



Notice of Intent to Adopt Rules

A copy of the proposed rules may be obtained at <http://rules.wyo.gov>

Revised November 2016

1. General Information

a. Agency/Board Name*		
b. Agency/Board Address	c. City	d. Zip Code
e. Name of Agency Liaison	f. Agency Liaison Telephone Number	
g. Agency Liaison Email Address		
h. Date of Public Notice	i. Comment Period End Date	
j. Public Comment URL or Email Address:		
k. Program		

* By checking this box, the agency is indicating it is exempt from certain sections of the Administrative Procedure Act including public comment period requirements. Please contact the agency for details regarding these rules.

2. Legislative Enactment

For purposes of this Section 2, "new" only applies to regular rules promulgated in response to a Wyoming legislative enactment not previously addressed in whole or in part by prior rulemaking and does not include rules adopted in response to a federal mandate.

a. Are these rules new as per the above description and the definition of "new" in Chapter 1 of the Rules on Rules?

No. Yes. Please provide the Enrolled Act Numbers and Years Enacted:

3. Rule Type and Information

a. Provide the Chapter Number, Title, and Proposed Action for Each Chapter.
Please use the Additional Rule Information form for more than 10 chapters, and attach it to this certification.

Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed
Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed
Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed
Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed
Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed
Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed
Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed
Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed
Chapter Number:	Chapter Name:	<input type="checkbox"/> New	<input type="checkbox"/> Amended	<input type="checkbox"/> Repealed

4. Public Comments and Hearing Information

a. A public hearing on the proposed rules has been scheduled. No. Yes. Please complete the boxes below.

Date:	Time:	City:	Location:
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b. What is the manner in which interested persons may present their views on the rulemaking action?

By submitting written comments to the Agency at the physical and/or email address listed in Section 1 above.

At the following URL: _____

A public hearing will be held if requested by 25 persons, a government subdivision, or by an association having not less than 25 members. Requests for a public hearing may be submitted:

To the Agency at the physical and/or email address listed in Section 1 above.

At the following URL: _____

c. Any person may urge the Agency not to adopt the rules and request the Agency to state its reasons for overruling the consideration urged against adoption. Requests for an agency response must be made prior to, or within thirty (30) days after adoption, of the rule, addressed to the Agency and Agency Liaison listed in Section 1 above.

5. Federal Law Requirements

a. These rules are created/amended/revoked to comply with federal law or regulatory requirements. No. Yes. Please complete the boxes below.

Applicable Federal Law or Regulation Citation:

Indicate one (1):

The proposed rules meet, but do not exceed, minimum federal requirements.

The proposed rules exceed minimum federal requirements.

Any person wishing to object to the accuracy of any information provided by the Agency under this item should submit their objections prior to final adoption to:

To the Agency at the physical and/or email address listed in Section 1 above.

At the following URL: _____

6. State Statutory Requirements

a. Indicate one (1):

The proposed rule change *MEETS* minimum substantive statutory requirements.

The proposed rule change *EXCEEDS* minimum substantive statutory requirements. Please attach a statement explaining the reason that the rules exceed the requirements.

b. Indicate one (1):

The Agency has complied with the requirements of W.S. 9-5-304. A copy of the assessment used to evaluate the proposed rules may be obtained:

By contacting the Agency at the physical and/or email address listed in Section 1 above.

At the following URL: _____

Not Applicable.

7. Additional APA Provisions

a. Complete all that apply in regards to uniform rules:

These rules are not impacted by the uniform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j).

The following chapters do not differ from the uniform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j):

_____ (Provide chapter numbers)

These chapters differ from the uniform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j) (see Statement of Principal Reasons).

_____ (Provide chapter numbers)

b. Checklist

The Statement of Principal Reasons is attached to this Notice and, in compliance with *Tri-State Generation and Transmission Association, Inc. v. Environmental Quality Council*, 590 P.2d 1324 (Wyo. 1979), includes a brief statement of the substance or terms of the rule and the basis and purpose of the rule.

If applicable: In consultation with the Attorney General's Office, the Agency's Attorney General representative concurs that strike and underscore is not required as the proposed amendments are pervasive (Chapter 3, *Types of Rules Filings*, Section 1, Proposed Rules, of the Rules on Rules).

8. Authorization

a. I certify that the foregoing information is correct.

<i>Printed Name of Authorized Individual</i>	
<i>Title of Authorized Individual</i>	
<i>Date of Authorization</i>	

STATEMENT OF REASONS

CHAPTER 1 General Provisions

The Wyoming Department of Health proposes to adopt the following Amended Rules pursuant to Wyo. Stat. Ann. §§ 35-1-403.

Chapter 1 is being amended to update and standardize definitions, and reduce redundant language.

The language addresses terms used to carry out the provisions for administering Wyoming Vital Records.

CHAPTER 8 Marriage Registration

The Wyoming Department of Health proposes to adopt the following Amended Rules pursuant to Wyo. Stat. Ann. §§ 35-1-403.

Chapter 8 is amended to remove redundant language and provide clarity within the rules for issuing licenses and providing certified copies.

The language addresses public access to the marriage application information and when the document becomes a part of Wyoming Vital Records.

CHAPTER 14 Fees

The Wyoming Department of Health proposes to adopt the following Amended Rules pursuant to Wyo. Stat. Ann. §§ 35-1-403.

Chapter 14 is amended to reduce redundant language and to adjust the fees associated with operating the system for vital records. This proposal aligns fees more closely with the available services and adjusts operating costs for developing statistical reports. This is the first fee adjustment for the Wyoming Department of Health Vital Statistics Services since 2007. During this period, the cost of providing Vital Records and Statistical Services has continued to increase; i.e., cost of materials and technology services continues to grow.

The current fee for five (5) death certificates is \$25.00, which is below the regional average of \$62.00 for five (5) certificates. The proposed fee is increased to \$55.00 for five (5) death certificates.

Data analysis and processing statistical reports requires programming and staff research. When a report is requested and the parameters for the data are not available in an existing report, the office of Vital Statistics Services must develop the report. This process includes writing code specific to the requested parameters. The current fee for this activity is \$95 per hour and the State of Wyoming Enterprise Technology Services charges a 5% administrative fee on top of the development cost.

These fees remain below the average regional fee and the increases will more closely align the service expenditures to operational costs.

Chapter 1 General Provisions

Section 1. Manuals and Bulletins.

(a) The State Registrar of Vital Records may issue manuals, bulletins, or both, to interpret the provisions of these rules. Such manuals and bulletins shall be consistent with and reflect the policies contained in these rules. The provisions contained in manuals or bulletins shall be subordinate to the provisions of these rules.

(b) The incorporation by reference of any external standard is intended to be the incorporation of that standard as it is in effect on the effective date of these rules.

Section 2. Definitions. The following definitions shall apply in the interpretation and enforcement of these rules.

(a) "Attendant at birth" means the person who assists the mother in giving birth.

(b) "Certificate" means a form provided by Vital Statistics Services for the registration of a birth, death, stillbirth, marriage, divorce or foreign-born adoption.

(c) "Certified copy," means any reproduction of a vital record bearing the seal of Vital Statistics Services and the signature of the State Registrar or of a designated representative, or the authorized facsimile thereof.

(d) "Certifier" means the person who signs the ~~birth~~ certificate attesting to the time, date, place of the birth or cause of death.

(e) "Court of competent jurisdiction" means a Wyoming district court, a court of comparable jurisdiction in another state, or a federal or tribal court.

(f) "Conformed Copy" means a clerk stamped copy of the exact copy of an original document that was filed with a clerk. The clerk may not certify conformed copies of vital records.

(g) "Delayed certificate" means a certificate of a birth, death or marriage registered one year or more after the date of the occurrence, which is prepared and filed by the State Registrar.

(h) "Deputy local registrar" means the person appointed by the State Registrar or designee to perform the duties of the local registrar in the absence or incapacity of the local registrar.

(i) "Documentary evidence" means an original, official, or legal paper, which

is used to furnish proof for correcting a certificate or for establishing a delayed certificate. It includes, but is not limited to census, hospital, and school records.

(j) "Form" means any document with blanks for the insertion of details or information, supplied or approved by Vital Statistics Services for use in the vital records system.

(k) "Foundling" means a living child of unknown parentage, also known as a "safe haven" child.

(l) "Health care facility" means any establishment, public or private, which provides in-patient or outpatient medical care.

(m) "Immediate family" means the mother, father, child or spouse of the deceased person.

(n) "Informant" means the person supplying the personal information regarding the registrant required by a birth or death certificate.

(o) "Legal age" means the statutory age of majority.

(p) "Legal parents" means those parents recognized as such under law.

(q) "Local registrar" means the person appointed by the State Registrar to promote and supervise vital registration in his assigned registration district.

(r) "Natural father" means the biological father.

(s) "Natural parents" means, the biological parents.

(t) "Next of kin" means the surviving spouse of the decedent, or if there is no surviving spouse, the closest living relative.

(u) "Personal particulars" means any of the following items required on a birth certificate: parent's state of birth, parent's date of birth, parent's age at the time of the child's birth, mother's residence.

(v) "Registrant" means the person to whom the certificate pertains.

(w) "Registration" means the acceptance by Vital Statistics Services and the incorporation in its official records of certificates of births, deaths, stillbirths, marriages, and divorces.

(x) "System of vital records" includes the registration, collection, preservation,

amendment, and certification of vital records and activities related thereto including the tabulation, analysis, and publication of statistical data derived from such records.

(y) "True Copy" means a copy of a document that is authenticated to be an official copy of the original.

(z) "Vital records" means certificates of birth, death, stillbirth, marriage, and divorce; other forms used in the vital records system; and data relating thereto.

(aa) "Vital Records Services" means the state office established by the Department of Health to operate the system of vital records throughout the state.

Section 3. Official Forms. All forms and certificates used in the system of vital records are the property of Vital Statistics Services and shall be surrendered to the State Registrar of Vital Statistics Services upon request. Only those forms prescribed or approved and distributed by the State Registrar of Vital Statistics Services shall be used in the reporting of vital statistics. Such forms shall be used only prescribed purpose.

Chapter 1 General Provisions

~~Section 1. Authority. The State Registrar of Vital Records, pursuant to W.S. § 35-1-404(a) of the Vital Records Act is authorized to promulgate rules and regulations for carrying out the purpose of the act. (W.S. § 35-1-401 to 35-1-431).~~

Section 2.1. ~~General Provisions.~~ Manuals and Bulletins.

(a) The State Registrar of Vital Records may issue manuals, bulletins, or both, to interpret the provisions of these rules. Such manuals and bulletins shall be consistent with and reflect the policies contained in these rules. The provisions contained in manuals or bulletins shall be subordinate to the provisions of these rules.

(b) The incorporation by reference of any external standard is intended to be the incorporation of that standard as it is in effect on the effective date of these rules.

Section 3.2. Definitions. The following definitions shall apply in the interpretation and enforcement of these rules. ~~Where the context in which words are used in these rules indicates that such is the intent, words in the singular number shall include the plural and vice versa. Throughout these rules gender pronouns are used interchangeably except where the context dictates otherwise. The drafters have attempted to utilize each gender pronoun in equal numbers, in random distribution. Words in each gender shall include individuals of the other gender.~~

(a) "Attendant at birth" means the person who assists the mother in giving birth.

(b) "Certificate" means a form provided by Vital ~~Records~~ Statistics Services for the registration of a birth, death, stillbirth, marriage, divorce or foreign-born adoption.

(c) "Certified copy," means any reproduction of a vital record bearing the seal of Vital ~~Records~~ Statistics Services and the signature of the State Registrar or of a designated representative, or the authorized facsimile thereof.

(d) "Certifier" means the person who signs the ~~birth~~ certificate attesting to the time, date, place of the birth or cause of death ~~the person who signs the death certificate attesting to the time, date, place, and cause of death.~~

(e) "Court of competent jurisdiction" means a Wyoming district court, a court of comparable jurisdiction in another state, or a federal ~~court~~ or tribal court.

(f) "Conformed Copy" means a clerk stamped copy of the exact copy of an original document that was filed with a clerk. The clerk may not certify conformed

copies of vital records.

~~(f)~~ "Dead body" means a lifeless human body, or such severed parts of the human body, or the bones thereof, from the state of which it reasonably may be concluded that death occurred.

(g) "Delayed certificate" means a certificate of a birth, death or marriage registered one year or more after the date of the occurrence, which is prepared and filed by the State Registrar.

(h) "Deputy local registrar" means the person appointed by the State Registrar or designee to perform the duties of the local registrar in the absence or incapacity of the local registrar.

(i) "Documentary evidence" means an original, official, or legal paper which is used to furnish proof for correcting a certificate or for establishing a delayed certificate. It includes, but is not limited to census, hospital, and school records.

~~(j)~~ "Filing" means the presentation of a certificate, of a birth, death, stillbirth, marriage, or divorce for registration by Vital Records Services.

~~(k)~~ "Final disposition" means the burial, interment, cremation, or other disposition of a dead body or stillbirth.

~~(l)~~ (j) "Form" means any document with blanks for the insertion of details or information, supplied or approved by Vital Records Statistics Services for use in the vital records system.

~~(m)~~ (k) "Foundling" means a living child of unknown parentage, also known as a "safe haven" child.

~~(n)~~ (l) "Health care facility" means any establishment, public or private, which provides in-patient or out-patient medical care.

~~(o)~~ (m) "Immediate family" means the mother, father, child or spouse of the deceased person.

~~(p)~~ (n) "Informant" means the person supplying the personal information regarding the registrant required by a birth or death certificate.

~~(q)~~ (o) "Legal age" means the statutory age of majority.

~~(r)~~ (p) "Legal parents" means those parents recognized as such under law.

~~(s)~~ (s) "Live birth" means the complete expulsion or extraction from its mother of a fetus which, after such expulsion or extraction, breathes or shows any other evidence of life such as beating of the heart, pulsation of the umbilical cord, or definite movement of voluntary muscles, whether or not the umbilical cord has been cut or the placenta is attached.

~~(t)~~ (q) "Local registrar" means the person appointed by the State Registrar to promote and supervise vital registration in his assigned registration district.

~~(u)~~ (r) "Natural father" means the biological father.

~~(v)~~ (s) "Natural parents" means the biological parents.

~~(w)~~ (t) "Next of kin" means the surviving spouse of the decedent, or if there is no surviving spouse, the closest living relative.

~~(x)~~ (u) "Personal particulars" means any of the following items required on a birth certificate: parent's state of birth, parent's date of birth, parent's age at the time of the child's birth, mother's residence.

~~(y)~~ (y) "Physician" means a person authorized or licensed to practice medicine as provided by law.

~~(z)~~ (v) "Registrant" means the person to whom the certificate pertains.

~~(aa)~~ (w) "Registration" means the acceptance by Vital Records Statistics Services and the incorporation in its official records of certificates of births, deaths, stillbirths, marriages, and divorces.

~~(bb)~~ (z) "Stillbirth" means a birth after twenty (20) completed weeks gestation in which the child shows no evidence of life after complete birth.

~~(cc)~~ (x) "System of vital records" includes the registration, collection, preservation, amendment, and certification of vital records and activities related thereto including the tabulation, analysis, and publication of statistical data derived from such records.

(y) "True Copy" means a copy of a document that is authenticated to be an official copy of the original.

~~(dd)~~ (z) "Vital records" means certificates of birth, death, stillbirth, marriage, and divorce; other forms used in the vital records system; and data relating thereto.

~~(ee)~~ (aa) "Vital Records Statistics Services" means the state office established by

the Department of Health to operate the system of vital records throughout the state.

Section 4. 3. Official Forms. All forms and certificates used in the system of vital records are the property of Vital ~~Records~~ Statistics Services and shall be surrendered to the State Registrar of Vital ~~Records~~ Statistics Services upon request. Only those forms prescribed or approved and distributed by the State Registrar of Vital ~~Records~~ Statistics Services shall be used in the reporting of vital statistics. Such forms shall be used only for prescribed purposes.

~~Section 5. — Requirements for Preparation of Certificates. All certificates and forms relating to vital records must either be prepared on a typewriter with a black ribbon or printed legibly in black, non-fading ink. All signatures required shall be entered in black, non-fading ink. Unless otherwise directed by the State Registrar, a certificate shall not be accepted for registration that:~~

~~(a) — Does not supply all items of information called for or satisfactorily account for their omission;~~

~~(b) — Does not have the certifier's name typed or printed legibly in the space provided;~~

~~(c) — Contains alterations or erasures;~~

~~(d) — Does not contain signatures as required;~~

~~(e) — Is a copy;~~

~~(f) — Is prepared on a form not prescribed or approved and distributed by the State Registrar;~~

~~(g) — Contains incorrect or inconsistent data;~~

~~(h) — Contains an indefinite cause of death.~~

Chapter 8 Marriage Registration

Section 1. County Clerk's Responsibility

- (a) The County Clerk or a designated representative shall:
 - (i) Obtain the information required to complete the marriage license on the Vital Statistics Services Application Questionnaire or authorized intake form;
 - (ii) Secure the signature of each person to be married on the certificate;
 - (iii) Review the license upon its return for completeness and accuracy;
 - (iv) Submit the file within the statutory allotted time by:
 - (A) Completing the marriage license and marriage certificate on the Vital Statistics Services system; or
 - (B) Exporting the marriage license and marriage certificate by any other approved electronic means to the Vital Statistics Services system.

Section 2. Officiant's Responsibility

- (a) The person performing the marriage ceremony shall:
 - (i) Confirm the license is valid, by ensuring the ceremony occurred within one (1) year of the license issuance date;
 - (ii) Verify the parties to be married are eligible and capable of entering into the civil contract of marriage;
 - (iii) Enter the ceremony information on the marriage license;
 - (iv) Certify the fact of Marriage by obtaining the signatures and addresses of the two (2) witnesses to the ceremony, and sign the certificate; and
 - (v) Return the certificate to the County Clerk who issued the license within ten (10) days of the ceremony.

Section 3. Certified Copies, True or Conforming Copies, and Disclosure

- (a) A County Clerk shall issue one (1) original certificate to the married couple in accordance with W.S. § 20-1-107 (c).

(b) Except as required in subsection (a) of this section, a County Clerk may not issue a certified copy of the vital record.

(c) In accordance with W.S. § 35-1-427 (a) only the office of Vital Records may issue a certified copy of any vital record certificate or record.

(d) A County Clerk may issue a true or conforming copy of the marriage license or marriage certificate to the married couple. A Clerk may charge a fee for a true or conforming copy.

(e) If there is a public request, a County Clerk may disclose or release information contained in the marriage license application questionnaire. The marriage license application questionnaire is considered a part of the county public record. If a County Clerk creates a marriage license or marriage certificate, this license or certificate is considered a vital record and may only be disclosed pursuant to W.S. § 35-1-427 (a).

Chapter 8 Marriage Registration

Section 1. County Clerk's Responsibility

(a) ~~The~~ county clerk or a designated representative shall:

~~(a) (i)~~ Obtain the information required ~~for the~~ to completion of the marriage license on the Vital Statistics Services Application Questionnaire or authorized intake form certificate with the exception of that regarding the ceremony;

~~(b) (ii)~~ Secure the signature of ~~the people~~ each person to be married on the certificate;

~~(c) (iii)~~ Review the ~~certificate when~~ license upon its returned from the ceremony for completeness and accuracy;

~~(d) (iv)~~ Forward all certificates returned to the county clerk's office during the month to the State Registrar by the tenth of the following month. Submit the file within the statutory allotted time by:

(A) Completing the marriage license and marriage certificate on the Vital Statistics Services system; or

(B) Exporting the marriage license and marriage certificate by any other approved electronic means to the Vital Statistics Services system.

Section 2. Officiant's Responsibility-

(a) The person performing the marriage ceremony shall:

(i) Confirm the license is valid, by ensuring the ceremony occurred within one (1) year of the license issuance date;

(ii) Verify the parties to be married are eligible and capable of entering into the civil contract of marriage;

(iii) Enter the ceremony information regarding the ceremony on the certificate marriage license;

~~(b) Sign the certificate and obtain the signatures and addresses of the two witnesses to the ceremony;~~

(iv) Certify the fact of Marriage by obtaining the signatures and addresses of the two (2) witnesses to the ceremony, and sign the certificate; and

(v) Return the certificate to the County Clerk who issued the license within ten (10) days of the ceremony.

~~(e)~~ (vi) Certify the fact of Marriage by obtaining the signatures and addresses of the two (2) witnesses to the ceremony, and sign the certificate; and

Section 3. Certified Copies, True or Conforming Copies, and Disclosure

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(b) Except as required in subsection (a) of this section, a County Clerk may not issue a certified copy of the vital record.

(c) In accordance with W.S. § 35-1-427 (a) only the office of Vital Records may issue a certified copy of any vital record certificate or record.

(d) A County Clerk may issue a true or conforming copy of the marriage license or marriage certificate to the married couple. A Clerk may charge a fee for a true or conforming copy.

(e) If there is a public request, a County Clerk may disclose or release information contained in the marriage license application questionnaire. The marriage license application questionnaire is considered a part of the county public record. If a County Clerk creates a marriage license or marriage certificate, this license or certificate is considered a vital record and may only be disclosed pursuant to W.S. § 35-1-427 (a).

CHAPTER 14

FEES

Section 1. Advance Payment, Copies for Government Use, Replacement Copies

- (a) Fees for services provided by Vital Statistics Services must be paid in advance.
- (b) Vital Statistics Services may issue, free of charge, one (1) verification or certified copy to federal, state, and local government agencies for official purposes.
- (c) Vital Statistics Services shall issue free of charge, a corrected copy of a birth certificate that has been corrected within the first year of the birth date.

Section 2. Fees

- (a) The fees for copies, corrections, amendments, and searches of vital records are as follows:
 - (i) A computer abstract of a death certificate is \$10.00 for the first copy and \$5.00 for each additional copy within the same order. A certified copy of the original record is \$20.00.
 - (ii) A computer abstract of a birth, stillbirth, marriage, or divorce certificate is \$15.00. A certified copy of the original record is \$20.00.
 - (iii) A certified copy of an Affidavit Acknowledging Paternity (AAP) is \$15.00.
 - (iv) A verification of the facts of birth, death, stillbirth, marriage or divorce is \$15.00 and \$10.00 for each additional copy within the same order.
 - (v) Correcting an error on a certificate is \$15.00 and a replacement certificate issued following the correction is \$10.00.
 - (vi) A record search covering a five (5) year period, when the event date is unknown, is \$20.00. If a record is found, a certified copy or verification of the event is included in the record search fee.
 - (vii) Completing a court ordered action; e.g., adoptions (domestic and foreign born), court ordered paternitys, court ordered name changes, or any other court ordered change to a certificate is \$40.00. A certified copy of the certificate following the order is included in the fee.

(viii) An amendment to a certificate, as a result of an affidavit acknowledging paternity, or court order paternity including one (1) certified copy of the amended certificate is \$25.00. A certified copy following the amendment is included in the fee.

(ix) Opening a sealed file, not including issuing a certified copy or verification, is \$25.00. A copy of the contents of the sealed file is \$15.00.

(x) A statistical report using existing data queries is \$35 per hour with a one-hour minimum charge.

(xi) A statistical report, requiring system changes or updates, with an Enterprise Technology Services administrative fee is \$95 per hour with a one-hour minimum fee per request. Each request will be administered a 5% State of Wyoming Enterprise Technologies Fee.

**CHAPTER 14
FEES**

Section 1. Advance Payment, Copies for Government Use, Replacement Copies.

(a) Fees for services proved by Vital ~~Records~~ Statistics Services must be paid in advance.

(b) Vital Statistics Services may issue, free of charge, one (1) Verification or certified copies ~~may be issued free of charge to state, local, and~~ to federal, state or and local governments agencies for official purposes ~~government purposes if the use is to the benefit of the registrant.~~

(c) Vital Statistics Services shall issue free of charge, a corrected copy of a birth certificate that has been corrected within the first year of the birth date. ~~Certified copies issued within the last year of birth certificates that have had corrections made, will be replaced free of charge.~~

~~Section 2. — Surcharge for Wyoming Children's Trust Fund. — A five dollar (\$5.00) surcharge shall be added to all fees for certified copies, for services which include certified copies and for a search of the files for each five (5) year period or portion thereof. This shall not be assessed after the end of the first fiscal year in which the balance in the Wyoming Children's Trust Fund exceeds five million dollars.~~

Section 3 2. Fees for Services.

	Fee	Fee with Surcharge
(a) — For a certified copy of a death certificate	\$5.00	\$10.00
(b) — For a certified copy of a birth, stillbirth, marriage, or divorce certificate.....	\$8.00	\$13.00
(c) — For a certified copy of a paternity affidavit.....	\$8.00	\$13.00
(d) — For a verification of the facts of death.....	\$5.00	\$10.00

(f) — Replace death certificates following correction.....	\$ 4.00	\$ 4.00
(g) — For a five (5) year periods search of files when.....	\$8.00	\$13.00
(h) — For preparation of a new certificate following an adoption, legitimation or court order including one a certified copy of the amended certificate.....	\$16.00	\$21.00
(i) — For amendments to certificates by affidavit or court order including one certified copy of _____ the _____ amended certificate.....	\$16.00	\$21.00
(j) — For preparing and filing a delayed certificate of birth including one certified copy of the delayed certificate.....	\$20.00	\$25.00
(k) — For opening sealed adoption files, not including _____ copies _____ of contents.....	\$15.00	\$15.00
(e) — For a verification of the facts of birth, stillbirth, _____ marriage _____ or divorce.....	\$8.00	\$13.00

~~_____ (l) — When information is requested for statistical research purposes, the State Registrar of Vital Records shall charge an amount for such services, which reflects the actual costs of providing those services.—~~

(a) The fees for copies, corrections, amendments, and searches of vital records are as follows:

(i) A computer abstract of a death certificate is \$10.00 for the first copy and \$5.00 for each additional copy within the same order. A certified copy of the original record is \$20.00.

(ii) A computer abstract of a birth, stillbirth, marriage, or divorce certificate is \$15.00. A certified copy of the original record is \$20.00.

(iii) A certified copy of an Affidavit Acknowledging Paternity (AAP) is \$15.00.

(iv) A verification of the facts of birth, death, stillbirth, marriage or divorce is \$15.00 and \$10.00 for each additional copy within the same order.

(v) Correcting an error on a certificate is \$15.00 and a replacement certificate issued following the correction is \$10.00.

(vi) A record search covering a five (5) year period, when the event date is unknown, is \$20.00. If a record is found, a certified copy or verification of the event is included in the record search fee.

(vii) Completing a court ordered action; e.g., adoptions (domestic and foreign born), court ordered paternitys, court ordered name changes, or any other court ordered change to a certificate is \$40.00. A certified copy of the certificate following the order is included in the fee.

(viii) An amendment to a certificate, as a result of an affidavit acknowledging paternity, or court order paternity including one (1) certified copy of the amended certificate is \$25.00. A certified copy following the amendment is included in the fee.

(ix) Opening a sealed file, not including issuing a certified copy or verification, is \$25.00. A copy of the contents of the sealed file is \$15.00.

(x) A statistical report using existing data queries is \$35 per hour with a one-hour minimum charge.

(xi) A statistical report, requiring system changes or updates, with an Enterprise Technology Services administrative fee is \$95 per hour with a one-hour minimum fee per request. Each request will be administered a 5% State of Wyoming Enterprise Technologies Fee.