1,111,529**

Agency Name: JUDICIAL DISTRICT 7-B		Hon. W. Thomas Sullins		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				131	0100	0101	001	101	
1		2	3	4	5	6			
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation			
Description	Code								
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	442,396	441,421	0	441,421	441,421			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	195,432	196,378	0	196,378	196,378			
EMPLOYER HEALTH INS BENEFITS	0196	129,683	142,866	0	142,866	142,866			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,067,511	1,080,665	0	1,080,665	1,080,665			
EQUIPMENT REP & MNTC	0202	1,092	2,192	0	2,192	2,192			
UTILITIES	0203	1,000	2,500	0	2,500	2,500			
COMMUNICATION	0204	0	0	0	0	0			
DUES-LICENSES-REGIST	0207	4,000	1,400	0	1,400	1,400			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	7,973	7,973	0	7,973	7,973			
TRAVEL OUT OF STATE	0222	2,266	2,266	0	2,266	2,266			
OFFICE SUPPL-PRINTING	0231	5,389	5,389	0	5,389	5,389			
FOOD SERVICE-SUPP	0234	0	0	0	0	0			
EDUCA-RECREATNL SUPP	0236	3,220	3,220	0	3,220	3,220			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	24,940	24,940	0	24,940	24,940			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	5,924	5,924	0	5,924	5,924			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	5,924	5,924	0	5,924	5,924			
EXPENDITURE TOTALS		1,098,375	1,111,529	0	1,111,529	1,111,529			
MEANS OF FUNDING									
GENERAL FUND	1001	1,098,375	1,111,529	0	1,111,529	1,111,529			
GENERAL FUND	G	1,098,375	1,111,529	0	1,111,529	1,111,529			
TOTAL FUNDING		1,098,375	1,111,529	0	1,111,529	1,111,529			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		1	1	0	1	1			
AUTHORIZED EMPLOYEES		5	5	0	5	5			
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5	5			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9A 132

Agency Name and Number

Submitted by:

Signature

Name

Title

*Norman Young*  
NORMAN YOUNG  
DISTRICT JUDGE

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-A		Agency Number: 132			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,256,165	1,254,382	0	1,254,382	1,254,382
TOTAL BY EXPENSE ORGS	1,256,165	1,254,382	0	1,254,382	1,254,382
PERSONAL SERVICES 0100	1,184,978	1,183,170	0	1,183,170	1,183,170
SUPPORTIVE SERVICES 0200	42,497	42,497	0	42,497	42,497
CENT.SERV./DATA SERV. 0400	963	988	0	988	988
CONTRACTUAL SERVICES 0900	27,727	27,727	0	27,727	27,727
TOTAL BY OBJECT SERIES	1,256,165	1,254,382	0	1,254,382	1,254,382
GENERAL FUND G	1,256,165	1,254,382	0	1,254,382	1,254,382
TOTAL BY FUNDS	1,256,165	1,254,382	0	1,254,382	1,254,382
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES	5	5	0	5	5



Agency Name: Judicial District 9A (Lander)	Agency Number: 132
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

(a) The Ninth Judicial District consists of Fremont, Sublette and Teton Counties. (W.S. 5-3-101) The Ninth Judicial District is allowed three judges (W.S. 5-3-102).

The district courts are the only courts of general jurisdiction in Wyoming. They have original jurisdiction in all cases at law and in equity, in criminal felony cases, matters of probate, and all other proceedings, which are not exclusively vested elsewhere. They have power of naturalization; appellate jurisdiction from justice, county and police courts; power to issue writs of mandamus, quo warranto, review, certiorari, prohibition, injunction, and habeas corpus. (Wyoming Constitution, Article 5, Section 10) The district judges are judges of the juvenile courts. (W.S. 5-8-101, 1020) They have many other miscellaneous duties; such miscellaneous duties include dealing with incompetency (including alcoholism), voluntary and involuntary hospitalization proceedings, exceptions to marriage requirements, enforcement of child support, child custody, and child protection matters.

(b) It is important to note that the court business is quite different in each county and each district -- on account of population and distance differences, tax resource differences, political characteristics, and a myriad of community-based differences. The Ninth Judicial District serves approximately 73,000 citizens

(c) The basic costs incurred by Judicial District 9A and generally covered by the standard budget are not unique. All of our costs are administrative: including personnel, day to day office expenses, travel and education expenses, fees for transcripts (pursuant to 5-3-410), and normal office equipment.

### BASE BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter law clerk, and administrative assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Fremont County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Professional fees and services paid from this series include expenditures for legal fees (the matter of Indian jurisdiction litigation is always a potential responsibility of this district.) Payment for a contract court reporter when the official court reporter is not available, temporary clerical assistance, and payment for the court commissioner who handles child support matters are also included here. These funds also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,254,382**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request      \$1,254,382**

Agency Name: JUDICIAL DISTRICT 9-A Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Norman E. Young		Wyoming On-Line Financial System Code				APPR UNIT	
				AGY	DIVISION	UNIT	FUND		
				132	0100	0101	001	101	
1		2	3	4	5	6			
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation			
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	481,215	481,215	0	481,215	481,215			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	204,218	205,328	0	205,328	205,328			
EMPLOYER HEALTH INS BENEFITS	0196	199,545	196,627	0	196,627	196,627			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,184,978	1,183,170	0	1,183,170	1,183,170			
EQUIPMENT REP & MNTC	0202	2,920	2,920	0	2,920	2,920			
UTILITIES	0203	4,200	4,200	0	4,200	4,200			
COMMUNICATION	0204	0	0	0	0	0			
DUES-LICENSES-REGIST	0207	3,804	3,804	0	3,804	3,804			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	13,324	13,324	0	13,324	13,324			
TRAVEL OUT OF STATE	0222	2,840	2,840	0	2,840	2,840			
OFFICE SUPPL-PRINTING	0231	10,136	10,136	0	10,136	10,136			
EDUCA-RECREATNL SUPP	0236	5,273	5,273	0	5,273	5,273			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0			
EDUCATION-RECRE-TECH	0246	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
INSURANCE/BOND PRM	0254	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	42,497	42,497	0	42,497	42,497			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	963	988	0	988	988			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	963	988	0	988	988			
PROFESSIONAL FEES	0901	27,727	27,727	0	27,727	27,727			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	27,727	27,727	0	27,727	27,727			
EXPENDITURE TOTALS		1,256,165	1,254,382	0	1,254,382	1,254,382			
MEANS OF FUNDING									
GENERAL FUND	1001	1,256,165	1,254,382	0	1,254,382	1,254,382			
GENERAL FUND	G	1,256,165	1,254,382	0	1,254,382	1,254,382			
TOTAL FUNDING		1,256,165	1,254,382	0	1,254,382	1,254,382			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		1	1	0	1	1			
AUTHORIZED EMPLOYEES		5	5	0	5	5			
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5	5			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 8A 133

Agency Name and Number

Submitted by:

Signature

*Patrick W. Korell*

Name

Honorable Patrick W. Korell

Title

8<sup>th</sup> Judicial District Judge – 8A

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 8-A		Agency Number: 133			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,059,405	1,070,336	0	1,070,336	1,070,336
TOTAL BY EXPENSE ORGS	1,059,405	1,070,336	0	1,070,336	1,070,336
PERSONAL SERVICES 0100	1,005,605	1,016,536	0	1,016,536	1,016,536
SUPPORTIVE SERVICES 0200	48,975	48,975	0	48,975	48,975
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	4,825	4,825	0	4,825	4,825
TOTAL BY OBJECT SERIES	1,059,405	1,070,336	0	1,070,336	1,070,336
GENERAL FUND G	1,059,405	1,070,336	0	1,070,336	1,070,336
TOTAL BY FUNDS	1,059,405	1,070,336	0	1,070,336	1,070,336
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

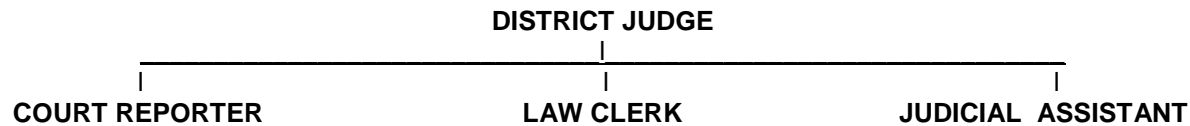
Agency Name: Judicial District 8A (Torrington)	Agency Number: 133
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The Eighth Judicial District covers Converse, Goshen, Platte and Niobrara Counties. District 8A handles responsibilities entirely in Goshen County and shares responsibilities in conjunction with District 8B for Platte and Niobrara Counties. In addition, the District Judge of 8A is occasionally assigned duties in other districts throughout the State and occasionally assists the Supreme Court when conflicts or health problems with judges of other jurisdictions arise.

Judicial District 8A provides a judicial forum for Criminal Court, Civil Court, Probate Court, Juvenile Court, and acts as an Appellate Court for the Municipal Court, Circuit Courts, and State Agencies. The matters involved range from juvenile shoplifters to murderers, from the division of a deceased's estate to questions concerning the propriety of the State Engineer's actions, and family protection orders to divorce trials. The Court also acts as a mediator throughout the State. With the wide spectrum of matters before the Court, the time involved per case can run from five minutes for an uncontested divorce to weeks for a complex water rights trial.

It is the goal of this Court to dispose of matters as promptly as possible, yet provide all parties a full opportunity to present their positions. This Court strives to provide prompt and efficient administration of justice to the citizens that it serves.

#### **ORGANIZATION CHART**



#### **EXPENSE ORGANIZATION OVERVIEW**

##### **JUDICIAL ADMINISTRATION**

Wyoming Statutes:	§§5-3-101 through 5-3-401 through 5-3-410
Population Served:	General Public.
Number of Clients Served:	N/A (Efficient judicial administration serves all of the public)
Funding:	100% General Fund.

Program Descriptions and Objectives: The District's administrative staff currently consists of four full-time positions. Those positions include the District Judge, Court Reporter, Law Clerk and Judicial Assistant.

Agency Name: Judicial District 8A (Torrington)	Agency Number: 133
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Full time offices are maintained in Torrington. In addition, minimal facilities are maintained in Wheatland and Lusk. The Judicial Assistant types correspondence, decision letters, opinions, court orders, case management orders, etc., maintains the library, orders office supplies, submits vouchers through the WOLFS system, maintains travel expense records and submits the same through the WOLFS system, assists with budgeting matters, and acts as a receptionist. The Judicial Assistant schedules hearings for the judge in all four counties in the district, and coordinates that schedule with attorneys' schedules. The Court Reporter records verbatim stenographically anything requested by the Court or attorneys and then, when requested, transcribes it to printed form. The Court Reporter also maintains all exhibits presented in Court. The duties of the District Judge include deciding legally contested matters, advance research on matters that will be coming before him and study of the issues presented to him. This requires extensive use of a legal library, on-line Legal Research materials, and continuing education. Pre-trial conferences are held to minimize the time required for trial. The Judge presides over jury trials. The Judge is the administrator of this office and gives time to maintaining good public relations. To provide judicial services, the District Judge travels regularly within the district and also provides services to other judicial districts. This District Judge also accepts assignments of disputes from other Districts for mediation pursuant to WRCP 40.

No federal program funds are included in this budget.

#### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Eighth Judicial District

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                    \$1,070,336**

#### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                    \$1,070,336**

Agency Name: JUDICIAL DISTRICT 8-A		Hon. Patrick Korell		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				133	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6									
Description		Code						District Judges Budget Comm. Recommendation	
EXPENDITURES									
SALARIES-SET BY LAW		0101	300,000	300,000	0	300,000	300,000		
SALARIES CLASSIFIED		0103	393,980	393,480	0	393,480	393,480		
SALARIES OTHER		0104	0	0	0	0	0		
EMPLOYER PD BENEFITS		0105	186,366	185,066	0	185,066	185,066		
EMPLOYER HEALTH INS BENEFITS		0196	125,259	137,990	0	137,990	137,990		
EXTERNAL COST ADJ - BENEFITS		0199	0	0	0	0	0		
PERSONAL SERVICES		0100	1,005,605	1,016,536	0	1,016,536	1,016,536		
EQUIPMENT REP & MNTC		0202	1,500	1,500	0	1,500	1,500		
UTILITIES		0203	9,157	9,157	0	9,157	9,157		
COMMUNICATION		0204	1,266	1,266	0	1,266	1,266		
DUES-LICENSES-REGIST		0207	3,093	3,093	0	3,093	3,093		
MISCELLANEOUS		0210	0	0	0	0	0		
TRAVEL IN STATE		0221	8,339	8,339	0	8,339	8,339		
TRAVEL OUT OF STATE		0222	3,040	3,040	0	3,040	3,040		
PERMANENT ASSIGNED VEHICLE		0223	12,552	12,552	0	12,552	12,552		
OFFICE SUPPL-PRINTING		0231	4,867	4,867	0	4,867	4,867		
EDUCA-RECREATNL SUPP		0236	5,161	5,161	0	5,161	5,161		
OFFICE EQUIP-FURNISH		0241	0	0	0	0	0		
DP REPRODUCT OTH EQU		0242	0	0	0	0	0		
TRANSPORTATION EQUIPMENT		0243	0	0	0	0	0		
MAINT CONTRACTS EXT		0292	0	0	0	0	0		
SUPPORTIVE SERVICES		0200	48,975	48,975	0	48,975	48,975		
CENTRAL-SER DATA-SER		0410	0	0	0	0	0		
TELECOMMUNICATIONS		0420	0	0	0	0	0		
EQUIPMENT SERVICE CENTER		0430	0	0	0	0	0		
CENT. SERV./DATA SERV.		0400	0	0	0	0	0		
PROFESSIONAL FEES		0901	4,825	4,825	0	4,825	4,825		
CONSULTING SERVICES		0902	0	0	0	0	0		
SPECIAL PROJ & SVCS		0903	0	0	0	0	0		
CONTRACTUAL SERVICES		0900	4,825	4,825	0	4,825	4,825		
EXPENDITURE TOTALS			1,059,405	1,070,336	0	1,070,336	1,070,336		
MEANS OF FUNDING									
GENERAL FUND		1001	1,059,405	1,070,336	0	1,070,336	1,070,336		
GENERAL FUND		G	1,059,405	1,070,336	0	1,070,336	1,070,336		
TOTAL FUNDING			1,059,405	1,070,336	0	1,070,336	1,070,336		
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT			4	4	0	4	4		
PART TIME EMPLOYEE COUNT			0	0	0	0	0		
AUTHORIZED EMPLOYEES			4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES			4	4	0	4	4		



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9B 134

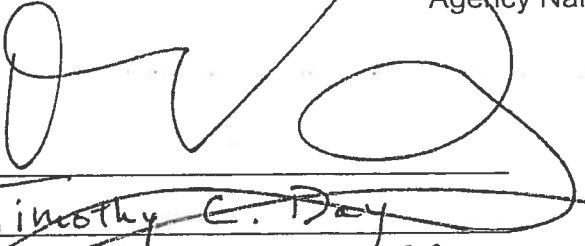
Agency Name and Number

Submitted by:

Signature

Name

Title

  
Timothy C. Day  
District Court Judge

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-B		Agency Number: 134			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,192,187	1,221,174	0	1,221,174	1,221,174
TOTAL BY EXPENSE ORGS	1,192,187	1,221,174	0	1,221,174	1,221,174
PERSONAL SERVICES 0100	1,140,657	1,169,581	0	1,169,581	1,169,581
SUPPORTIVE SERVICES 0200	37,838	37,838	0	37,838	37,838
CENT.SERV./DATA SERV. 0400	2,251	2,314	0	2,314	2,314
CONTRACTUAL SERVICES 0900	11,441	11,441	0	11,441	11,441
TOTAL BY OBJECT SERIES	1,192,187	1,221,174	0	1,221,174	1,221,174
GENERAL FUND G	1,192,187	1,221,174	0	1,221,174	1,221,174
TOTAL BY FUNDS	1,192,187	1,221,174	0	1,221,174	1,221,174
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 9B (Jackson)	Agency Number: 134
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

- (a) The Ninth Judicial District consists of Fremont, Sublette and Teton Counties. (W.S. 5-3-101) The Ninth Judicial District is allowed three judges (W.S. 5-3-102).

The district courts are the only courts of general jurisdiction in Wyoming. Pursuant to Wyoming Constitution, Article 5, Section 10, they have original jurisdiction in all cases at law and in equity, in all criminal cases, in all matters of probate and insolvency, and in all other proceedings which are not exclusively vested elsewhere. They have power of naturalization; appellate jurisdiction from circuit and municipal courts and administrative proceedings; power to issue writs of mandamus, quo warranto, review, certiorari, prohibition, injunction, and habeas corpus. The district judges are judges of the juvenile courts and have jurisdiction over delinquent children, children in need of supervision, and child protection matters. The district judges are judges in family law matters, presiding over divorce, child custody, child support, paternity, adoption and termination of parental rights matters. The district judges have jurisdiction in civil matters where the amount in controversy is over \$50,000. They have many other miscellaneous duties, such as dealing with incompetency, voluntary and involuntary hospitalization proceedings, private road proceedings, and declaratory judgments.

- (b) It is important to note that the mix of court business is quite different in each county and each district -- on account of population and distance differences, tax resource differences, political characteristics, and a myriad of community- based differences. The Ninth Judicial District serves approximately 73,000 citizens.
- (c) Each judge has primary responsibility for providing complete judicial service within the district of his/her residence. However, since it sometimes occurs that the resident judge is disqualified from a specific case (a close relationship with a party, former counsel of a party, interest in the proceeding, etc.), each judge is called upon to hold court in other parts of the state with some frequency. (Wyoming Constitution Article 5, Sect. 11).
- (d) Only a portion of the court's time is spent in the courtroom. Other extended periods of time are spent reviewing files for further action, and in reading pleadings and researching the law prior to appearing for hearings or trials, making rulings and writing decisions. Time is also spent communicating with attorneys and making presentations to community groups, attorney associations, and students. Traveling to and from various courts to hold hearings on assignment are also responsibilities that consume working hours for the judge.
- (e) The basic costs incurred by Judicial District 9B and generally covered by the standard budget are not unique. All of the costs are administrative: including personnel, day to day office expenses, travel and education expenses, fees for transcripts (pursuant to 5-3-410), and normal office equipment.

Agency Name: Judicial District 9B (Jackson)	Agency Number: 134
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk and court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Teton County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,221,174**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,221,174**

Agency Name: JUDICIAL DISTRICT 9-B		Hon. Timothy C. Day		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				134	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6									
Description		Code						District Judges Budget Comm. Recommendation	
EXPENDITURES									
SALARIES-SET BY LAW		0101	300,000	300,000		0	300,000	300,000	
SALARIES CLASSIFIED		0103	432,274	430,758		0	430,758	430,758	
SALARIES OTHER		0104	0	0		0	0	0	
EMPLOYER PD BENEFITS		0105	254,748	285,467		0	285,467	285,467	
EMPLOYER HEALTH INS BENEFITS		0196	153,635	153,356		0	153,356	153,356	
EXTERNAL COST ADJ - BENEFITS		0199	0	0		0	0	0	
PERSONAL SERVICES		0100	1,140,657	1,169,581		0	1,169,581	1,169,581	
REAL PROPTY REP & MNT		0201	2,400	2,400		0	2,400	2,400	
UTILITIES		0203	1,800	1,800		0	1,800	1,800	
COMMUNICATION		0204	1,384	1,384		0	1,384	1,384	
DUES-LICENSES-REGIST		0207	2,064	2,064		0	2,064	2,064	
DATA PROCESSING		0209	3,800	3,800		0	3,800	3,800	
MISCELLANEOUS		0210	0	0		0	0	0	
TRAVEL IN STATE		0221	10,736	10,736		0	10,736	10,736	
TRAVEL OUT OF STATE		0222	1,000	1,000		0	1,000	1,000	
OFFICE SUPPL-PRINTING		0231	7,417	7,417		0	7,417	7,417	
EDUCA-RECREATNL SUPP		0236	6,592	6,592		0	6,592	6,592	
SOFT GOODS&HOUSEKPNG		0237	645	645		0	645	645	
OFFICE EQUIP-FURNISH		0241	0	0		0	0	0	
DP REPRODUCT OTHER EQUI		0242	0	0		0	0	0	
EDUCA-RECREATNL TECH		0246	0	0		0	0	0	
MAINT CONTRACTS EXT		0292	0	0		0	0	0	
SUPPORTIVE SERVICES		0200	37,838	37,838		0	37,838	37,838	
CENTRAL-SER DATA-SER		0410	0	0		0	0	0	
TELECOMMUNICATIONS		0420	2,251	2,314		0	2,314	2,314	
EQUIPMENT SERVICE CENTER		0430	0	0		0	0	0	
CENT. SERV./DATA SERV.		0400	2,251	2,314		0	2,314	2,314	
PROFESSIONAL FEES		0901	11,441	11,441		0	11,441	11,441	
CONSULTING SERVICES		0902	0	0		0	0	0	
SPECIAL PROJ & SVCS		0903	0	0		0	0	0	
CONTRACTUAL SERVICES		0900	11,441	11,441		0	11,441	11,441	
EXPENDITURE TOTALS			1,192,187	1,221,174		0	1,221,174	1,221,174	
MEANS OF FUNDING									
GENERAL FUND		1001	1,192,187	1,221,174		0	1,221,174	1,221,174	
GENERAL FUND		G	1,192,187	1,221,174		0	1,221,174	1,221,174	
TOTAL FUNDING			1,192,187	1,221,174		0	1,221,174	1,221,174	
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT			4	4		0	4	4	
PART TIME EMPLOYEE COUNT			0	0		0	0	0	
AUTHORIZED EMPLOYEES			4	4		0	4	4	
TOTAL AUTHORIZED EMPLOYEES			4	4		0	4	4	



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6B 135

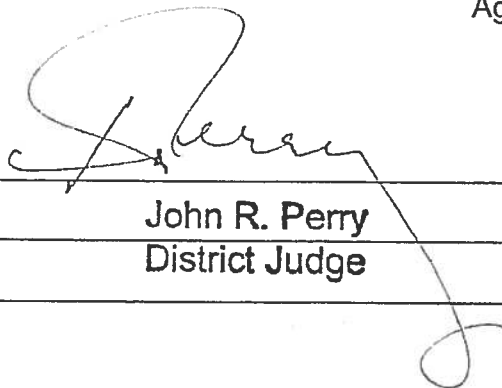
Agency Name and Number

Submitted by:

Signature

Name

Title

  
\_\_\_\_\_  
John R. Perry  
\_\_\_\_\_  
District Judge  
\_\_\_\_\_

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-B		Agency Number: 135			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,131,138	1,160,850	0	1,160,850	1,160,850
TOTAL BY EXPENSE ORGS	1,131,138	1,160,850	0	1,160,850	1,160,850
PERSONAL SERVICES 0100	1,086,655	1,116,367	0	1,116,367	1,116,367
SUPPORTIVE SERVICES 0200	38,235	38,235	0	38,235	38,235
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,248	6,248	0	6,248	6,248
TOTAL BY OBJECT SERIES	1,131,138	1,160,850	0	1,160,850	1,160,850
GENERAL FUND G	1,131,138	1,160,850	0	1,160,850	1,160,850
TOTAL BY FUNDS	1,131,138	1,160,850	0	1,160,850	1,160,850
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 6B (Gillette)	Agency Number: 135
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**JUDICIAL DISTRICT 6B DEFINED:**

The counties of Campbell, Crook and Weston are included in Sixth Judicial District, which is served by three (3) judges, Judge Thomas W. Rumpke (6A), Judge John R. Perry (6B), and Judge Nick Deegan (6C). All of the Judges reside in Campbell County and each travels to Crook and Weston Counties on an average of every other week. The Judges also help out in other counties upon request.

**DISTRICT COURT IN GENERAL      ARTICLE I**

5-3-101 Judicial district enumerated; terms of court.

5-3-102 Number of judges; distribution among districts; concurrent jurisdiction; Supreme Court to adopt rules regulating division of work, *etc.*

5-3-103 Failure of judge to open court at appointed time; duty of clerk to declare court open.

5-3-104 Opening day in case of legal holiday.

5-3-105 Simultaneous terms in same district; calling judge from another district.

5-3-106 Judges to hold court for each other.

5-3-107 Assignment of action or retired judge to another district.

5-3-108 Expense of judges while action on supreme bench.

5-3-109 Expenses of judges when action in another district.

5-3-110 Seal of the district court.

5-3-111 County law library.

5-3-401 Office created; appointment; term.

5-3-402 Qualifications; examination; certificate; supervision and control by judge; removal for cause; appointment of successor.

5-3-403 Duties generally; oath; furnishing transcripts, *etc.*

5-3-404 Criminal cases; attendance and duties at certain arraignment and sentencing proceedings; transcript of proceedings.

5-3-405 Same; to transcribe notes of evidence introduced at trial in certain cases under W.S. Art. 7-14-101 to 7-14-108.

5-3-406 Same; original and copy of transcript to be furnished when required by order.

5-3-407 Same; payment of fees; form and contents of certificate.

5-3-408 Bond.

5-3-409 Duty as judge's stenographer.

5-3-410 Fees for civil and criminal cases; collection; to be paid into state treasury; taxing as costs; liability of reporter for collection; fees for transcript, records, *etc.*

**EXPENSE ORGANIZATION OVERVIEW**

Article 5, Wyoming Constitution, and Sections 5-3-et seq. of the Wyoming Statutes, established and define the activities of District Courts and supporting offices.

The goal of the courts is to decide cases fairly and expeditiously.

Agency Name: Judicial District 6B (Gillette)	Agency Number: 135
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The district court for the sixth district handles 1) litigation involving civil claims (includes divorce, custody, paternity, torts, and property right cases) 2) felony cases 3) workers' compensation appeals; 4) all enforcement of child support cases; 5) all juvenile cases; 6) all probate cases; 7) appeal from limited jurisdiction courts; 8) agency review (A.P.A.); 9) adoption cases; and 10) involuntary hospitalization cases.

Each judge has direct support personnel consisting of a court reporter (W.S. Art. 5-3-401 to 402), a judicial assistant, and a law clerk. The court has four probation counselors who are paid by the county (W.S. Art. 5-3-501 to 504) and handle juvenile matters. The three Judges in the district coordinate the probation counselors' activities with the county commissioners. The court deals extensively with probation officers from the Department of Corrections/Field Services Division. The court is also assisted by the Clerk of Court in Campbell County, Crook County and Weston County.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,160,850**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request      \$1,160,850**



Agency Name: JUDICIAL DISTRICT 6-B Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. John R. Perry		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	453,931	465,932	0	465,932	465,932			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	197,864	201,863	0	201,863	201,863			
EMPLOYER HEALTH INS BENEFITS	0196	134,860	148,572	0	148,572	148,572			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,086,655	1,116,367	0	1,116,367	1,116,367			
EQUIPMENT REP & MNTC	0202	1,360	1,360	0	1,360	1,360			
UTILITIES	0203	1,700	1,700	0	1,700	1,700			
COMMUNICATION	0204	9,233	9,233	0	9,233	9,233			
DUES-LICENSES-REGIST	0207	5,086	5,086	0	5,086	5,086			
DATA PROCESSING	0209	0	0	0	0	0			
MISCELLANEOUS	0210	158	158	0	158	158			
TRAVEL IN STATE	0221	8,198	8,198	0	8,198	8,198			
TRAVEL OUT OF STATE	0222	1,404	1,404	0	1,404	1,404			
OFFICE SUPPL-PRINTING	0231	7,449	7,449	0	7,449	7,449			
EDUCA-RECREATNL SUPP	0236	3,247	3,247	0	3,247	3,247			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
INSURANCE-BOND PREMS	0254	400	400	0	400	400			
MAINTENANCE EXTERNAL	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	38,235	38,235	0	38,235	38,235			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	6,248	6,248	0	6,248	6,248			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	6,248	6,248	0	6,248	6,248			
EXPENDITURE TOTALS		1,131,138	1,160,850	0	1,160,850	1,160,850			
MEANS OF FUNDING									
GENERAL FUND	1001	1,131,138	1,160,850	0	1,160,850	1,160,850			
GENERAL FUND	G	1,131,138	1,160,850	0	1,160,850	1,160,850			
TOTAL FUNDING		1,131,138	1,160,850	0	1,160,850	1,160,850			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 8B 136

Agency Name and Number

Submitted by

Signature

A handwritten signature in dark ink, appearing to read "F. Scott Rensley", is written over a horizontal line.

Name

F. SCOTT RENSLEY

Title

DISTRICT JUDGE

Person(s) responsible for the preparation of this budget:

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## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 8-B		Agency Number: 136			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,088,421	1,077,919	0	1,077,919	1,077,919
TOTAL BY EXPENSE ORGS	1,088,421	1,077,919	0	1,077,919	1,077,919
PERSONAL SERVICES 0100	1,046,722	1,036,047	0	1,036,047	1,036,047
SUPPORTIVE SERVICES 0200	32,827	32,827	0	32,827	32,827
CENT.SERV./DATA SERV. 0400	4,441	4,614	0	4,614	4,614
CONTRACTUAL SERVICES 0900	4,431	4,431	0	4,431	4,431
TOTAL BY OBJECT SERIES	1,088,421	1,077,919	0	1,077,919	1,077,919
GENERAL FUND G	1,088,421	1,077,919	0	1,077,919	1,077,919
TOTAL BY FUNDS	1,088,421	1,077,919	0	1,077,919	1,077,919
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 8B (Douglas)	Agency Number: 136
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping abreast of evolving caseloads, timely disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Eighth Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establishes and defines the general responsibility, authority and duties of this agency.

**STANDARD BUDGET REQUEST NARRATIVE.**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Eighth Judicial District

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available, or a court commissioner if needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,077,919**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,077,919**

Agency Name: JUDICIAL DISTRICT 8-B Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. John C. Brooks		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	400,750	400,750	0	400,750	400,750			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	188,453	187,759	0	187,759	187,759			
EMPLOYER HEALTH INS BENEFITS	0196	157,519	147,538	0	147,538	147,538			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,046,722	1,036,047	0	1,036,047	1,036,047			
EQUIPMENT REP & MNTC	0202	1,767	567	0	567	567			
UTILITIES	0203	600	600	0	600	600			
COMMUNICATION	0204	1,139	2,339	0	2,339	2,339			
DUES-LICENSES-REGIST	0207	670	670	0	670	670			
MISCELLANEOUS	0210	158	158	0	158	158			
TRAVEL IN STATE	0221	6,626	6,626	0	6,626	6,626			
TRAVEL OUT OF STATE	0222	0	0	0	0	0			
PERM-ASSIGNED VEHICLE	0223	12,120	12,120	0	12,120	12,120			
OFFICE SUPPL-PRINTING	0231	3,300	4,300	0	4,300	4,300			
EDUCA-RECREATNL SUPP	0236	6,058	5,058	0	5,058	5,058			
SOFT GOODS&HOUSEKPNG	0237	389	389	0	389	389			
REPAIRS-MTNC	0239	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
INSURANCE-BOND PREMS	0254	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	32,827	32,827	0	32,827	32,827			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	4,441	4,614	0	4,614	4,614			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	4,441	4,614	0	4,614	4,614			
PROFESSIONAL FEES	0901	4,431	4,431	0	4,431	4,431			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	4,431	4,431	0	4,431	4,431			
EXPENDITURE TOTALS		1,088,421	1,077,919	0	1,077,919	1,077,919			
MEANS OF FUNDING									
GENERAL FUND	1001	1,088,421	1,077,919	0	1,077,919	1,077,919			
GENERAL FUND	G	1,088,421	1,077,919	0	1,077,919	1,077,919			
TOTAL FUNDING		1,088,421	1,077,919	0	1,077,919	1,077,919			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1C 137

Agency Name and Number

Submitted by:

Signature

Name

Title

*Catherine R. Rogers*  
*Catherine R. Rogers*  
*District Court Judge*

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-C		Agency Number: 137			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,184,085	1,185,725	0	1,185,725	1,185,725
TOTAL BY EXPENSE ORGS	1,184,085	1,185,725	0	1,185,725	1,185,725
PERSONAL SERVICES 0100	1,140,136	1,141,776	0	1,141,776	1,141,776
SUPPORTIVE SERVICES 0200	26,837	26,837	0	26,837	26,837
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	17,112	17,112	0	17,112	17,112
TOTAL BY OBJECT SERIES	1,184,085	1,185,725	0	1,185,725	1,185,725
GENERAL FUND G	1,184,085	1,185,725	0	1,185,725	1,185,725
TOTAL BY FUNDS	1,184,085	1,185,725	0	1,185,725	1,185,725
FULL TIME EMPLOYEE COUNT	5	5	0	5	5
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	5	5	0	5	5

Agency Name: Judicial District 1C (Cheyenne)	Agency Number: 137
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, timely disposition of cases, and retention of competent personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.



Agency Name: Judicial District 1C (Cheyenne)	Agency Number: 137
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The Court Reporter is a statutory position.
2. Judicial Assistant. The Judicial Assistant answers the phones; schedules appointments; types orders, correspondence, and decision letters; orders office supplies, makes travel arrangements; prepares budget narratives and exceptions; and handles voucher payments and check receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, which includes, settings for probate, civil and criminal matters.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. Three Judges in the First Judicial District utilize the Law Clerk. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.
4. Legal Assistant. The Legal Assistant transcribes letters and orders, prepares files for hearings, acts as receptionist at the lobby counter, answers phones and assists with special projects.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, legal assistant, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request           \$ 1,185,725**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request           \$ 1,185,725**

Agency Name: JUDICIAL DISTRICT 1-C		Hon. Catherine R. Rogers Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		137	0100	0101	001	101
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES						
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000
SALARIES CLASSIFIED	0103	498,100	505,358	0	505,358	505,358
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	207,929	208,807	0	208,807	208,807
EMPLOYER HEALTH INS BENEFITS	0196	134,107	127,611	0	127,611	127,611
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	1,140,136	1,141,776	0	1,141,776	1,141,776
EQUIPMENT REP & MNTC	0202	2,644	2,644	0	2,644	2,644
UTILITIES	0203	4,000	5,406	0	5,406	5,406
COMMUNICATION	0204	1,556	1,556	0	1,556	1,556
DUES-LICENSES-REGIST	0207	1,560	1,560	0	1,560	1,560
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	3,872	5,872	0	5,872	5,872
TRAVEL OUT OF STATE	0222	3,406	0	0	0	0
OFFICE SUPPL-PRINTING	0231	7,066	7,066	0	7,066	7,066
EDUCA-RECREATNL SUPP	0236	2,733	2,733	0	2,733	2,733
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0
EQUIPMENT RENTATL	0252	0	0	0	0	0
MAINT CONTRACTS EXP	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	26,837	26,837	0	26,837	26,837
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	17,112	17,112	0	17,112	17,112
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	17,112	17,112	0	17,112	17,112
EXPENDITURE TOTALS		1,184,085	1,185,725	0	1,185,725	1,185,725
MEANS OF FUNDING						
GENERAL FUND	1001	1,184,085	1,185,725	0	1,185,725	1,185,725
GENERAL FUND	G	1,184,085	1,185,725	0	1,185,725	1,185,725
TOTAL FUNDING		1,184,085	1,185,725	0	1,185,725	1,185,725
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		5	5	0	5	5
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		5	5	0	5	5
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5	5



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3C 138

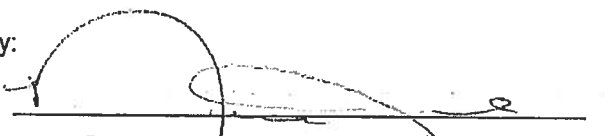
Agency Name and Number

Submitted by:

Signature

Name

Title

  
Nena James  
District Court Judge

Person(s) responsible for the preparation of this budget:

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\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-C		Agency Number: 138			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,050,556	1,096,821	0	1,096,821	1,096,821
TOTAL BY EXPENSE ORGS	1,050,556	1,096,821	0	1,096,821	1,096,821
PERSONAL SERVICES 0100	1,011,988	1,064,448	0	1,064,448	1,064,448
SUPPORTIVE SERVICES 0200	31,068	24,873	0	24,873	24,873
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	7,500	7,500	0	7,500	7,500
TOTAL BY OBJECT SERIES	1,050,556	1,096,821	0	1,096,821	1,096,821
GENERAL FUND G	1,050,556	1,096,821	0	1,096,821	1,096,821
TOTAL BY FUNDS	1,050,556	1,096,821	0	1,096,821	1,096,821
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 3C (Green River)	Agency Number: 138
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary. Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the Third Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions of law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under her direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The court reporter is a statutory position.
2. Judicial Assistant. The Judicial Assistant answers the phones, schedules appointments, types orders, correspondence, and decision letters, orders office supplies, makes travel arrangements, assists with the budget, and handles voucher payments and check

Agency Name: Judicial District 3C (Green River)	Agency Number: 138
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, which includes, settings for probate, civil and criminal matters.

3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Judicial District 3C.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                    \$1,096,821**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                    \$1,096,821**

Agency Name: JUDICIAL DISTRICT 3-C Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Nena R. James		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	416,775	416,775	0	416,775	416,775			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	188,238	188,499	0	188,499	188,499			
EMPLOYER HEALTH INS BENEFITS	0196	106,975	159,174	0	159,174	159,174			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,011,988	1,064,448	0	1,064,448	1,064,448			
EQUIPMENT REP & MNTC	0202	1,644	1,644	0	1,644	1,644			
UTILITIES	0203	800	800	0	800	800			
COMMUNICATION	0204	3,256	3,256	0	3,256	3,256			
DUES-LICENSES-REGIST	0207	1,560	1,560	0	1,560	1,560			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	6,022	6,022	0	6,022	6,022			
TRAVEL OUT OF STATE	0222	0	0	0	0	0			
HOST EXP REIMBURSEMENT	0227	0	0	0	0	0			
OFFICE SUPPL-PRINTING	0231	7,866	7,866	0	7,866	7,866			
FOOD SERVICE SUPPL	0234	0	0	0	0	0			
EDUCA-RECREATNL SUPP	0236	3,725	3,725	0	3,725	3,725			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	6,195	0	0	0	0			
DP REPRODUCT OTH EQU	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
INSURANCE-BOND PREM	0254	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	31,068	24,873	0	24,873	24,873			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	7,500	7,500	0	7,500	7,500			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	7,500	7,500	0	7,500	7,500			
EXPENDITURE TOTALS		1,050,556	1,096,821	0	1,096,821	1,096,821			
MEANS OF FUNDING									
GENERAL FUND	1001	1,050,556	1,096,821	0	1,096,821	1,096,821			
GENERAL FUND	G	1,050,556	1,096,821	0	1,096,821	1,096,821			
TOTAL FUNDING		1,050,556	1,096,821	0	1,096,821	1,096,821			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7C 139

Agency Name and Number

Submitted by:

Signature

Name

Title

*Catherine E. Wilking*  
*Catherine Wilking*  
*District Court Judge*

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-C		Agency Number: 139			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,061,925	1,074,272	0	1,074,272	1,074,272
TOTAL BY EXPENSE ORGS	1,061,925	1,074,272	0	1,074,272	1,074,272
PERSONAL SERVICES 0100	1,026,704	1,039,051	0	1,039,051	1,039,051
SUPPORTIVE SERVICES 0200	30,108	30,108	0	30,108	30,108
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	5,113	5,113	0	5,113	5,113
TOTAL BY OBJECT SERIES	1,061,925	1,074,272	0	1,074,272	1,074,272
GENERAL FUND G	1,061,925	1,074,272	0	1,074,272	1,074,272
TOTAL BY FUNDS	1,061,925	1,074,272	0	1,074,272	1,074,272
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 7C (Casper)	Agency Number: 139
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping abreast of evolving caseloads, timely disposition of cases, and retention of competent personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Seventh Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.
10. Sex Offender Registration/Confidential Intermediaries to their Docket

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establish and defines the general responsibility, authority and duties of this agency.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                      \$1,074,272**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request                      \$1,074,272**

Agency Name: JUDICIAL DISTRICT 7-C		Hon. Catherine E. Wilking Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		139	0100	0101	001	101
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
Description	Code					
EXPENDITURES						
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000
SALARIES CLASSIFIED	0103	425,066	425,066	0	425,066	425,066
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	192,099	193,316	0	193,316	193,316
EMPLOYER HEALTH INS BENEFITS	0196	109,539	120,669	0	120,669	120,669
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	1,026,704	1,039,051	0	1,039,051	1,039,051
EQUIPMENT REP & MNTC	0202	1,144	1,144	0	1,144	1,144
UTILITIES	0203	2,400	3,100	0	3,100	3,100
COMMUNICATION	0204	0	0	0	0	0
DUES-LICENSES-REGIST	0207	1,060	1,060	0	1,060	1,060
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	500	500	0	500	500
TRAVEL IN STATE	0221	6,787	6,787	0	6,787	6,787
TRAVEL OUT OF STATE	0222	5,743	1,543	0	1,543	1,543
OFFICE SUPPL-PRINTING	0231	8,166	11,666	0	11,666	11,666
EDUCA-RECREATNL SUPP	0236	4,308	4,308	0	4,308	4,308
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
MNT EXTERNAL	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	30,108	30,108	0	30,108	30,108
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	5,113	5,113	0	5,113	5,113
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	5,113	5,113	0	5,113	5,113
EXPENDITURE TOTALS		1,061,925	1,074,272	0	1,074,272	1,074,272
MEANS OF FUNDING						
GENERAL FUND	1001	1,061,925	1,074,272	0	1,074,272	1,074,272
GENERAL FUND	G	1,061,925	1,074,272	0	1,074,272	1,074,272
TOTAL FUNDING		1,061,925	1,074,272	0	1,074,272	1,074,272
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6C 140

Agency Name and Number

Submitted by:

Signature

Name

Title

*Michael N. Brown*  
MICHAEL N. BROWN  
District Court Judge

Person(s) responsible for the preparation of this budget:

*[Signature]*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-C		Agency Number: 140			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,094,151	1,105,123	0	1,105,123	1,105,123
TOTAL BY EXPENSE ORGS	1,094,151	1,105,123	0	1,105,123	1,105,123
PERSONAL SERVICES 0100	1,052,296	1,063,268	0	1,063,268	1,063,268
SUPPORTIVE SERVICES 0200	34,956	34,956	0	34,956	34,956
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,899	6,899	0	6,899	6,899
TOTAL BY OBJECT SERIES	1,094,151	1,105,123	0	1,105,123	1,105,123
GENERAL FUND G	1,094,151	1,105,123	0	1,105,123	1,105,123
TOTAL BY FUNDS	1,094,151	1,105,123	0	1,105,123	1,105,123
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 6C (Gillette)	Agency Number: 140
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**JUDICIAL DISTRICT 6C DEFINED:**

The counties of Campbell, Crook and Weston are included in Sixth Judicial District, which is served by three (3) judges, Judge Thomas W. Rumpke (6A), Judge John R. Perry (6B), and Judge Michael N. Deegan (6C). All of the Judges reside in Campbell County and each travels to Crook and Weston Counties on an average of every other week. These judges also help out in other counties upon request.

**W.S. 1977 DISTRICT COURT IN GENERAL ARTICLE I**

- 5-3-101 Judicial district enumerated; terms of court.
- 5-3-102 Number of judges; distribution among districts; concurrent jurisdiction; Supreme Court to adopt rules regulating division of work, *etc.*
- 5-3-103 Failure of judge to open court at appointed time; duty of clerk to declare court open.
- 5-3-104 Opening day in case of legal holiday.
- 5-3-105 Simultaneous terms in same district; calling judge from another district.
- 5-3-106 Judges to hold court for each other.
- 5-3-107 Assignment of action or retired judge to another district.
- 5-3-108 Expense of judges while action on supreme bench.
- 5-3-109 Expenses of judges when action in another district.
- 5-3-110 Seal of the district court.
- 5-3-111 County law library.
- 5-3-401 Office created; appointment; term.
- 5-3-402 Qualifications; examination; certificate; supervision and control by judge; removal for cause; appointment of successor.
- 5-3-403 Duties generally; oath; furnishing transcripts, *etc.*
- 5-3-404 Criminal cases; attendance and duties at certain arraignment and sentencing proceedings; transcript of proceedings.
- 5-3-405 Same; to transcribe notes of evidence introduced at trial in certain cases under W.S. Art. 7-14-101 to 7-14-108.
- 5-3-406 Same; original and copy of transcript to be furnished when required by order.
- 5-3-407 Same; payment of fees; form and contents of certificate.
- 5-3-408 Bond.
- 5-3-409 Duty as judge's stenographer.
- 5-3-410 Fees for transcripts and records.

**EXPENSE ORGANIZATION OVERVIEW**

Article 5, Wyoming Constitution, and Sections 5-3-101 through 5-3-504 of the Wyoming Statutes, 1977 Republished Edition established and define the activities of District Courts and supporting offices.

The goal of the courts is to decide cases fairly and expeditiously.

**2019-2020 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 6C (Gillette)	Agency Number: 140
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The district court for the sixth district handles 1) litigation involving civil claims (includes divorce, custody, paternity, torts, and property right cases) 2) felony cases 3) workers' compensation appeals; 4) all enforcement of child support cases; 5) all juvenile cases; 6) all probate cases; 7) appeal from limited jurisdiction courts; 8) agency review (A.P.A.); 9) adoption cases; and 10) involuntary hospitalization cases.

Each judge has direct support personnel consisting of a court reporter (W.S. Art. 5-3-401 to 402), a judicial assistant, and a law clerk. The court has four probation counselors who are paid by the county (W.S. Art. 5-3-501 to 504) and handle juvenile matters. The three Judges in the district coordinate the probation counselors' activities with the county commissioners. The court deals extensively with probation officers from the Department of Corrections/Field Services Division. The court is also assisted by the Clerk of Court in Campbell County, Crook County and Weston County.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,105,123**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,105,123**

Agency Name: JUDICIAL DISTRICT 6-C		Hon. Michael N. Deegan		Wyoming On-Line Financial System Code			APPR UNIT
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT FUND	
Expense Org. Name: ADMINISTRATION				140	0100	0101 001	101
1		2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES							
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000	
SALARIES CLASSIFIED	0103	436,592	436,592	0	436,592	436,592	
SALARIES OTHER	0104	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	200,046	199,268	0	199,268	199,268	
EMPLOYER HEALTH INS BENEFITS	0196	115,658	127,408	0	127,408	127,408	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	
PERSONAL SERVICES	0100	1,052,296	1,063,268	0	1,063,268	1,063,268	
EQUIPMENT REP & MNTC	0202	2,400	2,400	0	2,400	2,400	
UTILITIES	0203	1,200	1,200	0	1,200	1,200	
COMMUNICATION	0204	2,960	2,960	0	2,960	2,960	
DUES-LICENSES-REGIST	0207	2,500	2,500	0	2,500	2,500	
MISCELLANEOUS	0210	0	0	0	0	0	
TRAVEL IN STATE	0221	13,218	13,218	0	13,218	13,218	
TRAVEL OUT OF STATE	0222	1,500	1,500	0	1,500	1,500	
OFFICE SUPPL-PRINTING	0231	6,278	6,278	0	6,278	6,278	
EDUCA-RECREATNL SUPP	0236	3,500	3,500	0	3,500	3,500	
SOFT GOODS&HOUSEKPNG	0237	900	900	0	900	900	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	0	
INSURANCE-BOND PREMS	0254	500	500	0	500	500	
MNT EXTERNAL	0292	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	34,956	34,956	0	34,956	34,956	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0	
CENT. SERV./DATA SERV.	0400	0	0	0	0	0	
PROFESSIONAL FEES	0901	6,899	6,899	0	6,899	6,899	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	6,899	6,899	0	6,899	6,899	
EXPENDITURE TOTALS		1,094,151	1,105,123	0	1,105,123	1,105,123	
MEANS OF FUNDING							
GENERAL FUND	1001	1,094,151	1,105,123	0	1,105,123	1,105,123	
GENERAL FUND	G	1,094,151	1,105,123	0	1,105,123	1,105,123	
TOTAL FUNDING		1,094,151	1,105,123	0	1,105,123	1,105,123	
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		4	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	
AUTHORIZED EMPLOYEES		4	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4	





# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9C 141

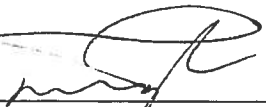
Agency Name and Number

Submitted by:

Signature

Name

Title

  
\_\_\_\_\_  
Marvin L. Tyler  
\_\_\_\_\_  
District Court Judge  
\_\_\_\_\_

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-C		Agency Number: 141			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,085,511	1,098,878	0	1,098,878	1,098,878
TOTAL BY EXPENSE ORGS	1,085,511	1,098,878	0	1,098,878	1,098,878
PERSONAL SERVICES 0100	1,034,152	1,047,470	0	1,047,470	1,047,470
SUPPORTIVE SERVICES 0200	44,706	44,706	0	44,706	44,706
CENT.SERV./DATA SERV. 0400	1,309	1,358	0	1,358	1,358
CONTRACTUAL SERVICES 0900	5,344	5,344	0	5,344	5,344
TOTAL BY OBJECT SERIES	1,085,511	1,098,878	0	1,098,878	1,098,878
GENERAL FUND G	1,085,511	1,098,878	0	1,098,878	1,098,878
TOTAL BY FUNDS	1,085,511	1,098,878	0	1,098,878	1,098,878
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 9C (Pinedale)	Agency Number: 141
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

(a) The Ninth Judicial District consists of Fremont, Sublette and Teton Counties. (W.S. 5-3-101) The Ninth Judicial District is allowed three judges (W.S. 5-3-102).

The district courts are the only courts of general jurisdiction in Wyoming. They have original jurisdiction in all cases at law and in equity, in criminal felony cases, matters of probate, and all other proceedings, which are not exclusively vested elsewhere. They have power of naturalization; appellate jurisdiction from justice, county and police courts; power to issue writs of mandamus, quo warranto, review, certiorari, prohibition, injunction, and habeas corpus. (Wyoming Constitution, Article 5, Section 10) The district judges are judges of the juvenile courts. (W.S. 5-8-101, 1020) They have many other miscellaneous duties; such miscellaneous duties include dealing with incompetency (including alcoholism), voluntary and involuntary hospitalization proceedings, exceptions to marriage requirements, enforcement of child support, child custody, and child protection matters.

(b) It is important to note that the court business is quite different in each county and each district -- on account of population and distance differences, tax resource differences, political characteristics, and a myriad of community-based differences. The Ninth Judicial District serves approximately 73,000 citizens.

(c) The basic costs incurred by Judicial District 9C and generally covered by the standard budget are not unique. All of our costs are administrative: including personnel, day to day office expenses, travel and education expenses, fees for transcripts (pursuant to 5-3-410), and normal office equipment.

**BASE BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, and court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sublette County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                      \$1,098,878**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request                      \$1,098,878**

Agency Name: JUDICIAL DISTRICT 9-C Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Marvin L. Tyler		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000			
SALARIES CLASSIFIED	0103	417,008	417,008	0	417,008	417,008			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	188,496	188,742	0	188,742	188,742			
EMPLOYER HEALTH INS BENEFITS	0196	128,648	141,720	0	141,720	141,720			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,034,152	1,047,470	0	1,047,470	1,047,470			
EQUIPMENT REP & MNTC	0202	1,000	3,000	0	3,000	3,000			
UTILITIES	0203	2,000	2,000	0	2,000	2,000			
COMMUNICATION	0204	1,500	5,500	0	5,500	5,500			
DUES-LICENSES-REGIST	0207	1,500	1,500	0	1,500	1,500			
ADVERTISING-PROMOTION	0208	0	0	0	0	0			
TRAVEL IN STATE	0221	10,700	9,700	0	9,700	9,700			
TRAVEL OUT OF STATE	0222	1,000	1,000	0	1,000	1,000			
PERM ASSIGNED VEHICLE	0223	12,000	13,000	0	13,000	13,000			
OFFICE SUPPL-PRINTING	0231	11,006	6,006	0	6,006	6,006			
EDUCA-RECREATNL SUPP	0236	4,000	3,000	0	3,000	3,000			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0			
PERM VEHICLE PURCHASE	0243	0	0	0	0	0			
EDUCA-RECREATNL TECH	0246	0	0	0	0	0			
MNT EXTERNAL	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	44,706	44,706	0	44,706	44,706			
TELECOMMUNICATIONS	0420	1,309	1,358	0	1,358	1,358			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	1,309	1,358	0	1,358	1,358			
PROFESSIONAL FEES	0901	5,344	5,344	0	5,344	5,344			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	5,344	5,344	0	5,344	5,344			
EXPENDITURE TOTALS		1,085,511	1,098,878	0	1,098,878	1,098,878			
MEANS OF FUNDING									
GENERAL FUND	1001	1,085,511	1,098,878	0	1,098,878	1,098,878			
GENERAL FUND	G	1,085,511	1,098,878	0	1,098,878	1,098,878			
TOTAL FUNDING		1,085,511	1,098,878	0	1,098,878	1,098,878			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2019-2020

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 4B 142

Agency Name and Number

Submitted by:

Signature

*William J. Edelman*

Name

*WILLIAM J. EDELMAN*

Title

*DISTRICT COURT Judge*

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 4-B		Agency Number: 142			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,067,322	1,084,147	0	1,084,147	1,084,147
TOTAL BY EXPENSE ORGS	1,067,322	1,084,147	0	1,084,147	1,084,147
PERSONAL SERVICES 0100	1,031,507	1,048,332	0	1,048,332	1,048,332
SUPPORTIVE SERVICES 0200	29,815	29,815	0	29,815	29,815
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,000	6,000	0	6,000	6,000
TOTAL BY OBJECT SERIES	1,067,322	1,084,147	0	1,084,147	1,084,147
GENERAL FUND G	1,067,322	1,084,147	0	1,084,147	1,084,147
TOTAL BY FUNDS	1,067,322	1,084,147	0	1,084,147	1,084,147
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 4B (Buffalo)	Agency Number: 142
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the Fourth Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the Fourth Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

Agency Name: Judicial District 4B (Buffalo)	Agency Number: 142
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The Court Reporter is a statutory position.
2. Judicial Assistant. The Judicial Assistant answers the phones; schedules appointments; types orders, correspondence, and decision letters; orders office supplies, makes travel arrangements; assists with the budget; and handles voucher payments and check receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, including settings for probate, civil and criminal matters.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.

#### BASE BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, and court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sublette County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters to facilitate compliance with federal law the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                      \$1,084,147**

#### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                      \$1,084,147**



Agency Name: JUDICIAL DISTRICT 4-B Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. William J. Edelman		Wyoming On-Line Financial System Code		APPR UNIT
1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
Code						
EXPENDITURES						
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000
SALARIES CLASSIFIED	0103	405,128	403,270	0	403,270	403,270
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	181,855	185,887	0	185,887	185,887
EMPLOYER HEALTH INS BENEFITS	0196	144,524	159,175	0	159,175	159,175
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	1,031,507	1,048,332	0	1,048,332	1,048,332
EQUIPMENT REP & MNTC	0202	2,700	200	0	200	200
UTILITIES	0203	0	7,000	0	7,000	7,000
COMMUNICATION	0204	6,500	1,000	0	1,000	1,000
DUES-LICENSES-REGIST	0207	1,500	1,500	0	1,500	1,500
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	5,000	12,000	0	12,000	12,000
TRAVEL OUT OF STATE	0222	3,500	0	0	0	0
PERM ASSIGNED VEHICLE	0223	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	6,615	4,115	0	4,115	4,115
EDUCA-RECREATNL SUPP	0236	4,000	4,000	0	4,000	4,000
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
MNT EXTERNAL	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	29,815	29,815	0	29,815	29,815
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	6,000	6,000	0	6,000	6,000
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	6,000	6,000	0	6,000	6,000
EXPENDITURE TOTALS		1,067,322	1,084,147	0	1,084,147	1,084,147
MEANS OF FUNDING						
GENERAL FUND	1001	1,067,322	1,084,147	0	1,084,147	1,084,147
GENERAL FUND	G	1,067,322	1,084,147	0	1,084,147	1,084,147
TOTAL FUNDING		1,067,322	1,084,147	0	1,084,147	1,084,147
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4